



GENERAL MEETING MINUTES

TUESDAY
26 MARCH 2019
at 8.30AM

- PRESENT
- R Jayo Mayor
 - ME Brown Deputy Mayor
 - AP Cripps Councillor
 - AJ Lancini Councillor
 - KS Milton Councillor
 - WG Skinner Councillor
 - MG Tack Councillor
-
- A Rayment Chief Executive Officer (CEO)
 - M Cox Chief Financial Officer (CFO)
 - P Martin Water and Sewerage Manager (W&SM)
 - B Edwards Executive Assistant (EA)

Media and Communications Officer, D Purnell was also present when the meeting commenced

- PRAYER - Councillor AJ Lancini opened the meeting with prayer

- PREVIOUS MINUTES - *Moved Councillor Lancini*
Seconded Councillor Brown

Resolved that the Minutes of the General Meeting held on 21 February 2019 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

**Carried 7-0
260319-00**

BUSINESS

1. CORPORATE SERVICES

1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Financial Officer dated 4 February 2019 regarding summary of activities undertaken during the month ending 28 February 2019.

Moved Councillor Skinner
Seconded Councillor Brown

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-01**

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Financial Officer dated 11 March 2019 regarding monthly Corporate Services Status Report for the month ending 28 February 2019.

Moved Councillor Tack
Seconded Councillor Milton

Council Resolution - That Council note that there were no actions required in terms of Financial Decisional Reports following the February 2019 General Monthly Council Meeting.

**Carried 7-0
260319-02**

1.3 FINANCIALS

Consideration of Report to Council from Chief Financial Officer dated 28 February 2019 regarding a report of financial activities for the month ending 28 February 2019.

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-03**

1.4 2018 / 2019 BUDGET – FEBRUARY 2019 BUDGET REVIEW

Consideration of Report to Council from Management Accountant dated 14 March 2019 seeking Council approval of capital budget amounts for the February 2019 Budget Review.

Moved Councillor Tack
Seconded Councillor Cripps

Council Resolution - That Council approve:

- A. Additional capital budget amounts of \$173,776 revenue and \$334,119 expenditure; and
- B. New operational amounts of \$1,174,830 revenue and \$1,450,382 expenditure.

**Carried 7-0
260319-04**

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 11 March 2019 regarding summary of activities undertaken during the month ending 28 February 2019.

Moved Councillor Skinner
Seconded Councillor Milton

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-05**

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 11 March 2019 regarding monthly Infrastructure Services Delivery Status Report for the month ending 28 February 2019.

Moved Councillor Milton
Seconded Councillor Brown

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-06**

2.3 WATER and SEWERAGE WORKS PROGRAM REPORT

Consideration of Report to Council from Water and Sewerage Manager dated 11 March 2019 regarding a report of water and sewerage operations for the month ending 28 February 2019.

Moved Councillor Milton
Seconded Councillor Skinner

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-07**

2.4 INFRASTRUCTURE SERVICES DELIVERY WORKS PROGRAM REPORT

Consideration of Report to Council from Works Engineer dated 6 February 2019 regarding a report of civil construction and maintenance operations for the month ending 28 February 2019.

Moved Councillor Milton
Seconded Councillor Brown

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-08**

2.5 RF002690 – SUPPLY AND DELIVERY OF ONE MULTI TYRE ROLLER

Consideration of Report to Council from Acting Fleet Manager dated 11 March 2019 regarding quotes received for RF002690 – for the supply and delivery of one multi tyre roller as current machine has reached the end of its useful life, such that replacement is required.

Moved Councillor Skinner
Seconded Councillor Lancini

Council Resolution - That Council accept the offer from GCM Agencies Pty Ltd for the supply and delivery of one new 2019 model Multipac 524H multi tyred roller, with trade of plant PA00066 for a net changeover of \$114,000.00 (excl. GST).

**Carried 7-0
260319-09**

2.6 PROPOSED CHANGE to ROAD REGISTER – LEGGES ROAD

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 11 March 2019 regarding investigations into request from property owner of Lot 1 on RP731161 to extend the maintained section of Legges Road to their property access point.

Moved Councillor Brown
Seconded Councillor Skinner

Council Resolution - That Council resolve to:

- A. Not upgrade or add to the maintained Road Register that section of Legges Road Assessment Area 1, on the basis that the property that triggers the traffic count to be over the benchmark of 20 vehicles per day, has legal access to the maintained sealed section of Legges Road; and**
- B. Not upgrade or add to the maintained Road Register that section of Legges Road Assessment Area 2 (totalling 720 m), as it does not meet the benchmark of 20 vehicles per day as resolved by Council in January 2015.**

**Carried 7-0
260319-10**

2.7 DECLARATION of STATE CONTROLLED ROADS by TRANSPORT and MAIN ROADS

Consideration of Report to Council from Works Engineer dated 11 March 2019 regarding correspondence received by the Department of Transport and Main Roads has been received by Council, advising revocation and declaration actions are being undertaken as part of a State-wide project to accurately define the State's existing transport corridors. As a local government authority likely to be affected by the proposed revocation or declaration, Council is provided with the opportunity to submit feedback on the proposed Road Declaration Plans.

