All Souls
St Gabriels School
CHARTERS TOWERS

2025 day student *handbook*

spiriting success since 1920

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welcome

Welcome to the All Souls St Gabriels School community. This handbook is designed to assist you to become familiar with the School and its organisation. I encourage you to go through it carefully and to keep it for future reference.

You have joined the large community of people associated with this fine School. The School Community embraces not only parents, but all those associated with the School - past, present, and future. It is important that we see ourselves as part of an ongoing enterprise. The traditions and aspirations of the past will be realised by the present generation as well as those to come. All Souls St Gabriels is proud of its achievements in educating young people of the North, and beyond, over many years. For each student, the School aims to develop the whole person – Mind, Body, Spirit – within the Christian context, in the tradition of the Anglican Church, to be responsible and responsive members of the community; people who will make a difference.

Various communications such as the Phoenix Rising and The Souls & Gabes Schedule are sent from the School and parents are encouraged to be involved. Effective communication requires a conscious effort on behalf of both the School and parents. Our Facebook and Instagram pages will give parents up to date information on happenings at the school. Our Website also has copies of all documents and forms available to students. Our School App is a ready source of information. We encourage parents to download the App from the App Store or Google Play – All Souls St Gabriels School

The School's Motto, Servire Regnare, embodies the ideal of service, a fundamental Christian principle. Parents and students are partners with us in this venture.

I trust that you will enjoy your time at the School.

Mr Shannon Lee
Headmaster

introduction

Board of Directors

The School is an Incorporated Body (All Souls St Gabriels School Inc.) run by a School Council, which is responsible for setting policies and overseeing the management of the School. The Council is a representative of those groups interested in the School – Past Students, Past and Present Parents, Brotherhood of St Barnabas, St Gabriels Board of Governors and the local community. Mr Anthony Holloway, a past student, is the current Chairperson. The Headmaster attends all Board Meetings and any communication with the Board should be through the Headmaster.

All Souls & St Gabriels Past Student Association

The All Souls St Gabriels Past Student Association has grown out of the amalgamation of the All Souls Old Boys' Association and the St Gabriels Old Girls' Association. Membership is not confined to past students. Parents and other friends of the School can join. Its main activity is to support the School. The Annual Past Student Reunion is usually held in September/October. From 2000, all students leaving the School will have their $150.00 Non-Refundable Enrolment Application Fee handed to the Association as Life Membership for the student of the Association.

Parents and Friends Association

The School has an active Parents and Friends Association. Any assistance you may be able to offer would be appreciated.

The Junior School Support Group (JSSG) is part of the P&F Association and plays an important role in supporting the Junior School. They fundraise during the year to purchase much-needed equipment for our Junior School.

student information

Absences

It is not School policy to permit students to be absent before, or following holidays, to extend long weekends or vacation periods. Parents are expected to make arrangements which occur during holiday periods, rather than extending into the term. Appointments or arrangements which will lead to absence on those days should, therefore, be avoided. Only in exceptional circumstances will the Headmaster consider any application to vary these provisions.

Late Return after the Holidays:

Students who return late to school after the term re-opening date must report to the Dean of Students before taking their place in class.

Sickness or Unforeseen Absence:

Parents are asked to contact the School directly if a day student is to be absent from school or a school activity. It is School policy to contact parents when a day student is absent from school on weekdays if such absence has not been notified.

Every student who is absent from school (or a school activity) must, on return, present to his or her Pastoral Care Coordinator a written statement from their parents, explaining the circumstances.

Every student who is absent from school during an assessment date when he or she is required to be present must provide a doctor's certificate explaining the absence to the Pastoral Care Coordinator. In Senior years, QCAA guidelines expect that a Medical Certificate will provide on the illness or injury.

Other Absences:

Any student who knows in advance that he or she is going to be absent from school for a legitimate appointment (medical, dental, or driving test, etc.) must bring a note from his or her parents to their Pastoral Care Coordinator.

