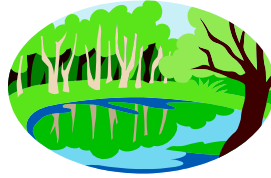


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 5th February 2026
at 9.00 am***



- A. IN ATTENDANCE** – Mr WG Skinner (Member), Mr RA Bosworth (Member), Ms TL Olsen (Member) via TEAMS, Cr AD Carr (Member), Cr KS Milton (Member) and Ms LF Carr (Secretary).
- B. APOLOGIES** – Mr Brett Langtree (Trust Engineer).
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 4 December 2025.

RESOLVED – That the Minutes be approved.
(Mr RA Bosworth and Ms TL Olsen - carried)

Ms Amanda Hockley (SCRTQ), Ms Jenny Whitney (SCRTQ) and Ms Desley Vella (SCRTQ) joined the meeting via TEAMS at 10.00 am to provide an update. Ms Vella left the meeting at 10.20 am. Ms Hockley left the meeting at 10.25 am. Ms Whitney left the meeting at 10.45 am.

- D. WORKS REPORT** – The Trust Engineer, Mr Brett Langtree, did not attend the meeting therefore an update of works for the months of December and January was not provided.
- E. CORRESPONDENCE** –

1. EMAIL RECEIVED FROM LEON GRUNDLING (DEPARTMENT OF NATURAL RESOURCES AND MINES, MANUFACTURING AND REGIONAL AND RURAL DEVELOPMENT)

Consideration of email received 22 December 2025 concerning overhanging trees and limbs behind the property located at 29 Mona Road, Halifax, requesting the Trust address the hazardous trees as per previous correspondence (dated 12 November 2019).

RESOLVED – That the email be received and noted. The Trust will inspect the site when weather permits.
(Cr KS Milton and Ms TL Olsen- carried)

2. LETTER FROM MARIA BATTORARO (LHWMA)

Consideration of letter received 10 January 2026 drawing the Trust's attention to the overlapping areas of interest between the Seymour Overflow Channel and the Seymour River.
The LHWMA requests an inspection and consideration of works to address obstructions and blockages along the Seymour River.

RESOLVED – That the Trust Chair advised Ms Battoraro to advise a date and time to inspect the site.
(Mr RA Bosworth and Cr AD Carr – carried)

3. DAN AND NIKI SKINNER – TRUST CONTRIBUTION REQUEST

Consideration of email received 1 February 2026 requesting a contribution from the Trust towards the costs incurred in repairing slumps and bank damage along the unnamed creek at 387 Lannercost Extension Road.

RESOLVED – That the Trust contribute 50 percent of the total cost of the works.
(Cr AD Carr and Cr KS Milton - carried)

4. NATURAL RESOURCE RECOVERY PROGRAM FUNDING TO SUPPORT STREAMBANK STABILISATION IN THE HERBERT RIVER CATCHMENT

Consideration of email received 2 February 2026 from Sharon Marks (Greening Australia) – would the Trust be interested in such funding support for the Trust work to prevent further loss of agricultural land.

RESOLVED – That the Trust Chair will advise Ms Marks that the Trust will consider the opportunities to collaborate.
(Mr RA Bosworth and Cr AD Carr – carried.)

5. BRENDEN ACCORNERO (LANDHOLDER STEPHEN ACCORNERO)

Consideration of email received 3 February 2026 requesting the Trust to advise re repairs to damage sustained to Gowrie Creek as a result of the 2025 flooding event.

RESOLVED – That the Trust Engineer conduct an inspection and provide a letter including a design.
That the Trust Secretary send a tax invoice for \$1 650.00 including GST.
(Cr KS Milton and Mr RA Bosworth - carried)

6. HELEN STURMEY (5414 ABERGOWRIE ROAD)

Phoned the Trust Secretary on 9 January 2026 requesting information about the existence of an esplanade (CWL1505). A barbed wire fence has been erected, and she has been now excluded from accessing the area.

