



## GENERAL MEETING AGENDA

TUESDAY  
25 JULY 2023  
at 8.30AM

PRESENT –

APOLOGY –

GRANTING OF LEAVE OF ABSENCE –

PRAYER –

DECLARATIONS OF INTEREST –

MINUTES - Confirmation of Minutes of General Meeting held on 27 June 2023 and Special Budget Meeting held on 11 July 2023.

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

- 1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT *Report # 01*  
Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2023 regarding summary of activities undertaken during the month ending 30 June 2023.

**Recommended – That Council receive and note the information in the Report.**

- 1.2 INFRASTRUCTURE and UTILITY SERVICES MONTHLY STATUS REPORT *Report # 02*  
Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2023 regarding monthly Infrastructure and Utility Services Status Report for the month ending 30 June 2023.

**Recommended – That Council receive and note the information in the Report.**

- 1.3 2021 EVENTS - DRFA QUARTERLY PROGRESS REPORT to 30 JUNE 2023 *Report # 03*  
Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2023 providing a comprehensive account of the delivery of the Disaster Recovery Funding Arrangements (DRFA) program by Loneragan Project Services Pty Ltd for Council for the 2021 Tropical Cyclones Imogen and Niran and associated low pressure systems.

**Recommended – That Council receive and note the information in the Report.**

- 1.4 PROJECT MANAGEMENT STEERING COMMITTEE – QUARTERLY UPDATE to 30 JUNE 2023 *Report # 04*  
Consideration of Report to Council from Director Infrastructure and Utility Services dated 30 June 2023 updating Council on the Project Management Steering Committee established to ensure effective project delivery to assist Council in meeting its medium and longer term strategic and financial sustainability objectives.

**Recommended – That Council receive and note the information provided.**

**1.5 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND MOTION  
– UNLAWFUL DUMPING OF END OF LIFE TYRES**

***Report # 05***

Consideration of Report to Council from Development and Regulatory Services dated 9 July 2023 concerning Local Government Association of Queensland's (LGAQ) call for agenda items/motions to be submitted by 9 August 2023 for consideration at the LGAQ annual conference being held from 16 to 18 October 2023. Seeking Council endorsement to submit a motion, with the support of North Queensland Organisation of Councils (NQROC), for the LGAQ to call on the State Government to assist in regulation of end of life tyres.

**Recommended – That Council, with support of North Queensland Regional Organisation of Councils, submit a motion requesting the Local Government Association of Queensland to call on the State Government to prohibit the return of End of Life Tyres to customers following changeover of tyres, or alternatively, mandate the requirement for record keeping relating to the trade of tyres.**

**1.6 NORTH QUEENSLAND REGIONAL WASTE MANAGEMENT PLAN**

***Report # 06***

Consideration of Report to Council from Development and Regulatory Services Manager dated 13 July 2023 seeking endorsement of the North Queensland Regional Waste Management Plan. The North Queensland Regional Waste Management Plan identifies a pathway for the region via regional and individual council actions to improve waste and resource recovery outcomes in the region aligned with the objectives and targets of Queensland's Waste Management and Resource Recovery Strategy.

**Recommended – That Council endorse the North Queensland Regional Waste Management Plan.**

**1.7 ROAD MANAGEMENT POLICY AND PROCEDURE**

***Report # 07***

Consideration of Report to Council from Infrastructure Assets Manager dated 13 July 2023 seeking adoption of the updated Road Management Policy and Procedure.

**Recommended – That Council adopt the Road Management Policy and Road Management Procedure as presented.**

**1.8 REEF GUARDIAN COUNCIL PROGRAM – ACTIVATING LOCAL COUNCIL REEF ACTION PLANS**

***Report # 08***

Consideration of Report to Council from Waste and Compliance Services Coordinator dated 13 July 2023 seeking Council approval to submit a grant application for the installation of behind the meter solar panel infrastructure.

