



## GENERAL MEETING LIST OF AGENDA ITEMS

TUESDAY  
17 DECEMBER 2019  
at 8.30AM

PRESENT –

APOLOGY –

MINUTES - *Confirmation of Minutes of General Meeting held on 26 November 2019 and Special Meeting held on 6 December 2019*

BUSINESS

1. CORPORATE SERVICES

1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 9 December 2019 regarding summary of activities undertaken during the month ending 30 November 2019.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 2 December 2019 regarding monthly Corporate Services Status Report for the month ending 30 November 2019.

1.3 CORPORATE SERVICE FINANCE SUMMARY for period ending 30 NOVEMBER 2019

Consideration of Report to Council from Management Accountant dated 9 December 2019 regarding a report of financial activities for the month ending 30 November 2019.

1.4 HSC 19/27 – CORE IT INFRASTRUCTURE REFRESH TENDER

Consideration of Report to Council from Acting Manager Economic and Community Development dated 29 November 2019 regarding tenders received for the Core IT Infrastructure Refresh project.

1.5 PROCUREMENT POLICY

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 9 December 2019 seeking adoption of the revised Procurement Policy.

1.6 POLICY MANAGEMENT POLICY

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 9 December 2019 seeking adoption of the revised Policy Management Policy.

1.7 REVIEW of DELEGATIONS – COUNCIL to CHIEF EXECUTIVE OFFICER

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 9 December 2019 seeking approval of Draft Delegations Register – Council to Chief Executive Officer – Version No. 2019.01.

1.8 CHANGE of DATE for INGHAM SHOW DAY 2020

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 11 November 2019 seeking approval of change of date for the Ingham Show Day 2020 from Friday 3 July 2020 to Friday 26 June 2020.

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 4 December 2019 regarding summary of activities undertaken during the month ending 30 November 2019.

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 2 December 2019 regarding monthly Infrastructure Services Delivery Status Report for the month ending 30 November 2019.

- 2.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 30 NOVEMBER 2019  
Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 4 December 2019 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 30 November 2019.
- 2.4 HSC 19/37 – DRFA PROJECT MANAGEMENT SERVICES STANDING OFFER ARRANGEMENT  
Consideration of Report to Council from Workshop Supervisor dated 10 December 2019 regarding tenders received for HSC 19/37 – DRFA Project Management Services Standing Offer Arrangement.
- 2.5 ROAD MANAGEMENT POLICY and PROCEDURE  
Consideration of Report to Council from Infrastructure Engineer dated 30 November 2019 regarding Road Management Policy and Procedure which establishes Council’s intention, strategic direction and levels of services for the management of public roads within the Shire supported by a suite of documentation developed/ revised including Road Hierarchy Booklet, End of Network Roads Booklet and Standard Drawings for Typical Road Cross Sections.
3. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES
- 3.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT  
Consideration of Report to Council from Chief Executive Officer dated 2 December 2019 regarding summary of activities undertaken during the month ending 30 November 2019.
- 3.2 MONTHLY STATUS REPORT  
Consideration of Report to Council from Chief Executive Officer 2 December 2019 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 30 November 2019.
- 3.3 EXTENSION to CURRENCY PERIOD and CHANGE APPLICATION  
MATERIAL CHANGE of USE to DEVELOP PUBLIC PURPOSE ZONED LAND for RESIDENTIAL SUBDIVISION PURPOSES and RECONFIGURING a LOT for SUBDIVISION of ONE LOT into THIRTEEN LOTS  
CASSADY STREET, INGHAM – LOT 11 on SP303973 (formerly known as LOT 368 on CWL2628)  
Consideration of Report to Council from Planning Consultant dated 2 December 2019 regarding request for extension of the relevant currency period and change an existing Development Permit – Material Change of Use to develop Public Purpose land for residential subdivision purposes and Reconfiguring a Lot for Subdivision of one lot into thirteen lots at Cassady Street, Ingham originally approved by Council on 13 May 2010.
- 3.4 EXTENSION to CURRENCY PERIOD – RECONFIGURING a LOT for SUBDIVISION of ONE LOT into TWO LOTS  
MARTIN STREET, INGHAM – LOT 2 on CP903860  
Consideration of Report to Council from Planning Consultant dated 2 December 2019 regarding request for extension of the relevant currency period for Development Permit Reconfiguring a Lot for Subdivision of one lot into two lots at Martin Street, Ingham originally approved by Council on 24 November 2015.
- 3.5 RESIDENTIAL SITING ASSESSMENT  
WARREN STREET, INGHAM – LOT 1 on RP714263  
Consideration of Report to Council from Planning Consultant dated 2 December 2019 in relation to request received for boundary dispensation at Warren Street, Ingham for a proposed extension to the existing dwelling house (building extension setback approximately 4m from front boundary and access ramp extension setback approximately 0.9m from side boundary).
- 3.6 REQUEST for AUTHORISATION of WORKS within ROAD RESERVE  
PELORUS ISLAND - adjacent to LOT 22 on CWL806711  
Consideration of Report to Council from Planning Consultant dated 2 December 2019 in relation to request for formal authorisation of works on and under Road Reserve at Pelorus Island (The Esplanade) adjoining Lot 22 on CWL806711 for the purpose of establishing a desalination plant to provide a suitable amount of potable water to the future guests and caretakers of the approved boutique tourist lodge at the island.