RESOLVED – That the Trust advise Ms SturmeY to contact the Hinchinbrook Shire Council, Town Planning and Regulatory Services Department. The Trust believes the area is zoned as Upper Herbert Esplanade, Road Parcel, and the Trust has no jurisdiction.
(Mr RA Bosworth and Cr AD Carr - carried)

7. ROBERT WALKER (124 EDDLESTON DRIVE, CORDELIA)

Phoned the Trust Secretary on 4 February 2026 to advise that he can no longer maintain/mow the riverbank in front of his mother-in-law's house as he no longer has a ride-on mower. He has been mowing the area for years and would like to know if the Trust could assist with maintaining it.

RESOLVED – That the Trust Secretary advise Mr Walker to contact State Land Asset Management as the parcel of land is state controlled land and is not under the Trust's jurisdiction. The Trust would like to take the opportunity to thank Mr Walker for maintaining the area.
(Ms TL Olsen and Cr KS Milton - carried)

8. RIVERBANK WASHOUT REMEDIAL WORKS CONDUCTED AT 120 EDDLESTON DRIVE, CORDELIA (LOT 135 on SP281837)

Consideration of emails received 18 December 2025 and 5 January 2026 from Vicki Russo (HSC) requesting the Trust and Trust Engineer investigate the matter and take any necessary actions that may be required under legislation. It would also be helpful if the Engineer could discuss his findings with Council's Environmental Health Office, should any additional corrective actions need to be taken legally by Council.

RESOLVED – That the Trust Secretary advise Ms Russo that the Trust has conducted an inspection (17 January 2026) and in the Trust's opinion, it is considered to be illegal dumping and therefore falls under the Council's jurisdiction.
(Cr AD Carr and Mr RA Bosworth - carried)

Dr Michael Newham (Department of the Environment, Tourism, Science and Innovation) joined the meeting via TEAMS at 12.00 pm and left the meeting at 12.30 pm. Dr Newham discussed the Whole-of-Systems Value Based Framework (WoSVBF) and the development of a Technical Report, due by the end of 2026.

F. BUSINESS –

1. LOWER MONA ROAD LANDHOLDERS

RESOLVED – That from the recent discussion the Trust Chair had with Mr Frank Scardamaglia (Canegrowers Herbert River), the Trust Chair will invite Mr Scardamaglia to please forward to the Trust, an email outlining the landholders' concerns, so that a meeting can be convened.

(Ms TL Olsen and Cr KS Milton - carried)

2. DATE CLAIMER – STATE CONFERENCE 2026 – 26/27 OCTOBER, MISSION BEACH

RESOLVED – That the date claimer be noted.

(Cr AD Carr and Mr RA Bosworth – carried)

3. OUTCOMES FROM DRAINAGE ADVISORY MEETING – ESSENTIAL PUBLIC ASSETS - EMAIL TO MINISTER FOR NATURAL RESOURCES AND MINES, MINISTER FOR MANUFACTURING AND MINISTER FOR REGIONAL AND RURAL DEVELOPMENT, DALE LAST MP

RESOLVED – That Cr Carr and Ms Olsen draft a response for Minister Dale Last MP, for inclusion in the Budget Considerations.

(Cr KS Milton and Ms TL Olsen – carried)

4. QUEENSLAND RECONSTRUCTION AUTHORITY (QRA) REPRESENTATIVES ATTENDING COUNCIL CHAMBERS WEDNESDAY 11 FEBRUARY AT 9.00 AM

RESOLVED – That the Trust Chair and Trust Deputy Chair attend the meeting.

(Mr RA Bosworth and Cr KS Milton – carried)

5. SELECTION AND NOMINATION OF BOARD MEMBERS

RESOLVED – That the Trust Secretary re-run the advertisement (in Hinchinbrook Life, for one (1) week) and that the current applicants be advised.

That the Trust Secretary advise the applicants that interview arrangements will be advised in due course.

(Ms TL Olsen and Cr AD Carr - carried)

6. CLIVE AND RITA STOKES (208 SHEAHAN'S ROAD, ABERGOWRIE)

RESOLVED – That the Trust Engineer inspect the site.

