



GENERAL MEETING LIST OF AGENDA ITEMS

TUESDAY
27 AUGUST 2019
at 8.30AM

PRESENT -

APOLOGY -

MINUTES - *Confirmation of Minutes of General Meeting held on 30 July 2019.*

BUSINESS

1. CORPORATE SERVICES

1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Financial Officer dated 10 August 2019 regarding summary of activities undertaken during the month ending 31 July 2019.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Financial Officer dated 12 August 2019 regarding monthly Corporate Services Status Report for the month ending 31 July 2019.

1.3 CORPORATE SERVICE FINANCE SUMMARY FOR PERIOD ENDING 31 JULY 2019

Consideration of Report to Council from Chief Financial Officer dated 10 August 2019 regarding a report of financial activities for the month ending 31 July 2019.

1.4 FEES and CHARGES UPDATES REPORT – 31 JULY 2019 – SEASONAL USE of SHOWGROUNDS

Consideration of Report to Council from Chief Financial Officer dated 14 August 2019 seeking approval and acceptance of amending the 2019-2020 Fees and Charges document for Corporate Services – Seasonal use of Showgrounds, including dressing sheds – Sporting Clubs section which requires the substitution of words “Per day-part thereof” added as an administration error with “Per season” which relates to the full season, not per day.

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 12 August 2019 regarding summary of activities undertaken during the month ending 31 July 2019.

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 12 August 2019 regarding monthly Infrastructure Services Delivery Status Report for the month ending 31 July 2019.

2.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for MONTH ENDING 31 JULY 2019

Consideration of Report to Council from Works Engineer dated 12 August 2019 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 31 July 2019.

2.4 RF003197 – BRIDGE and CULVERT LEVEL 2 and 3 INSPECTIONS

Consideration of Report to Council from Infrastructure Engineer dated 13 August 2019 regarding quotations received for RF003197 – Bridget and Culvert Level 2 and 3 Inspections.

2.5 TENDER HSC 19/25 – DRFA PROGRAM 19-01PK04
MAP FOUR (4) ROADS RESTORATION WORK

Consideration of Report to Council from Infrastructure Engineer dated 18 August 2019 regarding tender submissions received for the restoration of four roads including Allendale Road, Cragg Road, Fontanas Road and Capellaris Road.

- 2.6 FIRST BRIDGE and DESJARDINS CROSSING DESIGNS
Consideration of Report to Council from Infrastructure Engineer dated 4 August 2019 seeking approval of detailed designs developed for First Bridge Replacement and Desjardins Crossing Deck Replacement allowing Council the opportunity to review the designs before the projects progress to the tender phase.
- 2.7 ALL SCHOOLS PARKING REVIEW
Consideration of Report to Council from Works Engineer dated 7 August 2019 outlining the results of community consultation undertaken with Gilroy Santa Maria College, Ingham State High School, Ingham State School and Our Lady of Lourdes for the review of off street parking and safety concerns with schools in Ingham.
- 2.8 FEES and CHARGES UPDATES REPORT – 31 JULY 2019 – PRINTING/COPYING/SCANNING
Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 19 August 2019 seeking approval and acceptance of amending the 2019-2020 Fees and Charges document for Infrastructure Services – Printing/Copying/Scanning following review of changes by undertaking a first principles approach to calculate more accurate fees for these services based on a number of factors.
- 2.9 GREENING AUSTRALIA – DIATOMIX PILOT STUDY
Consideration of Report to Council from Manager Water and Sewerage dated 9 July 2019 seeking approval of a Diatomix Pilot Study to be carried out and fully funded by Greening Australia for the use of Diatomix to reduce the levels of nitrogen and phosphorus in the Hinchinbrook Community Wetlands.
3. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES
- 3.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT
Consideration of Report to Council from Chief Executive Officer dated 12 August 2019 regarding summary of activities undertaken during the month ending 31 July 2019.
- 3.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Chief Executive Officer 12 August 2019 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 July 2019.
- 3.3 REQUEST to EXTEND CURRENCY PERIOD – RECONFIGURING a LOT SUBDIVISION (ONE LOT into TWO LOTS) MORETTI STREET, INGHAM – LOT 10 on RP717127
Consideration of Report to Council from Planning Consultant dated 12 August 2019 in relation to an application received seeking a Development Permit for Reconfiguration of Land – Subdivision (One Lot into Two Lots) over Lot 10 on RP717127 at Moretti Street, Ingham.
- 3.4 PROPOSED RECONFIGURING a LOT – BOUNDARY REALIGNMENT (TWO LOTS into TWO LOTS and ACCESS EASEMENT) SCOVAZZIS ROAD, TOOBANNA – LOTS 4 and 5 ON RP720828
Consideration of Report to Council from Planning Consultant dated 12 August 2019 in relation to an application received seeking a Development Permit for Reconfiguration of Land – Boundary Realignment (Two Lots into Two Lots and Access Easement) over Lots 4 and 5 on RP720828 at Scovazzis Road, Toobanna.
- 3.5 REFERRAL AGENCY RESPONSE - RESIDENTIAL SITING and SITE COVERAGE ASSESSMENT DENNEY STREET, DUNGENESS - LOT 7 on SP279694
Consideration of Report to Council from Planning Consultant dated 14 August 2019 in relation to request received for boundary dispensation for a proposed open carport at Lot 7 Denney Street, Dungeness to be setback approximately 0.2m from the front property boundary sited and further request for dispensation of site coverage exceedance to 60% which is greater than the designated building envelope.
- 3.6 PROPOSED PURCHASE of LOT 312 on CWL1973 MT CORDELIA RESERVE for QUARRY PURPOSES
Consideration of Report to Council from Planning Consultant dated 16 August 2019 in relation to an application made to the State for the purchase of the Reserve (for quarry purposes) described as Lot 312 on CWL1973 currently operated in association with the quarry on adjoining land owned by the proposed purchaser.

