



GENERAL MEETING MINUTES

HELD: ADMINISTRATION CENTRE
COUNCIL CHAMBERS
25 LANNERCOST STREET
INGHAM QLD 4850

TUESDAY 25 MAY 2021
at 8.30AM

- PRESENT - R Jayo Mayor (Chair)
AP Cripps Deputy Mayor
ME Brown Councillor
AJ Lancini Councillor
DM Marbelli Councillor
KS Milton Councillor
WG Skinner Councillor
- K Tytherleigh Chief Executive Officer (CEO)
J Stewart Director Infrastructure and Utility Services Delivery (DIUS)
B Exelby Director Corporate and Financial Services (DCFS)
N McGrath Director Community and Development Services (DCDS)
C Fulton Acting Executive Officer (EO)

PRAYER - Councillor ME Brown began the meeting with Prayer

APOLOGY - Nil

DECLARATIONS OF INTEREST -

Mayor R Jayo invited Councillors to use this opportunity to make public any Declarations of Interest.

Item 3.8 – HSC 21/06 – Supply and Delivery of Sand for Pipe Bedding and General use

In accordance with Section 150EN and 150EQ of the *Local Government Act*, Councillor DM Marbelli informed the meeting she has a Declarable Conflict of Interest in relation to Item 3.8 as her husband Paul is related as cousin to Ramon and Steven Marbelli of Timrith Transport who are tenderers for HSC 21/06. Having regard to the nature of her Prescribed Conflict of Interest, Councillor DM Marbelli informed the meeting that she will leave the meeting room while the matter is considered and voted on.

Item 2.3 – Community Activity Grant Applications April 2021

In accordance with Section 150EN and 150EQ of the *Local Government Act*, Councillor DM Marbelli informed the meeting she has a Declarable Conflict of Interest in relation to Item 2.3B as her father-in-law Luigi Marbelli is a Committee Member of the Macknade Community Sporting Club. Having regard to the nature of her Declarable Conflict of Interest, Councillor DM Marbelli informed the meeting that she will leave the meeting room while the matter is considered and voted on.

Item 3.5 – Material Change of Use – Outdoor Sport and Recreation (Horse Riding Facility) Series Road Peacock Siding – Lot 1 on RP703060

In accordance with Section 150EI and 150EM of the *Local Government Act*, Councillor WG Skinner informed the meeting he has a Prescribed Conflict of Interest in relation to Item 3.5 as his wife Rhonda Skinner is a Committee Member of the Ingham Riding for the Disabled Association Incorporated. Having regard to the nature of his Prescribed Conflict of Interest, Councillor WG Skinner informed the meeting that he will leave the meeting room while the matter is considered and voted on.

Item 1.4 – Bulk Waste Support Program

In accordance with Section 150EI and 150EM of the *Local Government Act*, Mayor R Jayo informed the meeting he has a Prescribed Conflict of Interest in relation to Item 1.4 as he is a director of the Hinchinbrook Community Support Centre. Having regard to the nature of his Prescribed Conflict of Interest. Councillor R Jayo informed the meeting that he will leave the meeting room while the matter is considered and voted on.

PREVIOUS MINUTES - *Moved Councillor Marbelli*
Seconded Councillor Lancini

Resolution - That the Minutes of the General Meeting held on 27 April 2021 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

Carried 7-0
250521-00

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT for MONTH ENDING 30 APRIL 2021

Consideration of Report to Council from Director Infrastructure and Utility Services dated 10 May 2021 regarding summary of activities undertaken during the month ending 30 April 2021.

Moved Councillor Skinner
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
250521-01

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 10 May 2021 regarding monthly Infrastructure and Utility Services Status Report for the month ending 30 April 2021.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report.

Carried 7-0
250521-02

1.3 2020-2021 CAPITAL PROJECTS STATUS REPORT for MONTH ENDING 30 APRIL 2021

Consideration of Report to Council from Director Infrastructure and Utility Services dated 10 May 2021 regarding a Status Report that provides a breakdown of projects as approved in the 2020-2021 Capital Works Program for the month ending 30 April 2021.

Moved Councillor Milton
Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0
250521-03

In accordance with Sections 150EI and 150EM of the Local Government Act, Mayor R Jayo informed the meeting he has a Prescribed Conflict of Interest in relation to Item 1.4 as he is a director of the Hinchinbrook Community Support Centre. Having regard to the nature of his Prescribed Conflict of Interest.

