



## **SPECIAL BUDGET MEETING MINUTES**

**HELD: ADMINISTRATION CENTRE  
COUNCIL CHAMBERS  
25 LANNERCOST STREET  
INGHAM QLD 4850**

**MONDAY 29 JUNE 2020  
at 9.00AM**

- PRESENT**
- R Jayo Mayor (Chair)
  - AP Cripps Deputy Mayor
  - ME Brown Councillor
  - AJ Lancini Councillor
  - DM Marbelli Councillor
  - KS Milton Councillor
  - WG Skinner Councillor
  
  - A Rayment Chief Executive Officer (CEO)
  - J Stewart Director Infrastructure and Utility Services Delivery (DIUS)
  - B Exelby Director Corporate and Financial Services (DCFS)
  - N McGrath Director Community and Development Services (DCDS)
  - B Edwards Executive Officer (EO)

**PRAYER** - Mayor Jayo began the meeting with prayer

**BUSINESS**

1. **2020-2021 BUDGET ADDRESS**

*Moved* Mayor Jayo  
*Seconded* Councillor Brown

Resolution – That the 2020-2021 Budget Address be received and its contents noted.

Carried 7-0  
290620-01

2. **ADOPTION of 2020-2021 OPERATIONAL PLAN**

*Moved* Councillor Skinner  
*Seconded* Councillor Lancini

Resolution – That pursuant to Section 174(1) of the Local Government Regulation 2012, Council adopt the Operational Plan for the 2020-2021 financial year as attached.

Carried 7-0  
290620-02

3. **STATEMENT of ESTIMATED FINANCIAL POSITION**

*Moved* Councillor Cripps  
*Seconded* Councillor Marbelli

Resolution – That in accordance with Section 205 of the Local Government Regulation 2012, the statement of financial operations (statement of income and expenditure) and statement of financial position of the Council in respect of the 2019-2020 financial year (“the Statement of Estimated Financial Position”) be received and its contents noted.

Carried 7-0  
290620-03

4. ADOPTION of CONCESSIONS for the 2020-2021 FINANCIAL YEAR

*Moved*      *Councillor Brown*  
*Seconded*   *Councillor Cripps*

Resolution – That:

- A. In accordance with Section 120 of the Local Government Regulation 2012 and as set out in Council's Rates and Concessions Policy 2020-2021, Council may grant a concession for the General Rates component for a two (2) year period for the construction of a new residential dwelling approved for construction after 1 July 2019; and
- B. In accordance with Section 122 of the Local Government Regulation 2012 concessions will be granted to ratepayers based on the details outlined in Section 13 of the Revenue Statement and as detailed in the Rate Rebate and Concession Policy.

Carried 7-0  
290620-04

5. PAYMENT of RATES and CHARGES

*Moved*      *Councillor Milton*  
*Seconded*   *Councillor Marbelli*

Resolution – That in accordance with Section 107 of the Local Government Regulation 2012, Council Rate Notices will be issued by instalments twice annually. The first Rate Notice will be issued no later than August for the period 1 July 2020 to 31 December 2020 with the due date being sixty (60) days from the date of issue of the rate notice. The second Rate Notice to be issued no later than February 2020 for the period 1 January 2021 to 30 June 2021 with the due date being sixty (60) days from the date of issue of the rate notice.

Carried 7-0  
290620-05

6. ADOPTION of TIMELY RATES PAYMENT INCENTIVE SCHEME

*Moved*      *Councillor Marbelli*  
*Seconded*   *Councillor Milton*

Resolution – That pursuant to Section 131 of the *Local Government Regulation 2012* a Timely Rates Payment Incentive Scheme will apply as set out in Section 16 of the Revenue Statement.

Carried 7-0  
290620-06

7. INTEREST on OVERDUE RATES and CHARGES

*Moved*      *Councillor Lancini*  
*Seconded*   *Councillor Cripps*

Resolution – That in accordance with Section 133 of the Local Government Regulation 2012 and as set out in the Revenue Statement at Section 12, Council resolves that interest is payable on overdue rates and charges at the percentage of 8.53%.

Carried 7-0  
290620-07

8. ADOPTION of BUDGET

*Moved Councillor Cripps*  
*Seconded Councillor Lancini*

Resolution – That in accordance with Sections 169 and 170 of the Local Government Regulation 2012, the Budget for 2020-2021 with 2021-2022 and 2022-2023 as presented incorporating the following attached documents be adopted:

- Statement of Income and Expenditure;
- Statement of Financial Position;
- Cash Flow Statement;
- Statement of Changes in Equity;
- Capital Expenditure Projects 2020-2021;
- Long Term Financial Forecast;
- The Revenue Statement and Policy;
- The relevant measures of financial sustainability; and
- The total value of change in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the 2019-2020 Budget, expressed as a percentage, is a 0.001% change.

