



GENERAL MEETING MINUTES

TUESDAY
30 APRIL 2019
at 8.30AM

- PRESENT**
- R Jayo Mayor
 - ME Brown Deputy Mayor
 - AP Cripps Councillor
 - AJ Lancini Councillor
 - KS Milton Councillor
 - WG Skinner Councillor
 - MG Tack Councillor
-
- A Rayment Chief Executive Officer (CEO)
 - M Cox Chief Financial Officer (CFO)
 - J Stewart Executive Manager Infrastructure Services Delivery (EMISD)
 - R Pennisi Executive Manager Development, Planning and Environmental Services (EMDPES)
 - B Edwards Executive Assistant (EA)

D Griffiths, Media and Communications Officer (MCO) was also present when the meeting commenced

- PRAYER** - Councillor MG Tack opened the meeting with prayer

- PREVIOUS MINUTES** - *Moved Councillor Brown*
Seconded Councillor Lancini

Resolved that the Minutes of the General Meeting held on 26 March 2019 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

**Carried 7-0
300419-00**

BUSINESS

1. CORPORATE SERVICES

1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 regarding summary of activities undertaken during the month ending 31 March 2019.

Moved Councillor Tack
Seconded Councillor Cripps

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-01**

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 regarding monthly Corporate Services Status Report for the month ending 31 March 2019.

Moved Councillor Skinner
Seconded Councillor Brown

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-02**

1.3 FINANCIALS

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 regarding a report of financial activities for the month ending 31 March 2019.

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-03**

1.4 AUDIT COMMITTEE FEBRUARY 2019 MEETING MINUTES

Consideration of Report to Council from Chief Financial Officer dated 11 April 2019 providing Audit Committee Minutes from Meeting held on 20 February 2019 for Council's information.

Moved Councillor Tack
Seconded Councillor Cripps

Council Resolution - That Council receive and acknowledge the Minutes from the Audit Committee Meeting held on 20 February 2019.

**Carried 7-0
300419-04**

1.5 COUNCIL CORRESPONDENCE – REMOTE AREA TAX CONCESSIONS AND PAYMENTS

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 regarding correspondence received from Senator the Hon. Ian Macdonald encouraging Council to provide a submission to the Productivity Commission Review of the Zone Tax Rebate / Offset. Council's submission should reflect the views of its local community, businesses and stakeholders regarding the future of the Zone Tax Rebate and all Remote Area tax Concessions and associated arrangements.

Moved Councillor Lancini
Seconded Councillor Skinner

Council Resolution - That Council

- A. Provide a submission to the Review in that Council supports the continuation of the Zone Tax Rebate and all Remote Area Tax Concessions; and
- B. Authorise the Chief Executive Officer to provide feedback to the Productivity Commission reflecting Council's views.

**Carried 7-0
300419-05**

1.6 CORPORATE SERVICES REPORT ON FACILITIES MANAGEMENT – 31 MARCH 2019

Consideration of Report to Council from Chief Financial Officer dated 15 April 2019 seeking direction from Council to renew and improve the external panels of the cattle pavilion stalls and replace the gas oven in the Shire Hall commercial kitchen due to age of the facilities.

Moved Councillor Cripps
Seconded Councillor Brown

Council Resolution - That Council:

- A. Approve the reallocation of capital funds totalling \$28,000 (excl. GST) to purchase a gas oven for the Shire Hall and replace railings for cattle stalls at the Ingham Showgrounds as follows:

From	To	Amount	Comment
External painting of Depot Workshop	Replace gas stove in Shire Hall kitchen	\$6,000	Quotes received on this work were less than budget
External painting of Depot Store (total available for transfer \$9,000)	Replace gas stove in Shire Hall kitchen	\$4,000	Quotes received on this work were less than budget
External painting of Depot Store	Replace rails on exterior of cattle pavilion stalls	\$5,000	Quotes received on this work were less than budget
Barcoding system for stores	Replace rails on exterior of cattle pavilion stalls	\$5,000	This project will not proceed
Install concrete slab 27m long by 25m wide southern end to existing slab at showgrounds (total available for transfer \$16,000)	Replace rails on exterior of cattle pavilion stalls	\$2,000	It is not necessary for this project to proceed in 2018/2019
Total		\$28,000	
Install concrete slab 27m long by 25m wide southern end to existing slab at showgrounds	Additional funds required if electric convection steamer oven is preferred over gas stove	\$6,000	It is not necessary for this project to proceed in 2018/2019

- B. Authorise the Chief Executive Officer to investigate the issues concerning the dishwasher and if appropriate authorise the purchase of a substitute dishwasher.

