
CORPORATE SERVICES ACTIVITY REPORT – 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1 – Fiscally Responsive and Responsible Management of Public Infrastructure and Assets 4 – Council's Role in Creating an Envable Lifestyle and Contribution to the Whole of Life Liveability of our Shire	Action 1.2.1 - Refine preventative maintenance plan and include in ten year budget for Council owned buildings 4.2.1 – Continue engagement with the lessees of the Kelly Theatre, Council through Economic Development will continue to support the Kelly Theatre through advertising which promotes the region 4.2.2 – Continue engagement with the lessees of the Hinchinbrook Aquatic Centre

Budget, Financial and Resource Implications

Various items budgeted to achieve the operational plan outcomes for the financial year.

Asset Management:

Activity relates to optimising the useful life of Council's buildings and facilities.

Executive Summary

This Report is presented for the information of Council and includes an activity update for the ten months ended 30 April 2019.

For Council Decision – Recommendation

That Council receive and note the information in the report.

Officers Summary**1. Financial Health and Budget Summary**

- See Financial Reports.

2. Capital Projects

- Various projects being managed refer Table 2.

3. Engagement with lessees and facilitating the use of community facilities for private and community functions.

- Refer Table 1.
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Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Budget Policy

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

- *Local Government Act 2009; and*
 - Local Government Regulation 2012.
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Consultation

Not applicable concerning acceptance of this Report.

Attachments

- Corporate Services Capital Progress Report; and
 - Community Asset Uses.
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Table 1 - Community Asset Uses

	Month	Halifax Hall	Ingham Showground	Shire Hall	Hinchinbrook Meeting Place	Park use	Ingham Picture Theatre
2019	December						
	November						
	October						
	September						
	August						
	July						
	June						
	May						
	April	2	5	4	1	3	2453
	March	1	2	3	1	2	1263
2018	February	1	2	2	1	3	667
	January	1	2	1	1	1	3189
	December	3	2	1	0	4	2503
	November	1	4	2	0	2	1652
	October	1	3	0	0	3	1601
	September	2	4	0	0	3	1455
	August	4	4	3	0	2	888
	July	2	6	1	0	5	2785
	June	2	4	1	0	2	1648
	May	4	7	0	1	4	1434
2017	April	2	6	3	1	1	2765
	March	2	3	0	1	0	1238
	February	2	3	1	0	2	1434
	January	1	2	1	0	0	2930
	December	3	2	2	0	3	2954
	November	2	2	2	0	2	1319
	October	6	6	0	0	3	963
	September	12	10	2	1	0	2240
	August	15	7	3	0	0	1120
	July	2	7	1	0	6	1710
	June	N/A	6	2	0	7	2519
	May	13	10	3	0	3	1160
	April	7	4	2	11	2	2893
	March	13	21	0	2	2	N/A
	February	12	17	1	0	1	N/A
	January	3	3	2	2	0	N/A

Halifax Hall

Herbert River Quilters x 3

Funeral

Ingham Showground

Operation Fit-4 days a week starting 29 April

Hinchinbrook Sport Fishing

Horse Event

Ingham Kennel and Obedience Club

Abergowrie College Fun Day

Shire Hall

Private Function - Wedding

CEO Updates to staff

Anglican Debutante Ball

North Queensland Sports Foundation

Hinchinbrook Meeting Place

Ingham Theatre Group x 13

Park Use

Mercer Lane Markets

Rain Tree Markets

Taylors Beach Progress

Association AGM

CURRENT YEAR FIGURES								
2019	Month	Junior Squad	Senior Squad	Adult Squad	Learn to Swim	School Swimming	Physio Rehab	Public Swimmers
	December							
	November							
	October							
	September							
	August							
	July							
	June							
	May							
	April	103	87	33	87	0	36	147
	March	121	102	29	123	106	30	74
	February	97	74	33	112	98	26	291
	January	67	51	20	0	0	15	278
COMPARITIVE FIGURES FOR PREVIOUS YEARS								
2017 2018	Month	Junior Squad	Senior Squad	Adult Squad	Learn to Swim	School Swimming	Physio Rehab	Public Swimmers
	April	10 regulars x 4 sessions per week	8 regulars x 7 sessions per week	8 regulars twice a week	N/A	N/A	6-8 clients once a week	696
	April		10-15 regulars x 2-3 times a week	10-12 regulars x 2-3 times per week	Morning and afternoon sessions progressing well	5 schools attended across the school term	6-8 clients once a week	985

