



GENERAL MEETING MINUTES

HELD: ADMINISTRATION CENTRE
COUNCIL CHAMBERS
25 LANNERCOST STREET
INGHAM QLD 4850

TUESDAY 28 JULY 2020
at 8.30AM

- PRESENT**
- R Jayo Mayor (Chair)
 - AP Cripps Deputy Mayor
 - ME Brown Councillor
 - AJ Lancini Councillor
 - DM Marbelli Councillor
 - KS Milton Councillor
 - WG Skinner Councillor

 - A Rayment Chief Executive Officer (CEO)
 - J Stewart Director Infrastructure and Utility Services Delivery (DIUS)
 - B Exelby Director Corporate and Financial Services (DCFS)
 - N McGrath Director Community and Development Services (DCDS)
 - B Edwards Executive Officer (EO)

- PRAYER** - Councillor Donna Marbelli began the meeting with prayer

- PREVIOUS MINUTES** - *Moved Councillor Cripps*
Seconded Councillor Skinner

Resolution - That the Minutes of the Special Budget Meeting held on 29 June 2020 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

**Carried 7-0
280720-01**

- Moved Councillor Lancini*
Seconded Councillor Brown

That the Minutes of the General Meeting held on 30 June 2020 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

**Carried 7-0
280720-02**

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2020 regarding summary of activities undertaken during the month ending 30 June 2020.

- Moved Councillor Skinner*
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-03**

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2020 regarding monthly Infrastructure and Utility Services Status Report for the month ending 30 June 2020.

- Moved Councillor Marbelli*
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-04**

1.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 30 JUNE 2020

Consideration of Report to Council from Director Infrastructure and Utility Services dated 13 July 2020 regarding a Status Report that confirms 88% of relevant projects were substantially completed and provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 30 June 2020.

Moved Councillor Milton
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-05**

1.4 NDRRA and DRFA QUARTERLY PROGRESS REPORT to 30 JUNE 2020

Consideration of Report to Council from Director Infrastructure and Utility Services dated 3 July 2020 providing a comprehensive account of the delivery of the Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA) programs by Lonergan Project Services Pty Ltd for Council for the 2018 March Flooding event, 2018 Tropical Cyclone Nora, 2018 Tropical Cyclone Owen and 2019 Monsoon Trough.

Moved Councillor Skinner
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-06**

In accordance with section 175 of the Local Government Act 2009, Councillor DM Marbelli declared a Real/Perceived Conflict of Interest in Items 1.5 and 1.6.

Councillor DM Marbelli declared she has a Real/Perceived Conflict of Interest in these matters defined in Section 175E of the Local Government Act 2009 due to her husband being related as a cousin to Ramon and Steven Marbelli of Timrith Transport who are a Tender submitter for these construction contracts and proposed to exclude herself from the meeting while these matters are debated and the votes taken.

Councillor DM Marbelli excluded herself from the meeting at 8.50am while the matters were discussed, and votes taken.

1.5 HSC 20/08 – DRFA PROGRAM – SEALED ROADS MIXED AREAS – PACKAGE ONE

Consideration of Report to Council from DRFA Program Manager dated 8 July 2020 concerning tenders received for HSC 20/08 DRFA Program – Sealed Roads Mixed Areas – Package One.

Moved Councillor Milton
Seconded Councillor Brown

Resolution – That Council:

- A. Award tender HSC 20/08 - DRFA Program Sealed Roads Mixed Areas – Package Two to Timrith Transport for the value of \$1,091,078.58 (excl. GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

**Carried 6-0
280720-07**

1.6 HSC 20/09 – DRFA PROGRAM – SEALED ROADS MIXED AREAS – PACKAGE TWO

Consideration of Report to Council from DRFA Program Manager dated 8 July 2020 concerning tenders received for HSC 20/09 DRFA Program – Sealed Roads Mixed Areas – Package Two.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council:

