



## GENERAL MEETING LIST OF ITEMS

TUESDAY  
28 JANUARY 2020  
at 8.30AM

PRESENT –

APOLOGY –

MINUTES - *Confirmation of Minutes of General Meeting held on 17 December 2019*

BUSINESS

1. CORPORATE SERVICES

1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 13 January 2020 regarding summary of activities undertaken during the month ending 31 December 2019.

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Acting Chief Financial Officer dated 13 January 2020 regarding monthly Corporate Services Status Report for the month ending 31 December 2019.

1.3 CORPORATE SERVICE FINANCE SUMMARY for period ending 31 DECEMBER 2019

Consideration of Report to Council from Director Corporate and Financial Services dated 13 January 2020 regarding a report of financial activities for the month ending 31 December 2019.

1.4 REVIEW of DELEGATIONS – COUNCIL to CHIEF EXECUTIVE OFFICER

Consideration of Report to Council from Acting Director Corporate and Financial Services dated 13 January 2020 seeking approval of Draft Delegations Register – Council to Chief Executive Officer – Version No. 2019.01.

1.5 UTILITY RATE CHARGES REVIEW

Consideration of Report to Council from Project Officer dated 17 January 2020 concerning the establishment of a selective inspection program for non-residential properties for the purpose of data collection on the number of pedestals and urinals on a property in accordance with S.134 of the *Local Government Act 2009*, and an update and outcome of the Water and Waste charges review.

1.6 HINCHINBROOK AQUATIC CENTRE – REPLACE HEAT EXCHANGER FUNDING

Consideration of Report to Council from Facilities Coordinator dated 20 January 2020 concerning deferment of the replacement of the Hinchinbrook Aquatic Centre Heat Exchanger to the 2020-2021 Budget due to costings received via requests for quote exceeding the original budget allocation.

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 13 January 2020 regarding summary of activities undertaken during the month ending 31 December 2019.

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 13 January 2020 regarding monthly Infrastructure Services Delivery Status Report for the month ending 31 December 2019.

2.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 31 DECEMBER 2019

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 13 January 2020 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 31 December 2019.

- 2.4 NDRRA and DRFA QUARTERLY PROGRESS REPORT to 31 DECEMBER 2019  
Consideration of Report to Council from Infrastructure Engineer dated 10 January 2020 providing a comprehensive account of the delivery of the Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA) programs by Lonergan Project Services Pty Ltd for Council for the 2018 March Flooding event, 2018 Tropical Cyclone Nora, 2018 Tropical Cyclone Owen and 2019 Monsoon Trough.
- 2.5 TENDER HSC 19/38 – DRFA PROGRAM 19-01PK05  
MAP FOUR (4) ROADS RESTORATION WORKS – 4B PACKAGE ONE  
Consideration of Report to Council from Infrastructure Engineer dated 13 January 2020 regarding tenders received for HSC 19/38 – DRFA Program 19-01PK05 – Map Four (4) Roads Restoration Works – 4B Package One.
- 2.6 TENDER HSC 19/39 – DRFA PROGRAM 19-01PK05  
MAP FOUR (4) ROADS RESTORATION WORKS – 4B PACKAGE TWO  
Consideration of Report to Council from Infrastructure Engineer dated 13 January 2020 regarding tenders received for HSC 19/39 – DRFA Program 19-01PK05 – Map Four (4) Roads Restoration Works – 4B Package Two.
- 2.7 TENDER HSC 19/40 – DRFA PROGRAM 19-01PK10  
MAP ONE (1) B ROADS RESTORATION WORKS  
Consideration of Report to Council from Infrastructure Engineer dated 20 January 2020 regarding tenders received for HSC 19/40 – DRFA Program 19-01PK10 – Map One (1) B Roads Restoration Works.
- 2.8 TENDER HSC 19/42 – DRFA PROGRAM 19-01PK11  
MAP THREE (3) ROADS RESTORATION WORKS – PACKAGE ONE  
Consideration of Report to Council from Infrastructure Engineer dated 20 January 2020 regarding tenders received for HSC 19/42 – DRFA Program 19-01PK11 – Map Three (3) Roads Restoration Works – Package One.
- 2.9 TENDER HSC 19/43 – DRFA PROGRAM 19-01PK11  
MAP THREE (3) ROADS RESTORATION WORKS – PACKAGE TWO  
Consideration of Report to Council from Infrastructure Engineer dated 20 January 2020 regarding tenders received for HSC 19/43 – DRFA Program 19-01PK11 – Map Three (3) Roads Restoration Works – Package Two.
3. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES
- 3.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT  
Consideration of Report to Council from Chief Executive Officer dated 6 January 2020 regarding summary of activities undertaken during the month ending 31 December 2019.
- 3.2 MONTHLY STATUS REPORT  
Consideration of Report to Council from Chief Executive Officer dated 13 January 2020 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 December 2019.
- 3.3 PROPOSED RECONFIGURATION of LAND  
REARRANGEMENT of BOUNDARIES – TWO LOTS into TWO LOTS  
MILL ROAD MACKNADE - LOT 1 on RP739025 and LOT 2 on RP706568  
Consideration of Report to Council from Planning Consultant dated 20 January 2020 in relation to a Development Application for Reconfiguration of Land – Rearrangement of Boundaries, Two Lots into Two Lots over land situated at Mill Road Macknade.