Mayor R Jayo excluded himself from the discussions regarding Item 1.4 at 8.52am while the matter was discussed and vote taken.

Deputy Mayor A Cripps assumed the Chair

1.4 BULK WASTE SUPPORT PROGRAM

Consideration of Report to Council from Utility Services Manager dated 5 May 2021 regarding continuation of partnership with Hinchinbrook Community Support Centre for delivery of Bulk Waste Support Program (formerly known as the Hard Rubbish Support Program).

Moved Councillor Marbelli
Seconded Councillor Milton

Resolution – That Council:

- A. Approve the continued partnership with the Hinchinbrook Community Support Centre for the delivery of the Bulk Waste Support Program by entering into a Memorandum of Understanding; and
- B. Approve delivery of the program across the full financial year. **Carried 6-0
250521-04**

Mayor R Jayo returned to the meeting at 8.57am and resumed the Chair

2. COMMUNITY and DEVELOPMENT SERVICES

2.1 COMMUNITY and DEVELOPMENT SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Community and Development Services dated 10 May 2021 regarding summary of activities undertaken during the month ending 30 April 2021.

Moved Councillor Marbelli
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
250521-05**

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Community and Development Services dated 10 May 2021 regarding monthly Community and Development Services Status Report for the month ending 30 April 2021.

Moved Councillor Marbelli
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
250521-06**

Regulatory Services Manager, P Cohen entered the meeting at 10.25am

2.3 COMMUNITY ACTIVITY GRANT APPLICATIONS APRIL 2021

Consideration of Report to Council from Director Community and Development Services dated 9 May 2021 seeking Council consideration of Community Activity Grant applications received for the 2020-2021 financial year. The Community Activity Grants Program is funded by Council to support local organisations and individuals in areas of achievement, community activities, community organisation support, and festivals and events.

Recommendation – That Council:

- A. Approve the application for the Herbert River Pastoral and Agricultural Association Inc. – Ingham Show – to assist with event costs for the amount requested: \$30,000 (excl. GST);
- B. Endorse the approval of the Community Activity Grant panel for the following applications:
 - a. Ingham Bowls Club – application to assist with event costs for hosting the Ingham Bowls Club Invitational Fours for the amount requested: \$500 (excl. GST);
 - b. Macknade Community Sporting Club – application to assist with costs for the Macknade Tropical Mixed 4's Carnival for the amount requested: \$1,500 (excl. GST); and
 - c. Queensland Country Women's Association Halifax Branch – application to assist with costs for the Winter In The Tropics Event for the amount requested: \$500 (excl. GST).
- C. Approve the following applications above the total support threshold of the Community Activity Grants Policy and authorise the Chief Executive Officer via relevant staff to enter into a five year agreement with each application to provide ongoing financial support:
 - a. Meals on Wheels – Application for Community Group Support for ongoing meal distribution throughout the Shire for the amount requested: \$5,500 (excl. GST); and
 - b. Herbert River Museum – Application for Community Group Support for the ongoing running costs of the Herbert River Museum for the amount requested: \$5,500 (excl. GST).

In accordance with Section 150EN and 150EQ of the Local Government Act, Councillor DM Marbelli informed the meeting she has a Declarable Conflict of Interest in relation to Item 2.3B as her father-in-law Luigi Marbelli is a Committee Member of the Macknade Community Sporting Club.

Cr R Jayo requested that discussions about Item 2.3B be held separately to allow Councillor DM Marbelli an opportunity to participate in discussions excluding Item 2.3B and the resolution be amended to reflect same.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council:

- A. Approve the application for the Herbert River Pastoral and Agricultural Association Inc. – Ingham Show – to assist with event costs for the amount requested: \$30,000 (excl. GST); **Carried 7-0
250521-07**

Councillor DM Marbelli excluded herself from the discussions regarding Item 2.3B at 9.12am while the matter was discussed and vote taken.