Carried 7-0  
290620-08

9. ADOPTION of DIFFERENTIAL GENERAL RATES for the 2020-2021 FINANCIAL YEAR

*Moved Councillor Skinner*  
*Seconded Councillor Milton*

Resolution – That

- A. Pursuant to Section 81 of the Local Government Regulation 2012, the categories in to which rateable land is categorised, the description of those categories and, pursuant to Sections 81(4) and 81(5) of the Local Government Regulation 2012, the method by which land is to be identified and included in its appropriate category is as follows:

Category (Section 81)	Description (Section 81)	Identification (Sections 81(4) and 81(5))
1. Residential A	Land used, or capable of being used for purpose of a single residential dwelling, which has a rating valuation between \$0 and \$19,999.	Land having the land use codes of 01, 02, 04, 05, 06, 08, 09 or 72.
2. Residential B	Land used, or capable of being used for purpose of a single residential dwelling, which has a rating valuation between \$20,000 and \$76,999.	Land having the land use codes of 01, 02, 04, 05, 06, 08, 09 or 72.
3. Residential C	Land used, or capable of being used for purpose of a single residential dwelling, which has a rating valuation greater than \$77,000.	Land having the land use codes of 01, 02, 04, 05, 06, 08, 09 or 72.
4. Multi Unit Residential – A	Land used, or capable of being used, for the purpose of multiple residential units (2 or 3 flats).	Land having the land use code of 03.

Category (Section 81)	Description (Section 81)	Identification (Sections 81(4) and 81(5))
5. Multi Unit Residential - B	Land used, or capable of being used, for the purpose of multiple residential units (4 or 5 flats).	Land having the land use code of 03.
6. Multi Unit Residential - C	Land used, or capable of being used, for the purpose of multiple residential units (6 or more flats).	Land having the land use code of 03.
7. Community Purposes	Land used for community purposes, including as a sports club or facility, cemetery, library, educational facility, religious institution, showground, racecourse, airfield, park, garden or for Commonwealth, State or local government purposes.	Land having the land use codes of 48, 50-59, 96, 97 or 99.
8. Commercial A	Land used for commercial purposes, which has a rating valuation of less than \$1,250,000 other than land included in category 10.	Land having the land use codes of 01, 04, 07, 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 30, 41, 42, 43, 44, 45, 46, 47, 49, 91 or 92.
9. Commercial B	Land used for commercial purposes, which has a rating valuation greater than or equal to \$1,250,000 other than land included in category 10.	Land having the land use codes of 01, 04, 07, 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 30, 41, 42, 43, 44, 45, 46, 47, 49, 91 or 92.
10. Drive-In Shopping Centre	Land used for the purposes of a shopping centre with a gross floor area greater than 3,500 sq. metres.	Land having the land use code of 16.
11. Industrial	Land used for industrial purposes other than land included in category 12, 14 and 15.	Land having the land use codes of 01, 04, 28, 29, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40.
12. Quarries	Land used for the purpose of extractive industries or quarrying licensed for more than 5,000 tonnes of material other than land included in category 11.	Land having the land use code of 40.
13. Island Land	Land located on Pelorus Island or Orpheus Island.	
14. Harbour Industries	Land used for the purpose of harbour industries including a bulk sugar terminal with a land area greater than 5 hectares.	Land having the land use code of 39.

Category (Section 81)	Description (Section 81)	Identification (Sections 81(4) and 81(5))
15. Sugar Mills	Land used for the purposes of sugar milling operations.	Land having the land use code of 35.
16. Sugar Cane and Forestry A	Land used for the purposes of growing sugar cane, or for forestry or logging, where the valuation per hectare of the land is less than \$1,400.	Land having the land use code of 75 or 88.
17. Sugar Cane and Forestry B	Land used for the purposes of growing sugar cane, or for forestry or logging, where the valuation per hectare of the land is between \$1,400 and \$2,130.	Land having the land use code of 75 or 88.
18. Sugar Cane and Forestry C	Land used for the purposes of growing sugar cane, or for forestry or logging, where the valuation per hectare of the land is greater than \$2,130.	Land having the land use code of 75 or 88.
19. Other Rural Land	Land used for rural purposes, other than land included in category 16, 17, or 18.	Land having the land use codes of 60, 61, 64, 65, 66, 67, 68, 69, 70, 71, 73, 74, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 89, 90, 93, 94, 95.
20. Other Land	Land not included in any of the above categories	

