



GENERAL MEETING MINUTES

TUESDAY
29 OCTOBER 2019
at 8.30AM

- PRESENT - R Jayo Mayor (Chair)
ME Brown Deputy Mayor
AP Cripps Councillor
AJ Lancini Councillor
KS Milton Councillor
WG Skinner Councillor
MG Tack Councillor
- A Rayment Chief Executive Officer (CEO)
G Hunt Acting Chief Financial Officer (ACFO)
J Stewart Executive Manager Infrastructure Services Delivery (EMISD)
B Edwards Executive Assistant (EA)

Mayor R Jayo opened the meeting at 8.30am

- PRAYER - Councillor AJ Lancini began the meeting with prayer

- PREVIOUS MINUTES - *Moved Councillor Milton*
Seconded Councillor Lancini

Resolution - That the Minutes of the General Meeting held on 24 September 2019 be approved as a correct record of proceedings and the Minutes be authorised and signed by the Mayor.

Carried 7-0
291019-00

BUSINESS

1. CORPORATE SERVICES

1.1 CORPORATE SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Financial Officer dated 4 October 2019 regarding summary of activities undertaken during the month ending 30 September 2019.

Moved Councillor Tack
Seconded Councillor Cripps

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-01

1.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Financial Officer dated 14 October 2019 regarding monthly Corporate Services Status Report for the month ending 30 September 2019.

Moved Councillor Tack
Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-02

1.3 CORPORATE SERVICE FINANCE SUMMARY for period ending 30 SEPTEMBER 2019

Consideration of Report to Council from Chief Financial Officer dated 4 October 2019 regarding a report of financial activities for the month ending 30 September 2019.

Moved Councillor Tack
Seconded Councillor Cripps

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-03

1.4 2018-2019 FINANCIAL STATEMENTS and CLOSING AUDIT REPORT

Consideration of Report to Council from Chief Financial Officer dated 18 October 2019 seeking approval of Audited 2018-2019 Financial Statements including current year Financial Sustainability Statement and Long Term Financial Forecast Unaudited, and Queensland Audit Office Closing Report.

Moved Councillor Tack
Seconded Councillor Cripps

Resolution – That Council receive and accept the following documents:

A. Audited 2018-2019 Financial Statements including current year Financial Sustainability Statement and Long Term Financial Forecast Unaudited; and

B. Queensland Audit Office Closing Report. Carried 7-0
291019-04

1.5 AUDIT COMMITTEE SEPTEMBER 2019 MEETING MINUTES

Consideration of Report to Council from Chief Financial Officer dated 4 October 2019 providing Audit Committee Minutes from Meeting held on 11 September 2019 for Council's information.

Moved Councillor Tack
Seconded Councillor Cripps

Resolution – That Council receive, accept and acknowledge the Minutes from the Audit Committee Meeting held on 11 September 2019. Carried 7-0
291019-05

1.6 AUDIT COMMITTEE ANNUAL REPORT TO COUNCIL

Consideration of Report to Council from Chief Financial Officer dated 11 October 2019 providing Audit Committee's Annual Report for 2018-2019 together with proposed Work Plan for 2019-2020.

Moved Councillor Tack
Seconded Councillor Cripps

Resolution – That Council receive, accept and acknowledge the Audit Committee Annual Report to Council. Carried 7-0
291019-06

1.7 BUDGET REVIEW SEPTEMBER 2019

Consideration of Report to Council from Management Accountant dated 21 October 2019 seeking approval for additional unallocated capital revenue of \$320,600 and \$320,600 additional capital expenditure carried forward from the 2018-2019 financial year.

Moved Councillor Tack
Seconded Councillor Cripps

Resolution – That Council approve additional unallocated capital revenue of \$320,600 and \$320,600 additional capital expenditure carried forward from the 2018-2019 financial year. Carried 7-0
291019-07

Finance Officer, A Down and Executive Assistant E Prior entered the meeting at 9.14am

1.8 RATES PAYMENT INCENTIVE SCHEME

Consideration of Report to Council from Chief Financial Officer dated 22 October 2019 regarding drawing the winner of the \$2,000 Rates Payment Incentive Scheme adopted as part of the 2019-2020 budget to encourage and reward ratepayers for paying their rates on time and in full.