**Carried 7-0
300419-06**

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 10 April 2019 regarding summary of activities undertaken during the month ending 31 March 2019.

Moved Councillor Skinner
Seconded Councillor Milton

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-07**

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 15 April 2019 regarding monthly Infrastructure Services Delivery Status Report for the month ending 31 March 2019.

Moved Councillor Milton
Seconded Councillor Lancini

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-08**

2.3 WATER and SEWERAGE WORKS PROGRAM REPORT

Consideration of Report to Council from Water and Sewerage Manager dated 9 April 2019 regarding a report of water and sewerage operations for the month ending 31 March 2019.

Moved Councillor Milton
Seconded Councillor Skinner

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-09**

2.4 INFRASTRUCTURE SERVICES DELIVERY WORKS PROGRAM REPORT

Consideration of Report to Council from Works Engineer dated 15 April 2019 regarding a report of civil construction and maintenance operations for the month ending 31 March 2019.

Moved Councillor Tack
Seconded Councillor Lancini

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-10**

In accordance with section 175D of the Local Government Act 2009, Councillor ME Brown declared a Perceived Conflict of Interest in Item 2.5

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor ME Brown declared that she is related as Mother of one employee Daniel Brown and Aunt to two employees Ryan Carey and Luke Russell of one of the offerers for this matter.

Councillor ME Brown excluded herself from the meeting at 9.51am while the matter was debated and the vote taken.

2.5 RF002691 – SUPPLY and DELIVERY of TWO 4WD RIDE ON MOWERS with TRAILERS

Consideration of Report to Council from Acting Fleet Manager dated 11 March 2019 regarding quotes received for RF002691 – for the Supply and Delivery of Two 4WD Ride on Mowers with Trailers as existing units have reached the end of their useful life, such that replacements are required.

Moved Councillor Milton
Seconded Councillor Lancini

Council Resolution - That Council accept the offer from Brescianini Motors for the supply and delivery of two new 4WD ride on mowers with trailers, with trade of plant items PA00025 and PA00026 for a net changeover of \$94,927.27 (excl. GST).

**Carried 6-0
300419-11**

Councillor ME Brown returned to the meeting at 10.00am

The Mayor adjourned the meeting for morning tea at 10.00am

D Griffiths, Media and Communications Officer (MCO) left the meeting at 10.00am

The meeting resumed at 10.15am

2.6 HSC 19/01 – SIR ARTHUR FADDEN PARADE SHARED FOOTPATH CONNECTIVITY PROJECT

Consideration of Report to Council from Works Engineer dated 15 April 2019 regarding tenders received for HSC 19/01 – Sir Arthur Fadden Parade Shared Footpath Connectivity Project to ensure footpath connectivity between Palm Aged Care Service and existing pathways adjacent to Cartwright Street, Ingham.

Moved Councillor Milton
Seconded Councillor Skinner

Council Resolution - That Council:

- A. Award the contract for HSC 19/01 - Sir Arthur Fadden Parade Shared Footpath Connectivity Project to Keita Services Pty Ltd for the total value of \$239,340.73 (excl. GST);
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract; and
- C. Add the following action to the 2018/2019 Operational Plan under the Corporate Plan Strategies Heading – 1.5 Ensure that public infrastructure contributes to lifestyle aspirations of current residents, underpins population attraction and acts as an enabler for economic growth in tourism in particular:
 - 1.5.4 Undertake construction of a shared footpath to connect the Palms Aged Care Service to existing public infrastructure.

Carried 7-0
300419-12

2.7 HSC 19/10 – RELINING of GRAVITY SEWER MAINS

Consideration of Report to Council from Water and Sewerage Manager dated 5 April 2019 regarding tenders received for HSC 19/10 – Relining of Gravity Sewer Mains for the relining of DN150 mains in varying lengths and the reinstatement of house connections within the Ingham area.