All requests for permission to be absent from school for reasons other than those listed above should come personally from the parents, preferably in writing, well in advance of the event. Requests presented on, or just before, the desired departure date will most likely be rejected.

Any student who has to leave the School grounds during school hours must ensure they sign out or are signed out by a parent or guardian when being collected by said parent or guardian. Day students who drive their own vehicle must provide written consent to leave the campus and cannot transport another student unless they are a sibling.

Activities & Sports Available

We offer a broad range of experiences beyond the classroom – Art, Sport, Music, Drama, Debating, Duke of Edinburgh Award Scheme, Outdoor Activities, Cattle and Horse clubs.

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Sport

Students are provided with a range of sporting activities. The sports available include:

Interschool	Boys	Swimming, cricket, rugby league, athletics, tennis, cross country
Interschool	Girls	Swimming, softball, netball, athletics, tennis, cross country

Additionally, students involve themselves in other sports such as club soccer, rugby union, basketball, netball, and touch football within the town on a regular basis.

The School does provide basic sporting equipment; however, some students do own their gear (e.g. cricket gear, etc.). Students are encouraged to care for the sports equipment. It is expensive, and the School would prefer to increase the amount of gear available rather than having to replace gear that has been misused.

The Charters Towers Secondary Schools Association exists for the arranging of interschool activity in Charters Towers. The schools in turn, act as secretary for the organisation. This organisation is affiliated with North Queensland Secondary School's Sports, which is part of the Queensland Secondary Schools Sports Association. Students who participate in Interschool activities in Charters Towers have access to State representation in the various sports if they are sufficiently competent.

Music

Music has developed a strong following at All Souls St Gabriels School, with both Choral and Instrumental music ensembles being formed.

Choirs operate both in the Senior and Junior School. The choirs perform at various school and civic functions. The school band has an extensive repertoire and performs at Headmaster's Assembly and concerts.

Instrumental lessons are available for most instruments (Brass, Woodwind, Percussion, Guitar, Strings, Voice, and Dance).

Horse Club and Cattle Club

The School has an active Horse Club and Cattle Club, although age restrictions apply. The Horse Club members may seek permission to bring a horse to school. The Horse Club has regular instruction and training days, and club members attend various agricultural shows and Pony Club days. The School encourages participation in local horse sports and other horse events. The Cattle Club husbands, trains and exhibits cattle in local Agricultural Shows, and attend a range of other agricultural shows.

Duke of Edinburgh's International Award Scheme

The Duke of Edinburgh's International Award Scheme is conducted as part of the extracurricular programme. The award levels are Bronze, Silver and Gold.

Alcohol/Drugs/Cigarettes/ Vaping e-Cigarettes

Students are not permitted to consume or be in possession of alcohol, drugs, cigarettes or vapes (eCigarettes) while under the care of the School. Breaches of this rule are considered a serious disciplinary offence and may result in a student being asked to leave the School.

The possession or use of any prohibited drugs and dealing in drugs is forbidden.

Assessment policy

Assessment conditions must be strictly adhered to and will be provided on the task sheet of the assessment.

- All assessment should be the student's own work.
- Assessment work should be neatly handwritten or typed.
- The ASSG referencing guidelines should be strictly followed.
- Extensions may be approved by the Academic Dean only. Application for extensions must be received at least two days before the due date.
- Non-submission of assessment by the due date (or away for an extended time without a medical certificate for QCAA subjects) or draft failure to submit will result in:
  - Parent/Guardians notified (documentation

sent/copy kept for non-submission)
  - Time organised for students in detention
  - Academic Dean being notified
- QCAA policy on assessment for Authority and Authority Registered subject will be followed at ASSG. This can be viewed at www.qcaa.qld.edu.au.

The school publishes assessment dates in advance. Leave should not clash with assessment requirements.

Bicycles

Day students may ride bicycles to school; however, the School cannot accept responsibility for them.

- Bicycles must be parked in the area provided.
- Bicycles must not be ridden on pathways or grassed areas.
- Basic Safety procedures associated in the riding of bicycles should be adhered to at all times.
- Students must wear helmets when riding bicycles.

