



GENERAL MEETING LIST OF ITEMS

TUESDAY
30 JUNE 2020
at 8.30AM

PRESENT –

APOLOGY –

MINUTES - Confirmation of Minutes of General Meeting held on 26 May 2020.

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 8 June 2020 regarding summary of activities undertaken during the month ending 31 May 2020.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 8 June 2020 regarding monthly Infrastructure and Utility Services Status Report for the month ending 31 May 2020.

1.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 31 MAY 2020

Consideration of Report to Council from Director Infrastructure and Utility Services dated 8 June 2020 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 31 May 2020.

1.4 AGRICULTURAL VEHICLE PILOTING REQUIREMENT AMENDMENTS

Consideration of Report to Council from Infrastructure Operations Manager dated 1 June 2020 concerning request from the Land Transport Safety and Regulation Branch of the Department of Transport and Main Roads for approval to use the Heavy Vehicle (Mass, Dimension and Loading) National Regulation piloting requirements for agricultural vehicles operating on minor roads in the Hinchinbrook area under the National Class 1 Agricultural Vehicle and Combination Mass and Dimension Exemption Notice 2020 (No.1) in conjunction with National Class 1 Agricultural Vehicle and Combination Mass and Dimension Exemption Notice Operator's Guide.

1.5 ROAD MAINTENANCE PERFORMANCE CONTRACT (RMPC) – ADDITIONAL FUNDING FOR SURFACE RENEWAL WORKS – LANNERCOST STREET

Consideration of Report to Council from Infrastructure Operations Manager dated 3 June 2020 concerning Council request to Department of Transport and Main Roads for upgrade of pedestrian safety on the section of Lannercost Street between Townsville Road and Log Creek as the road corridor is significantly substandard for pedestrian safety due to severe defects such as cracking, other pavement failures and line marking including inadequate pedestrian crossing identification under Road Maintenance Performance Contract arrangements.

1.6 COASTAL HAZARD ADAPTATION STRATEGY (CHAS) PHASE 4 REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 8 June 2020 concerning Hinchinbrook Coast 2100 Hinchinbrook Shire Coastal Hazard Adaptation Strategy Phase 4 Report prepared by GHD Pty Ltd as part of CHAS. This Queensland Government initiative, QCoast2100 is to assess the potential impacts of coastal hazards related to a defined set of climate change parameters set by the State.

1.7 PROGRAMMED DRAINAGE MAINTENANCE SCHEDULE

Consideration of Report to Council from Infrastructure Operations Manager dated 4 June 2020 concerning Programmed Drainage Maintenance Schedule in addition to the graphical representation of drainage maintenance works envisaged for the townships of Ingham, Trebonne, Toobanna, Lucinda, Halifax, Taylors Beach and Forrest Beach.

1.8 HSC 20/02 SEWERAGE PUMP STATION 22 REFURBISHMENT

Consideration of Report to Council from Utility Services Manager dated 12 June 2020 concerning tenders received for HSC 20/02 Sewerage Pumping Station 22 Refurbishment by AECOM and Council staff.

- 1.9 2019-2020 TIDS FUNDING REALLOCATION
Consideration of Report to Council from Director Infrastructure and Utility Services dated 15 June 2020 concerning endorsement of decision to engage a contractor and proceed with a variation request to further increase the height of the Lannercost Extension Road Bridge above the existing (old bridge) height by a total of 2 metres.