Moved Councillor Brown
Seconded Councillor Lancini

Council Resolution - That Council:

- A. Award contract HSC 19/10 Relining of Gravity Sewer Mains for the relining of DN150 mains in varying lengths and the reinstatement of house connections within Ingham to Relining Solution Pty Ltd at their tendered price of \$222,705.00 (excl. GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Carried 7-0
300419-13

2.8 HSC 19/11 – PALM CREEK BRIDGE DESIGN (DUTTON STREET)

Consideration of Report to Council from Infrastructure Engineer dated 10 April 2019 regarding tenders received for HSC 19/11 – Palm Creek Bridge Design (Dutton Street) to obtain consultancy services for the design of the proposed Dutton Street Bridge to provide a linkage between Ingham north and south during flood events.

Moved Councillor Skinner
Seconded Councillor Brown

Council Resolution - That Council:

- A. Award the Tender HSC 19/11 – Palm Creek Bridge Design (Dutton Street) to Cardno QLD Pty Ltd for the following contract amount, subject to the option analysis outcomes:
 - Option 1 - Culvert: \$109,370.00 (excl. GST); and
 - Option 2 - Bridge: \$174,550.00 (excl. GST).
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Carried 7-0
300419-14

2.9 HSC 19/13 – QCOAST2100 – COASTAL HAZARD ADAPTATION STRATEGY (CHAS) (PHASES 3 TO 8)

Consideration of Report to Council from Infrastructure Engineer dated 15 April 2019 regarding tenders received for HSC 19/13 – QCOAST2100 – Coastal Hazard Adaptation Strategy (CHAS) to obtain consultancy services to complete Phases 3 to 8 of the CHAS Study. The Study is to assess existing and future coastal hazards which will determine at-risk areas and assets, and guide the termination, evaluation, implementation and priority of adaptation actions to aid in minimising the downstream effects of coastal hazards and climate change on people, property and the environment as they arise. The CHAS will also build capacity for future coastal hazard induced challenges and facilitate a process of adaptive management.

Moved Councillor Skinner
Seconded Councillor Brown

Council Resolution - That Council:

- A. Award the Tender HSC 19/13 – QCOAST2100 - Coastal Hazard Adaptation Strategy (CHAS) (Phase 3 to 8) to GHD Pty Ltd for the contract amount of \$299,669 (excl. GST);
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract; and
- C. Apply to the Local Government Association of Queensland (LGAQ) for an extension of time for the CHAS Study (Phase 3 to 8) completion date, to October 2020.

Carried 7-0
300419-15

2.10 PROPOSED CHANGE to ROAD REGISTER – KNOX ROAD

Consideration of Report to Council from Infrastructure Engineer dated 8 April 2019 regarding investigations into request from property owner of Lot 107 on CP854019 to extend the maintained section of Knox Road to their property access point.

Moved Councillor Lancini
Seconded Councillor Skinner

Council Resolution - That Council resolve to not upgrade or add to the maintained Road Register that section of Knox Road (totalling 968m), as it does not meet the benchmark of 20 vehicles per day as resolved by Council in January 2015.

Carried 7-0
300419-16

In accordance with section 175D of the Local Government Act 2009, Councillor KS Milton declared a Perceived Conflict of Interest in Item 2.11

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor KS Milton declared that she is related as an Aunt to the property owners Trevor and Caroline Crisp adjacent to Jacobsen Track.

Councillor KS Milton excluded herself from the meeting at 10.52am while the matter was debated and the vote taken.

2.11 PROPOSED CHANGE to ROAD REGISTER – JACOBSEN TRACK

Consideration of Report to Council from Infrastructure Engineer dated 9 April 2019 regarding investigations into request from property owner of Lot 24 on CAR124272 to extend the maintenance of Jacobsen Track, located at the end of Pappins Road. The property owner is seeking to obtain legal access to their dwelling on Lot 24 on CAR124272 in the event that the Lease over Lot 35 on CWL3002 (non-specific Council Reserve) does not transfer from the former owners.

Moved Councillor Cripps
Seconded Councillor Lancini

Council Resolution - That Council:

- A. Resolve not to add the section of Jacobsen Track (CH 0 – 1,100) to the maintained Road Register as it does not meet the benchmark of 20 vehicles per day as resolved by Council in January 2015; and
- B. Add Jacobsen Track (CH 0 – 1,100) to Council's Road Register as a Formed Road (limited maintenance) and that the safety concerns are dealt with under the Gravel Roads Maintenance Policy.

