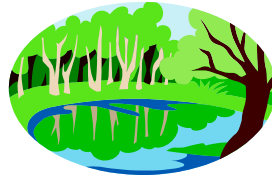


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

**Thursday 3rd February 2022
at 9.00 am**



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).

- B. APOLOGIES** – No apologies.

Mr Lorenzo Rosadi attended the meeting from 9.00 am to 9.30 am to discuss the ongoing mowing maintenance of the Halifax levee.

RESOLVED – That the mowing maintenance of the Halifax levee be continued.
(Ms CA Coppo and Cr AJ Lancini – carried)

- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 2 December 2021.

RESOLVED – That the minutes be approved.
(Cr WG Skinner and Cr AJ Lancini - carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the months of December and January.

RESOLVED – That the Trust Engineer complete an Expression of Interest (EOI) submission for the QRRRF 2021-22 program for Castorina Island to provide improvement to the river channel which will likely reduce the flood break outs into Cordelia and Macknade.
(Ms CA Coppo and Cr WG Skinner - carried)

- E. CORRESPONDENCE** –

1. EMAIL FROM KYLIE GRUSNING (QLD RAIL)

Consideration of email received 2 December 2021 regarding QR putting together a deed for consideration regarding removing sediment from Frances Creek. QR would also like to collaborate and support the Trust for the exploration of options to stabilise the waterway to improve environmental outcomes and ecosystem function and is keen to discuss the matter with the Trust, with QR looking forward to hearing from the Trust.

RESOLVED – That the Trust Secretary invite QR to a future Trust meeting to discuss maintenance options for the Frances Creek area, and that the Trust meets on the first Thursday of every month at Council Chambers. The Trust looks forward to exploring options to stabilise the waterway.

(Cr AJ Lancini and Ms CA Coppo - carried)

2. MARK ZATTA SLUMP

Consideration of email received 24 December 2021 from Cr Wallis Skinner regarding a phone call he received from Mark regarding a slump.

RESOLVED – That the Trust Engineer and Cr Skinner be tasked to undertake an onsite inspection with Mark.

(Ms CA Coppo and Cr AJ Lancini - carried)

3. EMAIL FROM MICHAELA SAYERS (DEPT. OF REGIONAL DEVELOPMENT, MANUFACTURING AND WATER)

Consideration of email received 1 February 2022 requesting a copy of the Trust's most recent Strategic Plan.

RESOLVED – That Ms CA Coppo review and update the Trust's Strategic Plan and bring it to the next Trust meeting for ratification. It will then be sent to Ms Sayers.

(Cr WG Skinner and Cr AJ Lancini - carried)

F. BUSINESS –

1. WILMAR - BANK SLUMP ON PALM CREEK

RESOLVED – That the Trust Engineer and Mr Bosworth conduct an inspection and determine the best course of action.

(Ms CA Coppo and Cr AJ Lancini - carried)

2. TEAMS USAGE

RESOLVED – That the Trust investigate the possibility of using Hinchinbrook Shire Council's IT manager to assist Trust members with its use.

(Cr WG Skinner and Ms CA Coppo - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 3 February 2022:

Payee	Amount (\$)	Details
Mr RA Bosworth	478.80	Meetings 24/11 & 2/12
Cr AJ Lancini	300.00	Meetings 24/11 & 2/12
Cr WG Skinner	300.00	Meetings 24/11 & 2/12
Ms CA Coppo	300.00	Meetings 24/11 & 2/12
Ms LF Carr	650.00	December & January wages – administration and accounting
Ms LF Carr	163.00	Super guarantee (Nov to Jan)
Timrith Transport	15 331.80 28 250.75 10 384.00	Barra bank repair, Long Pocket Blue Butterfly sand clearing Macknade Island clearing
JK's Deli	51.00	Paid 2 December
L Rosadi	270.00	Mow levee January
L Rosadi	1 050.00	Mow levee Nov/Dec/Jan paid 17/1
JT Smith and Assoc. (December)	4 796.00	Meeting and inspections \$3 322.00 AWP (Barra) \$517.00 QRIDA works \$957.00
QAO	6 160.00	Annual audit
Jaycat Earthmoving Pty Ltd	32 675.50	Macknade Island clearing
ST & VE Smith	1 100.00	Cattle Creek clearing
M Fazio	22 000.00	Castorina's Island - push sand
JD's Fluid Connectors	211.80	Repair to flood gate
HSC	2 777.50	Supply tube stock (DRFA)
Ergon	146.61	Paid 17/01

RESOLVED – That the accounts be passed for payment.
(Cr AJ Lancini and Ms CA Coppo - carried)

- H. CONCLUSION** – The meeting concluded at 11.50 am with the next meeting scheduled for Thursday, 3 March 2022, 9.00 am at Council Chambers.

Action Item	Assigned to	Deadline
Complete an EOI submission for QRRRF 2021-22 program for Castorina Island	Tim	ASAP
Invite QR representative to a future meeting to discuss maintenance options for the Frances Creek area	Leigh	3 Mar
Undertake an onsite inspection with Mr Zatta	Tim & Wallis	3 Mar
Review and update the Trust's Strategic Plan	Caroline	3 Mar
Conduct an inspection of slump on Palm Creek	Tim & Arthur	3 Mar
Investigate the possibility of using HSC's IT manager to assist members with Teams use	Andrew/Wallis	3 Mar

Mr RA Bosworth
Trust Chair