2. COMMUNITY and DEVELOPMENT SERVICES
 - 2.1 COMMUNITY and DEVELOPMENT SERVICES ACTIVITY REPORT
Consideration of Report to Council from Director Community and Development Services dated 10 June 2020 regarding summary of activities undertaken during the month ending 31 May 2020.
 - 2.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Director Community and Development Services dated 8 June 2020 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 May 2020.
 - 2.3 ROUND TWO 2019-2020 REGIONAL ARTS DEVELOPMENT FUND
Consideration of Report to Council from Director Community and Development Services dated 10 June 2020 in relation to applications received for Round Two funding for 2019-2020 and seeking approval from Council to fund two projects totalling \$6,720 (excl. GST) which is available in RADF funds for the 2019-2020 financial year and seeking approval from Council for these funds to be distributed.
 - 2.4 HINCHINBROOK ENTERPRISE and INVESTMENT EXPO
Consideration of Report to Council from Director Community and Development Services dated 24 June 2020 concerning not proceeding with the establishment of an Investment Beneficial Enterprise and continue to progress development of an Investment Prospectus.
 - 2.5 MARKETING STRATEGY and ACTION PLAN 2020-2025
Consideration of Report to Council from Director Community and Development Services dated 10 June 2020 concerning adoption of Marketing Strategy and Action Plan 2020-2025 developed to align with Council's Corporate and Operational Plans and aimed to increase visitation, support local businesses and promote investment opportunities and livability within the Shire.

3. CORPORATE and FINANCIAL SERVICES
 - 3.1 CORPORATE and FINANCIAL SERVICES ACTIVITY REPORT
Consideration of Report to Council from Director Corporate and Financial Services dated 5 June 2020 regarding summary of activities undertaken during the month ending 31 May 2020.
 - 3.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Director Corporate and Financial Services dated 8 June 2020 regarding monthly Corporate and Financial Services Status Report for the month ending 31 May 2020.
 - 3.3 CORPORATE and FINANCIAL SERVICES FINANCE SUMMARY for period ending 31 MAY 2020
Consideration of Report to Council from Director Corporate and Financial Services dated 13 June 2020 regarding a report of financial activities for the month ending 31 May 2020.
 - 3.4 NAMING of ROADS, PARKS, LANDMARKS or FACILITIES POLICY
Consideration of Report to Council from Director Corporate and Financial Services dated 23 June 2020 concerning adoption of draft Naming of Roads, Parks, Landmarks and Facilities Policy established to provide a consistent and transparent approach for the naming of Council controlled roads, parks, reserves, landmarks and facilities within the Shire.

- 3.5 CHANGE APPLICATION - MATERIAL CHANGE of USE – LOW IMPACT INDUSTRY for MOTOR VEHICLE WORKSHOP MORETON BAY STREET ALLINGHAM – LOT 9 on SP197647
Consideration of Report to Council from Planning Consultant dated 11 May 2020 concerning a Change Application for Material Change of Use – Low Impact Industry for Motor Vehicle Workshop described as Lot 9 on SP197647 on land situated at 20 Moreton Bay Street Allingham.
- 3.6 RECONFIGURING a LOT – BOUNDARY REALIGNMENT - TWO LOTS into TWO LOTS BOTTLEBRUSH STREET and PANDANUS STREET ALLINGHAM LOT 17 on RP 857758 and LOT 30 on SP255366
Consideration of Report to Council from Planning Consultant dated 8 June 2020 concerning a Development Application for Reconfiguring a Lot - Boundary Realignment – Two Lots into Two Lots on land described as Lot 17 on RP857758 and Lot 30 on SP255366 and located at Bottlebrush Street and Pandanus Street Allingham.
- 3.7 CHANGE REPRESENTATIONS on DECISION NOTICE – RECONFIGURATION of LAND TWO LOTS into THREE LOTS - BOUNDARY REALIGNMENT and SUBDIVISION BEATTS ROAD ALLINGHAM – LOT 1 on RP748469 and LOT 20 SP293946
Consideration of Report to Council from Planning Consultant dated 8 June 2020 regarding Change Representations in relation to conditions of approval in Development Permit for Reconfiguring a Lot – Two Lots into Three Lots (Boundary Realignment and Subdivision) on land formally described as Lot 1 on RP748469 and Lot 20 on SP293946 and located along Beatts Road Allingham. The Change Representation seeks to amend conditions of approval relating to the references of the existing easement on Lot 20 on SP293946 and clarifications around the water supply requirements for the proposed allotments.
- 3.8 REFERRAL AGENCY RESPONSE – DESIGN and SITING PATTERSON PARADE LUCINDA – LOT 41 on L46918
Consideration of Report to Council from Planning Consultant dated 8 June 2020 concerning a request for referral agency response – design and siting assessment for construction of a Class 1a building extension (patio extension) and Class 10a building (storage shed) at 64 Patterson Parade Lucinda.
- 3.9 RENEWAL of MEMORANDUM of AGREEMENT between HINCHINBROOK SHIRE COUNCIL and MT FOX RURAL FIRE BRIGADE over MT FOX RESERVE – LOT 61 on WU46
Consideration of Report to Council from Director Corporate and Financial Services dated 3 June 2020 concerning renewal of Memorandum of Agreement between Council and the Mt Fox Rural Fire Brigade over the Mt Fox Reserve for Camping.
4. GOVERNANCE
- 4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT
Consideration of Report to Council from Chief Executive Officer dated 8 June 2020 concerning summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 May 2020.
- 4.2 MONTHLY STATUS REPORT
Consideration of Report to Council from Chief Executive Officer dated 8 June 2020 concerning monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 May 2020.
- 4.3 AQUACULTURE DEVELOPMENT AREAS – HINCHINBROOK SHIRE
Consideration of Report to Council from Planning Consultant dated 11 May 2020 concerning commencement of public consultation to obtain feedback from relevant members of the community regarding location of proposed Aquaculture Development Areas within the district prior to formal adoption of the Aquaculture Development Areas and inclusion in the state-wide State Planning Policy overlay mapping.