Carried 6-0
300419-17

Councillor KS Milton returned to the meeting at 11.05am

2.12 HINCHINBROOK SHORELINE EROSION MANAGEMENT PLAN

Consideration of Report to Council from Works Engineer dated 15 April 2019 seeking acceptance of the 2010 Draft Hinchinbrook Shoreline Erosion Management Plan to enable Council and the Hinchinbrook community to develop effective and sustainable erosion management strategies.

Recommendation - That Council:

- A. Receive and accept the 2010 Draft Hinchinbrook Shoreline Erosion Management Plan to enable Council and the Hinchinbrook community to develop effective and sustainable erosion management strategies; and
- B. Formally submit the 2010 Draft Hinchinbrook Shoreline Erosion Management Plan to the Queensland State Government for endorsement.

Council considered that due to the length of time since 2010, the document for decision was outdated in a number of areas including references to superseded Acts. Further, an updated Erosion Management Plan is required to be included in the QCOAST2100 – Coastal Hazard Adaptation Strategy (CHAS).

*Moved Councillor Cripps
Seconded Councillor Tack*

Council Resolution – That Council defer adoption of the 2010 Draft Hinchinbrook Shoreline Erosion Management Plan in order to include the Management Plan as part of Council's QCOAST2100 – Coastal Hazard Adaptation Strategy (CHAS).

**Carried 6-0
300419-18**

3. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

3.1 RESIDENTIAL SITING RELAXATION

LOT 221 on A7743 – 24 WILLOW STREET, ALLINGHAM

Consideration of Report to Council from Planning Consultant dated 15 April 2019 in relation to request received for a siting dispensation for a detached residential dwelling to be sited at varying distances between 0.0m and 1.1m from the side boundary, and proposed garage to be sited 3m from the front boundary setback at 24 Willow Street, Allingham.

*Moved Councillor Tack
Seconded Councillor Lancini*

Council Resolution - That Council approve the front and side boundary siting relaxation for the construction of a new dwelling house on the currently vacant Lot 221 on A7743 located at 24 Willow Street, Allingham, subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made.

**Lost 0-7
300419-19**

4. INFRASTRUCTURE SERVICES DELIVERY

4.1 LUCINDA FLASH FLOODING – DECEMBER 2018

Consideration of Report to Council from Designer dated 20 March 2019 regarding summary of preliminary review undertaken of the issues raised from the localised flooding event within the Lucinda area on Saturday 15 and Sunday 16 December 2018, caused by Ex-Tropical Cyclone Owen.

*Moved Councillor Lancini
Seconded Councillor Skinner*

Council Resolution - That Council:

- A. Receive and note this Report on the findings of the Lucinda Flooding Event in December 2018;
- B. Proceed to community consultation regarding the costs associated with upgrading the existing storm water systems, acknowledging that all planned works would not have affected the outcome of the event that occurred on 15 and 16 December 2018; and
- C. Proceed with reinstating the damaged Vass Street outlet and make a submission for reimbursement of costs under the Natural Disaster Relief and Recovery Arrangements.

**Carried 7-0
300419-20**

5. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

5.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 11 April 2019 regarding summary of activities undertaken during the month ending 31 March 2019.

Moved Councillor Brown
Seconded Councillor Lancini

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-21**

5.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 15 April 2019 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 March 2019.

Moved Councillor Lancini
Seconded Councillor Tack

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-22**

5.3 PROPOSED INDUSTRIAL LOT DEVELOPMENT
LOT 149 on SP142859 - AVENUE and PLYWOOD STREET

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 6 March 2019 regarding need identified for the proposed release of industrial land over Lot 149 on SP142859 at Challands Street industrial area to freehold, for acquisition by adjoining landowners. A draft Precinct Development Plan has been prepared for stakeholder consultation, and expressions of interest from adjoining land owners to acquire additional land have been registered with Council.

Moved Councillor Brown
Seconded Councillor Milton

Council Resolution - That Council:

- A. Write to the Department of Natural Resources, Mines and Energy (DNRME) to have it:**
- (i) engage directly with the landowners that have expressed an interest in acquiring the adjoining land within the land release; and
 - (ii) progress the freeholding and facilitate amalgamation of this land into the existing lots.
- B. In the instance that there is not sufficient interest from adjoining owners to take up this land, engage with the DNRME to understand the opportunity to enter into an appropriate lease or agreement to facilitate the development of the land and release to the open market.**

**Carried 7-0
300419-23**

5.4 DUNGENESS RESERVE for RECREATION – PUBLIC CONSULTATION OUTCOME
LOTS 381 and 382 on SP100781 and LOT 146 on L46911

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 15 April 2019 regarding the outcome of public consultation and submissions received following Council's public meeting held on 27 November 2018 to discuss options for the Public Open Space Reserve at Dungeness located within Lot 382 on SP100781. The community requested that the lot be included into the proposed development namely Lots 381 and 382 on SP100781 and Lot 146 on L46911.