Bounds

Buildings not directly associated with students' use (staff residences, flats and gardens, offices, workshops, etc.), are out of bounds to all students. Students are not expected to be in classrooms before school, at break or at lunchtime.

Classrooms are generally out of bounds after school and at weekends unless they are being used for serious study. They are not to be used as common rooms.

The grassed areas of the Quadrangle are out of bounds for students in Year 11 and below. Students are encouraged to keep to the paths provided.

Bounds are clearly defined as all School property within the fence line.

Students must not leave the School between the time of 8.00am and 3.00p.m. without permission. Permission will be available, when merited, from the Dean of School, Dean of Students or Headmaster.

Within the School grounds, quarters of Resident Staff, areas reserved for domestic and maintenance staff, the "Mullies" and areas so designated from time to time are out of bounds to students.

All classroom and laboratories are also out of bounds except during school hours or at Prep times or under a Teacher's or Prefect's supervision or, when it is raining, at their discretion.

No student may enter another House or House area without direct permission from the Residential Staff. When given, this permission is only for the Common Room.

BYOD

See website for full details:
www.allsouls.qld.edu.au/senior-school/byod/

Calendar

The school calendar is also available on the school website.

Chapel and Religious Education

The School is an independent school run on Anglican traditions. For 79 years the School was an Anglican school and retains the Anglican traditions.

All students attend Communion service once per week. Parents are welcome at the services.

The Chapel Prefect has a seniority equivalent to School Vice-Captain and controls all aspects of student activity in Chapel.

Preparation for confirmation is done in classes, which are conducted outside normal school times. Participation in these classes is voluntary.

Clinic

Parents are asked to complete a medical history sheet for use at the Clinic as part of the enrolment process. If details change regarding your child's medical information, please contact the Head of Enrolments and Marketing for new medical information sheets.

Qualified Registered nurses are on campus and responsible for running the Clinic. General medical attention may be given to all students at the School Clinic as required.

If your child is considered ill enough not to remain at school, you will be contacted to come and collect your child. If necessary, your child may be able to remain at our clinic should you not able to collect them immediately. It is the policy of the School to make every effort to inform parents of any accident or illness concerning their child.

Clinic contact number: 0409 971 433

Code of Behaviour

Students at All Souls St Gabriels School are to be committed to:

- Being punctual and prepared to work
- Showing respect for themselves and for others
- Demonstrating safe behaviour at all times
- Co-operating with all members of the community
- Exhibiting pride in all actions and attitudes
- Being responsible for their own learning

The Code of School Behaviour defines the responsibilities that the students are expected to uphold. It outlines a consistent standard of behaviour that will deliver the best possible outcomes for students, recognising the close relationship between learning, achievement and behaviour.

The Responsible Behaviour Plan provides a basis for:

- Positive support systems which promote high standards of achievement and behaviour.
- Clearly articulated responses and consequences for inappropriate behaviour.

Students' adherence to the code of conduct regulates their movement between identified levels of behaviour. Students who are in breach of this code of conduct may face consequences.

Consequences of Unacceptable Behaviour:

While the focus is of All Souls St Gabriels Responsible Behaviour Plan is on proactive and preventive whole school approaches, certain types of behaviour are unacceptable, and responses can include the most stringent step of exclusion.

This consequence would only be used after consideration has been given to all other responses, and the unique circumstances of the situation have been considered.

Common Courtesies

Courtesy is an important part of school life. Students are asked to treat others in the manner that they would like to be treated

- Use Please and Thank You at all times
- Use Sir, Miss or Ma'am when addressing adults. It is also appropriate to address adults formally by name, as in Mr Marshall or Mrs Schaefer.
- Use language that will not offend.
- If visitors come to the school take them

immediately to the Main Administration Office.

