



GENERAL MEETING MINUTES

HELD: ADMINISTRATION CENTRE
COUNCIL CHAMBERS
25 LANNERCOST STREET
INGHAM QLD 4850

TUESDAY 30 AUGUST 2022
at 8.30AM

- PRESENT**
- R Jayo Mayor (Chair)
 - AP Cripps Deputy Mayor
 - ME Brown Councillor
 - AJ Lancini Councillor
 - DM Marbelli Councillor
 - KS Milton Councillor
 - WG Skinner Councillor
 - K Tytherleigh Chief Executive Officer
 - J Stewart Director Infrastructure Utility Services (DIUS)
 - B Exelby Director Corporate and Community Services (DCCS)
 - B Edwards Executive Assistant (EA)
 - C Fulton Executive Support Officer (ESO)
 - R Dowling Human Resources Manager (HRM)

- PRAYER** - Councillor AP Cripps began the meeting with Prayer

DECLARATIONS OF INTEREST -

Mayor R Jayo invited Councillors to use this opportunity to make public any Declarations of Interest.

No Declarations of Interest were identified.

- PREVIOUS MINUTES** - *Moved Councillor Lancini*
Seconded Councillor Milton

Resolution - That the Minutes of the General Meeting held on 26 July 2022 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

**Carried 7-0
300822-00**

BUSINESS

1. INFRASTRUCTURE AND UTILITY SERVICES

1.1 INFRASTRUCTURE and UTILITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Infrastructure and Utility Services dated 15 August 2022 regarding summary of activities undertaken during the month ending 31 July 2022.

Moved Councillor Milton
Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
300822-01**

- 1.2 INFRASTRUCTURE and UTILITY SERVICES MONTHLY STATUS REPORT Consideration of Report to Council from Director Infrastructure and Utility Services dated 15 August 2022 regarding monthly Infrastructure and Utility Services Status Report for the month ending 31 July 2022.

Moved *Councillor Skinner*
Seconded *Councillor Milton*

Resolution – That Council receive and note the information in the Report.

Carried 7-0
300822-02

- 1.3 2022-2023 CAPITAL PROJECTS STATUS REPORT for MONTH ENDING 31 JULY 2022
Consideration of Report to Council from Director Infrastructure and Utility Services dated 15 August 2022 regarding a Status Report that provides a breakdown of projects as approved in the 2022-2023 Capital Works Program for the month ending 31 July 2022.

Moved *Councillor Milton*
Seconded *Councillor Lancini*

Resolution – That Council receive and note the information in the Report.

Carried 7-0
300822-03

- 1.4 FAR NORTH QLD REGIONAL ORGANISATION of COUNCILS (FNQROC)
2022-2023 – REGIONAL BITUMEN RESEAL PROGRAM
Consideration of Report to Council from Infrastructure Operations Manager dated 1 August 2022 concerning tenders received for the 2022-2023 Regional Bitumen Reseal Program being for provision of bitumen services received through the Far North Queensland Regional Organisation of Councils (FNQROC) Register of Prequalified Suppliers which Council is a part of the collective procurement arrangement with neighbouring Councils in the region.

Moved *Councillor Milton*
Seconded *Councillor Marbelli*

Resolution – That Council:

- A. Award Contract 2022-2023 Regional Bitumen Reseal Program to RPQ Pty Ltd, based on the indicative works program, pro rata contribution and pricing, for an estimated annual contract value of \$187,033.40 (excl. GST), with the potential for the scope to be varied to include resealing required during 2023-2024 and 2024-2025; and
- B. Delegate authority to the Chief Executive Officer in accordance with *the Local Government Act 2009* to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract subject to Council's procurement practices and policies.

Carried 7-0
300822-04

1.5 2022-2023 TIDS FUNDING REALLOCATION

Consideration of Report to Council from Acting Infrastructure Assets Manager dated 15 August 2022 regarding reallocation of 2022-2023 TIDS funding in the sum of \$60,000 to complete a 470m pavement repair on Tokalon Road, and \$200,000 to complete a 500m pavement repair on Bosworths Road.

