



GENERAL MEETING MINUTES

HELD: ADMINISTRATION CENTRE
COUNCIL CHAMBERS
25 LANNERCOST STREET
INGHAM QLD 4850

TUESDAY 23 JANUARY 2024
at 8.30AM

- PRESENT**
- | | |
|-------------|--|
| - R Jayo | Mayor (Chair) |
| AP Cripps | Councillor |
| ME Brown | Councillor |
| AJ Lancini | Councillor |
| DM Marbelli | Councillor |
| KS Milton | Councillor |
| WG Skinner | Councillor |
| | |
| - M Uren | Chief Executive Officer (CEO) |
| J Stewart | Director Infrastructure Utility Services (DIUS) |
| B Exelby | Director Corporate and Community Services (DCCS) |
| A Flint | Executive Support Officer (ESO) |

APOLOGY - Nil

PRAYER - Mayor R Jayo began the meeting with a Prayer.

GRANTING OF LEAVE OF ABSENCE -

DECLARATIONS OF INTEREST -

Mayor R Jayo invited Councillors to use this opportunity to make public any Declarations of Interest.

Councillor ME Brown

Item 2.11 - Extension Request to Currency Period - Bruce Highway Toobanna

In accordance with Section 150EP of the *Local Government Act 2009*, Councillor ME Brown informed the meeting of a Declarable Conflict of Interest in relation to Item 2.11 as she is a shareholder of the applicant North Queensland Bio Energy and the Chair is her brother.

Having regard to the nature of her Declarable Conflict of Interest, Councillor ME Brown informed the meeting that she will leave the meeting room while the matter is considered and voted on.

PREVIOUS MINUTES - *Moved Councillor Lancini*
Seconded Councillor Milton

Resolution - That the Minutes of the General Meeting held on 12 December 2023 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

**Carried 7-0
230124-00a**

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 11 January 2024 regarding summary of activities undertaken during the month ending 31 December 2023.

Moved Councillor Skinner
Seconded Councillor Milton

Resolution - That Council receive and note the information in the Report.

**Carried 7-0
230124-01**

1.2 INFRASTRUCTURE and UTILITY SERVICES MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 11 January 2024 regarding monthly Infrastructure and Utility Services Status Report for the month ending 31 December 2023.

Moved *Councillor Milton*
Seconded *Councillor Lancini*

Resolution – That Council receive and note the information in the Report.

Carried 7-0
230124-02

2. CORPORATE and COMMUNITY SERVICES

2.1 CORPORATE and COMMUNITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Corporate and Community Services dated 11 January 2024 regarding summary of activities undertaken during the month ending 31 December 2023.

Moved *Councillor Marbelli*
Seconded *Councillor Cripps*

Resolution – That Council receive and note the information in the Report.

Carried 7-0
230124-03

2.2 CORPORATE and COMMUNITY SERVICES STATUS REPORT

Consideration of Report to Council from Director Corporate and Community Services dated 11 January 2024 regarding monthly Corporate and Community Services Status Report for the month ending 31 December 2023.

Moved *Councillor Cripps*
Seconded *Councillor Milton*

Resolution – That Council receive and note the information in the Report.

Carried 7-0
230124-04

2.3 FINANCIAL PERFORMANCE REPORT for the PERIOD ENDING 31 DECEMBER 2023

Consideration of Report to Council from Director Corporate and Community Services dated 11 January 2024 informing stakeholders of Council's financial performance and position to 31 December 2023 and to measure progress against Council's adopted budget.

Moved *Councillor Cripps*
Seconded *Councillor Lancini*

Resolution – That Council receive and note the information contained in the Report.

Carried 7-0
230124-05

2.4 LOCAL GOVERNMENT INFRASTRUCTURE PLAN – FIVE YEARLY REVIEW

Consideration of Report to Council from Development and Regulatory Services Manager dated 11 January 2024 seeking Council's endorsement of the Local Government Infrastructure Plan (LGIP) Review provided by PIE Solutions and agreement to make an LGIP amendment.

Recommendation – That Council:

- A. Endorse the PIE Solutions Local Government Infrastructure Plan (LGIP) Review;
- B. In accordance with Chapter 5, Part 5, Section 23.2(a) of the Ministers Guidelines and Rules (MGR), decide to make an LGIP Amendment; and
- C. In accordance with Chapter 5, Part 5, Section 23.3, write to the Chief Executive of the Department State Development Infrastructure Local Government and Planning within 20 business.

