This diploma has been designed to teach you how to apply project management skills in many workplace contexts. Upon completion, you will be ready to find employment in many different types of businesses, corporations and environments, within a wide range of industry sectors.

Why study this course?

- Study the course online, at a pace that suits you
- Get support from a qualified and professional Open Colleges trainer
- Learning materials have been developed by industry
- Receive a nationally recognised project management qualification from North Coast TAFE upon completion
- Flexible payment options available

Course number
E1076

Qualification name
BSB51415 Diploma of Project Management

Course duration
Maximum 18 months

Qualification Level
Diploma

Delivery Method
Online

Recognition
Nationally Recognised

Assessments
Case Studies, Portfolio of Evidence, Projects, Written Reports
About the Course

The industry

A strong understanding of effective project management is highly valuable in a range of industries and can lead to challenging and dynamic career.

The types of industries employing project managers are extremely varied and include the corporate sector, business, IT, construction, mining and many others.

Who this course is for

Project managers are usually involved in a diverse range of business activities, working within multiple departments of an organisation, often from top-tier to ground level.

Potential career outcomes

- Project leader
- Project manager
- Project team leader

What you'll learn

This course will give you real-world experience and the chance to be involved in an ongoing workplace project, with some responsibility for the project's outcomes.

You also have the option to undertake the provided case study that simulates the workplace to complete the required assessments.

You will discover how to develop strong leadership and management skills, allowing you to achieve your project objectives.

This diploma will also give you a specialised level of theoretical knowledge and equip you with specific, technical and managerial skills.

Learning materials

The following resources are provided to you via OpenSpace:

- workbooks
- learning activities
web resources
video clips
relevant articles
course forums
online quizzes
you will be provided with a textbook:

- this textbook provides a companion website with materials that provide additional case studies, readings and learning activities.

**RTO partnership information**

This course is offered by Open Colleges on behalf of North Coast TAFE (provider number 90010)

**Course Trainers**

**Carolyn Dann**

Carolyn has worked in the area of project management for over ten years in London, Sydney and Canberra, and has been working as a part time trainer and assessor for the last four years. She holds a Bachelor of Applied Science (majoring in IT), a post graduate Certificate in Management and a Diploma of Project Management. Carolyn has worked as a Project Manager, a Project Advisor and she was the Training and Communications Manager for a large scale program management system implementation. She is passionate about the need for effective project management across all industries.

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**Academic information**

Open Colleges may make changes to the course from time to time to reflect changes introduced to the relevant Training Package or other regulatory requirements.

Courses offered by Open Colleges on behalf of North Coast TAFE may include Units of Competency that are graded by TAFE NSW. Students studying through Open Colleges are not subject to TAFE NSW grading criteria, receiving an ungraded outcome for Units of Competency and Qualifications successfully completed.
Module 1: Module 1: Defining the project

BSBPMG511
Manage project scope
- Conduct project authorisation activities
- Define project scope
- Manage project scope control process

BSBPMG512
Manage project time
- Determine project schedule
- Implement project schedule
- Assess time management outcomes

BSBPMG519
Manage project stakeholder engagement
- Identify and address stakeholder interests
- Manage effective stakeholder engagement
- Manage stakeholder communications

Module 2: Module 2: Estimating project resources

BSBPMG514
Manage project cost
- Determine project costs
- Monitor and control project costs
- Complete cost-management processes

BSBPMG515
Manage project human resources
- Plan human resources relevant to projects
- Implement project personnel training and development
- Lead project team
- Finalise human resource activities related to projects

BSBPMG518
Manage project procurement
- Determine procurement requirements
- Establish agreed procurement processes
Module 3: Module 3: Managing project quality and performance

BSBPMG513
Manage project quality
- Determine quality requirements
- Implement quality processes

BSBPMG516
Manage project information and communication
- Plan information and communication processes
- Implement project information and communication processes
- Assess information and communication outcomes

BSBSUS501
Develop workplace policy and procedures for sustainability
- Develop workplace sustainability policy
- Communicate workplace sustainability policy
- Implement workplace sustainability policy
- Review workplace sustainability policy implementation

Module 4: Module 4: Managing project risk and integration

BSBPMG517
Manage project risk
- Develop workplace sustainability policy
- Communicate workplace sustainability policy
- Implement workplace sustainability policy
- Review workplace sustainability policy implementation

BSBPMG521
Manage project integration
- Establish project
- Undertake project planning and design processes
- Execute project in work environment
- Manage project control

BSBPMG520
Manage project governance
- Identify project management structure
- Apply project governance policies and procedures
- Monitor and review project governance
Assessment details

- Case Studies
- Portfolio of Evidence
- Projects
- Written Reports

Recognition of Prior Learning

We understand that you may already have many skills and areas of expertise that you have obtained in different ways and these are recognised through our Recognition of Prior Learning (RPL) process.