(Cr KS Milton and Mr RA Bosworth – carried)

7. MILEAGE CLAIM – MR WG SKINNER

Consideration of mileage claim totalling 460 kilometres for the numerous sites Mr Skinner visited in December 2025 and January 2026.

Total claim: 74 cents/klm @ 460 klms = \$340.40.

RESOLVED – That the claim be accepted and paid.

(Cr AD Carr and Ms TL Olsen – carried)

8. REGULATORY REQUIREMENTS

RESOLVED – That the Trust Secretary is in the process of completing the Audit Financial Statements 24/25, including the asset write-off journal entries and finalisation of the General Ledger.
(Mr RA Bosworth and Cr AD Carr - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 5 February 2026:

Payee	Amount (\$)	Details
Mr RA Bosworth	344.40	Meeting 4/12
Mr WG Skinner	403.32	Meeting 4/12
Mr WG Skinner	340.40	Mileage 10/12/25 – 19/01/26
Cr AD Carr	322.20	Meeting 4/12
Ms TL Olsen	300.00	Meeting 4/12
Ms LF Carr	700.00	Administration and accounting December and January
Ms LF Carr	84.00	Super guarantee December and January
Mr WG Skinner	60.00	Reimburse SIM (Telstra) floodgates December and January
W and T Garden Bails	6 248.00	50% contribution (R & G Zatta) Pd 22/1
Morton's Earthmoving	45 424.50	50% contribution (Mr A Marino farm repairs)
Keita Services Pty Ltd	27 214.00	50% contribution (Loz Farming/Mr L Spina headland repairs – Lagoon Ck slump)
Keita Services Pty Ltd	14 080.00	Creek bank repair - slump (Lagoon Ck) - emergent works (Mr R Robino)
Keita Services Pty Ltd	9 167.12	Remove flood debris and piles (Stone River at Exelbys)
Langtree Consulting Engineers	14 231.25	Services December and January
Queensland Audit Office	9 020.00	Audit 2024
Lahtinen Electrical	3 570.55	Electrical repairs flood gates
D and N Skinner	3 088.42	50% contribution (slump and bank damage repairs)
Lucinda Cove Resort	222.83	HRIT function Pd 12/12
L Rosadi	1 650.00	Mowing levee December and January
JK's Deli	73.24	HRIT function Pd 4/12
Ergon	210.26	Electricity floodgates Pd 19/1

RESOLVED – That the accounts be passed for payment.
(Cr KS Milton and Mr RA Bosworth - carried)

H. CONCLUSION – The meeting concluded at 2.30 pm with the next meeting scheduled for Thursday, 5 March 2026 at 9.00 am, Council Chambers.

Action Item	Assigned to	Deadline
Inspect the site (29 Mona Road, Halifax).	Members	5 March
Advise Ms Marks that the Trust will consider the opportunities to collaborate.	Wallis	5 March
Conduct an inspection and provide a letter including a design. Issue a tax invoice for \$1 650.00 including GST (Accornero).	Brett and Leigh	5 March
Advise Ms Sturmev to contact the Hinchinbrook Shire Council, Town Planning and Regulatory Services Department.	Leigh	5 March
Advise Mr Walker to contact State Land Asset Management.	Leigh	5 March
Advise Ms Russo that the Trust has conducted an inspection (120 Eddleston Drive, Cordelia).	Leigh	5 March
Invite Mr Scardamaglia to forward to the Trust, an email outlining the landholders' concerns, so that a meeting can be convened.	Wallis	5 March
Draft a response for Minister Dale Last MP, for inclusion in the Budget Considerations.	Andrew and Tania	ASAP
Attend the meeting (QRA).	Wallis and Andrew	11 February
Re-run the advertisement (in Hinchinbrook Life, for one (1) week) and advise the current applicants. Advise the applicants that interview arrangements will be advised in due course.	Leigh	ASAP
Trust Engineer inspect the site (Stokes).	Brett	5 March

Mr Wallis G Skinner
Trust Chair