



GENERAL MEETING MINUTES

TUESDAY
28 JANUARY 2020
at 8.30AM

- PRESENT**
- R Jayo Mayor (Chair)
 - ME Brown Deputy Mayor
 - AP Cripps Councillor
 - KS Milton Councillor
 - AJ Lancini Councillor
 - WG Skinner Councillor
 - MG Tack Councillor
-
- A Rayment Chief Executive Officer (CEO)
 - B Exelby Director Corporate and Financial Services (DCFS)
 - G Hart Projects Officer (PO)
 - J Stewart Executive Manager Infrastructure Services Delivery (EMISD)
 - N McGrath Acting Manager Community and Economic Development (AMCED)
 - B Edwards Executive Assistant (EA)

Mayor R Jayo opened the meeting at 8.30am

- PRAYER** - Councillor WG Skinner began the meeting with prayer

- PREVIOUS MINUTES** - *Moved Councillor Lancini*
Seconded Councillor Brown

Resolution - That the Minutes of the General Meeting held on 17 December 2019 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

**Carried 7-0
280120-00**

BUSINESS

1. INFRASTRUCTURE SERVICES DELIVERY

1.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 13 January 2020 regarding summary of activities undertaken during the month ending 31 December 2019.

Moved Councillor Skinner
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280120-01**

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 13 January 2020 regarding monthly Infrastructure Services Delivery Status Report for the month ending 31 December 2019.

Moved Councillor Milton
Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280120-02**

- 1.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 31 DECEMBER 2019
Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 13 January 2020 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 31 December 2019.

Moved *Councillor Skinner*
Seconded *Councillor Brown*

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280120-03**

- 1.4 NDRRA and DRFA QUARTERLY PROGRESS REPORT to 31 DECEMBER 2019
Consideration of Report to Council from Infrastructure Engineer dated 10 January 2020 providing a comprehensive account of the delivery of the Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA) programs by Lonergan Project Services Pty Ltd for Council for the 2018 March Flooding event, 2018 Tropical Cyclone Nora, 2018 Tropical Cyclone Owen and 2019 Monsoon Trough.

Moved *Councillor Brown*
Seconded *Councillor Milton*

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280120-04**

Councillor MG Tack called for a Division for Item 1.5

- 1.5 TENDER HSC 19/38 – DRFA PROGRAM 19-01PK05
MAP FOUR (4) ROADS RESTORATION WORKS – 4B PACKAGE ONE
Consideration of Report to Council from Infrastructure Engineer dated 13 January 2020 regarding tenders received for HSC 19/38 – DRFA Program 19-01PK05 – Map Four (4) Roads Restoration Works – 4B Package One.

Moved *Councillor Lancini*
Seconded *Councillor Brown*

Resolution – That Council:

- A. Award tender HSC 19/38 - DRFA Program 19-01PK05 – Map Four (4) Roads Restoration Works – 4B Package One to Durack Civil Pty Ltd for the value of \$1,158,520.57 (excl. GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

**Carried 6-1
280120-05**

*Councillors Jayo, Brown, Lancini, Skinner, Cripps and Milton voted for the motion
Councillor Tack voted against the motion*

Councillor MG Tack called for a Division for Item 1.6

1.6 TENDER HSC 19/39 – DRFA PROGRAM 19-01PK05
MAP FOUR (4) ROADS RESTORATION WORKS – 4B PACKAGE TWO

Consideration of Report to Council from Infrastructure Engineer dated 13 January 2020 regarding tenders received for HSC 19/39 – DRFA Program 19-01PK05 – Map Four (4) Roads Restoration Works – 4B Package Two.

Moved *Councillor Skinner*
Seconded *Councillor Milton*

Resolution – That Council:

- A. Award tender HSC 19/39 - DRFA Program 19-01PK05 – Map Four (4) Roads Restoration Works – 4B Package Two to Durack Civil Pty Ltd for the value of \$1,120,833.91 (excl. GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Carried 6-1
280120-06

Councillors Jayo, Brown, Lancini, Skinner, Cripps and Milton voted for the motion
Councillor Tack voted against the motion

1.7 TENDER HSC 19/40 – DRFA PROGRAM 19-01PK10
MAP ONE (1) B ROADS RESTORATION WORKS

Consideration of Report to Council from Infrastructure Engineer dated 20 January 2020 regarding tenders received for HSC 19/40 – DRFA Program 19-01PK10 – Map One (1) B Roads Restoration Works.

