



SPECIAL MEETING AGENDA

**TUESDAY
2 NOVEMBER 2021
at 8.30AM**

PRESENT -

APOLOGY -

PRAYER -

DECLARATIONS OF INTEREST -

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 QUEENSLAND 2020-21 BETTERMENT FUNDING SUBMISSION

Consideration of Report to Council from Infrastructure Assets Manager dated 28 October 2021 concerning 2020-21 Betterment Funding available to activated Local Government Agencies and providing suggested project nominations under the betterment framework. *Report # 01*

Recommended - That Council approve a submission to Queensland Reconstruction Authority under the Queensland 2020-21 Betterment Fund with a total project value of \$2,415,000 (excl. GST), comprised of a total In Kind Contribution of \$483,000 (excl. GST) and QRA Funding of \$1,932,000 (excl. GST).

2. CORPORATE and FINANCIAL SERVICES

2.1 HSC 21/15 - CONSTRUCTION OF PALM CREEK CULVERT CROSSING - DUTTON STREET INGHAM

Consideration of Report to Council from Director Corporate and Financial Services dated 26 October 2021 informing Council of the tender process, evaluation outcome and to recommend a contractor to deliver the Construction of Palm Creek Culvert Crossing on Dutton Street Ingham. *Report # 02*

Recommended - That Council:

- A. Appoint Keita Services Pty Ltd as Council's preferred tenderer to deliver HSC 21/15 - Construction of Palm Creek Culvert Crossing - Dutton Street Ingham as a result of the evaluation undertaken; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*, to undertake a workshop with the preferred contractor to assess the feasibility of the non-conforming offer and determine whether the offer is preferred over the conforming offer, enter into contract, finalise and execute any and all matters in relation to this procurement activity, subject to a formal written notification of the funding approval being received.

2.2 HSC 21/19 – DRFA PROJECT MANAGEMENT SERVICES PREFERRED SUPPLIER ARRANGEMENT

Consideration of Report to Council from Director Corporate and Financial Services dated 28 October 2021 informing Council of the tender process, evaluation outcome and to recommend a contractor to be appointed as Council's preferred supplier to deliver the DRFA Project Management Services. *Report # 03*

Recommended – That Council:

- A. Appoint Lonergan Project Services Pty Ltd as Council's preferred supplier for HSC 21/19 – DRFA Project Management Services; and**
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*, to negotiate, and enter into contract, finalise and execute any and all matters in relation to this procurement activity.**

2.3 HSC 21/21 – DRFA PROGRAM NORTHEAST UNSEALED ROAD – RECONSTRUCTION WORKS

Consideration of Report to Council from Director Corporate and Financial Services dated 27 October 2021 informing Council of the tender process, evaluation outcome and to recommend a contractor to be appointed to deliver the HSC 21/21 - DRFA Program Northeast Unsealed Road Reconstruction Works. *Report # 04*

Recommended – That Council:

- A. Approve the awarding of tender HSC 21/21 – DRFA Program Northeast Unsealed Road Reconstruction Works to R & S Marbelli T/A Timrith Transport for the tendered price of \$422,375.75 (excl. GST); and**
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*, to negotiate and enter into contract, finalise and execute any and all matters in relation to this procurement activity.**

2.4 HSC 21/22 – DRFA PROGRAM SOUTHEAST UNSEALED ROAD – RECONSTRUCTION WORKS

Consideration of Report to Council from Director Corporate and Financial Services dated 27 October 2021 informing Council of the tender process, evaluation outcome and to recommend a contractor to be appointed to deliver the HSC 21/22 - DRFA Program Southeast Unsealed Road Reconstruction Works. *Report # 05*

Recommended – That Council:

- A. Approve the awarding of tender HSC 21/22 – DRFA Program Southeast Unsealed Road Reconstruction Works to R & S Marbelli T/A Timrith Transport for the tendered price of \$1,452,299.39 (excl. GST); and**
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*, to negotiate and enter into contract, finalise and execute any and all matters in relation to this procurement activity.**

2.5 HSC 21/18 – LEASING and MANAGEMENT of the HINCHINBROOK AQUATIC CENTRE

Consideration of Report to Council from Director Corporate and Financial Services dated 29 October 2021 outlining findings of Tender HSC 21/18 for leasing and management of the Hinchinbrook Aquatic Centre. *Report # 06*

Recommended – That Council:

- A. Appoint Grimsey's Aquatics Pty Ltd as Council's preferred tenderer to enter a lease for the management of the Hinchinbrook Aquatic Centre, as a result of the evaluation undertaken; and**
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*, to negotiate, finalise and execute any and all matters in relation to this activity.**

3. GOVERNANCE

3.1 HINCHINBROOK SHIRE COUNCIL ORGANISATIONAL STRUCTURE

Consideration of Report to Council from Chief Executive Officer dated 28 October 2021 concerning a review of Council's Organisational Structure proposing to realign activities and functions such that the Organisational Structure has two Directors.

Report # 07

Recommended – That Council:

- A. Adopt the Organisational Structure as presented pursuant to section 196 (1) of the *Local Government Act 2009*;
- B. Is of the opinion that the Organisational Structure as presented is appropriate to the performance of its local government's responsibilities; and
- C. Authorise the Chief Executive Officer to implement any changes required associated with the revised Organisational Structure.

Kelvin Tytherleigh
CHIEF EXECUTIVE OFFICER