



AGPT

**AUSTRALIAN
GENERAL
PRACTICE
TRAINING
FINAL INTAKE**

2020

**ELIGIBILITY
GUIDELINES**



Australian General Practice Training final intake 2020

Eligibility Guidelines

This publication is a guide for doctors who wish to apply for general practice training commencing in 2020. In it you will find important information to help you with your application for entry to the Australian General Practice Training (AGPT) Program in 2020.

The self-assessment flowchart on page 6 will assist you in determining your eligibility.

Applications for entry to the AGPT Program in 2020 open at 10 am AEST* Monday 2 September 2019 and close at 3 pm AEST Monday 23 September 2019.

These Guidelines are also available at agpt.com.au

This publication is a guide only. While every effort has been made to ensure the information contained is correct at the time of printing, changes are possible and applicants should refer to the electronic version of the 2020 AGPT Eligibility Guidelines on the AGPT website for up-to-date information.

We look forward to receiving your online application.

CONTACT US

The Department of Health

Email: AGPTEligibility@health.gov.au

Telephone: 1800 DR AGPT (1800 37 2478) or for international calls: +61 2 6289 2666
(8.30 am–5 pm AEDT/AEST Monday to Friday)

Website: agpt.com.au

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* AEDT—Australian Eastern Daylight (savings) Time

* AEST— Australian Eastern Standard Time

Key Dates for Application

10 am AEST Monday 2 September 2019—Applications open

3 pm AEST Monday 23 September 2019—Applications close

2 September–11 October 2019—Department of Health eligibility assessment

AGPT Program application and eligibility check—The Department of Health

Applicants will submit an online application through their preferred college/s. The application includes mandatory supporting documentation, referee details and training region preferences.

Any questions about AGPT Program eligibility, application information or queries regarding mandatory supporting documents should be directed to the Department of Health at AGPTEligibility@health.gov.au

Applicants for the AGPT Program in 2020 who want to apply for both colleges have two options:

1. Apply for both colleges, independently

Applicants for the AGPT Program in 2020 can apply for both colleges separately. If an applicant chooses to apply through both colleges' processes, they must pay both college application fees and complete all relevant college assessments. Applicants applying for both colleges separately can only accept one college training place offer.

2. Apply for both colleges as a dual fellowship applicant

Applicants wishing to pursue fellowship with both the Australian College of Rural and Remote Medicine (ACRRM) and the Royal Australian College of General Practitioners (RACGP) while on the AGPT Program must indicate this in the application and be successful in both colleges' selection processes in the same year.

Dual fellowship applicants must:

- nominate identical training region preferences on the rural pathway;
- pay both college application fees; and
- successfully complete all college assessments.

Dual fellowship applicants can only be accepted onto the AGPT Program in 2020 as dual fellowship applicants if they are offered a training place in the **same training region** and on the **rural pathway** with both colleges. If not, they will train to one college fellowship only.

Selection process for the AGPT Program—ACRRM and RACGP

Once the eligibility check has been completed by the Department of Health, applicant information is forwarded to the college/s that the applicant has applied through. **From this point, all queries related to the AGPT selection process should be referred to the relevant college/s.**

Information about the ACRRM selection process, including assessment components and requirements can be found on the ACRRM website at acrrm.org.au or you can contact ACRRM by:

- telephone: 1800 223 226
- email: AGPT@acrrm.org.au
- website: acrrm.org.au

Information about the RACGP selection process, including assessment components and requirements can be found on the RACGP website at racgp.org.au or you can contact the RACGP by:

- telephone: 1800 472 247
- email: racgpeducation@racgp.org.au
- website: racgp.org.au

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Guide to the Terminology Used

ACRONYM	EXPLANATION
ACRRM	Australian College of Rural and Remote Medicine— acrrm.org.au
AEDT	Australian Eastern Daylight Saving Time
AEST	Australian Eastern Standard Time
AGPT Program	Australian General Practice Training Program
AGPT Eligibility team	The AGPT Eligibility team is the section in the Department of Health responsible for assessing the eligibility of applicants wanting to enter the AGPT Program.
ASGS-RA	Australian Statistical Geography Standard—Remoteness Areas (ASGS-RA), uses the latest residential population data from the 2011 Census to determine the five remoteness categories. The Modified Monash Model uses the ASGS-RA as a base, and further differentiates areas in inner and outer regional Australia based on local town size.
AHPRA	Australian Health Practitioner Regulation Agency— ahpra.gov.au
AMC	Australian Medical Council
AMG	Australian Medical Graduate. Defined as a doctor who was a permanent resident or citizen of Australia or New Zealand at the time of primary medical degree enrolment and whose primary medical degree was obtained in Australia or New Zealand.
Applicant category	The applicant category classification is used to determine the mandatory documentation to be uploaded with an applicant's online application.
Dual fellowship	Fellowship of both ACRRM and the RACGP
FACRRM	Fellowship of the Australian College of Rural and Remote Medicine
FARGP	Fellowship in Advanced Rural General Practice
FGAMS	Foreign Graduate of an Accredited Medical School. An applicant who was not born in Australia or New Zealand, whose primary medical degree was obtained in Australia or New Zealand and who was a temporary resident at the time of university enrolment.
FRACGP	Fellowship of the Royal Australian College of General Practitioners
General registration	General registration is granted after provisional or limited registration to a doctor who has met all requirements set out by the Medical Board of Australia and/or the AMC.
General/rural pathway	<p>The general pathway is for doctors who wish to train primarily in inner and/or outer metropolitan areas. Doctors on the general pathway can train in MM 1–7 areas.</p> <p>Doctors who train on the rural pathway generally undertake all of their training in rural and remote areas of Australia (defined as MM 2–7).</p>
GP	General Practitioner
GPRA	General Practice Registrars Australia. A not-for-profit organisation that nationally represents the interests of GP registrars and supports them through training.
GPSA	General Practice Supervisors Australia. A not-for-profit organisation that nationally represents the interests of, and supports, GP supervisors.
Intake	Applicants apply for the AGPT Program during a specified time period. This time period is referred to as an intake. Applications can only be considered during an intake period.

ACRONYM	EXPLANATION
Medical Board of Australia	The Medical Board of Australia works in partnership with AHPRA. Key functions are to register medical practitioners, and develop standards, codes and guidelines for the medical profession.
MM	<p>The Modified Monash model is a new classification system that categorises metropolitan, regional, rural and remote areas, according to both geographical remoteness and town size. The system was developed to recognise the challenges in attracting health workers to more remote and smaller communities.</p> <p>The MM model classification for any given area can be found by using the locator tool on the Department of Health website—www.health.gov.au/resources/apps-and-tools/health-workforce-locator.</p>
OTD / IMG	Overseas-Trained Doctor (also referred to as an International Medical Graduate or IMG). Defined as an applicant whose primary medical degree was obtained outside Australia or New Zealand. The terms OTD and IMG are interchangeable.
Other vocational training programs	Other vocational training programs which lead to specialist medical registration outside the AGPT Program, including the Independent Pathway (IP), the Practice Experience Program (PEP), the Remote Vocational Training Scheme (RVTS), and other vocational training programs such as Fellowship of the Australasian College for Emergency Medicine (FACEM).
RACGP	Royal Australian College of General Practitioners— racgp.org.au
RTOs	Regional Training Organisations (RTOs) are the organisations contracted by the Department of Health to deliver the AGPT Program. Each of the nine RTOs occupies one or more of the training regions throughout Australia.
Registrar	A doctor who is enrolled in the AGPT Program. Also referred to as a 'GP registrar'.
Section 19AB of the Health Insurance Act 1973	A statutory provision, which may be applicable to OTDs and FGAMS. For the purposes of the AGPT Program, applicants subject to Section 19AB are required to train on the rural pathway.
Training region	A training region is the geographical area in which an AGPT registrar undertakes their training. There are 11 training regions throughout Australia.
VEVO	Visa Entitlement Verification Online. The AGPT Eligibility team will use VEVO to confirm an applicant's current residency status. The VEVO website is run by the Department of Home Affairs.

