

This form is utilised for the issuing of As-Constructed Drainage Plans to applicants, which outlines relevant pipework and measurements on the applicable property.

To return your completed form or for further information, please contact Council's Planning and Development Team via email, council@hinchinbrook.qld.gov.au, phone (07) 4776 4600 in person at Council's Main Office, 25 Lannercost Street, INGHAM QLD 4850, or via post PO Box 366, INGHAM QLD 4850.

CONTACT DETAILS	
Your Reference	
I/We (Full Name)	
Postal Address	
Email	
Contact Number	
Preferred Method of Correspondence	<input type="checkbox"/> Australia Post <input type="checkbox"/> Email <input type="checkbox"/> Collect from Council Office

PROPERTY INFORMATION	
Real Property Description	
Property Situate	
Current Property Owner	

FEES
<p>Subject to the Hinchinbrook Shire Council's Fees and Charges Schedule.</p> <p>Please note, this fee is for a copy of the as-constructed plan only. A separate fee and inspection may be required for building close to/over Council infrastructure.</p> <p>Please allow five working days for receipt of a copy of a sewerage as-constructed drainage plan</p> <p>Please note that a report only will be provided. Proof of ownership or permission from the landowner is compulsory if copies of records or plans are required. This also includes the sighting of any such documents.</p>

PRIVACY NOTICE AND DISCLAIMER

Hinchinbrook Shire Council is collecting your personal information to process your submission as stated in this form. The collection of this information is authorised under the *Local Government Act 2009*. Your personal information will not be disclosed to a third party unless required by law. You may access this information on the appropriate form obtainable from Council's website at any time.

I/We hereby acknowledge that the provision of the information or advice requested by me/us of the Council of the Shire of Hinchinbrook through its Officers will not give rise to any cause of action on my/our part and I/we hereby expressly release the said Officers from any duty of care which might otherwise arise in relation to the provisions of such information or advice, including the expression of any opinion. I/We expressly waive any obligation on the part of the said Council and its Officers whether express or implied, in relation to the provision of such information or advice.

OWNERS DECLARATION	
By ticking this box and making this application, I declare that all information in this application is true and correct. <i>Note: It is unlawful to intentionally provide false or misleading information</i>	<input type="checkbox"/>

SIGNATURE REQUIRED			
Signature		Date	

OFFICE USE – CUSTOMER SERVICE TO COMPLETE				
Search Fee Paid		Date		Receipt No.