Open Colleges has developed an RPL application kit for this course.

The Student Handbook, available in the Key Student Information section of our website, provides more information about our RPL process. Alternatively, you can contact a Course and Careers Advisor to discuss your RPL options.

Course duration

The duration for the course is maximum 18 months. As a self-paced online course, the time it will take you to complete is flexible and dependent on ability and time available.

Qualification awarded

Upon successful completion of the Fee for Service option of this course you will receive a nationally recognised qualification BSB51415 Diploma of Project Management awarded by North Coast TAFE (Provider number: 90010).

Upon successful completion of the VET FEE-HELP option of this course you will receive a nationally recognised qualification BSB51415 Diploma of Project Management awarded by None.

Requirements

Education

There are no specific employment requirements. However, this course is suitable for candidates who work in an environment that allows them to be involved in project management.

Open Colleges requires that you have:

- Completed schooling to Year 12, OR
- A nationally recognised qualification at the Certificate III level or higher, OR
- 2 years of industry experience

This course would suit you if you have:

- Completed the BSB41515 Certificate IV in Project Management Practice.
- Extensive vocational experience in project roles where you had responsibility for the output of others
Minimum age
You will need to be at least 18 years old.

Computing
You will need access to a computer and the internet and you must have basic computing skills.

Minimum specifications for your computer are:

- Microsoft Office 2010 or equivalent
- Broadband internet connection
- 2GB of RAM
- CD-ROM or DVD drive
- Adobe Reader XI or equivalent
- Access to software such as Microsoft Excel for producing GANTT charts, or software such as @task, FastTrack Schedule 9, Primavera P6, ZOHO Projects, Microsoft Project
- You will also need access to a phone, printer, photocopier and scanner
- Adobe Flash Player 10 or higher.

Mac OS users:
- Mac OS X v 10.5 or higher (Mac OS X v 10.6 or higher is recommended)
- 1 gigahertz (GHz) or faster Intel processor (2GHz or faster recommended).

Windows users:
- Microsoft Windows 7 or higher (Windows 8 or higher is recommended)
- 1 gigahertz (GHz) or faster processor (2GHz or faster recommended)

Digital equipment
You will need access to:

- A digital video recording device and/or a digital camera and associated software to save and upload video, image and audio files to OpenSpace. Many mobile phones and smart phones include this technology.
- Software to view online videos and images. Software such as Adobe Reader, Windows Media Player, Windows Photo Viewer etc. are available as a free download from the internet.

Language, Literacy and Numeracy
Our free online assessment tool can help give you an idea of the language, literacy and numeracy skills needed to study a VET course. This tool can also help you determine your learning level and help you plan your future studies. You can access the Language, Literacy and Numeracy tool here (http://www.opencolleges.edu.au/online-learning-assessment).

Studying online with Open Colleges
Flexibility - study at your own pace

When you study online with Open Colleges you're in control. You can choose to complete your course quickly or keep to a steady pace, and with no deadlines or schedules to stick to, fitting your learning around your everyday commitments is easy.

Everything you need to study is online so you can study wherever you like – but that doesn't mean you're on your own. OpenSpace is our purpose-built online learning platform. It's where you'll go to access to your learning materials, contact your expert trainers and assessors, upload your assessments and find all the support and motivation you need to keep going from the OC community.

Your online community

What is OpenSpace?

Open Colleges offers you a custom-designed online-learning platform called OpenSpace. Your learning platform is the heart of your study experience. This is where you'll navigate through your course materials, contact your trainers and assessors, and connect with other online students.

What can I do in OpenSpace?

