



## Quick Reference Guide: NetSetGO Enquiry Report

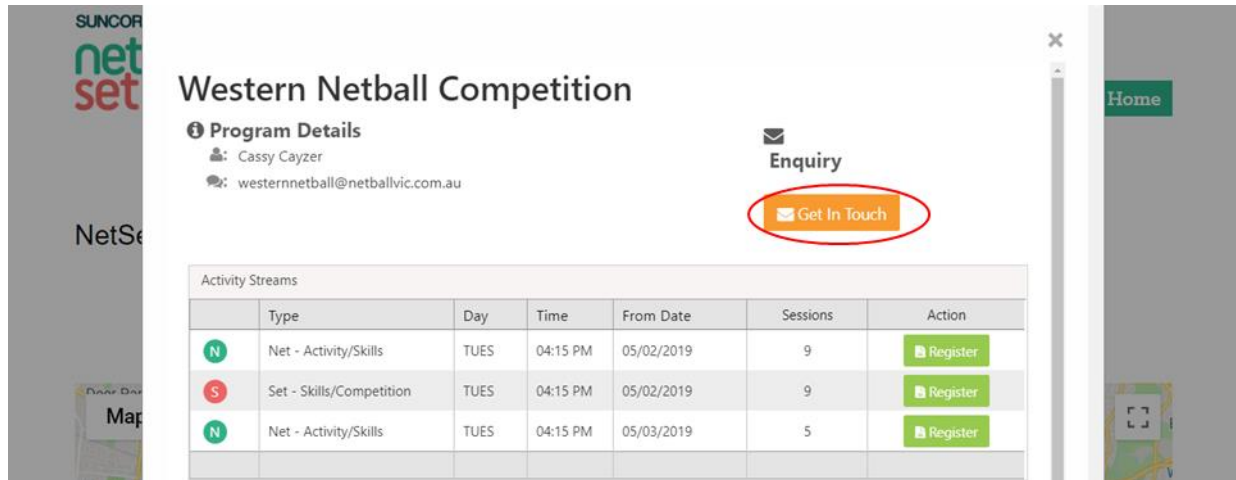
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## How do individuals submit a NetSetGO Enquiry?

Individuals can submit an enquiry to a NetSetGO program through the [NetSetGO Centre search](#). There are two ways to submit interest in the NetSetGO Centre map.