Disclaimer

While the information in these Guidelines are correct at the time of printing, please be aware changes to the policies and requirements may occur. Applicants are reminded to refer to the electronic version of the *2020 AGPT Eligibility Guidelines* on the AGPT website for up-to-date information. If you have any further questions about the AGPT eligibility process, please:

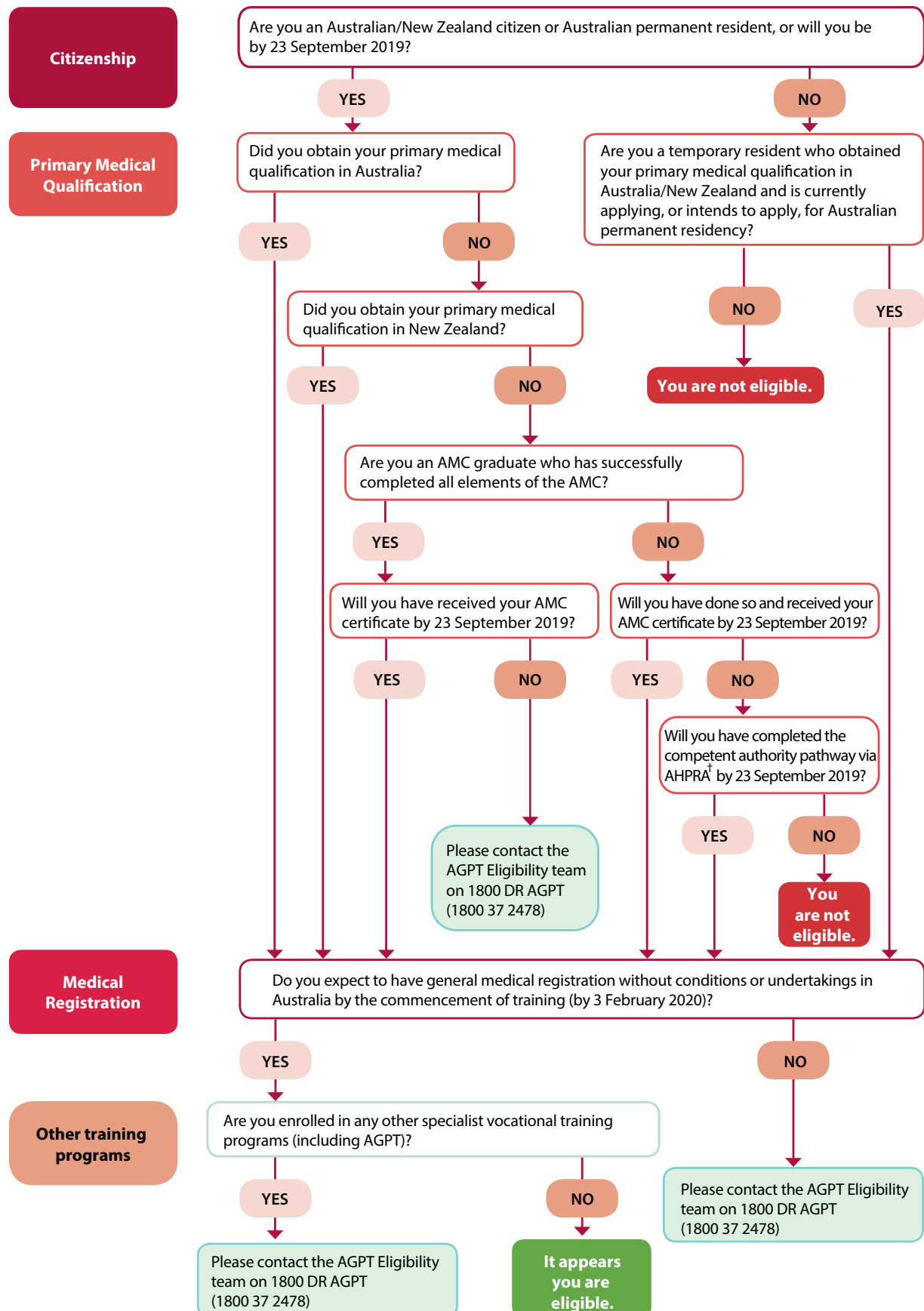
- (a) **Refer to** agpt.com.au for more information
- (b) **Email** AGPTEligibility@health.gov.au
- (c) **Call** 1800 DR AGPT (1800 37 2478)

The AGPT Eligibility team can be contacted between 8.30 am and 5 pm AEDT/AEST Monday to Friday.

More information can be found in the FAQs, available at agpt.com.au

AGPT Program—2020 Eligibility Guide

The flowchart below can be used to determine eligibility for entry into the AGPT Program in 2020.



[†] AHPRA: Australian Health Practitioner Regulation Agency

Section 19AB of the *Health Insurance Act 1973*

Section 19AB of the *Health Insurance Act 1973* (the Act), applies to some doctors seeking to practise in Australia, including overseas-trained doctors (OTDs) and foreign graduates of an accredited medical school (FGAMS). It restricts access to Medicare benefits and requires these doctors to work in a district of workforce shortage for 10 years in order to access Medicare arrangements. These restrictions are referred to in these Guidelines as a moratorium. Section 19AB applies for a period of 10 years from the date a doctor first gains medical registration in Australia, which includes provisional or limited registration.

Doctors who are subject to Section 19AB are restricted to training on the rural pathway. General pathway nominations are not accepted. When applying for the AGPT Program, applicants must nominate either the general or rural pathway for each of their training region preferences. However, doctors who are subject to Section 19AB are restricted from nominating the general pathway and must train on the rural pathway.

If an applicant is subject to Section 19AB they can only select rural pathway preferences.

The general pathway is for doctors who wish to train primarily in inner and/or outer metropolitan areas. Doctors on the general pathway can train in MM 1–7 areas. Doctors who train on the rural pathway generally undertake all of their training in rural and remote areas of Australia (defined as MM 2–7). The MM model classification for any given area can be found by using the locator tool on the Department of Health website health.gov.au

Where an applicant believes that they have exceptional circumstances that are outside of their control which would prevent them from training on the rural pathway, they may apply to the Department of Health, Access Programs Section, for a letter of exemption which would allow them to be eligible to apply for the general pathway.

Exceptional circumstances are generally defined as a life-threatening medical condition affecting either the applicant or a member of their immediate family for whom the applicant has primary caring responsibility.

To apply for an exemption, or for further advice, please contact 19AB@health.gov.au

If a doctor has been registered in Australia for more than 10 years, but has not gained Australian citizenship or permanent residency, they remain subject to Section 19AB. The moratorium is lifted when the doctor obtains permanent residency or citizenship in Australia.

An applicant can only be considered for a general pathway training place after providing definitive evidence that the applicant is not subject to Section 19AB, or holds a letter of exemption from the Department of Health. See Health Insurance (Section 19AB Exemptions) Guidelines 2017 subsection 6 at comlaw.gov.au and search 'Section 19AB Guidelines'.

Please note: The determination of an applicant's Section 19AB status, for the purposes of the AGPT Program, will be based on their date of first medical registration in Australia, as listed on the AHPRA Register of Practitioners.

If the applicant's date of first registration in Australia differs from the date listed on the AHPRA Register of Practitioners, they will need to submit additional documentation which supports the different date.

New Zealand doctors

Doctors who obtained their primary medical qualification at an accredited Australian or New Zealand university and were either a permanent resident or citizen of New Zealand from the date of enrolment for that qualification, are no longer subject to Section 19AB of the *Health Insurance Act 1973* and may train on either the general or rural pathway.

Applicants unsure about their moratorium status should refer to the Section 19AB Flowchart on page 9 for more information, or contact the Department of Health at 19AB@health.gov.au or visit health.gov.au

Moratorium scaling

Moratorium scaling is a non-cash incentive offering OTDs and FGAMS the opportunity to reduce their moratorium period by working in an eligible location, and meeting a monthly Medicare billing threshold.

Further information on scaling is available at

www.health.gov.au/health-workforce/medicare-billing-restrictions/10-year-moratorium-scaling

Applicants who believe they have received a scaling discount on their moratorium can check their revised end date through the Department of Human Services PRODA system at

humanservices.gov.au/organisations/health-professionals/services/medicare/proda

as the Department of Health cannot provide this information.

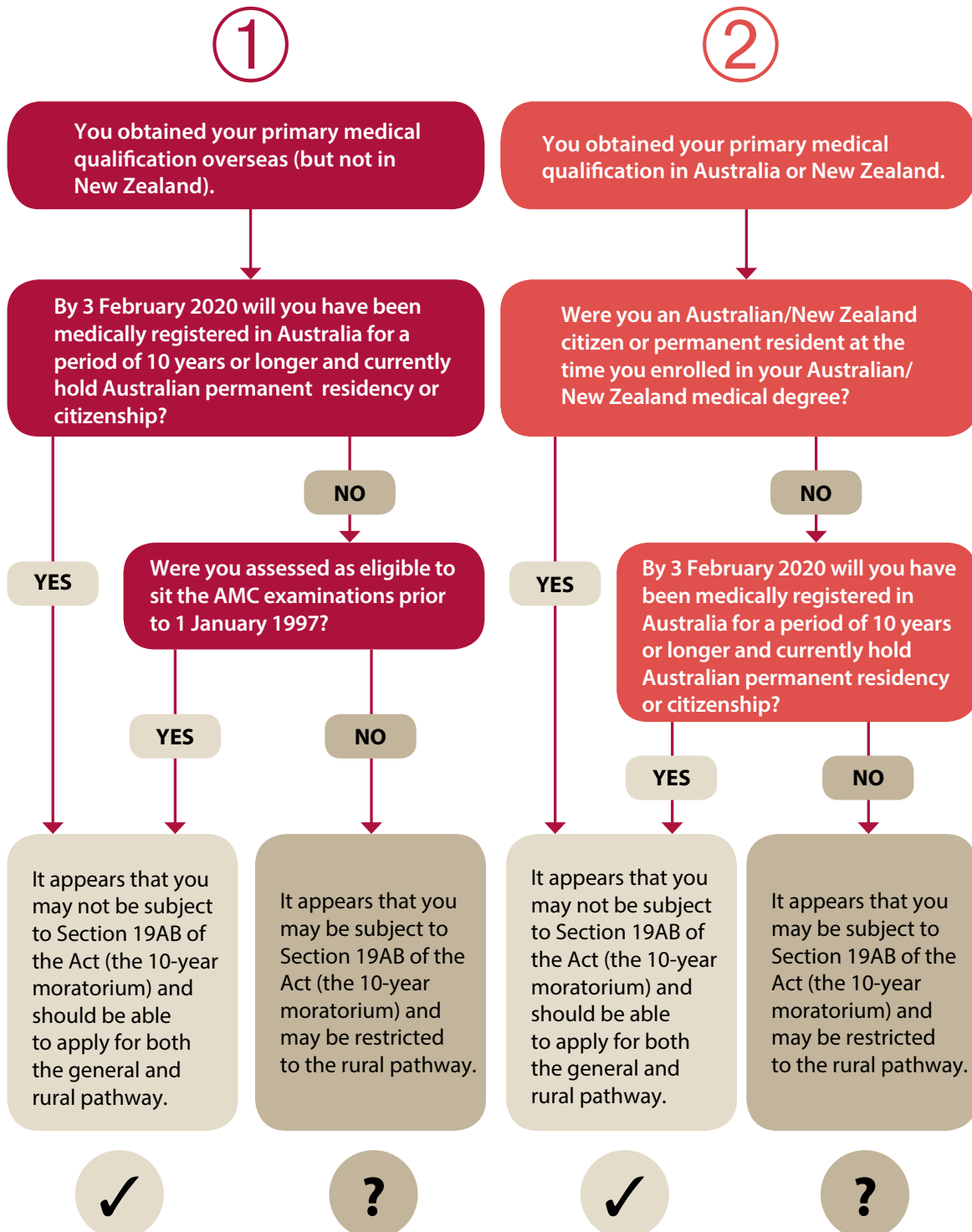
Applicants requiring more detailed information about their individual circumstances in relation to Section 19AB, including eligibility and applications for an exemption, should contact the Department of Health, Access Programs Section by emailing 19AB@health.gov.au