Moved Councillor Skinner
Seconded Councillor Lancini

Resolution – That Council:

- A. Approve the recommended budget allocation changes to the 2022-2023 TIDS allocation as presented; and**
- B. Authorise the Infrastructure Operations Manager via the Chief Executive Officer to manage the final amendments to the Transport Infrastructure Development Scheme (TIDS) funding for 2022-2023 to ensure full funding acquittal for the respective financial year.**

**Carried 7-0
300822-05**

**1.6 QUEENSLAND RESILIENCE and RISK REDUCTION FUND 2021-2022
REALLOCATION of BUDGET for CO-CONTRIBUTION**

Consideration of Report to Council from Director Infrastructure and Utility Services dated 15 August 2022 concerning reallocation of budget for Taylors Beach Groyne Replacement and Forrest Beach Drainage Improvements – Bellbird Close to Forrest Drive, recently approved for funding under the Queensland Resilience and Risk Reduction Fund (QRRRF) 2021-2022 with a combined value of \$904,000. As these projects were not included in the 2022-2023 Budget, and as a co-contribution of \$226,000 (excl. GST) is required from Council, \$226,000 (excl. GST) must be reallocated from Council's Fleet Budget for the co-contribution to be met and for the projects to be completed.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council:

- A. Receive and note the information in the Report; and**
- B. Reallocate the sum of \$226,000 (excl. GST) from Council's Fleet Budget to fund the co-contribution.**

**Carried 7-0
300822-06**

**1.7 NORTH QUEENSLAND NATURAL DISASTER MITIGATION PROGRAM 2021-2022
REALLOCATION of BUDGET for CO-CONTRIBUTION**

Consideration of Report to Council from Director Infrastructure and Utility Services dated 15 August 2022 concerning reallocation of budget for Lucinda Drainage Review and Design project recently approved for funding under the North Queensland Natural Disaster Mitigation Program 2021-2022 to the value of \$160,000. As this project was not included in the 2022-2023 Budget, and as a co-contribution of \$40,000 (excl. GST) is required from Council, \$40,000 (excl. GST) must be reallocated from Council's Fleet Budget for the co-contribution to be met and for the project to be completed.

Moved Councillor Marbelli
Seconded Councillor Lancini

Resolution – That Council:

- A. Receive and note the information in the Report; and
- B. Reallocate the sum of \$40,000 (excl. GST) from Council's Fleet Budget to fund the co-contribution.

**Carried 7-0
300822-07**

**1.8 FISH HOMES and HIGHWAYS in the LOWER HERBERT
and MURRAY CATCHMENTS FUNDING REALLOCATION**

Consideration of Report to Council from Acting Infrastructure and Assets Manager dated 15 August 2022 concerning reallocation of portion of the 2022-2023 Fish Homes and Highways in the Lower Herbert and Murray Catchments budget from Bronte Road Pipe Crossing upgrade to the Waterview Creek Causeway Upgrade.

Moved Councillor Skinner
Seconded Councillor Milton

Resolution – That Council:

- A. Approve the recommended budget allocation changes to the 2022-2023 Fish Homes and Highways in the Lower Herbert and Murray Catchments allocation tabled below:

Project Description	Original Capital Works Budget 2022-2023	Proposed Capital Works Budget 2022-2023
Cristaldis Road Floodway Upgrade	\$200,000	\$200,000
Bronte Road Pipe Crossing Upgrade	\$90,000	\$5,365
Waterview Creek Scour Protection Upgrade	\$0	\$84,635

- B. Authorise the Infrastructure Operations Manager via the Chief Executive Officer to manage the final amendments to the Fish Homes and Highways in the Lower Herbert and Murray Catchments funding for 2022-2023 to ensure full funding acquittal for the respective financial year.

**Carried 7-0
300822-08**

1.9 HINCHINBROOK SHIRE COUNCIL INVASIVE PLANTS and ANIMALS SURVEILLANCE PROGRAM 2022-2024

Consideration of Report to Council from Natural Assets Manager dated 10 August 2022 seeking Council approval to conduct the Hinchinbrook Shire Council Invasive Plants and Animals Surveillance Program 2022-2024 for all land tenures within Hinchinbrook Local Government area from Friday 30 September 2022 to Sunday 29 September 2024.