**Recommended - That Council authorise and delegate the Chief Executive Officer to take the necessary steps to submit grant applications for the installation of behind-the-meter solar panel infrastructure.**

**1.9 ENGIE – SITE HOST AGREEMENT FOR ELECTRIC VEHICLE PUBLIC CHARGING STATION**

***Report # 09***

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2023 advising that ENGIE were successful in their application for funding under the Queensland Electric Vehicle Infrastructure Scheme to install and operate a four bay public charging station for Electric Vehicles in Hinchinbrook and seeking approval of a licence agreement for a fifteen year term for installation of electric charging stations at four parking bays in the carpark on the corner of McIlwraith Street and Townsville Road.

**Recommended – That Council:**

- A. Approve a Licence Agreement with ENGIE for a fifteen (15) year term for four (4) parking bays in the carpark on the corner of McIlwraith Street and Townsville Road for an Electric Car Charging Station;**
- B. Apply a cost recovery margin of 5% to all electricity provided to the ENGIE Electric Charging Station; and**
- C. Apply an administration fee of \$100.00 (excl. GST) to be paid monthly.**

2. CORPORATE and COMMUNITY SERVICES

- 2.1 CORPORATE and COMMUNITY SERVICES ACTIVITY REPORT *Report # 10*  
Consideration of Report to Council from Director Corporate and Community Services dated 15 July 2023 regarding summary of activities undertaken during the month ending 30 June 2023.

**Recommended – That Council receive and note the information in the Report.**

- 2.2 CORPORATE and COMMUNITY SERVICES STATUS REPORT *Report # 11*  
Consideration of Report to Council from Director Corporate and Community Services dated 13 July 2023 regarding monthly Corporate and Community Services Status Report for the month ending 30 June 2023.

**Recommended – That Council receive and note the information in the Report.**

- 2.3 INTERIM FINANCIAL PERFORMANCE REPORT for the PERIOD ENDING 30 JUNE 2023 *Report # 12*  
Consideration of Report to Council from Financial Services Manager dated 17 July 2023 regarding a report of Council's financial performance and interim position for the month ending 30 June 2023 and to measure progress against Council's approved budget.

**Recommended – That Council receive and note the information in this Report.**

- 2.4 2024 INGHAM SHOW PUBLIC HOLIDAY *Report # 13*  
Consideration of Report to Council from Director Corporate and Community Services dated 13 July 2023 regarding approval of proposed public holiday for the Hinchinbrook region for the annual Ingham Show Day in 2024.

**Recommended – That Council approve the nomination of Friday 5 July 2024 for the 2024 Ingham Show Public Holiday.**

- 2.5 REGIONAL ECONOMIC DEVELOPMENT GRANTS *Report # 14*  
Consideration of Report to Council from Development and Regulatory Services Manager dated 12 July 2023 regarding Regional Economic Development Grant applications received and seeking approval of Assessment Panel recommendations for funding.

**Recommended – That Council approve grant allocations in accordance with the following:**

- A. Ingham Maraka Festival Inc. – receive \$10,000 (excl. GST);
- B. Tropical North Showjumping Club – receive \$3,000 (excl. GST); and
- C. Townsville City AutoSports Club – receive \$3,000 (excl. GST).

- 2.6 RENEWAL OF MEMORANDUM OF AGREEMENT BETWEEN COUNCIL AND MT FOX RURAL FIRE BRIGADE OVER MT FOX RESERVE – LOT 61 ON WU64 *Report # 15*  
Consideration of Report to Council from Director Corporate and Community Services dated 13 July 2023 seeking Council to approve renewal of a Memorandum of Agreement with Mt Fox Rural Fire Brigade over management of the Mt Fox Reserve being Lot 61 on WU64 for a 12 month term commencing on 1 July 2023.

**Recommended – That Council:**

- A. Approve the renewal of a Memorandum of Agreement between Council and the Mt Fox Rural Fire Brigade over the management of the Mt Fox Reserve being Lot 61 on WU64 for a 12 month term commencing 1 July 2023; and
- B. Delegate authority to the Chief Executive Office in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with or in relation to the Memorandum of Agreement.