Moved Councillor Brown
Seconded Councillor Lancini

Council Resolution - That Council:

- A. Receive and note correspondence received from Department of Transport and Main Roads; and**
- B. Authorise the Chief Executive Officer to provide feedback to Department of Transport and Main Roads based on review undertaken as described in this Report.**

**Carried 7-0
260319-11**

2.8 PATHWAY INSPECTION POLICY and HIERARCHY MAPPING REVIEW

Consideration of Report to Council from Infrastructure Engineer dated 7 March 2019 seeking Council approval of revised Pathway Inspection Policy and Pathway Hierarchy Mapping following 12 month review undertaken in accordance with the policy recommendations.

Moved Councillor Milton
Seconded Councillor Brown

Council Resolution - That Council adopt the revised Pathway Inspection Policy and Pathway Hierarchy Mapping as presented.

**Carried 7-0
260319-12**

2.9 MATURING the INFRASTRUCTURE PIPELINE PROGRAM
HERBERT RIVER INTAKE and TREATMENT SYSTEM REVIEW

Consideration of Report to Council from Water and Sewerage Manager dated 1 March 2019 regarding findings of SMEC Consultants engaged by the State Government through the Maturing the Infrastructure Pipeline Program (MIPP) to investigate Council proposed water treatment plant upgrade project. Review confirms current Depot Water Treatment Plant upgrade will secure Shire's potable water supply for next 20 years. The upgrade will allow water supply to operate without minimally treated water from Herbert River in periods of high turbidity, however future changes to Drinking Water Guidelines may require a higher level of treatment in the future.

Moved Councillor Lancini
Seconded Councillor Skinner

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-13**

2.10 MATURING the INFRASTRUCTURE PIPELINE PROGRAM
FORREST BEACH SEWERAGE SCHEME – STAGED APPROACH REVIEW

Consideration of Report to Council from Water and Sewerage Manager dated 1 March 2019 regarding findings of SMEC Consultants engaged by the State Government through the Maturing the Infrastructure Pipeline Program (MIPP) to investigate the feasibility of sewerage Forrest Beach.

Moved Councillor Brown
Seconded Councillor Skinner

Council Resolution - That Council:

- A. Receive and note the information in the Report;
- B. Resolve that the capital and ongoing operations costs are too high for the proposed sewerage area precinct;
- C. Investigate onsite treatment and disposal options for the proposed caravan park, reserve and beachfront Council controlled blocks; and
- D. Consult with Department of Environment and Science as to the licence conditions that may be imposed with any onsite treatment and disposal.

**Carried 7-0
260319-14**

The Mayor adjourned the meeting at 10.07am for morning tea and resumed at 10.15am

2.11 QUEENSLAND URBAN POTABLE WATER & SEWERAGE BENCHMARKING REPORT

Consideration of Report to Council from Water and Sewerage Manager dated 4 March 2019 regarding *qldwater's* annual Urban Potable Water and Sewerage Benchmarking Report which contains a suite of indicators and benchmarking data for 70 of Queensland's 71 urban water / sewerage utilities and presented in figures which provide comparative information to enable each Service Provider to compare its performance against that of similar sized Service Providers.

Moved Councillor Lancini
Seconded Councillor Milton

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-15**

2.12 HINCHINBROOK SHIRE COUNCIL 2018 AERIAL ACQUISITION – DATA REQUEST

Consideration of Report to Council from GIS Coordinator dated 26 February 2019 outlining a recommendation to Council that will continue to encourage working partnerships with various local and state agencies to promote economies of scale within the community.

Moved Councillor Cripps
Seconded Councillor Milton

Council Resolution - That Council:

- A. **Accept the contribution proposal for purchase and redistribution of the whole 2018 aerial digital data to local community businesses. Upon payment of said contribution, data will be made available; and**
- B. **Raise an invoice for the total amount of \$15,000 (excl. GST) to Herbert Cane Productivity Services Ltd to arrange the payment from all parties involved as follows:**

Herbert Cane Productivity Services Ltd (HCPSTL)	\$ 5,000
Sugar Research Australia (SRA)	\$ 5,000
Lower Herbert Water Management Authority (LHWMA)	\$ 2,500
Herbert River CANEGROWERS	\$ 1,500
Australian Cane Farmers Association (ACFA)	\$ 500
HCQR Grower Collective	<u>\$ 500</u>
	<u>\$15,000</u>

**Carried 7-0
260319-16**

2.13 SOLAR FEASIBILITY PROJECT – RESOURCE ANALYTICS

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 11 March 2019 seeking Council consideration of further steps required to verify financial benefits of undertaking solar investigations and issue of Expressions of Interest following report findings received from Resource Analytics for a feasibility assessment carried out on the suitability of rooftop solar on Council's main administration building in Ingham, as well as large scale solar photovoltaic (PV) on Council's preferred site to offset Council's electricity usage.