Moved Councillor Milton
Seconded Councillor Skinner

Resolution – That Council approve the implementation of the Hinchinbrook Shire Council Invasive Plants and Animals Surveillance Program 2022-2024 to be conducted for all land tenures within the Hinchinbrook Local Government area, commencing Friday 30 September 2022 with the Program ending on Sunday 29 September 2024.

**Carried 7-0
300822-09**

1.10 HINCHINBROOK SHIRE COUNCIL PREVENTION and CONTROL PROGRAM 2022-2024

Consideration of Report to Council from Natural Assets Manager dated 10 August 2022 seeking Council approval to conduct the Hinchinbrook Shire Council Prevention and Control Program 2022-2024 for all land tenures within Hinchinbrook Local Government area from Friday 30 September 2022 to Sunday 29 September 2024.

Moved Councillor Milton
Seconded Councillor Marbelli

Resolution – That Council approve the implementation of the Hinchinbrook Shire Council Prevention and Control Program 2022-2024 to be conducted for all land tenures within the Hinchinbrook Local Government area, commencing Friday 30 September 2022 with the Program ending on Sunday 29 September 2024.

**Carried 7-0
300822-10**

1.11 MOUNT FOX WASH DOWN FACILITY (POWERLINK)

Consideration of Report to Council from Natural Assets Manager dated 15 August 2022 seeking Council approval to enter into a Licence Agreement with Powerlink to construct and operate a weed seed wash down facility on the north-western side of the Mount Fox Cricket Grounds to meet biosecurity obligations as part of their construction of a new switching station on Knuckledown Road Mount Fox, and a 186-kilometre 275kV transmission line from Mount Fox to Kidston.

Moved Councillor Milton
Seconded Councillor Lancini

Resolution – That Council delegate the responsibility to the Chief Executive Officer to finalise negotiations and enter into a Licence Agreement with Powerlink to construct and maintain a weed seed wash down facility at the Mount Fox Cricket Grounds until June 2024.

**Carried 7-0
300822-11**

1.12 WASTE SERVICES ACTIVITY REPORT 2021-2022 FINANCIAL YEAR

Consideration of Report to Council from Utility Services Manager dated 15 August 2022 concerning Waste Services Activities for the 2021-2022 financial year, carried out to promote improvements to sustainable and efficient waste management, and resource recovery practices by Council and the community.

Moved Councillor Lancini
Seconded Councillor Marbelli

Resolution – That Council receive and note the contents of the Report.

**Carried 7-0
300822-12**

1.13 REVIEW of OPENING HOURS of WARRENS HILL LANDFILL and RESOURCE RECOVERY CENTRE RESULTS from SIX MONTH TRIAL

Consideration of Report to Council from Utility Services Manager dated 15 August 2022 seeking approval to permanently change opening hours of the Warrens Hill Landfill and Resource Recovery Centre following the successful six-month trial of reduced opening hours at the Centre.

Moved Councillor Marbelli
Seconded Councillor Lancini

Resolution – That Council approve for the permanent change to the opening hours of the Warrens Hill Landfill and Resource Recovery Centre, to 8.00am to 5.00pm, seven days per week (with the exceptions of Good Friday and Christmas Day).

**Carried 7-0
300822-13**

1.14 INGHAM SHOWGROUNDS FACILITY IMPROVEMENTS – CRICKET PITCHES and LIGHTING

Consideration of Report to Council from Director Infrastructure and Utility Services dated 11 August 2022 concerning the required installation of two junior cricket pitches at the Ingham Showgrounds, and additional funding required to complete the works via reallocation of the remaining 2021-2024 Works for Queensland Program funds.

Moved Councillor Marbelli
Seconded Councillor Cripps

Resolution – That Council reallocate the remaining 2021-2024 Works for Queensland Program funds to carry out field improvements, construction of two synthetic cricket pitches, and relocate the switchboard on Field 2 for a total cost of \$60,000 (excl. GST) at the Ingham Showgrounds.