Moved Councillor Brown
Seconded Councillor Tack

Council Resolution - That Council:

- A. Receive and note the information in the Report; and**
- B. Contact the Department of Natural Resources, Mines and Energy to:**
 - (i) Confirm that public consultation has been undertaken and the submissions considered;**
 - (ii) Advise that the most appropriate use of the land remains a mix of urban uses to support the function of Lucinda and enable its economic development; and**
 - (iii) Request that the State Department confirm its requirements to advance the development and use of land for the intended purpose.**

**Carried 7-0
300419-24**

5.5 RESIDENTIAL SITING DISPENSATION
LOT 16 on RP725656 – 5 CASSIA STREET, ALLINGHAM

Consideration of Report to Council from Planning Consultant dated 15 April 2019 in relation to request received for a siting dispensation for a detached residential dwelling to be sited at a minimum of 4.4m from the front boundary setback at 5 Cassia Street, Allingham.

Moved Councillor Lancini
Seconded Councillor Brown

Council Resolution - That Council approve the front boundary siting distance from the permissible 6m to 4.4m for the construction of a dwelling house on Lot 16 on RP725656 and located at 5 Cassia Street, Allingham, subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made.

**Carried 7-0
300419-25**

5.6 RESIDENTIAL SITING RELAXATION
LOT 45 on L46921 – 142 PATTERSON PARADE, LUCINDA

Consideration of Report to Council from Planning Consultant dated 15 April 2019 in relation to request received for a siting dispensation for an extension to an existing residential dwelling (new patio) to be sited 4.163m from the front boundary and a proposed new shed to be sited 1m from the side setback and 100mm from the rear setback at 142 Patterson Parade, Lucinda.

Moved Councillor Milton
Seconded Councillor Tack

Council Resolution - That Council resolve to approve the front boundary siting distance from the permissible 6m to 4.163m for the extension of the existing dwelling house and the side and rear boundary siting distance within 1.5m for the proposed Class 10a building at Lot 45 on L46921 located at 142 Patterson Parade, Lucinda, subject to:

- A. reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made; and**
- B. the rear setback is to be no less than 300mm with an impervious surface to avoid vegetation growth.**

**Carried 7-0
300419-26**

5.7 CARAVAN and MOTORHOME CLUB of AUSTRALIA
REQUEST to CHANGE RV PARK MODEL

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 17 April 2019 regarding advice received from Campervan and Motorhome Club of Australia (CMCA) that its Board decided to change their current RV Park Model to allow a limited number of non-members to access their RV parks. CMCA request to increase the usage it represents to include a maximum of eight sites out of the possible 50 at the Ingham location to be monitored throughout the year with periods in the year where non-member access is further restricted due to strong demands from members.

Moved *Councillor Cripps*
Seconded *Councillor Brown*

Council Resolution - That Council refuse the request from the Caravan and Motorhome Club of Australia to allow non-members to utilise the Recreational Vehicle Park.

**Carried 7-0
300419-27**

In accordance with section 175D of the Local Government Act 2009, Councillor MG Tack declared a Perceived Conflict of Interest in Item 5.8

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor MG Tack declared that he is an Executive Member on the Hinchinbrook Community Support Centre

Councillor MG Tack excluded himself from the meeting at 12.52pm while the matter was debated and the vote taken.

5.8 FORREST GLEN RETIREMENT VILLAGE
NATIONAL REGULATORY SCHEME for COMMUNITY HOUSING TRANSITION PERIOD - LOT 540 on SP288711

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 16 April 2019 regarding advice received from Department of Housing and Public Works (DHPW) Director-General that although the transitional period for the National Regulatory Scheme for Community Housing expired on 31 December 2018, DHPW acknowledges Council's advice in early December 2018 regarding divestment of the assets. The Director-General approved the proposal on 15 March 2019 and the Department will prepare legal documents to facilitate the transfer to the Hinchinbrook Community Support Centre and end the funding relationship with Council.

Moved *Councillor Lancini*
Seconded *Councillor Milton*

Council Resolution - That Council receive and note the correspondence from the Department of Housing and Public Works.