- If people come to the School looking for someone, introduce yourself and ask if you can be of assistance.
- Share communal property and involve other House members in activities.
- Be honest and forthright regarding breakages.
- Greet staff and fellow students on the first encounter of the day.
- Do not jump the queue at meal times. If you are separated from a friend, and you want to be together, the forward person moves to the rear, not vice versa.
- Senior students do not automatically have priority at the Dining Hall.
- At any entrance (e.g. bus, door) those leaving have the right of way.

Communications

Mr Shannon Lee
Headmaster
07 4787 1433
slee@allsouls.qld.edu.au

Mr Paul Kehoe
Dean of Strategy & Secondary Operations
07 4788 2206
pkehoe@allsouls.qld.edu.au

Miss Jessica Marley
Dean of Studies
07 4788 2253
jmarley@allsouls.qld.edu.au

Mr Lucas Wilson
Dean of Students
07 4788 2278
lwilson@allsouls.qld.edu.au

Mrs Sophie Urquhart
Business Manager
07 4788 2235
surquhart@allsouls.qld.edu.au

Mr Jon Teichmann
Head of Enrolments
07 4788 2210
jteichmann@allsouls.qld.edu.au

Mrs Annabelle Costello
Headmaster's Executive Assistant
07 4788 2205
acostello@allsouls.qld.edu.au

School Administration Office
07 4787 1433

Senior School
07 4788 2275
school@allsouls.qld.edu.au

Senior School Absentees
absentees@allsouls.qld.edu.au

Health Clinic
0409 971 433
clinic@allsouls.qld.edu.au

School Address

PO Box 235
CHARTERS TOWERS QLD 4820

30 Dr George Ellis Drive
CHARTERS TOWERS QLD 4820

Daily Routines

Monday to Friday

8.25am to 8.45am	Tutor Group/Roll Marking
8.45am to 9.45am	Period 1
9.45am to 10.45am	Period 2
10.45am to 11:15am	Recess
11:15am to 12:15pm	Period 3
12:15pm to 1.15pm	Period 4
1:15pm to 2:00pm	Lunch
2:00pm – 3:00pm	Period 5

Our day students represent a significant percentage of our total enrolment. They are valued and equal members of our community in every respect. They are encouraged to play a full part in the life of our School.

- All secondary Day students are to attend from 8.00am until 3.00pm (or until the scheduled end of the school day).
- The correct uniform is to be worn by all students.
- Lunch is eaten in the Halse Hall whether it is the meal provided by the school or a cut lunch brought from home.
- Day students attending school sporting functions are to comply with the same dress regulations as the boarders.
- All day students should have left the school premises by 5.00pm on normal weekdays. If there is a necessity to visit dorms outside school hours, they must report to the Dormitory Supervisor.

Damages

Wilful damage of the School's property is not acceptable. Student accounts will be charged for the cost of repairs in the event of wilful destruction or carelessness.

The School would much rather use its resources on improving the facilities rather than having to replace property damaged through thoughtlessness or acts of vandalism.

DTTC (Dalrymple Trade Training Centre)

In the senior phase of learning, ASSG has a strong working relationship with the Dalrymple Trade Training Centre (DTTC) which does involve students being transported to the centre for instruction. Students are generally transported after morning tea, and some courses may continue at the centre until after traditional school hours (after 3.00 pm). Drop off and pick up will be via organised ASSG transport, not via student's own vehicles.

While travelling to the Centre, and at the Centre, ASSG's high standards of dress and behaviour are expected, and at times, students are under the two umbrellas of ASSG Student Code of Conduct and DTTC Code of Conduct.

Alternative arrangements for drop off and pick up (i.e. parents dropping off or collecting students from the DTTC), follows normal ASSG procedures, including communication with the school. This allows all students to be accounted for at all times under the ASSG Child Protection Policy.

Email

The school issues an email address to each student for use in formal school communications with both parents and students.

Excursions

Students are taken on excursions from time to time. Most excursions are considered an extension of classroom activities. The cost involved in some excursions is an additional charge to the parents. Many subjects do require field experience, and these trips are an integral part of the curriculum. There are other excursions such as theatre trips in which students are asked if they would like to participate. In most cases, these trips are paid for by the students before they go on them. A Medical Consent form is to be completed by parents for certain excursions.