**2.7 RENEW LICENCE AGREEMENT BETWEEN COUNCIL AND HONEYCOMBES SALES & SERVICE OVER LOT 1 ON RP727371**

***Report # 16***

Consideration of Report to Council from Development and Regulatory Services Manager dated 10 July 2023 advising that Honeycombes Sales & Service are seeking to renew their licence agreement with Council for a further five year term over GPS infrastructure located on the Halifax Water Tower on land formally described as Lot 1 on RP727371.

**Recommended – That Council:**

- A. Approve the renewal of a Licence Agreement between Council and Honeycombes Sales & Service over GPS Infrastructure located on Council infrastructure being Lot 1 on RP727371 for a five year term commencing 1 August 2023; and**
- B. Delegate authority to the Chief Executive Office in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with, or in relation to the Licence Agreement.**

**2.8 APPLICATION FOR PERMANENT CLOSURE OF ROAD RESERVE AREA BEING FLAGSTONE CREEK ROAD HELENS HILL**

***Report # 17***

Consideration of Report to Council from Development and Regulatory Services Manager dated 14 June 2023 regarding correspondence from Department of Resources on behalf of landowners Wayne, Glenda, Trevor and Caroline Crisp seeking Council's views and comments concerning a request for permanent road closure over Flagstone Creek Road Helens Hill.

**Recommended – That Council advise the Department of Resources it has no objection in relation to either the full or partial closure of Flagstone Creek Road, located at Helens Hill, which runs adjacent to Lot 24 on CAR124272.**

**2.9 REFERRAL AGENCY RESPONSE – DESIGN and SITING 23 CASSIA STREET ALLINGHAM – LOT 9 on A77416**

***Report # 18***

Consideration of Report to Council from Development and Regulatory Services Manager dated 29 June 2023 concerning a request for a Referral Agency Response – Design and Siting variation lodged by Martin Schultz C/- Rapid Building Approvals seeking to establish a new Class 10a open carport structure on the western portion of the property which entails an encroachment on the front boundary setback towards Cassia Street. The property has an area of 791m<sup>2</sup> and is currently improved with a shed. The proposed Class 10a structure has dimensions of 5.9m wide, 9m long and 3.8m high. The structure is proposed to be constructed at 800mm to the front boundary.

**Recommended – That Council issue a Referral Agency Response for the proposed Class 10a open carport structure on land located at 23 Cassia Street Allingham, formally described as Lot 9 on A77416, subject to conditions, as set out in Attachment A.**

**2.10 REFERRAL AGENCY RESPONSE – DESIGN and SITING PATTERSON PARADE LUCINDA – LOT 22 ON L46918**

***Report # 19***

Consideration of Report to Council from Development and Regulatory Services Manager dated 29 June 2023 concerning a request for a Referral Agency Response – Design and Siting variation lodged by Paul Dametto on behalf of Mark Dametto, Domenic Dametto and Serra Hill seeking to establish a new Class 10a open carport structure on the north-western portion of the property which entails an encroachment on the front boundary setback towards Patterson Parade and the side boundary setback towards Lot 21 on L46918. The property has an area of 946m<sup>2</sup> and is currently improved with an existing dwelling and associated outbuilding. The proposed Class 10a structure has dimensions of 6m wide, 8m long and 4.9m high. The structure is proposed to be constructed at 1m to the front boundary and 1.6 to the side boundary.

**Recommended – That Council issue a Referral Agency Response for the proposed Class 10a open carport structure on land located at 105 Patterson Parade Lucinda, formally described as Lot 22 on L46918, subject to conditions, as set out in Attachment A.**

**2.11 REFERRAL AGENCY RESPONSE – DESIGN AND SITING  
57 SCOTT STREET HALIFAX – LOT 7 ON RP703790**

***Report # 20***

Consideration of Report to Council from Development and Regulatory Services Manager dated 14 July 2023 concerning a request for a Referral Agency Response – Design and Siting variation lodged by Bevan Frisby seeking to establish a new Class 10a shed/garage structure on the northern portion of the property which entails an encroachment on the side boundary setback towards the allotment boundary of Lot 61 on SP184153. The property has an area of 1,821m<sup>2</sup> and is currently improved with a single dwelling. The proposed Class 10a structure has dimensions of 6m wide, 12m long and 4.8m high. The structure is proposed to be constructed at 1m from the side boundary.

