



GENERAL MEETING AGENDA

TUESDAY
28 MARCH 2023
at 8.30AM

PRESENT –

APOLOGY –

PRAYER –

DECLARATIONS OF INTEREST –

MINUTES - Confirmation of Minutes of General Meeting held on 28 February 2023.

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

- 1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT *Report # 01*
Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 March 2023 regarding summary of activities undertaken during the month ending 28 February 2023.

Recommended – That Council receive and note the information in the Report.

- 1.2 INFRASTRUCTURE and UTILITY SERVICES MONTHLY STATUS REPORT *Report # 02*
Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 March 2023 regarding monthly Infrastructure and Utility Services Status Report for the month ending 28 February 2023.

Recommended – That Council receive and note the information in the Report.

- 1.3 2022-2023 CAPITAL PROJECTS STATUS REPORT for MONTH ENDING 28 FEBRUARY 2023 *Report # 03*
Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 March 2023 regarding a Status Report that provides a breakdown of projects as approved in the 2022-2023 Capital Works Program for the month ending 28 February 2023.

Recommended – That Council receive and note the information in the Report.

- 1.4 REEF GUARDIAN COUNCIL PROGRAM – INCLUSION of ASPIRATIONAL PROJECTS
in LOCAL ACTION PLAN and IDENTIFICATION of PROJECTS ELIGIBLE for FUNDING *Report # 04*
Consideration of Report to Council from Waste and Compliance Services Coordinator dated 16 March 2023 seeking endorsement of the updated Reef Guardian Council Local Action Plan.

Recommended – That Council receive and note the updated Reef Guardian Council Local Action Plan for Hinchinbrook Shire.

- 1.5 HINCHINBROOK ROAD SAFETY ADVISORY COMMITTEE (HRSAC)
TERMS of REFERENCE AMENDMENT *Report # 05*
Consideration of Report to Council from Infrastructure Operations Manager dated 1 March 2023 requesting Council adopt the amended Hinchinbrook Road Safety Advisory Committee Terms of Reference as presented.

Recommended – That Council adopt the Hinchinbrook Road Safety Advisory Committee Terms of Reference as presented.

1.6 MINOR INFRASTRUCTURE PROGRAM FUNDING – SHOWGROUNDS LIGHTING PROJECT *Report # 06*

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 March 2023 seeking endorsement of submission of the Ingham Showgrounds Lighting Enhancement Project to the Minor Infrastructure Program and commitment to allocate \$49,413 (excl. GST) in the 2023-2024 budget for the required co-contribution.

Recommended – That Council submit the Ingham Showgrounds Lighting Enhancement Project to the Minor Infrastructure Program and commit to an allocation of \$49,413 (excl. GST) in the 2023-2024 budget for the required co-contribution.

1.7 DUNGENESS ENTERPRISE CHANNEL DREDGING and BREAKWATER PROJECT –
SOLE SUPPLIER ENGAGEMENT – WATER TECHNOLOGY *Report # 07*

Consideration of Report to Council from Director Infrastructure and Utility Services dated 14 March 2023 seeking approval to appoint Water Technology as the sole supplier consultant to complete remaining studies required for the Dungeness Dredging project valued at \$281,480 (excl. GST).

Recommended – That Council:

- A. Approve in accordance with section 235(a) and 235(b) of the Local Government Regulation 2012, to appoint Water Technology as a sole supplier to complete the remaining studies required for the Dungeness Dredging project. The work is valued at \$281,480 (excl. GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009 to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to the sole suppliers, subject to Council's normal procurement policies and procedures.

2. CORPORATE and COMMUNITY SERVICES

2.1 CORPORATE and COMMUNITY SERVICES ACTIVITY REPORT *Report # 08*

Consideration of Report to Council from Director Corporate and Community Services dated 10 March 2023 regarding summary of activities undertaken during the month ending 28 February 2023.

Recommended – That Council receive and note the information in the Report.

2.2 CORPORATE and COMMUNITY SERVICES STATUS REPORT *Report # 09*

Consideration of Report to Council from Director Corporate and Community Services dated 13 February 2023 regarding monthly Corporate and Community Services Status Report for the month ending 31 January 2023.

Recommended – That Council receive and note the information in the Report.

2.3 FINANCIAL PERFORMANCE REPORT for the PERIOD ENDING 28 FEBRUARY 2023 *Report # 10*

Consideration of Report to Council from Director Corporate and Community Services dated 17 March 2023 regarding a report of Council's financial performance and interim position for the month ending 28 February 2023 and to measure progress against Council's approved budget.

