



## GENERAL MEETING MINUTES

HELD: ADMINISTRATION CENTRE  
COUNCIL CHAMBERS  
25 LANNERCOST STREET  
INGHAM QLD 4850

TUESDAY 25 AUGUST 2020  
at 8.30AM

- PRESENT - R Jayo Mayor (Chair)  
AP Cripps Deputy Mayor  
ME Brown Councillor  
AJ Lancini Councillor  
DM Marbelli Councillor  
KS Milton Councillor  
WG Skinner Councillor
- A Rayment Chief Executive Officer (CEO)  
J Stewart Director Infrastructure and Utility Services Delivery (DIUS)  
B Exelby Director Corporate and Financial Services (DCFS)  
C Fulton Executive Support Officer (ESO)

APOLOGY - N McGrath Director Community and Development Services (DCDS)

PRAYER - Councillor Andrew Cripps began the meeting with prayer

PREVIOUS MINUTES - *Moved Councillor Lancini*  
*Seconded Councillor Milton*

Resolution - That the Minutes of the General Meeting held on 28 July 2020 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

Carried 7-0  
250820-01

## BUSINESS

### 1. INFRASTRUCTURE AND UTILITY SERVICES

#### 1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 10 August 2020 regarding summary of activities undertaken during the month ending 31 July 2020.

*Moved Councillor Skinner*  
*Seconded Councillor Marbelli*

Resolution – That Council receive and note the information in the Report

Carried 7-0  
250820-02

#### 1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 10 August 2020 regarding monthly Infrastructure and Utility Services Status Report for the month ending 31 July 2020.

*Moved Councillor Milton*  
*Seconded Councillor Lancini*

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-03

1.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 31 JULY 2020

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 August 2020 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 31 July 2020.

*Moved* Councillor Marbelli  
*Seconded* Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-04

*Director Corporate and Financial Services, Brett Exelby entered the meeting at 8.41am*

1.4 HSC 20/01 – STORMWATER RELINING TENDER

Consideration of Report to Council from Acting Infrastructure Operations Manager dated 10 August 2020 concerning tenders received for HSC 20/01 Stormwater Relining Tender.

*Moved* Councillor Milton  
*Seconded* Councillor Lancini

Resolution – That Council:

- A. Award the preferred contractor status to HSC 20/01 Stormwater Relining Tender to Pipe Replacement Solutions Pty Ltd; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to negotiate and execute a revised scope and contract for Stormwater Relining Forrest Beach Area 2, Lucinda Area 1 & 2, and Halifax Area 1 & 2.

Carried 7-0  
250820-05

1.5 REQUEST to RAISE MANDAM ROAD BRAEMEADOWS

Consideration of Report to Council from Acting Infrastructure Operations Manager dated 10 August 2020 concerning a request to Council to raise a section of approximately 1,500m of Mandam Road Braemeadows and seeking endorsement of Council Officer actions taken in refusing the request.

*Moved* Councillor Brown  
*Seconded* Councillor Cripps

Resolution – That Council endorse the refusal to raise Mandam Road.

Carried 7-0  
250820-06

1.6 ANNUAL WASTE SUPPORT PROGRAMS

Consideration of Report to Council from Utility Services Manager dated 10 August 2020 concerning continuation of current annual community waste support programs.

*Moved* Councillor Lancini  
*Seconded* Councillor Marbelli

Resolution – That Council:

- A. Approve the continued partnership with Hinchinbrook Community Support Centre in the delivery of the Hard Rubbish Support Program;
- B. Approve the continued delivery of the Rural Clean-Up Program;
- C. Approve ongoing increased waste service standards over identified holiday periods; and
- D. Support eligible community clean-up activities by providing required vehicles/equipment for the collection and transfer of waste to Warrens Hill Waste Management Facility.

Carried 7-0  
250820-07

1.7 QUEENSLAND WATER REGIONAL ALLIANCE PROGRAM

Consideration of Report to Council from Utility Services Manager dated 17 August 2020 concerning an invitation for North Queensland Regional Organisation of Councils (NQROC) to consider becoming a Queensland Water Regional Alliance Program (QWRAP) region.