**Carried 7-0
300822-14**

Development Regulatory Services Manager (DRSM), P Cohen entered the meeting at 9.27am

1.15 ASSET MANAGEMENT STEERING COMMITTEE

TERMS of REFERENCE and APPOINTMENT of PORTFOLIO COUNCILLOR REPRESENTATIVE

Consideration of Report to Council from Director Infrastructure and Utility Services dated 15 August 2022 seeking formal adoption of Terms of Reference for the Asset Management Steering Committee recently established to ensure effective asset management that will assist Council in meeting its medium and longer term strategic and financial sustainability objectives. Also seeking endorsement of appointment of Councillor Wally Skinner as Portfolio Councillor representative on the Asset Management Steering Committee.

Moved Councillor Marbelli
Seconded Councillor Milton

Resolution – That Council:

- A. Adopt the Asset Management Steering Committee Terms of Reference; and
- B. Appoint Councillor Wally Skinner as Portfolio Councillor Representative on the Asset Management Steering Committee.

**Carried 7-0
300822-15**

EA B Edwards left the meeting at 9.30am

2. CORPORATE and COMMUNITY SERVICES

2.1 CORPORATE and COMMUNITY SERVICES ACTIVITY REPORT

Consideration of Report to Council from Director Corporate and Community Services dated 16 August 2022 regarding summary of activities undertaken during the month ending 31 July 2022.

Moved Councillor Marbelli
Seconded Councillor Cripps

Resolution – That Council receive and note the information in the Report.

**Carried 7-0
300822-16**

*Mayor R Jayo and Councillor KS Milton left the meeting at 9.40am to attend a Funeral.
Deputy Mayor AP Cripps assumed the Chair.*

2.2 CORPORATE and COMMUNITY SERVICES STATUS REPORT

Consideration of Report to Council from Director Corporate and Community Services dated 15 August 2022 regarding monthly Corporate and Community Services Status Report for the month ending 31 July 2022.

Moved Councillor Marbelli
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report.

**Carried 5-0
300822-17**

2.3 FINANCIAL PERFORMANCE REPORT for the PERIOD ENDING 31 JULY 2022

Consideration of Report to Council from Finance Manager dated 18 August 2022 regarding a report of Council's financial performance and position for the month ending 31 July 2022.

Moved Councillor Skinner
Seconded Councillor Marbelli

Resolution – That Council receive and note the information in the Report.

**Carried 5-0
300822-18**

2.4 QUARTERLY STATUS REPORT for STRATEGIC PROJECTS

Consideration of Report to Council from Development and Regulatory Services Manager dated 19 August 2022 regarding quarterly Status Report which provides a breakdown of Council's Strategic Projects that are being monitored, supported, and guided by Development and Regulatory Services which have a planning, economic or community benefit for the quarter ending June 2022, which also includes activities from July 2022.

Moved Councillor Marbelli
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report.

**Carried 5-0
300822-19**

**2.5 HSC 22/05 – CONSTRUCTION of CELL 3
at WARRENS HILL LANDFILL and RESOURCE RECOVERY CENTRE**

Consideration of Report to Council from Finance Manager dated 15 August 2022 outlining the tender process undertaken and evaluation outcome of HSC 22/05 – Construction of Cell 3 at Warrens Hill Landfill and Resource Recovery Centre which closed on 7 August 2022.

Moved Councillor Skinner
Seconded Councillor Lancini

Resolution – That Council:

- A. Approve the awarding of tender HSC 22/05 – Construction of Cell 3 at the Warrens Hill Landfill and Resource Recovery Centre to Roggero Enterprises Pty Ltd t/a Rojo Civil for the tendered price of \$1,313,993 (excl. GST); and**
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*, to negotiate and enter into contract, finalise and execute any and all matters in relation to this procurement activity.**