Moved Councillor Milton
Seconded Councillor Brown

- B. Endorse the approval of the Community Activity Grant panel for the following applications:
 - a. Ingham Bowls Club – application to assist with event costs for hosting the Ingham Bowls Club Invitational Fours for the amount requested: \$500 (excl. GST); and
 - b. Macknade Community Sporting Club – application to assist with costs for the Macknade Tropical Mixed 4's Carnival for the amount requested: \$1,500 (excl. GST).
 - c. Queensland Country Women's Association Halifax Branch – application to assist with costs for the Winter In The Tropics Event for the amount requested: \$500 (excl. GST). **Carried 6-0
250521-08**

Cr Marbelli returned at 9.18am

Moved Councillor Brown
Seconded Councillor Skinner

C. Approve the following applications above the total support threshold of the Community Activity Grants Policy and authorise the Chief Executive Officer via relevant staff to enter into a five year agreement with each application to provide ongoing financial support:

- a. Meals on Wheels – Application for Community Group Support for ongoing meal distribution throughout the Shire for the amount requested: \$5,500 (excl. GST); and
- b. Herbert River Museum – Application for Community Group Support for the ongoing running costs of the Herbert River Museum for the amount requested: \$5,500 (excl. GST). Carried 7-0
250521-09

2.4 INVEST IN HINCHINBROOK – INVESTMENT PROSPECTUS

Consideration of Report to Council from Director Community and Development Services dated 10 May 2021 seeking adoption of the *Invest in Hinchinbrook* Investment Prospectus as presented.

Moved Councillor Brown
Seconded Councillor Cripps

Resolution - That Council adopt the *Invest in Hinchinbrook* Investment Prospectus as presented. Carried 7-0
250521-10

3. CORPORATE and FINANCIAL SERVICES

3.1 CORPORATE and FINANCIAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 5 May 2021 regarding summary of activities undertaken during the month ending 30 April 2021.

Moved Councillor Cripps
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report. Carried 7-0
250521-11

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 12 April 2021 regarding monthly Corporate and Financial Services Status Report for the month ending 31 March 2021.

Moved Councillor Cripps
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report. Carried 7-0
250521-12

3.3 FINANCIAL PERFORMANCE REPORT for the PERIOD ENDING 30 APRIL 2021

Consideration of Report to Council from Director Corporate and Financial Services dated 13 May 2021 regarding a report of financial activities for the month ending 30 April 2021.

Moved Councillor Cripps
Seconded Councillor Marbelli

Resolution – That Council receive and note the information in the Report. Carried 7-0
250521-13

3.4 2021-2022 SCHEDULE of FEES and CHARGES

Consideration of Report to Council from Director Corporate and Financial Services dated 12 May 2021 seeking adoption of the 2021-2022 Schedule of Fees and Charges as presented.

Moved **Councillor Brown**
Seconded **Councillor Lancini**

Resolution – That Council adopt the 2021-2022 Fees and Charges Schedule as presented to take effect from 1 July 2021.

**Carried 7-0
250521-14**

In accordance with Sections 150EI and 150EM of the Local Government Act, Councillor WG Skinner informed the meeting he has a Prescribed Conflict of Interest in relation to Item 3.5 as his wife Rhonda Skinner is a Committee Member of the Ingham Riding for the Disabled Association Incorporated.

Having regard to the nature of his Declarable Conflict of Interest, Councillor WG Skinner excluded himself from the meeting at 9.53am while the matter was discussed and vote taken.

3.5 MATERIAL CHANGE of USE – OUTDOOR SPORT and RECREATION (HORSE RIDING FACILITY) SERIS ROAD PEACOCK SIDING – LOT 1 on RP703060

Consideration of Report to Council from Planning Consultant dated 12 May 2021 concerning receipt of a Development Application lodged by Ingham Riding for the Disabled Association Incorporated for Material Change of Use – Outdoor Sport and Recreation (Horse Riding Facility) on land described as Lot 1 on RP703060 and located at 14 Seris Road Peacock Siding.

Moved **Councillor Cripps**
Seconded **Councillor Brown**

Resolution – That Council approve the proposed Material Change of Use – Outdoor Sport and Recreation (Horse Riding Facility) on land described as Lot 1 on RP703060 and located at 14 Seris Road, Peacock Siding, subject to conditions, as set out in Attachment A and infrastructure charges, as set out in Attachment G.

**Carried 6-0
250521-15**

Item 3.5 was laid on the table and the meeting adjourned at 10.23am for morning tea.

The meeting resumed from morning tea at 10.33am RSM Paul Cohen was present when the meeting resumed.