- B. Council delegates to the Chief Executive Officer the power, pursuant to Sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.
- C. Pursuant to Section 94 of the *Local Government Act 2009* and Section 80 of the Local Government Regulation 2012, the differential general rate to be made and levied for each differential general rate category and pursuant to Section 77 of the Local Government Regulation 2012, the minimum general rate to be made and levied for each differential general rate category is as per below and as set out in the Revenue Statement Section 3.

Column 1 - Category (section 81)	Column 4 - Rate in the \$ (section 80)	Column 5 - Minimum General Rate (\$) (section 77)	Column 6 - Limitation (cap) (section 116)
1. Residential A	3.905	626.30	No Limit
2. Residential B	1.566	1,014.60	No Limit
3. Residential C	1.255	1,195.70	No Limit
4. Multi Unit Residential - A	1.395	1,317.90	No Limit
5. Multi Unit Residential - B	1.736	1,666.50	No Limit

Column 1 - Category (section 81)	Column 4 - Rate in the \$ (section 80)	Column 5 - Minimum General Rate (\$) (section 77)	Column 6 - Limitation (cap) (section 116)
6. Multi Unit Residential – C	1.972	1,915.60	No Limit
7. Community Purposes	1.176	1,348.30	No Limit
8. Commercial A	1.857	1,322.60	No Limit
9. Commercial B	0.955	12,981.20	No Limit
10. Drive-In Shopping Centre	2.257	15,505.00	No Limit
11. Industrial	1.853	1,374.30	No Limit
12. Quarries	3.356	6,635.40	No Limit
13. Island Land	2.117	1,348.30	No Limit
14. Harbour Industries	5.306	52,101.00	No Limit
15. Sugar Mills	10.701	104,196.80	No Limit
16. Sugar Cane and Forestry A	2.328	1,345.90	10%
17. Sugar Cane and Forestry B	2.986	1,345.90	10%
18. Sugar Cane and Forestry C	3.191	1,345.90	10%
19. Other Rural Land	1.037	1,411.60	No Limit
20. Other Land	1.037	1,411.60	No Limit

Carried 7-0  
290620-09

10. ADOPTION of SEPARATE WASTE MANAGEMENT LEVY CHARGES for the 2020-2021 FINANCIAL YEAR

*Moved*      *Councillor Marbelli*  
*Seconded*   *Councillor Milton*

Resolution – That in accordance with Section 103 of the Local Government Regulation 2012 a separate charge (Waste Management Levy) is adopted as outlined in Section 5 of the Revenue Statement.

Carried 7-0  
290620-10

11. ADOPTION of UTILITY CHARGES for the 2020-2021 FINANCIAL YEAR

*Moved*      *Councillor Cripps*  
*Seconded*   *Councillor Skinner*

Resolution – That in accordance with Section 99 of the Local Government Regulation 2012, Utility Charges are adopted as outlined in Section 7 of the Revenue Statement.

Carried 7-0  
290620-11



12. ADOPTION of WATER METER READINGS for the 2020-2021 FINANCIAL YEAR

*Moved*      *Councillor Marbelli*  
*Seconded*    *Councillor Milton*

Resolution – That in accordance with Section 102 of the Local Government Regulation 2012 and as outlined in Section 7 of the Revenue Statement, water meters are read twice per year October / November / December (half year reading) and May / June (end of year reading).

**Carried 7-0  
290620-12**

13. ADOPTION of INCREASE LIMIT on RATES and CHARGES for the 2020-2021 FINANCIAL YEAR

*Moved*      *Councillor Skinner*  
*Seconded*    *Councillor Brown*

Resolution – That in accordance with Section 116 of the *Local Government Regulation 2012* a limit will apply to the increase in rates and charges as outlined in Section 3 and Section 4 of the Revenue Statement.