Moved Councillor Cripps
Seconded Councillor Skinner

Council Resolution - That Council:

- A. **Receive and note the feasibility reports presented by Resource Analytics;**
- B. **Authorise the Chief Executive Officer to negotiate a fee for purpose of engaging Resource Analytics to formally complete a Site Specific Connection Assessment (SSCA) for the preferred site on Fairford Road; and**
- C. **Issue an Expression of Interest to determine market interest in acting as a retailer for Council in selling the electricity produced on the spot price market to maximise revenue.**

**Carried 7-0
260319-17**

In accordance with section 175D of the Local Government Act 2009, Councillor AP Cripps declared a Perceived Conflict of Interest in Item 2.14.

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor AP Cripps declared that he is an Executive Member on the Rotary Club of Hinchinbrook Committee.

Councillor AP Cripps excluded himself from the meeting at 10.30am while the matter was debated and the vote taken.

2.14 ROTARY CLUB OF HINCHINBROOK REQUEST for IN-KIND ASSISTANCE

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 11 March 2019 regarding request received from Rotary Club of Hinchinbrook advising they are erecting a prefabricated shed at the Ingham Showgrounds and that their builder has not allowed for vegetation removal from the site, or for the digging of foundations. Seeking Council consideration of request for in-kind assistance from Council to carry out these activities.

*Moved Councillor Lancini
Seconded Councillor Milton*

Council Resolution - That Council provide in-kind assistance as per request at an estimated total value of \$2,200 (excl. GST) for:

- A. The grass removal from the site;
- B. Location of the underground utilities; and
- C. Vacuum excavations of three holes.

**Carried 6-0
260319-18**

Councillor AP Cripps returned to the meeting at 10.35am

**2.15 FUNDING APPLICATION for QUEENSLAND RECONSTRUCTION AUTHORITY (ORA)
2018-19 RESILIENCE FUNDING**

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 20 March 2019 requesting Council to consider projects for submission to the Queensland Reconstruction Authority under the 2018-19 Resilience Funding.

*Moved Councillor Lancini
Seconded Councillor Brown*

Council Resolution - That Council:

- A. Approve the submission of a funding application to the Queensland Reconstruction Authority under the 2018-19 Resilience Funding Program for the following four projects:
 - Project 1 - Orient Road Upgrade (Estimated Project Value = \$160,000);
 - Project 2 - Atkinson Pocket Road Upgrade (Estimated Project Value = \$172,500);
 - Project 3 - Seymour Road Upgrade (Estimated Project Value = \$690,000);
 - Project 4 - New Flood Monitoring Infrastructure (Estimated Project Value = \$225,000)
- B. Confirm the necessary contribution from Council to be allocated in the 2019/2020 capital budget. The contribution breakdown per project:
 - Project 1 - Orient Road Upgrade Council Contribution = \$64,000
 - Project 2 - Atkinson Pocket Road Upgrade Council Contribution = \$69,000
 - Project 3 - Seymour Road Upgrade Council Contribution = \$309,000
 - Project 4 - New Flood Monitoring Infrastructure Council Contribution = \$90,000
- C. Add the following actions in the 2019/2020 Operational Plan under the Corporate Plan Strategies Heading – 2.2 Provision of reliable flood data and intelligence.

**Carried 7-0
260319-19**

3. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

3.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 4 March 2019 regarding summary of activities undertaken during the month ending 28 February 2019.

Moved Councillor Brown
Seconded Councillor Cripps

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-20**

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 11 March 2019 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 28 February 2019.

Moved Councillor Brown
Seconded Councillor Skinner

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-21**

3.3 EXTENSION of CURRENCY PERIOD – RECONFIGURATION of LAND – REARRANGEMENT of BOUNDARIES
LOTS 6 and 7 on SP211124 – STONE RIVER ROAD, TREBONNE

Consideration of Report to Council from Planning Consultant dated 11 March 2019 regarding request for extension of the relevant currency period for reconfiguration of land, being rearrangement of boundaries between Lots 6 and 7 on SP211124 at Stone River Road, Trebonne previously approved by Council on 28 February 2017.

Moved Councillor Cripps
Seconded Councillor Milton

Council Resolution - That Council approve an extension of the currency period for the Development Permit for Reconfiguring a Lot (Rearrangement of Boundaries) – two (2) lots into two (2) lots on land described as Lot 6 and 7 on SP211124 at Stone River Road, Trebonne by an additional six (6) months, subject to compliance of the existing conditions with the extended currency period lapsing on 28 August 2019.

**Carried 7-0
260319-22**

3.4 EXTENSION of CURRENCY PERIOD – RECONFIGURATION of LAND –SUBDIVISION
LOT 38 on I2247 – 9 McILWRAITH STREET, INGHAM

Consideration of Report to Council from Milford Planning Consultants Pty Ltd dated 11 March 2019 regarding request for extension of the relevant currency period for reconfiguration of land, being rearrangement of boundaries between Lots 6 and 7 on SP211124 at Stone River Road, Trebonne previously approved by Council on 28 February 2017.