- A. Award tender HSC 20/09 - DRFA Program Sealed Roads Mixed Areas – Package Two to Timrith Transport for the value of \$983,576.53 (excl. GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

**Carried 6-0
280720-08**

Councillor DM Marbelli returned to the meeting at 8.55am

1.7 2020-2021 REGIONAL BITUMEN RESEAL

Consideration of Report to Council from Acting Infrastructure Operations Manager dated 9 July 2019 regarding tenders received for the 2020-2021 Regional Bitumen Reseal Program being for provision of bitumen services received through the Far North Queensland Regional Organisation of Councils (FNQROC) Register of Prequalified Suppliers which Council is a part of the collective procurement arrangement with neighbouring Councils in the region.

Moved Councillor Brown
Seconded Councillor Skinner

Resolution – That Council:

- A. Award the 2020-2021 Regional Bitumen Reseal Program to RPQ Spray Seal Pty Ltd., based on their schedule of rates tendered with the potential for the scope to be varied to include resealing required during 2021-2022 and 2022-2023; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract subject to Council's procurement practices and policies.

**Carried 7-0
280720-09**

In accordance with section 175 of the Local Government Act 2009, Councillor KS Milton declared a Real/Perceived Conflict of Interest in Item 1.8.

Councillor KS Milton declared she has a Real/Perceived Conflict of Interest in this matter defined in Section 175E of the Local Government Act 2009 as she is related as aunt to Robert and Debbie Hobbs who are adjoining landowners to this matter being considered and proposed to exclude herself from the meeting while this matter is debated and the vote taken.

Councillor KS Milton excluded herself from the meeting at 9.00am while the matter was discussed, and vote taken.

1.8 IRWIN ROAD – DRAINAGE DESIGN and CONSTRUCTION

Consideration of Report to Council from Director Infrastructure and Utility Services dated 21 July 2020 concerning additional drainage pipes required to be installed in Irwin Road to improve conveyance of water.

Moved Councillor Cripps
Seconded Councillor Skinner

Resolution – That Council approve the construction of three additional 600mm diameter cross drainage pipes in Irwin Road, to improve the immediate conveyance during the start of a 1 in 5 year rainfall event capacity.

**Carried 6-0
280720-10**

Councillor KS Milton returned to the meeting at 9.05am

1.9 BROADWATER AREA FORMED ROADS

Consideration of Report to Council from Director Infrastructure and Utility Services dated 21 July 2020 concerning the addition of Jocks Lodge Road formation to Council's Road Register together with another section of Dalrymple Road. These roads form the only access to and from the tourism hiking/walking trail named the Dalrymple Track, and serves as the only access road to a freehold cattle farm over Lot 345 on CAR 12444. Consideration of request also from Townsville City Auto Sports Club to organise a rally utilising Jocks Lodge Road, Dalrymple Road and NQ Plantations haul roads ending at Manor Creek Road.

Moved Councillor Marbelli
Seconded Councillor Brown

Resolution – That Council:

- A. Add Jocks Lodge Road to the Road Register to reflect two sections of formed road, 2600m and 500m in length;
- B. Add a third section of Dalrymple Road to the Road Register, 905m of formed road in length; and
- C. In principle support a rally event in the Broadwater area as proposed by Townsville City Auto Sports Club and delegate authority to the Chief Executive Officer via relevant staff to further investigate the feasibility of the event.

**Carried 7-0
280720-11**

1.10 CRYSTAL CREEK HUT OWNERS ASSOCIATION – REQUEST for ASSISTANCE

Consideration of Report to Council from Director Infrastructure and Utility Services dated 21 July 2020 concerning request for Council assistance received from Crystal Creek Hut Owners Association to upgrade the access road, erect speed and other signs, and install traffic counters and security cameras. The Association suggest that due to an increase in visitation to the area potentially stemming from other camping areas being closed to the public, they are unable to keep up with the wear and tear to the beach access tracks.

