ACM30310
Certificate III in Captive Animals
Opening Opportunities

At Open Colleges, we are passionate about helping people from all walks of life to achieve their aspirations and dreams. For more than 100 years, we have been opening opportunities for people across Australia. Today, Open Colleges is blazing a new trail in online and distance education – creating Australia’s leader in next generation learning.

Why study with Open Colleges?

• Freedom – study where you want, when you want
• Our courses and learning materials have been designed specifically for open learning
• Our trainers are industry professionals with experience in supporting open learning students
• Our dedicated student support team is there to help you every step of the way
• Our virtual campus – OpenSpace – provides you with opportunities to interact with trainers and students
• Many of our courses are nationally recognised and meet professional licensing or registration requirements

North Coast TAFE and Open Colleges

In a first of its kind innovation, Open Colleges has now proudly partnered with one of the largest training providers in Australia, North Coast TAFE. Part of the TAFE NSW network, North Coast TAFE provides thousands of students with government accredited and nationally recognised training programs every year.

Open Colleges students can now gain TAFE qualifications delivered via our innovative virtual campus OpenSpace, giving you the benefit of accessing a secure, interactive learning environment which supports you in all elements of your study. Combine nationally recognised TAFE credentials with all the flexibility and accessibility of learning through Open Colleges and study anytime, anywhere in Australia.
ACM30310

Certificate III in Captive Animals

Open the door to a wide range of job opportunities working with exotic, rare, unusual, water-based and native captive animals, with this Certificate III in Captive Animals.

During the course you will learn about the daily care and management of a large variety of animals. Topics covered will include feeding, monitoring animal wellbeing, maintaining animal and enclosure hygiene, providing care to young and adult animals, safely and humanely capturing animals and record keeping requirements. You will also learn the skills to work with people from all different backgrounds and age groups, as well as how to communicate and assist zoo visitors.

Delivered online through the virtual campus, Open Space, the course provides a high degree of flexibility, so you can start any time and schedule your studies around your commitments, progressing at your own pace.

Upon completion of the course, you will be awarded a qualification that is recognised throughout Australia, giving you the flexibility to take your career nationwide. This qualification also serves as a stepping stone to more advanced and senior roles within the captive animal landscape.

COURSE DETAILS

- Course number: E1103
- Delivery mode: Online with work placement
- Course duration: Max. 24 months
- Assessments: Short-answer questions, projects and/or written reports, case studies/scenarios, workplace assessment.
- Qualification: Certificate III
- Nationally recognised: Yes
- Awarded by: North Coast TAFE (Provider number: 90010)

CAREER OUTCOMES

- Trainee zoo keeper
- Assistant zoo keeper
- Animal care attendant
- Wildlife animal carer

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What you need to know about this course

How is the course delivered?
This is an online course with a work placement. This means that you will complete your knowledge and skills development through online learning. You will also undertake a work placement. This will allow you to practise and master practical skills and gain invaluable workplace experience and contacts.

What is online learning?
OpenSpace is Open Colleges’ online campus. Through OpenSpace you will:
- Access your learning materials and assessments
- Undertake and upload assessments
- Engage with your trainer
- Participate in student forums
- Have the opportunity to find a ‘study buddy’
- Access your assessment grades and feedback
- Access the student support team.

What is the duration of the course?
The maximum duration for the course is 24 months. The time taken to complete your course will depend on your level of skill and knowledge.

Entry requirements
Minimum education
Pathways for prospective learners considering this qualification include:
- Direct entry
- After achieving ACM20110 Certificate II in Animal Studies
- Vocational training and/or work experience across a range of work settings.

Minimum age
You will need to be at least 18 years old.

English language requirements
This course requires learners to read learner guides and, undertake a range of written assessments, participate in workplace activities and engage in online forums and discussions. Furthermore, the delivery mode relies on the extensive use of written communication. As such, entry to the course requires the successful completion of English to Year 10 level.

Where prospective learners have not successfully completed English at Year 10 level, they can demonstrate equivalency in one of the following:
- Successful completion of a Nationally Recognised Training qualification at Certificate II level or higher; or
- 2 years relevant industry experience in a role that requires the use of written documentation and communication.

Open Colleges recognises that not all people are able to read, write and perform calculations to the same standard. See Language, Literacy and Numeracy Considerations section for more information on tools, resources and support services provided to learners by Open Colleges.

Computer requirements
All users:
- Microsoft Office 2010 or equivalent
- Broadband Internet connection
- 2GB of RAM
- CD-ROM or DVD drive
- Adobe Reader XI or equivalent
- Printer and associated software
- Scanner and associated software
- Digital audio or video recording capability
- File compression software

Windows users:
Skill Requirements:
To successfully complete this course, learners will require basic computing skills. This includes:
- Creating, saving and editing Microsoft Office documents
- Accessing and searching the internet
- Downloading and saving documents from websites
- Uploading documents through websites
- Participating in online discussions
- Compressing image files
- Connecting digital cameras and downloading and storing images
- Connecting digital video devices and downloading and storing videos.

