



mynetball

PARTICIPANT MANUAL

A step by step instruction manual to assist
mynetball users



mynetball works best
when using Google Chrome

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Participant Registration Process

All participants of netball whether they be a player or non-player must register online to be able to take part in sanctioned netball competitions and be covered with insurance.

There are a couple of different ways in which a participant can register as a player or non-player. Participants can register via the below methods;

1. **Participant Portal <https://mynetball.resultsvault.com>** : From here a participant can log in to their profile. Participants can also use the links available to request a new password or create a login if they are new to netball. Once they log in they a participant can register via the My Forms and Purchases section at the bottom of the home page.

2. **MyNetball website <http://my.netball.com.au>** : Participants can register by finding their Association or club via the finder located under the help menu item. A participant can search the name of the organisation that they will register with. Alternatively they can search using their postcode if they wish to explore the organisations located in their area.

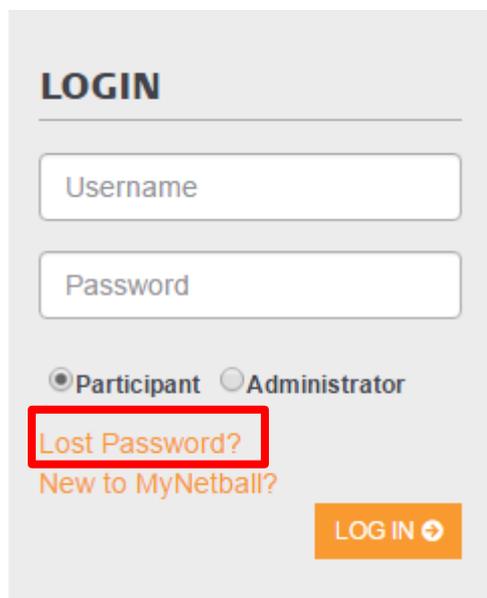
The maximum number of matches has been reached, please narrow your selection criteria.

NAME	SOCI	LOCATION	STA	DISTANCE	MAP	REGISTER	RESULTS
Five Dock All Saints Netball Club		CONCORD	NS...	0 km	Map A	Register	Go to Results
Monte Sant Angelo Mercy College Ni		North Sydney	NS...	1 km	Map B		Go to Results
North Sydney Junior Netball Club		North Sydney	NS...	1 km	Map C	Register	Go to Results
Tigers Netball Club		Balmain	NS...	2 km	Map D	Register	Go to Results

Password & Account Login Recovery

Once a participant login account is created, the participant will require their login details each year to register or if they wish to access their account to complete learning. However, if account login details are lost or forgotten they can easily be accessed via a password reset email.

Alternatively, participants can contact their club or Association who will be able to reset the password and provide the login id.



LOGIN

Username

Password

Participant Administrator

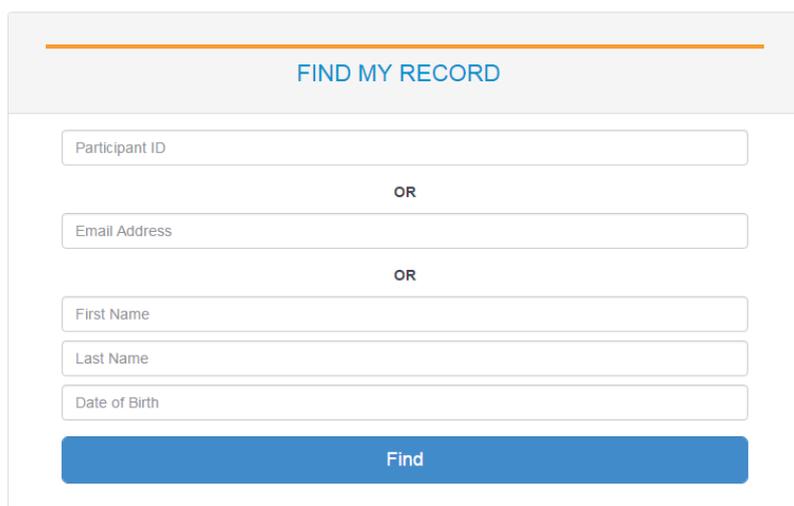
Lost Password?
New to MyNetball?

