



GENERAL MEETING MINUTES

HELD: ADMINISTRATION CENTRE
COUNCIL CHAMBERS
25 LANNERCOST STREET
INGHAM QLD 4850

TUESDAY 28 APRIL 2020
at 8.30AM

- PRESENT
- R Jayo Mayor (Chair)
 - AP Cripps Deputy Mayor
 - ME Brown Councillor
 - AJ Lancini Councillor
 - DM Marbelli Councillor
 - KS Milton Councillor
 - WG Skinner Councillor

 - A Rayment Chief Executive Officer (CEO)
 - J Stewart Director Infrastructure and Utility Services Delivery (DIUS)
 - B Exelby Director Corporate and Financial Services (DCFS)
 - N McGrath Director Community and Development Services (DCDS)
 - B Edwards Executive Officer (EO)

- PRAYER - Councillor ME Brown began the meeting with prayer

- PREVIOUS MINUTES - *Moved Councillor Lancini*
Seconded Councillor Brown

Resolution - That the Minutes of the General Meeting held on 27 March 2020 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

Carried 7-0
280420-00

- Moved Councillor Milton*
Seconded Councillor Marbelli

Resolution - That the Minutes of the Post Election Meeting held on 14 April 2020 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

Carried 7-0
280420-01

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 April 2020 regarding summary of activities undertaken during the month ending 31 March 2020.

- Moved Councillor Skinner*
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280420-02

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 20 April 2020 regarding monthly Infrastructure and Utility Services Status Report for the month ending 31 March 2020.

- Moved Councillor Milton*
Seconded Councillor Marbelli

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280420-03

1.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 31 MARCH 2020

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 April 2020 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 31 March 2020.

Moved Councillor Skinner
Seconded Councillor Marbelli

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280420-04

1.4 NDRRA and DRFA QUARTERLY PROGRESS REPORT to 31 MARCH 2020

Consideration of Report to Council from Acting Infrastructure Assets Manager dated 7 April 2020 providing a comprehensive account of the delivery of the Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA) programs by Lonergan Project Services Pty Ltd for Council for the 2018 March Flooding event, 2018 Tropical Cyclone Nora, 2018 Tropical Cyclone Owen and 2019 Monsoon Trough.

Moved Councillor Milton
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280420-05

1.5 BADILA STREET DRAINAGE

Consideration of Report to Council from Director of Infrastructure and Utility Services dated 18 March 2020 concerning proposed drainage easement on Lot 400 SP190309 for purpose of formalising an open drain from Badila Street discharging into the Kelly Street drainage system.

Moved Councillor Skinner
Seconded Councillor Milton

Resolution – That Council authorise the Chief Executive Officer to negotiate via relevant officers, the creation of an easement for drainage purposes with relevant landholders over the following land:

- Lot 400 on SP190309 - Victoria Mill Road Ingham;
- Lot 2 on RP741110 - Victoria Mill Road Ingham; and
- Lot 7 on RP804431 - Victoria Mill Road Ingham.

Carried 7-0
280420-06

In accordance with section 175 of the Local Government Act 2009, Councillor KS Milton declared a Perceived Conflict of Interest in Item 1.6.

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor KS Milton declared that she is related as aunt to landowners Robert and Debbie Hobbs.

Councillor KS Milton excluded herself from the meeting at 8.50am while the matter was debated and the vote taken.

1.6 IRWIN ROAD – DRAINAGE REVIEW

Consideration of Report to Council from Director of Infrastructure and Utility Services dated 18 March 2020 concerning a specialist hydrology report to verify the hydrology employed in the process of private works carried in the construction of Irwin Road.

Moved Councillor Lancini
Seconded Councillor Cripps

Recommendation - That Council:

- A. Receive and note the information provided in this report, that long term inundation will not improve by increasing the capacity of the culverts and overflow constructed in the Irwin Road formation; and
- B. Authorise the Chief Executive Officer via relevant staff to construct additional cross road drainage, to improve the immediate conveyance during the start of a 1 in 5 year rainfall event capacity.

