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Netball WA Life Membership Policy

NETBALL WA LIFE MEMBERSHIP POLICY

Purpose

The awarding of Life Membership to Netball WA is in recognition of the significant, sustained and lasting contribution to the sport in Western Australia. It is the ultimate accolade the Association can bestow on any member for their contribution to Netball WA.

Criteria

Significant, sustained and lasting contribution is defined as the importance and quality of work or service consistently initiated, performed or undertaken for Netball WA by a member over a period of time.

Areas of Service

The nominee may be a volunteer or a staff member who undertakes, voluntary service, above and beyond their paid service.

Time of Service

- A minimum of ten (10) years-service to Netball WA is required before being eligible to be considered for Life Membership;
- The intermittent contribution by a nominee over several periods of time may be taken into account when assessing a nomination;
- Life Membership may be awarded posthumously;
- The Netball WA Board reserve the right to determine if Life Membership can be awarded to a nominee who has provided less than the minimum number years of service.

Endorsement

- A maximum of three (3) Life Memberships may be endorsed and awarded in any one year.

- If there are more than three (3) nominations that meet the Life Membership Criteria in any one-year, the Board may provide feedback to the nominator to re-submit an updated application the following year or they may choose to carry the nomination over to the following year.

Procedure for Nomination and Announcement

- The Netball WA Board invites Regions, Associations and Members to nominate candidate/s for this award.
- Candidate/s must be a current registered financial member of Netball WA (or a previously registered member if being nominated posthumously).
- The completed nomination form and all supporting information and documentation to be returned to Simon Taylor, Chief Executive Officer – simon.taylor@netballwa.com.au by the date specified by Netball WA. Late or hand written nominations will not be considered.
- Confirmation of receipt of this nomination will be forwarded to the Region, Association or Member.
- The Netball WA Award and Recognition Committee shall review all nominations received to ensure each nomination meets the criteria and, if appropriate, put forward such nomination for recommendation to the Board.
- The Netball WA Board shall review all recommendations received and put forward such nomination for voting.
- The Netball WA Board shall determine the award of Life Membership, as outlined in the Netball WA Constitution (dated 29 June 2012) under Clause 7.3;
- Confirmation of Life Membership will be forwarded to the Region/Association after the announcement.
- The announcement and formal presentation of the Life Membership is made at the Annual General Meeting of Netball WA. Travel costs associated with attendance at the Annual General Meeting (AGM) are to be negotiated on an individual basis.
- Life Members will also be acknowledged with a presentation at the Jill McIntosh Medal (or similar). Travel and any other costs associated with attendance at the Dinner is the responsibility of the individual or the Region or Association.

Supporting Information & Documentation

Nominators stating why a nominee should be considered for Life Membership must include detailed reasons for, and examples of, the nominee's service. This information **must** explain how the nominated individual has made a significant, sustained and lasting contribution to Netball WA. This service is considered to have been above and beyond that which would be expected in the normal function of their duties.

This information may include any of the following:

- Outstanding achievements which have had a positive effect on the organisation at a Netball WA/State level or higher;
- Specific initiatives or innovation which has had a significant and sustained impact on effecting change at the Netball WA/State level or higher (i.e. facility development, structural, program or competition reviews and change);
- Achievements that have demonstrated the nominee to be an outstanding contributor including:
 - Leadership, Management and Administration (i.e. President, Board Director for a specific period of time);
- High Performance and Development
 - i.e. Coaching (Individual Performance - West Coast Fever, Western Sting, State Teams, WANL Teams, other development programs and contribution to training, education and development of others) or their former equivalent
 - Umpiring (Individual Performance and contribution to training, education and development of others),
 - Score Bench (Individual Performance and contribution to training, education and development of others)
- Demonstrated voluntary work for Netball WA over a specified period of time in roles outlined above or other identified roles;
- Demonstrated commitment by the individual to Netball WA's values, as well as advocacy of the organisation (i.e. representing Netball WA on relevant committees, ongoing public support of the governing body, use of influence for the betterment of the organisation and, more broadly, the game etc.)
- The contributions outlined above may be supplemented by contribution to the sport of netball beyond the immediate Netball WA environment, which may include:
 - A Netball WA affiliated Region
 - A Netball WA affiliated Association

- Contributing Netball WA Clubs, schools or community groups with active netball programs
- Other relevant Associations or partners e.g. SSWA, ACC, IGSSA etc.
- Where relevant, dates should be given for specific achievements and evidence of these provided by way of:
 - Supporting documentation – certificates, awards, media articles;
 - Summary of Advocacy provided i.e. provide written examples and/or written references.
 - Summary of **Quality of Contribution** and **Commitment** provided.
 - All documentation must be legible and authentic, or able to be confirmed as such.
- Nominations and all supporting documentation once submitted will become the property of Netball WA and will not be returned to the nominator.

Recognition

In recognition of the awarding of Life Membership, the Life Member shall be:

- Presented with the Netball WA Life Membership badge (photo of badge to be contained in this document);
- Presented with a bouquet of flowers and photo to commemorate the occasion;
- Acknowledged via Netball WA communication and media platforms and channels;
- Acknowledged in all Netball WA Annual Reports under the Life Membership category and receive an electronic copy of Netball WA's Annual Report annually;
- Acknowledged with full Life Membership profile on the Netball WA website. These profiles will be maintained and updated from time to time;
- Recognised at Netball WA's Annual General Meeting, date and time to be determined by Netball WA;
- Recognised at the Netball WA Jill McIntosh Medal (or similar), date and time to be determined by Netball WA.