Grooming

We encourage our students to take pride in their appearance.

Guidelines for Student Behaviour

Our founder decreed that we should seek to facilitate the growth of students in mind, body and spirit. As a Christian School, we always work through and on behalf of the Christian ethic.

It is expected that ASSG students will be well mannered, respectful, courteous and polite to all people at all times. All students must obey all requests and instructions from any person given authority by the School. Such persons are speaking on behalf of the Headmaster.

Hair

Students are required to maintain a conservative hairstyle (which is not overtly dyed or streaked) at all times. Students who do not meet these expectations (including those returning from leave) will be required to remediate it at their parent/guardian's expense in a timely manner.

Boys

Hair must be cut short enough to be above the collar of the shirt and must allow a hat to be worn with ease.

Faces must be clean shaven.

Not Permitted

- Exaggerated or 'trendy' styles (e.g. tracks or stepped cuts, hair that is shaved back and sides yet thick on crown of head)
- Styles that involve a combination of very short and very long hair length. e.g. Mullet
- Hair that is cut shorter than a blade 3
- Overly dyed or streaked
- Hair that covers the eyes and ears

Girls

Girls whose hair reaches the collar of the uniform must wear it tied up with a plain white ribbon or scrunchie when they are in uniform and must allow a hat to be worn with ease.

Not Permitted

- Exaggerated or 'trendy' styles
- Overly dyed or streaked

Hair Appointments - Special Events

When making appointments with hairdressers for events such as the Interschool Formal, or Valedictory Dinner for Year 12 students, parents are asked that appointments be made after school wherever possible. If this is not possible hair appointments should be made for 12.30pm or after.

Handbook & Diary

Each student at All Souls St Gabriels School is given a copy of the School's Handbook/Diary. This book serves a number of purposes:

1. To provide the student with a diary in which they can record their Prep and due dates of assignments, a record of extra-curricular activities.
2. To provide a means whereby staff can make comments (both positive and negative); for Day students' parents to read, as well as comments for Prep supervisors to note.
3. It provides much information about the School, its rules and regulations, its expectations and structure. It should be read in conjunction with this booklet.

Headwear

All Souls St Gabriels is a "Sun Smart" school, and the wearing of hats is essential in the fierce tropical sun. All students are required to wear the correct school hat when outside whether it is the Panama or the ASSG bucket hat while outdoors.

- The bucket hat is only to be worn with PE and trade uniform.
- Hats must not have writing on the outside, badges (other than ASSG house/seniors badge), tags, clips or any other accessories added

Homework

All students have homework. Students from Year 7 to Year 10, follow a Homework schedule where specific subjects are allocated on a specific night. Assessment work is on top of this homework. The amount and type of homework will vary from teacher to teacher. All Students will have a student diary to record any learning tasks and activities set for homework.

If any student experiences difficulties with homework, the Tutor teacher should be informed so that the student can be assisted.

Houses

On enrolment, students are allocated a House. Strong House competition operates and includes a range of sporting activities. Wherever possible, families are allocated to the same House. Each boy's House has a sister House.

Boys Houses - there are three boys Houses: Feetham, Page and Ramsay named after the benefactors of the School.

Girls Houses - there are three girls Houses: Alban, Becket and Chad named after St Alban, St Becket and St Chad.

Injuries and Accidents

In the case of minor injuries, the classroom teacher or teacher on playground duty will administer first aid. When a more significant injury occurs, the Clinic Nurse is called immediately, and parents are notified by telephone. Please ensure the School knows how to contact you during school hours and an alternative emergency contact number should also be given.

Instrumental Music and Voice Lessons

Children have the opportunity to attend private tuition and learn to play a musical instrument. Places are limited and dependent upon how many children are already in the program. The cost of these lessons is in addition to the term's fees.

