



## GENERAL MEETING MINUTES

TUESDAY  
24 SEPTEMBER 2019  
at 8.30AM

- PRESENT - R Jayo Mayor (Chair)  
ME Brown Deputy Mayor  
AP Cripps Councillor  
AJ Lancini Councillor  
KS Milton Councillor  
WG Skinner Councillor  
MG Tack Councillor
- A Rayment Chief Executive Officer (CEO)  
M Cox Chief Financial Officer (CFO)  
J Stewart Executive Manager Infrastructure Services Delivery (EMISD)  
B Edwards Executive Assistant (EA)

Mayor R Jayo opened the meeting at 8.30am

- PRAYER - Councillor WG Skinner began the meeting with prayer

- PREVIOUS MINUTES - *Moved Councillor Lancini*  
*Seconded Councillor Milton*

Resolution - That the Minutes of the General Meeting held on 27 August 2019 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

Carried 7-0  
240919-00

## BUSINESS

### 1. CORPORATE SERVICES

#### 1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Financial Officer dated 9 September 2019 regarding summary of activities undertaken during the month ending 31 August 2019.

*Moved Councillor Tack*  
*Seconded Councillor Lancini*

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-01

#### 1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Financial Officer dated 9 September 2019 regarding monthly Corporate Services Status Report for the month ending 31 August 2019.

*Moved Councillor Brown*  
*Seconded Councillor Skinner*

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-02

#### 1.3 CORPORATE SERVICE FINANCE SUMMARY FOR PERIOD ENDING 31 AUGUST 2019

Consideration of Report to Council from Chief Financial Officer dated 9 September 2019 regarding a report of financial activities for the month ending 31 August 2019.

*Moved Councillor Tack*  
*Seconded Councillor Brown*

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-03

1.4 RATE RECOVERY POLICY

Consideration of Report to Council from Chief Financial Officer dated 18 September 2019 seeking approval of updated Rate Recovery Policy.

*Moved* Councillor Tack  
*Seconded* Councillor Cripps

Resolution – That Council adopt the amended Rate Recovery Policy as presented in Table 1 – List of Proposed Changes to Rate Recovery Policy.

Carried 7-0  
240919-04

1.5 AUDIT COMMITTEE MAY 2019 MEETING MINUTES

Consideration of Report to Council from Chief Financial Officer dated 9 September 2019 providing Audit Committee Minutes from Meeting held on 30 May 2019 for Council's information.

*Moved* Councillor Skinner  
*Seconded* Councillor Lancini

Resolution – That Council receive, accept and acknowledge the Minutes from the Audit Committee Meeting held on 30 May 2019.

Carried 7-0  
240919-05

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 9 September 2019 regarding summary of activities undertaken during the month ending 31 August 2019.

*Moved* Councillor Milton  
*Seconded* Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-06

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 9 September 2019 regarding monthly Infrastructure Services Delivery Status Report for the month ending 31 August 2019.

*Moved* Councillor Milton  
*Seconded* Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-07

2.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for MONTH ENDING 31 AUGUST 2019

Consideration of Report to Council from Works Engineer dated 9 September 2019 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 31 August 2019.

*Moved* Councillor Skinner  
*Seconded* Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-08

2.4 TAYLORS BEACH PROGRESS PARK PLAYGROUND EQUIPMENT

Consideration of Report to Council from Works Engineer dated 4 September 2019 regarding quotations received for RF003195 – Supply and Install of Playground Equipment at Progress Park Taylors Beach.

*Moved* Councillor Tack  
*Seconded* Councillor Cripps

Resolution – That Council:

- A. Accept the offer of \$2,011 (excl. GST) and the supply of expertise, skills, machinery, labour and materials from the Taylors Beach Progress Association as detailed in this report;
- B. Award the Supply of Playground Equipment referenced as RF003195 to Moduplay Pty Ltd for a total contract amount of \$20,000 (excl. GST); and
- C. Resolve to allocate \$20,000 (excl. GST) for this project at the mid-year budget review.

Carried 7-0  
240919-09

*Councillor MG Tack called a division for Item 2.5*

2.5 PALM CREEK CROSSING (DUTTON STREET) OPTIONS ANALYSIS REPORT

Consideration of Report to Council from Infrastructure Engineer dated 11 September 2019 regarding Options Analysis Report provided by Cardno for the design of the new Palm Creek Crossing on Dutton Street. The options analysis report provides Council with two viable, cost effective and constructible options for the new bridge based on previous project experience of similar bridges, the constraints of the project, flood afflux analysis and environmental analysis.