Moved Councillor Skinner
Seconded Councillor Lancini

Council Resolution - That Council approve the extension to the currency period for the Development Permit for Reconfiguration of Land (Subdivision) – one (1) lot into two (2) lots on land described as Lot 38 on I2247 at 9 McIlwraith Street, Ingham by an additional one (1) year until 28 July 2020, subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made.

**Carried 7-0
260319-23**

3.5 MATERIAL CHANGE of USE – HINCHINBROOK SHIRE COUNCIL – TOURIST PARK
LOT 11 on SP225262, 46 COOPER STREET, INGHAM

Consideration of Report to Council from Milford Planning Consultants Pty Ltd dated 11 March 2019 regarding request for Development Permit for a Material Change of Use – Tourist Park (Self-Contained Vehicle Short Stay Park) at 46 Cooper Street, Ingham.

Moved Councillor Brown
Seconded Councillor Milton

**Council Resolution - That Council resolve to approve the proposed Material Change of Use – Tourist Park (Self-contained Vehicle Short Stay Park) at Lot 11 on SP225262, subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made. Carried 7-0
260319-24**

3.6 LICENCE AGREEMENT - HALIFAX ROAD, INGHAM
LOT 362 on SP214657

Consideration of Report to Council from Executive Manager Development Planning and Environmental Services dated 12 March 2019 regarding request to enter into a new lease over Lot 362 on SP214657 which expired on 9 May 2018 and was previously held by the current lessee family since February 2011.

Moved Councillor Tack
Seconded Councillor Skinner

Council Resolution - That Council approve a Licence Agreement between Council and Paul, Rita and Natal Cauchi, subject to the following conditions:

FREEHOLD LEASE CONDITIONS OF APPROVAL – LOT 362 on SP214657	
Conditions	Compliance Timing
Administration	
(1) The licence agreement is responsible to carry out the approved use and comply with relevant requirements in accordance with: <ul style="list-style-type: none"> a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the technical reports; b. The use must unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards. 	At all times
(2) Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.	At all times
(3) Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council.	At all times
Freehold Lease	
Area	
(4) 1.59ha	At all times
Currency Period	
(5) The currency period applicable to this approval. <ul style="list-style-type: none"> • Licence Agreement – 12 Months <ul style="list-style-type: none"> ○ 1 January 2019 to 31 December 2019. 	Annual / Term
Fees & Charges	
(6) Agriculture: Cane \$200 annual (excl. GST).	Annual
(7) Tenancy term – Annual.	Annual

**Carried 7-0
260319-25**

In accordance with section 175D of the Local Government Act 2009, Councillor KS Milton declared a Conflict of Interest in Item 3.7.

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor KS Milton declared that she is related to the landholders as they are her husband's first cousins.

Councillor KS Milton excluded herself from the meeting at 11.00am while the matter was debated and the vote taken.

3.7 REQUEST to TRANSFER CURRENT TRUSTEE LEASE

Consideration of Report to Council from Executive Manager Development Planning and Environmental Services dated 7 March 2019 in relation to request from current Trustee Lessees over Lease B in Lot 46 on CP WU44 on SP296484 and the whole of the land in Lot 47 on CP WU 46. As current Trustee Lessees have sold their freehold land (adjacent to said lots) requesting approval to transfer current lease to new owners.

Moved Councillor Lancini
Seconded Councillor Brown

**Council Resolution - That Council approve Trustee Lease transfer from JJ and MJ Morrissey to SR and LJ Morrissey, subject to compliance to all terms and conditions of the current Trustee Lease. Carried 6-0
260319-26**

Councillor KS Milton returned to the meeting at 11.05am

3.8 DEPARTMENT of NATURAL RESOURCES and MINES – APPLICATION for RENEWAL of STATE LAND LEASE (234861) off EL ALAMEIN ROAD, ABERGOWRIE – LOT 183 on CWL3203

Consideration of Report to Council from Executive Manager Development Planning and Environmental Services dated 11 March 2019 in relation to request from Department of Natural Resources, Mines and Energy seeking Council's views and/or requirements regarding the proposed renewal of an existing State Land Lease, currently zoned "Rural" and utilised for "agricultural" purposes.

Moved Councillor Skinner
Seconded Councillor Cripps

**Council Resolution - That Council offer no objection to the renewal of Term Lease 234861 over Lot 183 on CWL3203, subject to terms that are generally consistent with those of the existing Lease. Carried 7-0
260319-27**

3.9 DEPARTMENT of NATURAL RESOURCES and MINES – APPLICATION for RENEWAL of STATE LAND LEASE SPECIAL LEASE 24/51811 – LANNERCOST STREET, INGHAM – LOT 1 on CWL808465

Consideration of Report to Council from Executive Manager Development Planning and Environmental Services dated 6 March 2019 in relation to request from Department of Natural Resources, Mines and Energy seeking Council's views and/or requirements regarding the proposed renewal of an existing Special Lease 24/51811 originally issued 1 January 1991 for a term of thirty (30) years and designated for Car Park purposes. The land is within the "Mixed Use" zone and has historically been used for "Vehicle Parking" purposes associated with the adjoining business.