Jewellery

Only the following jewellery items are permitted to be worn during the School Day, or whilst students are dressed in the School Uniform. The following applies to any time you are wearing

the School uniform, on or off campus:

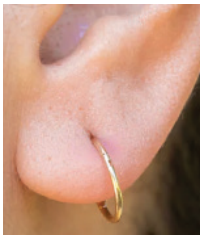
Earrings – *Only one pair of either studs OR sleepers to be worn*

- Studs: Plain, silver, gold, pearl or stone stud with a maximum diameter of 5mm

Not Permitted

- Earrings which are multiple colours or made of materials other than specified above such as plastic, leather, or wood
- Studs which have a diameter greater than 5mm

- Sleepers: Plain silver or gold. Circumference must be smaller than a 5-cent piece, width no greater than 2mm.



Not Permitted

- Sleepers which have a thickness greater than 2mm
- Nose rings or nose studs
- Jewellery in any other piercing, other than the earlobe (helix and daith)

Rings – one only to be worn

- Girls may wear a gold or silver signet ring, or
- Plain gold or silver band with no pattern
- See images for confirmation
- There are to be no variations to these options

Necklaces

- A plain gold or silver religious cross may be worn by girls and boys on a gold, silver or dark leather chain which is less than 2mm thick

No other jewellery or any other piercing is permitted.

Lockers

As part of the BYOD program, lockers and padlocks are provided for students. The initial padlock is provided by the school free of charge. The cost of additional padlocks, or where padlocks are not returned, either at the end of the school year or on departure from the school, will be charged to the student's account.

These lockers will allow students to safely store BYOD devices and other school-related materials.

Lost Property

Items that are correctly labelled with the owner's name do not become lost property because they can be returned to the owner. However, items without a name found around the school are handed to the Secondary Student Services Office.

Makeup

Makeup and nail polish is not permitted at school. Students will be instructed to remove any makeup or nail polish.

Meals

All students are required to eat lunch at the Dining Hall. Parents should also notify the School and Clinic of any food allergies. Parents may purchase morning tea/lunch in advance from the Dining Hall. Please contact the Main Administration Office if you would like to arrange lunches.

Medicines

If a child requires medication during the day, a note requesting the medicine to be given should be handed to the classroom teacher and the medication delivered to the Clinic for dispensing. The note should explain clearly the dosage and time at which the medicine is to be given. Except for asthma puffers, no child is permitted to carry or administer their own medication.

Mobile Phones

Students are encouraged not to bring mobile phones to school. However, if mobile phones are brought to school, the security of the phone is the responsibility of students.

Other points to note are:

- Students are not to take mobile phones to classes unless at a teacher request.
- Mobile phones are not to be used inappropriately, e.g. taking and send photographs etc.
- Emergency calls may be made by reporting to the Office and asking for a call to be made.

Students who do not follow these guidelines may have their phones confiscated. Shoukd the behaviour be reapeated, parents or guardinans will be contacted to collect the phone and alternate arrangements will be considered for future use of the device at school.

Motor Vehicles

The parents of a student in Year 11 and 12 may make a written application, on the prescribed form, for their son or daughter to have a motor vehicle at the school. The parents and the student must be aware of, and abide by, the following rules:

- Permission to drive a car to school is only granted to a member of Year 11 or 12.
- A student driving to and from school must park his or her vehicle in the area set aside by the School for that purpose.
- Each vehicle intended to be parked at the School must be registered with the School.
- The Dean of Students will ensure the maintenance of up-to-date records for all students permitted to bring vehicles to the School. The record shall include the student's licence number and the Transport Department registration number of the vehicle.
- The only students allowed to travel with a student driver are brothers or sisters of the driver, provided that parents have given written permission to the School in advance.
- No boarders are permitted to travel as passengers in Day student-driven vehicles. (Parents of Day students should be clearly conversant with this rule, especially in cases where they entertain boarders as houseguests).
- It must be understood that in permitting students to travel to and from school in motor vehicles, the Headmaster means just that and no more. Students will use such approved vehicles to attend normal School activities and will use the shortest trafficable route between school and home.
- No student will use a motor vehicle during normal school hours unless otherwise arranged with the Headmaster or Dean of Students.