OpenSpace provides you with a secure, interactive learning environment that allows you to access a wealth of learning resources. In OpenSpace you can:

- Access all your course materials, including videos and other digital resources
- Complete the learning activities related to your course
- Get the latest news about Open Colleges and your course
- Access the Student Lounge - a hub for student information and resources, including how-to videos, forms, relevant policies and procedures, communication tools and study tips
- Get to know your fellow students by posting in the course forums, and find a 'Study Buddy'
- Connect with your Trainer and Assessor and Course Coordinator
- Access extensive online libraries for research
- Upload your assessments, view feedback, and access your grades

It’s just like a real campus – but it’s available anywhere and anytime.

How to get support

Academic support

Your experienced trainers are available in OpenSpace to answer any questions you may have regarding the learning materials or assessments.

Your program manager can also provide you with advice and support regarding the overall course.

Student support

The student support team is your one-stop service centre for all student administrative issues – including enrolment, change of contact details, OpenSpace support, assessment results and certification.

You can access the student support team in OpenSpace or by email or phone.

Learning support

The learning support team is a dedicated team of specialists that provide you with a comprehensive induction to studying with Open Colleges as well as specific support if you encounter learning difficulties during your studies.
Learning support resources, such as writing guides, are available in OpenSpace. You can access the learning support team via your trainer or the student support team.

Peer support

As a student of Open Colleges you will join a community of over 65,000 people who are also studying online. Through OpenSpace you can connect and collaborate with others to share study tips and advice.

Our students find this a great way to keep motivated and build lasting friendships and networks.

Work Placement Support

If your course contains work placement, the work placement support team can provide you with support, advice and resources if you encounter difficulties in securing a workplace for your work placement.

You can access the work placement support team via your trainer and assessor or the student support team.

Payment Options

You have two options for paying your course fees.

Paying in full: Pay your course fees upfront before you begin the course.

Payment plan: Pay a small deposit and pay off the rest of your fees through a weekly, fortnightly or monthly payment plan.

A Course and Careers Advisor can help you decide which option is best for you.

Other courses you may be interested in

Certificate IV in Project Management Practice(/courses/business-management/certificate-iv-project-management)

About Open Colleges

Our history and heritage

Open Colleges has been delivering quality education for over 100 years. During this time, we have honed our unique learning model to become Australia’s leader in online learning.

We’ve achieved this by continuously evolving our approach to meet the needs of our learners by offering flexible, accessible, affordable and supportive courses.

So far, we’ve helped over 700,000 people gain the skills to launch, change or take the next step in their careers.

All of us at Open Colleges put the student at the centre of everything we do, whether that’s helping you find the right course, designing a new course, making improvements to our online campus or giving the support you need to reach your goals.
Commitment to quality

In June 2012, Open Colleges established a unique partnership with North Coast TAFE, an Institute of TAFE NSW, to collaborate on the development and delivery of Nationally Recognised Training online.

We have also established strong partnerships with leading industry bodies, such as Early Childhood Australia and The Institute of Certified Bookkeepers.

December 2013 saw Open Colleges Australia (the holding company of Open Colleges Pty Ltd) become part of Apollo Education Group, Inc.

Being part of Apollo gives Open Colleges access to the expertise, experience and educational resources of the University of Phoenix (USA), Institute of Professional Development (USA), BPP University (UK) and other institutions in the Apollo global network.

Our ongoing partnerships and place within the Apollo family ensure we continue to deliver a student experience that's best in class.

With Open Colleges you can:

- Study TAFE and other nationally recognised qualifications
- Choose from over 150 online courses
- Fit study around your family or work commitments
- Enrol 365 days of the year
- Find a payment option that works for you
- Get academic and student support – online or over the phone
- Join a community of thousands of like-minded students

Get in touch

Still got a question?

Call a Course and Careers Advisor on for more details about this course and the enrolment process.

It's our priority to ensure you enrol in the perfect course so a Course and Careers Advisor will be in touch shortly to discuss your specific goals and what you want to achieve through studying online. They'll clearly explain the course options that would suit you best and why they would work for you and talk you through how online learning with Open Colleges works.

Enrol Now

Enrol Online via EduPay - the Trusted and Secure enrolment gateway preferred by thousands of students

Fortnightly and monthly payment plans are also available when you pay online.
Click Enrol Now (https://www.edupay.com.au/register/E1076) and choose a payment plan or call an Education Advisor on 1300 411 367 for more details. Prices shown are for the online study option only. A surcharge applies for the print study option (if applicable to this course).