Moved *Councillor Milton*
Seconded *Councillor Lancini*

Resolution – That Council

- A. Award tender HSC 19/40 - DRFA Program 19-01PK10 – Map One (1) B Roads Restoration Works to Timrith Transport for the value of \$748,522.76 (excl. GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Carried 7-0
280120-07

1.8 TENDER HSC 19/42 – DRFA PROGRAM 19-01PK11
MAP THREE (3) ROADS RESTORATION WORKS – PACKAGE ONE

Consideration of Report to Council from Infrastructure Engineer dated 20 January 2020 regarding tenders received for HSC 19/42 – DRFA Program 19-01PK11 – Map Three (3) Roads Restoration Works – Package One.

Moved *Councillor Lancini*
Seconded *Councillor Skinner*

Resolution – That Council:

- A. Award tender HSC 19/42 - DRFA Program 19-01PK11 – Map Three (3) Roads Restoration Works – Package One to Timrith Transport for the value of \$820,829.93 (excl. GST). The Contract value is subject to final scope approval by Queensland Reconstruction Authority; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Carried 7-0
280120-08

1.9 TENDER HSC 19/43 - DRFA PROGRAM 19-01PK11
MAP THREE (3) ROADS RESTORATION WORKS - PACKAGE TWO

Consideration of Report to Council from Infrastructure Engineer dated 20 January 2020 regarding tenders received for HSC 19/43 - DRFA Program 19-01PK11 - Map Three (3) Roads Restoration Works - Package Two.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution - That Council:

- A. Award tender HSC 19/43 - DRFA Program 19-01PK11 - Map Three (3) Roads Restoration Works - Package Two to Timrith Transport for the value of \$633,069.94 (excl. GST). The Contract value is subject to final scope approval by Queensland Reconstruction Authority; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Carried 7-0

280120-09

The meeting adjourned at 10.00am for morning tea and resumed at 10.20am

Executive Manager Infrastructure Services Delivery, J Stewart was absent when the meeting resumed in order to attend the Great Barrier Reef Foundation Webinar concerning Water Quality Regional Programs and Technical Advisory Expressions of Interest as part of the investment in regional on-ground water quality improvement program

LATE BUSINESS

Moved Councillor Lancini
Seconded Councillor Skinner

Resolution - That Council accept the late agenda as tabled for consideration.

Carried 7-0

280120-10

2. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

2.1 FLYING FOX MANAGEMENT

Consideration of Report to Council from Mayor Ramon Jayo dated 28 January 2020 regarding management of the Flying Fox Roost in the Ingham CBD and an offer of service from Biodiversity Australia to undertake flying fox management to endeavor to relocate the flying fox colony to an alternate roost outside of Ingham.

Moved Councillor Tack
Seconded Councillor Milton

Resolution - That Council:

- A. Accept the submission to engage Biodiversity Australia to undertake initial dispersal activity in a manner to be agreed after assessment of the present onground situation in Ingham;
- B. Allocate the sum of \$250,000 to activate immediate action and seek reimbursement from the State Government;
- C. Apply to the State Government for funding to assist with dispersal activities on the basis that a significant proportion of the animals are resident on State Government land including Queensland Health and Department of Education; and
- D. Authorise the Chief Executive Officer to progress this matter via relevant staff, contractors and/or consultants.

Carried 7-0

280120-11

3. CORPORATE SERVICES

3.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 13 January 2020 regarding summary of activities undertaken during the month ending 31 December 2019.

Moved Councillor Cripps
Seconded Councillor Tack

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280120-12**

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 13 January 2020 regarding monthly Corporate Services Status Report for the month ending 31 December 2019.

Moved Councillor Skinner
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280120-13**

3.3 CORPORATE SERVICE FINANCE SUMMARY for period ending 31 DECEMBER 2019

Consideration of Report to Council from Director Corporate and Financial Services dated 13 January 2020 regarding a report of financial activities for the month ending 31 December 2019.

