



GENERAL MEETING LIST OF ITEMS

TUESDAY
29 SEPTEMBER 2020
at 8.30AM

PRESENT –

APOLOGY –

MINUTES - Confirmation of Minutes_of General Meeting held on 25 August 2020.

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 14 September 2020 regarding summary of activities undertaken during the month ending 31 August 2020.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 14 September 2020 regarding monthly Infrastructure and Utility Services Status Report for the month ending 31 August 2020.

1.3 2020-2021 CAPITAL PROJECTS STATUS REPORT for month ending 31 AUGUST 2020

Consideration of Report to Council from Director Infrastructure and Utility Services dated 7 September 2020 regarding a Status Report that provides a breakdown of projects as approved in the 2020-2021 Capital Works Program for the month ending 31 August 2020.

1.4 RFO04088 – SUPPLY and INSTALL REINFORCED CONCRETE PAD including GRAVEL BATTERS – BURNOUT PAD – INGHAM AERODROME

Consideration of Report to Council from Director Infrastructure and Utility Services dated 3 September 2020 outlining findings and comparative analysis of evaluation of submissions received for RFO04088 – Supply and Install Reinforced Concrete Pad including Gravel Batters – Burnout Pad – Ingham.

1.5 PRINCIPAL CYCLE NETWORK PLAN – UPDATE to PRIORITY ROUTE MAPS

Consideration of Report to Council from Director Infrastructure and Utility Services dated 7 September 2020 concerning state-wide expansion of the Cycle Network Local Government Grants Program which aims to support local governments to deliver cycling infrastructure that meets best practice standards and anticipates future demand. Defining the Priority Cycle Network Plan corridors and funding available.

1.6 WARRENS HILL ENVIRONMENTAL EVALUATION NOTICE – SUBMISSION of FINAL REPORT

Consideration of Report to Council from Utility Services Manager dated 3 September 2020 seeking acceptance of third and final report for submission to the Department of Environment and Science concerning scope of work undertaken in response to Environmental Evaluation Notice. For the final report the scope of work undertaken was collection and interpretation of groundwater and surface monitoring data (including historical) for the Warrens Hill Waste Facility, preparation of a conceptual site model, establishment of trigger and limit levels for ongoing monitoring, and review and recommendations of remediation options.

2. COMMUNITY and DEVELOPMENT SERVICES

2.1 COMMUNITY and DEVELOPMENT SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Community and Development Services dated 10 September 2020 regarding summary of activities undertaken during the month ending 31 August 2020.

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Community and Development Services dated 7 September 2020 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 August 2020.

- 2.3 CHANGE to OPENING HOURS of HINCHINBROOK SHIRE LIBRARIES
Consideration of Report to Council from Director Community and Development Services dated 7 September 2020 concerning change in operational hours of both Hinchinbrook Shire Library branches following assessment of various operational aspects with a view to improve service and increase efficiency.
- 2.4 THE HINCHINBROOK WAY AMBASSADOR PROGRAM
Consideration of Report to Council from Director Community and Development Services dated 3 September 2020 concerning review of development initiatives including The Hinchinbrook Way Welcomers Program, The Hinchinbrook Way Ambassadors Program, and the Think Business Program which identified that each program required updating to achieve greater success and uptake within the community. Seeking endorsement of reformed Hinchinbrook Way Ambassador Program which offers incentives for participation in the form of training, skills development, business development workshops and initiatives, and improved access to relevant development services through one vehicle.
3. CORPORATE and FINANCIAL SERVICES
- 3.1 CORPORATE and FINANCIAL SERVICES ACTIVITY REPORT
Consideration of Report to Council from Director Corporate and Financial Services dated 14 September 2020 regarding summary of activities undertaken during the month ending 31 August 2020.
- 3.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Director Corporate and Financial Services dated 7 September 2020 regarding monthly Corporate and Financial Services Status Report for the month ending 31 August 2020.
- 3.3 CORPORATE and FINANCIAL SERVICES FINANCE SUMMARY for the PERIOD ENDING 31 AUGUST 2020
Consideration of Report to Council from Director Corporate and Financial Services dated 15 September 2020 regarding a report of financial activities for the month ending 31 August 2020.
- 3.4 PROPOSED MATERIAL CHANGE of USE – MECHANICAL REPAIRS and VEHICLE INSPECTION WORKSHOP
ABERGOWRIE ROAD TREBONNE – LOT 1 on SP319015
Consideration of Report to Council from Director Corporate and Financial Services dated 7 September 2020 regarding Development Permit for Material Change of Use – Low Impact Industry – Expansion to existing Mechanical Repairs and Vehicle Inspection on land described as Lot 1 on SP319015 and located at 50 Abergowrie Road Trebonne.
- 3.5 REFERRAL AGENCY RESPONSE – DESIGN and SITING
CHESTNUT STREET ALLINGHAM – LOT 13 on SP179180
Consideration of Report to Council from Director Corporate and Financial Services dated 7 September 2020 concerning a request for a Referral Agency Response for construction of a Class 10a structure being shed for storage purposes to be established approximately 500mm from the side property boundary, in lieu of the 1.5m requirement.
- 3.6 REQUEST for PROPOSED ROAD CLOSURE
JOHN DORY STREET TAYLORS BEACH
Consideration of Report to Council from Director Corporate and Financial Services dated 7 September 2020 concerning request from resident seeking Council consideration of a Road Closure application between 48 and 50 John Dory Street Taylors Beach that leads to the foreshore of Taylors Beach.
- 3.7 PROPOSED PLACEMENT of SHIPPING CONTAINER
within 15 ARGÆT STREET HALIFAX
Consideration of Report to Council from Director Corporate and Financial Services dated 7 September 2020 concerning request from Lower Herbert Blue Light Association to place a shipping container within the boundary of their Trustee Permit area at the rear of the property at 15 Argæet Street Halifax for storage purposes.

