



Role Title	Media Assistant
Organisation and Website	Netball Victoria Melbourne Vixens - melbournevixens.com.au
Organisational Overview	The Melbourne Vixens is an Australian netball team in Melbourne which competes in the Suncorp Super Netball league. The Melbourne Vixens are owned and run by Netball Victoria - the peak sporting body for netball in Victoria.
General Duties	<p>Providing support and assistance to the Media and Communications team.</p> <p>Including assisting with:</p> <ul style="list-style-type: none"> - Writing articles; - Updating website content; - Proactively seeking media coverage and PR opportunities as required; and - Updating the media contact lists and associated databases.
Location	487 King street West Melbourne
Timing	Negotiable
Contact Person	<p>Kate Chamberlain Senior HR Coordinator 9321 2237 Kate.chamberlain@netballvic.com.au</p>
Student Qualities/ Interests	<ul style="list-style-type: none"> - Relevant tertiary qualifications eg Journalism, Media, PR, Communications. - Attention to detail. - Reliable, adaptable and proactive approach to work. - Interest in working in sport and enjoy writing.
Application Process/ Requirements	Please send CV and cover letter
Application Deadline	ASAP