*Moved* Councillor Skinner  
*Seconded* Councillor Cripps

Resolution – That Council proceed with Option 2 – Reinforced Concrete Box Culverts as the preferred design option to allow the consultant to proceed to detail design of the Palm Creek Crossing (Dutton Street).

Carried 6-1  
240919-10

*Councillors Jayo, Brown, Lancini, Skinner, Cripps and Milton recorded their vote for the motion and Councillor MG Tack recorded his vote against the motion*

*The meeting adjourned at 10.00am for morning tea and resumed at 10.10am*

2.6 WARRENS HILL AREA WATER MAIN EXTENSION PETITION

Consideration of Report to Council from Water and Sewerage Manager dated 11 September 2019 seeking Council's consideration of petition received from the residents of Warrens Hill and Danger Camp Road area requesting the area be connected to the reticulated water system.

*Moved* Councillor Lancini  
*Seconded* Councillor Cripps

Resolution – That Council:

- A. Receive and note the letter and petition requesting potable water supplies services be extended;
- B. Authorise the Chief Executive Officer to investigate the feasibility and construction costs of a new water main system extension, and ancillary aspects along Warrens Hill Road, Danger Camp, Roberts and Scarrones Roads that will enable the petitioning properties the ability to connect to a new water main; and
- C. Add the following action to the 2019-2020 Operational Plan under the Corporate Plan Strategies Heading:
  - 1.3 Ensure that proposed extensions to road, water or sewerage networks have a demonstrated social and economic imperative; and
  - 1.3. Investigate the feasibility and construction costs of new water main system extensions as approved by Council.

Carried 7-0  
240919-11

2.7 KIRKS BRIDGE REHABILITATION – BUDGET REVIEW

Consideration of Report to Council from Infrastructure Engineer dated 6 September 2019 outlining the reasons behind the removal of the 2019-2020 capital budget item for Kirks Bridge Rehabilitation and redistribution of Roads to Recovery Funding to Dalrymple Creek and Macknade Creek Bridges.

*Moved Councillor Brown*  
*Seconded Councillor Milton*

Resolution – That Council:

- A. Remove the budget item BID00114 Kirks Bridge Rehabilitation for the amount of \$378,000 from the 2019-2020 capital works budget;
- B. Reallocate the Roads to Recovery (R2R) funding from Kirks Bridge to the following projects:
  - Dalrymple Creek Bridge - 100% funded by R2R – Total Budget Allocation \$336,000;
  - Macknade Creek Bridge - \$118,000 Council funding and \$42,000 R2R funding with any savings from the R2R allocation from Dalrymple Creek Bridge to be dispersed to Macknade Creek Bridge;
- C. Reallocate the Council funded budget amounts of \$378,000 to the following projects under the QRA Resilience Funding Package:
  - Seymour Road Upgrade - \$309,000;
  - Atkinson Pocket Road Upgrade - \$69,000; and
- D. Proceed with an options analysis report and detail design for Kirks Bridge to determine potential replacement or rehabilitation options to ensure the project is designed and construction ready for future bridge replacement/rehabilitation funding applications.

Carried 7-0  
240919-12

2.8 FORREST BEACH BOAT RAMP REPORT – COMMITTEE FEEDBACK

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 4 September 2019 providing feedback to Council from the Forrest Beach Recreational Boating and Tourism Committee on the Flanagan Consulting Group report review of several shortlisted options for improving marine access for the community of Forrest Beach. The report details the constraints, benefits, costs and time frames for each option and the likelihood of each option succeeding, including a recommendation for which option is preferred and the next steps required to be taken.

*Moved Councillor Tack*  
*Seconded Councillor Cripps*

Resolution – That Council

- A. Receive and note the feedback provided by the Forrest Beach Recreational Boating and Tourism Committee dated 22 August and 10 September 2019;
- B. Approve the Cassady Creek Boat Ramp relocation as being the most viable option for cost effectively improving Marine access at Forrest Beach; and
- C. Authorise the Chief Executive Officer to progress the investigation and studies necessary to develop the Cassady Creek Boat Ramp relocation to a construction ready status for Council to review and determine future priority and funding allocation.

Carried 7-0  
240919-13

3. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

3.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 28 August 2019 regarding summary of activities undertaken during the month ending 31 August 2019.