Pursuant to Section 273 of the Local Government Regulation 2012, Council decided to only support design of the additional cross road drainage and not construction.

Resolution – That Council:

- A. Receive and note the information provided in this report, that long term inundation will not improve by increasing the capacity of the culverts and overflow constructed in the Irwin Road formation; and
- B. Authorise the Chief Executive Officer via relevant staff to design additional cross road drainage, in conformity with the recommendations by BMT Engineering, to improve the immediate conveyance during the start of a 1 in 5 year rainfall event capacity.

Carried 6-0
280420-07

Councillor KS Milton returned to the meeting at 9.08am

1.7 CONVERTING LUCINDA GROYNES TO ROCK

Consideration of Report to Council from Director of Infrastructure and Utility Services dated 31 March 2020 concerning conversion of groynes located at Patterson Parade, Lucinda from geotextile sandbags to rock.

Recommendation – That Council:

- A. Receive and note the information in the report regarding the environmental studies and modelling required in relation to converting the existing sand bags to rock groynes;
- B. Convert the sandbag groynes to rock, when the next major asset renewal comes due;
- C. Delegate to the Chief Executive Officer via relevant staff to secure the necessary environmental permit approvals to convert the groynes to rock; and
- D. Refer consideration of constructing a rock revetment wall to be explored as part of the Coastal Hazard Adaptation Strategy (CHAS).

Pursuant to Section 273 of the Local Government Regulation 2012, Council decided to carry out further investigations with the Department of Environment and Science before progressing the conversion.

Moved Councillor Lancini
Seconded Councillor Milton

Resolution – That Council:

- A. Receive and note the information in the report regarding the environmental studies and modelling required in relation to converting the existing sand bags to rock groynes;
- B. Authorise the Chief Executive Officer via relevant staff to liaise with the Department of Environment and Science for the purpose of ascertaining whether any studies were undertaken at the time when the sandbag groynes were first considered and if so, request the Department to advise as to what changes have occurred in the area since such studies were undertaken to the extent that a new study is necessary.

Carried 7-0
280420-08

1.8 SOLAR FEASIBILITY PROJECT – RESOURCE ANALYTICS

Consideration of Report to Council from Director of Infrastructure and Utility Services dated 9 March 2020 concerning findings of Expression of Interest to determine market interest in acting as a retailer for Council in selling electricity produced on the spot price market to maximise revenue.

Moved Councillor Skinner
Seconded Councillor Marbelli

Resolution – That Council:

- A. Not proceed with detailed design of the Fairford Road Solar Farm;
- B. Consider a strategy of offsetting electricity consumption via localised solar installations; and
- C. Not progress the Whole of Government Electricity Arrangement until consideration of a final report is presented to and accepted by the North Queensland Regional Organisation of Councils.

Carried 7-0
280420-09

Utility Services Manager, P Martin entered the meeting at 9.45am

1.9 COASTAL HAZARD ADAPTATION STRATEGY (CHAS) PHASE 3 REPORT

Consideration of Report to Council from Acting Infrastructure Assets Manager dated 17 March 2020 concerning Hinchinbrook Coast 2100 Hinchinbrook Shire Coastal Hazard Adaptation Strategy Phase 3 Report prepared by GHD Pty Ltd as part of CHAS. This Queensland Government initiative, QCoast2100 is to assess the potential impacts of coastal hazards related to a defined set of climate change parameters set by the State.

Moved Councillor Brown
Seconded Councillor Skinner

Resolution – That Council receive and note the Coastal Hazard Adaptation Strategy Phase 3 Report.

