

The Cemetery Advisory Reference Group, Membership Application form is to be used by the public when submitting their interest in being a member of the Cemetery Advisory Reference Group.

To return your completed form or for further information, please contact Council's Development Services Team via email, council@hinchinbrook.qld.gov.au, phone 4776 4600, in person at Council's Main Office, 25 Lannercost Street, INGHAM QLD, or via post PO Box 366, INGHAM QLD 4850.

CONTACT DETAILS			
Name			
Address			
Phone		Email	

APPLICATION QUESTIONS:	
If there is insufficient room to answer any questions, please attach extra page(s).	
Please describe your connection to the Hinchinbrook Community and its Cemeteries Applicants should demonstrate one or more of the following: • Long-term residency in the local government area. • Family members interred in local cemeteries. • Active involvement in local history, heritage, genealogy, cultural groups, or community organisations. • Cultural or religious interest in burial and memorial practices. (Weighting 25%)	
Please outline your knowledge and experience as it relates to the Hinchinbrook Cemeteries. Desirable (but not essential) experience may include: • Heritage conservation. • Local history or genealogy. • Community advocacy. • Environmental management. • Land-use planning. • Funeral, memorial, or cemetery-related services. • Community consultation and engagement. (Weighting 20%)	



Please demonstrate your experience in Reference Groups, Community Organisations, Boards or the like. Applicants should demonstrate: • A willingness to consider diverse viewpoints. • Constructive and respectful communication skills. • Ability to review documents and provide informed feedback. • Commitment to attending meetings and participating in discussions. • Focus on community outcomes rather than personal interests. (Weighting 20%)	
Please demonstrate your ability to provide strategic perspective on the future of the operations and service of the Hinchinbrook Cemeteries. Applicants should be able to contribute to discussions regarding: • Future burial requirements. • Cemetery expansion or new cemetery development. • Memorialisation options. • Heritage preservation. • Environmental sustainability. • Accessibility and visitor experience. (Weighting 25%)	
Ability to commit/attend scheduled Advisory Reference Group meetings? (Weighting 10%)	☐ Yes ☐ No

Privacy Notice and Disclaimer

Council is collecting your personal information to process your submission as stated in this form. The collection of this information is authorised under the *Local Government Act 2009* and managed in accordance with the *Information Privacy Act 2009*. Your personal information will not be disclosed to a third party unless it is authorised or required by law. For information about access, correction or complaints, refer to Council's Privacy Policy or contact Council.

SIGNATURE REQUIRED			
Signature		Date	