*Moved* Councillor Brown  
*Seconded* Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-14

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer 9 September 2019 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 31 August 2019.

*Moved* Councillor Skinner  
*Seconded* Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-15

*Planning Consultant, G Milford entered the meeting at 10.50am*

3.3 OPERATIONAL WORK (FILLING) and BUILDING WORK ASSESSABLE AGAINST PLANNING SCHEME (RURAL SITING ASSESSMENT) – FOUR MILE ROAD BRAEMEADOWS – LOT 2 on RP735575

Consideration of Report to Council from Planning Consultant dated 4 September 2019 in relation to a Development Application seeking a Development Permit for Operational Work (Filling) and Building Work Assessable against a Planning Scheme (Rural Siting Assessment) on land described as Lot 2 on RP735575 at 678 Four Mile Road, Braemeadows.

*Moved* Councillor Lancini  
*Seconded* Councillor Brown

Resolution – That Council approve the Development Application and issue a Development Permit for Operational Work (Filling) and Building Work Assessable against a Planning Scheme (Rural Siting Assessment) on land described as Lot 2 on RP735575 located at 678 Four Mile Road, Braemeadows.

Carried 7-0  
240919-16

3.4 REFERRAL AGENCY RESPONSE - RESIDENTIAL SITING ASSESSMENT TROUT STREET TAYLORS BEACH – LOT 116 on RP726626

Consideration of Report to Council from Planning Consultant dated 4 September 2019 in relation to request received for boundary dispensation for a proposed Class 10a structure (shed) at Lot 116 on RP726626 at Trout Street Taylors Beach to be setback approximately 0.4m from the side boundary and 1m from the rear boundary and further request for performance assessment.

*Moved* Councillor Lancini  
*Seconded* Councillor Brown

Resolution – That Council issue a Referral Agency Response for the construction of a Class 10a structure at Lot 116 on RP726626 located at 8 Trout Street, Taylors Beach, subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made.

Carried 7-0  
240919-17

3.5 REFERRAL AGENCY RESPONSE - RESIDENTIAL SITING ASSESSMENT  
FERN STREET ALLINGHAM – LOT 212 on A7741

Consideration of Report to Council from Planning Consultant dated 4 September 2019 in relation to request received for boundary dispensation for a proposed Class 10a structure (shed) at Lot 212 on A7741 at Fern Street Allingham to be setback approximately 1m from the side boundary and 1.5m from the rear boundary with a height of up to 4.63m at the apex and further request for performance assessment.

*Moved Councillor Cripps*  
*Seconded Councillor Brown*

Resolution – That Council:

- A. Issue a Referral Agency Response for the construction of a Class 10a structure at Lot 212 on A7741 and located at 16 Fern Street, Allingham, subject to reasonable and relevant conditions, as set out in attachment A, which reflect and accord generally with the application as made; and
- B. Include a further condition that requires the shed be restricted to a maximum height of 4.5m.

Carried 7-0  
240919-18

3.6 TULLY GYM and TRAMP CLUB INC. - LICENCE AGREEMENT – INGHAM SHOWGROUNDS  
COOPER STREET INGHAM – LOT 43 on I22490

Consideration of Report to Council from Chief Executive Officer dated 9 September 2019 in relation to a request for a Licence Agreement for Tully Gym and Tramp Club Inc. to utilise an area at the Ingham Showgrounds to continue to provide a gymnastics service to the community.

*Moved Councillor Cripps*  
*Seconded Councillor Brown*

Resolution – That Council:

- A. Approve a Licence Agreement for three years from 1 July 2019 to 30 June 2022 between Council and the Tully Gym and Tramp Club Inc. over part of Lot 43 on I22490, Licence F and H at Cooper Street, Ingham, subject to reasonable and relevant conditions, as set out in Attachment A, and payment of their outstanding 2018-2019 annual licence fee;
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with or in relation to the Licence Agreement; and
- C. Confirm in Condition H, as set out in Attachment A, that the removal of equipment except for disaster emergency situations is at the cost of the Licensee.

Carried 7-0  
240919-19

3.7 JAI PETER POPPI – LICENCE AGREEMENT – INGHAM SHOWGROUNDS  
COOPER STREET INGHAM – LOT 43 on I22490

Consideration of Report to Council from Chief Executive Officer dated 13 July 2019 in relation to a request for a Licence Agreement for Jai Peter Poppi to utilise an area at the Ingham Showgrounds to continue to provide a boxing club service to the community.