Carried 7-0
280420-10

The meeting adjourned at 9.55am for morning tea and resumed at 10.05am with all in attendance

1.10 WARRENS HILL WASTE FACILITY CONSULTANCY SERVICES – FINAL REPORT ENVIRONMENTAL EVALUATION NOTICE

Consideration of Report to Council from Waste and Environment Project Officer dated 7 April 2020 concerning consultant engagement of a suitable supplier to deliver a final Report 3 regarding a Notice to Conduct an Environmental Evaluation Investigation into Leachate Management at Warrens Hill Waste Facility issued by the Department of Environment and Science.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council accept GHD as the sole supplier to deliver the third and final report for the Environmental Evaluation Notice 101/0008438 investigation into Leachate Management at the Warrens Hill Waste Facility for the quoted price of \$64,300 (excl. GST) under Local Buy Contract BUS262-0317.

Carried 7-0
280420-11

1.11 WARRENS HILL and DANGERCAMP ROAD WATER MAIN INVESTIGATIONS

Consideration of Report to Council from Utilities Manager dated 7 February 2020 concerning a request from residents requesting the area be connected into the reticulated water system.

Moved Councillor Cripps
Seconded Councillor Milton

Resolution – That Council:

- A. Receive and note the information in the report; and
- B. Authorise the Chief Executive Officer via relevant staff to write to stakeholders confirming that Council would consider the construction of a water main extension, subject to a contribution of \$781 (excl. GST) annual property payment for 20 years for the construction costs of the proposed water main in lieu of external funding becoming available.

Carried 7-0
280420-12

1.12 ORIENT ROAD WATER MAIN INVESTIGATIONS

Consideration of Report to Council from Utilities Manager dated 7 February 2020 concerning a request from residents requesting the area be connected into the reticulated water system.

Moved Councillor Milton
Seconded Councillor Cripps

Resolution – That Council:

- A. Receive and note the information in the report; and
- B. Authorise the Chief Executive Officer via relevant staff to write to stakeholders confirming that Council would consider the construction of a water main extension subject to a contribution of \$670 (excl. GST) annual property payment for 20 years for the construction costs of the proposed water main in lieu of external funding becoming available.

Carried 7-0
280420-13

1.13 DEPARTMENT of ENVIRONMENT and SCIENCE – FINALISATION of PFAS INVESTIGATION

Consideration of Report to Council from Utilities Manager dated 7 April 2020 concerning finalisation of investigation into detection of PFAS due to being unable to determine a definitive source of PFAS.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council receive and note correspondence received from the Department of Environment and Science.

Carried 7-0
280420-14

1.14 LOCAL GOVERNMENT ILLEGAL DUMPING GRANT PROGRAMS FUNDING

Consideration of Report to Council from Waste and Environment Project Officer dated 6 April 2020 regarding Illegal Dumping Hotspots Funding to target illegal dumping hotspot sites.

Moved Councillor Marbelli
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280420-15

Utility Services Manager, P Martin left the meeting at 11.00am

2. COMMUNITY and DEVELOPMENT SERVICES

2.1 COMMUNITY and DEVELOPMENT SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Community and Development Services dated 6 April 2020 regarding summary of activities undertaken during the month ending 31 March 2020.

Moved Councillor Cripps
Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280420-16

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Community and Development Services dated 20 April 2020 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 March 2020.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280420-17

2.3 INGHAM AUTOFEST 2020

Consideration of Report to Council from Director Community and Development Services dated 20 April 2020 concerning request from Ingham Autofest 2020 event organiser for Council to consider proposal for Autofest event to be held in 2021, and not 2020 as originally proposed, due to COVID-19.

Moved Councillor Brown
Seconded Councillor Skinner

Resolution – That Council:

- A. Not support the staging of the Ingham Autofest event to be held at the Ingham Show Grounds facility in 2020 due to COVID-19 related restrictions;
- B. Support the staging of the Ingham Autofest event to be held at the Ingham Motorplex facility in 2021 subject to:
 1. COVID-19 restrictions allowing the activity to take place;
 2. Associated land use approvals being obtained;
 3. The provision of a detailed event proposal, strategic event plan, and environmental nuisance control plan specific to the Ingham Motorplex Facility site; and
- C. Authorise the Chief Executive Officer via relevant staff to negotiate a draft Memorandum of Understanding (MOU) with the event organiser considering the long-term continuation of the event recommencing in 2021 for Council consideration.