- Students must use the transport provided by the School when attending sports and other activities conducted elsewhere.
- Any student approved to drive a motor vehicle to and from school must observe all the conditions applying to the wearing of the School uniform.
- The School will not accept responsibility in the event of any accident of misadventure.
- Boarders are not permitted to drive vehicles either within or outside the school grounds unless approval is sought from the Headmaster before the vehicle is brought on to School grounds.

Newsletters

The Souls & Gabes Schedule is published weekly and contains information, including dates of coming events and a schedule to reflect after school commitments as well.

The Phoenix Rising Newsletter is published at the end of each Term.

These publications are emailed to all School Families in addition to being available on the School website and the School App.

Parent/Teacher/Student Interviews

Parents may organise an interview at any time with their child's classroom teacher by telephoning the Main Administration Office for an appointment. Student reports will be forwarded to parents at the end of Term 1, Semester 1, Term 3 and Semester 2. Formal interviews are held in Halse Hall on the day before term commences (Travel Day). Please contact the office and arrange an appointment.

Personal Items

All uniform items and personal belongings should be labelled. If they are correctly labelled, then it is possible to see they are returned to their owners.

Safety

Students

The School has a duty of care to know where every student is at all times. It is a student's responsibility to ensure that this is the case.

If parents need to take their student/s out of school at any time during school hours, they are to advise the office by phone (4787 1433), email (school@allsouls.qld.edu.au) or via a written notification handed in at the Office advising the collection time and the reason for the absence. All students must be signed out by a parent or legal guardian when leaving the school grounds, and the student is required to report back to the Office to sign in once they return to the school (if on the same day).

Belongings

To minimise the loss or accidental procurement of one's personal belongings, the following should be observed:

- Amounts of money greater than $20 should be handed into the Office for safekeeping.
- Girls should not wear valuable jewellery to School.
- All belongings and uniform items should be clearly and permanently marked with the student's name.
- Students should not borrow other students' belongings without their express permission.

Smart Watches

Smart Watches are permitted to be worn during regular School lessons. However, for tests, examinations, and other assessment requirements, these must be removed due to their ability to receive and transmit information. Smart watches must not be used to send messages during lessons, as per mobile phone guidelines.

Social Media

The School uses a range of social media platforms to convey important information to students and parents:

Facebook:
www.facebook.com/AllSoulsStGabrielsSchool

Instagram:
www.instagram.com/allsoulsstgabrielsschool

There is also a Uniform page

All Souls St Gabriels New & Used Uniform Trader:
www.facebook.com/groups/1607940666197846/

Student Diaries

Each student from Year 7-12 at All Souls St Gabriels School is given a copy of the School Diary. This book serves a number of purposes:

- To provide the student with a diary in which they can record their Prep and due dates of assignments, a record of extra-curricular activities.
- To provide a means whereby staff can make comments (both positive and negative).
- For parents to read, as well as comments for Prep supervisors to note.

It provides much information about the School, its rules and regulations, its expectations and structure. It should be read in conjunction with this booklet, as it provides more information about the School than this document, which focuses on boarding life.

School App

The School utilises an App to keep parents updated.

- The School App:
- Parents are encouraged to download the School App, which is available from the App Store or Google Play – All Souls St Gabriels School. Once installed on your device, parents are able to go into to settings to select the relevant areas of the school that your child is involved (Year Level, Extra-curricular, etc)
- The School App contains Notices, Contact Information, School and Extra-Curricular Calendars, Absentee reporting, and a wide range of other information.

Uniform & Grooming

School Uniform

All Souls St Gabriels School students should at all times present a positive image to the community which they represent.