Moved Councillor Milton
Seconded Councillor Brown

Resolution – That Council:

A. Receive and note the information in the Report; and

B. Draw the winner of the \$2,000 Rates Payment Incentive Scheme. Carried 7-0
291019-08

A draw for the Rates Payment Incentive Scheme was undertaken and Mr John Woodbury of Allingham was drawn as the winner of the \$2,000 prize.

Finance Officer, A Down and Executive Assistant E Prior left the meeting at 9.27am

1.9 ANNUAL VALUATION EFFECTIVE 30 JUNE 2020

Consideration of Report to Council from Chief Financial Officer dated 22 October 2019 regarding correspondence dated 18 October 2019 received from Department of Natural Resources, Mines and Energy advising that an annual valuation for the Hinchinbrook local government area will be undertaken in 2020.

Moved Councillor Brown
Seconded Councillor Cripps

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-09

2. INFRASTRUCTURE SERVICES DELIVERY

2.1 INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 14 October 2019 regarding summary of activities undertaken during the month ending 30 September 2019.

Moved Councillor Skinner
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-10

2.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 14 October 2019 regarding monthly Infrastructure Services Delivery Status Report for the month ending 30 September 2019.

Moved Councillor Milton
Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-11

2.3 2019-2020 CAPITAL PROJECTS STATUS REPORT for month ending 30 SEPTEMBER 2019

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 14 October 2019 regarding a Status Report that provides a breakdown of projects as approved in the 2019-2020 Capital Works Program for the month ending 30 September 2019.

Moved Councillor Skinner
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-12

2.4 NDRRA and DRFA QUARTERLY PROGRESS REPORT to 30 SEPTEMBER 2019

Consideration of Report to Council from Infrastructure Engineer dated 10 October 2019 providing a comprehensive account of the delivery of the Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA) programs by Lonergan Project Services Pty Ltd for Council for the 2018 March Flooding event, 2018 Tropical Cyclone Nora, 2018 Tropical Cyclone Owen and 2019 Monsoon Trough.

Moved Councillor Brown
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-13

2.5 RF003323 – SUPPLY and DELIVERY of ONE STREET SWEEPER

Consideration of Report to Council from Acting Workshop Supervisor dated 9 September 2019 regarding quotations received for RF003323 - Supply and Delivery of One Street Sweeper with scrubber.

Moved Councillor Milton
Seconded Councillor Lancini

Resolution – That Council accept the offer from Hako Australia for the supply and delivery of one Hako Citymaster 1600 street sweeper including scrubber deck with trade of existing unit PA00364 for a net changeover of \$165,304 (excl. GST).

Carried 7-0
291019-14

The meeting adjourned for morning tea at 10.03am

During the break, Council recognised long serving employee Lenny Barbi for his 20 years of service to Council and passed on their best wishes for his impending retirement

The meeting resumed at 10.31am

Councillor MG Tack was absent when the meeting resumed

2.6 HSC 19/29 - LYONS STREET REHABILITATION and DRAINAGE WORKS

Consideration of Report to Council from Works Manager dated 24 September 2019 regarding tenders received for HSC 19/29 – Lyons Street Rehabilitation and Drainage Works.

Moved Councillor Brown
Seconded Councillor Skinner

Resolution – That Council award the contract for HSC 19/29 - Lyons Street Rehabilitation and Drainage Works to Keita Services Pty Ltd for the value of \$288,623.60 (excl. GST).

Carried 6-0
291019-15

Councillor MG Tack returned to the meeting at 10.44am

2.7 REQUEST for WORKS to UNMAINTAINED SECTION of GANGEMIS ROAD

Consideration of Report to Council from Infrastructure Engineer dated 16 October 2019 regarding request received from resident requesting Council to undertake works on the unmaintained section of Gangemis Road which is in poor condition to improve access under the Maintenance of Gravel Roads Policy.

Recommendation – That Council:

- A. Approve an amendment to the Road Register to include the formed section of Gangemis Road at a length of 1,533 metres as shown in Figure 1;
- B. Proceed with provision of materials detailed in Option 5 in order for the property owner to make the road safe for a total amount of \$12,000 (excl. GST); and
- C. Not proceed with Options 1 to 4.