Carried 7-0
280420-18

Planning Consultant, G Milford and Finance Manager, J Vecchio entered the meeting at 11.25am

3. CORPORATE and FINANCIAL SERVICES

3.1 CORPORATE and FINANCIAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 9 March 2020 regarding summary of activities undertaken during the month ending 31 March 2020.

*Moved Councillor Cripps
Seconded Councillor Marbelli*

Resolution – That Council receive and note the information in the Report. Carried 7-0
280420-19

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 20 April 2020 regarding monthly Corporate and Financial Services Status Report for the month ending 31 March 2020.

*Moved Councillor Cripps
Seconded Councillor Lancini*

Resolution – That Council receive and note the information in the Report. Carried 7-0
280420-20

3.3 CORPORATE and FINANCIAL SERVICES FINANCE SUMMARY for period ending 31 MARCH 2020

Consideration of Report to Council from Director Corporate and Financial Services dated 20 April 2020 regarding a report of financial activities for the month ending 31 March 2020.

*Moved Councillor Cripps
Seconded Councillor Marbelli*

Resolution – That Council receive and note the information in the Report. Carried 7-0
280420-21

3.4 RATES PAYMENT INCENTIVE SCHEME

Consideration of Report to Council from Director Corporate and Financial Services dated 24 April 2020 regarding drawing the winner of the \$2,000 Rates Payment Incentive Scheme adopted as part of the 2019-2020 Budget to encourage and reward ratepayers for paying their rates on time and in full.

An electronic draw of rates assessment properties was undertaken and a subsequent winner identified.

*Moved Councillor Brown
Seconded Councillor Cripps*

Council undertook the draw

Resolution – That Council:

- A. Receive and note the information in the Report; and
- B. The winner of the \$2,000 Rates Payment Incentive Scheme was No. 1348 – Carl and Maxine Adams

Carried 7-0
280420-22

Finance Manager, J Vecchio left the meeting at 11.48am

3.5 RECONFIGURING a LOT – TWO LOTS into THREE LOTS
BOUNDARY REALIGNMENT and SUBDIVISION

BEATTS ROAD ALLINGHAM – LOT 1 on RP748469 and LOT 20 SP293946

Consideration of Report to Council from Planning Consultant dated 20 April 2020 regarding a Development Application for Reconfiguring a Lot – Two Lots into Three Lots (Boundary Realignment and Subdivision) on land formally described as Lot 1 on RP748469 and Lot 20 on SP293946 and located along Beatts Road Allingham.

Moved Councillor Lancini
Seconded Councillor Marbelli

Resolution – That Council approve the proposed Reconfiguring a Lot – Two Lots into Three Lots (Boundary Realignment and Subdivision) on land formally described as Lot 1 on RP748469 and Lot 20 on SP293946 and located along Beatts Road, Allingham, subject to reasonable and relevant conditions as set out in Attachment A and Infrastructure Charges, as set out in Attachment F.

Carried 7-0
280420-23

3.6 RECONFIGURING a LOT – ONE LOT into TWO LOTS

BOTTLEBRUSH STREET ALLINGHAM – LOT 17 on RP857758

Consideration of Report to Council from Planning Consultant dated 20 April 2020 regarding a Development Application for Reconfiguring a Lot – One Lot into Two Lots on land formally described Lot 17 on RP857758 and located at Bottlebrush Street Allingham.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council approve the proposed Reconfiguring a Lot – One Lot into Two Lots on land described as Lot 17 on RP857758 and located at Bottlebrush Street, Allingham, subject to:

- A. The conditions as set out in Attachment A; and
- B. The Infrastructure Charges as set out in Attachment E.

Carried 7-0
280420-24

3.7 MATERIAL CHANGE of USE – HOTEL EXTENSION

KEAST STREET LUCINDA – LOT 1 and LOT 4 on SP186122

Consideration of Report to Council from Planning Consultant dated 20 April 2020 regarding a Development Application for Material Change of Use – Hotel Extension on land described as Lots 1 and 4 on SP186122 and located at Keast Street, Lucinda.