IMPORTANT NOTICE:

Applicants are advised to apply for an exemption at the earliest opportunity, as approval can be a lengthy process. The AGPT Eligibility team is not responsible for granting exemptions to Section 19AB of the *Health Insurance Act 1973*. Applicants seeking an exemption must contact the Access Programs Section of the Department of Health via 19AB@health.gov.au

General/Rural Pathway Eligibility Guide—AGPT

The following flowchart can be used as a guide to determine if OTD and FGAMS applicants are subject to Section 19AB of the Health Insurance Act 1973 (the Act). Applicants should identify which of the following two categories applies to them, and then follow the arrows to determine which pathway they are eligible to apply for.



IMPORTANT NOTICE:

Applicants subject to Section 19AB cannot train on the general pathway unless a formal letter of exemption under Section 19AB from the Minister for Health is provided.

Overview of the Online Application System

Registering

To register online, go to your preferred college/s' website: ACRRM—acrrm.org.au and/or RACGP—racgp.org.au find the AGPT application page and register with a current and active email address.

Applicants can register between 10 am AEST Monday 2 September 2019 and 3 pm AEST Monday 23 September 2019.

A valid and reliable personal email address is required for correspondence.

Once registered, a confirmation email will be sent to the email address provided within two hours of registration. This email will include a six-digit applicant ID and password. The applicant ID is also the username needed to access the online application. If you do not receive your registration email please contact the Department of Health.

IMPORTANT NOTICE:

If you wish to pursue a dual fellowship you will be required to register and fill out an application through each of the college websites. Applicants seeking dual fellowships need to submit the same training region and rural pathway preferences in both college applications, as training for dual fellowships needs to be undertaken concurrently.

Submitting your online application

When applicants submit their completed online application, it will be checked to ensure all mandatory fields have been completed and all mandatory documents have been uploaded.

Questions marked with a red asterisk (*) are mandatory.

Applicants will be emailed a PDF copy of their application upon submission.

IMPORTANT NOTICE:

Applicants must ensure their application has been submitted by the due date (3 pm AEST Monday 23 September 2019).

NOTE: Late applications will not be accepted.

Applicants who experience problems submitting their online application should check all mandatory fields denoted by a red asterisk (*) are completed, including:

- postcodes;
- email addresses; and
- correct number of digits in telephone numbers.

Applicants who are still experiencing problems submitting their application should email a copy of any error messages to AGPTEligibility@health.gov.au

If there is no error message please call the AGPT Eligibility team for further assistance on 1800 DR AGPT (1800 37 2478) Monday to Friday, between 8.30 am and 5 pm AEDT/AEST.

Applicant portal

All registered applicants will have access to an individual applicant portal. The applicant portal is only accessible once an applicant has successfully registered. Applicants can use this portal to:

- check the status of their application;
- upload further documentation, if requested by the Department of Health;
- update contact details;
- view their completed application;
- update their previous hospital experience;
- check their 10-year moratorium status;
- check their eligibility status; and
- change training preferences up until 11 October 2019.



Application Category Classification

Applicants who meet the AGPT eligibility requirements will need to determine their applicant category, which will specify the mandatory documentation to be submitted with their online application.

Each applicant will fall into one of four applicant categories:

- Australian medical graduate (AMG);
- Australian medical graduate (born overseas) (AMG Born OS);
- foreign graduate of an accredited medical school (FGAMS); or
- overseas trained doctor (OTD).

Each applicant category has specific mandatory and supporting documentation requirements.

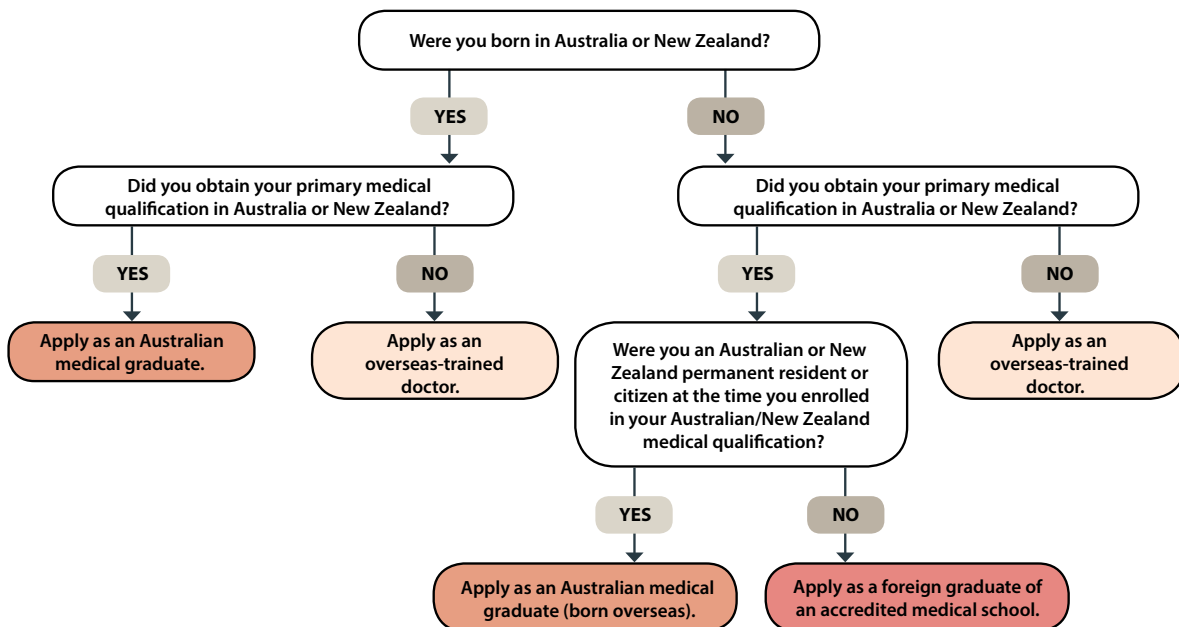
It is critical that applicants know which applicant category they are in, in order to supply the correct mandatory documentation.

Applicant categories are determined by three factors:

- country of birth;
- country in which the applicant obtained their primary medical qualification; and
- residency status at the date of enrolment in an Australian/New Zealand primary medical qualification.

Applicant categories are only used for the AGPT eligibility process.

Applicants are advised to follow the flowchart below to determine their applicant category; this flowchart will also appear on the screen before commencing the online application.



IMPORTANT NOTICE:

If an applicant selects the incorrect applicant category in their application form it can significantly delay the processing of their application. The Department of Health encourages applicants to view the flowchart above to determine their category. For more information about applicant category status, contact the AGPT Eligibility team on 1800 DR AGPT (1800 37 2478) between 8.30 am and 5pm AEDT/AEST, Monday to Friday.

Online Application Form

Below is an outline of the sections and information applicants will be asked to complete in the online application system.

IMPORTANT NOTICE:

Once an application is submitted, applicants will be unable to access and/or change the application form. If any changes need to be made to an application, email the Department of Health at AGPTEligibility@health.gov.au with the relevant details. The AGPT Eligibility team will notify applicants once the changes have been applied.

Section A: Personal Details

Applicants are required to provide current personal details. This information is important as it will be used to contact applicants throughout the AGPT eligibility process.

A1. Applicant's name

All applicants must provide their full name as printed on their official documentation.

Applicants who have more than one name must provide name change documentation as evidence of the change.

A2. Personal details

All applicants will be asked to indicate their gender and date of birth as stated on official documents. Applicants with a current Australian driver's licence will be asked to provide the licence number and details.

If an applicant currently holds an international driver's licence which allows them to drive in Australia, they will be asked to provide the licence number and details.

Please note: Applicants who do not hold a valid driver's licence may be restricted from some GP practices that require independent travel to reach.