The recommendation failed for want of a mover.

Councillor MG Tack called a Division

Moved Councillor Milton
Seconded Councillor Lancini

- A. Approve an amendment to the Road Register to include the formed section of Gangemis Road at a length of 1,533 metres as shown in Figure 1;
- B. Proceed with provision of materials detailed in Option 3 (Chainage 6,300 to Chainage 7,050) to make the road safe for a total \$54,470 (excl. GST) allocated from the Unmaintained Roads Budget; and
- C. Not proceed with Options 1, 2, 4 and 5.

Carried 6-1
291019-16

Councillors Jayo, Brown, Lancini, Skinner, Cripps and Milton voted for the motion
Councillor Tack voted against the motion

2.8 PURCHASE of RESERVATION in TITLE – LOT 2 on RP715816 – PARRAVICINIS ROAD

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 11 October 2019 regarding request received to purchase Reserve associated with Development Application and Council's desire to no longer require the Reservation in Title for road purposes in Lot 2 on RP715186.

Moved Councillor Milton
Seconded Councillor Lancini

Resolution – That Council formally confirm with the Department of Natural Resources, Mines and Energy that it has no requirement to use the floating reservation for road purposes within Lot 2 on RP715186, now or in the foreseeable future.

Carried 7-0
291019-17

Acting Manager Economic and Community Development entered the meeting at 11.05am

2.9 AUTOMATIC METER READING PROJECT

Consideration of Report to Council from Manager Water & Sewerage dated 9 September 2019 seeking approval of the installation and operation of an automatic meter reading system to allow the general public to monitor their own water usage via the internet or mobile applications, and install smart water meters throughout the Shire's existing water network.

Councillor MG Tack called a Division

Moved Councillor Skinner
Seconded Councillor Milton

Resolution – That Council:

- A. Receive and note the information in this Report;
- B. Engage Taggle Systems Pty Ltd under Local Buy contract BUS 256-0416 for the tendered price of \$1,154,183.62 (excl. GST) for the installation of an Automatic Metering System for approximately 5,012 meters based on their scheduled rates; and
- C. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Carried 6-1
291019-18

Councillors Jayo, Brown, Lancini, Skinner, Cripps and Milton voted for the motion
Councillor Tack voted against the motion

3. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

3.1 DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 1 October 2019 regarding summary of activities undertaken during the month ending 30 September 2019.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-19

3.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer 14 October 2019 regarding monthly Development, Planning and Environmental Services Status Report for the month ending 30 September 2019.

Moved Councillor Brown
Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-20

Planning Consultant, G Milford and Town Planning Officer, H Roy entered the meeting at 11.39am

3.3 2019-2020 COMMUNITY ACTIVITY GRANT - QUARTER TWO

Consideration of Report to Council from Acting Manager Economic and Community Development dated 13 September 2019 seeking Council consideration of Community Activity Grant applications for the second quarter period of the 2019-2020 financial year.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council approve the Ingham Rugby Union Inc. Community Activity Grant Application for the Lower Herbert Community Christmas event to the value of \$5,000 (excl. GST).

Carried 7-0
291019-21

Acting Manager Economic and Community Development left the meeting at 11.44am

3.4 CHANGE APPLICATION to DEVELOPMENT PERMIT MATERIAL CHANGE of USE (EXTRACTIVE INDUSTRY) and ENVIRONMENTALLY RELEVANT ACTIVITY 20(b) and 22(b)

151 BOSWORTH ROAD BLACKROCK - LOT 1 on RP736915 and PART of LOT 2 on RP899128

Consideration of Report to Council from Planning Consultant dated 15 October 2019 in relation to a Development Application seeking to change an existing Development Permit for Material Change of Use - Extractive Industry and Environmentally Relevant Activity (20(b) over land described as Lot a on RP736915 and Part of Lot 2 on RP899128 at 151 Bosworth Road Blackrock. The request is to amend condition (f) which requires the applicant to make an annual contribution to accommodate the anticipated cost of one maintenance grade per year to the gravel section of Bosworth Road. As Bosworth Road has recently been fully sealed the annual contribution is therefore no longer required.