Moved Councillor Marbelli
Seconded Councillor Milton

Resolution – That Council approve the proposed Material Change of Use – Hotel Extension on land known as Lot 1 and Lot 4 on SP186122 and located at 6 Keast Street, Lucinda, subject to reasonable and relevant conditions, as set out in Attachment A and Infrastructure Charges notice, as set out in Attachment F.

Carried 7-0
280420-25

Councillor DM Marbelli left the meeting at 11.58am

3.8 PROPOSED CANCELLATION and PURCHASE of PUBLIC PURPOSE RESERVE (FOR ROAD PURPOSES) – LOT 2 on RP737700 – MANDA ROAD BEMERSIDE

Consideration of Report to Council from Planning Consultant dated 20 April 2020 regarding a request for Council to advise if it has any requirements for Public Purpose Reservation over Lot 2 on RP737700 on Manda Road Bemerside, and if not, provide its consent for the cancellation of the Reserve.

Moved Councillor Milton
Seconded Councillor Brown

Resolution – That Council:

- A. Confirm that it has no requirements for the Public Purpose Reservation in the title of Lot 2 on RP737700; and
- B. Provide its consent to the cancellation of the Reserve.

Carried 6-0
280420-26

Councillor DM Marbelli returned to the meeting 12.03pm

3.9 REFERRAL AGENCY RESPONSE – DESIGN and SITING ATKINSON STREET INGHAM – LOT 1 on RP719311

Consideration of Report to Council from Planning Consultant dated 9 April 2020 regarding a request for referral agency response for construction of a Class 10a structure (enclosed garage) that does not comply with the requirements of Acceptable Solution A2 of the QDC MP1.2 at 8 Atkinson Street Ingham.

Moved Councillor Skinner
Seconded Councillor Milton

Resolution – That Council issue a referral agency response for the proposed Class 10a structure (enclosed garage) at Lot 1 on RP719311 and located at 8 Atkinson Street Ingham, subject to conditions set out in Attachment A.

Carried 7-0
280420-27

In accordance with section 175 of the Local Government Act 2009, Councillor AJ Lancini declared a Perceived Conflict of Interest in Item 3.10.

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor AJ Lancini declared that he is the adjoining property owner of the land.

Councillor AJ Lancini excluded himself from the meeting at 12.05pm while the matter was debated and the vote taken.

3.10 REFERRAL AGENCY RESPONSE – DESIGN and SITING HINCHINBROOK COURT HALIFAX – LOT 12 on SP214756

Consideration of Report to Council from Planning Consultant dated 20 April 2020 regarding a request for referral agency response for construction of a Class 1a structure (dwelling) that does not comply with the requirements of Acceptable Solution A1 of the QDC MP1.2 at 2 Hinchinbrook Court Halifax.

Moved Councillor Milton
Seconded Councillor Brown

Resolution – That Council issue a referral agency response for the proposed Class 1a structure (dwelling) at Lot 12 on SP214756 and located at 2 Hinchinbrook Court Halifax, subject to conditions, as set out in Attachment A.

Carried 6-0
280420-28

Councillor AJ Lancini returned to the meeting at 12.09pm

3.11 LAND ACQUISITION for FORREST BEACH DRAINAGE EASEMENT
off FORREST LANE FORREST BEACH

Consideration of Report to Council from Planning Consultant dated 20 April 2020 in relation to acquisition of land for a proposed new drainage easement at northern end of Forrest Lane to alleviate identified issues with drainage infrastructure designed to drain land including lots on Forrest Drive, Forrest Lane, Bill Johnson Drive and Beatts Road.

Moved Councillor Milton
Seconded Councillor Skinner

Resolution – That Council:

- A. Enter into negotiations to acquire an easement over the lots described as Lot 18 on SP293946 and Lot 2 on CWL 3677 to facilitate effective lawful discharge for the Forrest Drive, Forrest Lane, Beatts Road and Bill Johnson Drive drainage network at Forrest Beach;
- B. Authorise the Chief Executive Officer to negotiate an acquisition agreement with the affected land owners, including the configuration and terms of the easement, to adversely affected owners; and
- C. Following the conclusion of negotiations, have Council's Chief Executive Officer provide a draft acquisition agreement for approval and endorsement by Council.