- 3.7 SUPPORT for PROPOSED LEASE or PERMIT to OCCUPY COOPER STREET, INGHAM over LOTS ONE and TWO on AP6610  
Consideration of Report to Council from Planning Consultant dated 3 December 2019 regarding request from Department of Natural Resources, Mines and Energy seeking Council's views or requirements in relation to an application for Lease of land described as Lots One and Two on AP6610 at Cooper Street, Ingham. Currently the subject land is presently not maintained, but has historically been utilised for grazing purposes.
- 3.8 WARRGAMAY PEOPLE NATIVE TITLE CLAIM UPDATE  
Consideration of Report to Council from Planning Consultant dated 4 December 2019 regarding update received from Murrawah Law dated 28 October 2019 concerning the progress of the Warrgamay People Native Title Claim and the next steps Council will be involved in.
- 3.9 CHAMBER OF COMMERCE – ECONOMIC DEVELOPMENT PROJECT  
Consideration of Report to Council from Acting Manager Economic and Community Development dated 5 December 2019 regarding two project proposals received from the Hinchinbrook Chamber of Commerce, Industry and Tourism for the \$10,000 (excl. GST) funding retained by Council for disbursement on Economic Development projects as approved by Council.
- 3.10 INGHAM AUTOFEST 2020 REVISED PROPOSAL  
Consideration of Report to Council from Acting Manager Economic and Community Development dated 11 December 2019 seeking direction from Council regarding revised proposal received from Spring Car Nationals Pty Ltd for the Ingham Autofest 2020 event to be held at the Showgrounds with measures to mitigate the concerns previously raised by Council and members of the community concerning the Showgrounds location.
- 3.11 DRAFT FLYING-FOX CODES of PRACTICE and MANAGEMENT GUIDELINE  
Consideration of Report to Council from Regulatory Services Coordinator dated 5 December 2019 regarding request from Department of Environment and Science seeking feedback on the revised Flying-Fox Codes of Practice and Flying-Fox Roost Management Guideline.
- 3.12 FLYING-FOX MANAGEMENT  
Consideration of Report to Council from Regulatory Services Coordinator dated 5 December 2019 regarding attendance at meeting with Department of Environment and Science, Charters Towers Regional Council and Council representatives in Townsville to discuss flying-fox management on 21 October 2019.
- 3.13 DONATION of WASTE MATERIALS to CHARITY ORGANISATIONS for RECYCLING  
Consideration of Report to Council from Waste and Environment Project Officer dated 5 December 2019 regarding update and development of written agreements with not-for-profit organisations for the donation of waste materials from the Warrens Hill Waste Facility for the purpose of recycling.
- 3.14 WARRENS HILL LANDFILL STAGE ONE CAPPING DETAILED DESIGN – BASIS of DESIGN  
Consideration of Report to Council from Waste and Environment Project Officer dated 5 December 2019 seeking acceptance of consultant's recommendation following assessment of multiple capping systems, including landfill gas and leachate management infrastructure for the Warrens Hill Landfill Stage One Capping Design.
4. GOVERNANCE
- 4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT  
Consideration of Report to Council from Chief Executive Officer dated 2 December 2019 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 30 November 2019.
- 4.2 MONTHLY STATUS REPORT  
Consideration of Report to Council from Chief Executive Officer dated 2 December 2019 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 30 November 2019.

- 4.3 HINCHINBROOK BUSINESS RESILIENCE PROJECT  
Consideration of Report to Council from Chief Executive Officer dated 10 December 2019 regarding Hinchinbrook Business Resilience Project Manager's final report and associated project recommendations.
- 4.4 CALL for SUBMISSIONS - ELECTORAL and OTHER LEGISLATION (ACCOUNTABILITY, INTEGRITY and OTHER MATTERS) AMENDMENT BILL 2019 and INQUIRY into the FEASIBILITY of INTRODUCING EXPENDITURE CAPS for QUEENSLAND LOCAL GOVERNMENT ELECTIONS  
Consideration of Report to Council from Chief Executive Officer dated 9 December 2019 concerning the Economic and Governance Committee's call for submissions on the Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Bill 2019 and Inquiry into the Feasibility of Introducing Expenditure Caps for Queensland Local Government Elections by midday Thursday 9 January 2020.
- 4.5 ASSISTANCE to TANGAROA BLUE FOUNDATION  
Consideration of Report to Council from Mayor Jayo dated 29 November 2019 regarding Council's possible assistance with clean-up activities undertaken by Tangaroa Blue Foundation as part of Council's commitment and obligations as a Reef Guardian Council.
- 4.6 COUNCILLOR ACTIVITY REPORT as at 30 NOVEMBER 2019  
Consideration of Report to Council from Chief Executive Officer dated 11 December 2019 providing Councillor Activity Reports for the month ending 30 November 2019 to ensure transparency and public scrutiny.

CONFIDENTIAL ITEM

5. CORPORATE SERVICES

*Item 5.1 is to be considered in Closed Session under Division 3 Section 275 (1) (d) of the Local Government Regulation 2012 as it is a rating concession matter.*

- 5.1 SALE of LAND for RECOVERY of OVERDUE RATES  
Consideration of Report to Council from Chief Financial Officer dated 11 December 2019 seeking Council approval to commence sale of land for arrears of rates.

LATE BUSINESS

*Matters referred to Council following close of agenda*

Alan Rayment  
CHIEF EXECUTIVE OFFICER