**Recommended - That Council issue a Referral Agency Response for the proposed Class 10a garage/shed structure on land located at 57 Scott Street Halifax, formally described as Lot 7 on RP703790, subject to conditions, as set out in Attachment A.**

**2.12 REFERRAL AGENCY RESPONSE – DESIGN AND SITING  
26 PATTERSON PARADE LUCINDA – LOT 304 ON L4697**

***Report # 21***

Consideration of Report to Council from Development and Regulatory Services Manager dated 14 July 2023 concerning a request for a Referral Agency Response – Design and Siting variation lodged by Andrew and Larry Beasley seeking to establish a new Class 10a open carport structure on the southern portion of the property which entails an encroachment on the side boundary setback towards the allotment boundary of Lot 5 on CP843465. The property has an area of 1,012m<sup>2</sup> and a dwelling is currently being constructed on site. The proposed Class 10a structure has dimensions of 6.05m wide, 12.85m long and 4.45m high. The structure is proposed to be constructed at 467mm from the side boundary.

**Recommended - That Council issue a Referral Agency Response for the proposed Class 10a open carport structure on land located at 26 Patterson Parade Lucinda, formally described as Lot 304 on L4697, subject to conditions, as set out in Attachment A.**

**2.13 RECONFIGURING A LOT – SUBDIVISION (ONE LOT INTO TWO LOTS)  
- 49339 BRUCE HIGHWAY TOOBANNA – LOT 201 ON SP329606**

***Report # 22***

Consideration of Report to Council from Development and Regulatory Services Manager dated 29 July 2023 concerning a Development Application from Hansen Surveys Pty Ltd on behalf of Grace Verzeletti, Maxine Peri, Allen Aquilini and Robert Aquilini for Reconfiguring a Lot – Subdivision (One Lot into Two Lots) at 49339 Bruce Highway Toobanna formally known as Lot 201 on SP329606. The subject allotment is designated within the Rural Zone of the Planning Scheme, is currently used as agricultural cropping land and is 151.79ha in size. The applicant is proposing reconfiguration resulting in two lots, with Lot 101 with an area of 79.63ha and Lot 201 with an area of 72.16ha.

**Recommended - That Council approve the proposed Reconfiguring a Lot – Subdivision (One Lot into Two Lots) on land located at 49339 Bruce Highway, Toobanna, formally known as Lot 201 on SP329606, subject to conditions, as set out in Attachment A.**

**2.14 BUILDING WORK ASSESSABLE AGAINST PLANNING SCHEME (BWAP)  
106 CANTAMESSAS ROAD ABERGOWRIE – LOT 1 ON RP71390**

***Report # 23***

Consideration of Report to Council from Development and Regulatory Services Manager dated 10 July 2023 concerning a Development Application from Elliott Altman seeking to establish a new Class 10a shed structure on the south eastern portion of the property which entails an encroachment on the rear boundary setback towards Lot 2 on RP713930. The property is zoned rural and has an area of 1.24ha and is improved with one singular dwelling. The proposed Class 10a structure has dimensions of 8m wide, 10m long and 4.24m high. The structure is proposed to be constructed at 5m from the rear boundary.