Audio-Visual Requirements
You will need access to software to view online videos and images. Software such as Adobe Reader, Windows Media Player, Windows Photo Viewer etc. are available as a free download from the internet.

You will need access to a digital camera and associated software to save and upload image files to OpenSpace. Many mobile phone and smart phones include this technology.

Physical Requirements
Ability to lift approximately 15 kgs.

Workplace requirements
You will be required to undertake 100 hours in a animal care environment and to demonstrate your skills in the workplace according to the units of competency you are studying.

Work placement provides insight into particular job roles and responsibilities. You can find out if this is the right industry for you and whether you are right for this industry. Undertaking a work placement also ensures the relevance of learning and assessment tasks and helps to produce graduates who are job ready, thereby increasing employment opportunities.

Work placement must be undertaken in an organisation that is suitable for the course and you must be under the direction of an appropriately experienced supervisor. It is your responsibility to identify a potential organisation for your work placement. An Open Colleges assessor will assess the organisation to determine if it is able to provide the required resources and supervision. You will not be able to complete work placement in an organisation that has not been approved by Open Colleges and, in some circumstances, you may need to undertake your work placement in more than one workplace. Assessors will work with both the organisation and you to arrange mutually convenient times to undertake assessment activities.

More information can be found in the Workplace Assessment Guide.

Assessment details
- Short-answer questions
- Projects and/or written reports
- Case studies/scenarios
- Workplace assessment
**What support services are available?**

During your studies with Open Colleges, you will have access to a comprehensive range of support services. These include:

**Academic support**

Your experienced trainers and assessors are available in OpenSpace to answer any questions you may have regarding the learning materials or assessments. Your trainer can also provide you with advice and support regarding the overall course.

**Student support**

The student support team is your one-stop service centre for all student administrative issues – including enrolment, change of contact details, OpenSpace support, assessment results and certification. You can access the student support team in OpenSpace or by email or phone.

**Learning support**

The learning support team is a dedicated team of specialists that provide you with a comprehensive induction to studying with Open Colleges as well as specific support if you encounter learning difficulties during your studies. Learning support resources, such as writing guides, are available in OpenSpace. You can access the learning support team via your trainer and assessor or the student support team.

**Work placement support**

The work placement support team can provide you with support, advice and resources if you encounter difficulties in securing a workplace for your work placement. You can access the learning support team via your trainer and assessor or the student support team.

**Peer support**

As a student of Open Colleges you can also access our study buddy system. This enables you to connect with other Open Colleges students studying your course that live near you. Students find this is a great way to keep motivated and build lasting friendships and networks.

**More information?**

The Student Handbook, available on the Open Colleges website, provides more detailed information on the support services available to students. We recommend that you read the Student Handbook prior to enrolling with us.

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**Completion of your course**

Upon successful completion of this course you will receive a nationally recognised ACM30310 Certificate III in Captive Animals awarded by North Coast TAFE (Provider Number: 90010).

**Other courses you may be interested in**

- ACM40412 Certificate IV in Veterinary Nursing
- ACM30410 Certificate III in Companion Animal Services
- ACM40310 Certificate IV in Companion Animal Services
- Certificate in Animal Care (non-accredited)
- Pet Groomer Certificate (non-accredited)
- Pet Obedience Trainer Certificate (non-accredited)

**Austudy/Abstudy approved**

This course is Austudy/Abstudy approved, but you will need to apply directly to Centrelink for information on eligibility.

**Insurance**

Open Colleges provides insurance cover for the mandatory work placement you undertake as part of your course.

Known as Volunteer Insurance, the policy covers ‘Personal Accidents’ in the workplace, and will help put employers’ minds at ease for the duration of the work placement. A copy of the Certificate of Currency can be requested from an Open Colleges student support officer on 1300 473 129. Please note that this policy does not provide professional indemnity coverage.
Order of Studies and Units

Once you are enrolled in this course, you will receive access to the first module, which contains the first set of units for the course. When you have successfully completed those units, you’ll be given access to the next module.