Recommended – That Council receive and note the information in this Report.

**2.4 72 HOUR TRIAL STAY AT COUNCIL OWNED RECREATIONAL VEHICLE (RV) PARKS
MANAGEMENT OF FORREST BEACH RV PARK**

Report # 11

Consideration of Report to Council from Development and Regulatory Services Manager dated 21 March 2023 seeking approval of a trial of extending the maximum stay at the TYTO and Forrest Beach RV Parks to 72 hours for the 2023 season and approve renewal of the Memorandum of Agreement with the Forrest Beach Progress Association for the 2023 season.

Recommended – That Council:

- A. Approve the trial of extending the maximum stay to 72 hours for the 2023 season at the Forrest Beach RV Park, as well as the TYTO RV Park; and**
- B. Approve renewing the MoA with the Forrest Beach Progress Association to cover the 2023 season.**

2.5 COMMUNITY ACTIVITY GRANT APPLICATIONS Q3 2022-2023

Report # 12

Consideration of Report to Council from Development and Regulatory Services Manager dated 22 March 2023 seeking Council consideration of Community Activity Grant (CAG) applications received. The Community Activity Grants Program is funded by Council to support local organisations and individuals in areas of achievement, community activities, community organisation support and festivals and events.

Recommended – That Council approve the following CAG applications:

- A. Hinchinbrook Sport Fishing - \$3,500 (excl. GST) – Moderate Event**
- B. Ingham Sugar City Rodeo - \$10,000 (excl. GST) plus \$2,000 in-kind – Major Event**
- C. Australian Italian Festival - \$10,000 (excl. GST) plus \$2,000 in-kind – Signature Regionally Significant Event**

That Council note the panel approved applications as follows:

- A. Nathan Venturato - \$250 (excl. GST) – Community High Achiever**
- B. Lachlan Buckman - \$250 (excl. GST) – Community High Achiever**
- C. Lucinda Progress Association - \$1,600 – Community Activity**
- D. Ingham Ladies Bowls Club - \$500 (excl. GST) – Community Event**
- E. Taylors Beach Progress Association Inc. - \$2,000 (excl. GST) – Community Activity**
- F. Ingham Squash Racquets Association - \$2,000 (excl. GST) – Community Activity**
- G. C&K Ingham Community Kindergarten - \$1,155 (excl. GST) – Moderate Event**

2.6 CEMETERY LOWERING DEVICE FEE

Report # 13

Consideration of Report to Council from Development and Regulatory Services Manager dated 21 March 2023 seeking approval of a new service fee for the use of a Council owned lowering device at cemeteries controlled by Council in place of the current hire fee.

Recommended - That Council approve a new service fee of \$350 (incl. GST) for the use of a Council owned lowering device at cemeteries controlled by Council, in place of the current \$40 (incl. GST) hiring fee.

**2.7 REFERRAL AGENCY RESPONSE – DESIGN AND SITING
BLACKROCK ROAD BLACKROCK – LOT 3 on RP862164**

Report # 14

Consideration of Report to Council from Development and Regulatory Services Manager dated 10 March 2023 concerning a request for a Referral Agency Response – Design and Siting variation lodged by Stephen and Dianna Casanovas seeking to establish a new Class 10a carport structure on the western portion of the property at 76 Blackrock Road Blackrock which entails an encroachment into the required setback toward the road frontage of Blackrock Road. The property has an area of 2,025m² and is currently improved with a dwelling and an associated outbuilding. The proposed Class 10a structure has dimensions of 7m wide, 9m long and 4.5m high. The structure is proposed to be constructed at 3.6m to the front boundary.

Recommended – That Council issue a Referral Agency Response for the proposed Class 10a carport structure on land located at 76 Blackrock Road Blackrock, formally described as Lot 3 on RP862164, subject to conditions, as set out in Attachment A.