Table 2							
WHOLE OF PROJECT FIGURES (may include more than one financial year)							
Project	Project Budget following February Review	Expenditure to 30/06/2018	Approved repurpose April General Meeting	Expenditure YTD 2018/19 including commitments	Future Expenditure	Total Forecast Expenditure	Expected Completion
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Multi-Purpose Sports Arena	1,257	1,036	-	195	-	1,231	
Covered arena structure has been erected. Drainage works RFQ released and work commenced.							
Acquital completed							
W4Q2 Toilet Block	300	1	-	262	37	300	Jun-19
Contract awarded.							
W4Q2 Shade Mercer Lane/Johnstone St - Mercer Lane section	52	2	-	49	1	52	Complete
Complete							
W4Q2 Shade Mercer Lane/Johnstone St - Johnstone St Carpark section	148	-	-	117	31	148	
Project complete apart from signage							
Solar	100	8	-	23	69	100	
Further report presented to Council 12/03/19							
Stores equipment and facilities (seal floor)	20	-	-	15	5	20	
Complete							
TYTO Gallery air conditioning	48	-	-	41	7	48	
Complete invoice pending							
Photocopiers	15	-	-	4	11	15	Jun-19
In progress.							
Infrastructure Renewal Project Information Technology	471	-	-	-	471	471	2019_20
Preliminary stage research is taking place.							
UPS Batteries - Depot	5	-	-	3	2	5	Jun-19
In progress.							
Citrix NetScaler 5550 Unit Replacements	73	-	-	75	-	75	Jun-19
User testing in progress.							
HP Wireless Access Points	3	-	-	-	3	3	Jun-19
Halifax Library Public Wifi and Corp Wifi	3	-	-	-	3	3	Jun-19
VPN Solution for Council	-	-	-	-	-	-	
Repurposed to Citrix upgrade.							
Email Archiving Solution	5	-	-	-	5	5	Jun-19

WHOLE OF PROJECT FIGURES (may include more than one financial year)							
Project	Project Budget following February Review	Expenditure to 30/06/2018	Approved repurpose April General Meeting	Expenditure YTD 2018/19 including commitments	Future Expenditure	Total Forecast Expenditure	Expected Completion
MS Server License 2012 - Required for Exclaimer solution	1	-	-	-	1	1	Jun-19
Upgrade to Pest Shed - Microwave Link In progress.	10	-	-	7	3	10	Jun-19
Hinchinbrook Aquatic Centre shade Work has commenced.	18	-	-	-	18	18	Apr-19
Shade\Roof Shelter and Seating at Hinchinbrook Aquatic Centre In progress. To be viewed in conjunction with Hinchinbrook Aquatic Centre shade budget above.	25	-	-	34	-	34	Apr-19
Drainage Improvement at Showgrounds May be repurposed towards arena surface work.	50	-	-	-	50	50	Jun-19
6m x 3m Lockable Storage Shed at Hinchinbrook Aquatic Centre Held pending finalisation of RFQ's for shade	12	-	-	-	12	12	Mar-19
Paint Inside Kiosk and Toilets - Aquatic Centre Contract awarded	12	-	-	6	6	12	Apr-19
External Painting of Depot Workshop Complete	12	-	(6)	4	2	6	Apr-19
External Painting of Depot Store Complete	15	-	(9)	6	-	6	Jan-19
Shire Hall - Remove old a/c defuses and replace with new ones Purchase order released	50	-		32	18	50	Jun-19
Upgrade of curly bells Complete	21	-		22	-	22	Jun-19
Install concrete slab 27m X 5m to southern end of existing slab at Ingham Showgrounds to sit Curley Bells	16	-	(8)	-	8	8	
Install roof over top of existing concrete roof to building Low Lift Pump Station RFQ closed on 14 May.	15	-	-	2	13	15	Apr-19
Replace Pool Wave Cleaner (Vacuum) Complete - vacuum Cleaner in use	19	-	-	17	2	19	
Replace air conditioner - works depot Repurpose to Halifax library	6	-	-	-	6	6	Jun-19
Replace 4 x split systems admin building Complete	20	-	-	12	8	20	Jun-19
Coat floor with epoxy-Showgrounds	-	-	-	-	-	-	

