



## GENERAL MEETING LIST OF AGENDA ITEMS

TUESDAY  
30 APRIL 2019  
at 8.30AM

PRESENT -

APOLOGY -

MINUTES - *Confirmation of Minutes of General Meeting held on 26 March 2019.*

1. CORPORATE SERVICES

1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 regarding summary of activities undertaken during the month ending 31 March 2019.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 regarding monthly Corporate Services Status Report for the month ending 31 March 2019.

1.3 FINANCIALS

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 regarding a report of financial activities for the month ending 31 March 2019.

1.4 AUDIT COMMITTEE FEBRUARY 2019 MEETING MINUTES

Consideration of Report to Council from Chief Financial Officer dated 11 April 2019 providing Audit Committee Minutes from Meeting held on 20 February 2019 for Council's information.

1.5 COUNCIL CORRESPONDENCE – REMOTE AREA TAX CONCESSIONS AND PAYMENTS

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 regarding correspondence received from Senator the Hon. Ian Macdonald encouraging Council to provide a submission to the Productivity Commission Review of the Zone Tax Rebate / Offset. Council's submission should reflect the views of its local community, businesses and stakeholders regarding the future of the Zone Tax Rebate and all Remote Area tax Concessions and associated arrangements. Submissions to the Review are invited until early May.

1.6 CORPORATE SERVICES REPORT ON FACILITIES MANAGEMENT – 31 MARCH 2019

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 seeking direction from Council to renew and improve the external panels of the cattle pavilion stalls and replace the gas oven in the Shire Hall commercial kitchen due to age of the facilities.

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 10 April 2019 regarding summary of activities undertaken during the month ending 31 March 2019.

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 15 April 2019 regarding monthly Infrastructure Services Delivery Status Report for the month ending 31 March 2019.

2.3 WATER and SEWERAGE WORKS PROGRAM REPORT

Consideration of Report to Council from Water and Sewerage Manager dated 9 April 2019 regarding a report of water and sewerage operations for the month ending 31 March 2019.

2.4 INFRASTRUCTURE SERVICES DELIVERY WORKS PROGRAM REPORT

Consideration of Report to Council from Works Engineer dated 15 April 2019 regarding a report of civil construction and maintenance operations for the month ending 31 March 2019.

2.5 RF002691 – SUPPLY and DELIVERY of TWO 4WD RIDE ON MOWERS with TRAILERS

Consideration of Report to Council from Acting Fleet Manager dated 11 March 2019 regarding quotes received for RF002691 – for the Supply and Delivery of Two 4WD Ride on Mowers with Trailers as existing units have reached the end of their useful life, such that replacements are required.

2.6 HSC 19/01 – SIR ARTHUR FADDEN PARADE SHARED FOOTPATH CONNECTIVITY PROJECT

Consideration of Report to Council from Works Engineer dated 15 April 2019 regarding tenders received for HSC 19/01 – Sir Arthur Fadden Parade Shared Footpath Connectivity Project to ensure footpath connectivity between Palm Aged Care Service and existing pathways adjacent to Cartwright Street, Ingham.