Moved Councillor Cripps
Seconded Councillor Milton

Council Resolution - That Council:

- A. Offer no objection to the renewal of the State Land Lease currently known as Special Lease 24/51811 over Lot 1 on CWL808465; and**
- B. Request that the leasehold tenure of the renewal be limited to a ten (10) year term.**

**Carried 7-0
260319-28**

3.10 DEPARTMENT of NATURAL RESOURCES and MINES – APPLICATION for RENEWAL of STATE LAND LEASE TERM LEASE 234772 – NEAMES INLET ROAD, MACKNADE – LOT 166 on CWL3565

Consideration of Report to Council from Executive Manager Development Planning and Environmental Services dated 13 March 2019 in relation to request from Department of Natural Resources, Mines and Energy seeking Council's views and/or requirements regarding the proposed renewal of an existing Term Lease 234772 originally issued 20 August 2010 for a term of ten (10) years and designated for "Agricultural" purposes. The land is zoned "Environmental Management and Conservation" and is used in association with the adjoining aquaculture facility for access to the estuary and a dwelling.

Moved Councillor Cripps
Seconded Councillor Brown

**Council Resolution - That Council offer no objection to the renewal of Term Lease 234772 over Lot 166 on CWL3565, subject to terms that are generally consistent with those of the existing lease. Carried 7-0
260319-29**

3.11 ECONOMIC DEVELOPMENT STRATEGY – REVIEW of THREE YEARS of CURRENT FIVE YEAR ECONOMIC DEVELOPMENT STRATEGY HINCHINBROOK 2020

Consideration of Report to Council from Manager Economic and Community Development dated 7 March 2019 regarding a review of the Economic Development Strategy 2020.

Moved Councillor Cripps
Seconded Councillor Brown

**Council Resolution - That Council receive and note the information presented regarding the review of the Economic Development Strategy 2020. Carried 7-0
260319-30**

3.12 NORTH QUEENSLAND SPORTS FOUNDATION – COMMUNITY HEALTH and WELLNESS PROGRAM GRANT OUTCOME

Consideration of Report to Council from Manager Economic and Community Development dated 7 March 2019 regarding the North Queensland Sports Foundation (NQSF) Community Health and Wellness Program which offers grant assistance for Councils to deliver pilot programs that promote active recreation for a target demographic in the community. A 12 month program for Seniors titled "Seniors Health and Wellbeing Program" was developed and was successful in securing a grant through NQSF Community Health and Wellness Program to run a pilot program. The core aim of the program is to enhance liveability through activity, connectivity and hence healthier living for senior residents in the Shire and contributes towards the fulfilment of Council's 2016-2020 Ageing in Place Strategy.

Moved Councillor Cripps
Seconded Councillor Brown

Council Resolution - That Council:

- A. Receive and note the information in the Report to proceed with the Pilot Program; and**
- B. Endorse the full 12 month program to allow officers to access funding to present it.**

**Carried 7-0
260319-31**

In accordance with section 175D of the Local Government Act 2009, Councillor ME Brown and Councillor AP Cripps declared a Conflict of Interest each in Item 3.13.

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor ME Brown declared that she is a Member of the Queensland Country Women's Association Abergowrie/Long Pocket.

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor AP Cripps declared that he is a Patron of the Herbert River Rugby League Inc.

Councillor ME Brown and Councillor AP Cripps excluded themselves from the meeting at 11.10am while the matter was debated and the vote taken.

- 3.13 2018/2019 COMMUNITY ACTIVITY GRANTS SPONSORSHIP QUARTER FOUR – 1 APRIL 2019 to 30 JUNE 2019
Consideration of Report to Council from Regional Event Coordinator dated 4 February 2019 seeking Council consideration of Community Activity Grant applications for the fourth quarter period of the 2018/2019 financial year.

Moved Councillor Lancini
Seconded Councillor Skinner

Council Resolution - That Council:

- A. Approve the Herbert River Rugby League Inc. Community Activity Grant application for a rugby league carnival to the value of \$5,000.00 (excl. GST);
- B. Approve the Leukaemia Foundation Ingham Branch Application for Mother's Day Morning Tea to the value of \$500.00 (excl. GST);
- C. Approve the Hinchinbrook Archery Club Application for the Archery Come and Try event to the value of \$1,000.00 (excl. GST);
- D. Approve the Ingham Arts Festival Association Incorporated Application for the Ingham Arts Festival to the value of \$1,900.00 (excl. GST);
- E. Approve the Queensland Country Women's Association Abergowrie/Long Pocket for the Party in the Paddock to the value of \$500.00 (excl. GST);
- F. Approve the Herbert River Cricket Association Application for the Herbert River Cricket Over 40T20 to the value of \$4,500.00 (excl. GST);
- G. Approve the Ingham Ladies Bowls Club Inc. for the Allamanda Four's to the value of \$250.00 (excl. GST); and
- H. Decline Hitch N Ride Sports Club Application for Horse Sporting Events on the grounds that the applicant has already received a Community Activity Grant within the 2018/2019 financial year and Council have not received an acquittal for previous funds received.