*Moved Councillor Cripps*  
*Seconded Councillor Skinner*

Resolution – That Council:

- A. Approve a Licence Agreement for 12 months from 1 July 2019 to 30 June 2020 between Council and Jai Peter Poppi over part of Lot 43 on I22490, Licence B at Cooper Street, Ingham subject to reasonable and relevant conditions, as set out in Attachment A and payment of the outstanding hire fees via a monthly payment plan;
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with or in relation to the Licence Agreement.

Carried 7-0  
240919-20

3.8 NEW TRUSTEE LEASE – RESERVE for SHOWGROUNDS and RECREATION between HINCHINBROOK SHIRE COUNCIL and ELIZABETH GUANDALINI

Consideration of Report to Council from Planning Consultant dated 4 September 2019 in relation to a request by current holder of a State Term Lease that has existed since 2002, over Lease A within Lot 191 on SP112468 at Halifax to enter into a new Trustee Lease with Council as the Trustee of the Reserve for Showgrounds and Recreation, to enable the land to continue to be utilised for growing sugar cane.

Recommended – That Council:

- A. Approve a Trustee Lease between Hinchinbrook Shire Council and Mrs Elizabeth Guandalini for five years commencing 1 November 2019 to 31 October 2024, over Lease A within Lot 191 on SP112468; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with or in relation to the Trustee Lease.

*Pursuant to section 273 of the Local Government Regulation 2012, the meeting decided to defer its decision concerning the new Trustee Lease pending receipt of further information on the matter.*

*Moved Councillor Milton*  
*Seconded Councillor Skinner*

Resolution – That Council defer the matter pending receipt of further information.

Carried 7-0  
240919-21

3.9 APPLICATION for SURRENDER of PERMIT to OCCUPY PATTERSON PARADE LUCINDA – LOT 1 on PER4509

Consideration of Report to Council from Planning Consultant dated 4 September 2019 in relation to request from Department of Natural Resources, Mines and Energy seeking Council's views and/or requirements regarding the proposed surrender of a Permit to Occupy for lawn and garden, fowl run, aviary and vehicle storage no longer required for any other purpose and proposed to be returned to Unallocated State Land.

*Moved Councillor Lancini*  
*Seconded Councillor Cripps*

Resolution – That Council:

- A. Advise the Department of Natural Resources, Mines and Energy that it has no objection to the Surrender of Permit to Occupy over Lot 1 on PER4509 at Lucinda; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with or in relation to Surrender of Permit to Occupy.

Carried 7-0  
240919-22

3.10 NEW PLUMBING LAWS – FAST TRACK APPLICATION PROCESS EXEMPTION

Consideration of Report to Council from Chief Executive Officer dated 3 September 2019 regarding new plumbing laws which came into effect on 1 July 2019 where Permit Applications are divided into two streams: fast-track and standard. Seeking Council consideration of opting in to the new fast track application process or opting out and continue with the standard application process.

*Moved Councillor Brown*  
*Seconded Councillor Cripps*

Resolution – That Council:

- A. Formally opt out of the fast-track plumbing application scheme as allowed under section 41 of the *Plumbing and Drainage Regulation 2019*;
- B. Publish the declaration on Council's website; and
- C. Display a copy of the declaration for inspection, free of charge, in Council's main reception area.

Carried 7-0  
240919-23



Planning Consultant, G. Milford left the meeting at 12.10pm

The meeting adjourned for lunch at 12.10pm and resumed at 1.15pm

3.11 INGHAM AUTOFEST 2020 EVENT PROPOSAL

Consideration of Report to Council from Acting Manager Community and Economic Development dated 13 September 2019 regarding request from Ingham Autofest to propose the re-establishment of the Ingham Autofest Festival in 2020 over three days between May and August 2020.

*Moved* Councillor Brown  
*Seconded* Councillor Milton

Resolution – That Council:

- A. Receive and note the information in the Report; and
- B. Authorise the Chief Executive Officer via relevant Council staff to obtain more information concerning the proposed Ingham Autofest in order for the matter to be resubmitted to Council to make an informed decision.

Carried 7-0  
240919-24

3.12 COUNCILLOR ATTENDANCE - RECYCLED CONTENT in ROADS and INFRASTRUCTURE

Consideration of Report to Council from Project Officer, Environment and Waste dated 16 September 2019 seeking Council consideration of LGAQ's request for expressions of interest in a study tour on Recycled Content in Roads and Infrastructure in Melbourne on 26 to 28 November 2019 which is an opportunity to learn from experts about technologies creating sustainable uses for recycled content.