Moved Councillor Tack
Seconded Councillor Cripps

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280120-14**

3.4 REVIEW of DELEGATIONS – COUNCIL to CHIEF EXECUTIVE OFFICER

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 13 January 2020 seeking approval of Delegations Register – Council to Chief Executive Officer – Version No. 2019.01.

Moved Councillor Cripps
Seconded Councillor Skinner

Resolution – That Council delegate powers referred to in the Delegations Register Council to Chief Executive Officer – Version No. 2019.01, pursuant to section 257 of the *Local Government Act 2009*.

**Carried 7-0
280120-15**

3.5 UTILITY RATE CHARGES REVIEW

Consideration of Report to Council from Project Officer dated 17 January 2020 concerning the establishment of a selective inspection program for non-residential properties for the purpose of data collection on the number of pedestals and urinals on a property in accordance with S.134 of the *Local Government Act 2009*, and an update and outcome of the Water and Waste charges review.

Moved Councillor Skinner
Seconded Councillor Lancini

Resolution – That Council:

- A. Approve a selective inspection program for identifying the number of pedestals and urinals for non-residential properties in accordance with Section 134 of the *Local Government Act 2009*,
- B. Review the water charge once the new water meter installation program has been completed;
- C. Note the outcome of the waste charge review; and
- D. Authorise the Chief Executive Officer in accordance with the *Local Government Act 2009* to implement the selective inspection program.

Carried 7-0
280120-16

3.6 HINCHINBROOK AQUATIC CENTRE – REPLACE HEAT EXCHANGER FUNDING

Consideration of Report to Council from Facilities Coordinator dated 20 January 2020 concerning deferment of the replacement of the Hinchinbrook Aquatic Centre Heat Exchanger to the 2020-2021 Budget due to costings received via requests for quote exceeding the original budget allocation.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council defer consideration of this matter to the 2019-2020 Budget Review.

Carried 7-0
280120-17

4 DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

4.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 6 January 2020 regarding summary of activities undertaken during the month ending 31 December 2019.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280120-18

Town Planning Consultant, G Milford entered the meeting at 11.10am

4.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 13 January 2020 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 December 2019.

Moved Councillor Brown
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280120-19

4.3 PROPOSED RECONFIGURATION of LAND
REARRANGEMENT of BOUNDARIES – TWO LOTS into TWO LOTS
MILL ROAD MACKNADE - LOT 1 on RP739025 and LOT 2 on RP706568

Consideration of Report to Council from Planning Consultant dated 20 January 2020 in relation to a Development Application for Reconfiguration of Land – Rearrangement of Boundaries, Two Lots into Two Lots over land situated at Mill Road Macknade.

Moved Councillor Lancini
Seconded Councillor Milton

Resolution – That Council approve the proposed Reconfiguration of Land application for Rearrangement of Boundaries Two Lots into Two Lots on land situated at Lot 1 on RP739025 and Lot 2 on RP706568, Mill Road, Macknade, subject to reasonable and relevant conditions, as set out within Attachment A. Carried 7-0
280120-20

In accordance with section 175C of the Local Government Act 2009, Councillor WG Skinner declared a Material Personal Interest in Item 4.4.

In accordance with section 175J of the Local Government Act 2009, Councillor WG Skinner declared that he is the landowner.

Councillor WG Skinner excluded himself from the meeting at 11.17 am while the matter was debated and the vote taken.

4.4 PROPOSED RECONFIGURATION of LAND
REARRANGEMENT of BOUNDARIES – THREE LOTS into THREE LOTS and EASEMENT
WALLIS STREET TREBONNE - LOT 4 on RP720697, LOT 1 on RP712569, LOT 1 on RP715987 and LOT 9 on SP706343

Consideration of Report to Council from Planning Consultant dated 14 January 2020 in relation to a Development Application for Reconfiguration of Land – Rearrangement of Boundaries, Three Lots into Three Lots and Easement over land situated at Wallis Street Trebonne.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council approve the proposed Reconfiguration of Land – Boundary Realignment Three Lots into Three Lots and Easement Creation on land situated at Lot 4 on RP720697, Lot 1 on RP712569, Lot 1 on RP715987 and Lot 9 on SP706343 Wallis Street, Trebonne, subject to reasonable and relevant conditions, as set out in Attachment A. Carried 6-0
280120-21

Councillor WG Skinner returned to the meeting at 11.25 am

In accordance with section 175C of the Local Government Act 2009, Councillor ME Brown declared a Material Personal Interest in Item 4.5.