Council decided to undertake further investigations into a number of conditions/requests prior to making a decision concerning all aspects.

Recommendation – That Council not approve the request to:

- A. Grade the camping reserve access track a minimum of twice each year;
- B. Erect speed signs in the area;
- C. Erect signs advising campers to remove rubbish and do not cut down trees for firewood; and
- D. Install security cameras to monitor anyone who is not complying with the rules of use for this area;

On the basis that there is already significant expenditure and resources being provided to maintain Barrilgie Road and that the risk of Council undertaking regular maintenance to the camping reserve access track may result in even further increased traffic and antisocial behaviour in the area.

Moved Councillor Cripps
Seconded Councillor Skinner

Resolution – That Council:

- A. Not approve the request to:
 - i. Grade the camping reserve access track a minimum of twice each year; and
 - ii. Install security cameras to monitor anyone who is not complying with the rules of use for this area; and

On the basis that there is already significant expenditure and resources being provided to maintain Barrilgie Road and that the risk of Council undertaking regular maintenance to the camping reserve access track may result in even further increased traffic and antisocial behaviour in the area.

- B. Undertake investigations into the erection of speed signage, removal of rubbish and destruction of vegetation prior to consideration of this matter.

**Carried 7-0
280720-12**

1.11 TAYLORS BEACH PROGRESS PARK PLAYGROUND EQUIPMENT – PROJECT COMPLETION REPORT

Consideration of Report to Council from Acting Infrastructure Operations Manager dated 2 July 2019 concerning Project Completion Report for the Taylors Beach Progress Park playground equipment completed in February 2020.

Moved Councillor Marbelli
Seconded Councillor Milton

Resolution – That Council:

- A. Receive and note the information in the Report; and
- B. Accept the amended nominated contribution amount from Taylors Beach Progress Association to be \$2,011 (incl. GST) and modify the raised invoice accordingly.

Carried 7-0
280720-13

1.12 REQUEST for EXTRA SKIP BIN SERVICES – ABERGOWRIE AREA

Consideration of Report to Council from Waste and Compliance Coordinator dated 6 July 2020 concerning request received from Abergowrie residents for extra skip bins to be provided in the area possibly every four months for bulk rubbish services.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council:

- A. Not provide any additional skip waste collection services to the Abergowrie area at this time; and
- B. Support the development of a Waste Management Policy during the 2020-2021 financial year that provides guidance for service standards in relation to the entitlements of waste management services to Hinchinbrook Shire residents.

Carried 7-0
280720-14

1.13 REEF ASSIST PROGRAM

Consideration of Report to Council from Director Infrastructure and Utility Services dated 21 July 2020 concerning Council's proposal to lodge an application for funding under the Reef Assist Program.

Moved Councillor Lancini
Seconded Councillor Milton

Resolution – That Council:

- A. Endorse the Chief Executive Officer via relevant staff to prepare and lodge a funding application for the Queensland Government's Reef Assist Program; and
- B. Lodge an application focused on rehabilitation of the TYTO Wetlands and the control of African Tulip infestations and other invasive species in order to improve native woody and non-woody vegetation.

Carried 7-0
280720-15

1.14 REEF GUARDIAN COUNCIL

Consideration of Report to Council from Waste and Compliance Coordinator dated 23 June 2020 concerning Council's ongoing commitment as a custodian of the Great Barrier Reef and renewal of its ongoing partnership with the Great Barrier Reef Marine Park Authority through participation in the Reef Guardian Council Program.