WHOLE OF PROJECT FIGURES (may include more than one financial year)							
Project	Project Budget following February Review	Expenditure to 30/06/2018	Approved repurpose April General Meeting	Expenditure YTD 2018/19 including commitments	Future Expenditure	Total Forecast Expenditure	Expected Completion
Repurposed to Pavillion storage shed							
Showgrounds pavillion storage shed	27	-	-	-	27	27	Jun-19
RFQ released							
Covered Fuel bowser	45	-	-	3	42	45	Jun-19
RFQ released							
Bar code system	5	-	(5)	-	-	-	
Repurposed.							
Upgrade of power boxes at showgrounds	12	-	-	9	3	12	Jun-19
Purchase order issued for purchase of 3 new							
Lighting for arena	136	-	-	16	120	136	Apr-19
Response to initial design submission being prepared.							

CORPORATE SERVICES STATUS REPORT – 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1 Fiscally Responsive and Responsible Management of Public Infrastructure and Assets 2 Responsive and responsible management of land 3 Responsive and responsible local representation 4 Council's role in creating an enviable lifestyle and contribution to the whole of life liveability of our Shire 5 Council's role in creating and supporting the economic prosperity of our Shire	Action All areas under the Operational Plan as referred throughout sections one to five

Budget, Financial and Resource Implications

Not applicable concerning acceptance of this Report

Asset Management

Not applicable concerning acceptance of this Report

Executive Summary

Report on the actions taken to complete Council resolutions relating to Corporate Services.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

Not applicable concerning acceptance of this Report.

Historical Information

Report on the actions taken to complete Council resolutions relating to Corporate Services.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Local Government Act 2009

Consultation

Chief Executive Officer

Attachments

Status of Actions

Resolution Number – 300419-06 – Corporate Services Report on Facilities Management – 31 March 2019

That Council:

- A. Approve the reallocation of capital funds totalling \$28,000 (excl. GST) to purchase a gas oven for the Shire Hall and replace railings for cattle stalls at the Ingham Showgrounds as follows:

From	To	Amount	Comment
External painting of Depot Workshop	Replace gas stove in Shire Hall kitchen	\$6,000	Quotes received on this work were less than budget
External painting of Depot Store (total available for transfer \$9,000)	Replace gas stove in Shire Hall kitchen	\$4,000	Quotes received on this work were less than budget
External painting of Depot Store	Replace rails on exterior of cattle pavilion stalls	\$5,000	Quotes received on this work were less than budget
Barcoding system for stores	Replace rails on exterior of cattle pavilion stalls	\$5,000	This project will not proceed
Install concrete slab 27m long by 25m wide southern end to existing slab at showgrounds (total available for transfer \$16,000)	Replace rails on exterior of cattle pavilion stalls	\$2,000	It is not necessary for this project to proceed in 2018/2019
Total		\$28,000	
Install concrete slab 27m long by 25m wide southern end to existing slab at showgrounds	Additional funds required if electric convection steamer oven is preferred over gas stove	\$6,000	It is not necessary for this project to proceed in 2018/2019

- B. Authorise the Chief Executive Officer to investigate the issues concerning the dishwasher and if appropriate authorise the purchase of a substitute dishwasher.