A3. Applicant's contact details

All applicants must provide current, full and correct contact details including the following:

- active email address;
- primary contact telephone number; and
- postal address.

A4. Current employment

If currently employed, applicants must provide details of current employment.

A5. Alternate contact person

In the event the Department of Health is unable to reach you please provide an alternate contact.

Please note: The alternate contact will only be contacted if the applicant is unreachable. These contact details should not replicate the applicant's own contact details or those of nominated referees. Applicants should ensure their alternative contact is aware of their details being provided to the Department of Health to perform the eligibility check, and aware of the organisations involved in the selection and assessment processes.

Section B: Eligibility

All applicants will be asked for details and documentation of any residency restrictions (if applicable), citizenship, medical registration and medical qualifications.

B1. Citizenship details

Applicants must provide details of their current Australian or New Zealand citizenship or residency status and their current passport number.

Please note: Proof of Australian residency status required will differ based on your applicant category (see page 12).

IMPORTANT NOTICE:

New Zealand permanent residents are required to have a valid Australian working visa.

B2. Primary medical qualification

Applicants must provide the following details of their primary medical degree:

- country in which the degree was obtained;
- university name; and
- final year of medical school.

Please note: All applicants must have Australian Medical Council (AMC) recognised medical qualifications to be eligible for training.

Applicants who obtained their primary medical degree in Australia/New Zealand but were NOT born in Australia/New Zealand must provide evidence of their residency status when they enrolled in their degree. This information will be used to determine the applicant's moratorium status (see page 7 and 8).

B3. Other qualifications

Applicants will be asked to provide details of the following, if applicable:

- postgraduate qualifications;
- academic awards;
- non-medical related qualifications relevant to general practice;
- provide details of rural student networks they are members of; and
- if they have previously accepted a Bonded Medical Place in a Medical School.

Enrolment in other vocational training programs

All applicants are required to indicate whether they are currently enrolled in another vocational training program.

Applicants currently enrolled in the following 3GA programs must provide a statutory declaration stating they will resign from their current vocational training program if accepted onto the AGPT Program:

- ACRRM Independent Pathway; or
- Practice Experience Pathway (PEP); or
- Remote Vocational Training Scheme (RVTS).

Applicants who have previously accepted a training position on the AGPT Program and are currently enrolled are unable to use the application and selection process to reapply for the AGPT Program for a different training region and/or pathway, unless they first withdraw from the AGPT Program.

Applicants currently enrolled in the AGPT Program must submit evidence of their resignation, and acceptance of the resignation from their regional training organisation (RTO).

Applicants are able to engage in additional alternative specialist vocational training outside the AGPT Program if:

- prior approval is gained from the RTO in their training region before they commence their AGPT training;
- it is identified in their AGPT learning plan at the commencement of the 2020 training year; and
- it does not compromise their AGPT Program training, as determined by their RTO.

Applicants should also be aware:

- deferral of AGPT Program training will not be approved to pursue other specialist training outside of the AGPT Program;
- if category two leave is required to undertake secondary training, this will reduce the registrar's leave allowance*; and
- extensions for AGPT Program training cannot be approved for registrars because they are pursuing other specialist training outside of the AGPT Program*.

* For further information refer to the AGPT Program Leave Policy 2019 and the AGPT Extension of Training Time Policy 2019 at agpt.com.au > Policies.

B4. Australian Medical Council (AMC) details

If applicable, applicants must provide details of their current AMC status.

B5. Medical registration

All applicants must provide details of their current Australian medical registration status including any details of conditions and/or undertakings.

Applications will be accepted from those applicants who have, or expect to receive, general medical registration by the commencement of the 2020 training year (3 February 2020). This includes current holders of provisional or limited registration. Offers to applicants will be conditional on the applicant receiving general registration before the commencement of training (3 February 2020). If general registration is not received, the training place offer may be withdrawn.

Please note: All applicants generally go through a period of provisional or limited registration before receiving general medical registration.

Applicants must list both:

- their first medical registration date in Australia, which includes any provisional or limited registration; and
- their first general medical registration date in Australia.

If applicants have entered the same date for both their first medical registration and their general medical registration, a pop-up box will appear, seeking confirmation that this information is correct.

If applicants are unsure of their registration status, they should contact the Australian Health Practitioner Regulation Agency (AHPRA).

IMPORTANT NOTICE:

All applicants must have, or expect to have, general medical registration by 3 February 2020. Applicants who will not hold general medical registration by this date will be deemed ineligible.

Registrars are responsible for maintaining medical registration that enables them to remain on the AGPT Program.

General medical registration with conditions and/or undertakings

If an applicant has, or anticipates having, conditions and/or undertakings on their general medical registration at the commencement of the 2020 training year (3 February 2020), they must:

- declare this in their AGPT application; and
- provide relevant documents and information from the Medical Board of Australia (listed on AHPRA), including public and non-public conditions and/or undertakings.

If the applicant fails to provide their conditions and/or undertakings with their application, then the Department of Health may require clarification regarding the conditions and/or undertakings from the Medical Board of Australia. The applicant is responsible for providing any further clarification regarding their medical conditions and/or undertakings to the Department of Health.

If clarification cannot be obtained then the application for entry to the AGPT Program will be deemed ineligible.

Conditions and/or undertakings on medical registration documents required include:

- proof of registration status from AHPRA with details of public and non-public conditions and/or undertakings.

The Department of Health does not guarantee that applicants with conditions and/or undertakings attached to their medical registration will be employed by hospitals, training practices or other training posts, despite their eligibility for entry to the AGPT Program.

IMPORTANT NOTICE:

The nature of some conditions prevents applicants from fulfilling all obligations of the AGPT Program.

Applicants with conditions and/or undertakings attached to their medical registration will be treated on a case-by-case basis and reviewed as per the Guidelines for the Assessment of Applicants with Conditions and/or Undertakings attached to their General Registration. Applicants who have conditions and/or undertakings that prevent them from fully participating in the AGPT Program will be deemed ineligible.

Applicants must include in their online application detailed information disclosing any conditions and/or undertakings attached to their medical registration. If these restrictions are not disclosed it can significantly impact an application. If these conditions and/or undertakings are set after the AGPT application has been submitted, applicants must contact the AGPT Eligibility team via AGPTEligibility@health.gov.au to update their application.

Applicants who do not disclose medical registration conditions and/or undertakings and obtain a position on the AGPT Program may have their training place offer withdrawn. Applicants' medical registration status will be checked numerous times throughout the AGPT Program eligibility process to ensure their current medical registration status is recorded.

Section C: Prior Experience

This section applies to an applicant's hospital, work and rural experiences.

These experiences may be used by the Colleges and RTOs in each training region to assess the applicant for:

- selection;
- placement; and
- possible recognition of prior learning (RPL).

C1. Intern experience in Australia and/or New Zealand

Applicants are asked to detail their intern experiences in Australia and/or New Zealand, including any primary care placements undertaken as an intern.

C2. Hospital experience in Australia and/or New Zealand only

Applicants are asked to detail:

- all hospital terms and rotations undertaken in Australia or New Zealand, including AMC supervised requirements; and
- any resident medical officer (RMO)/hospital medical officer (HMO) hospital terms and rotations in Australia or New Zealand.

C3. Other work experience

Applicants are asked to detail:

- previous hospital experience in countries other than Australia and New Zealand;
- previous experience in general practice or similar settings;
- other previous and/or current work experience in a hospital setting;
- paid scholarships undertaken as a medical practitioner; and
- any other work experience that may be relevant.

C4. Rural experience

Applicants are asked to detail any rural community experience in Australia and/or overseas, including rural clinical placements.

Please note: This experience can be any length of time and does not have to relate to medicine.

C5. Prior learning

Applicants are asked to indicate whether they intend to apply for recognition of prior learning (RPL). An indication of intention to apply for RPL does not constitute an application for RPL. Once accepted into the AGPT Program, the registrar will need to apply separately for RPL.

The RTO will assist registrars in preparing an RPL application. The relevant college censor (ACRRM/RACGP) will assess the RPL application.

The Department of Health is unable to advise or assist applicants with their RPL applications. Applicants are advised to contact the RTO in their preferred training region for preliminary advice.

Section D: Special Provisions

This section applies to applicants who identify as any of the following:

- Aboriginal and/or Torres Strait Islander Person;
- member of the Australian Defence Force (ADF);
- joint applicants; and/or
- member of a state-based rural generalist program.

D1. Aboriginal and Torres Strait Islander People

Applicants select whether they wish to identify as a doctor of Aboriginal and/or Torres Strait Islander origin and are eligible to join the Australian Indigenous Doctor's Association (AIDA).

D2. Australian Defence Force

ADF applicants applying for the AGPT Program are required to:

- confirm they are a full-time serving ADF member;
- provide their service (i.e. Navy/Army/Air Force) and PMKeyS number; and
- notify the ADF Medical Officer Professional and Career Development Committee (MOPCDC) Secretariat of their intention to apply for the AGPT Program by emailing mopcdc.secretariat@defence.gov.au

Please note: ADF applicants are required to nominate training region preferences in the region they expect to be posted to from 3 February 2020.

IMPORTANT NOTICE:

Applicants who will cease full-time service in the ADF before 3 February 2020 will be processed as a non-ADF applicant.

D3. Joint applicants

Joint applicants are applicants who wish to be considered together.

To be considered as joint applicants, both applicants must:

- provide the details of the other applicant, including their full name and current AGPT application ID; and
- submit identical training region and pathway preferences.