In accordance with section 175J of the Local Government Act 2009, Councillor ME Brown declared that she is a shareholder of the proposed Plant.

Councillor ME Brown excluded herself from the meeting at 11.25 am while the matter was debated and the vote taken.

4.5 REQUEST for EXTENSION to CURRENCY PERIOD
MULTIFUNCTIONAL SUGAR, ETHANOL and ELECTRICITY GENERATION PLANT
CORNER of COMO ROAD and BRUCE HIGHWAY TOOBANNA

Consideration of Report to Council from Planning Consultant dated 15 January 2020 regarding request for extension of the relevant currency period for a multifunctional sugar, ethanol and electricity generation plant at Corner Como Road and Bruce Highway Toobanna. Existing approval granted by Ministerial Approval on 31 January 2012, following a call-in by the State Government in November 2011 with currency period subsequently extended by Council in 2016 and approval currently due to lapse on 28 January 2020.

Water and Sewerage Manager, P Martin and Waste and Environment Project Officer, V Hammer entered the meeting at 11.35 am

*Moved Councillor Lancini
Seconded Councillor Cripps*

Resolution – That Council grant a four year extension of the approval's currency period, to 28 January 2024, on the grounds that the proposal and relevant planning frameworks have not substantially changed since the development was approved with conditions by the Minister for Local Government and Special Minister of State in 2012.

Carried 6-0
280120-22

Councillor ME Brown returned to the meeting at 11.45 am

4.6 REQUEST for NEGOTIATED DECISION NOTICE – RECONFIGURING a LOT for ONE LOT into TWO LOTS and OPERATIONAL WORK for SEWERAGE INFRASTRUCTURE RELOCATION
HEARD STREET INGHAM – LOT 17 on RP703690

Consideration of Report to Council from Planning Consultant dated 15 January 2020 regarding request for a Negotiated Decision Notice following the issue of an Approved Decision Notice issued on 28 November 2019 for Reconfiguring a Lot for Subdivision of One Lot into Two Lots and Operational Work, Sewerage Infrastructure Relocation on land situated at 16 Heard Street Ingham.

*Moved Councillor Lancini
Seconded Councillor Milton*

Resolution – That Council issue a Negotiated Decision Notice removing the requirement for a covered car parking space on each of the approved allotments on land formally described as Lot 17 on RP703690 and situated at 16 Heard Street, Ingham, subject to amended conditions, set out in Attachment A.

Carried 7-0
280120-23

4.7 DEPARTMENT of STATE DEVELOPMENT, MANUFACTURING, INFRASTRUCTURE and PLANNING PRELODGE MENT CONSULTATION – PROPOSED CASSADY CREEK BOAT RAMP

Consideration of Report to Council from Planning Consultant dated 14 January 2020 presenting outcomes from prelodgement meeting with Department of State Development, Manufacturing, Infrastructure and Planning on 21 November 2019 and the associated referral agencies to discuss proposal to establish a boat ramp and vehicle/trailer parking area at Lot 382 on SP288711 historically known as Cassady Creek Boat Ramp.

Councillor MG Tack left the meeting at 11.59 am

*Moved Councillor Skinner
Seconded Councillor Lancini*

Resolution – That Council:

- A. Receive and note the prelodgement meeting record for the proposed Cassady Creek Boat Ramp at Lot 382 on SP288711 and the advice contained therein; and
- B. Provide a summary of this advice to Forrest Beach Recreational Boating and Tourism Committee for its information and further consideration.

**Carried 6-0
280120-24**

Councillor MG Tack returned to the meeting at 12.06 pm

4.8 INTRODUCTION of NEW WASTE FEE – EXEMPT WASTE by DECLARATION

Consideration of Report to Council from Waste and Environment Project Officer dated 14 January 2020 concerning introduction of a Council fee for waste products that are subject to an Exempt Waste Declaration pursuant to s.35 of the *Waste Reduction and Recycling Act 2011*.