- 4.4 FORREST BEACH TOWN CENTRE and CARAVAN PARK SCOPING and SEWER STRATEGY
Consideration of Report to Council from Planning Consultant dated 24 June 2020 concerning endorsement of the June 2020 Forrest Beach Town Centre and Caravan Park Scoping and Sewer Strategy in order to lodge an application to the Department of Natural Resources, Mines and Energy to freehold Lot 11 on AP7748 and lodge a development application for a Tourist Park at Lot 340 on CWL2296.
- 4.5 WALLAMAN FALLS and BROADWATER ECOTOURISM MASTER PLANNING
Consideration of Report to Council from Planning Consultant dated 24 June 2020 concerning selection of three initiatives from the Wallaman Falls and Broadwater Ecotourism Masterplan to develop business cases for future funding/grant opportunities and further targeted stakeholder consultation.
- 4.6 RESEARCH, DEVELOPMENT and PROMOTION of POTENTIAL for ALTERNATE CROPS
Consideration of Report to Council from Mayor Ramon Jayo dated 10 June 2020 concerning approach from Department of Agriculture and Fisheries for Council to undertake a joint venture into research, development and promotion of cultivation of alternative crops complimentary to and in rotation to sugar cane utilising current sugar cane fallow practices in the Herbert area.
- 4.7 INGHAM SHOW PUBLIC HOLIDAY 2020
Consideration of Report to Council from Chief Executive Officer dated 14 June 2020 concerning endorsement of Council's decision to revoke its application to Office of Industrial Relations for repeal of reallocating a holiday in November 2020 and maintain the existing Show Public Holiday as originally scheduled for Friday 26 June 2020.
- 4.8 2020 CHRISTMAS CLOSE DOWN
Consideration of Report to Council from Chief Executive Officer dated 8 June 2020 regarding Council's intended closure times of its facilities over the 2020 Christmas period in order to provide advice to staff and the general public of Council's intention within the required timeframe.
- 4.9 2020-2021 COUNCILLOR REMUNERATION
Consideration of Report to Council from Chief Executive Officer dated 8 June 2020 concerning not increasing the Councillor Remuneration from the determined remuneration paid in the 2019-2020 financial year for the 2020-2021 financial year.
- 4.10 COUNCILLORS EXPENSES REIMBURSEMENT POLICY
Consideration of Report to Council from Chief Executive Officer dated 11 June 2020 concerning adoption of Councillors Expenses Reimbursement Policy.
- 4.11 COUNCILLOR ACTIVITY REPORT as at 31 MAY 2020
Consideration of Report to Council from Chief Executive Officer dated 9 June 2020 providing Councillor Activity Reports for the month ending 31 May 2020 to ensure transparency and public scrutiny.

LATE BUSINESS

Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.

Alan Rayment
CHIEF EXECUTIVE OFFICER