- 3.7 RESPONSE to REQUEST for RELOCATION of FISHING HUTS to RECREATION RESERVE
Consideration of Report to Council from Planning Consultant dated 14 August 2019 seeking Council's consideration of request from Firth Lawyers for possible relocation of 14 fishing huts by displaced fishing hut owners into Council's nearby Recreation Reserve following verbal advice to them from the Department of Natural Resources, Mines and Energy that Council may be willing to allow the relocation of fishing huts to a Council recreation reserve.
- 3.8 LICENCE AGREEMENT between COUNCIL and GUMNUT NOMINEES PTY LTD
MT MERCER, WARRENS HILL, INGHAM – LOT 89 on CWL2997
Consideration of Report to Council from Planning Consultant dated 12 August 2019 in relation to an application for a three year Licence Agreement for the Italian and Christian Radio Station at Mt Mercer, Warrens Hill to continue broadcasting from the existing communications tower to Hinchinbrook community listeners.
- 3.9 ROUND TWO 2018-2019 REGIONAL ARTS DEVELOPMENT FUND (RADF) APPLICATIONS and EXPENDITURE
Consideration of Report to Council from Acting Economic and Community Development Manager dated 12 August 2019 in relation to applications received for Round Two funding for 2018-2019 and seeking approval from Council to fund two projects totalling \$8,856 (excl. GST) which is available in RADF funds for the 2018-2019 financial year and seeking approval from Council for these funds to be distributed.
- 3.10 2019-2020 FINANCIAL YEAR COMMUNITY ACTIVITY GRANT SPONSORSHIP - QUARTER TWO
Consideration of Report to Council from Acting Economic and Community Development Manager dated 12 August 2019 seeking Council consideration of Community Activity Grant applications for the second quarter period of the 2019-2020 financial year.
- 3.11 ILLEGAL DUMPING PARTNERSHIPS PROGRAM
Consideration of Report to Council from Manager Compliance, Environment and Waste Operation dated 15 August 2019 regarding correspondence received from Department of Environment and Science dated 7 August 2019 advising expressions of interest for the Local Government Illegal Dumping Partnerships Program is now open and close 6 September 2019. A maximum \$200,000 per Council may be available within this grant funding for eligible activities.
- 3.12 HINCHINBROOK SHIRE COUNCIL INVASIVE PLANTS and ANIMALS, SURVEILLANCE PROGRAM
Consideration of Report to Council from Regulatory Services Coordinator, Environment, Waste and Local Laws dated 12 August 2019 seeking approval of the Hinchinbrook Shire Council Invasive Plants and Animals Surveillance Program which applies to all land tenure with Council's Local Government area.
- 3.13 COUNCILLOR ATTENDANCE at AUSTRALIAN WASTE and RECYCLING EXPO
Consideration of Report to Council from Project Officer, Environment and Waste dated 8 August 2019 seeking Councillor attendance at the Australasian Waste and Recycling Expo to be held in Sydney on 30 and 31 October 2019.
- 3.14 COUNCILLOR ATTENDANCE at LGAQ WASTE FORUM
Consideration of Report to Council from Project Officer, Environment and Waste dated 8 August 2019 seeking Councillor attendance at the LGAQ Waste Forum to be held in Brisbane on 29 and 30 August 2019.
- 3.15 COUNCILLOR ATTENDANCE at WASTE Q CONFERENCE
Consideration of Report to Council from Project Officer, Environment and Waste dated 8 August 2019 seeking Councillor attendance at the Waste Q Conference to be held in Toowoomba from 15 to 17 October 2019.
4. GOVERNANCE
- 4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT
Consideration of Report to Council from Chief Executive Officer dated 12 August 2019 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 July 2019.