*Moved Councillor Cripps
Seconded Councillor Brown*

Resolution – That Council adopt a General Waste Disposal fee of \$75 (excl. GST) per tonne for waste that has been declared to be Waste Levy Exempt pursuant to s.35 (only) of the Queensland *Waste Reduction and Recycling Act 2011*, with the exception of ‘clean fill’ which has a current Exemption Declaration under s 35.

**Carried 7-0
280120-25**

4.9 COUNCILLOR ATTENDANCE at LGAQ WASTE FORUM

Consideration of Report to Council from Waste and Environment Project Officer dated 13 January 2020 seeking Council consideration of Council representation at Local Government Association of Queensland Waste Forum to be held on 5 and 6 February 2020 in Brisbane.

*Moved Councillor Brown
Seconded Councillor Lancini*

Resolution – That Council approve a Councillor and staff representative to represent Council at the LGAQ Waste Forum to be held in Brisbane on 5 and 6 February 2020.

**Carried 7-0
280120-26**

Water and Sewerage Manager, P Martin and Waste and Environment Project Officer, V Hammer left the meeting at 12.09 pm

4.10 INGHAM AUTOFEST 2020 REVISED PROPOSAL

Consideration of Report to Council from Acting Manager Economic and Community Development dated 11 January 2020 regarding revised proposal received from Spring Car Nationals Pty Ltd for the Ingham Autofest 2020 event proposed to be held at the Showgrounds with measures to mitigate the concerns previously raised by Council and members of the community concerning the Showgrounds location.

Executive Manager Infrastructure Services Delivery, J Stewart entered the meeting at 12.18 pm

*Moved Councillor Brown
Seconded Councillor Milton*

Resolution – That Council:

- A. Acknowledge the feedback received from the community through recent consultation;
- B. Support the staging of the Ingham Autofest to be held at the Showgrounds in 2020, subject to:
- The applicant providing satisfactory reports concerning:
 - A detailed event proposal;
 - An event management plan;
 - A smoke mitigation plan;
 - An environmental impact management plan; and
 - An evidence based report confirming safety to surrounding residents; and
 - Council reconsidering the matter upon lodgement of all relevant documentation by the Applicant.

Carried 7-0
280120-27

5. GOVERNANCE

5.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 13 January 2020 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 December 2019.

*Moved Councillor Brown
Seconded Councillor Lancini*

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280120-28

5.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 13 January 2020 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 December 2019.

*Moved Councillor Lancini
Seconded Councillor Skinner*

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280120-29

5.3 HINCHINBROOK SHIRE COUNCIL WHOLE of SHIRE MASTER PLANNING and VISIONING STUDY

Consideration of Report to Council from Chief Executive Officer dated 24 January 2020 concerning implementation of Works for Queensland 2019-2021 Scope of Works and the Whole of Shire Master Planning and Visioning Study.

Moved Councillor Cripps
Seconded Councillor Brown

Resolution – That Council:

- A. Receive and note the Hinchinbrook Shire Council: Community and Infrastructure Enhancements Projects - Visioning Study - Revision 5 including Scope of Works for 2019-2021 Works for Queensland Program;
- B. Continue with the implementation of Works for Queensland 2019-2021 Scope of Works in relation to IT Infrastructure Upgrade;
- C. Accept and implement construction of Works of Queensland 2019-2021 Scope of Works as detailed in relation to the JL Kelly Theatre and Trebonne; and
- D. Defer commencement of remainder of Works for Queensland 2019-2021 Scope of Works subject to State Government financial assistance in relation to Flying Fox Management and Relocation options.

Carried 7-0
280120-30

5.4 POTENTIAL for SEASONAL WATER ASSIGNMENT of WATER ENTITLEMENTS

Consideration of Report to Council from Mayor Jayo dated 15 January 2020 concerning a water trading policy to free up Council owned water entitlements within the Herbert River Catchment (designated Herbert Zone 1A within the Wet Tropics Resource Operations Plan) to directly benefit farming enterprises which require additional water to finish crops. The proposal would indirectly assist the wider community with increased employment and spending within the community, stimulate interest in water trading amongst existing independent allocation holders, and increase trading resulting in better utilisation of water currently contained within sleepers.