**Carried 7-0  
290620-13**

14. ADOPTION of SPECIAL CHARGE POLICIES for the 2020-2021 FINANCIAL YEAR

*Moved*      *Councillor Marbelli*  
*Seconded*    *Councillor Cripps*

Resolution – That in accordance with Section 94 Local Government Regulation 2012 that special rates and charges as outlined in Section 6 of the Revenue Statement and the following related detailed Policies be adopted:

- Special Charge – Bambaroo Rural Fire Brigade Overall Plan 2020-2021;
- Special Charge – Bambaroo Rural Fire Brigade Area - Map;
- Special Charge – Brown Lane Special Rate Overall Plan 2020-2021;
- Special Charge – Crystal Creek Rural Fire Brigade Overall Plan 2020-2021;
- Special Charge – Crystal Creek Rural Fire Brigade Area - Map;
- Special Charge – Seymour Rural Fire Brigade Overall Plan 2020-2021;
- Special Charge – Seymour Rural Fire Brigade Area - Map;
- Special Charge – Stone River Rural Fire Brigade Overall Plan 2020-2021;
- Special Charge – Stone River Rural Fire Brigade Area – Map;
- Special Charge – Toobanna River Rural Fire Brigade Overall Plan 2020-2021; and
- Special Charge – Toobanna River Rural Fire Brigade Area – Map.

**Carried 7-0  
290620-14**

15. BUSINESS ACTIVITIES POLICY

*Moved*      *Councillor Lancini*  
*Seconded*    *Councillor Brown*

Resolution – That Council's Business Activities Policy as attached be adopted.

**Carried 7-0  
290620-15**



16. DEBT POLICY

*Moved*        *Councillor Cripps*  
*Seconded*    *Councillor Milton*

Resolution – That in accordance with Section 192 of the Local Government Regulation 2012 Council's Debt Policy as attached be adopted. Carried 7-0  
290620-16

17. ENTERTAINMENT and HOSPITALITY POLICY

*Moved*        *Councillor Brown*  
*Seconded*    *Councillor Lancini*

Resolution – That in accordance with Section 196 of the Local Government Regulation 2012 Council's Entertainment and Hospitality Policy as attached be adopted. Carried 7-0  
290620-17

18. FINANCIAL HARDSHIP POLICY

*Moved*        *Councillor Marbelli*  
*Seconded*    *Councillor Cripps*

Resolution – That Council's Financial Hardship Policy as attached be adopted. Carried 7-0  
290620-18

19. FRAUD and CORRUPTION PREVENTION POLICY

*Moved*        *Councillor Skinner*  
*Seconded*    *Councillor Lancini*

Resolution – That Council's Fraud and Corruption Prevention Policy as attached be adopted. Carried 7-0  
290620-19

20. INVESTMENT POLICY

*Moved*        *Councillor Cripps*  
*Seconded*    *Councillor Milton*

Resolution – That in accordance with Section 191 of the Local Government Regulation 2012 Council's Investment Policy as attached be adopted. Carried 7-0  
290620-20

21. RATE REBATES and CONCESSION POLICY

*Moved*        *Councillor Milton*  
*Seconded*    *Councillor Brown*

Resolution – That Council's Rate Rebates and Concession Policy as attached be adopted. Carried 7-0  
290620-21

22. RATE RECOVERY POLICY

*Moved*      *Councillor Cripps*  
*Seconded*    *Councillor Lancini*

Resolution - That Council's Rate Recovery Policy as attached be adopted.

Carried 7-0  
290620-22

23. RELATED PARTY TRANSACTION POLICY

*Moved*      *Councillor Milton*  
*Seconded*    *Councillor Skinner*

Resolution - That Council's Related Party Transaction Policy as attached be adopted.

Carried 7-0  
290620-23

24. REVENUE POLICY

*Moved*      *Councillor Cripps*  
*Seconded*    *Councillor Marbelli*

Resolution - That in accordance with Section 193 of the Local Government Regulation 2012 the Revenue Policy as attached be adopted.

Carried 7-0  
290620-24

25. REVENUE STATEMENT

*Moved*      *Councillor Cripps*  
*Seconded*    *Councillor Lancini*

Resolution - That in accordance with Section 172 of the Local Government Regulation 2012 the Revenue Statement as attached be adopted.

Carried 7-0  
290620-25

26. 2020-2021 FEES AND CHARGES

*Moved*      *Councillor Cripps*  
*Seconded*    *Councillor Brown*

Resolution - That Council adopt the 2020-2021 Fees and Charges schedule as presented to take effect from 1 July 2020.

Carried 7-0  
290620-26

CONCLUSION - This concluded the business of the meeting which closed at 9.40 am

APPROVED, CONFIRMED and ADOPTED on 28 July 2020

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Councillor R Jayo - MAYOR