

STATE TEAM MANAGER POSITION DESCRIPTION



Position Title	State Team Manager (2 positions) <ul style="list-style-type: none">• 17 and Under• 19 and Under
Reports to	Netball ACT Manager of Sport
Reportable Positions	Nil
Position Purpose	To deliver Netball ACT's State Team Programs by providing support to the State Team to compete at the National Netball Championships

ORGANISATIONAL OVERVIEW

Netball ACT is the governing body for Netball in the Australian Capital Territory (ACT). Currently there are five Districts affiliated with Netball ACT: Arawang, Belconnen, Canberra, South Canberra and Tuggeranong.

Netball ACT is responsible for developing and managing netball in the ACT, providing participation opportunities for athletes, coaches, umpires, officials and administrators as well as pathways from grassroots to high performance.

The primary objective of the ACT 19's and 17's State Teams is to identify and select up to twelve (12) eligible players of each age groups capable of achieving success at the National Netball Championships.

SPECIFIC RESPONSIBILITIES

- Promote and lead a high-performance culture, and NACT visions and values; within the state team environment
- Liaise with Netball ACT, coaches and athletes to ensure communication and relevant information is shared between all stakeholders
- In consultation with the Netball ACT Talent and Performance staff provide support in relation to logistic and administrative requirements including, but not limited to travel and accommodation requirements, fitting and distribution of team uniforms and the completion of competition and athlete documentation (player agreements, medical forms etc.)
- Manage team budget including but not limited too;
 - Meal and petrol allowance
 - Incidental and ice allocation
 - Complete and submit an end of championship reconciliation of all expenses.
- Attend team trainings as required by the State Team Head Coach and provide assistance in relation to first aid, team catering and bench duties

- Meet all managerial requirements and expectations as outlined in the Netball Australia 'Team Managers Handbook' to ensure effective and efficient running of the team during National Netball Championships.

KEY SELECTION CRITERIA

Essential

- Strong interpersonal skills including communication and leaderships skills with the ability to be a good role model
- Sound organisational skills and ability to remain calm in pressure situations
- Experience in the demands of State Representative Level team sports, preferably netball.
- An understanding of the role of Netball ACT staff as well as the Head Coach, Assistant Coach and other support staff as appointed.
- Knowledge of relevant Netball ACT policies
- Current Driver's Licence
- Working with Vulnerable People check.
- Current first aid certificate

APPOINTMENT CONDITIONS

Terms

The Netball ACT State Team Manager will be appointed for six (6) months to encompass the preparation and competition of the National Netball Championships. In 2020 the National Netball Championships will be held in Hobart from the 17th to 23rd April 2020. Successful applicants will need to be available to travel to the NNC competition during this time. Further details of the term will be outlined in the letter of offer and agreement.

Remuneration

An honorarium will be provided for the services of this position. Details will be stated within the volunteer deed agreement and represents payments made by direct debit to the incumbents identified bank account. The payment will be made at the completion of the program once the final report is submitted and will be made upon receipt of a Statement by Supplier and Tax Invoice.

Hours of Work

As a volunteer position, the working hours will vary depending on the time dictated by the training program. The training program will be drafted in conjunction with the State Team Head Coach and Netball ACT Talent and Performance Staff will included afternoon and weekend sessions.

Working with Vulnerable People Check

As the position requires the incumbent to work closely with children, the State Team Manager must be prepared to complete a Working with Vulnerable People Check.