*Moved* Councillor Marbelli  
*Seconded* Councillor Lancini

Resolution – That Council:

- A. Consider the opportunity to join other NQROC Councils to form a QWRAP region;
- B. Delegate to NQROC oversight of participation in the program;
- C. Delegate day-to-day management to the existing technical group subject to NQROC approval of financial contributions outside of standard operational budgets; and
- D. Agree to consider alternative models for regional management of water and sewerage services when a review is completed.

Carried 7-0  
250820-08

1.8 HINCHINBROOK SHIRE COUNCIL INVASIVE PLANTS and ANIMALS SURVEILLANCE PROGRAM

Consideration of Report to Council from Public Spaces and Biosecurity Manager dated 11 August 2020 seeking Council approval to conduct the Hinchinbrook Shire Council Invasive Plants and Animals Surveillance Program for all land tenures within Hinchinbrook Local Government area from 16 to 30 September 2020.

*Moved* Councillor Skinner  
*Seconded* Councillor Milton

Resolution – That Council approve the Hinchinbrook Shire Council Invasive Plants and Animals Surveillance Program to be conducted for all land tenures within the Hinchinbrook Local Government area, commencing on Wednesday 16 September 2020 with the program ending on Thursday 30 September 2022.

Carried 7-0  
250820-9

1.9 TENDER HSC 19/35 – DRFA PROGRAM 19-01PK06 – MOUNT FOX LANDSLIDE REMEDIATIONS

Consideration of Report to Council from Director Infrastructure and Utility Services dated 12 August 2020 concerning tenders received for HSC 19/35 – DRFA Program 19-01PK06 – Mount Fox Landslide Remediations.

*Moved* Councillor Skinner  
*Seconded* Councillor Milton

Resolution – That Council:

- A. Award tender HSC 19/35 – DRFA Program 19-01PK06 – Mount Fox Landslide Remediation Works to Keita Services Pty Ltd for the value of \$1,094,574.00 (excl, GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Carried 7-0  
250820-10

*Director Corporate and Financial Services, Brett Exelby left the meeting at 9.43am*

2. COMMUNITY and DEVELOPMENT SERVICES

2.1 COMMUNITY and DEVELOPMENT SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Community and Development Services dated 10 August 2020 regarding summary of activities undertaken during the month ending 31 July 2020.

*Moved* Councillor Brown  
*Seconded* Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-11

*Director Corporate and Financial Services, Brett Exelby returned to the meeting at 9.46am*

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Community and Development Services dated 10 August 2020 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 July 2020.

*Moved* Councillor Cripps  
*Seconded* Councillor Brown

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-12

*In accordance with section 175 of the Local Government Act 2009, Councillor ME Brown declared a Real/Perceived Conflict of Interest in Item 2.3.*

*Councillor ME Brown declared she has a Real/Perceived Conflict of Interest in this matter defined in Section 175E of the Local Government Act 2009 as she is Treasurer of the Hinchinbrook Chamber of Commerce, Industry and Tourism and proposed to exclude herself from the meeting while this matter is debated and the vote taken.*

*Councillor ME Brown excluded herself from the meeting at 9.55am while the matter was discussed, and vote taken.*

2.3 HINCHINBROOK CHAMBER of COMMERCE, INDUSTRY and TOURISM SERVICE LEVEL AGREEMENT

Consideration of Report to Council from Director Community and Development Services dated 18 July 2020 concerning Council endorsement of the draft Service Level Agreement between Council and the Hinchinbrook Chamber of Commerce, Industry and Tourism.

*Moved* Councillor Milton  
*Seconded* Councillor Marbelli

Resolution – That Council:

- A. Endorse the Hinchinbrook Chamber of Commerce, Industry and Tourism Service Level Agreement for 2020-2021; and
- B. Delegate authority to the Chief Executive Officer via relevant staff in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this Service Level Agreement.

Carried 6-0  
250820-13

*Councillor ME Brown returned to the meeting at 9.58am.*

*Town Planner, G Milford and Built Environment Team Leader entered the meeting at 9.58am*

2.4 TOWNSVILLE ENTERPRISE LIMITED SERVICE LEVEL AGREEMENT

Consideration of Report to Council from Director Community and Development Services dated 18 July 2020 concerning Council endorsement of the Service Level Agreement between Council and Townsville Enterprise Limited.