Carried 5-0
260319-32

Councillor Brown and Councillor Cripps returned to the meeting at in 11.15am

3.14 BOLSHOI BALLET – SPARTACUS LIVE SIMULCAST

Consideration of Report to Council from Regional Event Coordinator dated 11 March 2019 regarding Queensland Performing Arts Centre's (QPAC) request for expressions of interest to partner on a live simulcast with international Ballet Company Bolshoi Ballet to present Spartacus on Saturday 6 July 2019.

Moved Councillor Brown
Seconded Councillor Milton

Council Resolution - That Council confirm their expression of interest to partner with Queensland Performing Arts Centre (QPAC) and host the live simulcast of Bolshoi Ballet, Spartacus on Saturday 6 July 2019.

Carried 7-0
260319-33

3.15 COUNCIL ENDORSEMENT of HINCHINBROOK LOCAL GOVERNMENT AREA BIOSECURITY PLAN

Consideration of Report to Council from Manager Compliance, Environment and Waste dated 13 March 2019 regarding review of Hinchinbrook Local Government Area Biosecurity Plan (HLGABP) reviewed by the Pest Management Working Group on 20 June 2018 in accordance with the requirements of the *Biosecurity Act 2014* for endorsement by Council.

Moved Councillor Milton
Seconded Councillor Cripps

Council Resolution - That Council endorse the reviewed Hinchinbrook Local Government Area Biosecurity Plan.

Carried 7-0
260319-34

Manager Compliance and Environmental Waste, V Hammer entered the meeting at 11.27am

3.16 QUEENSLAND WASTE STRATEGY

Consideration of Report to Council from Manager Compliance, Environment and Waste dated 19 March 2019 regarding endorsement of Council's submission to the State Government on the Draft Waste Management and Resource Recovery Strategy which outlines strategic priorities and targets for waste management in Queensland with the aim of becoming a Zero waste to landfill State by 2050. Also seeking endorsement to share Council's submission with the Local Government Association of Queensland (LGAQ), Local Authority Waste Management Advisory Committee (LAWMAC) and North Queensland Regional Organisation of Councils (NQROC).

Moved Councillor Lancini
Seconded Councillor Tack

Council Resolution - That Council:

- A. Endorse Hinchinbrook Shire Council's collated feedback and comments on *the Queensland Government's Draft Waste Management and Resource Recovery Strategy* to be sent to the Office of Resource Recovery.
- B. Endorse sharing Hinchinbrook Shire Council's collated feedback and comments on *the Queensland Government's Draft Waste Management and Resource Recovery Strategy* with the Local Government Association Queensland (LGAQ), Local Authority Waste Management Advisory Committee (LAWMAC) and North Queensland Regional Organisation of Councils (NQROC).

**Carried 7-0
260319-35**

Manager Compliance and Environmental Waste, V Hammer left the meeting at 12.00pm

4. GOVERNANCE

4.1 OFFICE of the MAYOR and CEO ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 regarding summary of activities undertaken during the month ending 28 February 2019.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-36**

4.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 regarding monthly Mayor and Chief Executive Officer Status Report for the month ending 28 February 2019.

Moved Councillor Skinner
Seconded Councillor Lancini

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-37**

4.3 COUNCIL IDENTITY MANUAL

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 seeking adoption of the redeveloped Council Identity Manual. Council's Brand is an important asset to contribute to the reputation of Council and assists with unifying the organisation. Council's Brand reinforces Council's mission and vision for the community and can be strengthened or compromised by all actions undertaken on behalf of the organisation. To ensure that all employees, suppliers and partners manage Council's Brand correctly, upholding Council as a professional and community focused organisation, the Council Identity Manual has been redeveloped.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That Council adopt and implement the "Council Identity Manual", endorsing Brand updates and guidelines.

**Carried 7-0
260319-38**

4.4 2019-21 WORKS for QUEENSLAND

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 requesting Council to consider projects to be submitted and implemented utilising the 2019-21 Works for Queensland Funding Program (W4Q) for the period 1 July 2019 to 30 June 2021. Endorsed projects are to be delivered by 30 June 2021. There is no obligation for Councils to make a co-contribution under the 2019-21 W4Q.

Moved Councillor Milton
Seconded Councillor Cripps

Council Resolution - That Council approve the following projects to be submitted and implemented utilising the 2019-21 Works for Queensland Funding Program (W4Q):

- A. \$2,000,000 Regional Park and Foreshore Development and Enhancement Program;
 - Lucinda Foreshore;
 - Taylors Beach Foreshore;
 - Forrest Beach Foreshore; and
 - Ingham.
- B. \$100,000 Trebonne Community Upgrade and Access Improvements;
- C. \$100,000 Halifax Community Upgrade and Access Improvements;
- D. \$100,000 Installation / Coordination of Computerised Hyper Converged Solution; and
- E. \$100,000 Kelly Theatre Building Upgrade.