Moved Councillor Milton
Seconded Councillor Lancini

Resolution – That Council:

- A. Approve the minor change request and delete condition (f) from the Development Permit; and
- B. Notify the relevant agencies and stakeholders of the approved change to the Permit.

Carried 7-0
291019-22

3.5 PROPOSED RECONFIGURING a LOT BOUNDARY REALIGNMENT (THREE LOTS into THREE LOTS and THREE EASEMENTS) ABERGOWRIE ROAD TREBONNE - LOTS 1 and 2 on RP708406 and LOT 1 on SP303375

Consideration of Report to Council from Planning Consultant dated 15 October 2019 in relation to a Development Application for Reconfiguration of Land – Boundary Realignment (three lots into three lots and three access easements) over land situated at 46, 48 and 50 Abergowrie Road Trebonne.

Moved Councillor Lancini
Seconded Councillor Skinner

Resolution – That Council approve the proposed Reconfiguration of Land – Boundary Realignment (Three Lots into Three Lots and Access/Service Easement) on land situated at Lots 1 and 2 on RP708406 and Lot 1 on SP303375 Abergowrie Road Trebonne, subject to reasonable and relevant conditions, as set out in Attachment A.

Carried 7-0
291019-23

3.6 REFERRAL AGENCY RESPONSE - RESIDENTIAL SITING ASSESSMENT
DENNEY STREET DUNGENESS – LOT 5 on SP279694

Consideration of Report to Council from Planning Consultant dated 10 October 2019 in relation to request received for boundary dispensation at Lot 5 Denney Street, Dungeness for a proposed Class 10a open carport setback approximately 200mm from front boundary and 1.3m from side boundary, Class 10a garage setback approximately 3m from front boundary, Class 10b swimming pool constructed along rear boundary, associated insect enclosure at height of approximately 2.79m and outdoor deck roof extension 650mm from rear boundary. Further request for dispensation of site coverage exceedance to approximately 71% which is greater than the designated building envelope.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council issue a Referral Agency Response for the construction of a Class 10a open carport, Class 10a garage and Class 10b swimming pool and deck roof extension at Lot 5 on SP279694 located at Denney Street Dungeness, subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord with the application as made.

Carried 7-0
291019-24

3.7 REFERRAL AGENCY RESPONSE - RESIDENTIAL SITING ASSESSMENT
PATTERSON PARADE LUCINDA – LOT 62 on L46918

Consideration of Report to Council from Planning Consultant dated 4 October 2019 in relation to request received for boundary dispensation for a proposed Class 10a shed at Lot 62 on AL46918 Patterson Parade Lucinda to be setback approximately 0.5m from the side (northern) boundary and rear (western) boundary with a maximum building height of 5.31m at the apex and 4.8m at the side.

Moved Councillor Brown
Seconded Councillor Milton

Resolution – That Council issue a Referral Agency Response for the construction of a Class 10a structure at Lot 62 on L46918 and located at 106 Patterson Parade, Lucinda, subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made.

Carried 7-0
291019-25

3.8 NEW TRUSTEE LEASE – RESERVE for SHOWGROUNDS and RECREATION
between HINCHINBROOK SHIRE COUNCIL and ELIZABETH GUANDALINI

Consideration of Report to Council from Planning Consultant dated 10 October 2019 in relation to a request by current holder of a State Term Lease that has existed since 2002, over Lease A within Lot 191 on SP112468 at Halifax to enter into a new Trustee Lease with Council as the Trustee of the Reserve for Showgrounds and Recreation, to enable the land to continue to be utilised for growing sugar cane.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council:

- A. Approve a Trustee Lease between Hinchinbrook Shire Council and Mrs Elizabeth Guandalini for five years commencing 1 November 2019 to 31 October 2024, over Lease A within Lot 191 on SP112468 for an annual rental of \$960 (excl. GST) subject to CPI increase annually;
- B. Deal with the Trustee Lease under Priority of the *Land Act* Section 123; and
- C. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with or in relation to the Trustee Lease.

Carried 7-0
291019-26

3.9 PROPOSED PURCHASE of LOT 312 on CWL1973
MT CORDELIA RESERVE for QUARRY PURPOSES

Consideration of Report to Council from Planning Consultant dated 10 October 2019 in relation to an application made to the State for the purchase of the Reserve (for quarry purposes) described as Lot 312 on CWL1973 currently operated in association with the quarry on adjoining land (Lot 238 on CWL2823) owned by the proposed purchaser.