Carried 7-0
280420-29

In accordance with section 175 of the Local Government Act 2009, Councillor ME Brown declared a Perceived Conflict of Interest in Item 3.12.

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor ME Brown declared that she owns a business in the Aerodrome Precinct.

Councillor ME Brown excluded herself from the meeting at 12.14pm while the matter was debated and the vote taken.

3.12 RENEWAL TRUSTEE LEASE over LANDING GROUND for AIRCRAFT
within LOT 118 on CWL3455

Consideration of Report to Council from Planning Consultant dated 20 April 2020 in relation to an application for the renewal of a Trustee Lease for the area containing an aircraft hangar within Lot 118 on CWL3455.

Moved Councillor Lancini
Seconded Councillor Skinner

Resolution – That Council:

- A. Renew Lease F within Lot 118 on CWL3455 to Christopher John Castles for a twenty (20) year term, subject to Council's standard lease arrangements to be settled in the interests of Council by Council's Chief Executive Officer; and
- B. Apply the annual lease fee of \$348.33 (excl. GST) per annum subject to CPI increase as per Council's Commercial Charges, Regulatory Fees and Other Charges Schedule.

Carried 6-0
280420-30

Councillor ME Brown returned to the meeting at 12.17pm

3.13 BRONTE RESERVE FISHING HUT/CAMPING SHELTER TRUSTEE PERMIT STRATEGY

Consideration of Report to Council from Planning Consultant dated 20 April 2020 regarding relocation of fishing huts/camping structures from Halifax Bay Recreation Reserves to Council Reserve for Recreation.

Moved Councillor Cripps
Seconded Councillor Brown

Resolution – That Council:

- A. Authorise the Chief Executive Officer to:
1. Formally call for expressions of interest for Trustee Permits within Lot 545 on CWL666, from the displaced Halifax Bay Fishing Hut owners, with Expressions of Interest (EOI) due by 31 May 2020;
 2. Enter into discussions with those EOI parties expressing interest in the new Trustee Permits within the Bronte Reserve, and identify and agree on locations for the new structures;
 3. Negotiate draft Trustee Permits for each of the EOI parties for the new structures, on the basis of:
 - i. The structures being classified, designed, constructed and used as Class 10 structures under the National Construction Code, and complying with any requirements of the building and plumbing approvals for the structure;
 - ii. The structures not exceeding a gross floor area of 100m² per structure;
 - iii. The structures not including a kitchen or laundry sink;
 - iv. If having on-site treatment systems, having these designed and installed to the appropriate standard, as may be required by any plumbing or building approval;
 - v. The structures being located and constructed in a manner that achieves the accepted development requirements of the Department of Natural Resources, Mines and Energy for the clearing of remnant vegetation;
 - vi. The structures are generally located within the Preferred Siting Areas identified on the Site Plan dated December 2019;
 - vii. The permits be issued at no cost to Council, with no cost consequence or obligation for Council;
 - viii. The term of the permits being three years; and
 - ix. The new structures are to be completed within three years of the trustee permit date.
- B. Following negotiations have the Chief Executive Officer provide a recommended draft Trustee Permit for each of the EOI parties for the new structures to Council for consideration and endorsement.

Carried 7-0
280420-31

3.14 WARRGAMAY PEOPLE NATIVE TITLE CLAIM – INDIGENOUS LAND USE AGREEMENT (ILUA)

Consideration of Report to Council from Planning Consultant dated 20 April 2020 providing an update concerning advancement of an ILUA and engagement in negotiations towards a claim resolution ILUA with the Warrgamay People.