**Carried 7-0
260319-39**

4.5 LOCAL GOVERNMENT REFORMS

Consideration of Report to Council from Chief Executive Officer dated 18 March 2019 regarding a General Meeting by the Local Government Association of Queensland (LGAQ) to be held on 2 April 2019 in Brisbane to enable members to debate the proposed changes to the voting arrangements for the 2020 Council elections with ten specific motions to be considered. This will ensure that the LGAQ can convey the views of the 77 Councils directly to the Government, before enabling legislation is debated.

Moved Councillor Milton
Seconded Councillor Lancini

Council Resolution - That Council:

- A. Be represented at the Local Government Association of Queensland General Meeting in Brisbane on 2 April 2019 by Mayor Ramon Jayo and Chief Executive Officer Alan Rayment;
- B. Convey the following views to the Government and Parliament before the enabling legislation is debated as follows:

That Hinchinbrook Shire Council:

- 1. Strongly oppose a system of compulsory preferential voting at local government elections;
- 2. Strongly oppose proportional representation in Queensland local government;
- 3. Oppose the ability for a person to stand as a dual candidate for both the position of mayor and councillor at local government elections;
- 4. Oppose the introduction of local government election campaign expenditure limits as proposed by the March 2019 Department of Local Government, Racing and Multicultural Affairs information paper: "Local Government Reforms – Key amendments currently under consideration";
- 5. Support the introduction of local government election campaign expenditure limits, set at \$2 per enrolled voter for mayoral elections and \$1 per enrolled voter for councillor elections, with upper expenditure limit ("ceilings") of \$200,000 for mayoral elections and \$50,000 for councillor elections and lower expenditure limits ("floors") of \$20,000 for mayoral elections and:
 - a. \$15,000 for councillor elections in undivided councils; or
 - b. \$5,000 for councillor elections in divided councils;
- 6. Support the introduction of legislation to prevent the potential distorting influence of electoral expenditure by third parties with aligned interests;
- 7. Strongly Oppose the ratepayer funding of Queensland local government candidate election campaign costs;
- 8. Oppose the proposed amendment to the legislation that will remove the power of the mayor to direct:
 - a. Senior contract employees (*City of Brisbane Act 2010*); and
 - b. Senior executive employees (*Local Government Act 2009*);
- 9. Oppose the proposed amendment of the legislation that will remove the power of the Mayor, in conjunction with either the Deputy Mayor or a councillor who is a Committee Chair, to participate in the decision to appoint senior executive employees;
- 10. That the President, Chief Executive Officer and Policy Executive of the LGAQ, at the earliest opportunity, request that the Queensland Government:
 - a. Take heed of the position of the 77 Queensland local governments, and the communities that they represent and serve, on the issues determined at this general meeting; and
 - b. Further call on the Premier to honour her public commitment to not implement reforms to local government that she is not prepared to implement to her own government.

Carried 7-0
260319-40

4.6 RADIO REPEATER STATIONS

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 regarding offer by Abergowrie Rural Repeater Holdings to donate their interest in the Channel 7 Repeater located at Mt Mercer at Warren's Hill to Council by way of transfer of radio licence. Discussions regarding ownership of the Channel 5 Repeater located on top of the Canegrowers building are to be held with the owner to ensure continuity of radio reception as the channels involved are utilised by Council to assist with its own works program as well as being instrumental for the Local Area Warden network during local disasters.

Moved Councillor Tack
Seconded Councillor Brown

Council Resolution - That Council:

- A. **Accept the concept to assign all interest in equipment of the Channel 7 Repeater System;**
- B. **Accept transfer of the associated radio licence; and**
- C. **Authorise the Chief Executive Officer to confirm acceptance of transfer of ownership from respective parties.**

**Carried 7-0
260319-41**

4.7 ALLIANCE for GAMBLING REFORM

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 regarding request from Noosa Council to consider joining the Alliance for Gambling Reform which is a collaboration of organisations with a shared concern about the deeply harmful and unfair impacts of gambling and its normalisation in Australian culture.

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution - That Council decline to be involved.

**Carried 7-0
260319-42**

4.8 QUEENSLAND WATER REGIONAL ALLIANCE PROGRAM (QWRAP)

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 regarding support for participation and the formalisation of a Queensland Water Regional Alliance Program (QWRAP) with member Councils of the North Queensland Regional Organisation of Councils (NQROC).

Moved Councillor Skinner
Seconded Councillor Milton

Council Resolution - That Council:

- A. **Support the formalisation of a Queensland Water Regional Alliance Program (QWRAP) with member Councils of the North Queensland Regional Organisation of Councils (NQROC); and**
- B. **Authorise the Chief Executive Officer to progress this matter.**

**Carried 7-0
260319-43**

4.9 CORRESPONDENCE – RESTORATION OF VALUE OF FINANCIAL ASSISTANCE GRANTS

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 regarding correspondence received from the Local Government Association of Queensland (LGAQ) dated 5 February 2019 seeking Council's formal support for the restoration of the value of the Financial Assistance Grants (FAG) to at least 1 percent of Commonwealth taxation revenue.