- 3.4 PROPOSED RECONFIGURATION of LAND  
REARRANGEMENT of BOUNDARIES – THREE LOTS into THREE LOTS and EASEMENT  
WALLIS STREET TREBONNE - LOT 4 on RP720697, LOT 1 on RP712569, LOT 1 on RP715987 and LOT 9 on SP706343  
Consideration of Report to Council from Planning Consultant dated 14 January 2020 in relation to a Development Application for Reconfiguration of Land – Rearrangement of Boundaries, Three Lots into Three Lots and Easement over land situated at Wallis Street Trebonne.
- 3.5 REQUEST for EXTENSION to CURRENCY PERIOD  
MULTIFUNCTIONAL SUGAR, ETHANOL and ELECTRICITY GENERATION PLANT  
CORNER of COMO ROAD and BRUCE HIGHWAY TOOBANNA  
Consideration of Report to Council from Planning Consultant dated 15 January 2020 regarding request for extension of the relevant currency period for a multifunctional sugar, ethanol and electricity generation plant at Corner Como Road and Bruce Highway Toobanna. Existing approval granted by Ministerial Approval on 31 January 2012, following a call-in by the State Government in November 2011 with currency period subsequently extended by Council in 2016 and approval currently due to lapse on 28 January 2020.
- 3.6 REQUEST for NEGOTIATED DECISION NOTICE – RECONFIGURING a LOT for ONE LOT into TWO LOTS and OPERATIONAL WORK for SEWERAGE INFRASTRUCTURE RELOCATION  
HEARD STREET INGHAM – LOT 17 on RP703690  
Consideration of Report to Council from Planning Consultant dated 15 January 2020 regarding request for a Negotiated Decision Notice following the issue of an Approved Decision Notice issued on 28 November 2019 for Reconfiguring a Lot for Subdivision of One Lot into Two Lots and Operational Work, Sewerage Infrastructure Relocation on land situated at 16 Heard Street Ingham.
- 3.7 DEPARTMENT of STATE DEVELOPMENT, MANUFACTURING, INFRASTRUCTURE and PLANNING PRELODGE MENT  
CONSULTATION – PROPOSED CASSADY CREEK BOAT RAMP  
Consideration of Report to Council from Planning Consultant dated 14 January 2020 presenting outcomes from prelodgement meeting with Department of State Development, Manufacturing, Infrastructure and Planning on 21 November 2019 and the associated referral agencies to discuss proposal to establish a boat ramp and vehicle/trailer parking area at Lot 382 on SP288711 historically known as Cassady Creek Boat Ramp.
- 3.8 INTRODUCTION of NEW WASTE FEE – EXEMPT WASTE by DECLARATION  
Consideration of Report to Council from Waste and Environment Project Officer dated 14 January 2020 concerning introduction of a Council fee for waste products that are subject to an Exempt Waste Declaration pursuant to s.35 of the *Waste Reduction and Recycling Act 2011*.
- 3.9 COUNCILLOR ATTENDANCE at LGAO WASTE FORUM  
Consideration of Report to Council from Waste and Environment Project Officer dated 13 January 2020 seeking Council consideration of Council representation at Local Government Association of Queensland Waste Forum to be held on 5 and 6 February 2020 in Brisbane.
- 3.10 INGHAM AUTOFEST 2020 REVISED PROPOSAL  
Consideration of Report to Council from Acting Manager Economic and Community Development dated 11 January 2020 seeking direction from Council regarding revised proposal received from Spring Car Nationals Pty Ltd for the Ingham Autofest 2020 event to be held at the Showgrounds with measures to mitigate the concerns previously raised by Council and members of the community concerning the Showgrounds location.
4. GOVERNANCE
- 4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT  
Consideration of Report to Council from Chief Executive Officer dated 13 January 2020 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 December 2019.