LOG IN →

1. Go to <http://my.netball.com.au> . From the home page scroll to the right hand side of the page where the login box sits and click 'Lost Password?'. From here the participant will be redirected to the Account Recovery and Creation page.

Account Recovery & Creation

Share: [Twitter](#) [Facebook](#) [LinkedIn](#)



FIND MY RECORD

Participant ID

OR

Email Address

OR

First Name

Last Name

Date of Birth

Find

[Need more help?](#)

2. In order to find the account the participant will need to enter details into the search fields. A participant has the option to search via their participant id, email address linked to their account or their name and date of birth. The MyNetball database will then run a search via the details provided by the participant.

RESULTS

Part. ID	Name	Club/Assoc	Status	Actions
3786786	Kristian Whitaker	Netball NSW	Account Exists	Reset Password Contact Org

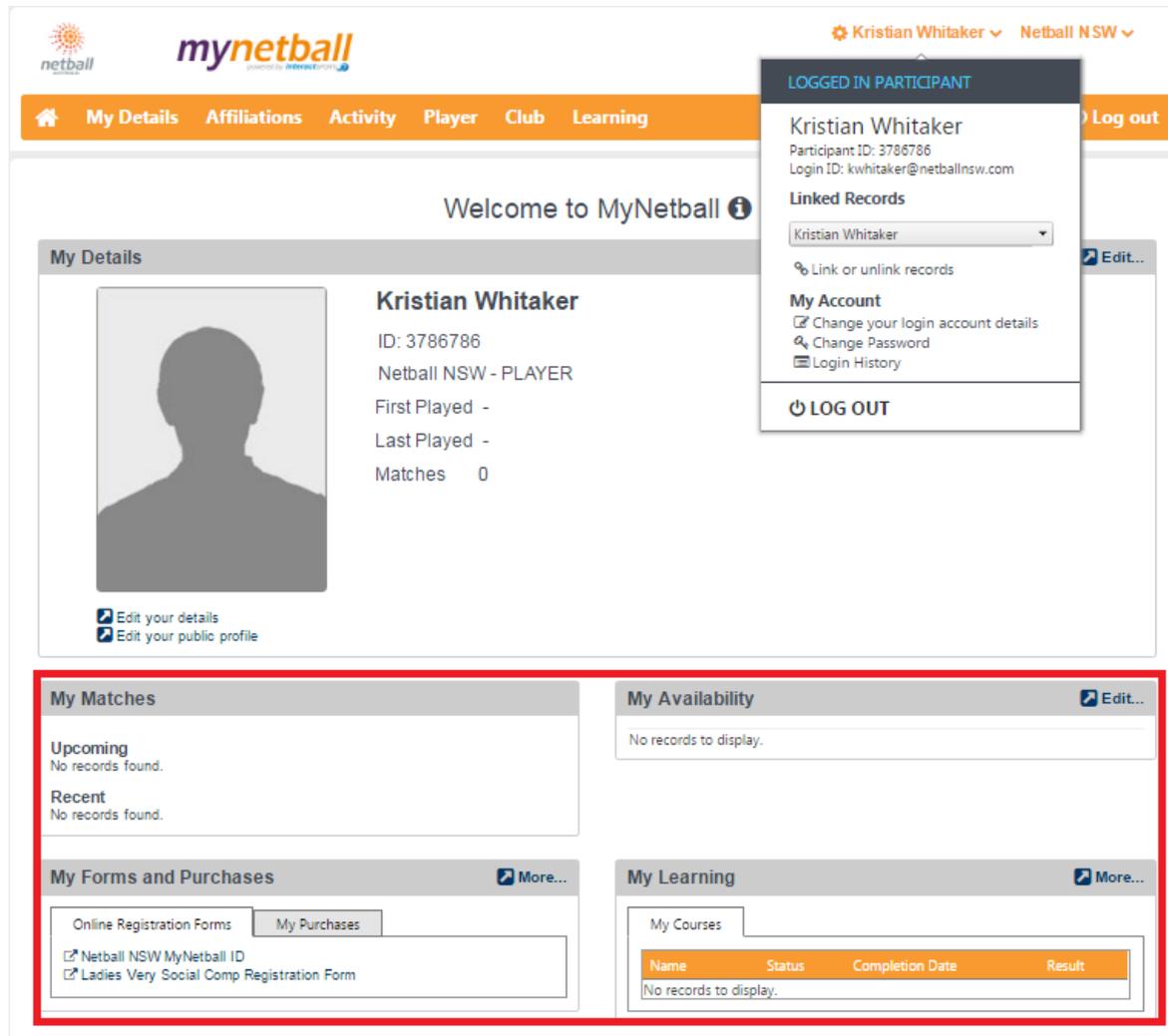
- Once the search is complete participants will see the list of results appear at the bottom of the page. When the participant identifies that it is their record they simply click the 'Reset Password'. Once this action is complete an email will be generated to the participants account for them to action a password reset. The reset password link sent in the email will only be valid for two hours meaning it is imperative that the participant actions the password change immediately.