Moved *Councillor Skinner*
Seconded *Councillor Milton*

Resolution – That Council:

- A. **Approve Council's continued participation in the Reef Guardian Council Program;**
- B. **Delegate authority to the Chief Executive Officer to sign the Memorandum of Understanding 2020-2024;**
- C. **Nominate Councillor Andrew Lancini as Reef Guardian Champion Councillor;**
- D. **Nominate the Mayor and Chief Executive Officer as the two representatives for the Executive Committee; and**
- E. **Nominate the Deputy Mayor, Councillor Andrew Cripps and Director Infrastructure and Utility Services Mr James Stewart as proxy representatives should the Mayor, Councillor and/or Chief Executive Officer be unable to attend a respective meeting/conference.**

**Carried 7-0
280720-16**

The meeting adjourned at 9.50am for morning tea and resumed at 10.00am

2. **COMMUNITY and DEVELOPMENT SERVICES**

2.1 COMMUNITY and DEVELOPMENT SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Community and Development Services dated 13 July 2020 regarding summary of activities undertaken during the month ending 30 June 2020.

Moved *Councillor Brown*
Seconded *Councillor Milton*

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-17**

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Community and Development Services dated 13 July 2020 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 30 June 2020.

Moved *Councillor Marbelli*
Seconded *Councillor Milton*

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-18**

2.3 2021 SHOW DAY PUBLIC HOLIDAY

Consideration of Report to Council from Director Community and Development Services dated 10 July 2020 concerning nomination of the most appropriate date in 2021 for the 2021 Annual Ingham Show Day Public Holiday.

Moved **Councillor Lancini**
Seconded **Councillor Skinner**

Resolution – That Council approve the nomination of Friday 2 July 2021 for the 2021 Ingham Show Day Public Holiday.

**Carried 7-0
280720-19**

In accordance with section 175 of the Local Government Act 2009, Councillor ME Brown declared a Real/Perceived Conflict of Interest in Item 2.4.

Councillor ME Brown declared she has a Real/Perceived Conflict of Interest in this matter defined in Section 175E of the Local Government Act 2009 as she is the Treasurer of the Hinchinbrook Chamber of Commerce and proposed to exclude herself from the meeting while this matter is debated and the vote taken.

Councillor ME Brown excluded herself from the meeting at 10.12am while the matter was discussed, and vote taken.

2.4 FUNDING for HINCHINBROOK CHAMBER of COMMERCE, INDUSTRY and TOURISM SHOP LOCAL SCHEME

Consideration of Report to Council from Director Community and Development Services dated 16 July 2020 concerning request from Hinchinbrook Chamber of Commerce, Industry and Tourism seeking financial contribution from Council to support the delivery of a small business recovery focused “Shop Local” campaign.

Moved **Councillor Cripps**
Seconded **Councillor Lancini**

Resolution – That Council:

- A. Continue to provide financial support in the sum of \$15,000 (excl. GST) to the Hinchinbrook Chamber of Commerce, Industry and Tourism through the maintenance of a Service Level Agreement that recognises the “Shop Local” initiative as a key deliverable project in addition to other Key Performance Indicators; and**
- B. Authorise the Chief Executive Officer via relevant staff to investigate the amendment of the Community Activity Grants Program to allow for a broader range of COVID-19 recovery focused financial support applications.**

**Carried 6-0
280720-20**

Councillor ME Brown returned to the meeting at 10.16am

2.5 VISITOR INFORMATION CENTRE EXPRESSIONS of INTEREST

Consideration of Report to Council from Director Community and Development Services dated 16 July 2020 concerning future use of the Visitor Information Centre and TYTO Café facilities following approaches by multiple parties with expressions of interest for use of the facilities.

Moved **Councillor Brown**
Seconded **Councillor Marbelli**

Resolution – That Council authorise the Chief Executive Officer, through relevant staff, to seek formal Expression of Interest for the use of the Visitor Information Centre and TYTO Café facilities.

**Carried 7-0
280720-21**

Town Planner, G Milford and Built Environment Team Leader entered the meeting at 10.35am

2.6 ELECTORAL COMMISSION of QUEENSLAND ROOM HIRE REQUEST

Consideration of Report to Council from Director Community and Development Services dated 22 July 2020 concerning request from Electoral Commission of Queensland to hire rooms at the TYTO Conference and Events Centre for the upcoming State Election in October 2020.