- 4.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Chief Executive Officer dated 12 August 2019 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 July 2019.
- 4.3 2019 CHRISTMAS CLOSE DOWN – WARRENS HILL WASTE MANAGEMENT FACILITY
Consideration of Report to Council from Chief Executive Officer dated 12 August 2018 regarding Council's intended closure times of the Warrens Hill Waste Management Facility over the 2019 Christmas period.
- 4.4 COUNCILLOR ATTENDANCE at 2019 LGAQ ANNUAL CONFERENCE
Consideration of Report to Council from Chief Executive Officer dated 12 August 2019 seeking Councillor attendance at the 2019 LGAQ Annual Conference to be held in Cairns from Monday 14 to Wednesday 16 October 2019.
- 4.5 INQUIRY into JOBS for the FUTURE in REGIONAL AREAS
Consideration of Report to Council from Chief Executive Officer dated 12 August 2019 regarding the Select Committee on Jobs for the Future in Regional Areas established by the Senate to inquire and report on new industries and employment opportunities that can be created in the regions. The Committee invites Council to provide a written submission to the Inquiry by 6 September 2019.
- 4.6 BUILT/INFRASTRUCTURE FUND
RECONSTRUCTION of ESSENTIAL PUBLIC ASSETS FOLLOWING the NORTH and FAR NORTH QUEENSLAND
MONSOON TROUGH – 25 JANUARY – 14 FEBRUARY 2019
Consideration of Report to Council from Chief Executive Officer dated 15 August 2019 regarding correspondence received from the Queensland Reconstruction Authority dated 12 August 2019 thanking Council for its Expression of Interest (EOI) lodged under the \$134.5 million Built/Infrastructure Fund as part of the \$242 million DRFA Category C and D package. Funding is available to councils and state agencies activated for Reconstruction of Essential Public Assets following the North and Far North Queensland Monsoon Trough between 25 January to 14 February 2019. Council's EOI was reviewed against the relevant Program Guidelines and a number of projects were shortlisted for submission development which are to be lodged by 30 November 2019.
- 4.7 COUNCIL CORRESPONDENCE
PREPARATION for COMMENCEMENT of HUMAN RIGHTS ACT 2019
Consideration of Report to Council from Chief Executive Officer dated 12 August 2019 regarding correspondence received from the Queensland Human Rights Commission dated 18 July 2019 advising that the *Human Rights Act 2019* commences for the majority of Queensland public entities, including local councils on 1 January 2020. The Commission offers a range of training, education activities and information resources available to suit a particular workforce.
- 4.8 COUNCILLOR ACTIVITY REPORT as at 31 JULY 2019
Consideration of Report to Council from Chief Executive Officer dated 16 August 2019 providing Councillor Activity Reports for the month ending 31 July 2019 to ensure transparency and public scrutiny.

CONFIDENTIAL ITEMS

5. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

Items 5.1 and 5.2 is to be considered in Closed Session under Division 3 Section 275 (1) (g) of the Local Government Regulation 2012 as it is an action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

5.1 ACCESS REQUEST to COUNCIL QUARRY RESERVE
MT CORDELIA - LOT 312 on CWL1973

Consideration of Report to Council from Planning Consultant dated 14 August 2019 regarding request from Marb Construction and Plant Hire Pty Ltd for Council's requirements for the construction of a direct access between Lot 312 on CWL1973 and Quarry Road, given the impending expiry of the lease of the adjoining freehold quarry.

5.2 DEVELOPMENT APPROVAL REQUIREMENTS for EXISTING EXTRACTIVE INDUSTRY
COOKS LANE and QUARRY ROAD, CORDELIA
LOT 238 on CWL2823 and LOT 312 on CWL1973

Consideration of Report to Council from Planning Consultant dated 12 August 2019 regarding request from Jaycat Earthmoving for Council's advice as to whether a Development Permit for Material Change of Use for the extractive industry is required for the continued operation of the quarry.

LATE BUSINESS

Matters referred to Council following close of agenda

Alan Rayment
CHIEF EXECUTIVE OFFICER