Item 3.5 was taken off the table and considered at 10.33am

Councillor WG Skinner returned to the meeting at 10.34am

DCFS Brett Exelby re-entered the meeting at 10.34am

3.6 2021-2022 ANNUAL POLICY REVIEW

Consideration of Report to Council from Director Corporate and Financial Services dated 12 May 2021 seeking adoption of the following Policies in preparation of the 2021-2022 Budget:

- Business Activity Policy;
- Debt Policy;
- Entertainment and Hospitality Policy;
- Financial Hardship Policy;
- Fraud and Corruption Prevention Policy;
- Investment Policy;
- Procurement Policy;
- Rate and Rebates Concession Policy;
- Rate Recovery Policy; and
- Related Party Transactions Policy.

Moved Councillor Marbelli

Seconded Councillor Milton

Resolution – That Council adopt the following Policies in preparation of the 2021-2022 Budget:

- Business Activity Policy;
- Debt Policy;
- Entertainment and Hospitality Policy;
- Financial Hardship Policy;
- Fraud and Corruption Prevention Policy;
- Investment Policy;
- Procurement Policy;
- Rate and Rebates Concession Policy;
- Rate Recovery Policy; and
- Related Party Transaction Policy.

**Carried 7-0
250521-16**

3.7 HSC 20/26 – KIRKS BRIDGE REPLACEMENT – DESIGN and CONSTRUCT
LIBORIOS ROAD UPPER STONE

Consideration of Report to Council from Director Corporate and Financial Services dated 7 May 2021 outlining findings of tender process and evaluation outcome for HSC 20/26 – Kirks Bridge Replacement – Design and Construct – Liborios Road Upper Stone.

Moved Councillor Cripps

Seconded Councillor Skinner

Resolution – That Council:

- A. Award the tender HSC 20/26 – Kirks Bridge Replacement - Design and Construct - Liborios Road Upper Stone to Keita Services Pty Ltd option four (4), for the tendered price of \$1,648,313.00 (excl. GST), which excludes provisional amounts for works associated with Cultural Heritage and power relocation;**
- B. Seek funding from existing cash reserves if the submission of \$437,730.20 under the Queensland Risk Reduction and Resilience Funding is unsuccessful;**
- C. Seek funding from existing cash reserves if the reallocation of \$92,500 in savings from the Desjardins Crossing Bridge Project under the Bridges Renewal Funding is unsuccessful; and**
- D. Delegate authority to the Chief Executive Officer, in accordance with the *Local Government Act 2009*, to negotiate, finalise and execute any and all matters associated with or in relation to this contract.**

**Carried 7-0
250521-17**

In accordance with Section 150EN and 150EQ of the Local Government Act, Councillor DM Marbelli informed the meeting she has a Declarable Conflict of Interest in relation to Item 3.8 as her husband Paul is related as cousin to Ramon and Steven Marbelli of Timrith Transport who are tenderers for HSC 21/06.

Having regard to the nature of her Declarable Conflict of Interest, Councillor DM Marbelli excluded herself from the meeting at 10.44am while the matter was discussed and vote taken.

3.8 HSC 21/06 – SUPPLY and DELIVERY of SAND for PIPE BEDDING and GENERAL USE

Consideration of Report to Council from Director Corporate and Financial Services dated 7 May 2021 outlining findings of tender process and evaluation outcome for HSC 21/06 – Supply and Delivery of Sand for Pipe Bedding and General Use.

Moved Councillor Milton

Seconded Councillor Cripps

Resolution – That Council accept and appoint all suppliers to a Pre-Qualified Arrangement for a period of 24 months commencing 1 July 2021.

**Carried 6-0
250521-18**

Councillor DM Marbelli returned to the meeting at 10.47am

**3.9 REFERRAL AGENCY RESPONSE – DESIGN and SITING
HEARD STREET INGHAM – LOT 21 on SP314863**

Consideration of Report to Council from Planning Consultant dated 10 May 2021 concerning request for Referral Agency Response – Design and Siting lodged by landowner Garth Yates for a proposed Class 10a structure (combined open carport and enclosed garage) to be established approximately 150mm from the side boundary and 300mm from the rear boundary of the property described as Lot 21 on SP314863 and located at 16 Heard Street Ingham.