Recommendation – That Council approve a fifty percent (50%) discount on the hire fees as per the 2020-2021 fees and charges, of the TYTO Conference and Events Centre associated with the Electoral Commission of Queensland’s booking for the 2020 State Government Election.

Council resolved to lay the matter on the table as it requires further information in relation to applicable commercial rates in order to fully consider the matter to enable Director Community and Development Services to obtain relevant information prior to considering the recommendation.

2.7 LOCAL ROADS and COMMUNITY INFRASTRUCTURE PROGRAM

Consideration of Report to Council from Director Community and Development Services dated 22 July 2020 concerning Federal Government grant in the sum of \$378,323 (excl. GST) under the Local Roads and Community Infrastructure Program which aims to assist a community-led recovery from COVID-19.

Moved **Councillor Brown**
Seconded **Councillor Lancini**

Resolution – That Council approve the nomination of community infrastructure, including but not limited to new playground infrastructure at Rotary Park as Council’s nominated project under the Local Roads and Community Infrastructure Program for the sum of \$378,323 (excl. GST).

**Carried 7-0
280720-22**

3. CORPORATE and FINANCIAL SERVICES

3.1 CORPORATE and FINANCIAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 10 July 2020 regarding summary of activities undertaken during the month ending 30 June 2020.

Moved **Councillor Cripps**
Seconded **Councillor Marbelli**

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-23**

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Director Corporate and Financial Services dated 13 July 2020 regarding monthly Corporate and Financial Services Status Report for the month ending 30 June 2020.

Moved **Councillor Cripps**
Seconded **Councillor Lancini**

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-24**

3.3 CORPORATE and FINANCIAL SERVICES FINANCE SUMMARY for PERIOD ENDING 30 JUNE 2020

Consideration of Report to Council from Director Corporate and Financial Services dated 9 July 2020 regarding a report of financial activities for the month ending 30 June 2020.

Moved **Councillor Marbelli**
Seconded **Councillor Brown**

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-25**

In accordance with section 175 of the Local Government Act 2009, Councillor KS Milton declared a Real/Perceived Conflict of Interest in Item 3.4.

Councillor KS Milton declared she may have a Real/Perceived Conflict of Interest in this matter defined in Section 175E of the Local Government Act 2009 as her business DJ and KS Milton of Stone River Station is in the early stages of considering a Material Change of Use application similar to this matter or her property.

Councillor KS Milton stated - I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on this matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of Council's area by participating in the discussion and voting on this matter.

Council considered that Councillor KS Milton does not have either a Real Conflict of Interest or Perceived Conflict of Interest in the matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.

Moved Mayor Jayo
Seconded Councillor Cripps

Resolution – That Councillor KS Milton does not have either a Real Conflict of Interest or Perceived Conflict of Interest in the matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter. Carried 6-0
280720-26

In accordance with section 175 of the Local Government Act 2009, Councillor DM Marbelli declared a Real/Perceived Conflict of Interest in Item 3.4.

Councillor DM Marbelli declared she has a Real/Perceived Conflict of Interest in this matter defined in Section 175E of the Local Government Act 2009 due to her husband being related as a cousin to Ramon and Steven Marbelli of Timrith Transport who are the applicant for this proposed Material Change of Use and proposed to exclude herself from the meeting while this matter is debated and the vote taken.

Councillor DM Marbelli excluded herself from the meeting at 11.03am while the matter was discussed, and vote taken.

In accordance with section 175 of the Local Government Act 2009, Councillor WG Skinner declared a Real/Perceived Conflict of Interest in Item 3.4.

Councillor WG Skinner declared he has a Real/Perceived Conflict of Interest in this matter defined in Section 175E of the Local Government Act 2009 as he is related as cousin to submitters against the application Ralph and Natarlee Poppi and proposed to exclude herself from the meeting while this matter is debated and the vote taken.