- 2.7 HSC 19/10 – RELINING of GRAVITY SEWER MAINS  
Consideration of Report to Council from Water and Sewerage Manager dated 5 April 2019 regarding tenders received for HSC 19/10 – Relining of Gravity Sewer Mains for the relining of DN150 mains in varying lengths and the reinstatement of house connections within the Ingham area.
- 2.8 HSC 19/11 – PALM CREEK BRIDGE DESIGN (DUTTON STREET)  
Consideration of Report to Council from Infrastructure Engineer dated 10 April 2019 regarding tenders received for HSC 19/11 – Palm Creek Bridge Design (Dutton Street) to obtain consultancy services for the design of the proposed Dutton Street Bridge to provide a linkage between Ingham north and south during flood events.
- 2.9 HSC 19/13 – QCOAST2100 – COASTAL HAZARD ADAPTATION STRATEGY (CHAS) (PHASES 3 TO 8)  
Consideration of Report to Council from Infrastructure Engineer dated 15 April 2019 regarding tenders received for HSC 19/13 – QCOAST2100 – Coastal Hazard Adaptation Strategy (CHAS) to obtain consultancy services to complete Phases 3 to 8 of the CHAS Study. The Study is to assess existing and future coastal hazards which will determine at-risk areas and assets, and guide the termination, evaluation, implementation and priority of adaptation actions to aid in minimising the downstream effects of coastal hazards and climate change on people, property and the environment as they arise. The CHAS will also build capacity for future coastal hazard induced challenges and facilitate a process of adaptive management.
- 2.10 PROPOSED CHANGE to ROAD REGISTER – KNOX ROAD  
Consideration of Report to Council from Infrastructure Engineer dated 8 April 2019 regarding investigations into request from property owner of Lot 107 on CP854019 to extend the maintained section of Knox Road to their property access point.
- 2.11 PROPOSED CHANGE to ROAD REGISTER – JACOBSEN TRACK  
Consideration of Report to Council from Infrastructure Engineer dated 9 April 2019 regarding investigations into request from property owner of Lot 24 on CAR124272 to extend the maintenance of Jacobsen Track, located at the end of Pappins Road. The property owner is seeking to obtain legal access to their dwelling on Lot 24 on CAR124272 in the event that the Lease over Lot 35 on CWL3002 (non-specific Council Reserve) does not transfer from the former owners.
- 2.12 HINCHINBROOK SHORELINE EROSION MANAGEMENT PLAN  
Consideration of Report to Council from Works Engineer dated 15 April 2019 seeking acceptance of the 2010 Draft Hinchinbrook Shoreline Erosion Management Plan to enable Council and the Hinchinbrook community to develop effective and sustainable erosion management strategies.
- 2.13 LUCINDA FLASH FLOODING – DECEMBER 2018  
Consideration of Report to Council from Designer dated 20 March 2019 regarding summary of preliminary review undertaken of the issues raised from the localised flooding event within the Lucinda area on Saturday 15 and Sunday 16 December 2018, caused by Ex-Tropical Cyclone Owen.
3. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES
- 3.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT  
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 11 April 2019 regarding summary of activities undertaken during the month ending 31 March 2019.
- 3.2 MONTHLY STATUS REPORT  
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 15 April 2019 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 March 2019.
- 3.3 PROPOSED INDUSTRIAL LOT DEVELOPMENT  
LOT 149 on SP142859 - AVENUE and PLYWOOD STREET  
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 6 March 2019 regarding need identified for the proposed release of industrial land over Lot 149 on SP142859 at Challands Street industrial area to freehold, for acquisition by adjoining landowners. A draft Precinct Development Plan has been prepared for stakeholder consultation, and expressions of interest from adjoining land owners to acquire additional land have been registered with Council.

- 3.4 DUNGENESS RESERVE for RECREATION – PUBLIC CONSULTATION OUTCOME  
LOTS 381 and 382 on SP100781 and LOT 146 on L46911  
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 15 April 2019 regarding the outcome of public consultation and submissions received following Council's public meeting held on 27 November 2018 to discuss options for the Public Open Space Reserve at Dungeness located within Lot 382 on SP100781. The community requested that the lot be included into the proposed development namely Lots 381 and 382 on SP100781 and Lot 146 on L46911.
- 3.5 RESIDENTIAL SITING DISPENSATION  
LOT 16 on RP725656 – 5 CASSIA STREET, ALLINGHAM  
Consideration of Report to Council from Planning Consultant dated 15 April 2019 in relation to request received for a siting dispensation for a detached residential dwelling to be sited at a minimum of 4.4m from the front boundary setback at 5 Cassia Street, Allingham.
- 3.6 RESIDENTIAL SITING RELAXATION  
LOT 221 on A7743 – 24 WILLOW STREET, ALLINGHAM  
Consideration of Report to Council from Planning Consultant dated 15 April 2019 in relation to request received for a siting dispensation for a detached residential dwelling to be sited at varying distances between 0.0m and 1.1m from the side boundary, and proposed garage to be sited 3m from the front boundary setback at 24 Willow Street, Allingham.
- 3.7 RESIDENTIAL SITING RELAXATION  
LOT 45 on L46921 – 142 PATTERSON PARADE, LUCINDA  
Consideration of Report to Council from Planning Consultant dated 15 April 2019 in relation to request received for a siting dispensation for an extension to an existing residential dwelling (new patio) to be sited 4.163m from the front boundary and a proposed new shed to be sited 1m from the side setback and 100mm from the rear setback at 142 Patterson Parade, Lucinda.
- 3.8 CARAVAN and MOTORHOME CLUB of AUSTRALIA  
REQUEST to CHANGE RV PARK MODEL  
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 17 April 2019 regarding advice received from Campervan and Motorhome Club of Australia (CMCA) that its Board decided to change their current RV Park Model to allow a limited number of non-members to access their RV parks. CMCA request to increase the usage it represents to include a maximum of eight sites out of the possible 50 at the Ingham location to be monitored throughout the year with periods in the year where non-member access is further restricted due to strong demands from members.
- 3.9 FORREST GLEN RETIREMENT VILLAGE  
NATIONAL REGULATORY SCHEME for COMMUNITY HOUSING TRANSITION PERIOD - LOT 540 on SP288711  
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 16 April 2019 regarding advice received from Department of Housing and Public Works (DHPW) Director-General that although the transitional period for the National Regulatory Scheme for Community Housing expired on 31 December 2018, DHPW acknowledges Council's advice in early December 2018 regarding divestment of the assets. The Director-General approved the proposal on 15 March 2019 and the Department will prepare legal documents to facilitate the transfer to the Hinchinbrook Community Support Centre and end the funding relationship with Council.
- 3.10 MOBILE BLACKSPOT PROGRAM ROUND 4  
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 16 April 2019 regarding advice received on 3 April 2019 that Council's application for funding in Round 4 of the Mobile Blackspot Program for Upper Stone was unsuccessful. Round 5 will open in the coming month and Council will continue to apply for further rounds.
- 3.11 LUCINDA PROGRESS ASSOCIATION  
REQUEST for use of COUNCIL NON REGULATORY SIGNAGE  
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 17 April 2019 regarding request received from Lucinda Progress Association seeking permission to use the available space on the back of Council's non regulatory signage located at Borello Park for advertising purposes. This proposal is to allow the Association to promote local commercial enterprises whilst making a small amount of money for their not for profit organisation.