Moved Councillor Milton

Seconded Councillor Cripps

Resolution – That Council issue a Referral Agency Response for the proposed Class 10a structure (combined open carport and enclosed garage) at Lot 21 on SP314863, formally known as 16 Heard Street Ingham, subject to conditions, as set out in Attachment A.

**Carried 7-0
250521-19**

**3.10 REFERRAL AGENCY RESPONSE – DESIGN and SITING
ALLAMANDA AVENUE ALLINGHAM – LOT 30 and A77411**

Consideration of Report to Council from Planning Consultant dated 10 May 2021 concerning a request for Referral Agency Response – Design and Siting lodged by Richard Peeke Building and Carpentry Services on behalf of landowners Paul and Karen Stephens for an extension to the existing Class 1a building being located 0.2 metres from the front boundary of the property described as Lot 30 on A77411 and located at 22 Allamanda Avenue Allingham

Moved Councillor Cripps

Seconded Councillor Marbelli

Resolution – That Council issue a Referral Agency Response for the proposed extension to existing Class 1a building on land formally described as Lot 30 on A77411 and located at 22 Allamanda Avenue Allingham subject to conditions, as set out in Attachment A.

**Carried 7-0
250521-20**

3.11 REFERRAL AGENCY RESPONSE – DESIGN and SITING
SALMON STREET TAYLORS BEACH – LOT 42 on RP723168

Consideration of Report to Council from Planning Consultant dated 10 May 2021 concerning a Development Application lodged by the landowner Daryl Chamberlain seeking to establish a Class 10a structure (open carport) to be located 0.5 metres from the front boundary of the property described as Lot 42 on RP723168 and located at 18 Salmon Street Taylors Beach.

Moved **Councillor Cripps**
Seconded **Councillor Milton**

Resolution – That Council issue a Referral Agency Response for the proposed Class 10a structure (open carport) on land situated at Lot 42 on RP723168, formally known as 18 Salmon Street Taylors Beach, subject to conditions, as set out in Attachment A.

**Carried 7-0
250521-21**

3.12 REFERRAL AGENCY RESPONSE – DESIGN and SITING
141 PATTERSON PARADE LUCINDA – LOT 13 on L46921

Consideration of Report to Council from Planning Consultant dated 12 May 2021 concerning a Referral Agency Response - Design and Siting lodged by Mark Hall Building Design on behalf of Pendar Pty Ltd (Allan Hansen) seeking to establish a Class 10a structure (combined open carport and enclosed garage) to be located 1 metre from the side boundary with a height greater than 4.5 metres and length greater than 9 metres of the property described as Lot 13 on L46921 and located at 141 Patterson Parade Lucinda.

Moved **Councillor Lancini**
Seconded **Councillor Milton**

Resolution – That Council issue a Referral Agency Response for the proposed Class 10a structure (combined open carport and enclosed garage) at Lot 13 on L46921, formally known as 141 Patterson Parade Lucinda, subject to conditions, as set out in Attachment A.

**Carried 7-0
250521-22**

3.13 REFERRAL AGENCY RESPONSE – DESIGN and SITING
192 PATTERSON PARADE LUCINDA – LOT 22 on L46922

Consideration of Report to Council from Planning Consultant dated 10 May 2021 concerning a Referral Agency Response – Design and Siting lodged by BNC Planning Pty Ltd on behalf of the landowner R and MP Hemmett seeking to establish a Class 10a structure (storage shed) to be located 693mm from the side boundary, 252mm from the rear boundary and .75 metres from the side and/or rear boundary of the property described as Lot 22 on L46922 and located at 192 Patterson Parade Lucinda.

Moved **Councillor Cripps**
Seconded **Councillor Brown**

Resolution – That Council issue a Referral Agency Response for the proposed Class 10a structure (storage shed) at Lot 22 on L46922, more formally known as 192 Patterson Parade Lucinda, subject to conditions, as set out in Attachment A.

**Carried 6-1
250521-23**

*Mayor R Jayo and Councillors AP Cripps, AJ Lancini, DM Marbelli, ME Brown and KS Milton voted for the motion
Councillor WG Skinner recorded his vote against the motion*

3.14 RENEWAL of TRUSTEE LEASE over 15 ARGAET STREET HALIFAX - LOT 334 on CWL2115 QUEENSLAND BLUE LIGHT ASSOCIATION INCORPORATED

Consideration of Report to Council from Regulatory Services Manager dated 10 May 2021 concerning request to renew Trustee Permit for a further term of five years over premises located at 15 Argaet Street Halifax and formally known as Lot 334 on CWL2115 to Queensland Blue Light Association Incorporated.