Recommendation – That Council:

- A. Support the proposed sale of Lot 312 on CWL1973, and complete part C of the application on the basis that:
- Lot 312 is amalgamated into Lot 238 on CWL2823, and is not sold as a separate parcel of land; and
 - It occurs at no cost to Council.
- B. Undertake the necessary actions to terminate the Trustee Permit that applies to the land, once notified of the sale of the land proceeding.

Pursuant to section 273 of the Local Government Regulation 2012, the meeting decided to defer consideration of the matter in order to further investigate the matter.

*Moved Councillor Cripps
Seconded Councillor Brown*

Resolution – That Council defer consideration pending receipt of further information.

Carried 7-0
291019-27

3.10 CONVERSION to FREEHOLD – LOT 125 on CWL2143

Consideration of Report to Council from Planning Consultant dated 14 October 2019 regarding application from Department of Natural resources, Mines and Energy seeking Council's views or requirements regarding an application for Conversion to freehold Land described as Lot 125 on CWL2143 being Term Lease for agricultural sugar cane purposes.

*Moved Councillor Cripps
Seconded Councillor Skinner*

Resolution – That Council respond to the State:

- A. Advising that there are no known issues with the use of the land that would warrant any objection to the State about any dealings with the site; and
- B. Offering no objection to the Conversion to Freehold Land, subject to terms that are generally consistent with those of the Hinchinbrook Shire Council Planning Scheme.

Carried 7-0
291019-28

Regulatory Services Coordinator, M Jarman entered the meeting at 12.14pm

3.11 DRAFT NORTH QUEENSLAND REGIONAL PLAN FEEDBACK SUBMISSION from COUNCIL

Consideration of Report to Council from Planning Consultant dated 14 October 2019 regarding consideration of draft Council submission in response to the release of the Department of State Development, Manufacturing, Infrastructure and Planning's Draft North Queensland Regional Plan (NORP) for public consultation. The Draft NORP has identified particular aspects which have the potential to constrain development within the Hinchinbrook Shire Local Government area, as well as a number of opportunities that can be further advanced particularly in the context of the Hinchinbrook Shire.

Recommendation – That Council:

- A. Make a submission to the Department of State Development, Manufacturing, Infrastructure and Planning about the Draft North Queensland Regional Plan, and this submission be generally in accordance with the draft submission as presented;
- B. Authorise the Chief Executive Officer to finalise and settle the submission in the interests of Council.

The meeting decided to amend the recommendation due to Council's suggested changes to the draft submission presented.

*Moved Councillor Brown
Seconded Councillor Skinner*

Resolution – That Council:

- A. Make a submission to the Department of State Development, Manufacturing, Infrastructure and Planning about the Draft North Queensland Regional Plan; and
- B. Authorise the Chief Executive Officer to finalise and settle the submission in the interests of Council.

Carried 7-0
291019-29

Planning Consultant, G Milford and Town Planning Officer, H Roy left the meeting at 12.37pm

3.12 REQUEST for FINANCIAL SUPPORT for NAVUA SEDGE BIOCONTROL RESEARCH

Consideration of Report to Council from Regulatory Services Coordinator dated 11 October 2019 requesting Council to consider making a financial contribution towards Navua Sedge Biocontrol Research into Council's affected by the invasive weed, Navua Sedge.

*Moved Councillor Milton
Seconded Councillor Skinner*

Resolution – That Council approve to contribute \$5,000 towards the Navua Sedge Biocontrol Research project to control Navua Sedge.

Carried 7-0
291019-30

3.13 CEMETERY EXPANSION PROPOSAL

Consideration of Report to Council from Regulatory Services Coordinator dated 2 September 2019 seeking Council approval to commence planning and budgeting for an expansion proposal at the New Ingham Cemetery.

*Moved Councillor Lancini
Seconded Councillor Milton*

Resolution – That Council authorise the Chief Executive Officer to investigate options with regard to the Shire Cemetery Expansion and assessment of burial initiatives.