Recommended - That Council approve a Councillor to represent Council at the Recycled Content in Roads and Infrastructure on 26-28 November 2019 in Melbourne.

*Moved* Councillor Lancini  
*Seconded* Councillor Skinner

Resolution – That Council is not in a position to send a Councillor to the Recycled Content in Roads and Infrastructure on 26-28 November 2019 in Melbourne.

Carried 7-0  
240919-25

4. GOVERNANCE

4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 12 September 2019 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 31 August 2019.

*Moved* Councillor Brown  
*Seconded* Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-26

4.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 9 September 2019 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 31 August 2019.

*Moved* Councillor Cripps  
*Seconded* Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-27

- 4.3 COUNCILLOR OPPORTUNITIES - ATTENDANCE at 2019 GLOBAL ECO ASIA-PACIFIC TOURISM CONFERENCE  
Consideration of Report to Council from Chief Executive Officer dated 11 September 2019 seeking Councillor attendance at the 2019 Global Eco Asia-Pacific LGAQ Annual Conference to be held in Cairns from Monday 2 to Wednesday 4 December 2019.

*Moved* Councillor Lancini  
*Seconded* Councillor Skinner

Resolution – That Council nominate Councillor Brown to attend the 2019 Global Eco Asia-Pacific Tourism Conference in Cairns.

Carried 7-0  
240919-28

- 4.4 COUNCILLOR ACTIVITY REPORT as at 31 AUGUST 2019  
Consideration of Report to Council from Chief Executive Officer dated 16 August 2019 providing Councillor Activity Reports for the month ending 31 August 2019 to ensure transparency and public scrutiny.

*Moved* Councillor Milton  
*Seconded* Councillor Brown

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-29

*Moved* Mayor Jayo  
*Seconded* Councillor Lancini

That Council close the meeting to the public and move into Closed Session at 1.39pm under Sections 275(1)(d), (g) and (h) of the *Local Government Regulation 2012*, to discuss the following items:

Item 5.1– Sale of Land for Recovery of Overdue Rates as it is a rating matter.

Item 6.1– Irwin Road – Compliance Process Summary as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Item 7.1– Offer to Purchase Land at 69 and 77-87 McIlwraith Street, Ingham as it is an action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

Item 7.2– Financial Support – Hinchinbrook Chamber of Commerce, Industry and Tourism as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Item 8.1– Council Correspondence – Enrico’s as it is other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Carried 7-0

*In accordance with section 175D of the Local Government Act 2009, Councillor KS Milton declared a Perceived Conflict of Interest in Item 6.1.*

*In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor KS Milton declared that she is related as aunt to landowners Robert and Debbie Hobbs.*

*Councillor KS Milton excluded herself from the meeting at 1.59pm while the matter was discussed in Closed Session and returned at 2.37pm following the end of discussion.*

Moved                    Councillor Lancini  
Seconded               Mayor Jayo

That Council move out of the Closed Meeting at 3.03 pm

Carried 7-0

## 5. CORPORATE SERVICES

### 5.1 SALE of LAND for RECOVERY of OVERDUE RATES

Consideration of Report to Council from Chief Financial Officer dated 18 September 2019 seeking Council consideration of sale of property for long overdue rates.

Moved                    Councillor Lancini  
Seconded               Councillor Cripps

Resolution – That Council:

- A. Receive and note the information in the report and processes for the final stages of debt collection;
- B. Accept the charges that may be incurred and not recoverable for sale of land activities; and
- C. Approve the debt recovery actions recommended for the ratepayers listed in the tables below.

Carried 7-0  
240919-30

*In accordance with section 175D of the Local Government Act 2009, Councillor KS Milton declared a Perceived Conflict of Interest in Item 6.1.*

*In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor KS Milton declared that she is related as aunt to landowners Robert and Debbie Hobbs.*

*Councillor KS Milton excluded herself from the meeting at 3.06pm while the matter while the matter was debated and the vote taken.*

## 6. INFRASTRUCTURE SERVICES DELIVERY

### 6.1 IRWIN ROAD – COMPLIANCE PROCESS SUMMARY

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 13 August 2019 regarding application for works within a road reserve and the compliance process undertaken following the application being made for Irwin Road.