Moved Councillor Marbelli
Seconded Councillor Milton

Resolution – That Council:

- A. Approve a Trustee Lease between Hinchinbrook Shire Council and Queensland Blue Light Association Incorporated for five years commencing 1 July 2021 to 30 June 2026, over Lot 334 on CWL2115 with an annual fee of \$20 (excl. GST) subject to CPI increase annually; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with or in relation to the Trustee Lease.

Carried 7-0
250521-24

3.15 RENEWAL of MEMORANDUM of AGREEMENT BETWEEN HINCHINBROOK SHIRE COUNCIL and MT FOX RURAL FIRE BRIGADE over MT FOX RESERVE – LOT 61 on WU64

Consideration of Report to Council from Regulatory Services Manager dated 10 May 2021 concerning request to renew the Memorandum of Agreement with Mt Fox Rural Fire Brigade over Mt Fox Reserve for Camping for a further 12 months.

Moved Councillor Milton
Seconded Councillor Cripps

Resolution – That Council:

- A. Renew the current Memorandum of Agreement between Hinchinbrook Shire Council and the Mt Fox Rural Fire Brigade for a further 12 months being 1 July 2021 to 30 June 2022 over the Mt Fox Reserve located at Lot 61 on WU64; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with or in relation to the Memorandum of Agreement.

Carried 7-0
250521-25

RSM Paul Cohen left the meeting at 11.18am.

4. GOVERNANCE

4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 10 May 2021 concerning summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 30 April 2021.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report.

Carried 7-0
250521-26

4.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Acting Chief Executive Officer dated 10 May 2021 concerning monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 30 April 2021.

Moved *Councillor Marbelli*

Seconded *Councillor Skinner*

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
250521-27**

4.3 QUARTERLY 2020-2021 OPERATIONAL PLAN REPORT as at 31 MARCH 2021

Consideration of Report to Council from Chief Executive Officer dated 10 May 2021 seeking adoption of the Quarterly Operational Plan Report for the quarter year ending 31 March 2021.

Moved *Councillor Cripps*

Seconded *Councillor Skinner*

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
250521-28**

4.4 SEASONAL WATER ASSIGNMENT of PART of COUNCIL'S HERBERT RIVER WATER ALLOCATION

Consideration of Report to Council from Mayor dated 10 May 2021 regarding an Expression of Interest received from Peter and Jenny Sheahan for seasonal water assignment to assist with trials to grow out soy beans for oil and cattle fodder production.

Moved *Councillor Cripps*

Seconded *Councillor Lancini*

Resolution – That Council:

- A. Offer to assign an amount of 25ML of its Herbert River water allocation (Number 192 Herbert Zone 1a) to Peter and Jenny Sheahan, Midway, Longpocket Ingham, for a period to be determined at a cost of \$10.00 per megalitre for the purpose of agricultural production, subject to approval from Department of Natural Resources and Mines;
- B. Note that the assignment is in accordance with the terms and conditions appearing in the Schedule; and
- C. Note all costs of and incidental to relevant approvals and assignment costs are to be borne by the said Peter and Jenny Sheahan.

**Carried 7-0
250521-29**

4.5 COUNCILLOR CONTACT with EMPLOYEES ADVICE GUIDELINES

Consideration of Report to Council from Chief Executive Officer dated 10 May 2021 seeking adoption of the Council Contact with Employees Advice Guidelines as presented.

Moved *Councillor Marbelli*

Seconded *Councillor Lancini*

Resolution – That Council adopt the Councillor Contact with Employees Advice Guidelines as presented.

**Carried 7-0
250521-30**

4.6 COUNCILLOR ACTIVITY REPORT as at 31 MARCH 2021

Consideration of Report to Council from Acting Chief Executive Officer dated 12 April 2021 providing Councillor Activity Reports for the month ending 31 March 2021 to ensure transparency and public scrutiny.

Moved *Councillor Cripps*
Seconded *Councillor Lancini*

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
250521-31**

CONCLUSION – This concluded the business of the meeting which closed at 11.25am

APPROVED, CONFIRMED and ADOPTED on 29 June 2021

Councillor R Jayo – MAYOR