This matter was laid on the table at 9.25am pending receipt of further information.

This matter was taken off the table at 10.26am for further discussion.

*Moved Councillor Lancini
Seconded Councillor Brown*

Resolution – That the matter be deferred pending receipt of further information.

**Carried 7-0
230124-06**

2.5 CHANGES to 2023-2024 FINANCIAL YEAR PRESCRIBED ACTIVITY FEES

Consideration of Report to Council from Development and Regulatory Services Manager dated 11 January 2024 requesting changes to the 2023-2024 Prescribed Activity Fees to better reflect the risk involved with undertaking the activity.

Recommendation – That Council adopt the proposed Prescribed Activity fees as listed in Appendix A.

*Moved Councillor Cripps
Seconded Councillor Skinner*

Resolution – That Council defer this item to a future Council Meeting pending clarity of proposed fees.

**Carried 7-0
230124-07**

2.6 EXPRESSIONS of INTEREST for the MANAGEMENT of FORREST BEACH RV PARK

Consideration of Report to Council from Development and Regulatory Services Manager dated 11 January 2024 seeking Council endorsement to extend the Memorandum of Agreement with the Forrest Beach Progress Association to operate the Forrest Beach RV Park in 2024 and approve the release of an Expression of Interest for the future operation and management of the Forrest Beach RV Park.

*Moved Councillor Cripps
Seconded Councillor Marbelli*

Resolution – That Council:

- A. Approve extending the existing Memorandum of Agreement with the Forrest Beach Progress Association for the operation of the Forrest Beach RV Park for the 2024 year; and
- B. Approve the release of an Expression of Interest for the future operation and management of the Forrest Beach RV Park to gauge the alternatives and available market of potentially interested and capable operators of the Forrest Beach RV Park.

**Carried 7-0
230124-08**

2.7 REPEAL the CONDITIONAL OFFER for PURCHASE
88 CARTWRIGHT STREET INGHAM – LOT 23 on SP132668

Consideration of Report to Council from Development and Regulatory Services Manager dated 11 January 2024 requesting Council to repeal resolution number 270623-22 approving conditional Offer of Purchase of 88 Cartwright Street Ingham, formally described as Lot 23 on SP132668.

Moved *Councillor Cripps*
Seconded *Councillor Lancini*

Resolution – That Council repeal the offer to purchase 88 Cartwright Street Ingham, formally described as Lot 23 on SP132668, from Queensland Rail for the purchase price offered being \$52,500 (excl GST).

**Carried 7-0
230124-09**

2.8 APPLICATION for CONVERSION of TERM LEASE to FREEHOLD
LOT 139 on CWL2914

Consideration of Report to Council from Development and Regulatory Services Manager dated 11 January 2024 concerning a request from the Department of Resources for Council's views regarding an Application for Proposed Conversion of Term Lease to Freehold Land by J and L Manenti for land described as Lot 139 on CWL2914 situated at Hawkins Creek.

Moved *Councillor Cripps*
Seconded *Councillor Marbelli*

Resolution – That Council advise the Department of Resources it has no objection in relation to the Application for Proposed Conversion of Term Lease to Freehold Land described as Lot 139 on CWL2914.

**Carried 7-0
230124-10**

2.9 MINOR CHANGE – MATERIAL CHANGE OF USE – DWELLING HOUSE
587 BARRILGIE ROAD COOBIE DESCRIBED as LOT 4 on SP284274

Consideration of Report to Council from Townsville City Council Planning Services Officer dated 11 January 2024 concerning a Development Application from the Building Approval Company on behalf of R Cronin and S Connolly for a Development Permit for Minor Change to a Material Change of Use – Dwelling house on land situated at 587 Barrilgie Road Coolbie described as Lot 4 on SP284274. The proponent is seeking to amend the approved plans to alter the design of the dwelling.

Moved *Councillor Milton*
Seconded *Councillor Cripps*

Resolution – That Council approve the proposed Minor Change for a Material Change of Use – Dwelling House, on land located at 587 Barrilgie Road Coolbie 4850, formally described as Lot 4 on SP 284274, subject to conditions as set out in Attachment A.

**Carried 7-0
230124-11**

In accordance with Declaration of Interest for Item 2.11 at the commencement of the General Meeting, Councillor ME Brown excluded herself from the meeting at 9.37am while the matter was discussed and vote taken.

