



## GENERAL MEETING LIST OF ITEMS

TUESDAY  
25 AUGUST 2020  
at 8.30AM

PRESENT -

APOLOGY -

MINUTES - Confirmation of Minutes\_of General Meeting held on 28 July 2020.

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 10 August 2020 regarding summary of activities undertaken during the month ending 31 July 2020.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 10 August 2020 regarding monthly Infrastructure and Utility Services Status Report for the month ending 31 July 2020.

1.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 31 JULY 2020

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 August 2020 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 31 July 2020.

1.4 HSC 20/01 – STORMWATER RELINING TENDER

Consideration of Report to Council from Acting Infrastructure Operations Manager dated 10 August 2020 concerning tenders received for HSC 20/01 Stormwater Relining Tender.

1.5 REQUEST to RAISE MANDAM ROAD BRAEMEADOWS

Consideration of Report to Council from Acting Infrastructure Operations Manager dated 10 August 2020 concerning a request to Council to raise a section of approximately 1,500m of Mandam Road Braemeadows and seeking endorsement of Council Officer actions taken in refusing the request.

1.6 ANNUAL WASTE SUPPORT PROGRAMS

Consideration of Report to Council from Utility Services Manager dated 10 August 2020 concerning continuation of current annual community waste support programs.

1.7 QUEENSLAND WATER REGIONAL ALLIANCE PROGRAM

Consideration of Report to Council from Utility Services Manager dated 17 August 2020 concerning an invitation for North Queensland Regional Organisation of Councils (NQROC) to consider becoming a Queensland Water Regional Alliance Program (QWRAP) region.

1.8 HINCHINBROOK SHIRE COUNCIL INVASIVE PLANTS and ANIMALS SURVEILLANCE PROGRAM

Consideration of Report to Council from Public Spaces and Biosecurity Manager dated 11 August 2020 seeking Council approval to conduct the Hinchinbrook Shire Council Invasive Plants and Animals Surveillance Program for all land tenures within Hinchinbrook Local Government area from 16 to 30 September 2020.

1.9 TENDER HSC 19/35 – DRFA PROGRAM 19-01PK06 – MOUNT FOX LANDSLIDE REMEDIATIONS

Consideration of Report to Council from Director Infrastructure and Utility Services dated 12 August 2020 concerning tenders received for HSC 19/35 – DRFA Program 19-01PK06 – Mount Fox Landslide Remediations.

2. COMMUNITY and DEVELOPMENT SERVICES

2.1 COMMUNITY and DEVELOPMENT SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Community and Development Services dated 10 August 2020 regarding summary of activities undertaken during the month ending 31 July 2020.

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Community and Development Services dated 10 August 2020 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 July 2020.

2.3 HINCHINBROOK CHAMBER of COMMERCE, INDUSTRY and TOURISM SERVICE LEVEL AGREEMENT

Consideration of Report to Council from Director Community and Development Services dated 18 July 2020 concerning Council endorsement of the draft Service Level Agreement between Council and the Hinchinbrook Chamber of Commerce, Industry and Tourism.

2.4 TOWNSVILLE ENTERPRISE LIMITED SERVICE LEVEL AGREEMENT

Consideration of Report to Council from Director Community and Development Services dated 18 July 2020 concerning Council endorsement of the Service Level Agreement between Council and Townsville Enterprise Limited.

3. CORPORATE and FINANCIAL SERVICES

3.1 CORPORATE and FINANCIAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 regarding summary of activities undertaken during the month ending 31 July 2020.

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 regarding monthly Corporate and Financial Services Status Report for the month ending 31 July 2020.

3.3 CORPORATE and FINANCIAL SERVICES FINANCE SUMMARY for PERIOD ENDING 31 JULY 2020

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 regarding a report of financial activities for the month ending 31 July 2020.

3.4 EXTENSION to CURRENCY PERIOD – DEVELOPMENT PERMIT for MATERIAL CHANGE of USE – MEDICAL CENTRE, COFFEE SHOP AND PHARMACY (058/0372)

22 HEARD STREET, 13-15 ALLINGHAM STREET and 16 HALIFAX ROAD INGHAM

Consideration of Report to Council from Planning Consultant dated 10 August 2020 regarding request for extension of the relevant currency period for a Development Permit for a Material Change of Use – Medical Centre, Coffee Shop and Pharmacy on land described as Lot 2 and Lot 20 on RP703693, Lot 1 and Lot 2 on RP709083 and located at 22 Heard Street, 13-15 Allingham Street and 16 Halifax Road Ingham.

3.5 RECONFIGURING a LOT – BOUNDARY REALIGNMENT (TWO Lots into TWO Lots)

LEE CREEK ROAD ABERGOWRIE – LOTS 1 and 3 on RP713901

Consideration of Report to Council from Planning Consultant dated 10 August 2020 concerning a Development Application for Reconfiguring a Lot – Boundary Realignment (Two Lots into Two Lots) on land described as Lots 1 and 3 on RP713901 and located at Lee Creek Road Abergowrie.