*Moved* Councillor Brown  
*Seconded* Councillor Lancini

Resolution – That Council:

- A. Endorse the Townsville Enterprise Limited Service Level Agreement for 2020-2021; and
- B. Delegate authority to the Chief Executive Officer via relevant staff in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this Service Level Agreement.

Carried 7-0  
250820-14

*The meeting adjourned at 10.00am for morning tea and resumed at 10.10am.*

3. CORPORATE and FINANCIAL SERVICES

3.1 CORPORATE and FINANCIAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 regarding summary of activities undertaken during the month ending 31 July 2020.

*Moved* Councillor Cripps  
*Seconded* Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-15

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 regarding monthly Corporate and Financial Services Status Report for the month ending 31 July 2020.

*Moved* Councillor Cripps  
*Seconded* Councillor Marbelli

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-16

3.3 CORPORATE and FINANCIAL SERVICES FINANCE SUMMARY for PERIOD ENDING 30 JUNE 2020

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 regarding a report of financial activities for the month ending 31 July 2020.

*Moved* Councillor Cripps  
*Seconded* Councillor Brown

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-17

3.4 EXTENSION to CURRENCY PERIOD – DEVELOPMENT PERMIT for MATERIAL CHANGE of USE – MEDICAL CENTRE, COFFEE SHOP AND PHARMACY (O58/O372)

22 HEARD STREET, 13-15 ALLINGHAM STREET and 16 HALIFAX ROAD INGHAM

Consideration of Report to Council from Planning Consultant dated 10 August 2020 regarding request for extension of the relevant currency period for a Development Permit for a Material Change of Use – Medical Centre, Coffee Shop and Pharmacy on land described as Lot 2 and Lot 20 on RP703693, Lot 1 and Lot 2 on RP709083 and located at 22 Heard Street, 13-15 Allingham Street and 16 Halifax Road Ingham.

Moved        Councillor Brown  
Seconded    Councillor Cripps

Resolution – That Council approve the request to extend the currency period for the Development Permit for a Material Change of Use – Medical Centre, Coffee Shop and Pharmacy on land described as Lot 2 and Lot 20 on RP703693, Lot 1 and Lot 2 on RP709083 and located at 22 Heard Street, 13-15 Allingham Street and 16 Halifax Road, Ingham for a period of two (2) years from the current lapse date to 7 November 2022.

Carried 7-0  
250820-18

*In accordance with section 175 of the Local Government Act 2009, Councillor ME Brown declared a Real/Perceived Conflict of Interest in Item 3.5.*

*Councillor ME Brown declared she has a Real/Perceived Conflict of Interest in this matter defined in Section 175E of the Local Government Act 2009 as she is Director of this organisation and proposed to exclude herself from the meeting while this matter is debated and the vote taken.*

*Councillor ME Brown excluded herself from the meeting at 10.23am while the matter was discussed, and vote taken.*

3.5 RECONFIGURING a LOT – BOUNDARY REALIGNMENT (TWO Lots into TWO Lots)

LEE CREEK ROAD ABERGOWRIE – LOTS 1 and 3 on RP713901

Consideration of Report to Council from Planning Consultant dated 10 August 2020 concerning a Development Application for Reconfiguring a Lot – Boundary Realignment (Two Lots into Two Lots) on land described as Lots 1 and 3 on RP713901 and located at Lee Creek Road Abergowrie.

Moved        Councillor Cripps  
Seconded    Councillor Lancini

Resolution – That Council approve the proposed Reconfiguring a Lot – Boundary Realignment (Two Lots into Two Lots) on land described as Lot 1 and Lot 3 on RP713901 and located at Lee Creek Road Abergowrie, subject to the conditions as set out in Attachment A.

Carried 6-0  
250820-19

*Councillor ME Brown returned to the meeting at 10.24am.*

*Director Infrastructure Services, James Stewart entered the meeting at 10.25am.*

3.6 CHANGE APPLICATION (MCU17/0010) – MATERIAL CHANGE of USE – MULTIPLE DWELLING (3 X 1 BEDROOM UNITS) – ALM STREET INGHAM – LOT 11 on RP717839

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 concerning a Development Permit for a Material Change of Use of Multiple Dwelling (3 x 1 Bedroom Units) on land described as Lot 11 on RP717839 and located at 8 Alm Street Ingham.

