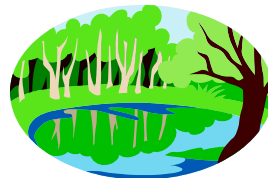


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 1st March 2018
at 9.00 am***



- A. **ATTENDANCE** – Present were Mrs LF Carr (Secretary), Cr AJ Lancini (Member), Cr WG Skinner (Acting Chair), Mr GB Accornero (Member), Mr KT Phillips (Member) and Mr T Smith (Trust Engineer.)
- B. **APOLOGY** – Mr RA Bosworth (Chair)
- C. **MINUTES** - Confirmation of minutes of the General Meeting held on 1st February 2018.

RESOLVED – That the minutes be approved.
(Mr GB Accornero and Cr AJ Lancini – carried)

- D. **WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of February.

RESOLVED – The Trust Engineer reported that he investigated the site and found an existing Trust asset requiring consolidation works, for a distance of 200 metres, and to prevent the loss of public assets along Mona Road, Halifax. Further, the Trust Engineer, at the next meeting, is to present a report (including costing) regarding the removal of bamboo and bank stabilisation (for inclusion in the Trust’s annual work program for 2018/2019). With regards to the bamboo on Stephensen’s Avenue, it has been identified that it is re-growing and requires maintenance, with the buffer distance away from the road also to be increased.
(Mr KT Phillips and Cr AJ Lancini – carried)

- E. **CORRESPONDENCE** –

- 1. EMAIL FROM TANIA MACDONALD (DNRM)**

Consideration of email received 1 February 2018, attaching information to fill vacancies and associated templates, regarding the recruitment of new appointees, as the HRIT is well overdue.

RESOLVED – That the Trust Secretary commence the process to fill the vacancies.
(Mr GB Accornero and Cr AJ Lancini – carried)

The meeting was adjourned at 10.26 am and resumed at 10.41 am.

2. EMAIL FROM KYLE THOMSON (HSC)

Consideration of email received 8 February 2018 regarding drone imagery of Castorina's Island (just downstream of Cordelia), in response to Cr WG Skinner's request that the Trust hire him directly, rather than through Council, with Kyle advising that he's happy to do the work privately.

RESOLVED – That the email be received and noted.

(Cr AJ Lancini and Mr KT Phillips - carried)

3. EMAIL FROM NORM CRASWELL (SCRT)

Consideration of email received 12 February 2018 regarding grant funds, with Norm advising that at the Executive meeting on 5 February, Mandy Downs was asked if an extension of time would be granted to complete projects for 2016/17 and 2017/18. Mandy replied that the funding was from a closed program and an extension could not be granted, however if a project was in progress and would be completed shortly after 30 June 2018, it would not be rejected. Norm has therefore requested:

- All projects for both years be completed by 30 June 2018
- Claims for completed works, or partly completed works are to be submitted before 31 March 2018, and
- He is to be advised if there are projects that have been deleted from the Trust's program for either or both years.

RESOLVED – That the Trust is making every attempt to complete its works for 2017/2018, and that all outstanding claims be made to State Council.

(Mr KT Phillips and Mr GB Accornero – carried)

4. EMAIL FROM STATE DEVELOPMENT, NATURAL RESOURCES AND AGRICULTURAL COMMITTEE

Consideration of email received 20 February 2018, seeking written submissions from Stakeholders as the Committee is inquiring into the Mineral, Water and Other Legislation Amendment Bill 2018, with the submissions closing at 12.00 pm Tuesday, 27 February 2018.

RESOLVED – That the email be received and noted.

(Mr GB Accornero and Cr AJ Lancini – carried)

5. LETTER FROM KIMBERLEY DRIPPS (DEPT OF HOUSING AND PUBLIC WORKS)

Consideration of letter dated 5 February 2018, referring to the government's release of "Backing Queensland Jobs" along with a revised Queensland Procurement Policy (QPP), with the documents outlining a new direction for Qld Government procurement, one which looks to use the government's significant procurement spend to support local jobs and businesses. A range of the implementation materials, and refreshed guides and resources were also released to assist agencies. With full implementation of the QPP due by 1 March 2018, the Government has requested an update on implementation progress and the Department will shortly be approaching agencies for input into the implementation report.

RESOLVED – That the email be received and noted.

(Cr AJ Lancini and Mr KT Phillips – carried)

6. LETTER FROM MICHAEL BATTLE

Consideration of letter dated 28 February 2018, highlighting concerns regarding a large tree growing on the river bank behind his property that overhangs a significant area of the house roof at 33 Mona Road, and has requested the Trust trim the tree.

RESOLVED – That Mr Keith Phillips inspect the site and report back to the Trust.
(Mr KT Phillips and Mr GB Accornero – carried)

F. BUSINESS –

1. SPINA’S SLUMP

A bank slump adjacent to previous works off Long Pocket Road was reported by Mr Spina, with it being resolved that the Trust is to supply one load of bank rock to assist Mr Spina repair the slump.

(Cr AJ Lancini and Mr KT Phillips – carried)

2. LOWER HERBERT WATER MANAGEMENT AUTHORITY (LHWMA)

The LHWMA has requested that the Trust meet with them to together complete works in Catherina Creek at Cordelia, with the intention (of the Trust) to add the maintenance of the stream to the Trust’s 2018/2019 annual works program.

(Mr GB Accornero and Cr AJ Lancini – carried)

3. TERRAIN NATURAL RESOURCE MANAGEMENT

Pending information provided to the Trust on any planned (local) works (in association with the Reef Trust Phase 4 Gully and Stream Erosion Project), the Trust will refer the decision to pay the contribution until the next Trust meeting.

(Mr KT Phillips and Mr GB Accornero – carried)

4. LANDOWNER CONTRIBUTIONS

In order for the Trust to bring owner contributions up to date, the Trust Secretary is to issue tax invoices for completed works to:

MJ and L Russo

RA Bosworth and

M Porta.

(Cr AJ Lancini and Mr KT Phillips – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 1st March 2018:

J T Smith & Assoc. Pty Ltd	\$ 3 297.80
Luke Rosadi	92.00
Ergon	77.40 Dir Deb 13/02
Mr RA Bosworth	239.40
Cr AJ Lancini	150.00
Mr GB Accornero	158.88
Cr WG Skinner	150.00
Mr KT Phillips	172.20
JK's Deli	111.00 Paid 1/02
Morton's Earthmoving	1 089.00
Mr KT Phillips (supervisor – Lower Herbert works)	6 300.00
Terrain	5 500.00 Held over
Australia Post (PO Box renewal)	127.00

RESOLVED – That the accounts be passed for payment.
(Mr GB Accornero and Cr AJ Lancini – carried)

H. CONCLUSION – The meeting concluded at 12.21 pm with the next meeting scheduled for 11th April 2018, at TYTO conference centre.

Cr WG Skinner
Deputy Chair