Once the password reset is complete participants can go back to step 1 above and log in to their accounts. From there participants can update their details and complete various other functions which will be explained further later in this document.

The screenshot displays the MyNetball user interface. At the top, the user is logged in as Kristian Whitaker from Netball NSW. The main navigation bar includes links for My Details, Affiliations, Activity, Player, Club, and Learning. The user's profile is shown with a placeholder image and details: Kristian Whitaker, ID: 3786786, Netball NSW - PLAYER, with 0 matches. A dropdown menu is open, showing options for 'My Account', including 'Change your login account details' and 'Change Password', which is highlighted with a red box. Other sections include 'My Matches' (no records), 'My Availability' (no records), 'My Forms and Purchases' (listing registration forms), and 'My Learning' (no records).

Once a participant logs in they have the ability to change their login id or password from their profile. Referring to the image above, the participant simply hovers over their name in the top right hand corner and a drop down will appear with a list of actions. Under 'My Account' they have the ability to change password as well as change their login account details (both highlighted in the red box).

It is important to note if a participant wishes to change details such as their address or contact details this will need to be done via the 'My Details' tab in the orange menu bar.



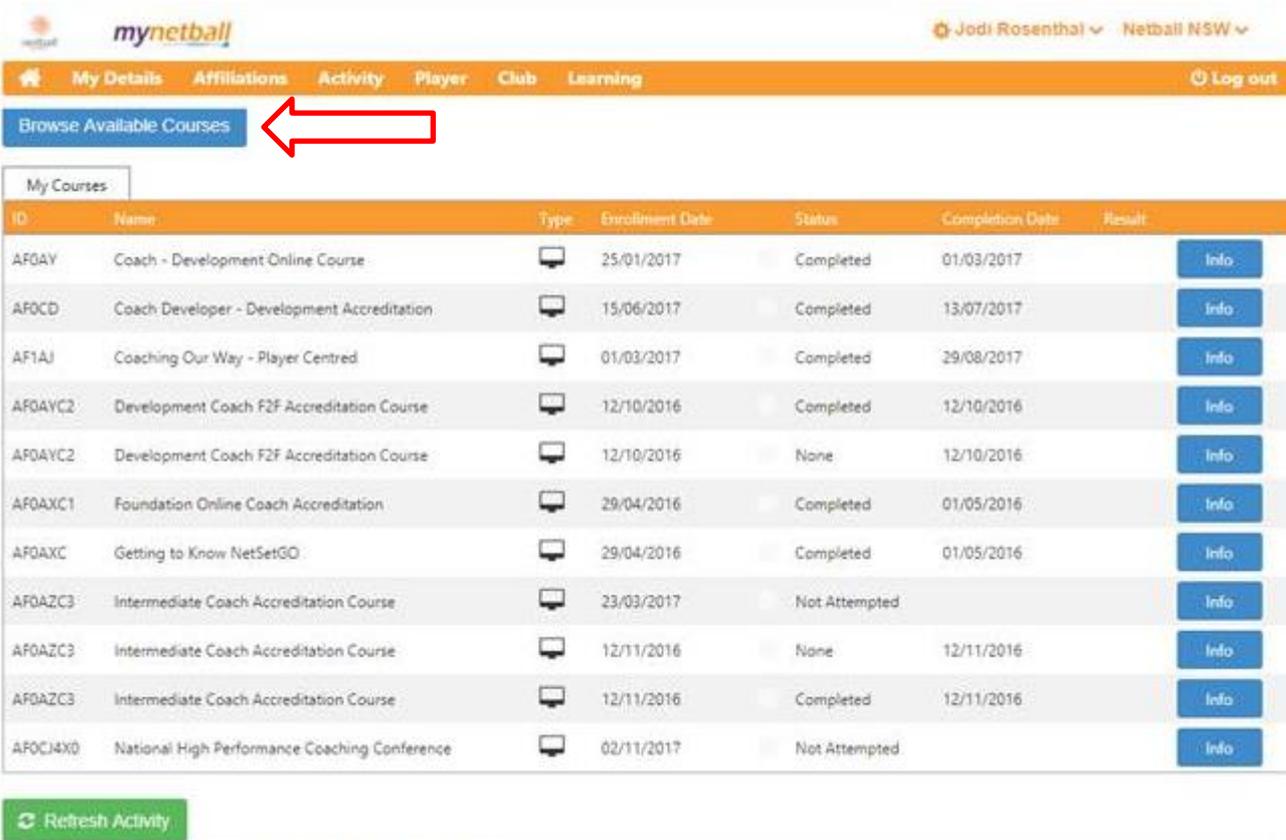
Once a participant is set up and registered for the season the home page of their account will act as a hub for all their activity. Players will be able to keep track here of their upcoming and recent matches. Coaches and officials will also be able to see their current and completed learning which will be discussed below.