**Carried 6-0
300419-28**

Councillor MG Tack returned at 12.56pm

5.9 MOBILE BLACKSPOT PROGRAM ROUND 4

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 16 April 2019 regarding advice received on 3 April 2019 that Council's application for funding in Round 4 of the Mobile Blackspot Program for Upper Stone was unsuccessful. Round 5 will open in the coming month and Council will continue to apply for further rounds.

Moved *Councillor Milton*
Seconded *Councillor Cripps*

Council Resolution - That Council:

- A. **Receive and note the information in the Report; and**
- B. **Authorise the Chief Executive Officer to resubmit application to Round 5 of the Mobile Blackspot Program for improved mobile phone services at Upper Stone region.**

**Carried 7-0
300419-29**

The meeting adjourned at 1.00pm for lunch and resumed at 1.45pm

5.10 LUCINDA PROGRESS ASSOCIATION

REQUEST for use of COUNCIL NON REGULATORY SIGNAGE

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 17 April 2019 regarding request received from Lucinda Progress Association seeking permission to use the available space on the back of Council's non regulatory signage located at Borello Park for advertising purposes. This proposal is to allow the Association to promote local commercial enterprises whilst making a small amount of money for their not for profit organisation.

Moved Councillor Cripps

Seconded Councillor Lancini

Council Resolution - That Council:

- A. Advise the Lucinda Progress Association that it does not support their request to place signage on Council's signage at Borello Park Lucinda at this point in time;
- B. Develop a policy and guideline for non regulatory signage throughout the Shire; and
- C. Develop guidelines associated with the signage policy to consider requests by community organisations to use Council's signage infrastructure for advertising purposes.

**Carried 7-0
300419-30**

5.11 RECREATIONAL VEHICLE ACCESS POINT IMPLEMENTATION to BEACH FRONT at LUCINDA

Consideration of Report to Council from Executive Manager Development, Planning and Environmental Services dated 17 April 2019 updating Council on Queensland Police Service (Ingham) response to enquiry regarding the implementation of recreational vehicle access points to the Lucinda beach front and Route Specific Permits on Council controlled roads at Lucinda. This enquiry followed discussions with local representatives in relation to proposed access points and to investigate a permitting system to allow for the use of private vehicles on designated areas of Lucinda beach front in accordance with strict guidelines for recreational vehicle to access the beach foreshore.

Moved Councillor Cripps

Seconded Councillor Brown

Council Resolution - That Council receive and note the correspondence received from the Queensland Police Service and incorporate such information in assessing the final report concerning recreational vehicles on beach front.

**Carried 7-0
300419-31**

6. GOVERNANCE

6.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 8 April 2019 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 March 2019.

Moved Councillor Lancini

Seconded Councillor Milton

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-32**

6.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 15 April 2019 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 March 2019.

Moved Councillor Brown

Seconded Councillor Lancini

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-33**

6.3 QUARTERLY OPERATIONAL PLAN REPORT AS AT 31 MARCH 2019

Consideration of Report to Council from Chief Executive Officer dated 15 April 2019 seeking adoption of the Quarterly Operational Plan Report ending 31 March 2019.

Moved *Councillor Cripps*
Seconded *Councillor Milton*

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-34**

6.4 EMPLOYEE COMMUNITY VOLUNTEER WORK

Consideration of Report to Council from Chief Executive Officer dated 15 April 2019 seeking approval for employees to participate in community support activities in their own time whilst wearing the approved Council uniform during business hours.

Moved *Councillor Lancini*
Seconded *Councillor Milton*

Council Resolution - That Council approve for employees to participate in community support ventures during their own time whilst wearing the approved Council uniform in normal business hours, subject to compliance in accordance with Council's Code of Conduct.

**Carried 7-0
300419-35**

6.5 WORK HEALTH and SAFETY POLICY STATEMENT

Consideration of Report to Council from Workplace Health and Safety Coordinator dated 15 April 2019 seeking adoption of the reviewed and updated Work Health and Safety Policy Statement.

Moved *Councillor Skinner*
Seconded *Councillor Lancini*

Council Resolution - That Council adopt the proposed Work Health and Safety Policy Statement to allow reviewed Strategic Safety Management Plan items to be implemented and communicated to employees.

