

## PRIVATE WORKS IN ROAD RESERVE

WITHDRAWAL OR EXTENSION APPROVAL REQUEST

The *Private Works in Road Reserve Permit Request to Withdraw or Extend Approval Period* form is to be used to apply for extension of your existing Permit.

To return your completed form or for further information, please contact Council's Infrastructure Services Delivery via email, <a href="mailto:council@hinchinbrook.qld.gov.au">council@hinchinbrook.qld.gov.au</a>, phone (07) 4776 4600, in person at Council's Main Office, 25 Lannercost Street, Ingham Qld 4850, or via post PO Box 366, Ingham Qld 4850.

APPLICATION DETAILS	
Applicant Name	
Phone	
Location of Work/Site Address	
Description of Proposed Works	
Reason for Extension or Withdrawal?	
Are you seeking an extension for your approval?	☐ Yes If so, duration of extension ☐ 1 Month ☐ 3 Months ☐ 6 Months ☐ Other
	$\square$ No Please note that the Permit will be withdrawn.
Comments and Other Information	
Signature	Date

## **Privacy Notice and Disclaimer**

Hinchinbrook Shire Council is collecting your personal information to process your submission as stated in this form. The collection of this information is authorised under the *Local Government Act 2009*. Your personal information will not be disclosed to a third party unless required by law. You may access this information on the appropriate form obtainable from Council's website at any time.