Carried 7-0
291019-31

3.14 CYCLONE SEASON PREPARATION – RURAL CLEANUP 2019

Consideration of Report to Council from Project Officer, Environment and Waste dated 3 October 2019 updating Council on the Rural Cleanup 2019 Program to commence at various locations throughout the district during November and December 2019.

Moved Councillor Brown
Seconded Councillor Skinner

Resolution – That Council receive and note the information provided from the Rural Cleanup Program.

Carried 7-0
291019-32

In accordance with section 175D of the Local Government Act 2009, Councillor MG Tack declared a Perceived Conflict of Interest in Item 3.15.

In accordance with sections 175E and 175J of the Local Government Act 2009, Councillor MG Tack declared that he is Vice President on the Hinchinbrook Community Support Centre Executive Committee.

Councillor MG Tack excluded himself from the meeting at 12.50pm while the matter was debated and the vote taken.

3.15 HARD RUBBISH SUPPORT PROGRAM 2019

Consideration of Report to Council from Project Officer, Environment and Waste dated 4 October 2019 updating Council on the Hard Rubbish Support Program 2019 advertised by Council on 16 October 2019 and managed by the Hinchinbrook Community Support Centre which is a pre-cyclone cleanup initiative aimed at assisting predominantly elderly Shire residents unable to deliver large household items such as whitegoods, furniture, appliances etc to the waste facilities. Their limitations may be physical ability, financial ability and lack of access to from family and friends who are able to assist them.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council receive and note the information provided from the Hinchinbrook Community Support Centre.

Carried 6-0
291019-33

Councillor MG Tack returned to the meeting at 12.55pm

3.16 REQUEST for FEEDBACK PRODUCT STEWARDSHIP AMENDMENT (PACKAGING and PLASTICS)

Consideration of Report to Council from Project Officer, Environment and Waste dated 3 October 2019 regarding the Environment and Communications Legislation Committee's Inquiry into the Product Stewardship Amendment (Packaging and Plastics) Bill and invitation to Council for feedback on the Bill which if it passes in the Senate will ensure that packaging is truly recycled and put the onus back on those who design and generate products, including shifting the cost of managing these materials at end-of-life from Councils and Local Government to the producer.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-34

The meeting adjourned at 12.57pm for lunch and resumed at 1.51pm with all in attendance

4. GOVERNANCE

4.1 OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT

Consideration of Report to Council from Chief Executive Officer dated 14 October 2019 regarding summary of activities undertaken in the Office of the Mayor and Chief Executive Officer during the month ending 30 September 2019.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-35

4.2 MONTHLY STATUS REPORT

Consideration of Report to Council from Chief Executive Officer dated 14 October 2019 regarding monthly Office of the Mayor and Chief Executive Officer Status Report for the month ending 30 September.

Moved Councillor Lancini
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-36

4.3 COUNCILLOR ANDREW CRIPPS attendance at 2019 WASTE Q CONFERENCE

Consideration of Report to Council from Chief Executive Officer dated 21 October 2019 regarding attendance at 2019 Waste Q Conference held in Toowoomba from 15 to 17 October 2019 by Councillor Cripps.

Moved Councillor Cripps
Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-37

4.4 LEAVE OF ABSENCE – COUNCILLOR MARC TACK

Consideration of Report to Council from Chief Executive Officer dated 15 October 2018 regarding request for leave of absence from Council from Thursday 21 November 2019 to Thursday 12 December 2019 inclusive.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council approve leave of absence to Councillor Marc Tack for the period Thursday 21 November 2019 to Thursday 12 December 2019 inclusive for recreation leave.

Carried 6-0
291019-38

4.5 AGFORCE QUEENSLAND FARMERS LIMITED MEMBERSHIP

Consideration of Report to Council from Chief Executive Officer dated 10 October 2018 regarding invitation from AgForce Queensland Farmers Limited to consider joining as a Corporate (Support) Member.

Moved Councillor Brown
Seconded Councillor Skinner

Resolution – That Council not elect to join AgForce Queensland Farmers Limited at this point in time.