Please note: Joint applicants are based on the lowest applicant's selection score, as determined by the college/s assessment processes. If at any stage during the selection assessment process an applicant wishes to withdraw from joint applicant consideration, please contact the respective college/s to discuss.

D4. Contracts and deeds of agreement

This section applies to applicants who have entered into a contract, such as:

- a contract of employment with an employer (only contracts that will not cease before 3 February 2020 should be included);
- a deed of agreement, such as a Department of Health bonded scholarship; or
- a former/current recipient of a scholarship.

Please note: As these contracts may affect an applicant's ability to fulfil their training requirements, applicants must attach all relevant information.

Section E: Training Preferences

In this section, applicants will be asked to nominate training region preferences when completing their online application form. Applicants selecting preferences are indicating their training preferences for the duration of the program.

Most training regions offer both general and rural pathways. Applicants have the option to make two nominations for the same training region by nominating both pathways separately, where available. In 2020 ACRRM positions will be rural pathway positions.

Applicants who are subject to Section 19AB of the Health Insurance Act 1973 (the 10-year moratorium) must select rural pathway training preferences only, unless a Section 19AB exemption is held.

Please note: Selecting the same training region and pathway in all preferences will not increase the chances of gaining a training place.

Applicants are encouraged to speak to the relevant RTO in their preferred training region with any questions they have about placements or training on the AGPT Program. A map of the training regions and contact details for each RTO are available on the AGPT website agpt.com.au > Training regions and on pages 20 and 21 of these Guidelines.

E1. Applicants applying for a Dual Fellowship

Applicants wishing to pursue a dual fellowship while on the AGPT Program must apply for and be successful in both colleges' selection processes in the same year.

Applicants can only pursue a dual fellowship on the AGPT Program if they are offered and accept a training place in the same training region, on the rural pathway through both colleges' selection processes.

IMPORTANT NOTICE

Before nominating training region preferences and submitting an application, applicants are encouraged to:

- become familiar with individual training regions;
- contact the RTO in their preferred training region/s, listed on the AGPT website, to discuss what professional challenges and opportunities the training regions may offer;
- familiarise themselves with the training region's services and amenities such as medical, educational, community, cultural, religious and recreational facilities;
- determine the impact of moving into a particular locality upon themselves, their partner and other family members, if applicable;
- ensure that the decision to train in a particular locality is understood by, and has the support of their partner/family, if applicable; and
- familiarise themselves with the expectations and commitment required to undertake the AGPT Program including the AGPT Program Policies and the local policies of the RTO in their preferred training region (**Please note:** AGPT Program Policies are available at agpt.com.au and are updated regularly).

Registrars on the AGPT Program remain in their training region for the duration of training. Therefore, applicants should not nominate a training region they are not willing to train in, and if necessary relocate to, for the entire AGPT Program.

While it is possible to transfer once training has begun, this needs to be approved by both RTOs involved.

Transfers from rural to general pathways must be supported by evidence of exceptional circumstances that justify a pathway change, and be approved by the Department of Health.

Transfers between training regions and pathways are never guaranteed.

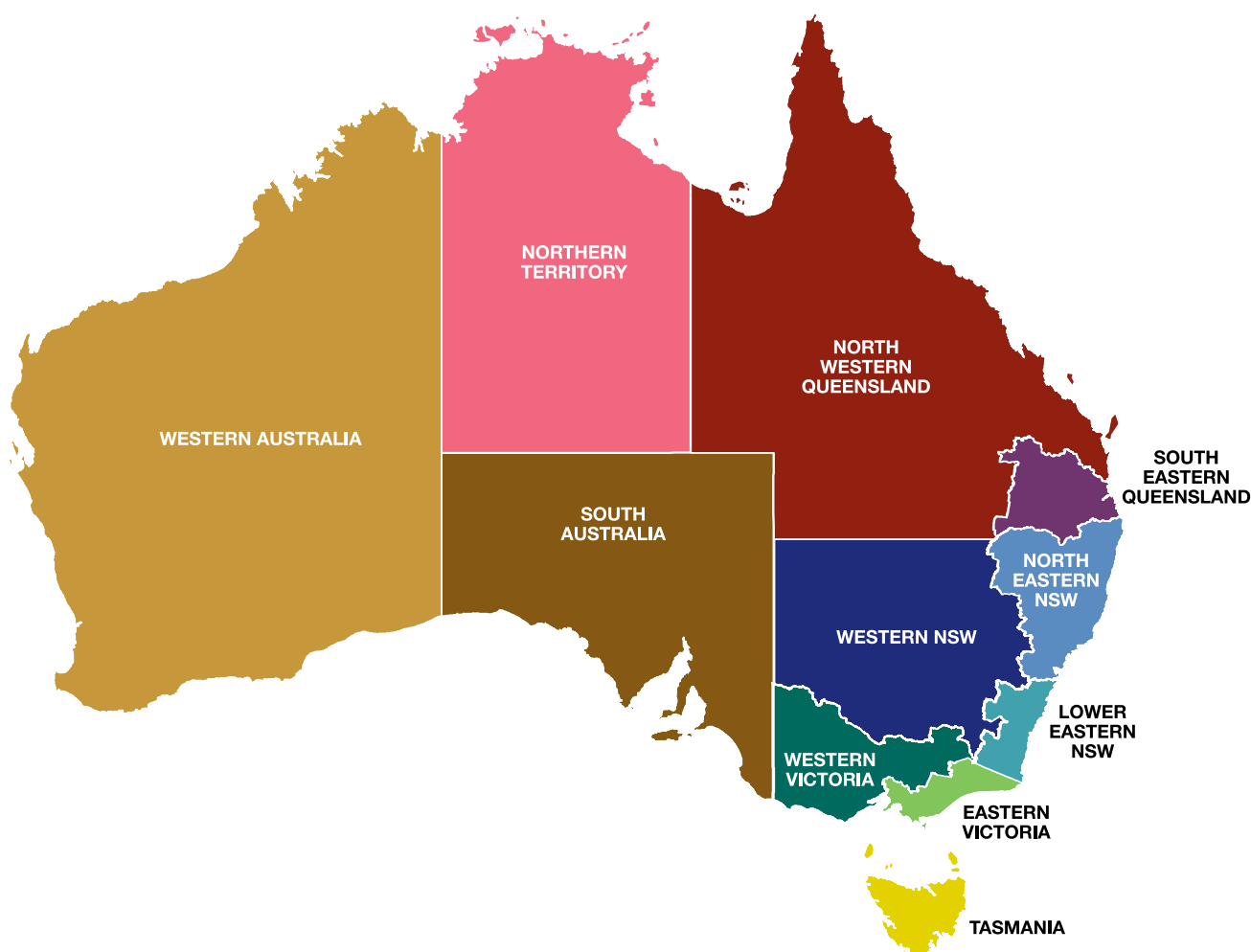
For more information please refer to the AGPT Transfer Policy at agpt.com.au > Policies.

Training Regions

The training regions are outlined in the map below.

RTOs are responsible for managing registrars' training in line with the college curriculums, training locations and the distribution of training placements across the RTOs' training region/s.

Applicants are encouraged to research each training region to determine the area in which they would like to train. The RTO responsible for each training region can provide information regarding training, including the extended skills and academic posts available.



IMPORTANT NOTICE:

The three training regions covering the ACT and NSW are managed by one RTO. However, each region is run independently of the others.

If the location in which an applicant would like to train appears to straddle two or more regions, applicants should contact the relevant RTOs to determine the exact region in which the location falls.

Regional Training Organisation Contacts

Australian Capital Territory/New South Wales

Western New South Wales

Lower Eastern New South Wales

North Eastern New South Wales

GP Synergy

W: gpsynergy.com.au

T: 1300 477 963 (Int: +61 2 8321 4000)

E: applicant@gpsynergy.com.au

Victoria

Eastern Victoria

Eastern Victoria GP Training

W: evgptraining.com.au

T: 1300 851 753

E: enquiry@evgptraining.com.au

Western Victoria

Murray City Country Coast GP Training Ltd

W: mccc.com.au

T: 1300 622 247

E: info@mccc.com.au

Queensland

North Western Queensland

GP Training

James Cook University

W: jcugp.edu.au

T: 07 4781 3262

E: gpselections@jcu.edu.au

South Eastern Queensland

General Practice Training Queensland

W: gptq.qld.edu.au

T: (07) 3552 8100

E: gptq@gptq.qld.edu.au

South Australia

GPEX

W: gpex.com.au

T: 1300 473 972 or (08) 8490 0400

E: selection@gpex.com.au

Northern Territory

Northern Territory General Practice Education

W: ntgpe.org

T: (08) 8946 7079

E: registrar@ntgpe.org

Tasmania

General Practice Training Tasmania

W: gptt.com.au

T: (03) 6215 5000

E: enquiries@gptt.com.au

Western Australia

Western Australian General Practice Education and Training

W: wagpet.com.au

T: (08) 9473 8200

E: gpcareers@wagpet.com.au

Section F: Referees

Applicants are required to provide the names and contact details of two referees as part of their online application. Each referee must be able to confidently judge each applicant's current capabilities, including:

- current skills and abilities;
- experience and work performance; and
- suitability for general practice training.

Referees provided by applicants applying through ACRRM will be required to submit a short, online report as part of the college's AGPT selection process. For more information about this requirement, please contact ACRRM.