**2.8 REFERRAL AGENCY RESPONSE – DESIGN AND SITING
BLUEGUM STREET ALLINGHAM – LOT 19 on SP186108**

Report # 15

Consideration of Report to Council from Development and Regulatory Services Manager dated 10 March 2023 concerning a request for a Referral Agency Response – Design and Siting variation lodged by Andrew and Francisca Williams seeking to establish a singular Class 10a open carport structure on the north eastern portion of the property at 10 Bluegum Street Allingham which entails an encroachment to the required setback on the side boundary towards the allotment boundary of Lot 20 on SP186108, which is also owned by Andrew and Francisca Williams. The property has an area of 872m² and is unimproved vacant land. The proposed Class 10a structure has dimensions of 3.5m wide, 11m long and 3.7m high. The structure is proposed to be constructed at 300mm to the side boundary.

Recommended – issue a Referral Agency Response for the proposed Class 10a open carport structure on land located at 10 Bluegum Street Allingham, formally described as Lot 19 on SP186108, subject to conditions, as set out in Attachment A.

**2.9 OPERATIONAL WORKS – FILLING OF LAND and RETAINING WALL
EDDLESTON DRIVE CORDELIA – LOT 138 on SP328301**

Report # 16

Consideration of Report to Council from Development and Regulatory Services Manager dated 10 March 2023 concerning Development Application for Operational Work – Filling of Land and Retaining Wall on land located at 114 Eddleston Drive Cordelia formally described as Lot 138 on SP328301. The proposed filling area is located on the northern portion of the property, which includes filling of two areas. The subject land is zoned General Residential, is approximately 1,961m² and is improved with an existing dwelling and associated outbuildings. Proposed filling areas total 48.6m³ of fill with an existing concrete wall to be raised to a maximum height of 740mm to act as a retaining wall.

Recommended – That Council approve the proposed Operational Work – Filling of Land and Retaining Wall on land located at 114 Eddleston Drive Cordelia, formally described as Lot 138 on SP328301, subject to reasonable and relevant conditions, as set out in Attachment A.

**2.10 OTHER CHANGE APPLICATION – MATERIAL CHANGE OF USE – EXTRACTIVE INDUSTRY
895 LANNERCOST EXTENSION ROAD LANNERCOST – LOT 3 on RP725204**

Report # 17

Consideration of Report to Council from Development and Regulatory Services Manager dated 10 March 2023 concerning a Change Application in relation to a Development Permit lodged by Mortons Earthmoving Pty Ltd on behalf of the property owner Francesco Succio for Material Change of Use – Extractive Industry (annual extraction, screening and haulage of rock or other material up to 30,000 tonnes) at 895 Lannercost Extension Road Lannercost formally known as Lot 3 on RP725204. The proposed Change Application relates to the increase of extractive industry use activities (extraction, screening and haulage of rock or other material) from 30,000 tonnes to 100,000 tonnes annually.

Recommended – That Council approve the proposed change to the Development Permit for Material Change of Use – Extractive Industry (Annual extraction, screening and haulage of rock or other material up to 100,000 tonnes), on land located at 895 Lannercost Extension Road, Lannercost, formally known as Lot 3 on RP725204, subject to conditions, as set out in Attachment A.

3. MAYOR AND CHIEF EXECUTIVE SERVICES

3.1 MAYOR and CHIEF EXECUTIVE SERVICES ACTIVITY REPORT

Report # 18

Consideration of Report to Council from Chief Executive Officer dated 13 March 2023 concerning summary of activities undertaken during the month ending 28 February 2023.

Recommended – That Council receive and note the information in the Report.

3.2 MAYOR and CHIEF EXECUTIVE SERVICES MONTHLY STATUS REPORT

Report # 19

Consideration of Report to Council from Chief Executive Officer dated 13 March 2023 concerning monthly Mayor and Chief Executive Services Status Report for the month ending 28 February 2023.

Recommended – That Council receive and note the information in the Report.

3.3 QUARTERLY OPERATIONAL PLAN REPORT

and HALF YEARLY CORPORATE PLAN REPORT as at 31 December 2022

Report # 20

Consideration of Report to Council from Chief Executive Officer dated 13 March 2023 seeking adoption of the Quarterly Operational Plan Report and Half Yearly Corporate Plan Report for the quarter/half year ending 31 December 2022.

Recommended – That Council receive and note the information in the Report.

3.5 COUNCILLOR MONTHLY ACTIVITY REPORT

Report # 21

Consideration of Report to Council from Chief Executive Officer dated 13 March 2023 providing Councillor Activity Reports for the month ending 28 February 2023 to ensure transparency and public scrutiny.

Recommended – That Council receive and note the information in the Report.

LATE BUSINESS

Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.

Kelvin Tytherleigh
CHIEF EXECUTIVE OFFICER