



GENERAL MEETING AGENDA

TUESDAY
23 FEBRUARY 2021
at 8.30AM

PRESENT –

APOLOGY –

PRAYER –

DECLARATIONS OF INTEREST –

MINUTES - Confirmation of Minutes of General Meeting held on 27 January 2021.

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 4 February 2021 regarding summary of activities undertaken during the month ending 31 January 2021. *Report # 01*

Recommended – That Council receive and note the information in the Report.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 8 February 2021 regarding monthly Infrastructure and Utility Services Status Report for the month ending 31 January 2021. *Report # 02*

Recommended – That Council receive and note the information in the Report.

1.3 2020-2021 CAPITAL PROJECTS STATUS REPORT for MONTH ENDING 31 JANUARY 2021

Consideration of Report to Council from Director Infrastructure and Utility Services dated 4 February 2021 regarding a Status Report that provides a breakdown of projects as approved in the 2020-2021 Capital Works Program for the month ending 31 January 2021. *Report # 03*

Recommended – That Council receive and note the information in the Report.

1.4 PRINCIPAL CYCLE NETWORK PLAN – DAVIDSON STREET

Consideration of Report to Council from Director Infrastructure and Utility Services dated 4 February 2021 seeking Council's endorsement to lodge grant application for a shared footpath along Davidson Street under the Cycle Network Local Government Grants Program based on Council's endorsed Priority Plan. *Report # 04*

Recommended – That Council endorse a grant application for a shared footpath along Davidson Street (Skinner Street to Palm Terrace) under the Cycle Network Local Government Grants Program for a total budget of \$576,000 (excl. GST).

2. COMMUNITY and DEVELOPMENT SERVICES

2.1 COMMUNITY and DEVELOPMENT SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Community and Development Services dated 11 February 2021 regarding summary of activities undertaken during the month ending 31 January 2021. *Report # 05*

Recommended – That Council receive and note the information in the Report.

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Community and Development Services dated 8 February 2021 regarding monthly Community and Development Services Status Report for the month ending 31 January 2021. *Report # 06*

Recommended – That Council receive and note the information in the Report.

2.3 TROPICAL COAST TOURISM AGREEMENT

Consideration of Report to Council from Director Community and Development Services dated 15 February 2021 concerning request from Tropical Coast Tourism for funding support of \$25,000 (excl. GST) through the development of a Service Level Agreement with Council to support its campaigns promoting the destinations, lifestyle, and businesses located between Babinda and Ingham to a domestic and international market. *Report # 07*

Recommended - That Council:

- A. Authorise the Chief Executive Officer via relevant staff to develop a draft Service Level Agreement for the 2021-2022 financial year with Tropical Coast Tourism for Council's consideration; and
- B. Allocate \$25,000 (excl. GST) in the 2021-2022 financial year budget to fund an agreed Service Level Agreement.

3. CORPORATE and FINANCIAL SERVICES

3.1 CORPORATE and FINANCIAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 8 February 2021 regarding summary of activities undertaken during the month ending 31 January 2021. *Report # 08*

Recommended – That Council receive and note the information in the Report.

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 8 February 2021 regarding monthly Corporate and Financial Services Status Report for the month ending 31 January 2021. *Report # 09*

Recommended – That Council receive and note the information in the Report.

3.3 FINANCIAL PERFORMANCE REPORT for the PERIOD ENDING 31 JANUARY 2021

Consideration of Report to Council from Director Corporate and Financial Services dated 15 February 2021 regarding a report of financial activities for the month ending 31 January 2021. *Report # 10*

Recommended – That Council receive and note the information in the Report.

- 3.4 HSC 20/28 – WORKS for QUEENSLAND (W4Q)
SEATING and INFORMATION SHELTERS CONSTRUCTION
Consideration of Report to Council from Director Corporate and Financial Services dated 4 February 2021 outlining findings of tender evaluation for HSC 20/28 – Works for Queensland (W4Q) Seating and Information Shelters Construction. *Report # 11*

Recommended – That Council:

- A. Award Tender HSC 20/28 Works for Queensland (W4Q) Seating and Information Shelters Construction to D.J. Duffy Constructions for their tendered price of \$257,949; and
- B. Delegate authority to the Chief Executive Officer, in accordance with the *Local Government Act 2009*, to negotiate, finalise and execute any and all matters associated with or in relation to this contract.

- 3.5 CHANGE APPLICATION - MATERIAL CHANGE OF USE – MOTEL (HOTEL and ACCOMMODATION)
KEAST STREET LUCINDA - LOTS 1 and 4 on SP186122
Consideration of Report to Council from Planning Consultant dated 8 February 2021 concerning a Change Application for an existing Development Permit for Material Change of Use – Motel (Hotel and Accommodation) described as Lots 1 and 4 on SP186122 located at 6 Keast Street Lucinda. *Report # 12*

Recommended – That Council approve the Change Application (Minor Change) to the Development Permit for Material Change of Use – Motel (Hotel and Accommodation) on land known as Lots 1 and 4 on SP186122 and located at 6 Keast Street, Lucinda, subject to amended conditions as set out in Attachment A and Infrastructure Charges as set out in Attachment F.