- 3.8 PROPOSED LICENCE AGREEMENT over AGISTMENT of LAND SIR ARTHUR FADDEN PARADE INGHAM
Consideration of Report to Council from Director Corporate and Financial Services dated 7 September 2020 concerning request for use of Council Reserve for Recreation land along Sir Arthur Fadden Parade Ingham in Palm Creek identified as Lot 193 on SP118947 for the keeping of two horses for a period of six to twelve months while rejuvenating their own property.
4. GOVERNANCE
- 4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT
Consideration of Report to Council from Chief Executive Officer dated 4 September 2020 concerning summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 August 2020.
- 4.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Chief Executive Officer dated 4 September 2020 concerning monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 August 2020.
- 4.3 PROPOSED DEVELOPMENT LEASE – LOT 149 on SP142859 PLYWOOD STREET INGHAM
Consideration of Report to Council from Acting Chief Executive Officer dated 15 September 2020 concerning facilitation of an application to the Department of Natural Resources, Mines and Energy to develop and sell 1.57 hectares of land at Plywood Street Ingham described as Lot 149 on SP142859, to regularise the use of the land and provide opportunity for the growth of industrial businesses with the Ingham Industrial Estate.
- 4.4 HINCHINBROOK COVID-19 RECOVERY PLAN
Consideration of Report to Council from Acting Chief Executive Officer dated 22 September 2020 concerning adoption of the Hinchinbrook COVID-19 Recovery Plan which details the recovery governance arrangements and details key recovery tasks necessary to achieve successful recovery outcomes across the region as a result of the COVID-19 Pandemic. The Plan establishes important recovery milestones and estimated completion dates of associated projects and documents strategies and activities that will be undertaken to better prepare for and reduce the impacts of future disaster events, while enhancing Hinchinbrook's resilience, sustainability and prosperity.
- 4.5 LEAVE OF ABSENCE – MAYOR RAMON JAYO
Consideration of Report to Council from Acting Chief Executive Officer dated 18 September 2020 regarding request for leave of absence from Mayor Ramon Jayo for the period Saturday 19 September 2020 to Tuesday 6 October 2020 inclusive for recreation leave.
- 4.6 APPOINTMENT of ACTING CHIEF EXECUTIVE OFFICER
Consideration of Report to Council from Mayor Ramon Jayo dated 16 September 2020 concerning appointment of an Acting Chief Executive Officer from Monday 7 September 2020 until further notice following the resignation of the current Chief Executive Officer effective from close of business Tuesday 6 October 2020.
- 4.7 COUNCILLOR ACTIVITY REPORT as at 31 AUGUST 2020
Consideration of Report to Council from Acting Chief Executive Officer dated 7 September 2020 providing Councillor Activity Reports for the month ending 31 August 2020 to ensure transparency and public scrutiny.

LATE BUSINESS

Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.

James Stewart
ACTING CHIEF EXECUTIVE OFFICER