Moved        Councillor Cripps  
Seconded    Councillor Lancini

Resolution – That Council approve the proposed minor change to the Development Permit for a Material Change of Use for a Multiple Dwelling (3 x 1 Bedroom Units) on land described as Lot 11 on RP717839 and located at 8 Alm Street Ingham, subject to amended conditions as set out in Attachment A.

Carried 7-0  
250820-20



3.7 CHANGE APPLICATION (MCU17/0009) – MATERIAL CHANGE of USE – DUPLEX UNITS (2 X 2 BEDROOM UNITS) – RUTLEDGE STREET INGHAM – LOT 4 on RP713801

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 concerning a Development Permit for a Material Change of Use of Duplex Units (2 x 2 Bedroom Units) on land described as Lot 4 on RP713801 and situated at 7 Rutledge Street Ingham

*Moved Councillor Cripps*  
*Seconded Councillor Lancini*

Resolution – Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 concerning a Development Permit for a Material Change of Use of Duplex Units (2 x 2 Bedroom Units) on land described as Lot 4 on RP713801 and situated at 7 Rutledge Street Ingham. Carried 7-0  
250820-21

3.8 REFERRAL AGENCY RESPONSE – DESIGN and SITING BOYD STREET INGHAM – LOT 11 on I22486

Consideration of Report to Council from Director Corporate and Financial Services dated 10 August 2020 concerning a request for a Referral Agency Response for construction of a Class 10a structure that does not comply with the requirements of Acceptable Solution A1 of the QDC MP1.2.

*Moved Councillor Marbelli*  
*Seconded Councillor Cripps*

Resolution – That Council resolve to issue a Referral Agency Response for the proposed Class 10a structure as an enclosed garage at Lot 11 on I22486, located at 3 Boyd Street Ingham, subject to conditions as set out in Attachment A. Carried 7-0  
250820-22

*In accordance with section 175 of the Local Government Act 2009, Councillor KS Milton declared a Real/Perceived Conflict of Interest in Item 3.9.*

*Councillor KS Milton declared she may have a Real/Perceived Conflict of Interest in this matter defined in Section 175E of the Local Government Act 2009 as she is related as her Sister-in-Law and Nephew are the adjoining landowners to this matter being considered and proposed to exclude herself from the meeting while this matter is debated and the vote taken.*

*Councillor KS Milton excluded herself from the meeting at 10.30am while the matter was discussed, and vote taken.*

3.9 DEPARTMENT of ENVIRONMENT and SCIENCE – PERMIT TO OCCUPY, LAND ACQUISITION and PROTECTED AREA INCLUSION, RESERVE for CAMPING, Lot 35 on CWL3002

Consideration of Report to Council from Director Corporate and Financial Services dated 4 August 2020 concerning a request from Department of Natural Resources Mines and Energy seeking Council's views/recommendations concerning a request by the Department of Environment and Science to acquire part of Lot 35 on CWL3002 located at Jacobsen Track Yuruga for inclusion into its Protected Area Estate.

*Moved Councillor Cripps*  
*Seconded Councillor Lancini*

Resolution – That Council:

- A. Advise the Department of Natural Resources Mines and Energy (DNRME) that Council are amenable to proceed with Permit to Occupy for a ten (10) year term over the entirety of Lot 35 on CWL3002, with same conditions as resolved on 29 October 2018; and
- B. Council do not support the inclusion of part of Lot 35 on CWL3002 into the Protected Area Estate and request that Reserve for Camping remain in Trustee to Hinchinbrook Shire Council. Carried 6-0  
250820-23

*Cr Milton returned to the meeting at 10.36am.*



3.10 CONVERSION to FREEHOLD DESCRIBED as LOT 63 on CWL3011, LOT 114 on CWL2463 and LOT 107 on CP854019

Consideration of Report to Council from Director Corporate and Financial Services dated 5 August 2020 concerning a request from Department of Natural Resources Mines and Energy seeking Council's views and/or requirements concerning an application for conversion to freehold land of land described as Lot 63 on CWL3011, Lot 114 on CWL3463 and Lot 107 on CP854019.

