



GENERAL MEETING LIST OF AGENDA ITEMS

TUESDAY
25 JUNE 2019
at 8.30AM

PRESENT -

APOLOGY -

MINUTES - *Confirmation of Minutes of General Meeting held on 28 May 2019.*

1. CORPORATE SERVICES

1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Financial Officer dated 7 June 2019 regarding summary of activities undertaken during the month ending 31 May 2019.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Financial Officer dated 15 May 2019 regarding monthly Corporate Services Status Report for the month ending 31 May 2019.

1.3 FINANCIALS

Consideration of Report to Council from Chief Financial Officer dated 7 June 2019 regarding a report of financial activities for the month ending 31 May 2019.

1.4 HSC 19/17 - SUPPLY and DELIVERY of 20KG BAGGED CEMENT and 20KG BAGGED RAPID SET

Consideration of Report to Council from Management Accountant dated 17 June 2019 regarding tenders received for HSC 19/17 – Supply and Delivery of 20kg Bagged Cement and 20kg Bagged Rapid Set.

1.5 HSC 19/18 - SUPPLY and/or SUPPLY and DELIVERY of BITUMEN EMULSION

Consideration of Report to Council from Management Accountant dated 17 June 2019 regarding tenders received for HSC 19/18 – Supply and/or Supply and Delivery of Bitumen Emulsion.

1.6 HSC 19/19 - SUPPLY and/or SUPPLY and DELIVERY of MANUFACTURED PREMIX

Consideration of Report to Council from Management Accountant dated 17 June 2019 regarding tenders received for HSC 19/19 – Supply and/or Supply and Delivery of Manufactured Premix.

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 10 June 2019 regarding summary of activities undertaken during the month ending 31 May 2019.

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 10 June 2019 regarding monthly Infrastructure Services Delivery Status Report for the month ending 31 May 2019.

2.3 WATER and SEWERAGE WORKS PROGRAM REPORT

Consideration of Report to Council from Water and Sewerage Manager dated 10 June 2019 regarding a report of water and sewerage operations for the month ending 31 May 2019.

2.4 INFRASTRUCTURE SERVICES DELIVERY WORKS PROGRAM REPORT

Consideration of Report to Council from Works Engineer dated 5 June 2019 regarding a report of civil construction and maintenance operations for the month ending 31 May 2019.

2.5 HSC 19/02 - SUPPLY of DRAINAGE PIPES, BOX CULVERTS and HEADWALLS

Consideration of Report to Council from Works Engineer dated 23 May 2019 regarding tenders received for HSC 19/02 – Supply of Drainage Pipes, Box Culverts and Headwalls.

- 2.6 HSC 19/05 - SUPPLY and DELIVERY of SAND for PIPE BEDDING and GENERAL USE
Consideration of Report to Council from Works Engineer dated 23 May 2019 regarding offers received for HSC 19/05 – Supply and Delivery of Sand for Pipe Bedding and General Use.
- 2.7 HSC 19/06 - SUPPLY and SPRAYING of BITUMINOUS PRODUCTS
Consideration of Report to Council from Works Engineer dated 23 May 2019 regarding tenders received for HSC 19/06 – Supply and Spraying of Bituminous Products.
- 2.8 HSC 19/07 - SUPPLY and DELIVERY of READY MIXED CONCRETE
Consideration of Report to Council from Works Engineer dated 19 June 2019 regarding offers received for HSC 19/06 – Supply and Spraying of Bituminous Products.
- 2.9 HSC 19/08 - SUPPLY of QUARRY PRODUCTS
Consideration of Report to Council from Works Engineer dated 23 May 2019 regarding tenders received for HSC 19/08 – Supply of Quarry Products.
- 2.10 HSC 19/09 – DE-NUTTING of COCONUT PALMS
Consideration of Report to Council from Works Engineer dated 23 May 2019 regarding tenders received for HSC 19/09 – De-Nutting of Coconut Palms.
- 2.11 COCONUT PALM COST COMPARISON/RISK ASSESSMENT
Consideration of Report to Council from Works Engineer dated 5 June 2019 seeking Council endorsement of findings from investigation into a Coconut Palm Cost Comparison and Risk Assessment, in order to understand and communicate the scale of additional costs to de-nut additional palms and to document an appropriate risk assessment framework. The review was undertaken on coconut palms across the Shire to ensure a holistic approach.
- 2.12 HSC 19/16 - SUPPLY of TRUCKS for HIRE and CARTAGE of ROAD MAKING MATERIALS
Consideration of Report to Council from Works Engineer dated 23 May 2019 regarding tenders received for HSC 19/16 – Supply of Trucks for Hire and Cartage of Road Making Materials.
- 2.13 HSC 19/20 – GIS PROFESSIONAL SERVICE PROVIDER
Consideration of Report to Council from GIS Coordinator dated 6 June 2019 regarding tenders received for HSC 19/20 – GIS Professional Service Provider.
- 2.14 HSC 19/21 – DRFA PROGRAM 19-01PK01 – BARBAGALLOS ROAD BETTERMENT WORKS
Consideration of Report to Council from Infrastructure Engineer dated 13 June 2019 regarding tenders received for HSC 19/21 – DRFA Program 19-01PK01 – Barbagallos Road.
- 2.15 HSC 19/22 – DRFA PROGRAM 19-01PK02 – MAP 1 RESTORATION WORKS
Consideration of Report to Council from Infrastructure Engineer dated 11 June 2019 regarding tenders received for HSC 19/22 – DRFA Program 19-01PK02 – Map 1 Restoration Works.
- 2.16 HSC 19/23 – DRFA PROGRAM 19-01PK03 – NEBBIAS ROAD RESTORATION and BETTERMENT WORKS
Consideration of Report to Council from Infrastructure Engineer dated 13 June 2019 regarding tenders received for HSC 19/23 – DRFA Program 19-01PK03 – Nebbias Road Restoration and Betterment Works.
- 2.17 2019-2020 REGIONAL BITUMEN RESEAL
Consideration of Report to Council from Works Engineer dated 5 June 2019 regarding submissions received for the 2019-2020 Regional Bitumen Reseal Program being for provision of bitumen and asphalt services received through the Far North Queensland Regional Organisation of Councils (FNQROC) Register of Prequalified Suppliers which Council is a part of the collective procurement arrangement with neighbouring Councils in the region.
- 2.18 2018-2019 TIDS FUNDING TRANSFER
Consideration of Report to Council from Works Engineer dated 9 June 2019 seeking Council endorsement of transfer of Road Transport Alliance Transport Infrastructure Development Scheme funding of \$80,000 from Council to Charters Towers Regional Council in 2018-2019 with Charters Towers Regional Council returning funding to Hinchinbrook Shire Council in 2019-2020.