Moved Councillor Lancini

Seconded Councillor Marbelli

Resolution – That Council:

- A. Confirm its intention to engage in negotiations towards a claim resolution Indigenous Land Use Agreement with the Warrgamay People;
- B. Authorise the Chief Executive Officer to engage in negotiations with the Warrgamay people for the Indigenous Land Use Agreement in the interests of Council;
- C. Following negotiations, have the Chief Executive Officer provide a Report of an Indigenous Land Use Agreement to Council for consideration.

Carried 7-0
280420-32

3.15 NORTH QUEENSLAND REGIONAL PLAN – ADOPTION and IMPLEMENTATION

Consideration of Report to Council from Planning Consultant dated 20 April 2020 in relation to the North Queensland Regional Plan (NQRP) adopted and implemented by the Department of State Development, Manufacturing and Planning (DSDMIP) on 6 March 2020.

Recommendation – That Council:

- A. Receive and note the North Queensland Regional Plan (NQRP);
- B. Integrate the NQRP policies in any future review or amendment to the *Hinchinbrook Shire Planning Scheme 2017*;
- C. Incorporate the NQRP assessment benchmarks and policies into the development assessment process and template;
- D. Continue involvement in the NQRP Working Group;
- E. Work with the respective State Government Agencies on the implementation and monitoring actions; and
- F. Respond to strategic development opportunities as they arise.

Pursuant to Section 273 of the Local Government Regulation 2012, Councillor Cripps foreshadowed an amended Motion as follows.

Moved Councillor Cripps

Seconded Councillor Milton

That Council:

- A. Receive and note the North Queensland Regional Plan (NQRP);
- B. Integrate the NQRP policies in any future review or amendment to the *Hinchinbrook Shire Planning Scheme 2017*, to the extent that Council is required only;
- C. Incorporate the NQRP assessment benchmarks and policies into the development assessment process and template, to the extent that Council is required only;
- D. Continue involvement in the NQRP Working Group;
- E. Work with the respective State Government Agencies on the implementation and monitoring actions, to the extent that Council is required only;
- F. Respond to strategic development opportunities as they arise; and
- G. Does not agree with the repeated assertions in the NQRP that North Queensland agricultural industries are damaging the environment, impacting negatively on water quality and threatening the health of the Great Barrier Reef and regrets that these assertions have been incorporated into the Statutory Regional Plan for this Region.

Carried 6-1
280420-33

Mayor R Jayo recorded his vote against the motion

The meeting adjourned at 12.50pm for lunch and Planning Consultant, G Milford left the meeting.
The meeting resumed at 2.00pm

LATE BUSINESS

Moved Councillor Lancini
Seconded Councillor Cripps

Resolution - That Council accept the late business item as tabled for consideration concerning Community Financial Support for COVID-19. Carried 7-0
280420-34

Moved Mayor Jayo
Seconded Councillor Lancini

That Council close the meeting to the public and move into Closed Session at 2.02pm under Section 275(1)(d) of the *Local Government Regulation 2012*, to discuss the following item:

Item 4.1 – Community Financial Support for COVID-19 as it is a rating concession matter.

Carried 7-0

Moved Mayor Jayo
Seconded Councillor Cripps

That Council move out of the Closed Meeting at 2.55 pm

Carried 7-0

4. CORPORATE and FINANCIAL SERVICES

4.1 COMMUNITY FINANCIAL SUPPORT FOR COVID-19

Consideration of Report to Council from Director Corporate and Financial Services dated 27 April 2020 concerning the establishment of community financial support mechanisms in light of the ongoing COVID-19 Pandemic emergency.