Councillor WG Skinner excluded himself from the meeting at 11.04am while the matter was discussed, and vote taken.

3.4 PROPOSED MATERIAL CHANGE of USE – EXTRACTIVE INDUSTRY (QUARRY up to 5,000t)
COOKS LANE CORDELIA - LOT 4 on SP193109

Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning a proposed Material Change of Use – Extractive Industry (Quarry up to 5,000t) described as Lot 4 on SP193109 on land situated at Cooks Lane Cordelia.

Moved Councillor Cripps
Seconded Councillor Brown

Resolution – That Council approve the proposed Material Change of Use – Extractive Industry (Quarry up to 5,000t per annum) on land described as Lot 4 on SP193109 and located at 533 Cooks Lane Cordelia, subject to conditions, as set out in Attachment A and infrastructure charges, as set out in Attachment G. Carried 5-0
280720-27

Councillors DM Marbelli and WG Skinner returned to the meeting at 11.14am

3.5 OPERATIONAL WORKS – FILLING of LAND (ASSOCIATED with RETAINING WALL)
GARBUTT STREET INGHAM - LOT 20 on RP709238

Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning a Development Application for Operational Work – Filling of Land (associated with Retaining Wall) on land described as Lot 20 on RP709238 and located at 4-6 Garbutt Street Ingham.

Moved *Councillor Milton*
Seconded *Councillor Lancini*

Resolution – That Council approve the proposed Operational Work – Filling of Land (Associated with Retaining Wall) on land described as Lot 20 on RP709238, and located at 4-6 Garbutt Street Ingham, subject to the conditions as set out in Attachment A.

**Carried 7-0
280720-28**

3.6 BUILDING WORK ASSESSABLE AGAINST PLANNING SCHEME (RURAL SITING ASSESSMENT)
HAWKINS CREEK ROAD HAWKINS CREEK - LOT 3 on SP142858

Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning a Development Permit for Building Work Assessable against a Planning Scheme (Rural Siting Assessment) for establishment of a 12m x 12m Class 10a shed structure on land described as Lot 3 on SP142858 and located at 440 Hawkins Creek Road Hawkins Creek.

Moved *Councillor Lancini*
Seconded *Councillor Marbelli*

Resolution – That Council approve the proposed building works assessable against the Planning Scheme for the Class 10a structure on land described as Lot 3 on SP142858 and located at 440 Hawkins Creek Road Hawkins Creek, subject to conditions as set out in Attachment A.

**Carried 7-0
280720-29**

3.7 BUILDING WORK ASSESSABLE AGAINST PLANNING SCHEME (RURAL SITING ASSESSMENT)
FOUR MILE ROAD VICTORIA PLANTATION - LOT 5 on SP303990

Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning a Development Permit for Building Work Assessable against a Planning Scheme (Rural Siting Assessment) for establishment of a 7m x 10.5m Class 10a structure on land described as Lot 5 on SP303990 and located at Four Mile Road Victoria Plantation.

Moved *Councillor Marbelli*
Seconded *Councillor Milton*

Resolution – That Council approve the proposed building works assessable against the Planning Scheme for the Class 10a structure on land described as Lot 5 on SP303990 and located at 203 Four Mile Road Victoria Plantation, subject to conditions as set out in Attachment A.

**Carried 7-0
280720-30**

3.8 UNAUTHORISED USE of COUNCIL RESERVE for RECREATION

ADJACENT to ALLAMANDA AVENUE FORREST BEACH – LOT 239 on CWL3400

Consideration of Report to Council from Director Corporate and Financial Services dated 13 July 2020 concerning request from Department of Natural Resources Mines and Energy for Council to consider whether it has any interest in entering into Trustee Leases and/or Trustee Permits with adjacent landowners' to State land along Allamanda Avenue at Forrest Beach, to acquire unauthorised built structures encroaching onto State land being a Reserve for Recreation over Lot 239 on CWL3400.