1. Individuals search for the NetSetGO Centre through the NetSetGO Centre map, and then select “Get in Touch”.



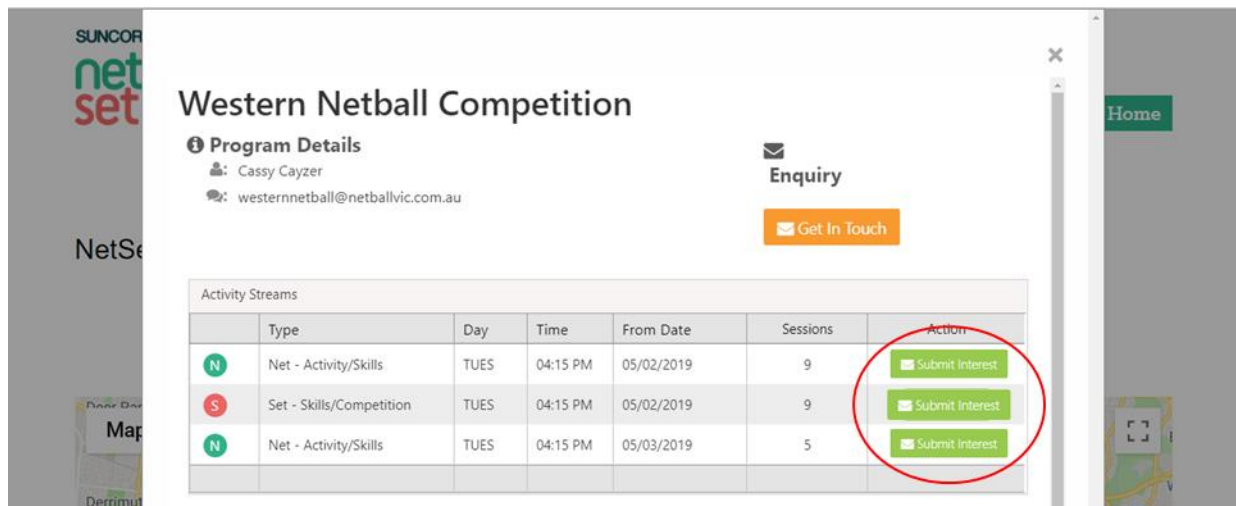
**Western Netball Competition**

**Program Details**  
 👤 Cassy Cayzer  
 📧 westernnetball@netballvic.com.au

**Enquiry**  
 📧 **Get In Touch**

Activity Streams						
	Type	Day	Time	From Date	Sessions	Action
N	Net - Activity/Skills	TUES	04:15 PM	05/02/2019	9	📧 Register
S	Set - Skills/Competition	TUES	04:15 PM	05/02/2019	9	📧 Register
N	Net - Activity/Skills	TUES	04:15 PM	05/03/2019	5	📧 Register

2. Individuals search for the NetSetGO Centre through the NetSetGO Centre map. NetSetGO Centres that are not running programs, and or have their programs inactive will display “Submit Interest”.



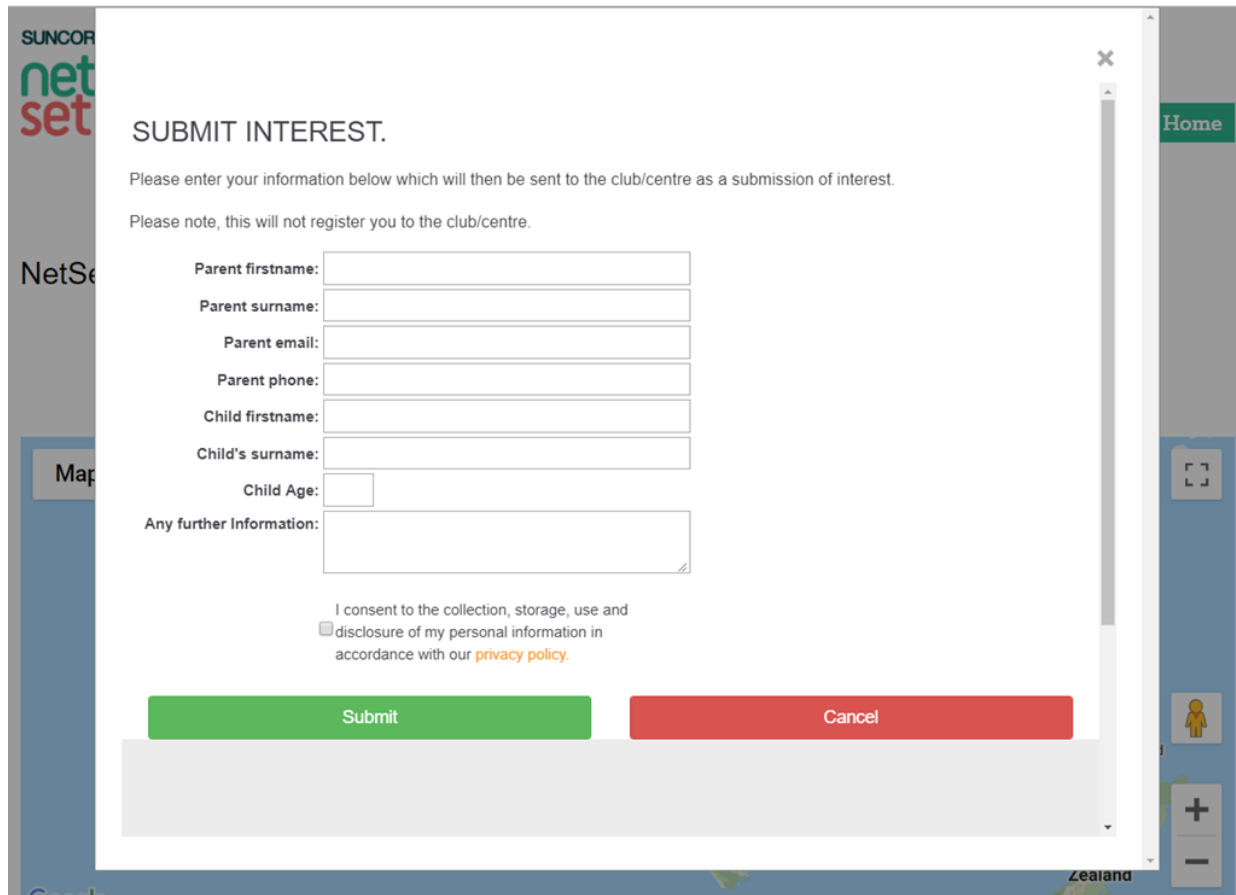
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When individuals select “Submit Interest” or “Get In Touch” the following form appears:



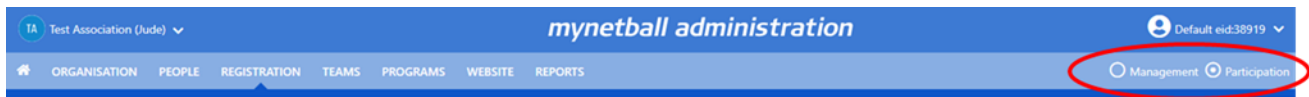
The screenshot shows a web browser window displaying a form titled "SUBMIT INTEREST." The form is set against a light grey background with a white border. At the top left of the form area, the text "SUNCOR net set" is visible. Below the title, there are two lines of instructional text: "Please enter your information below which will then be sent to the club/centre as a submission of interest." and "Please note, this will not register you to the club/centre." The form contains several input fields: "Parent firstname:", "Parent surname:", "Parent email:", "Parent phone:", "Child firstname:", "Child's surname:", and "Child Age:". Below these is a larger text area for "Any further Information:". A consent checkbox is located below the text area, with the text "I consent to the collection, storage, use and disclosure of my personal information in accordance with our [privacy policy](#)." At the bottom of the form are two buttons: a green "Submit" button and a red "Cancel" button. The browser's address bar shows "Home" and "Map". The bottom of the browser window shows a Google Maps interface with "Zealand" visible.

The information filled out within the form is found in the NetSetGO Enquiry Report.

## NetSetGO Enquiry Report:

This process is that same whether you are an Association, League or Club. You would just be in different Modes.

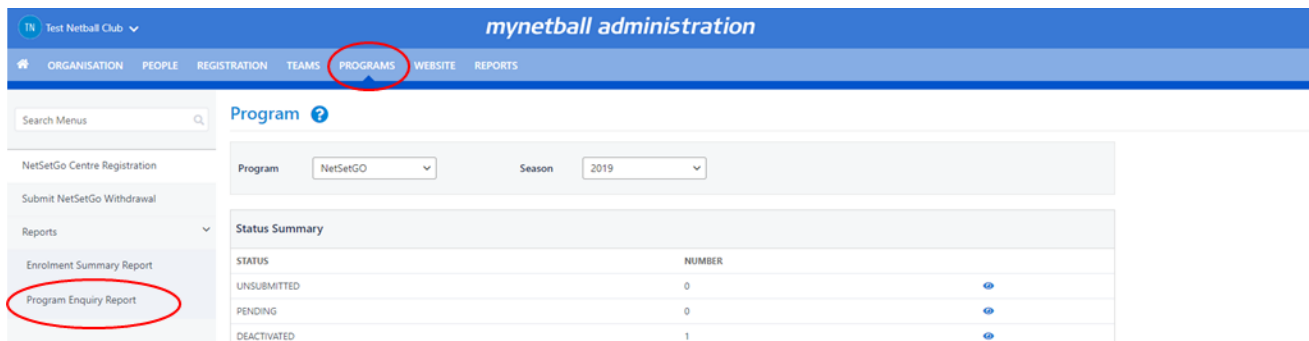
Associations & Leagues can manage their reports under **Management** or **Participation**.



