



GENERAL MEETING LIST OF ITEMS

TUESDAY
28 JULY 2020
at 8.30AM

PRESENT –

APOLOGY –

- MINUTES - Confirmation of Minutes of Special Budget Meeting held on 29 June 2020.
Confirmation of Minutes_of General Meeting held on 30 June 2020.

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2020 regarding summary of activities undertaken during the month ending 30 June 2020.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2020 regarding monthly Infrastructure and Utility Services Status Report for the month ending 30 June 2020.

1.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 30 JUNE 2020

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2020 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 30 June 2020.

1.4 NDRRA and DRFA QUARTERLY PROGRESS REPORT to 30 JUNE 2020

Consideration of Report to Council from Director Infrastructure and Utility Services dated 3 July 2020 providing a comprehensive account of the delivery of the Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA) programs by Lonergan Project Services Pty Ltd for Council for the 2018 March Flooding event, 2018 Tropical Cyclone Nora, 2018 Tropical Cyclone Owen and 2019 Monsoon Trough.

1.5 HSC 20/08 – DRFA PROGRAM – SEALED ROADS MIXED AREAS – PACKAGE ONE

Consideration of Report to Council from DRFA Program Manager dated 8 July 2020 concerning tenders received for HSC 20/08 DRFA Program – Sealed Roads Mixed Areas – Package One.

1.6 HSC 20/09 – DRFA PROGRAM – SEALED ROADS MIXED AREAS – PACKAGE TWO

Consideration of Report to Council from DRFA Program Manager dated 8 July 2020 concerning tenders received for HSC 20/09 DRFA Program – Sealed Roads Mixed Areas – Package Two.

1.7 2020-2021 REGIONAL BITUMEN RESEAL

Consideration of Report to Council from Acting Infrastructure Operations Manager dated 9 July 2019 regarding tenders received for the 2020-2021 Regional Bitumen Reseal Program being for provision of bitumen services received through the Far North Queensland Regional Organisation of Councils (FNQROC) Register of Prequalified Suppliers which Council is a part of the collective procurement arrangement with neighbouring Councils in the region.

1.8 IRWIN ROAD – DRAINAGE DESIGN and CONSTRUCTION

Consideration of Report to Council from Director Infrastructure and Utility Services dated 21 July 2020 concerning additional drainage pipes required to be installed in Irwin Road to improve conveyance of water.

- 1.9 BROADWATER AREA FORMED ROADS
Consideration of Report to Council from Director Infrastructure and Utility Services dated 21 July 2020 concerning the addition of Jocks Lodge Road formation to Council's Road Register together with another section of Dalrymple Road. These roads form the only access to and from the tourism hiking/walking trail named the Dalrymple Track, and serves as the only access road to a freehold cattle farm over Lot 345 on CAR 12444. Consideration of request also from Townsville City Auto Sports Club to organise a rally utilising Jocks Lodge Road, Dalrymple Road and NQ Plantations haul roads ending at Manor Creek Road.
 - 1.10 CRYSTAL CREEK HUT OWNERS ASSOCIATION – REQUEST for ASSISTANCE
Consideration of Report to Council from Director Infrastructure and Utility Services dated 21 July 2020 concerning request for Council assistance received from Crystal Creek Hut Owners Association to upgrade the access road, erect speed and other signs, and install traffic counters and security cameras. The Association suggest that due to an increase in visitation to the area potentially stemming from other camping areas being closed to the public, they are unable to keep up with the wear and tear to the beach access tracks.
 - 1.11 TAYLORS BEACH PROGRESS PARK PLAYGROUND EQUIPMENT – PROJECT COMPLETION REPORT
Consideration of Report to Council from Acting Infrastructure Operations Manager dated 2 July 2019 concerning Project Completion Report for the Taylors Beach Progress Park playground equipment completed in February 2020.
 - 1.12 REQUEST for EXTRA SKIP BIN SERVICES – ABERGOWRIE AREA
Consideration of Report to Council from Waste and Compliance Coordinator dated 6 July 2020 concerning request received from Abergowrie residents for extra skip bins to be provided in the area possibly every four months for bulk rubbish services.
 - 1.13 REEF ASSIST PROGRAM
Consideration of Report to Council from Director Infrastructure and Utility Services dated 21 July 2020 concerning Council's proposal to lodge an application for funding under the Reef Assist Program.
 - 1.14 REEF GUARDIAN COUNCIL
Consideration of Report to Council from Waste and Compliance Coordinator dated 23 June 2020 concerning Council's ongoing commitment as a custodian of the Great Barrier Reef and renewal of its ongoing partnership with the Great Barrier Reef Marine Park Authority through participation in the Reef Guardian Council Program.
2. COMMUNITY and DEVELOPMENT SERVICES
- 2.1 COMMUNITY and DEVELOPMENT SERVICES ACTIVITY REPORT
Consideration of Report to Council from Director Community and Development Services dated 13 July 2020 regarding summary of activities undertaken during the month ending 30 June 2020.
 - 2.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Director Community and Development Services dated 13 July 2020 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 30 June 2020.
 - 2.3 2021 SHOW DAY PUBLIC HOLIDAY
Consideration of Report to Council from Director Community and Development Services dated 10 July 2020 concerning nomination of the most appropriate date in 2021 for the 2021 Annual Ingham Show Day Public Holiday.
 - 2.4 FUNDING for HINCHINBROOK CHAMBER of COMMERCE, INDUSTRY and TOURISM SHOP LOCAL SCHEME
Consideration of Report to Council from Director Community and Development Services dated 16 July 2020 concerning request from Hinchinbrook Chamber of Commerce, Industry and Tourism seeking financial contribution from Council to support the delivery of a small business recovery focused "Shop Local" campaign.