- 2.19 PROPOSED CHANGES TO ROAD REGISTER
Consideration of Report to Council from Infrastructure Engineer dated 3 June 2019 requesting Council to consider updated Road Register which includes a number of amendments identified, together with the formal recognition of adding service roads constructed under the Toobanna Project.
- 2.20 PRINCIPLE CYCLE NETWORK PLAN – UPDATE TO PRIORITY ROUTE MAPS
Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 10 June 2019 seeking Council endorsement of proposed changes to the Department of Transport and Main Roads Principle Cycle Network Plan for the Hinchinbrook Shire to define the PCNP corridors and funding available to Council through the Cycle Network Local Government Grants Program.
- 2.21 DEPARTMENT of TRANSPORT and MAIN ROADS – DRAFT QUEENSLAND TRANSPORT STRATEGY
Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 10 June 2019 regarding advice from Department of Transport and Main Roads of 16 May 2019 announcing the Draft Queensland Transport Strategy is open for consultation and seeking submissions if necessary. The Draft Strategy looks at strategies to maximise the benefits of existing and emerging technology trends, like low and zero-emission vehicles and on-demand transport, to give Queenslanders the best possible transport system.
- 2.22 GRIDS AND GATES POLICY REVIEW
Consideration of Report to Council from Infrastructure Engineer dated 30 May 2019 seeking adoption of revised Gates and Grids Policy setting out Council’s legal framework to control the existence of gates and grids upon public roads under its control. The Policy establishes guidelines for the construction and maintenance of cattle grids or gates within the Shire which are assets owned by the adjacent landowner but are located within a Council controlled Road Reserve.
- 2.23 ORIENT ROAD WATER MAIN INVESTIGATIONS
Consideration of Report to Council from Acting Manager Water and Sewerage dated 5 June 2019 regarding Petition received from residents of Orient Road requesting the area be connected to the reticulated water system. While initial investigations have determined that construction of a new water main along Orient Road is possible, carrying out further investigations into the feasibility of constructing this new main is necessary.
3. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES
- 3.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 28 May 2019 regarding summary of activities undertaken during the month ending 31 May 2019.
- 3.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 10 June regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 May 2019.
- 3.3 MATERIAL CHANGE of USE – NATURE BASED TOURISM (BOUTIQUE TOURIST LODGE) – LOT 22 on CWL806711 – PELORUS ISLAND
Consideration of Report to Council from Executive Manager Development Planning and Environmental Services via Milford Planning Consultants Pty Ltd dated 10 June 2019 regarding request for Development Permit for a Material Change of Use – Nature Based Tourism (Boutique Tourist Lodge) over Lot 22 on CWL806711 at Pelorus Island.
- 3.4 CHANGE of TRUSTEE for FISHING HUT located within LOT 545 on CWL666 - BRONTE
Consideration of Report to Council from Executive Manager Development Planning and Environmental Services dated 4 June 2019 regarding Trustee Permit Application received to take over a Fishing Hut Permit located at Lot 545 on CWL666 at Bronte which has been occupied under a Trustee Permit since 1996.
- 3.5 RENEWAL of JETTY LICENCE over YANKS JETTY located within ORPHEUS ISLAND
Consideration of Report to Council from Executive Manager Development Planning and Environmental Services dated 5 June 2019 regarding renewal of Jetty Licence over Yanks Jetty with Sealink Queensland from a twelve (12) month term to a three (3) year term licence over the commercial use of Yanks Jetty for annual review.