Moved Councillor Cripps
Seconded Councillor Lancini

Resolution – That Council:

- A. Allocate 1,800ML of water entitlement pursuant to water allocation No. 192 towards water trading purposes on a seasonal or lease basis on the premise that the water is not currently required for town reticulation purposes; and
- B. Proceed with calling for Expressions of Interest for a lease of allocation at maximum (unless later resolved) 100ML lots until fully subscribed, in accordance with the terms and conditions of the proposed Lease Agreement.

Carried 7-0
280120-31

5.5 APPOINTMENT of DIRECTOR COMMUNITY and DEVELOPMENT SERVICES

Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 concerning formation of panel to interview and appoint Director Community and Development Services.

Moved Councillor Skinner
Seconded Councillor Lancini

Resolution – That Council authorise and delegate the Mayor, Chief Executive Officer and Deputy Mayor to form the panel to interview and appoint the Director Community and Development Services.

Carried 7-0
280120-32

In accordance with section 175C of the Local Government Act 2009, Councillor AP Cripps declared a Material Personal Interest in Item 4.6.

In accordance with section 175J of the Local Government Act 2009, Councillor AP Cripps declared that he is the Director of Front Row Services contracted as Project Manager of the Hinchinbrook Business Resilience Project.

Councillor AP Cripps excluded himself from the meeting at 12.48 pm while the matter was debated and the vote taken.

5.6 **HINCHINBROOK BUSINESS RESILIENCE PROJECT RECOMMENDATIONS**

Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 concerning acceptance or otherwise of the Hinchinbrook Business Resilience Project Manager's final project report recommendations.

Moved Councillor Brown

Seconded Councillor Milton

Resolution – That Council:

- A. **Accept the following Recommendations from the Hinchinbrook Business Resilience Project Manager's Final Report:**
- i. **Utilise the Register of Engaged Businesses from the Report to disseminate relevant disaster preparedness, resilience and recovery information to local businesses in the Hinchinbrook Shire and continue to augment and enhance this database, to improve disaster management outcomes.**
 - ii. **Work in partnership with the Hinchinbrook Chamber of Commerce, Tourism and Industry to proactively contact and provide newly established businesses in the Hinchinbrook Shire with the Hinchinbrook Business Resilience Project Issues Paper and Template Business Resilience Plan documents.**
 - iii. **When considering any ongoing engagement with the local business community in the Hinchinbrook Shire on the subject of strategic business planning concerning disaster preparedness and resilience, build on the work of the HBRP by focusing on education and awareness.**
 - iv. **While recognising that the regulation of financial services, including the insurance industry, is a Federal and State Government responsibility, the Hinchinbrook Shire Council consider avenues and opportunities to advocate for changes to public policy concerning insurance in the interests of businesses in the Hinchinbrook Shire.**
 - v. **In partnership with the Hinchinbrook Chamber of Commerce, Tourism and Industry and others, incorporating into the annual flood and cyclone preparation campaign a Get Ready Hinchinbrook Business campaign, based on the Hinchinbrook Business Resilience Project documentation.**
- B. **Not create the position of Business Warden as part of its established Local Area Warden system.**

**Carried 6-0
280120-33**

5.7 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

call for NOTICES of MOTIONS for NATIONAL GENERAL ASSEMBLY 2020

Consideration of a Report to Council from Chief Executive Officer dated 17 January 2020 regarding Australian Local Government Association's call for Notices of Motions for consideration at the National General Assembly 2020 in Canberra from 14 to 17 June 2020.

Moved Councillor Skinner

Seconded Councillor Milton

Resolution – That Council not provide any motions for submission to the Australian Local Government Association National General Assembly 2020.

**Carried 6-0
280120-34**

5.8 COUNCILLOR OPPORTUNITIES - ATTENDANCE at NORTHERN ALLIANCE of COUNCILS 2020 CONFERENCE

Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 seeking Council consideration of Council representation at the Northern Alliance of Councils 2020 Conference to be held from Wednesday 12 to Friday 14 August 2020 in Charters Towers.

Moved Councillor Brown

Seconded Councillor Lancini

Resolution – That the Mayor, Chief Executive Officer and interested Councillors attend the Northern Alliance of Councils Inc in Charters Towers from Wednesday 12 to Friday 14 August 2020.