- 2.5 VISITOR INFORMATION CENTRE EXPRESSIONS of INTEREST
Consideration of Report to Council from Director Community and Development Services dated 16 July 2020 concerning future use of the Visitor Information Centre and TYTO Café facilities following approaches by multiple parties with expressions of interest for use of the facilities.
- 2.6 ELECTORAL COMMISSION of QUEENSLAND ROOM HIRE REQUEST
Consideration of Report to Council from Director Community and Development Services dated 22 July 2020 concerning request from Electoral Commission of Queensland to hire rooms at the TYTO Conference and Events Centre for the upcoming State Election in October 2020.
- 2.7 LOCAL ROADS and COMMUNITY INFRASTRUCTURE PROGRAM
Consideration of Report to Council from Director Community and Development Services dated 22 July 2020 concerning Federal Government grant in the sum of \$378,323 (excl. GST) under the Local Roads and Community Infrastructure Program which aims to assist a community-led recovery from COVID-19 to assist Council to utilise local businesses and workforces to deliver projects and ensure stimulus funding flows into local communities.
3. CORPORATE and FINANCIAL SERVICES
- 3.1 CORPORATE and FINANCIAL SERVICES ACTIVITY REPORT
Consideration of Report to Council from Director Corporate and Financial Services dated 10 July 2020 regarding summary of activities undertaken during the month ending 30 June 2020.
- 3.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Director Corporate and Financial Services dated 13 July 2020 regarding monthly Corporate and Financial Services Status Report for the month ending 30 June 2020.
- 3.3 CORPORATE and FINANCIAL SERVICES FINANCE SUMMARY for PERIOD ENDING 30 JUNE 2020
Consideration of Report to Council from Director Corporate and Financial Services dated 9 July 2020 regarding a report of financial activities for the month ending 30 June 2020.
- 3.4 PROPOSED MATERIAL CHANGE of USE – EXTRACTIVE INDUSTRY (QUARRY up to 5,000t)
COOKS LANE CORDELIA - LOT 4 on SP193109
Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning a proposed Material Change of Use – Extractive Industry (Quarry up to 5,000t) described as Lot 4 on SP193109 on land situated at Cooks Lane Cordelia.
- 3.5 OPERATIONAL WORK – FILLING of LAND (ASSOCIATED with RETAINING WALL)
GARBUIT STREET INGHAM - LOT 20 on RP709238
Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning a Development Application for Operational Work – Filling of Land (associated with Retaining Wall) on land described as Lot 20 on RP709238 and located at 4-6 Garbutt Street Ingham.
- 3.6 BUILDING WORK ASSESSABLE AGAINST PLANNING SCHEME (RURAL SITING ASSESSMENT)
HAWKINS CREEK ROAD HAWKINS CREEK - LOT 3 on SP142858
Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning a Development Permit for Building Work Assessable against a Planning Scheme (Rural Siting Assessment) for establishment of a 12m x 12m Class 10a shed structure on land described as Lot 3 on SP142858 and located at 440 Hawkins Creek Road Hawkins Creek.
- 3.7 BUILDING WORK ASSESSABLE AGAINST PLANNING SCHEME (RURAL SITING ASSESSMENT)
FOUR MILE ROAD VICTORIA PLANTATION - LOT 5 on SP303990
Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning a Development Permit for Building Work Assessable against a Planning Scheme (Rural Siting Assessment) for establishment of a 7m x 10.5m Class 10a structure on land described as Lot 5 on SP303990 and located at Four Mile Road Victoria Plantation.