- 3.12 RECREATIONAL VEHICLE ACCESS POINT IMPLEMENTATION to BEACH FRONT at LUCINDA  
Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 17 April 2019 updating Council on Queensland Police Service (Ingham) response to enquiry regarding the implementation of recreational vehicle access points to the Lucinda beach front and Route Specific Permits on Council controlled roads at Lucinda. This enquiry followed discussions with local representatives in relation to proposed access points and to investigate a permitting system to allow for the use of private vehicles on designated areas of Lucinda beach front in accordance with strict guidelines for recreational vehicle to access the beach foreshore.

4. GOVERNANCE

- 4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT  
Consideration of Report to Council from Chief Executive Officer dated 8 April 2019 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 March 2019.
- 4.2 MONTHLY STATUS REPORT  
Consideration of Report to Council from Chief Executive Officer dated 15 April 2019 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 March 2019.
- 4.3 QUARTERLY OPERATIONAL PLAN REPORT AS AT 31 MARCH 2019  
Consideration of Report to Council from Chief Executive Officer dated 15 April 2019 seeking adoption of the Quarterly Operational Plan Report ending 31 March 2019.
- 4.4 EMPLOYEE COMMUNITY VOLUNTEER WORK  
Consideration of Report to Council from Chief Executive Officer dated 15 April 2019 seeking approval for employees to participate in community support activities in their own time whilst wearing the approved Council uniform during business hours.
- 4.5 WORK HEALTH and SAFETY POLICY STATEMENT  
Consideration of Report to Council from Workplace Health and Safety Coordinator dated 15 April 2019 seeking adoption of the updated Work Health and Safety Policy Statement.
- 4.6 BUSINESS CASE SUPPORTING ESTABLISHMENT of GRAIN STORAGE FACILITY  
Consideration of Report to Council from Mayor, Councillor Ramon Jayo dated 11 March 2019 regarding engagement of a suitably qualified and experienced consultant to develop a business case supporting the need for grain storage, drying facilities and equipment to assist Council in making application to various state bodies for grant funding assistance in establishing such infrastructure. The infrastructure will assist in the establishment of rotational grain and pulse production on fallow sugar cane lands, helping to increase grower revenues, employment and economic activity. The proposed fallow cropping model will avoid adversely impacting viability of the established sugar supply chain, which is reliant on significant scale to support milling operations.
- 4.7 COUNCILLOR ACTIVITY REPORT as at 31 MARCH 2019  
Consideration of Report to Council from Chief Executive Officer dated 18 April 2019 providing Councillor Activity Reports for the month ending 31 March 2019 to ensure transparency and public scrutiny.

**LATE BUSINESS**

*Matters referred to Council following close of agenda*

Alan Rayment  
CHIEF EXECUTIVE OFFICER