Moved **Councillor Cripps**
Seconded **Councillor Milton**

Resolution – That Council confirm it is amenable for property owners along Allamanda Avenue and adjacent to Lot 239 on CWL3400 to enter into Permits to Occupy with the Department of Natural Resources Mines and Energy.

**Carried 7-0
280720-31**

3.9 RENEWAL of LICENCE AGREEMENT – JAI PETER POPPI

HINCHINBROOK SHOWGROUNDS – COOPER STREET INGHAM – LOT 43 on I22490

Consideration of Report to Council from Director Corporate and Financial Services dated 9 July 2020 concerning request from Jai Peter Poppi to renew current Licence Agreement to utilise an area at the Ingham Showgrounds, commonly known as the Pavilion Shed to operate the Kingdom Boxing Gym.

Moved **Councillor Milton**
Seconded **Councillor Cripps**

Resolution – That Council:

- A. Renew a Licence Agreement for 12 months from 1 July 2020 to 30 June 2021, between Council and Jai Peter Poppi over part of Lot 43 on I22490, Licence B at Cooper Street Ingham; and**
- B. Approve conditions of the Licence Agreement, subject to conditions of approval as set out in Attachment A.**

**Carried 7-0
280720-32**

3.10 PELORUS ISLAND LAND MANAGEMENT PLAN – RESERVE R614 – LOT 3 on SP181657

Consideration of Report to Council from Planning Consultant dated 13 July 2020 concerning endorsement of Draft Land Management Plan for Recreation Reserve R614 on Pelorus Island which provides a pathway for Council as Trustee to issue Trustee Permits and enable activities to occur on the island and for Council to undertake community consultation about the Draft Land Management Plan.

Moved **Councillor Lancini**
Seconded **Councillor Skinner**

Resolution – That Council:

- A. Endorse the Draft Land Management Plan for the Recreation Reserve R614 on Pelorus Island;**
- B. Undertake community consultation about the Draft Land Management Plan; and**
- C. Following community consultation:**
 - i. if no submissions are received about the Draft Land Management Plan – authorise the Chief Executive Officer to finalise the Land Management Plan and submit to the Department of Natural Resources Mines and Energy for approval; or**
 - ii. if a submission or submissions are received about the Draft Land Management Plan – authorise the Chief Executive Officer to consider the submission(s) and amend the Draft Land Management Plan, if necessary, for further consideration by Council.**

**Carried 7-0
280720-33**

3.11 STOCK on MT FOX ROAD

Consideration of Report to Council from Director Corporate and Financial Services dated 23 July 2020 regarding concerns raised with stock on roadways and the perceived risk to motorists, particularly along the Mt Fox Road.

Moved *Councillor Cripps*
Seconded *Councillor Milton*

Resolution – That Council:

- A. Not proceed to require fencing of the Mt Fox Road;
- B. Undertake a program to design and implement more signage on the roadway concerned to alert the travelling public of the potential of straying cattle on the roadway; and
- C. Notify stock owners adjoining Mt Fox Road of their duty of care concerning stock on roads.

**Carried 7-0
280720-34**

3.12 APPOINTMENT of EXTERNAL MEMBER to the AUDIT COMMITTEE

Consideration of Report to Council from Director Corporate and Financial Services dated 20 July 2020 concerning appointment of an external member to the Hinchinbrook Shire Council Audit Committee as Chairperson.

Moved *Councillor Cripps*
Seconded *Councillor Brown*

Resolution – That Council:

- A. Appoint Campbell Charlton to the role of external member and Chairperson of the Hinchinbrook Shire Council Audit Committee; and
- B. Authorise the Chief Executive Officer to negotiate a suitable remuneration package with the successful applicant, generally in accordance with the existing parameters.