Carried 7-0
291019-39

4.6 HINCHINBROOK MULTILINGUAL EMERGENCY ACTION GUIDE PROJECT

Consideration of Report to Council from Chief Executive Officer dated 10 October 2018 in relation to correspondence dated 20 September 2019 received from Minister for Communities and Minister for Disability Services and Seniors, The Hon. Coralee O'Rourke MP advising that Council's application for funding Category C Far North Queensland and North Queensland Monsoon Trough Flexible Funding Grant Program (Commonwealth/State Disaster Recovery Funding Arrangements) was successful. Council will receive non-recurrent funds in the sum of \$27,143 from the Department to undertake the translation of the Hinchinbrook Emergency Action Guide into additional languages.

Moved Councillor Lancini

Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-40

4.7 QUARTERLY 2019-2020 OPERATIONAL PLAN REPORT as at 30 SEPTEMBER 2019

Consideration of Report to Council from Chief Executive Officer dated 18 October 2019 seeking adoption of the Quarterly 2019-2020 Operational Plan Report for the quarter ending 30 September 2019.

Moved Councillor Cripps

Seconded Councillor Milton

Resolution – That Council received and note the information in the Report.

Carried 7-0
291019-41

4.8 COUNCILLOR ACTIVITY REPORT as at 30 SEPTEMBER 2019

Consideration of Report to Council from Chief Executive Officer dated 18 October 2019 providing Councillor Activity Reports for the month ending 30 September 2019 to ensure transparency and public scrutiny.

Moved Councillor Brown

Seconded Councillor Milton

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-42

5. INFRASTRUCTURE SERVICES DELIVERY

5.1 HSC 19/31 – SUPPLY and CONSTRUCT KERB AND CHANNEL

Consideration of Report to Council from Works Engineer dated 26 September 2019 regarding tenders received for HSC 19/31 – Supply and Construct Kerb and Channel.

Moved Councillor Milton

Seconded Councillor Brown

Resolution – That Council accept the offer from Kerb 2 Road Pty Ltd for HSC 19/31 - Supply and Construct Kerb and Channel for the period commencing 30 October 2019 and concluding 30 June 2021.

Carried 7-0
291019-43

5.2 ACCESS to PROPERTIES: McDOWELL ROAD MT CUDMORE
LOT 64 on CWL2018 and LOTS 1 and 3 on RP705268

Consideration of Report to Council from Executive Manager Infrastructure Services Delivery dated 14 October 2019 in relation to correspondence dated 3 September 2019 received from Department of Transport and Main Roads (DTMR) regarding the removal of practical access to the gazette road intersection of McDowell road and the Bruce Highway Corridor as a result of the previous works to the Cardwell Range Realignment Project undertaken by DTMR between July 2010 and June 2012.

Moved Councillor Lancini

Seconded Councillor Cripps

Resolution – That Council:

- A. Receive and note the correspondence from Department of Transport and Main Roads;
- B. Authorise the Chief Executive Officer to provide the feedback from Council and the stakeholders to Department Transport and Main Roads in relation to the proposed alternative alignment; and
- C. Authorise the Chief Executive Officer to enter into negotiations with Department Transport and Main Roads with a view to resolve the matter by agreement with all parties concerned.

Carried 7-0
291019-44

Acting Manager Community and Economic Development, N McGrath re-entered the meeting at 2.20pm

6. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

6.1 COMMUNITY ACTIVITY GRANT BUDGET REALLOCATION

Consideration of Report to Council from Acting Manager Economic and Community Development dated 23 October 2019 seeking Council's approval to reallocate available funds to the Community Activity Grant Budget for distribution for community activities for the remaining Rounds Three and Four.

Moved Councillor Lancini

Seconded Councillor Brown

Resolution – That Council authorise the Chief Executive Officer and relevant Council staff to reallocate the amount of \$45,000 (excl. GST) to the Community Activity Grant Budget as presented.

Carried 7-0
291019-45

Acting Manager Community and Economic Development, N McGrath left the meeting at 2.29pm

LATE BUSINESS

Moved Councillor Jayo
Seconded Councillor Lancini

Resolution - That Council accept the late agenda as tabled for consideration.

Carried 7-0
291019-46

7. DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES

7.1 RECREATIONAL and OFF-ROAD VEHICLE use POLICY

Consideration of Report to Council from Planning Consultant dated 10 October 2019 seeking adoption of Recreational and Off-Road Vehicle Use.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council adopt the Recreational and Off-Road Vehicle Use Policy.