A referee should be a medical practitioner who has directly supervised the applicant for a period of four weeks or longer within the past three years (prior to 23 September 2019).

Applicants must seek permission from their referees to supply the referees' contact details. Provided they meet the criteria outlined above, suitable referees may include:

- Staff Specialist;
- Medical Superintendent;
- Visiting Medical Officer;
- Hospital Registrar; or
- General Practitioner.

If applicants are unable to nominate referees who meet the above criteria then they must contact the Department of Health on 1800 DR AGPT (1800 37 2478) or email AGPTEligibility@health.gov.au to discuss their individual circumstances.

Referees must:

- meet the criteria described above; and
- be contactable by phone or email during business hours throughout the AGPT selection process.

Applicants must provide a business hours telephone number and an active email address for each referee.

IMPORTANT NOTICE:

Referees who do not meet the above criteria may not be approved to support an applicant's application.

Any questions or concerns in meeting these requirements should be emailed to AGPTEligibility@health.gov.au detailing:

- why a referee has been nominated who does not meet the criteria;
- the supervision period of the requested referee;
- the year in which the supervision occurred; and
- the proposed referee's supervisory role at the time.

It is the applicant's responsibility to ensure that both referees are contactable on the details provided in their application for the duration of the AGPT selection process.

The Department of Health will not make contact with an applicant's referee. However, the college/s and RTOs may contact referees as part of the national assessment process to select applicants into the AGPT Program.

Section G: Applicant Declaration

Applicants will be asked to agree to the Applicant Declaration contained in this section, prior to submitting their online application.

Applicants should note that responsibility for the AGPT Program will transfer from the Department of Health to the GP Colleges by 2022.

Applicants should note as a result of this, policies and guidelines of the AGPT Program may be subject to change during and following the transition period. Applicants are required to adhere to the policies and guidelines of the AGPT Program, and agree to adhere to the policies of the AGPT Program as varied from time to time when submitting their application.

Australian Privacy Principle Notification

The Australian Government Department of Health (the Department) is bound by the *Privacy Act 1988* and the Australian Privacy Principles (APPs).

The Department is collecting personal information about you to:

- Assess your suitability for acceptance to the AGPT Program;
- Administer and manage your training for the duration of the AGPT Program if your application is successful (this may include the disclosure of personal information between different RTOs to assist with the training and distribution of GP registrars);
- Facilitate the provision of Medicare provider numbers for successful applicants through the Department of Human Services (Medicare) and any incentive payments such as the Workforce Incentives Program (WIP).

The Department is also collecting this information for other purposes namely to:

- Facilitate quality assurance purposes and other program activities such as promotion of the AGPT Program; and
- Conduct research, including research relevant to public health or public safety, for example to further refine the selection process and AGPT Program Policies.

If you do not provide all of the personal information requested, the Department may not be able to accept your application, or, if your application is successful, to process or manage your training.

The Department may disclose your personal information to the individuals, entities and bodies listed in Schedule 1 to this declaration.

The Department is unlikely to disclose your personal information to overseas recipients.

The Department will collect personal information about you from the individuals, entities and bodies listed in Schedule 1 at the registration of your application to the AGPT Program.

As part of this application you are required to provide details of your referees and an alternate contact. You are required to obtain the consent of your referees and alternative contact to provide their personal information as part of your application (such as name, contact information and position held) prior to submitting your application.

The Department of Health has an Australian Privacy Principles (APP) privacy policy which you can read at: [health.gov.au](https://www.health.gov.au/privacy/app-privacy-policy) > Privacy > APP Privacy Policy.

You can obtain a copy of the APP privacy policy by contacting the Department using the contact details set out at the end of this notice. The APP privacy policy contains information about:

- How you may access the personal information the Department holds about you and how you can seek correction of it; and
- How you may lodge a complaint about a breach of:
 - The APPs, or
 - A registered APP code that binds the Department, and
 - How the Department will deal with such a complaint.

Privacy consent

I acknowledge that I have read the above information (Australian Privacy Principle 5 Notification).
I consent to the Department of Health:

1. Collecting sensitive information such as information about my racial or ethnic origin, professional association or trade union membership and, in rare cases, health information about me for the purposes indicated above.

And

2. Collecting personal information about me from other individuals, organisations and entities.

And

3. Sharing my personal information with the organisations and parties listed in Schedule 1.

In applying for entry to the Australian General Practice Training (AGPT) Program in 2020:

I DECLARE:

1. The information supplied by me is true, accurate and complete.
2. I have permission from my alternate contact and referees to provide their personal information as part of my application.

I UNDERSTAND:

I understand that the giving of false or misleading information to the Australian Government is a serious offence punishable under the Criminal Code Act 1995.

I understand in the event that I have provided information that is not true, accurate and complete the Department of Health will (at its discretion) declare me ineligible for the AGPT Program.

I AGREE TO:

1. Commence my training as required by my Regional Training Organisation.
2. Meet the requirements of my Regional Training Organisation.

3. Adhere to the policies of the AGPT Program (published at agpt.com.au), which may vary from time to time.
4. Provide all necessary documents.
5. If currently enrolled in another training program that does not lead to vocational registration or specialist general practitioner registration, agree to resign from the other training program if requested by my Regional Training Organisation and/or college/s at any time throughout the AGPT Program.
6. Participate in:
 - i. The annual AGPT registrar satisfaction survey.
 - ii. The annual AGPT applicant survey.
 - iii. Quality assurance activities conducted by the Department and/or my Regional Training Organisation.
 - iv. Other survey or research activity authorised by the Department.

Schedule 1

- My referees
- My alternate contact
- Australian College of Rural and Remote Medicine (ACRRM)
- Australian Defence Force (if I am an ADF applicant)
- Australian Health Practitioner Regulation Agency (AHPRA)
- Australian Medical Council (AMC)
- Educational institutions
- Department of Human Services (DHS)
- Department of Home Affairs
- General Practice Registrars Australia (GPRA)
- General Practice Supervisors Australia (GPSA)
- Regional training Organisations (RTOs)
- Royal Australian College of General Practitioners (RACGP)
- Rural Health Workforce Australia and Rural Workforce Agencies
- State and Territory health jurisdictions

The Department's AGPT Eligibility team can be contacted by telephone on 1800 DR AGPT (1800 37 2478) or +61 2 6289 2666 or via email AGPTEligibility@health.gov.au

Confirmation

I confirm that I have read and understood the Applicant Declaration.

Supporting Documents

The supporting documents you are required to submit with your online application will depend on your applicant category. Refer to the applicant category flowchart on page 12.

It is the applicant's responsibility to ensure:

- only information that is true, complete and correct is provided;
- all supporting documents are provided to the Department of Health (as required);
- emails are regularly checked and responses to any requests are provided in a timely manner; and
- information or further documents as requested by the Department of Health are provided.

An incomplete or incorrect application and/or the absence of required or relevant information will result in delays in processing and/or the application being marked as ineligible.

For questions regarding supporting documents, contact the AGPT Eligibility team between 8.30 am and 5 pm AEDT/AEST Monday to Friday on 1800 DR AGPT (1800 37 2478) or email AGPTEligibility@health.gov.au

IMPORTANT NOTICE:

Applicants are required to submit clear, colour original scans or photographs of their supporting documentation. If an applicant is unable to do so, they must submit certified copies of their documentation. **If the original document is black and white, the Department of Health can only accept a copy certified within 18 months of your application.**

Certification of a document may also be requested from the Department of Health at any time.

Certification requirements for mandatory supporting documents if required

Applicants who are unable to upload clear colour scans or photographs of their original mandatory supporting documents must upload certified copies of their documents.

Please ensure all supporting documents have been **certified within 18 months of your application**. Documents certified by medical practitioners will not be accepted. Certified copies of supporting documentation must be certified by one of the following authorised officers:

- | | |
|---|---------------------------------|
| ■ Justice of the Peace (JP); | ■ Postal Manager; |
| ■ Commissioner for Affidavits or Declarations or Oaths; | ■ Police Officer (all ranks); |
| ■ Bank Manager or Credit Union Branch Manager; | ■ Dentist; |
| ■ Pharmacist; | ■ Physiotherapist; |
| ■ Clerk of the Court; | ■ Chiropractor; |
| ■ Barrister or Solicitor; | ■ Optometrist; or |
| ■ Judge of the Court | ■ Australian Consular Officers. |

IMPORTANT NOTICE:

The above certifying officers must be citizens of Australia or New Zealand and currently reside in Australia or New Zealand. Documents certified outside Australia or New Zealand will only be accepted if they are certified by an officer at the Australian Consulate.

The authorised officer must certify each document by writing '*I certify this is a true and full copy of the original document sighted by me*' and signing on the same side of the document. All certifying officers must also include their name, occupation, contact number and the date the documents were certified.

Photocopies of certified copies will not be accepted.

Double-sided documents must be certified on both sides.

Certification must be on the correct side of the page, i.e. certification on the back of a single-sided document cannot be accepted.

If applicants are requested to produce certified copies of their supporting documents, their application will only be considered complete upon receipt of all necessary certified supporting documents.

IMPORTANT NOTICE:

The certifying officer must also include the following details on the documents:

- signature;
- full name;
- contact telephone number;
- profession or occupation or organisation; and
- date certified.