Moved Councillor Cripps
Seconded Councillor Marbelli

Resolution - That Council:

- A. Through an approved application process that assesses the financial impacts of the COVID-19 Pandemic, consistent with the Australian Governments and National Cabinet Policies and for qualifying ratepayers:
1. Defer the requirement for the payment of unpaid rates and charges levied for the period 1 January 2020 to 30 June 2020, which were due on 31 March 2020 for a six month period, until 30 September 2020;
 2. Waive the interest on unpaid rates and charges levied for the period 1 January 2020 to 30 June 2020, which were due on 31 March 2020 for a six month period, until 30 September 2020;
 3. Defer the requirement for payment of lease and rental payments due and payable to Council in relation to premises leased or rented from Council for the period 1 March 2020, until 30 September 2020;
 4. Defer the requirement for payment of business license fees and other business related fees due and payable to Council for the period 1 March 2020, until 30 September 2020;
 5. Provide agreed payment plan options that extend for a maximum period of twelve (12) months from 1 October 2020 for the deferred rates, charges, rent or lease payments; and
- B. Authorise the Chief Executive Officer via relevant staff to consider further support for the rating period commencing 1 July 2020 in the development of the 2020-2021 Budget, including the development of a Financial Hardship Policy.

Carried 7-0
280420-35

5. GOVERNANCE

5.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 15 April 2020 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 March 2020.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report. Carried 7-0
280420-36

5.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 20 April 2020 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 March 2020.

Moved Councillor Milton
Seconded Councillor Marbelli

Resolution – That Council receive and note the information in the Report. Carried 7-0
280420-37

5.3 COUNCILLOR ADVISORY COMMITTEES and ORGANISATION REPRESENTATION

Consideration of Report to Council from Chief Executive Officer dated 21 April 2020 concerning appointment of Councillor representatives to the relevant advisory portfolios, committees and organisations. Endorsement of Councillors to attend various internal and external advisory committee meetings and organisations.

Moved Councillor Skinner
Seconded Councillor Lancini

Resolution – That Council adopt and endorse the appointment of each Councillor representation for internal and external committees and external organisations as detailed in Attachment A – Councillor Advisory Committees and External Organisation Representation. Carried 7-0
280420-38

5.4 COUNCILLOR POLICIES

Consideration of Report to Council from Chief Executive Officer dated 21 April 2020 regarding adoption of various Policies, Procedures and Guidelines.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council adopt the following Policies as presented:

- A. Councillor Code of Conduct Policy;
- B. Councillor Confidentiality Policy;
- C. Councillor Contact with Employees Advice Guidelines;
- D. Councillor Contact with a Lobbyist Developer and Submitter Policy;
- E. Councillor Remuneration General Policy;
- F. Investigation Policy;
- G. Meeting Procedures Policy;
- H. Meeting Procedures COVID-19 Policy; and
- I. Standing Orders for Council Meetings Best Practice Guidelines.

Carried 7-0
280420-39

5.5 AUDIT COMMITTEE CHAIRPERSON – EXTENSION OF TENURE

Consideration of Report to Council from Chief Executive Officer dated 23 April 2020 regarding the extension of tenure of current Audit Committee Chairperson for a further one (1) year to 30 June 2021.

Moved Councillor Cripps
Seconded Councillor Milton

Resolution – That Council:

- A. Seek to take up the option to extend Mr Graham Kirkwood for a further one (1) year as Audit Committee Chairperson through to 30 June 2021; and
- B. Authorise the Chief Executive Officer to finalise the relevant extension of time agreement.

Carried 7-0
280420-40

5.6 MEDIA ENGAGEMENT POLICY and MEDIA ENGAGEMENT PROCEDURE

Consideration of Report to Council from Chief Executive Officer dated 21 April 2020 regarding adoption of the Media Engagement Policy and Media Engagement Procedure.

Moved Councillor Skinner
Seconded Councillor Marbelli

Resolution – That Council adopt the Media Engagement Policy and Media Engagement Procedure as presented.

Carried 7-0
280420-41

5.7 COUNCILLOR ACTIVITY REPORT as at 31 MARCH 2020

Consideration of Report to Council from Chief Executive Officer dated 20 April 2020 providing Councillor Activity Reports for the month ending 31 March 2020 to ensure transparency and public scrutiny.

Moved Councillor Skinner
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0
280420-42

CONCLUSION – This concluded the business of the meeting which closed at 3.25 pm

APPROVED, CONFIRMED and ADOPTED on 26 May 2020

Councillor R Jayo - MAYOR