Recommended – That Council:

- A. Receive and note the information provided detailing the approval and compliance process followed; and
- B. Authorise the Chief Executive Officer via relevant staff to progressively fill the depression in Irwin Road using construction and maintenance works surplus material as it becomes available and is advantageous to Council to dispose of at this location to a height no greater than the adjacent existing land.

Moved                    Councillor Cripps  
Seconded               Councillor Skinner

Resolution – That Council:

- A. Receive and note the information provided detailing the approval and compliance process followed;
- B. Engage a suitably qualified Engineering Service to verify the hydrology employed in the process of the private works carried out in the construction of the road; and
- C. Authorise the Chief Executive Officer via relevant staff to progressively fill the depression in Irwin Road using construction and maintenance works surplus material as it becomes available and is advantageous to Council to dispose of at this location to a height no greater than the adjacent existing land.

Carried 6-0  
240919-31

*Councillor KS Milton returned to the meeting at 3.09pm*

7. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

7.1 OFFER to PURCHASE LAND at 69 and 77-87 McILWRAITH STREET INGHAM

Consideration of Report to Council from Chief Executive Officer dated 11 September 2019 regarding offer received on behalf of owner of Lot 6 on RP727804 (McIlwraith Street Ingham) and Lot 804 on I2249 (McIlwraith Street Ingham) requesting Council to consider purchasing this additional land.

*Moved Councillor Cripps*  
*Seconded Councillor Brown*

Resolution – That Council authorise the Chief Executive Officer to obtain a roadside valuation for land described as Lot 6 on RP727804 and Lot 804 on I2249 to further investigate the situation in order for Council to make an informed decision at a later stage.

Carried 7-0  
240919-32

7.2 FINANCIAL SUPPORT – HINCHINBROOK CHAMBER of COMMERCE, INDUSTRY and TOURISM

Consideration of Report to Council from Acting Manager Economic and Community Development dated 13 September 2019 regarding request from Chamber for Council to review its previous decision to retain funds in relation to the 2018-2019 yearly contribution.

*Moved Councillor Cripps*  
*Seconded Councillor Brown*

Resolution – That Council:

- A. Receive and note the information in the Report; and
- B. Re-confirm its decision of June 2019 that it considers \$5,000 appropriate financial support for the 2018-2019 financial year and that it remains committed to utilise the additional \$10,000 for an appropriate economic development project that may be initiated by the Hinchinbrook Chamber of Commerce, Industry and Tourism.

Carried 7-0  
240919-33

8. GOVERNANCE

8.1 COUNCIL CORRESPONDENCE – ENRICO'S

Consideration of Report to Council from Chief Executive Officer dated 11 September 2019 regarding correspondence received in relation to lease of premises at 73-77 McIlwraith Street Ingham for Enrico's at TYTO.

*Moved Councillor Milton*  
*Seconded Councillor Cripps*

Resolution – That Council receive and note the information in the Report.

Carried 7-0  
240919-34

LATE BUSINESS

*Moved* Councillor Lancini  
*Seconded* Councillor Brown

Resolution - That Council accept the late business item for consideration concerning Replacement of Existing Chief Financial Officer position. Carried 7-0  
240919-35

*Moved* Mayor Jayo  
*Seconded* Councillor Lancini

That Council close the meeting to the public and move into Closed Session at 3.15pm under Section 275(1)(a) of the *Local Government Regulation 2012*, to discuss Item 8.2– Replacement of Existing Chief Financial Officer position. Carried 7-0

*Moved* Councillor Lancini  
*Seconded* Mayor Jayo

That Council move out of the Closed Meeting at 3.20 pm Carried 7-0

8.2 REPLACEMENT of EXISTING CHIEF FINANCIAL OFFICER POSITION

Consideration of Report to Council from Chief Executive Officer dated 24 September 2019 concerning the replacement of existing Chief Financial Officer position following the retirement of the incumbent Executive Manager at the end of October 2019.

*Moved* Councillor Cripps  
*Seconded* Councillor Lancini

Council Resolution – That Council authorise the Mayor, Chief Executive Officer and Councillor Tack to negotiate a contract in order to appoint a relevant staff member to replace the existing Chief Financial Officer. Carried 7-0  
240919-36

CONCLUSION – This concluded the business of the meeting which closed at 3.25 pm

APPROVED, CONFIRMED and ADOPTED on 29 October 2019

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Councillor R Jayo - MAYOR