**Carried 7-0
300419-36**

6.6 BUSINESS CASE SUPPORTING ESTABLISHMENT of GRAIN STORAGE FACILITY

Consideration of Report to Council from Mayor, Councillor Ramon Jayo dated 11 March 2019 regarding engagement of a suitably qualified and experienced consultant to develop a business case supporting the need for grain storage, drying facilities and equipment to assist Council in making application to various state bodies for grant funding assistance in establishing such infrastructure. The infrastructure will assist in the establishment of rotational grain and pulse production on fallow sugar cane lands, helping to increase grower revenues, employment and economic activity. The proposed fallow cropping model will avoid adversely impacting viability of the established sugar supply chain, which is reliant on significant scale to support milling operations.

Moved *Councillor Cripps*
Seconded *Councillor Brown*

Council Resolution - That:

- A. Council accept the quotation of AEC Group Pty Ltd to prepare and deliver a business case supporting the establishment of grain storage and drying facilities in the Hinchinbrook Shire at a cost of \$24,090 (excl. GST);
- B. The sum of \$24,090 (excl. GST) be re-directed from the CEO Discretionary Fund for the purpose of facilitating the study; and
- C. It be noted that AEC Group is a consultant organisation registered on Local Buy and that preference for this group is on the basis of similar studies having been undertaken in the Burdekin Region for various entities, including Sun Rice, providing for relevant experience on the matter.

**Carried 7-0
300419-37**

6.7 COUNCILLOR ACTIVITY REPORT as at 31 MARCH 2019

Consideration of Report to Council from Chief Executive Officer dated 18 April 2019 providing Councillor Activity Reports for the month ending 31 March 2019 to ensure transparency and public scrutiny.

Moved *Councillor Lancini*
Seconded *Councillor Brown*

Council Resolution - That Council receive and note the information in the Report.

**Carried 7-0
300419-38**

7. LATE BUSINESS – GOVERNANCE

Moved *Councillor Cripps*
Seconded *Councillor Brown*

Council Resolution - That Council accept the late business items tabled for consideration.

**Carried 7-0
300419-39**

7.1 LOBBYING for NAVUA SEDGE FUNDING

Consideration of Report to Council from Chief Executive Officer dated 29 April 2019 regarding representatives from Tablelands Regional Council, Cassowary Coast Regional Council, Hinchinbrook Shire Council and Malanda Beef Producers Group invitation to a delegation to Brisbane for a deputation with the Hon. Mark Furner MP, Minister for Agricultural Industry Development and Fisheries on Thursday 2 May 2019. The purpose of the delegation is to discuss Navua Sedge and lobby the Government for further funding to research and investigate bio-control for Navua Sedge.

Moved *Councillor Cripps*
Seconded *Councillor Lancini*

Council Resolution - That Councillor Kate Milton travel to Brisbane on Thursday 2 May 2019 as part of the delegation of Tablelands Regional Council, Cassowary Coast Regional Council, Hinchinbrook Shire Council and Malanda Beef Producers Group to meet with the Hon. Mark Furner MP, Minister for Agricultural Industry Development and Fisheries for the purpose of Navua Sedge discussions and lobbying the Government for further funding to research and investigate bio-control for Navua Sedge.

**Carried 7-0
300419-40**

In accordance with section 175D of the Local Government Act 2009, Councillor AP Cripps declared a Perceived Conflict of Interest in Item 7.2

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor AP Cripps declared that he is the principal of Front Row Advisory Services Pty Ltd as the contractor carrying out this project.

Councillor AP Cripps excluded himself from the meeting at 2.11pm while the matter was debated and the vote taken.

7.2 BUSINESS COMMUNITY RESILIENCE PROJECT – MARCH 2019 QUARTERLY UPDATE

Consideration of Report to Council from Chief Executive Officer dated 30 April 2019 regarding quarterly report received from Front Row Advisory Services Pty Ltd for the March 2019 quarter of work carried out by the Community Resilience Officer for the Hinchinbrook Business Resilience Project.

Moved *Councillor Brown*
Seconded *Councillor Skinner*

Council Resolution - That Council receive and note the information contained in the March 2019 quarterly report received from Front Row Advisory Services Pty Ltd.

**Carried 6-0
300419-41**

Councillor AP Cripps returned to the meeting at 2.20pm

CONCLUSION – This concluded the business of the meeting which closed at 2.50 pm

APPROVED, CONFIRMED and ADOPTED on 28 May 2019

Councillor R Jayo – MAYOR