**Recommended – That Council approve the proposed Building Work Assessable Against Planning Scheme for the Class 10 shed structure on land located at 106 Cantamessas Road Abergowrie, and formally described as Lot 1 on RP713930, subject to conditions, as set out in Attachment A.**



2.14 OPERATIONAL WORKS – PRESCRIBED TIDAL WORKS AND WATERWAY BARRIER WORKS (LAGOON CREEK FISH BARRIER REMEDIATION) – LAGOON CREEK – FOUR MILE ROAD *Report # 24*

Consideration of Report to Council from Development and Regulatory Services Manager dated 10 July 2023 concerning a Development Application from Terrain Natural Resource Management for Operational Works – Prescribed Tidal Works and Waterway Barrier Works (Lagoon Creek Fish Carrier Remediation) at Four Mile Road Braemeadows, formally known as Lot 354 on CWL2318, Lot 197 on CWL385, Lot 6 on RP703814 and Lot 3 on SP211126. The works are proposed are within the Lagoon Creek watercourse and includes construction of a fishway on an existing fish barrier.

**Recommended - Council approve the proposed Development Application for Operational Works – Prescribed Tidal Works and Waterway Barrier Works (Lagoon Creek Fish Carrier Remediation) on land located at Four Mile Road Braemeadows, formally known as Lot 354 on CWL2318, Lot 197 on CWL385, Lot 6 on RP703814, and Lot 3 on SP211126, subject to conditions, as set out in Attachment A.**

3. MAYOR AND CHIEF EXECUTIVE SERVICES

3.1 MAYOR and CHIEF EXECUTIVE SERVICES ACTIVITY REPORT *Report # 25*

Consideration of Report to Council from Chief Executive Officer dated 13 July 2023 concerning summary of activities undertaken during the month ending 30 June 2023.

**Recommended – That Council receive and note the information in the Report.**

3.2 MAYOR and CHIEF EXECUTIVE SERVICES MONTHLY STATUS REPORT *Report # 26*

Consideration of Report to Council from Chief Executive Officer dated 13 July 2023 concerning monthly Mayor and Chief Executive Services Status Report for the month ending 30 June 2023.

**Recommended – That Council receive and note the information in the Report.**

3.3 2022-2023 QUARTERLY OPERATIONAL PLAN and HALF YEARLY CORPORATE PLAN REPORT as at 30 JUNE 2023 *Report # 27*

Consideration of Report to Council from Chief Executive Officer dated 13 July 2023 providing the 2022-2023 Quarterly Operational Plan and Half Yearly Corporate Plan Report.

**Recommended – That Council receive and note the information in the Report.**

3.4 COUNCILLOR OPPORTUNITIES – ATTENDANCE AT 2023 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND CONFERENCE *Report # 28*

Consideration of Report to Council from Chief Executive Officer dated 13 July 2023 regarding attendance at the Local Government Association of Queensland annual conference which is being held in Gladstone from Monday 16 to Wednesday 18 October 2023. Early Bird registrations close Friday 25 August 2023.

**Recommended – That Council nominate Mayor Jayo, Councillors Cripps and Marbelli and the Chief Executive Officer to attend the Local Government Association of Queensland Conference in Gladstone from Monday 16 to Wednesday 18 October 2023.**

3.5 COUNCILLOR MONTHLY ACTIVITY REPORT *Report # 29*

Consideration of Report to Council from Chief Executive Officer dated 13 July 2023 providing Councillor Activity Reports for the month ending 30 June 2023 to ensure transparency and public scrutiny.

**Recommended – That Council receive and note the information in the Report.**

**CONFIDENTIAL ITEMS**

**4. INFRASTRUCTURE SERVICES DELIVERY**

*Item 4.1 is to be considered in Closed Session under Division 3 Section 275 (1) (h) of the Local Government Regulation 2012 as public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.*

**4.1 AUTOMATIC WATER METER READING SYSTEM – TAGGLE WARRANTY**

***Report #30***

Consideration of Report to Council from Utility Services Manager dated 12 July 2023 regarding replacement of failed Automatic Meter Reading devices.

**Recommended – That Council authorise the Chief Executive Officer to negotiate a resolution with Taggle.**

**LATE BUSINESS**

*Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.*

Michelle Webster  
CHIEF EXECUTIVE OFFICER