NOTE: Documents without all the mandatory details written by the certifying officer will not be accepted and applicants will be required to resubmit newly certified documents.

Previously certified documents

While the Department of Health recognises that some university degrees or birth certificates have been certified by a Births, Deaths and Marriage registrar or an official at the university at the time of printing, for the purposes of the AGPT Program this does not constitute full certification.

Upon request, applicants who submit documents without certification from an authorised officer will be required to resubmit newly certified supporting documents and their application will not progress until the documents are received.

Confidentiality

All information within applications will be treated as confidential.

Copies of applications from eligible applicants, including supporting documents, referee contact information and (if applicable) information relating to conditions and/or undertakings attached to medical registration from AHPRA, will be made available to their preferred college/s by 11 October 2019.

IMPORTANT NOTICE:

If any documents are:

- poorly scanned;
- not in colour; or
- suspect.

The Department of Health reserves the right to request any document be certified by an authorised officer for verification. Applicants whom upon request do not produce correctly certified copies of their supporting documents may be deemed ineligible.

Uploading Supporting Documents

Where a document has been marked as mandatory, applicants will not be able to submit their online application until that document has been uploaded.

Preparing digital documents prior to application

1. Collect all the documents the Department of Health requires.
2. Scan or photograph original coloured documents. Any documents that are unable to be colour scanned or photographed must be correctly certified and then scanned (Each document/image must be below 2MB. Documents can be uploaded in the following formats: JPG, JPEG, GIF, PNG and PDF).
3. Crop applicant photo as shown below, if required.
4. Name each file in the following format: ApplicantID_DocumentDescription. For example: 203489_CertifiedPassport.

Please note: Applicants will not know their applicant ID until they register online on or after 10 am AEDT/AEST Monday 2 September 2019.

Documents with more than one page

If applicants wish to upload a document which has more than one page, they have two options:

- scan the document to a multiple-page PDF and upload the single PDF file; or
- scan each page of the document to a separate file and upload each file individually, using the 'add part' method outlined under 'Uploading' on page 29.

File formats

The online application will only accept the following file formats:

- JPG, JPEG, GIF, PNG and PDF.

All other file formats will need to be converted to an acceptable file format before uploading.

Recent colour photo

Applicants will be required to upload a recent colour photo taken in the past 12 months.

If applicants do not have a digital photo to upload they will be unable to submit their online application.



- The photo must be in a compatible format: JPG, JPEG, PDF, PNG or GIF.
- The image must be sharp and sufficiently detailed to be identifiable.
- The photo file size must be no more than 2MB.
- The photo must be in colour.
- The photo must be less than one year old.
- The photo must be of the applicant's head and shoulders only.
- Applicants must be looking directly at the camera.

Photos cropped from official documents, e.g. copies of passports or driver licences, will not be accepted.

Uploading

To enable applicants to submit their online application, applicants will be required to upload their supporting documents, some of which are mandatory. A checklist will be available within the online application system, to assist in this process.

The instructions below will assist applicants in uploading their documents:

- Next to each listed document, click 'Select'. This will open a dialog box allowing applicants to select the file for upload.
- If a document consists of a number of separate files, applicants may add parts individually repeating the same process, by clicking 'Add' to upload more pages of the same document in each field.
- Documents must be no larger than 2MB. If applicants experience any problems in uploading their documents, please check the file size first. If the internet connection is slow, please allow enough time for each document to upload before refreshing the page or contacting the AGPT Eligibility team.
- Once the application has been submitted, applicants will no longer be able to upload documentation unless requested by a member of the AGPT Eligibility team.

The Department of Health may request documentation be recertified and uploaded if the certification has been completed incorrectly, poorly scanned or hard to read. If required, a new section of the applicant portal will become available for requested document uploads. Once submitted, the Department of Health will be notified and send the applicant a confirmation email.

Help/assistance

Applicants who require assistance in using the online application system can contact the AGPT Eligibility team, between 8.30 am and 5 pm AEDT/AEST, Monday to Friday, on 1800 DR AGPT (1800 37 2478) or email AGPTEligibility@health.gov.au

Please note: The Department of Health cannot offer technical support for scanning or shrinking documents and building PDF documents.

IMPORTANT NOTICE:

Applications for entry to the AGPT Program in 2020 are only considered complete when the online application is submitted before the deadline of 3 pm AEST Monday 23 September 2019 and all mandatory documents are submitted correctly and certified in full, if required.

Incomplete applications will not progress in the AGPT application and selection process.

Delays to the Application Process

Delays with third party organisations

The Department of Health cannot take any responsibility for any delays that may be experienced by an applicant in meeting the Department of Health's requirements.

Applicants who experience delays in obtaining any of the mandatory supporting documents should contact the Department of Health as soon as possible to discuss their individual circumstances.

The Department of Health will not contact other organisations on behalf of the applicant to request documentation.

Delays with documents

Black and white documents that are incorrectly certified and illegible documents will delay an applicant's application.

The Department of Health may request applicants to submit certified copies of their supporting documentation should any questions arise to the validity of the document.

If the Department of Health requests certified documents, applicants must submit correctly certified documents as detailed on pages 26 and 27.

Online Application Recommendations and Correspondence

The Department of Health recommends that applicants submit their application and supporting documents well before the due date.

Late applications will not be accepted.

Should further documents or clarification be required regarding the online application, these requests will be made via email from the Department of Health.

As all correspondence is via email, please monitor the nominated email address regularly.

The Department of Health will not give any special consideration for emails that are filtered by an applicant's junk filter.

IMPORTANT NOTICE:

The Department of Health takes no responsibility for:

- mail (electronic or posted) not delivered to the Department of Health;
- correspondence being sent to an incorrect email address where the applicant has failed to formally notify the Department of Health about any changes to their contact details;
- emails not reaching applicants; or
- emails sent to a junk email folder.

Mandatory Supporting Documents

■ All Applicants

IMPORTANT NOTICE:

Applicants are required to submit clear, colour original scans or photographs of their supporting documentation. If an applicant is unable to do so, they must submit certified copies of their documentation. **If the original document is black and white, the Department of Health can only accept a copy certified within 18 months of your application.**

Certification of a document may also be requested from the Department of Health at any time.

Applicants can self-assess their eligibility to join the AGPT Program within the AGPT Program—2020 Eligibility Guide on page 6.

1. Recent colour photo

Applicants must provide a recent photograph taken within the past 12 months of their head and shoulders facing the camera.

Photos cropped from official documents, e.g. copies of passports or drivers licences, will not be accepted.

2. Medical registration

Applicants must hold, or expect to hold, general registration by the commencement of training (3 February 2020). Applicants must provide a clear, colour, original scan or photograph of one of the following:

- a current AHPRA registration certificate;
- current AHPRA registration card; or
- proof of listing on ahpra.gov.au in the Register of Practitioners.

3. Evidence of current residency status

Applicants must have Australian permanent residency, or citizenship of Australia or New Zealand. Applicants who were born overseas, but obtained their primary medical degree in Australia or New Zealand may be eligible to apply with Australian temporary residency.

New Zealand permanent residents will be assessed on their current Australian visa. All New Zealand permanent residents must have a valid Australian visa, which allows them to work in Australia.

New Zealand citizens are granted a Special Category Visa (SCV). The SCV allows a New Zealand citizen to live, work or study in Australia lawfully as long as that person remains a New Zealand citizen.

More information is available from the Department of Home Affairs at immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/special-category-visa-subclass-444#About

An overseas-trained doctor (OTD) must have either citizenship of Australia or New Zealand, or Australian permanent residency by the closing date of applications (3 pm AEST 23 September 2019).

Applicants must provide a clear, colour, original scan or photograph of one of the following:

- Australian/New Zealand citizenship certificate;
- current Australian/New Zealand passport, including details of current Australian visa;
- current international passport with Australian/New Zealand permanent residency visa label;

- visa grant letter from the Department of Home Affairs confirming permanent residency status (must be accompanied by original scan of current international passport);
- Australian birth certificate; or
- New Zealand birth certificate.

Documents to be uploaded, if applicable:

1. Evidence of name change

If applicable, applicants must provide a clear, colour, original scan or photograph of one of the following:

- marriage certificate (if original is not in English, both original and English translation required);
- deed poll;
- name change certificate; or
- Statutory Declaration stating your known names are of the same person.

2. Medical registration with conditions and/or undertakings

If an applicant holds general registration with conditions and/or undertakings, they must provide a clear, colour, original scan or photograph of one of the following:

- conditions and/or undertakings set by the Medical Board of Australia; or
- listing from ahpra.gov.au in the Register of Practitioners detailing public and non-public conditions and/or undertakings.

3. Section 19AB Exemption

If the applicant holds an exemption from Section 19AB, they must provide a clear, colour, original scan or photograph of the letter of exemption from the Minister for Health through the Department of Health detailing the exemption conditions.

4. Enrolled in other training

If the applicant is currently enrolled in a different GP training program, they must provide:

- evidence of resignation and acceptance from the current vocational training program (mandatory for current AGPT registrars).

If the applicant is currently enrolled in the ACRRM Independent Pathway, RACGP Practice Experience Program or RVTS they must provide:

- AGPT statutory declaration of intention to resign from the current vocational training program if accepted into the AGPT Program.

5. First medical registration

If the applicant's date of first medical registration differs from the date listed on the AHPRA Register of Practitioners, they must provide a clear, colour original scan or photograph of other evidence of first medical registration in Australia.