- 3.6 REQUEST for NEGOTIATED INFRASTRUCTURE CHARGES NOTICE
RECONFIGURING a LOT – SUBDIVISION (ONE LOT into TWO LOTS)
VASS STREET LUCINDA – LOT 613 on L46913
Consideration of Report to Council from Milford Planning dated 8 February 2021 concerning Request for Negotiated Infrastructure Charges Notice associated with recently issued Development Permit for Reconfiguring a Lot – Subdividing One Lot into Two Lots at 1 Vass Street Lucinda wherein applicant has requested clarification of Infrastructure Charges Notice and Council's consideration of calculation of charges in accordance with past contribution for infrastructure connections to property. *Report # 13*

Recommended – That Council refuse the Request for a Negotiated Infrastructure Charges Notice associated with Development Permit (RC20/0006) – Reconfiguring a Lot – Subdivision (One Lot into Two Lots) on land described as Lot 613 on L46913, located at Vass Street, Lucinda, and issue correspondence as set out in Attachment G.

- 3.7 REFERRAL AGENCY RESPONSE – DESIGN and SITING
FERRERO STREET LUCINDA – LOT 16 on L46925
Consideration of Report to Council from Planning Consultant dated 8 February 2021 concerning request for Referral Agency Response – Design and Siting for new Class 10a structure (open car port) to be established approximately 1.5m from the front property boundary and 3.7m from the closest side boundary on land described as Lot 16 on L46925 and located at 16 Ferrero Street Lucinda. *Report # 14*

Recommended – That Council issue a Referral Agency Response for the proposed Class 10a structure (car port) at Lot 16 on L46925 and located at 16 Ferrero Street, Lucinda, subject to conditions as set out in Attachment A.

3.8 SELECTIVE INSPECTION PROGRAM

UNLAWFUL HABITATION of CLASS 10A STRUCTURE FORREST BEACH LOCALITY

Consideration of Report to Council from Regulatory Services Manager dated 8 February 2021 seeking Council's approval of a Selective Inspection Program to provide Council Officers with additional powers of entry to allow them as Authorised Persons to enter and inspect premises within the Forrest Beach locality to determine a shed's compliance with the *Building Act 1975*, Building Code of Australia and *Planning Act 2016*.

Report # 15

Recommended – That Council approve a Selective Inspection Program, pursuant to Section 134 of the *Local Government Act 2009*, in that:

- A. The purpose of the Selective Inspection Program is to determine compliance with relevant Acts for the habitation of Class 10a structures on land within the Forrest Beach locality;
- B. The inspections will commence on 15 March 2021, continuing for three (3) months up to, and including, 15 June 2021; and
- C. The following objective criteria is established for inspection of premises:
 - i. Be contained in the Forrest Beach locality;
 - ii. Be improved with a Class 10a structure only; and
 - iii. Not have a valid approval for the temporary habitation of the structure.

3.9 HERBERT RIVER IMPROVEMENT TRUST DEVELOPMENT APPLICATION for OPERATIONAL WORKS
HALIFAX LEVEE

Consideration of Report to Council from Regulatory Services Manager dated February 2021 concerning Development Application for Operational Works for improvement of Halifax Levee by the Herbert River Improvement Trust. The Halifax Levee is a Category 3 levee, where the proposed works requires impact assessment. The proposed works are to raise the levee height by 200mm (with an average overall height of 1.2 metres), and widening in line with the additional height, enabling immunity for the Halifax township from the remodelled 1% AEP (1 in 100 year flood) level for the Herbert River.

Report # 16 – late

Recommended – For Council's consideration.

4. GOVERNANCE

4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 8 February 2021 concerning summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 January 2021.

Report # 17

Recommended – That Council receive and note the information in the Report.

4.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Acting Chief Executive Officer dated 11 January 2021 concerning monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 January 2021.

Report # 18

Recommended – That Council receive and note the information in the Report.

- 4.3 DISASTER RECOVERY FUNDING ARRANGEMENTS – NORTH QUEENSLAND RECOVERY and RESILIENCE GRANTS
Consideration of Report to Council from Chief Executive Officer dated 17 February 2021 seeking Council's intention to submit a Program of Works, up to a maximum of \$857,000, for projects and activities they deem essential for the recovery of their communities and to increase resilience, in response to Queensland Reconstruction Authority letter dated 16 December 2020. *Report # 19*

Recommended – That Council submit the following projects to the North Queensland Recovery and Resilience Grants program:

Project	Estimated Cost (excl. GST)
Sand Loading Machine	\$31,067.45
Signage and Signage Trailer for Lower Herbert	\$36,067.45
Four Disaster Message Boards for Problematic Roads	\$126,067.45
Two Variable Message Boards	\$56,067.45
Employment of Community Resilience Officer	\$131,067.45
Lower Herbert Flood Study	\$106,067.30
Gangemi Road	\$205,167.25
Cavallaros Road	\$165,428.20
TOTAL	\$857,000.00

- 4.4 COUNCILLOR REPRESENTATION
HINCHINBROOK CHAMBER OF COMMERCE INDUSTRY & TOURISM INC.
Consideration of Report to Council from Chief Executive Officer dated 8 February 2021 concerning appointment of Councillor Mary Brown to the Hinchinbrook Chamber of Commerce Industry & Tourism Inc. to replace Mayor Ramon Jayo. *Report # 20*

Recommended – That Council adopt and endorse the appointment of Councillor Mary Brown to the Hinchinbrook Chamber of Commerce Industry & Tourism Inc. to replace Mayor Ramon Jayo.

- 4.5 COUNCILLOR ACTIVITY REPORT as at 31 JANUARY 2021
Consideration of Report to Council from Acting Chief Executive Officer dated 8 February 2021 providing Councillor Activity Reports for the month ending 31 January 2021 to ensure transparency and public scrutiny. *Report # 21*

Recommended – That Council receive and note the information in the Report.

LATE BUSINESS

Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.

Kelvin Tytherleigh
CHIEF EXECUTIVE OFFICER