**Carried 5-0
300822-20**

**2.6 RECONFIGURING a LOT – SUBDIVISION – ONE LOT into TWO LOTS
MAMBRINI STREET HALIFAX – LOT 1 on RP738937**

Consideration of Report to Council from Development and Regulatory Services Manager dated 29 July 2022 concerning Development Application from Mark Hall Building Design on behalf of Glenn Sexton (Brolex Holdings Pty Ltd) for Reconfiguring a Lot – Subdivision – One Lot into Two Lots at 1-3 Mambrini Street Halifax, formally described as Lot 1 on RP738937. The allotment is currently vacant unimproved land and is approximately 1,234m² in size.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council approve the proposed Reconfiguring a Lot – Subdivision - One Lot into Two Lots on land located at 1-3 Mambrini Street Halifax and formally known as Lot 1 on RP738937, subject to conditions as set out in Attachment A.

**Carried 5-0
300822-21**

**2.7 RECONFIGURING a LOT – SUBDIVISION – ONE LOT into TWO LOTS
BILL JOHNSON DRIVE ALLINGHAM – LOT 5 on RP749288**

Consideration of Report to Council from Development and Regulatory Services Manager dated 5 August 2022 concerning Development Application from Sheree Louise Scott for Reconfiguring a Lot – Subdivision – One Lot into Two Lots at Bill Johnson Drive Allingham, formally described as Lot 5 on RP749288. The allotment is currently vacant unimproved land and is approximately 9,844m² in size.

Moved Councillor Marbelli
Seconded Councillor Brown

Resolution – That Council approve the proposed Reconfiguring a Lot – Subdivision - One Lot into Two Lots on land located at Bill Johnson Drive Allingham, and formally known as Lot 5 on RP749288, subject to conditions as set out in Attachment A.

**Carried 5-0
300822-22**

**2.8 RECONFIGURING a LOT – REARRANGEMENT OF BOUNDARIES – TWO LOTS into TWO LOTS
CARTWRIGHT STREET and LYNCH STREET INGHAM – LOT 2 on RP725754 and LOT 48 on RP703690**

Consideration of Report to Council from Development and Regulatory Services Manager dated 12 August 2022 concerning Development Application from Hugh Markwell and Jan Cattoni for Reconfiguring a Lot – Rearrangement of Boundaries – Two Lots into Two Lots at 5 Lynch Street Ingham, formally described as Lot 2 on RP725754, and 92 Cartwright Street Ingham, formally described as Lot 48 on RP703690. The Lynch Street allotment is currently improved with a dwelling and shed and is approximately 1,012m² in size. The Cartwright Street allotment is currently improved with a dwelling, warehouse/store and shed, and is approximately 966m² in size. Both allotments have direct access to street frontage.

Moved Councillor Lancini
Seconded Councillor Skinner

Resolution – That Council approve the proposed Reconfiguring a Lot – Rearrangement of Boundaries - Two Lots into Two Lots on land located at 5 Lynch Street Ingham (Lot 2 on RP725754), and 92 Cartwright Street Ingham (Lot 48 on RP703690), subject to conditions as set out in Attachment A.

**Carried 5-0
300822-23**

**2.9 REFERRAL AGENCY RESPONSE – DESIGN and SITING
PATTERSON PARADE LUCINDA – LOT 5 on L46916**

Consideration of Report to Council from Development and Regulatory Services Manager dated 27 July 2022 concerning a Referral Agency Response – Design and Siting variation lodged by Kristen Garutti on behalf of Linda, Rebecca and Robert Silvini and Kristen Garutti seeking to establish a singular Class 10a open verandah structure on the southeast portion of the property at 46 Patterson Parade Lucinda described as Lot 5 on L46916, which entails an encroachment to the road frontage of Patterson Parade. The property has an area of 1,012m² and is currently improved with an existing dwelling. The Class 10a structure has dimensions of 5.4m wide, 11m long, and a 6m high roof with 10° pitch roofline. The structure is proposed to be constructed at 2m to the front boundary from its outermost projection.

Moved Councillor Lancini
Seconded Councillor Marbelli

Resolution – That Council issue a Referral Agency Response for the proposed Class 10a open verandah structure on land located at 46 Patterson Parade Lucinda, formally described as Lot 5 on L46916, subject to conditions as set out in Attachment A.