Applicants are responsible for ensuring their application is complete and accompanied by the correct supporting documents. An incomplete application form and/or the absence of required information may result in delays in processing or in the application being excluded. For more information on how to prepare and submit supporting documents, applicants should read 'Supporting documents' on pages 26 to 29.

Any questions regarding the supporting documents can be emailed to the AGPT Eligibility team at AGPTEligibility@health.gov.au or phone 1800 DR AGPT (1800 37 2478) between 8:30am and 5pm AEDT/AEST Monday to Friday.

■ Australian or New Zealand Medical Graduates (AMG)

An applicant who was born in Australia or New Zealand, and obtained their primary medical degree from an Australian or New Zealand university.

Additional Mandatory Documents:

1. Proof of identity

Applicants must provide a clear, colour, original scan or photograph of one of the following:

- full Australian birth certificate (not a commemorative certificate or an extract). If the certificate is not in the name currently used, appropriate linking documentation will be required i.e. marriage certificate;
- Australian passport (current or expired by up to two years);
- a New Zealand birth certificate* (accompanied by a valid Australian working visa);
- overseas passport (expired by up to two years if accompanied by a current Australian visa); or
- Australian citizenship certificate or naturalisation certificate. Department of Home Affairs travel document (valid for up to five years after issue).

Applicants born on or after 20 August 1986, who uploaded an Australian birth certificate for 'Evidence of Current Residency Status', must provide an additional proof of identity document. Applicants must provide a clear, colour, original scan or photograph of one of the following:

- A current or expired Australian passport;
- A parent's Australian birth certificate;
- A parent's citizenship certificate which was issued prior to the applicant's birth; or
- A parent's permanent residency visa grant letter/visa label which was issued prior to the applicant's birth.

If an applicant obtained their primary medical degree in Australia they must provide evidence of their permanent residency or citizenship in Australia/New Zealand which predates their enrolment in their primary medical degree. This can be an Australian or New Zealand passport or relevant permanent residency visa that predates their medical school enrolment. In addition, an academic transcript or academic record showing the date of enrolment in their primary medical qualification is acceptable.

Please note: Applicants who do not provide proof of their permanent residency or citizenship in Australia or New Zealand that predates the date of enrolment in their medical degree will be marked as subject to Section 19AB and only eligible for the rural pathway.

■ **The Department of Health can accept a New Zealand birth certificate if the applicant was born before 1 January 2006. If the applicant was born on or after 1 January 2006, the applicant must provide documentation that demonstrates at least one parent was a New Zealand citizen or permanent resident at the time of their birth. This is in line with the 2005 changes to the New Zealand Citizenship Act 1977.*

■ Australian or New Zealand Medical Graduate Born Overseas (AMG born O/S)

An applicant who was born overseas, but was an Australian/New Zealand permanent resident or citizen prior to enrolling in their Australian or New Zealand primary medical degree.

Additional Mandatory Documents:

1. Academic qualifications

Applicants must provide a clear, colour, original scan or photograph of one of the following:

- complete academic transcript (all pages of the transcript must be provided);
- letter from the university, which includes the date of enrolment; or
- complete graduation statement.

Testamurs will not be accepted.

2. Residency status at enrolment in primary medical degree

If an applicant obtained their primary medical degree in Australia they must provide evidence of their permanent residency or citizenship in Australia/New Zealand which predates their enrolment in their primary medical degree, such as an Australian or New Zealand passport or relevant permanent residency visa that predates their medical school enrolment.

Please note: Applicants who do not provide proof of their permanent residency or citizenship in Australia or New Zealand that predates the date of enrolment in their medical degree will be marked as subject to Section 19AB and only eligible for the rural pathway.

■ Overseas-Trained Doctors (OTD)

Additional Mandatory Documents:

An OTD must have successfully completed and passed all the requirements of the Australian Medical Council (AMC) before Monday 23 September 2019. This can be done by completing both parts of the AMC Standard Pathway (AMC I and AMC II) or the AHPRA workplace-based assessment (Competent Authority Pathway).

OTD applicants who commenced the Competent Authority Pathway on or after 1 July 2014 are not required to provide an AMC certificate. However, they must hold provisional registration with AHPRA and provide their 12 months supervision assessment letter in order to be exempt. Applicants who commenced the Competent Authority Pathway before 1 July 2014 are still required to supply their AMC certificate.

1. Pathway to Medical Registration

Applicants must provide a clear, colour, original scan or photograph of one of the following:

- AMC certificate; or
- Competent Authority Pathway 12 month supervision assessment letter*

**If the applicant completed the Competent Authority Pathway and currently holds general registration, no further documentation is required.*

Additional documents to be uploaded, if applicable:

1. Medical Registration

If the applicant's date of first medical registration in Australia is different from the date listed on AHPRA, additional documentation must be provided as a clear, colour, original scan or photograph to support the date difference:

- previous state-based medical registration certificate;
- previous AHPRA registration certificate; or
- previous registration card.

Please note: The determination of an applicant's Section 19AB status, for the purposes of the AGPT Program, will be made based on their date of first medical registration in Australia, as listed on AHPRA.

Foreign Graduate of an Accredited Medical School (FGAMS)

An overseas-born applicant who enrolled in and/or obtained their primary medical qualification in Australia or New Zealand, whilst a temporary resident.

Additional Mandatory Documents:

1. Academic qualifications

Applicants must provide a clear, colour, original scan or photograph of one of the following options:

- complete academic transcript (all pages of the transcript must be provided);
- letter from the university, which includes the date of enrolment; or
- complete graduation statement.

Testamurs will not be accepted.

Additional documents to be uploaded, if applicable:

1. Medical Registration

If the applicant's date of first medical registration in Australia is different from the date listed on AHPRA, additional documentation must be provided to support the date difference:

- previous state-based medical registration certificate;
- previous AHPRA registration certificate; or
- previous registration card.

Please note: The determination of an applicant's Section 19AB status, for the purposes of the AGPT Program, will be made based on their date of first medical registration in Australia, as listed on AHPRA.

2. Intention to apply for Permanent Residency

If, at the time of application, the applicant is an Australian temporary resident, they must provide a clear, colour, original scan or photograph of one of the following:

- Statutory Declaration for intention to become an Australian permanent resident prior to the completion of the AGPT Program; or
- current and active Australian permanent resident application with the Department of Home Affairs.

3. Letter/s of support—457 and Temporary Skills Shortage (TSS) 482 visa holders

If an applicant currently holds a temporary 457 or TSS 482 visa and gained their primary medical degree in Australia or New Zealand, the Department of Health will accept the application on the understanding that the applicant will only be considered by a training region if:

- The applicant submits letters of support from each of their preferred training regions and submits a statutory declaration before 23 September 2019, stating that they will apply for permanent residency in Australia by the completion of the AGPT Program;

or

- The applicant submits letters of support from each of the RTOs within their preferred training regions and they provide proof of an active Australian permanent residency application before 23 September 2019;

or

- The applicant gains Australian permanent residency before 23 September 2019.

Please note: If an applicant has not gained permanent residency or citizenship of Australia or New Zealand or submitted letter/s of support by 3 pm AEST Monday 23 September 2019, the applicant will not have met eligibility requirements for the 2020 AGPT Program, and they will be found ineligible and will not proceed to the section assessment process.

457 and TSS 482 Visa Holders—further information

Not all training regions support 457 and TSS 482 visa holders. South Australia, Northern Territory and North Western Queensland are the only training regions able to support 457 and 482 visa holders for the AGPT Program in the final intake for 2020.

Letters of support do not guarantee the applicant will be considered or that the supporting RTO is obligated to offer a training place or assist the applicant in securing a training place.

Applicants must be aware of and discuss their individual visa restrictions with the RTO in their nominated training region and agree on training arrangements.

Neither the Department of Health nor RTOs can sponsor 457 or TSS 482 visa holders. Please refer to the Department of Home Affairs at homeaffairs.gov.au/ for more information on visa conditions and restrictions.

FGAMS on a 457 or a TSS 482 visa who are successful in obtaining a training place in the AGPT Program in 2020 must obtain Australian permanent residency by the completion of their training. They must forward documentation confirming their permanent residency to their RTO before completion of their training.

If permanent residency is not obtained, the Department of Health and the RTO may withhold the registrar's certificate of completion and if applicable withdraw the registrar from the program.

Next Steps

Copies of applications from eligible applicants, including supporting documents, referee contact information and (if applicable) information relating to conditions and/or undertakings attached to medical registration from AHPRA, will be made available to their preferred college/s by no later than 11 October 2019 for the next stage of the AGPT application and selection process.

Information about ACRRM's selection process, including assessment components and requirements can be found on the ACRRM website at acrrm.org.au

You can contact ACRRM by:

- **telephone:** 1800 223 226
- **email:** AGPT@acrrm.org.au
- **website:** acrrm.org.au

Information about the RACGP's selection process, including assessment components and requirements can be found on the RACGP website at racgp.org.au

You can contact the RACGP by:

- **telephone:** 1800 472 247
- **email:** racgpeducation@racgp.org.au
- **website:** racgp.org.au



Australian Government
Department of Health

All information in this publication is correct as at August 2019



**Australian College of
Rural & Remote Medicine**
WORLD LEADERS IN RURAL PRACTICE



RACGP
Royal Australian College of General Practitioners