**Carried 7-0
280720-35**

4. GOVERNANCE

4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 13 July 2020 concerning summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 30 June 2020.

Moved *Councillor Brown*
Seconded *Councillor Milton*

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-36**

Town Planner, G Milford and Built Environment Team Leader left the meeting at 11.56am

4.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 13 July 2020 concerning monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 30 June 2020.

Moved *Councillor Lancini*
Seconded *Councillor Skinner*

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-37**

4.3 QUARTERLY OPERATIONAL PLAN REPORT and HALF YEARLY CORPORATE PLAN REPORT as at 30 JUNE 2020

Consideration of Report to Council from Chief Executive Officer dated 14 July 2020 seeking adoption of the Quarterly Operational Plan Report and Half Yearly Corporate Plan Report for the quarter/half year ending 30 June 2020.

Moved *Councillor Brown*
Seconded *Councillor Marbelli*

Resolution – That Council received and note the information in the Report.

**Carried 7-0
280720-38**

4.4 INGHAM TENNIS ASSOCIATION FUNDING APPLICATION

Consideration of Report to Council from Chief Executive Officer dated 14 July 2020 regarding a request from the Ingham Tennis Association seeking financial support in the sum of \$20,000 towards the upgrade of lighting at the tennis courts should their grant application for funding be successful.

Moved *Councillor Marbelli*
Seconded *Councillor Milton*

Resolution – That Council provide in principle support to the Ingham Tennis Association and commit \$20,000 in the 2020-2021 financial year to the upgrade of lighting at the tennis courts located on Cooper Street Ingham should the Association’s application for funding be successful.

**Carried 7-0
280720-39**

4.5 NORTHERN REGION 2020 SES WEEK

Consideration of Report to Council from Chief Executive Officer dated 14 July 2020 regarding a request from SES seeking Council support to launch the Northern Region 2020 SES Week event on Saturday 17 October 2020 by waiving Showground hire fees, sponsoring a celebration cake and catering a barbecue lunch.

Moved *Councillor Lancini*
Seconded *Councillor Milton*

Resolution – That Council:

- A. **Provide funding assistance to the Hinchinbrook SES Unit to launch the Northern Region 2020 SES Week event in Ingham at the Showgrounds on Saturday 17 October 2020 within our current Budget parameters; and**
- B. **Waive fees associated with hire of the Showgrounds.**

**Carried 7-0
280720-40**

4.9 COUNCILLOR ACTIVITY REPORT as at 30 JUNE 2020

Consideration of Report to Council from Chief Executive Officer dated 13 July 2020 providing Councillor Activity Reports for the month ending 30 June 2020 to ensure transparency and public scrutiny.

Moved **Councillor Skinner**

Seconded **Councillor Milton**

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
280720-44**

The meeting adjourned at 12.10pm for lunch and for the Mayor and interested Councillors to meet with Shadow Minister for Transport and Main Roads, Steve Minnikin MP

The meeting resumed at 2.00pm and Councillors considered Item 2.6 previously laid on the table.

COMMUNITY and DEVELOPMENT SERVICES

2.6 ELECTORAL COMMISSION of QUEENSLAND ROOM HIRE REQUEST

Consideration of Report to Council from Director Community and Development Services dated 22 July 2020 concerning request from Electoral Commission of Queensland to hire rooms at the TYTO Conference and Events Centre for the upcoming State Election in October 2020.

Moved **Councillor Cripps**

Seconded **Councillor Lancini**

Resolution – That Council approve a twenty-five percent (25%) discount on the hire fees as per the 2020-2021 fees and charges, of the TYTO Conference and Events Centre associated with the Electoral Commission of Queensland’s booking for the 2020 State Government Election.

**Carried 7-0
280720-45**

CONCLUSION – This concluded the business of the meeting which closed at 2.07 pm

APPROVED, CONFIRMED and ADOPTED on 25 August 2020

Councillor R Jayo - MAYOR