- 3.8 UNAUTHORISED USE of COUNCIL RESERVE for RECREATION ADJACENT to ALLAMANDA AVENUE FORREST BEACH – LOT 239 on CWL3400
Consideration of Report to Council from Director Corporate and Financial Services dated 13 July 2020 concerning request from Department of Natural Resources Mines and Energy for Council to consider whether it has any interest in entering into Trustee Leases and/or Trustee Permits with adjacent landowners' to State land along Allamanda Avenue at Forrest Beach, to acquire unauthorised built structures encroaching onto State land being a Reserve for Recreation over Lot 239 on CWL3400.
- 3.9 RENEWAL of LICENCE AGREEMENT – JAI PETER POPPI HINCHINBROOK SHOWGROUNDS – COOPER STREET INGHAM – LOT 43 on I22490
Consideration of Report to Council from Director Corporate and Financial Services dated 9 July 2020 concerning request from Jai Peter Poppi to renew current Licence Agreement to utilise an area at the Ingham Showgrounds, commonly known as the Pavilion Shed to operate a Boxing Club.
- 3.10 PELORUS ISLAND LAND MANAGEMENT PLAN – RESERVE R614 – LOT 3 on SP181657
Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning endorsement of Draft Land Management Plan for Recreation Reserve R614 on Pelorus Island which provides a pathway for Council as Trustee to issue Trustee Permits and enable activities to occur on the island and for Council to undertake community consultation about the Draft Land Management Plan.
- 3.11 STOCK on MT FOX ROAD
Consideration of Report to Council from Director Corporate and Financial Services dated 23 July 2020 regarding concerns raised with stock on roadways and the perceived risk to motorists, particularly of impacts between cattle and vehicles along the Mt Fox Road.
- 3.12 APPOINTMENT of EXTERNAL MEMBER to the AUDIT COMMITTEE
Consideration of Report to Council from Director Corporate and Financial Services dated 20 July 2020 concerning appointment of an external member to the Hinchinbrook Shire Council Audit Committee as Chairperson.
4. GOVERNANCE
- 4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT
Consideration of Report to Council from Chief Executive Officer dated 13 July 2020 concerning summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 30 June 2020.
- 4.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Chief Executive Officer dated 13 July 2020 concerning monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 30 June 2020.
- 4.3 QUARTERLY OPERATIONAL PLAN REPORT and HALF YEARLY CORPORATE PLAN REPORT as at 30 JUNE 2020
Consideration of Report to Council from Chief Executive Officer dated 14 July 2020 seeking adoption of the Quarterly Operational Plan Report and Half Yearly Corporate Plan Report for the quarter/half year ending 30 June 2020.
- 4.4 INGHAM TENNIS ASSOCIATION FUNDING APPLICATION
Consideration of Report to Council from Chief Executive Officer dated 14 July 2020 regarding a request from the Ingham Tennis Association seeking financial support in the sum of \$20,000 towards the upgrade of lighting at the tennis courts should their grant application for funding be successful.
- 4.5 NORTHERN REGION 2020 SES WEEK
Consideration of Report to Council from Chief Executive Officer dated 14 July 2020 regarding a request from SES seeking Council support to launch the Northern Region 2020 SES Week event on Saturday 17 October 2020 by waiving Showground hire fees, sponsoring a celebration cake and catering a barbecue lunch.

- 4.6 ELECTORAL and OTHER LEGISLATION (ACCOUNTABILITY, INTEGRITY and OTHER MATTERS) AMENDMENT ACT 2020
Consideration of Report to Council from Chief Executive Officer dated 14 July 2020 concerning the Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Bill 2019 passed by the Queensland Government on 18 June 2020 which includes amendments relating to elections, Ministerial conduct and conduct in Local Government. The majority of Local Government reforms within the Bill will come into effect by proclamation on 12 October 2020.
- 4.7 COUNCILLOR OPPORTUNITIES – ATTENDANCE at 2020 LGAO ANNUAL CONFERENCE
Consideration of Report to Council from Chief Executive Officer dated 13 July 2020 concerning Council representation at 2020 LGAO Annual Conference on the Gold Coast from Monday 19 to Wednesday 21 October 2020.
- 4.8 2020-21 COVID WORKS for QUEENSLAND (COVID W4Q) FUNDING
Consideration of Report to Council from Chief Executive Officer dated 13 July 2020 regarding correspondence received from Department of Local Government, Racing and Multicultural Affairs dated 8 July 2020 advising the Honourable Stirling Hinchliffe MP, Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs has endorsed Council's COVID Works for Queensland projects in the sum of \$1,740,000.
- 4.9 COUNCILLOR ACTIVITY REPORT as at 30 JUNE 2020
Consideration of Report to Council from Chief Executive Officer dated 13 July 2020 providing Councillor Activity Reports for the month ending 30 June 2020 to ensure transparency and public scrutiny.

LATE BUSINESS

Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.

Alan Rayment
CHIEF EXECUTIVE OFFICER