

Job Title	Netball ACT Development Officer
Location	Canberra Solarhub Netball Stadium – 435 Northbourne Avenue, Lyneham
Hours of Work	<ul style="list-style-type: none"> • Full time based on 38-hour work week (Annual Contract based on grant funding)
NACT Background	<p>Netball ACT (NACT) is the Peak Sporting Body in the ACT for netball and is responsible for the guidance, governance and promotion of the sport in the ACT.</p> <p>The main strategic priorities of NACT are to:</p> <ul style="list-style-type: none"> • Grow the sport of netball in the ACT and surrounding region by engaging with the local community and key stakeholders to provide enhanced access to our sport through schools, clubs and affiliated Districts. • Strengthen and deliver quality experiences for participants and fans through competition and events. • Provide a high-performance culture for athletes, coaches, umpires and officials in the ACT to maximise and develop their full potential. • Build the capacity of netball in the ACT through strong governance, workforce development, administration and commercialisation.
Are you ready to join the netball family?	<p>We are looking for a Netball ACT Development Officer to join our team who will focus specifically on engaging the Canberra community in NetSetGO programs, sporting schools and inclusion projects.</p> <p>This role will facilitate and develop new partnerships and work collaboratively with associations, clubs, community organisations and other commercial partners/ stakeholders to support the continued growth and development of the NetSetGO and Sporting Schools program in the ACT.</p> <p>There will be a range of special projects throughout the year including multi cultural outreach programs, Indigenous engagement and inclusion programs. This is a great opportunity for the successful applicant to build networks and deliver programs that really make a difference to the community.</p> <p>Most importantly, you need to be passionate about making a difference to the netball landscape!</p>
Key tasks:	<p>Key Duties: NetSetGO</p> <ul style="list-style-type: none"> • Responsible for the ongoing delivery, monitoring and review of the NetSetGO Program, netball’s only introductory national program for 5-10 years old’s; • Coordinate, implement, monitor and review pilot programs utilising NetSetGO, in partnership with identified schools, communities/ organisations, Associations/ clubs and other new markets; • Introduce NetSetGO into identified school and inclusion projects and/ programs to drive membership to district associations; • Work collaboratively with the Marketing and Communications Leader to effectively develop and promote community engagement programs, delivering the NetSetGO program as whole across the ACT;

	<ul style="list-style-type: none"> Recruit and educate a workforce to deliver NetSetGO education sessions to program coordinators and coaches. <p>Key Duties: Sporting Schools:</p> <ul style="list-style-type: none"> Responsible for the ongoing delivery, monitoring and review of the Sporting Schools Program; When required, recruit a workforce to deliver School sessions Work with the Competitions and Events team to identify, plan and deliver competition pathways for schools; Work with School Sport ACT to deliver netball school gala days; Work collaboratively with the Marketing and Communications Coordinator to effectively develop and promote community engagement programs. <p>Administration</p> <ul style="list-style-type: none"> Manage the administrative and governance requirements including, but not limited to, grant applications and acquittals, record keeping, data collection, report writing and presentations as required. Contribute to the development of business/ operational plans, budgets and calendar of events in order to achieve key strategic outcomes. Report on key achievements relating to Netball ACT specific plans and agreements. Contribution of information and reports for inclusion through relevant Netball ACT communication channels and publications. Actively participate in specific projects and/or committees as required. Be a team player and assist with events across other Business Units as required. Adhere to and comply with Netball ACT policies and procedures; Any other duties with the Employee’s capabilities and which is reasonable to expect the Employee to undertake as directed by management.
Key Selection Criteria	
Essential	<p>In your cover letter, please provide evidence of your experience regarding the following:</p> <ol style="list-style-type: none"> Netball playing and coaching experience. Why you want to work for Netball ACT. Experience delivering netball programs/ events and competitions. Experience and knowledge with using MyNetball. Ability to work independently and in a broader team. Preparedness to be flexible in respect to work hours and interstate travel. A current “C” class ACT driver’s license. Working with Vulnerable People Check. Coaching accreditation

Desirable	<ul style="list-style-type: none"> • Certificate in Training and Assessment • Sports management degree or equivalent
Employee benefits and salary	<ul style="list-style-type: none"> • Annual salary of \$50,000 • Plus 9.5% superannuation.
Employment Conditions	<p>The position of Netball ACT Development Officer will be on an annual contract basis (dependent on grants and funding) as specified in the ACT Netball Association Incorporated Employment Agreement.</p> <p>Performance appraisals against the identified job responsibilities will be carried out by Netball ACT at agreed intervals.</p>
To apply	Please send your cover letter and CV to Benita.Bittner@netballact.com.au
Closing Date	Applications will remain open until a suitable candidate is found.
Contact	<p>For more information on joining our Netball ACT family contact: Benita Bittner, General Manager of Netball ACT. phone: 0400 282 521 or email: Benita.Bittner@netballact.com.au</p>