**Carried 5-0
300822-24**

The meeting adjourned at 10.02am for morning tea and resumed at 10.20am

**2.10 REFERRAL AGENCY RESPONSE – DESIGN and SITING
RENOUF STREET INGHAM – LOT 4 on SP239267**

Consideration of Report to Council from Development and Regulatory Services Manager dated 27 July 2022 concerning a Referral Agency Response – Design and Siting variation lodged by Joe Scuderi seeking to establish a new Class 1a dwelling structure on the southwest portion of the property at 1 Renouf Street Ingham described as Lot 4 on SP239267, which entails an encroachment to the road frontage of Renouf Street Ingham. The property has an area of 670m² and is currently unimproved vacant land. The Class 1a structure has dimensions of 17.2m wide, 13.9m long, and 3m high roof to the eaves with 20° pitch roofline. The structure is proposed to be constructed at 4.86m to the front boundary from its outermost projection.

Moved Councillor Marbelli
Seconded Councillor Brown

Resolution – That Council issue a Referral Agency Response for the proposed Class 1a dwelling structure on land located at 1 Renouf Street Ingham, formally described as Lot 4 on SP239267, subject to conditions, as set out in Attachment A.

**Carried 5-0
300822-25**

**2.11 REFERRAL AGENCY RESPONSE – DESIGN and SITING
GARDINER STREET INGHAM – LOT 5 on RP717381**

Consideration of Report to Council from Development and Regulatory Services Manager dated 27 July 2022 concerning a Referral Agency Response – Design and Siting variation lodged by Kevin and Sheree Marano seeking to establish a singular Class 10a storage shed structure on the north-eastern portion of the property at 2 Gardiner Street Ingham described as Lot 5 on RP717381, which entails an encroachment on the rear boundary towards the allotment boundary of Lot 2 on RP716335. The property has an area of 931m² and is improved with an existing dwelling. The Class 10a structure has dimensions of 9m wide, 11m long, and a peak height of 5.21m. The structure is proposed to be constructed at 500mm to the rear boundary from its outermost projection.

Moved Councillor Skinner
Seconded Councillor Brown

Resolution – That Council issue a Referral Agency Response for the proposed Class 10a storage shed structure on land located at 2 Gardiner Street Ingham, formally described as Lot 5 on RP717381, subject to conditions, as set out in Attachment A.

**Carried 5-0
300822-26**

2.12 REFERRAL AGENCY RESPONSE – DESIGN and SITING BOTTLEBRUSH STREET ALLINGHAM – LOT 15 on SP243553

Consideration of Report to Council from Development and Regulatory Services Manager dated 29 July 2022 concerning a Referral Agency Response – Design and Siting variation lodged by Graham Buckland and Sharon Dulac seeking to establish a combined Class 10a open carport and enclosed garage structure on the north-eastern portion of the property at 45 Bottlebrush Street Allingham described as Lot 15 on SP243553, which entails an encroachment to the road frontage of Bottlebrush Street. The property has an area of 990m² and is currently unimproved vacant land. The open carport and enclosed garage structure has dimensions of 6m wide, 15.29m long, and a peak height of 4.37m. The structure is proposed to be constructed at 0.5m to the front boundary from its outermost projection.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council issue a Referral Agency Response for the proposed combined Class 10a open carport and enclosed garage structure on land located at 45 Bottlebrush Street Allingham, formally described as Lot 15 on SP243553, subject to conditions, as set out in Attachment A.

**Carried 5-0
300822-27**

**2.13 REFERRAL AGENCY RESPONSE – DESIGN and SITING
RED GUM COURT ALLINGHAM – LOT 17 on SP181639**

Consideration of Report to Council from Development and Regulatory Services Manager dated 27 July 2022 concerning a Referral Agency Response – Design and Siting variation lodged by Greg Matheson on behalf of Kim Matheson seeking to establish a combined Class 10a shed structure on the eastern portion of the property at 10 Red Gum Court Allingham described as Lot 17 on SP181639, which entails an encroachment on the rear boundary setback towards the allotment boundary of Lot 100 on SP268598. The property has an area of 834m² and is currently improved with an existing dwelling. The shed structure has dimensions of 6m wide, 5.5m long, and a peak height of 3.4m and a 10° pitch roofline. The structure is proposed to be constructed at 500mm to the rear boundary from its outermost projection.