**Carried 6-0
280120-35**

Councillor AP Cripps returned to the meeting at 1.01 pm

5.9 LOCAL GOVERNMENT ASSOCIATION of QUEENSLAND – BUSHFIRE RELIEF and RECOVERY DONATION

Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 concerning LGAQ's announcement on 7 January 2020 to donate the sum of \$77,000 on behalf of Councils as a contribution to emergency relief and recovery efforts in bushfire-devastated regions across the country, including parts of Queensland.

Moved Councillor Brown

Seconded Councillor Milton

Resolution – That Council receive and note correspondence received from Local Government Association of Queensland.

**Carried 7-0
280120-36**

5.10 ASIA-PACIFIC MINISTERIAL CONFERENCE for DISASTER RISK REDUCTION

Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 concerning Queensland Reconstruction Authority's successful bid for the Asia-Pacific Ministerial Conference for Disaster Risk Reduction to be hosted in Brisbane from 29 June to 2 July 2020. Seeking local resilience projects and case study ideas to be put forward for consideration in the conference program.

Moved Councillor Lancini

Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280120-37**

5.11 REGIONAL DEVELOPMENT AUSTRALIA TOWNSVILLE and NORTH WEST – 2019 HIGHLIGHTS

Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 regarding correspondence received from Regional Development Australia advising 2019 highlights.

Moved Councillor Milton
Seconded Councillor Skinner

**Resolution – That Council receive and note Regional Development Australia’s 2019 highlights. Carried 7-0
280120-38**

5.12 COUNCILLOR ACTIVITY REPORT as at 31 DECEMBER 2019

Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 providing Councillor Activity Reports for the month ending 31 December 2019 to ensure transparency and public scrutiny.

Moved Councillor Brown
Seconded Councillor Lancini

**Resolution – That Council receive and note the information in the Report. Carried 7-0
280120-39**

Moved Mayor Jayo
Seconded Councillor Cripps

That Council close the meeting to the public and move into Closed Session at 1.06 pm under Section 275(1)(d) of the *Local Government Regulation 2012*, to discuss the following item:

Item 6.1 – Sale of Land for Recovery of Overdue Rates as it is a rating concession matter.

Carried 7-0

Moved Mayor Jayo
Seconded Councillor Cripps

That Council move out of the Closed Meeting at 1.12 pm

Carried 7-0

6. CORPORATE SERVICES

6.1 TRANSFER of LAND for RECOVERY of OVERDUE RATES

Consideration of Report to Council from Project Officer dated 17 January 2020 seeking Council approval to commence transfer of land for arrears of rates.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council:

- A. Transfer the following unencumbered property to Hinchinbrook Shire Council in lieu of full payment of overdue rates and charges:

Property Id	Legal Property Description
105768	Lot 10 RP709151

- B. Authorise the Chief Executive Officer to finalise the agreement with the rate payer and complete the transfer of the property to Council.

Carried 7-0
280120-40

Mayor Jayo left the meeting at 1.15 pm and Deputy Mayor ME Brown assumed the Chair

Mayor Jayo returned to the meeting at 1.30pm and resumed the Chair

LATE BUSINESS

Moved Councillor Brown
Seconded Councillor Lancini

Resolution - That Council accept the late agenda as tabled for consideration.

Carried 7-0
280120-41

7. INFRASTRUCTURE SERVICES DELIVERY

7.1 GREAT BARRIER REEF FOUNDATION

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 28 January 2020 regarding tender submission to undertake Program Coordination and Program Management positions on behalf of the Great Barrier Reef Foundation.

Moved Councillor Tack
Seconded Councillor Brown

Resolution – That Council:

- A. Lodge a tender submission to the Great Barrier Reef Foundation for consideration of appointing Council as a Program Coordinator and Program Manager; and
- B. Authorise the Chief Executive Officer to progress this matter via relevant staff, contractors and/or consultants to finalise the tender submission.

Carried 7-0
280120-42

CONCLUSION - This concluded the business of the meeting which closed at 1.38 pm

APPROVED, CONFIRMED and ADOPTED on 25 February 2020

Councillor R Jayo - MAYOR