Benefits

Life Members shall be entitled to the following benefits:

- Annual Membership to Netball WA;
- Receive an electronic copy of the Netball WA Annual Report each year;

- New Life Members will receive an electronic copy of both the Netball WA Constitution and Values, as well as the Netball WA Life Membership Code of Conduct upon receipt of their Life Membership award;
- All Life Members will also receive a copy of both the Netball WA Constitution and Values and Behaviours, as well as the Netball WA Life Membership Code of Conduct where applicable;
- Receive notification of Netball WA's Annual General Meeting and function, to be held immediately post the Annual General Meeting;
- Under clause 7.1 (e) of the Netball WA Constitution, Life Members may attend General Meetings;
- Receive two (2) seat tickets to one designated Suncorp Super Netball and pre-match function held in Western Australia each year. The match is to be determined by Netball WA;
- Receive two (2) seat tickets to one designated Australian Netball League match held in Western Australia each year. The match is to be determined by Netball WA;
- Receive a personalised invitation to the Netball WA Smarter than Smoking Association Championships Opening Ceremony and event function;
- Receive a personalised invitation to the Netball WA, WA Netball League Day of Grand Finals and Grand Final function;
- Receive a personalised invitation to attend the West Coast Fever Open Training Session;
- Receive an offer of discounted tickets to a range of other Netball WA functions including the West Coast Fever Awards Dinner, Jill McIntosh Medal, West Coast Fever Centre Circle Lunch etc.;
- All Life Members are to be advised that tickets and invitations as provided as part of this membership are **not transferable**;
- All Life Members are to be advised that travel and any other costs associated with attendance at the above-mentioned events remain the responsibility of the individual Life Member.

Values and Behaviours

Netball WA seeks to provide a safe, fair and inclusive environment for everyone involved in netball. The core organisational values and behaviours are outlined below. Life Members are encouraged to embrace these values and associated behaviours:

Values

- Professionalism
- Collaboration
- Innovation

Behaviours

- Be on the same side and act as one
- Always support each other to reach our goals
- Be open and honest
- Listen to and value our people
- Be the best at what you do
- Find a way to do what we say we will do

Code of Conduct

It is an honour and a privilege to be awarded a Netball WA Life Membership. As a Netball WA Life Member, it is expected that the following Code of Conduct be adhered to:

- Treat all persons with respect and courtesy and have proper regard for their dignity, rights and obligations;
- Be ethical, fair, considerate and honest in all dealings and communications with others;
- Operate within the rules and spirit of the sport including national and state guidelines, constitution and policies that govern Netball WA;
- Refrain from any behaviour that may bring Netball WA into disrepute;
- Be a positive role model and an advocate for the sport;
- Be responsible and accountable for your conduct;
- Life Members are subject to the same disciplinary measures as all members. These are outlined in the Netball WA Constitution under Section 13, Discipline of Members and Clause 13.1 Disciplinary Action
(<http://netballwa.com.au/wp-content/uploads/sites/6/2013/11/Netball-WA-Constitution.pdf>)

Life Member Induction

- All new Life Members will be required to undertake an Induction session facilitated by a member of the Netball WA Awards and Recognition Committee and up to two identified current Life Members;
- The Induction must occur within a month of the Netball WA Annual General Meeting;
- This Induction session will:
 - Allow time to discuss the Netball WA Life Member's biography (to be completed prior to this meeting);
 - Work through the Netball WA Life Membership Induction Handbook inclusive of but not limited to:
 - Outline of key Netball WA Contacts – Board and Executive Management Team
 - Organisational Chart
 - Review the list of Netball WA's Life Members;
 - Outline the current Netball WA Life Membership Policy;
 - Outline of Netball WA key documents (i.e. Netball WA Constitution, Netball WA Strategic Plan 2018-2022 etc.);
 - Outline the role that Netball WA Life Members are required to undertake;
 - Outline the key changes, events and activities of the organisation for the forthcoming year
 - Provide an opportunity questions and answers.

Retraction of Life Membership

- The Netball WA Board has the ability to discipline or expel Life Members, but must follow the process as outlined in Sections 7 and 13 of the Netball WA Constitution, dated 29 June 2012.
- Disciplinary action or expulsion of a Netball WA Life Member may occur where the recipient has conducted him/herself in a manner that reflects directly and adversely on the sport, image, activities and reputation of the Organisation. This provision will only be exercised in exceptional circumstances, and will require the full support of the Netball WA Board to be enacted. As part of the deliberations, the Life Member in question is also to be given an opportunity to present their case for retention of their Life Membership status.
- A Netball WA Life Member has the ability to resign their Life Membership but must follow the procedure as outlined in Section 12 of the Netball WA Constitution dated 29 June 2012.

Passing of a Life Member – Recognition of Contribution Tribute Process

When Netball WA is notified of a Life Member's passing, the organisation will endeavour to:

- Make contact with the Life Member's family to offer condolences and to seek acceptance of the Netball WA Life Membership tribute process;
- Notify other relevant organisations of Life Member's passing i.e. Netball Australia, Netball Association or Region, Department of Sport & Recreation, WA Sports Federation;
- Update Life Membership profile and Netball WA records as required;
- Prepare a tribute story by Netball WA's Communications and Media Manager (or similar) for dissemination via Netball media platforms;
- Send a bouquet of flowers and card to Life Member's family or relevant condolence support, in line with Life Member's family's request;
- Place a death notice in the relevant Western Australian newspaper;
- Attend the Life Member's funeral;
- Acknowledge any bequest or donation that may be given to Netball WA.

Other

Netball WA will:

- Review and update this policy as required from time to time;
- Contact Life Members from time to time to ensure all contact details are correct on MyNetball and that their profiles are current.

. Date: 22 December 2016

. Reviewed: 30 October 2017



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