Carried 7-0
291019-47

7.2 ATV BEACH ACCESS POINTS at LUCINDA

Consideration of Report to Council from Planning Consultant dated 10 October 2019 seeking direction regarding additional ATV beach access at Lucinda.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council:

- A. Receive and note correspondence received from the Lucinda Progress Association;
- B. Modify its decision made in May 2019 to include an additional access point adjacent the intersection of Bruce Parade and Vass Street for access to the beach for use of ATV's to travel in a south-east direction;
- C. Reconfirm its decision made in May 2019 of approving two beach access points at the southern point of Patterson Parade and to a point west of Ferrero Street (Lions Park) at the northern end; and
- D. Review the effectiveness of the three access points throughout the 12 month period in order to consider alternatives, if applicable.

Carried 7-0
291019-48

8. GOVERNANCE

8.1 HSC 19/33 – SUPPLY of COUNCIL UNIFORMS

Consideration of Report to Council from Human Resource Officer dated 14 October 2019 regarding tenders received for HSC 19/33 – Supply of Council Uniforms.

Moved Councillor Brown
Seconded Councillor Milton

Resolution – That Council:

- A. Accept the submissions from Embroidery by Sue and Damo's Workwear as successful tenderers for HSC 19/33 - Supply of Council Uniforms for a period of 24 months; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into finalising and executing any and all matters associated with or in relation to an Agreement with *Embroidery by Sue and Damo's Workwear*.

Carried 7-0
291019-49

In accordance with section 175C of the Local Government Act 2009, Councillor AP Cripps declared a Material Personal Interest in Item 8.2.

In accordance with section 175J of the Local Government Act 2009, Councillor AP Cripps declared that he is the Director of Front Row Services contracted to complete the Hinchinbrook Business Resilience Project.

Councillor AP Cripps excluded himself from the meeting at 3.12pm while the matter was debated and the vote taken.

8.2 HINCHINBROOK BUSINESS RESILIENCE PROJECT

Consideration of Report to Council from Chief Executive Officer dated 28 October 2019 regarding update of progress from Hinchinbrook Business Resilience Project Manager on the Hinchinbrook Business Resilience Project and request to extend project by one month from 31 October 2019 to 30 November 2019 in order to finalise the project.

Moved Councillor Lancini
Seconded Councillor Brown

Resolution – That Council:

- A. Receive and note the information in the Report; and
- B. Extend the Hinchinbrook Business Resilience Project to conclude on 30 November 2019 to enable final actions to be documented prior to acquittal stage commencing.

Carried 6-0
291019-50

Councillor AP Cripps returned to the meeting at 3.18pm

8.3 REMOVAL of HUTS at HALIFAX BAY

Consideration of Report to Council from Chief Executive Officer dated 28 October 2019 regarding correspondence received from Department of Natural Resources Mines and Energy dated 21 October 2019 advising that the remaining structures at Halifax Bay will be issued with a Trespass Notice under section 406 of the *Land Act 1994* during the week commencing 14 October 2019 requiring that the remaining structures be removed by 3 December 2019.

Moved Councillor Lancini
Seconded Councillor Skinner

Resolution – That Council receive and note the information in the Report.

Carried 7-0
291019-51

9. INFRASTRUCTURE SERVICES DELIVERY

9.1 LUCINDA INSHORE WHARF and JETTY

Consideration of Report to Council from Chief Executive Officer dated 25 October 2019 in relation to correspondence dated 22 October 2019 received from Port of Townsville regarding a possible joint partnership with Council for the future of the Lucinda inshore wharf and jetty.

Moved Councillor Brown
Seconded Councillor Lancini

Resolution – That Council:

- A. Receive and note the information in the Report; and
- B. Authorise the Chief Executive Officer to liaise with the Port of Townsville in supporting the development of a conceptual tourism and community plan for the Lucinda Inshore Wharf and Jetty and surrounding area.

Carried 7-0
291019-52

CONCLUSION – This concluded the business of the meeting which closed at 3.29 pm

APPROVED, CONFIRMED and ADOPTED on 26 November 2019

Councillor R Jayo - MAYOR