Moved Councillor Lancini
Seconded Councillor Skinner

Resolution – That Council issue a Referral Agency Response for the proposed Class 10a shed structure on land located at 10 Red Gum Court Allingham, formally described as Lot 17 on SP181639, subject to conditions, as set out in Attachment A.

**Carried 5-0
300822-28**

2.14 2023 INGHAM SHOW PUBLIC HOLIDAY

Consideration of Report to Council from Director Corporate and Community Services dated 16 August 2022 regarding approval of proposed public holiday for the Hinchinbrook region for the annual Ingham Show Day in 2023.

Moved Councillor Marbelli
Seconded Councillor Brown

Resolution – That Council approve the nomination of Friday 7 July 2023 for the 2023 Ingham Show Day Public Holiday.

**Carried 5-0
300822-29**

2.15 COMMUNITY ACTIVITY GRANT APPLICATIONS 2022-2023

Consideration of Report to Council from Director Corporate and Community Services dated 16 August 2022 seeking Council consideration of Community Activity Grant application received which exceeds the Community Activity Grants Panel delegation of \$2,000. The Community Activity Grants Program is funded by Council to support local organisations and individuals in areas of achievement, community activities, community organisation support, and festivals and events.

Moved Councillor Marbelli
Seconded Councillor Brown

Resolution – That Council approve the Community Activity Grant application for the Herbert River Junior Rugby League Carnival (under 8's) to the value of \$2,500 (excl. GST).

**Carried 5-0
300822-30**

3. MAYOR AND CHIEF EXECUTIVE SERVICES

3.1 MAYOR and CHIEF EXECUTIVE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 15 August 2022 concerning summary of activities undertaken during the month ending 31 July 2022.

Moved Councillor Skinner
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report.

**Carried 5-0
300822-31**

3.2 MAYOR and CHIEF EXECUTIVE SERVICES MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 15 August 2022 concerning monthly Mayor and Chief Executive Services Status Report for the month ending 31 July 2022.

Moved Councillor Marbelli
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report.

**Carried 5-0
300822-32**

3.3 ESTABLISHMENT of STANDING COMMITTEE – BUDGET/EXPENSES REVIEW COMMITTEE

Consideration of Report to Council from Mayor Ramon Jayo dated 1 August 2022 seeking Council consideration of proposal to establish a Standing Committee. This Budget/Expenses Review Committee is to provide a formal process of reviewing Council budgets and budget expenditure for purposes of determining appropriate delivery service standards and level, avenues of cost elimination, and/or efficiencies of service for recommendation to Council, in order to ensure future sustainability of Council operations.

Moved Councillor Lancini
Seconded Councillor Marbelli

Resolution – That Council:

- A. Establish a Standing Committee pursuant to Section 264 of the Local Government Regulation 2012 to be known as the Budget/Expenses Review Committee;**
- B. Appoint the Mayor as the Chairperson of the Budget/Expenses Review Committee, pursuant to Section 267 of the Local Government Regulation 2012;**
- C. Approve that the Committee shall meet monthly on the third Tuesday of each month immediately following the cessation of the monthly General Meeting of Council, pursuant to Section 268 of the Local Government Regulation 2012; and**
- D. Confirm that all Councillors will be members of the Committee.**

**Carried 5-0
300822-33**

3.4 COUNCILLOR MONTHLY ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 15 August 2022 providing Councillor Activity Reports for the month ending 31 July 2022 to ensure transparency and public scrutiny.

Moved *Councillor Marbelli*

Seconded *Councillor Skinner*

Resolution – That Council receive and note the information in the Report.

Carried 5-0
300822-34

CONCLUSION – This concluded the business of the meeting which closed at 10.50am

APPROVED, CONFIRMED and ADOPTED on 27 September 2022

Councillor R Jayo – MAYOR