Moved        Councillor Cripps  
Seconded    Councillor Skinner

Resolution – That Council advise the Department of Natural Resources, Mines and Energy it has no objection in relation to the application for conversion to Freehold Land described as Lot 63 on CWL3011, Lot 114 on CWL3463 and Lot 107 on CP854019, subject to:

- A.    The boundary realignment of Lot 63 on CWL3011 and the contiguous McCarthys Road to ensure the built form of McCarthys Road is located within an appropriately gazetted road reserve area; and
- B.    The boundary realignment be at no cost to Hinchinbrook Shire Council. Carried 7-0  
250820-24

*In accordance with section 175 of the Local Government Act 2009, Councillor DM Marbelli declared a Real/Perceived Conflict of Interest in Items 3.11 and 3.12.*

*Councillor DM Marbelli declared she may have a Real/Perceived Conflict of Interest in these matters defined in Section 175E of the Local Government Act 2009 as her husband is related as a cousin to Ramon and Steven Marbelli of Timrith Transport who are a Tender submitter for these prequalified supplier contracts being considered and proposed to exclude herself from the meeting while this matter is debated and the vote taken.*

*Councillor DM Marbelli excluded herself from the meeting at 10.37am while the matters were discussed, and votes taken.*

3.11 HSC 20/04 BIENNIAL HIRE of PLANT

Consideration of Report to Council from Procurement Coordinator dated 6 August 2020 concerning tenders received for establishment of a Register of Pre-Qualified Suppliers for HSC 20/04 Biennial Hire of Plant.

Moved        Councillor Cripps  
Seconded    Councillor Milton

Resolution – That Council accept and appoint all suppliers as set out in Attachment A for the hire of plant to a Pre-Qualified Arrangement for a period of 22 months commencing 1 September 2020. Carried 6-0  
250820-25

3.12 HSC 20/05 SUPPLY of TRUCKS for HIRE and CARTAGE of ROAD MAKING MATERIALS

Consideration of Report to Council from Finance Manager dated 6 August 2020 concerning tenders received for establishment of a Register of Pre-Qualified Suppliers for HSC 20/05 Supply of Trucks for Hire and Cartage of Road Making Materials.

Moved        Councillor Cripps  
Seconded    Councillor Skinner

Resolution – That Council accept and appoint all suppliers as set out in Attachment A for the supply of trucks and cartage of road making materials to a Pre-Qualified Arrangement for a period of 22 months commencing 1 September 2020. Carried 6-0  
250820-26

*Councillor DM Marbelli returned to the meeting at 10.46am*

3.13 HSC 20/06 OFFER to UNDERTAKE REGULATORY PAVEMENT MARKING

Consideration of Report to Council from Finance Manager dated 6 August 2020 concerning tenders received for establishment of a Register of Pre-Qualified Suppliers for HSC 20/06 Offer to Undertake Regulatory Pavement Marking.

*Moved* Councillor Cripps  
*Seconded* Councillor Lancini

Resolution – That Council accept and appoint all suppliers as set out in Attachment A for the provision of regulatory pavement marking to a Pre-Qualified Arrangement for a period of 22 months commencing 1 September 2020.

Carried 7-0  
250820-27

3.14 PROPOSED CHANGES to LOCAL GOVERNMENT REGULATION in RELATION to the SALE or ACQUISITION of LAND for OVERDUE RATES

Consideration of Report to Council from Director Corporate and Financial Services dated 13 August 2020 concerning proposed amendments to the Local Government Regulation 2012 regarding the selling of land for rate arrears.

*Moved* Councillor Milton  
*Seconded* Councillor Skinner

Resolution – That Council:

- A. Receive and note the Policy Position Paper on the Sale or acquisition of land for overdue rates;
- B. Agree in principle with the proposed amendments to the Local Government Regulation 2012 detailed in the Policy Position Paper; and
- C. Notify the Department of Local Government, Racing and Multicultural Affairs of its position in relation to the Policy Position Paper on the sale or acquisition of land for overdue rates.

Carried 7-0  
250820-28

4. GOVERNANCE

4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 10 August 2020 concerning summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 July 2020

*Moved* Councillor Lancini  
*Seconded* Councillor Marbelli

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-29

4.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 13 July 2020 concerning monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 30 June 2020.