- 4.2 MONTHLY STATUS REPORT  
Consideration of Report to Council from Chief Executive Officer dated 13 January 2020 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 December 2019.
- 4.3 HINCHINBROOK SHIRE COUNCIL WHOLE of SHIRE MASTER PLANNING and VISIONING STUDY  
Consideration of Report to Council from Chief Executive Officer dated 24 January 2020 concerning implementation of Works for Queensland 2019-2021 Scope of Works for the Whole of Shire Master Planning and Visioning Study.
- 4.4 POTENTIAL for SEASONAL WATER ASSIGNMENT of WATER ENTITLEMENTS  
Consideration of Report to Council from Mayor Jayo dated 15 January 2020 concerning a water trading policy to free up Council owned water entitlements within the Herbert River Catchment (designated Herbert Zone 1A within the Wet Tropics Resource Operations Plan) to directly benefit farming enterprises which require additional water to finish crops. The proposal would indirectly assist the wider community with increased employment and spending within the community, stimulate interest in water trading amongst existing independent allocation holders, and increase trading resulting in better utilisation of water currently contained within sleepers.
- 4.5 APPOINTMENT of DIRECTOR COMMUNITY and DEVELOPMENT SERVICES  
Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 concerning formation of panel to interview and appoint Director Community and Development Services.
- 4.6 HINCHINBROOK BUSINESS RESILIENCE PROJECT RECOMMENDATIONS  
Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 concerning acceptance or otherwise of the Hinchinbrook Business Resilience Project Manager's final project report recommendations.
- 4.7 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION call for NOTICES of MOTIONS for NATIONAL GENERAL ASSEMBLY 2020  
Consideration of a Report to Council from Chief Executive Officer dated 17 January 2020 regarding Australian Local Government Association's call for Notices of Motions for consideration at the National General Assembly 2020 in Canberra from 14 to 17 June 2020.
- 4.8 COUNCILLOR OPPORTUNITIES - ATTENDANCE at NORTHERN ALLIANCE of COUNCILS 2020 CONFERENCE  
Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 seeking Council consideration of Council representation at the Northern Alliance of Councils 2020 Conference to be held from Wednesday 12 to Friday 14 August 2020 in Charters Towers.
- 4.9 LOCAL GOVERNMENT ASSOCIATION of QUEENSLAND – BUSHFIRE RELIEF and RECOVERY DONATION  
Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 concerning LGAQ's announcement on 7 January 2020 to donate the sum of \$77,000 on behalf of Councils as a contribution to emergency relief and recovery efforts in bushfire-devastated regions across the country, including parts of Queensland.
- 4.10 ASIA-PACIFIC MINISTERIAL CONFERENCE for DISASTER RISK REDUCTION  
Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 concerning Queensland Reconstruction Authority's successful bid for the Asia-Pacific Ministerial Conference for Disaster Risk Reduction to be hosted in Brisbane from 29 June to 2 July 2020. Seeking local resilience projects and case study ideas to be put forward for consideration in the conference program.
- 4.11 REGIONAL DEVELOPMENT AUSTRALIA TOWNSVILLE and NORTH WEST – 2019 HIGHLIGHTS  
Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 regarding correspondence received from Regional Development Australia advising 2019 highlights.
- 4.12 COUNCILLOR ACTIVITY REPORT as at 31 DECEMBER 2019  
Consideration of Report to Council from Chief Executive Officer dated 17 January 2020 providing Councillor Activity Reports for the month ending 31 December 2019 to ensure transparency and public scrutiny.

CONFIDENTIAL ITEM

5. CORPORATE SERVICES

*Item 5.1 is to be considered in Closed Session under Division 3 Section 275 (1) (d) of the Local Government Regulation 2012 as it is a rating concession matter.*

5.1 TRANSFER of LAND for RECOVERY of OVERDUE RATES

Consideration of Report to Council from Project Officer dated 17 January 2020 seeking Council approval to commence transfer of land for arrears of rates.

LATE BUSINESS

*Matters referred to Council following close of agenda, subject to resolution of Council to accept a late report.*

Alan Rayment  
CHIEF EXECUTIVE OFFICER