All Souls St Gabriels School believes that a clearly stated and sensibly implemented Uniform, and Presentation Policy is important for the following reasons: A student's standard of presentation is a reflection of All Souls St Gabriels School and also a reflection of a student's willingness to be a responsible member of the School community. A uniform is a means of enabling all students to stand out and be different not in the way they look, but in how they use their gifts and talents.

All students are expected to wear full School uniform, and follow presentation guidelines, in a way which is consistent with the specific points below. We note the importance of parents and caregivers in working in partnership with our

school to ensure that their child complies with this policy. We understand that families may experience difficulties at times, resulting in their child missing part of the uniform. Please communicate this with the relevant Pastoral Care Co-ordinators so that support may be provided.

Breaches of this policy

Students who fail to wear the correct uniform will be issued with a uniform infringement and will be dealt with through the school's Pastoral processes.

Serious breaches of this policy may result in parent meetings or further consequences as determined by the Dean of Students.

Students who represent our School at extra-curricular events or external excursions must comply with this policy. Otherwise, their participation in these events may be jeopardised.

Uniform

Boys

Formal *Worn for formal School functions and excursions as directed*	• Long sleeve white button up shirt • ASSG Tie • Grey Trousers • Black belt • Panama hat with hatband • Grey Pullover if required • Blazer if required • Grey socks • Black Shoes (leather lace up, not suede, slip on or running shoes)
Day *Worn for general school wear and for all town leave*	• Khaki ASSG Shirt • Khaki Bermuda style shorts • Panama hat with hatband • Grey Pullover if required • Blazer if required • Long grey ASSG socks • Black Shoes (leather lace up, not suede, slip on or running shoes) • Black Belt
PE Uniform *Worn for all sporting fixtures and on allocated days*	• Black ASSG PE shirt • Black ASSG PE shorts • White ASSG branded PE socks • Black ASSG bucket hat • PE shoes (Please note that Dunlop Volley, skate shoes, 'cruisers' and slip-on shoes are not acceptable PE footwear)
Senior Workshop Uniform *Worn for practical subjects and DTTC courses as directed*	• Khaki long sleeve shirt • Khaki long pants • Black belt • Steel capped boots

Girls

Formal *Worn for formal School functions and excursions as directed*	• White blouse • Black tie • Knee length light grey skirt • White Panama hat with hatband • Grey Pullover if required • Blazer if required • White ribbon for hair • White ASSG branded day socks • Black Shoes (leather lace up, not suede, slip on or running shoes) • Girls in Years 11 and 12 may wear flesh-coloured stockings with low-heeled black court shoes when notified of such occasions
Day *Worn for general school wear and for all town leave*	• Black and white ASSG pin striped dress • White Panama hat with hatband • Grey Pullover if required • Blazer if required • White ribbon for hair • White ASSG branded day socks • Black Shoes (leather lace up, not suede, slip on or running shoes) • Black Opaque tights may be worn in place of socks for warmth
PE Uniform *Worn for all sporting fixtures and on allocated days*	• Black ASSG PE shirt • Black ASSG PE shorts • White ASSG branded PE socks • Black ASSG bucket hat • White ribbon for hair • PE shoes (Please note that Dunlop Volley, Converse, skate shoes, Ariat Cruisers and slip-on shoes are not acceptable PE footwear)
Senior Workshop Uniform *Worn for practical subjects and DTTC courses as directed*	• Khaki long sleeve shirt • Khaki long pants • Black belt • Steel capped boots

Uniform suppliers

The School's clothing supplier is W Titley and Co. (07 4787 2477). This company has a close working relationship with the School. The uniform requirements are provided on the School uniform lists.

A Facebook page: **All Souls St Gabriels New and Used Uniform Trader** exists to enable the selling and purchase of second-hand school uniforms: www.facebook.com/groups/1607940666197846/

Website

The School newsletter - the Phoenix Rising, the Souls & Gabes Schedule, the School Calendar and many more details about the School, including all forms, can be accessed through the school's website at www.allsouls.qld.edu.au

Contact

Whether you have a question, would like to request more information, or are ready to begin your enrolment journey, our team is here to help.

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