3.6 CHANGE APPLICATION (MCU17/0010) – MATERIAL CHANGE of USE – MULTIPLE DWELLING (3 X 1 BEDROOM UNITS) – ALM STREET INGHAM – LOT 11 on RP717839

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 concerning a Development Permit for a Material Change of Use of Multiple Dwelling (3 x 1 Bedroom Units) on land described as Lot 11 on RP717839 and located at 8 Alm Street Ingham.

- 3.7 CHANGE APPLICATION (MCU17/0009) – MATERIAL CHANGE of USE – DUPLEX UNITS (2 X 2 BEDROOM UNITS) – RUTLEDGE STREET INGHAM – LOT 4 on RP713801  
Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 concerning a Development Permit for a Material Change of Use of Duplex Units (2 x 2 Bedroom Units) on land described as Lot 4 on RP713801 and situated at 7 Rutledge Street Ingham.
- 3.8 REFERRAL AGENCY RESPONSE – DESIGN and SITING  
BOYD STREET INGHAM – LOT 11 on I22486  
Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 concerning a request for a Referral Agency Response for construction of a Class 10a structure that does not comply with the requirements of Acceptable Solution A1 of the QDC MP1.2.
- 3.8 DEPARTMENT of ENVIRONMENT and SCIENCE – PERMIT TO OCCUPY, LAND ACQUISITION and PROTECTED AREA INCLUSION, RESERVE for CAMPING, Lot 35 on CWL3002  
Consideration of Report to Council from Director Corporate and Financial Services dated 4 August 2020 concerning a request from Department of Natural Resources Mines and Energy seeking Council's views/recommendations concerning a request by the Department of Environment and Science to acquire part of Lot 35 on CWL3002 located at Jacobsen Track Yuruga for inclusion into its Protected Area Estate.
- 3.9 CONVERSION to FREEHOLD DESCRIBED as LOT 63 on CWL3011, LOT 114 on CWL2463 and LOT 107 on CP854019  
Consideration of Report to Council from Director Corporate and Financial Services dated 5 August 2020 concerning a request from Department of Natural Resources Mines and Energy seeking Council's views and/or requirements concerning an application for conversion to freehold land of land described as Lot 63 on CWL3011, Lot 114 on CWL3463 and Lot 107 on CP854019.
- 3.10 HSC 20/04 BIENNIAL HIRE of PLANT  
Consideration of Report to Council from Procurement Coordinator dated 6 August 2020 concerning tenders received for establishment of a Register of Pre-Qualified Suppliers for HSC 20/04 Biennial Hire of Plant.
- 3.11 HSC 20/05 SUPPLY of TRUCKS for HIRE and CARTAGE of ROAD MAKING MATERIALS  
Consideration of Report to Council from Finance Manager dated 6 August 2020 concerning tenders received for establishment of a Register of Pre-Qualified Suppliers for HSC 20/05 Supply of Trucks for Hire and Cartage of Road Making Materials.
- 3.12 HSC 20/06 OFFER to UNDERTAKE REGULATORY PAVEMENT MARKING  
Consideration of Report to Council from Finance Manager dated 6 August 2020 concerning tenders received for establishment of a Register of Pre-Qualified Suppliers for HSC 20/06 Offer to Undertake Regulatory Pavement Marking.
- 3.13 PROPOSED CHANGES to LOCAL GOVERNMENT REGULATION in RELATION to the SALE or ACQUISITION of LAND for OVERDUE RATES  
Consideration of Report to Council from Director Corporate and Financial Services dated 13 August 2020 concerning proposed amendments to the Local Government Regulation 2012 regarding the selling of land for rate arrears.
4. GOVERNANCE
- 4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT  
Consideration of Report to Council from Chief Executive Officer dated 10 August 2020 concerning summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 July 2020
- 4.2 MONTHLY STATUS REPORT  
Consideration of Report to Council from Chief Executive Officer dated 10 August 2020 concerning monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 July 2020.

4.3 LETTER of OFFER from DEPARTMENT of NATURAL RESOURCES MINES and ENERGY for CHANGE in RESERVE TENURE from TOWN PURPOSES to RECREATION

Consideration of Report to Council from Planning Consultant dated 11 August 2020 regarding an offer from Department of Natural Resources Mines and Energy to change reserve from Town Reserve to Reserve for Recreation on part of land described as Lot 147 on CWL3700 with Council as Trustee of this Reserve.

4.4 COUNCILLOR ACTIVITY REPORT as at 31 JULY 2020

Consideration of Report to Council from Chief Executive Officer dated 10 August 2020 providing Councillor Activity Reports for the month ending 31 July 2020 to ensure transparency and public scrutiny.

5. CONFIDENTIAL ITEM

5.1 LEGAL MATTERS – CLAIM

**LATE BUSINESS**

*Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.*

Alan Rayment  
CHIEF EXECUTIVE OFFICER