

The *Application for Property, Water and Building Data* form is to be used when requesting rate and building information as well as interim water readings for property or land within the Hinchinbrook Shire.

To return your completed form or for further information, please contact Council via email, council@hinchinbrook.qld.gov.au, phone 07 4776 4600, in person at Council's Main Office, 25 Lannercost Street, INGHAM QLD, or via post PO Box 366, INGHAM QLD 4850.

CONTACT INFORMATION	
Your Reference	
I/We (Full Name)	
Postal Address	
Email	
Contact Number	
I/We hereby make an application for the issue of the nominated certificate/s in respect of the following land:	

PROPERTY INFORMATION			
Real Property Description			
Property Situate			
Area		Proposed Settlement Date	
Vendor			
Purchaser			

PRESCRIBED FEES		
<i>Application must be accompanied by the prescribed fee</i>		
Non-Urgent Property Search <i>Five business days turnaround</i>		Fees
☐	Full Rate Search	\$170.00
☐	Limited Rate Search <i>A Limited Rate Search does NOT provide rate and charges information</i>	\$65.00
☐	Interim Water Reading	\$40.00
☐	Building Record Search – Domestic	\$92.00
☐	Building Record Search – Commercial	\$110.00
Urgent Property Search <i>Two business days turnaround</i>		Fees
☐	Full Rate Search	\$215.00
☐	Limited Rate Search <i>A Limited Rate Search does NOT provide rate and charges information</i>	\$95.00
☐	Building Record Search – Priority Domestic	\$135.00
☐	Building Record Search – Priority Commercial	\$152.00

Declaration

I/We hereby acknowledge that the provision of the information or advice requested by me/us of the Council of the Shire of Hinchinbrook through its Officers will not give rise to any cause of action on my/our part and I/we hereby expressly release the said Officers from any duty of care which might otherwise arise in relation to the provisions of such information or advice, including the expression of any opinion. I/We expressly waive any obligation on the part of the said Council and its Officers whether express or implied, in relation to the provision of such information or advice.

SIGNATURE REQUIRED			
Signature		Date	

Privacy Notice and Disclaimer

Hinchinbrook Shire Council is collecting your personal information to process your submission as stated in this form. The collection of this information is authorised under the *Local Government Act 2009*. Your personal information will not be disclosed to a third party unless required by law. You may access this information on the appropriate form obtainable from Council's website at any time.

OFFICE USE ONLY			
	Rate Search	Interim Water Reading	Building Search
Fee Paid			
CRM No			
Certificate No			
Receipt No		Date Paid	