<table>
<thead>
<tr>
<th>Module</th>
<th>Code</th>
<th>Unit Title</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>ACMCAN301A</td>
<td>Work within a captive animal facility</td>
</tr>
<tr>
<td>2</td>
<td>ACMCAN304A</td>
<td>Prepare and maintain animal housing</td>
</tr>
<tr>
<td>3</td>
<td>ACMCAN305A</td>
<td>Assist with capturing, restraining and moving animals</td>
</tr>
<tr>
<td>4</td>
<td>ACMGAS301A</td>
<td>Maintain and monitor animal health and wellbeing</td>
</tr>
<tr>
<td>5</td>
<td>ACMGAS302A</td>
<td>Provide enrichment for animals</td>
</tr>
<tr>
<td>6</td>
<td>ACMGAS303A</td>
<td>Plan for and provide nutritional requirements for animals</td>
</tr>
<tr>
<td>7</td>
<td>ACMINF301A</td>
<td>Comply with infection control policies and procedures in animal work</td>
</tr>
<tr>
<td>8</td>
<td>ACMOH301A</td>
<td>Contribute to occupational health and safety processes</td>
</tr>
<tr>
<td>9</td>
<td>ACMSUS201A</td>
<td>Participate in environmentally s=able work practices</td>
</tr>
<tr>
<td>Select two (2) electives</td>
<td>ACMCAN310A</td>
<td>Assist with exhibit design and renovation planning</td>
</tr>
<tr>
<td></td>
<td>ACMSP302A</td>
<td>Provide basic care of non-venomous reptiles</td>
</tr>
<tr>
<td>12</td>
<td>ACMCAN306A</td>
<td>Monitor animal reproduction</td>
</tr>
<tr>
<td>13</td>
<td>ACMCAN311A</td>
<td>Care for young animals</td>
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<tr>
<td>14</td>
<td>ACMCAN309A</td>
<td>Develop institutional husbandry guidelines</td>
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<tr>
<td>15</td>
<td>ACMCAN303A</td>
<td>Support collection management</td>
</tr>
<tr>
<td>16</td>
<td>ACMCAN302A</td>
<td>Prepare and present information to the public</td>
</tr>
</tbody>
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For full course competency details visit www.training.gov.au.
Opening Opportunities
Studying with Open Colleges

Open Colleges provides you with the freedom to study where and when you want. We understand that our students are constantly juggling multiple priorities, so our unique learning approach has been specifically designed to enable you to fit education and training around your lifestyle.

After you enrol with Open Colleges you will be provided with access to OpenSpace – our cutting edge virtual campus. Here are some of the key features and benefits of OpenSpace:

**Access**
Access your learning materials, assessments and additional online resources wherever you have an internet connection. You can also download your study guides, workbooks and assessments so that you can study wherever and whenever it suits you.

**Connections**
Connect with your trainers, assessors and other students. You can participate in the lively student forums, link up with a 'Study Buddy' or engage with your trainer. OpenSpace is also where you will submit your assessments and receive your grades.

**Knowledge**
OpenSpace is your link to Gale – our extensive online library. Through Gale you will have access to millions of academic, magazine and newspaper articles from around the world.

**Support**
Access the student support team using the online enquiry feature. OpenSpace also provides a detailed searchable database of Frequently Asked Questions, so that we can provide you with 24/7 responses to many of the common queries. You can also contact the student support team by phone on 1300 473 129.

To make your learning experience as easy as possible, we will send you any textbooks or other materials that are required as part of your course.

“I would like to thank you for allowing me to study with you. This experience has opened my eyes to what I want to do for the rest of my life...I can't wait to receive my certificate! I have had nothing but good experiences with you.”

Letiesha Laidlaw,
Open Colleges Student 2011
How to Enrol

Enrolling with Open Colleges is easy:

Enrol online today. Just visit our website, select your course and click ‘Enrol Today’

OR

Enrol by phone. Just call one of our friendly enrolment consultants on 1300 853 033

Need more information?
We appreciate that choosing the right course is important. If you would like to discuss your career or course options, please do not hesitate to call our enrolment consultants on 1300 853 033 or email enquiry@opencolleges.edu.au with your questions.

Are you ready to study online?
If you are unsure, you can take our free online learning assessment. See www.opencolleges.edu.au for more information.
Our Colleges

- Open College of Accounting and Finance
- Open College of Aged Care
- Open College of Animal and Pet Care
- Open College of Art and Design
- Open College of Beauty
- Open College of Business, Management and Marketing
- Open College of Child Care
- Open College of Community Services
- Open College of Counselling and Coaching
- Open College of Fitness
- Open College of Health Care
- Open College of Information Technology
- Open College of Natural Therapies
- Open College of Photography
- Open College of Teaching and Training
- Open College of Technical Trades and Languages
- Open College of Tourism and Hospitality
- Australian College of Journalism

Our Partners

- College of Fashion Design
- ICM Training
- National Safety Council of Australia
- North Coast TAFE

Opening Opportunities

For more information call 1300 853 033
or go to www.opencolleges.edu.au