2.10 EXTENSION REQUEST to CURRENCY PERIOD – MULTIFUNCTIONAL SUGAR, ETHANOL and ELECTRICITY GENERATION PLANT

CORNER of COMO ROAD and BRUCE HIGHWAY TOOBANNA – LOT 201 on SP329606

Consideration of Report to Council from Development and Regulatory Services dated 11 January 2024 concerning a request from NQBE seeking an extension to the currency period of an approval for a multifunctional sugar, ethanol and electricity generation plant at the corner of Como Road and the Bruce Highway formally known as Lot 201 on SP329606. The applicant is seeking a further two year extension to 31 January 2026.

Moved Councillor Lancini

Seconded Councillor Milton

Resolution – That Council grant a two year extension of the approval's currency period, to 31 January 2026, on the grounds that the proposal and the relevant planning frameworks have not substantially changed since the development was approved with conditions by the Minister for Local Government and Special Minister of State in 2012.

**Carried 6-0
230124-12**

Cr ME Brown returned to the meeting at 9.38am

3. MAYOR AND CHIEF EXECUTIVE SERVICES

3.1 MAYOR and CHIEF EXECUTIVE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 11 January 2024 concerning summary of activities undertaken during the month ending 31 December 2023.

Moved Councillor Skinner

Seconded Councillor Marbelli

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
230124-13**

3.2 MAYOR and CHIEF EXECUTIVE SERVICES MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 11 January 2024 concerning monthly Mayor and Chief Executive Services Status Report for the month ending 31 December 2023.

Moved Councillor Lancini

Seconded Councillor Marbelli

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
230124-14**

3.3 COUNTRY UNIVERSITIES CENTRE – INGHAM

Consideration of Report to Council from Chief Executive Officer dated 17 January 2024 seeking Council endorsement to facilitate an application to the Federal Government for establishment of a Regional University Study Hub, to be based in Ingham, under the Country Universities Centre Program with the project to be facilitated by Council and the Hinchinbrook Employment and Skills Development Reference Group.

Moved Councillor Brown
Seconded Councillor Marbelli

Resolution - That Council endorse and facilitate an application to the Federal Government for establishment of a Regional University Study Hub, under the Country Universities Centre Program, based in Ingham in collaboration with the Hinchinbrook Employment and Skills Development Reference Group. Carried 7-0
230124-15

**3.4 2022-2023 QUARTERLY OPERATIONAL PLAN
And HALF YEARLY CORPORATE PLAN REPORT as at 30 JUNE 2023**

Consideration of Report to Council from Chief Executive Officer dated 11 January 2024 providing the 2023-2024 Quarterly Operational Plan and Half Yearly Corporate Plan Report.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution - That Council receive and note the information in the Report. Carried 7-0
230124-16

3.5 COUNCILLOR MONTHLY ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 11 January 2024 providing Councillor Activity Reports for the month ending 31 December 2023 to ensure transparency and public scrutiny.

Moved Councillor Skinner
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report. Carried 7-0
230124-17

CONFIDENTIAL ITEM

Moved Councillor Jayo
Seconded Councillor Cripps

That Council close the meeting to the public and move into Closed Session at 9.50am under Section 275 (1) (f) of the Local Government Regulation 2012 as it is a matter starting or defending legal proceedings involving the local government.

Moved Councillor Marbelli
Seconded Councillor Skinner

That Council move out of the Closed Session at 9.55am

4. INFRASTRUCTURE SERVICES DELIVERY

- 4.1 HSC22/05 – CONSTRUCTION of CELL 3 at WARRENS HILL LANDFILL and RESOURCE RECOVERY CENTRE
Consideration of Report to Council from Director Infrastructure and Utility Services dated 15 January 2024 seeking authority to execute a Deed with regard to HSC22/05 – Construction of Cell 3 at Warrens Hill Landfill and Resource Recovery Centre.

*Moved Councillor Lancini
Seconded Councillor Skinner*

Resolution - That Council delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*, to execute a Deed in relation to Contract HSC22/05 – Construction of Cell 3 at Warrens Hill Landfill and Resource Recovery Centre.

**Carried 7-0
230124-18**

Mayor Jayo adjourned the meeting at 9.55am for Councillors to attend the Bureau of Meteorology cyclone update. The meeting resumed at 10.26am to further discuss Item 2.4.

LATE BUSINESS

Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.

CONCLUSION – This concluded the business of the meeting which closed at 10.33am.

APPROVED, CONFIRMED and ADOPTED on 20 FEBRUARY 2024

Councillor R Jayo – MAYOR