Moved Councillor Tack
Seconded Councillor Milton

Council Resolution - That Council:

- A. Support the Local Government Association of Queensland's 7 Point Plan for Queensland Local Government; and
- B. Request the Federal Government to restore Financial Assistance Grants to at least 1 percent.

**Carried 7-0
260319-44**

4.10 ATTENDANCE AT 2019 LOCAL GOVERNMENT FINANCE AND STRATEGIC LEADERSHIP SUMMIT

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 regarding attendance at the 2019 Local Government Finance and Strategic Leadership Summit which was held in Gladstone on 26 and 27 February 2019.

Moved Councillor Skinner
Seconded Councillor Lancini

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
260319-45**

The Mayor adjourned the meeting for lunch at 1.10pm and resumed at 1.30pm

4.11 REPORT PROGRESS and RENEW HINCHINBROOK 2020 STRATEGY

Consideration of Report to Council from Councillor Andrew Cripps dated 11 March 2019 requesting Council to consider publishing a progress report on the many projects and initiatives being delivered in the current Hinchinbrook 2020 Economic Development Strategy as an accountability mechanism to Shire residents.

Moved Councillor Cripps
Seconded Councillor Milton

Council Resolution - That Council request the Chief Executive Officer to prepare a status report on progress made against the Hinchinbrook 2020 Economic Development Strategy for public dissemination, as part of the upcoming evaluation, review and update of the Economic Development Strategy.

**Carried 7-0
260319-46**

4.12 HINCHINBROOK INVESTMENT EXPO

Consideration of Report to Council from Councillor Andrew Cripps dated 11 March 2019 requesting Council to consider the development of a Hinchinbrook Investment Expo / Forum initiative to proactively identify investment opportunities and actively cultivate relationships with potential investors as an option for promoting economic development and employment creation pathways in the Shire.

Moved Councillor Cripps
Seconded Councillor Skinner

Council Resolution - That Council investigate the potential to develop and host a 'Hinchinbrook Investment Forum'.

**Carried 7-0
260319-47**

4.13 COUNCILLOR ACTIVITY REPORT as at 28 FEBRUARY 2019

Consideration of Report to Council from Chief Executive Officer dated 11 March 2019 providing Councillor Activity Reports for the month ending 28 February 2019 to ensure transparency and public scrutiny.

Moved *Councillor Lancini*
Seconded *Councillor Cripps*

Council Resolution - That Council receive and note the information in the Report.

Carried 7-0
260319-48

Moved *Mayor Jayo*
Seconded *Councillor Lancini*

That Council close the meeting to the public and move into Closed Session at 2.06pm under Section 275(1)(d) of the *Local Government Regulation 2012*, to discuss Item 5.1- Herbert River RSL Club Request for Rate Relief as it is a rating matter.

Carried 7-0

Moved *Councillor Lancini*
Seconded *Mayor Jayo*

That Council move out of the Closed Meeting at 2.28pm

Carried 7-0

CONFIDENTIAL ITEM

5. CORPORATE SERVICES

5.1 HERBERT RIVER RSL CLUB REQUEST for RATE RELIEF

Consideration of Report to Council from Chief Financial Officer dated 19 March 2019 regarding request received for rate relief.

Moved *Councillor Tack*
Seconded *Councillor Lancini*

Council Resolution - That Council defer the matter for further consideration.

Carried 7-0
260319-49

LATE BUSINESS

Moved *Councillor Milton*
Seconded *Councillor Lancini*

That Council accept the late business item tabled for consideration.

Carried 7-0

6. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

6.1 TENDER HSC 19/12 – HERBERT STREET SHELTERS

Consideration of Report to Council from Economic Development Assistant dated 22 March 2019 tenders received for HSC 19/12 – Herbert Street Shelters which closed on 21 March 2019 as part of Council's ongoing commitment to upgrade the Herbert Street Precinct. Funding for the project is through the Queensland Government as part of the Works for Queensland (W4Q) program which supports Regional Councils to undertake job-creating maintenance and minor infrastructure projects. This project includes the removal of existing tables and concrete pads, construction and installation of five designer shelters and supply and installation of *Disability Discrimination Act* compliant tables and seating.

Moved *Councillor Brown*
Seconded *Councillor Skinner*

Council Resolution - That Council

- A. Award the contract for HSC 19/12 - Herbert Street Shelters to Richard Peeke Building and Carpentry for the value of \$256,047.27 (excl. GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

**Carried 7-0
260319-50**

CONCLUSION – This concluded the business of the meeting which closed at 3.00pm

APPROVED, CONFIRMED and ADOPTED on 30 April 2019

Councillor R Jayo – MAYOR