*Moved* Councillor Lancini  
*Seconded* Councillor Brown

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-30

4.3 LETTER of OFFER from DEPARTMENT of NATURAL RESOURCES MINES and ENERGY for CHANGE in RESERVE TENURE from TOWN PURPOSES to RECREATION

Consideration of Report to Council from Planning Consultant dated 11 August 2020 regarding an offer from Department of Natural Resources Mines and Energy to change reserve from Town Reserve to Reserve for Recreation on part of land described as Lot 147 on CWL3700 with Council as Trustee of this Reserve.

*Moved Councillor Cripps*  
*Seconded Councillor Milton*

Resolution – That Council:

- A. Receive and note the correspondence received from the Department of Natural Resources Mines and Energy (DNRME) dated 21 July 2020;
- B. Provide a response to the Department of Natural Resources Mines and Energy formally accepting the offer, and:
  - (i) Advising that Native Title is proposed to be dealt with by way of Indigenous Land Use Agreement (ILUA) with any relevant Traditional Owner Group, or otherwise by compulsory acquisition; and
  - (ii) Obtain a written confirmation of ‘no-objection’ from the Hinchinbrook Bowmen Inc. about the proposed change in reserve purpose and include this in the acceptance of the offer.
- C. Authorise Council’s Chief Executive Officer to undertake the necessary actions to satisfy the conditions of the offer, specifically:
  - (i) Engage a lawyer with expertise in dealing with Native Title and undertake the necessary actions to negotiate and address Native Title for the entirety of Lot 147 on CWL3700 in the interests of Council, with Council’s Chief Executive Officer to provide a recommended draft resolution to Native Title for approval and endorsement by Council, prior to Native Title being finalised;
  - (ii) Facilitate the preparation of the Survey Plan for the excision of the reserve;
  - (iii) Arrange for the cancellation/surrender of the Trustee Permit by Hinchinbrook Bowmen Incorporated and negotiate a new draft Trustee Permit that will commence upon completion of the change in reserve purpose. Council’s Chief Executive Officer is to provide the new draft Trustee Permit for approval and endorsement by Council.

Carried 7-0  
250820-31

*Town Planner, G Milford and Built Environment Team Leader left the meeting at 11.17am*

4.4 COUNCILLOR ACTIVITY REPORT as at 31 JULY 2020

Consideration of Report to Council from Chief Executive Officer dated 10 August 2020 providing Councillor Activity Reports for the month ending 31 July 2020 to ensure transparency and public scrutiny.

*Moved Councillor Milton*  
*Seconded Councillor Marbelli*

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
250820-32

*Moved Councillor Mayor*  
*Seconded Councillor Lancini*

That Council close the meeting to the public and move into Closed Session at 11.27am under Section 275(1)(f) of the *Local Government Regulation 2012*, to discuss the following item:

Item 5 – Legal Matters - Claim

Carried 7-0

*Moved* Councillor Lancini  
*Seconded* Councillor Marbelli

That Council move out of the Closed Meeting at 12.00pm.

Carried 7-0

*Meeting adjourned at 12.00pm for lunch and will return at 1.15pm.*

*The meeting resumed at 1.15pm to continue discussions.*

*Moved* Councillor Jayo  
*Seconded* Councillor Cripps

That Council close the meeting to the public and move into Closed Session at 1.15pm under Section 275(1)(f) of the *Local Government Regulation 2012*, to discuss the following items:

Item 5 – Legal Matters - Claim

Carried 7-0

*Moved* Councillor Lancini  
*Seconded* Councillor Cripps

That Council move out of the Closed Meeting at 2.06pm

Carried 7-0

5. CONFIDENTIAL ITEM

5.1 LEGAL MATTERS – CLAIM

Resolution – That Council authorise the Mayor and Chief Executive Officer to deal with the matter of Court Proceedings referenced as LI0058270.

Carried 7-0  
250820-33

*Moved* Councillor Brown  
*Seconded* Councillor Milton

CONCLUSION – This concluded the business of the meeting which closed at 2.10 pm

APPROVED, CONFIRMED and ADOPTED on 29 August 2020

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Councillor R Jayo - MAYOR