3.6 FUNDING for HINCHINBROOK CHAMBER of COMMERCE, INDUSTRY and TOURISM

Consideration of Report to Council from Manager Economic and Community Development dated 10 June 2019 regarding payment of Council's 2018-2019 funding allocation to Hinchinbrook Chamber of Commerce, Industry and Tourism to be paid in two installments upon finalisation of the Service Level Agreement which outlines the purpose for which funds are provided by Council, funding conditions, and reporting and accountability arrangements.

3.7 REIMBURSEMENT of BUILDING and PLUMBING APPLICATION FEES

Consideration of Report to Council from Executive Manager Development Planning and Environmental Services dated 6 June 2019 regarding request from Herbert River Men's Shed for reimbursement of Building and Plumbing application fees to construct a new shed located on Council Reserve at 16-24 Challands Street, Ingham. The Herbert River Men's Shed currently hold a Trustee Lease over the location with Council until 30 November 2035.

4. GOVERNANCE

4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 10 June 2019 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 May 2019.

4.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 10 June 2019 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 May 2019.

4.3 COUNCILLOR OPPORTUNITIES – ATTENDANCE at DESTINATIONQ 2019 EVENTS CONFERENCE

Consideration of Report to Council from Chief Executive officer dated 10 June 2019 seeking Councillor attendance at the DestinationQ 2019 Events Conference to be held in Cloncurry on Tuesday 6 August 2019.

4.4 COUNCILLOR REMUNERATION GENERAL POLICY

Consideration of a Report to Council from Chief Executive Officer dated 10 June 2019 seeking Council's adoption of Councillor Remuneration General Policy updated in line with Council's Identity Manual.

4.5 2019-2020 COUNCILLOR MEETING ATTENDANCE

Consideration of a Report to Council from Chief Executive Officer dated 10 June 2019 seeking adoption of nominated meetings that Councillors are required to attend and participate in, to receive the meeting attendance component of their remuneration for each financial year.

4.6 2019 CHRISTMAS CLOSE DOWN

Consideration of Report to Council from Chief Executive Officer dated 10 June 2018 regarding Council's intended closure times of its facilities over the 2019 Christmas period in order to provide advice to staff and the general public of Council's intention within the required timeframe.

4.7 CORRESPONDENCE – 2019-21 round of WORKS for QUEENSLAND (WFO) FUNDING

Consideration of Report to Council from Chief Executive Officer dated 10 June 2019 regarding correspondence received from Department of Local Government, Racing and Multicultural Affairs dated 16 May 2019 congratulating Council on its identification of key projects under the 2019-21 Works for Queensland (W4Q) Program which will support jobs where they are most needed in rural and regional Queensland. Further advising that the Honourable Stirling Hinchliffe MP, Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs endorsed Council's allocated projects in the sum of \$2,400,000.

4.8 CORRESPONDENCE – HALIFAX BAY RECREATIONAL BEACH HUTS

Consideration of Report to Council from Chief Executive Officer dated 10 June 2019 regarding correspondence received from Department of Natural Resources, Mines and Energy on 21 May 2019 in response to Mayor Jayo's correspondence dated 1 May 2019 acknowledging the strong historical and cultural association with recreational beach huts at Halifax Bay and noting Council's views on the proposed cancellation of the permits to occupy and subsequent removal of the beach huts. Advising that Council's correspondence has been referred to the Department of Environment and Science for its information regarding Council's statements surrounding the protected area estate.

- 4.9 COUNCILLOR ATTENDANCE at PEST ANIMAL and WEED SYMPOSIUM (PAWS) 2019
Consideration of Report to Council from Chief Executive Officer dated 10 June 2019 regarding update from Councillor Kate Milton in relation to her recent Council representation at the Pest Animal and Weed Symposium (PAWS) 2019.
- 4.10 COUNCILLOR ACTIVITY REPORT as at 31 MAY 2019
Consideration of Report to Council from Chief Executive Officer dated 10 June 2019 providing Councillor Activity Reports for the month ending 31 May 2019 to ensure transparency and public scrutiny.

CONFIDENTIAL ITEM

5. INFRASTRUCTURE SERVICES DELIVERY

Item 5.1 is to be considered in Closed Session under Division 3 Section 275 (1) (h) of the Local Government Regulation 2012 as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

5.1 PARRAVACINIS ROAD – REQUEST TO PURCHASE RESERVE ASSOCIATED WITH DA066/0204

6. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

Item 6.1 is to be considered in Closed Session under Division 3 Section 275 (1) (h) of the Local Government Regulation 2012 as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

6.1 RF003039 – WALLAMAN FALLS and BROADWATER ECOTOURISM MASTER PLAN

LATE BUSINESS

Matters referred to Council following close of agenda

Alan Rayment
CHIEF EXECUTIVE OFFICER