Enrolling and Completing Learning and Accreditations

For new participants who are looking to become **Umpires**, **Bench Officials** and **Coaches** there are certain online learning courses they must complete. All of the theoretical components of learning that need to be completed **must** be accessed through the participants MyNetball profile.

The steps below will show participants the entire process from enrolling in learning to completing the learning and checking progress and results.

1. Once a participant logs in they will be able to complete all tasks related to their accreditations through the 'Learning' tab in the orange menu bar. From the drop down from the 'Learning' tab click on 'Online Learning'. This will take the participant to the below page. From here they can see under My Courses all the courses they have enrolled in and have either completed or have still in progress, which may read as incomplete.

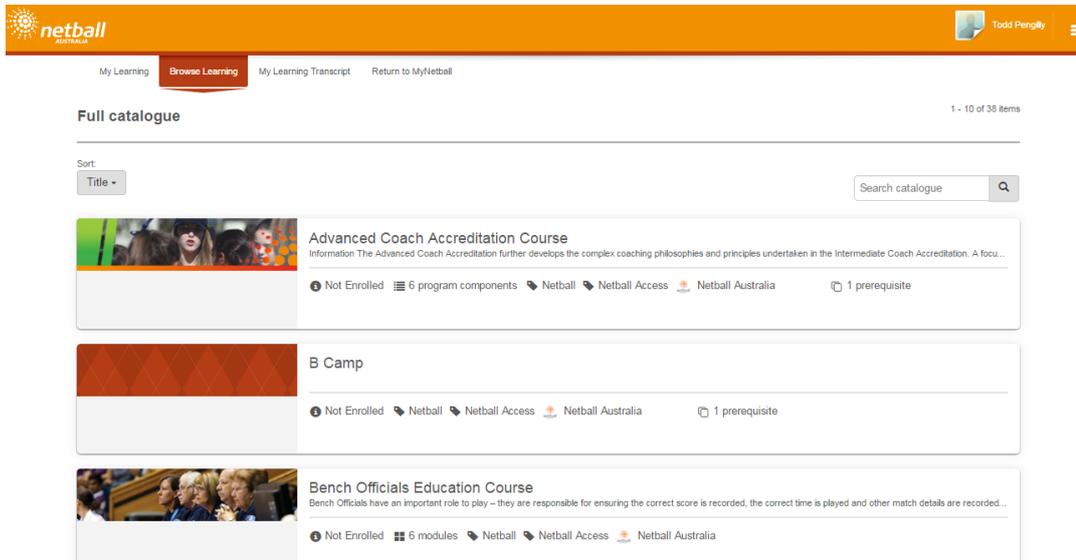


The screenshot displays the 'myNetball' user interface. At the top, the user is identified as 'Jodi Rosenthal' and 'Netball NSW'. The navigation menu includes 'My Details', 'Affiliations', 'Activity', 'Player', 'Club', and 'Learning'. The 'Learning' tab is active, and a dropdown menu is open, highlighting 'Browse Available Courses' with a red arrow. Below this, the 'My Courses' section shows a table of enrolled courses.

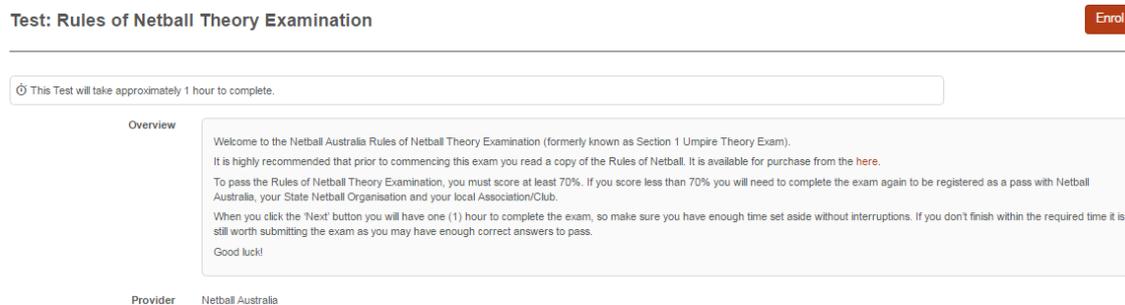
ID	Name	Type	Enrollment Date	Status	Completion Date	Result
AFOAY	Coach - Development Online Course	📖	25/01/2017	Completed	01/03/2017	Info
AFOCD	Coach Developer - Development Accreditation	📖	15/06/2017	Completed	13/07/2017	Info
AF1AJ	Coaching Our Way - Player Centred	📖	01/03/2017	Completed	29/08/2017	Info
AFOAYC2	Development Coach F2F Accreditation Course	📖	12/10/2016	Completed	12/10/2016	Info
AFOAYC2	Development Coach F2F Accreditation Course	📖	12/10/2016	None	12/10/2016	Info