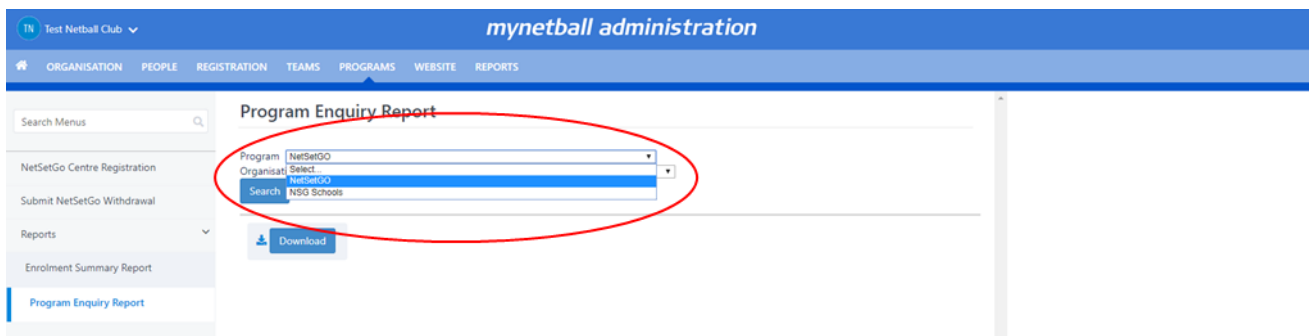
Clubs will not have the option to choose between management or participation, they will just be in participation.



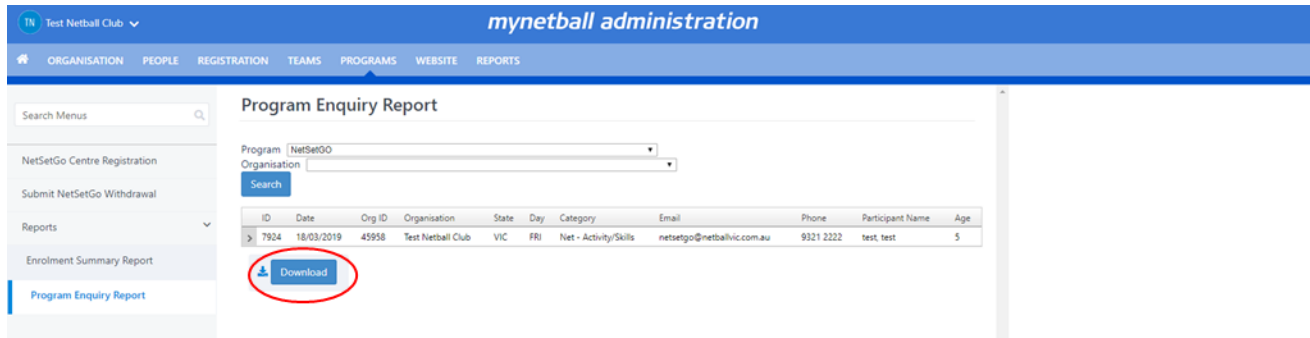
## Programs >> NetSetGO Registration



Select **NetSetGO** from the drop-down box, and then **Search**.



To view a more in-depth list of the individuals interested, select **Download**.



The screenshot shows the 'mynetball administration' interface. The main content area is titled 'Program Enquiry Report'. It features a search form with 'Program' set to 'NetSetGO' and 'Organisation' set to 'Test Netball Club'. Below the search form is a table with the following data:

ID	Date	Org ID	Organisation	State	Day	Category	Email	Phone	Participant Name	Age
7924	18/03/2019	45958	Test Netball Club	VIC	FRI	Net - Activity/Skills	netsetgo@netballvic.com.au	9321 2222	test, test	5

Below the table, there is a 'Download' button with a download icon, which is circled in red in the original image.

### Enquiry Report Notifications:

You can receive notifications when an individual has submitted interest in your NetSetGO program. If you want to receive these notifications, refer to **Quick Reference Guide: Notification Subscribers List**.