

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 6th February 2020
at 9.00 am***



- A. ATTENDANCE** – Present were Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms ML Wise (Member), Mrs LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. APOLOGIES** – Secretary Leigh Carr temporarily left the meeting for another engagement at 9.00 am.
- C. APPOINTMENT OF CHAIR** - Mr RA Bosworth declared positions vacant and called for nominations. Cr AJ Lancini moved, Mrs CA Coppo seconded nominating Mr RA Bosworth. Elected unopposed and unanimously. Mr RA Bosworth accepted, welcomed the new members and provided an update on current Trust activities and some historical content.
- D. MINUTES** - Confirmation of minutes of the General Meeting held on 5 December 2019.
- RESOLVED** – That the minutes be approved.
(Cr AJ Lancini and Cr WG Skinner – carried)
- E. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the months of December and January.

Herbert River Improvement Trust Engineers Report for Meeting 6 February 2020

Modification of the Halifax Levee, 80% funding through QRA (2018/19 Grants and Subsidies program)

Hydraulic modelling report: Finalised report with executive summary received from Venant Solutions. Venant provided advice on

- impacts from raising the levee 200mm
- effects of the extensive work done clearing and re-profiling the 5 sand islands
- effects of private levee between Skene Street, Musgrave Street adjacent to Alice Street
- benefits from opening up a low flow flood channel at Halifax Washaway

In summary the results were

- the combined effect of raising the levee and work on the sand islands has resulted in widespread reductions in flood levels (10 to 100mm) for the 1 in 100 ARI flood – lowering flood levels a result of the work on the islands and raising the levee had virtually no effect
- Mahony's levee has increased flood levels over a wide area including at the Town of Halifax
- Opening up a flood channel at the Washaway had little effect

With this report, a DA was submitted to Hinchinbrook Shire Council for the modification of the levee.

Project budget \$488,475.

DRFA Stage 1 Urgent Works – Herbert North Bank (Palmas and Biasi sites, Hawkins Creek)

Final design report and specifications as required by the DES Payment and Activity Schedule prepared and submitted to Terrain to complete Milestone 1.

Breaches in the natural levees repaired and provision for seepage included (rock subsurface drainage paths). Grassing required to complete Milestone 2.

Project budget \$46,000

DRFA Stage 2 Reconnaissance Projects – Stone R (Trovato), Stone R (Lyons), Herbert R (Porta) and Waterview Ck (Zatta) projects approved by DES 20/1/2020

Prepared Project Details and Project Schedule forms for DES. Restoration and stabilisation of bank erosion – project details to be finalised during the final design phase. Project funding approval \$2.4M

QRIDA Cat C funding assistance

Inspection and report done for Lachlan Thomson, Stone River

Tim Smith

Trust Engineer

RESOLVED –

Modification of the Halifax Levee – community consultation

It was resolved to plan three sessions focused on Halifax, Macknade and Cordelia possibly in March/April dependant on the availability of Mark Jempson. That the Trust Secretary advise Nathan Peake of QRA accordingly.

Removal of the private levee between Skene Street, Musgrave Street adjacent to Alice Street to be progressed prior to community consultation.

That the Trust Secretary forward to DES the project plan and project details for Stage 2 Reconnaissance Projects today.

Marissa has been tasked to contact Neilly Group to obtain a scope of works for one of the projects.

That the Trust Engineer provide a scope of works for the remaining projects.
(Ms CA Coppo and Ms ML Wise – carried)

F. CORRESPONDENCE –

1. LETTER FROM BRENDA PARKER (DEPUTY DIRECTOR-GENERAL BUSINESS AND CORPORATE PARTNERSHIP, DEPT. OF NATURAL RESOURCES, MINES AND ENERGY)

Consideration of letter attached to email received 17 December 2019 regarding Human rights – respect, protect, promote. From 1 January 2020, the *Human Rights Act 2019* (“the Act”) requires public entities to make decisions and act compatibly with human rights, and the Trust is encouraged to consider the Act and implications for the Trust as soon as possible.

RESOLVED – That the letter be received and noted.
(Cr AJ Lancini and Cr WG Skinner – carried)

2. TELEPHONE CALL FROM ROBERT SHEGOG (CALL LOGGED BY CR WG SKINNER ON 15 JANUARY 2020)

Robert phoned Cr Skinner to advise that he has a large slump he wants the Trust to look at and provide some technical advice on, as well as an estimate of costs. He believes it is beyond his financial capacity to effect repairs.

RESOLVED – That the Trust consider the works for its 2020/21 Annual Works Program.
(Ms ML Wise and Ms CA Coppo – carried)

3. HSC (BREANNA CAMP – ADMINISTRATION ASSISTANT, MAINTENANCE)

Consideration of email received 28 January 2020 advising that Council had received another request from Lucia Bunce regarding the trees that were removed at the end of Rupp Street, Halifax. Mrs Bunce would like the trees taken away with Lucia to be advised of proposed actions.

RESOLVED – That the Trust Secretary advise Lucia the trees will be removed when the levee modification is undertaken.
(Cr WG Skinner and Cr AJ Lancini – carried)

G. BUSINESS –

1. REGISTER OF INTERESTS FOR TRUST MEMBERS

RESOLVED – That the requirement be received, noted and brought to the attention of the community representatives.
(Ms CA Coppo and Ms ML Wise – carried)

2. iPADS

RESOLVED – That the previous community representatives be offered the opportunity to purchase/return their iPADS and that the new community representatives have the opportunity to acquire an iPad for official use.
(Cr WG Skinner and Cr AJ Lancini – carried)

H. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 6th February 2020:

J T Smith & Assoc. Pty Ltd	\$ 20 075.00
Cr AJ Lancini	300.00
Ms ML Wise	150.00
Cr WG Skinner	300.00
Mr RA Bosworth	434.40
Keita Services	107 037.92
L Rosadi	275.00
Jaycat Earthmoving	267.70
Lucinda Electrical	450.80
Venant Solutions	2 273.70
Ergon	78.93 (Pd 15/1)
JK's Deli	87.50 (Pd 5/12)

RESOLVED – That the accounts be passed for payment.
(Ms ML Wise and Cr WG Skinner – carried)

I. CONCLUSION – The meeting concluded at 1.48 pm with the next meeting scheduled for 5 March 2020, at Council Chambers.

Mr RA Bosworth
Trust Chair