AFOAXC1	Foundation Online Coach Accreditation	📖	29/04/2016	Completed	01/05/2016	Info
AFOAXC	Getting to Know NetSetGO	📖	29/04/2016	Completed	01/05/2016	Info
AFOAZC3	Intermediate Coach Accreditation Course	📖	23/03/2017	Not Attempted		Info
AFOAZC3	Intermediate Coach Accreditation Course	📖	12/11/2016	None	12/11/2016	Info
AFOAZC3	Intermediate Coach Accreditation Course	📖	12/11/2016	Completed	12/11/2016	Info
AFOJ4X0	National High Performance Coaching Conference	📖	02/11/2017	Not Attempted		Info

At the bottom left of the table, there is a green button labeled 'Refresh Activity'.

2. In order to enrol in additional courses, participants will need to click on the 'Browse Available Courses' button.
 - This will take them to the Netball Australia learning portal.
 - This will default directly to the Browse learning tab with all the available courses (refer to the image below).



- The participant can either scroll through the pages of available courses or search the catalogue on the right hand side of the page. Once the participant finds the course they are after, they simply click on it to open the specific course.



- From this page the participant will be able to see the full overview of the course before enrolling.
 - To enrol the participant simply **clicks on the enrol button** in the top right hand of the page. Please note some courses will not allow a participant to register if they have not completed the pre-requisites for that course. You will however be notified on that screen what pre-requisites are still outstanding.
- Along with seeing their learning history on their MyNetball profile as showed above in step 1, participants can also look at their learning from the My Learning dashboard. Simply click over to the 'My Learning' link from the image below. Here the participant will be able to see courses that are current, completed, expired or failed. Any courses that are current can be launched and completed from here.