Status:

May 2019 Update – Funds have been reallocated and projects commenced. Further investigation required for dishwasher function.

Resolution Number – 300419-05 – Remote Area Tax Concessions and Payments

That Council:

- A. Provide a submission to the Review in that Council supports the continuation of the Zone Tax Rebate and all Remote Area Tax Concessions; and
- B. Authorise the Chief Executive Officer to provide feedback to the Productivity Commission reflecting Council's views.

Status:

May 2019 Update – Senator Macdonald's Office has been advised that Council submission will be provided. Office advised that this matter is currently on hold pending outcome of Federal Election on 18 May 2019. Submission to be lodged no later than week ending 24 May 2019.

Resolution Number – 260319-49 – Herbert River RSL Club Request for Rate Relief

That Council defer the matter for further consideration.

Status:

May 2019 Update – Correspondence to be sent to Herbert River RSL Club to request Financial Statements for the 2018 year which are due for audit completion by 30 June 2019.

April 2019 Update – Correspondence sent to Herbert River RSL Club to request further information as per resolution.

CORPORATE SERVICES FINANCE SUMMARY for period ending 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1 Fiscally Responsive and Responsible Management of Public Infrastructure and Assets 2 Responsive and responsible management of land 3 Responsive and responsible local representation 4 Council's role in creating an enviable lifestyle and contribution to the whole of life liveability of our Shire 5 Council's role in creating and supporting the economic prosperity of our Shire	Action All areas under the Operational Plan as referred throughout sections one to five

Budget, Financial and Resource Implications

Financial reporting is essential to informed decision making and controlling Council's finances is integral to maintaining a viable organisation.

Asset Management

Financial reporting informs the progress on Council's approved capital budget program.

Executive Summary

This Report is presented for the information of Council and includes the Finance Summary for the month ended 30 April 2019, 83% of the financial year.

For Council Decision – Recommendation

That Council receive and note the information in the report.

Officers Summary

1. Overview

- The operating financial results of April 2019 continue to track generally within budget and in line with progress in the previous financial year.
- Non-employee costs continue to be under budget at this stage. Timing differences continue to account for a portion of this.

2. Capital Expenditure Summary

- The financial year budget comprises \$12.659 million original budget plus \$9.927 million approved capital carryovers and new capital items from the September and February budget review.
- Year to date actual expenditure represents 34% of full year budget at 83% of the financial year. Year to date actual expenditure including committals represents 66% of full year budget. The new water treatment plant has significant effect on the actuals and committals, after adjusting for that entry the year to date percentage of actuals plus committals against full year budget is 53%.

At 30 April 2019	FY Budget	YTD Actual	YTD Orders Uninvoiced	Total Actual + Committed	Previous Month Total Actual + Committed
	\$000	\$000	\$000	\$000	\$000
Infrastructure Services Delivery	18,109	6,817	6,212	13,029	12,637
Development, Planning and Environmental Services	2,333	326	518	844	422
CEO	165	18	9	27	27
Corporate Services	1,979	560	394	954	912
TOTAL	22,586	7,721	7,133	14,854	13,998

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Budget Policy

Risk Management Implications

Inform financial outcomes for consideration in decision making.

Statutory Environment

- *Local Government Act 2009*
- *Local Government Regulation 2012*

Consultation

Not applicable concerning acceptance of this Report.

Attachments

Not applicable concerning acceptance of this Report.

HSC Financial Performance : April 2019

Operational Activities

Excluding NDRRA			Forecast as % of budget		Last Year YTD (excl NDRRA)	Core Activities					NDRRA	
Last Year Actual 2017/18	Budget 2018/19	Full Year Forecast 2018/19				TOTAL YTD (excl NRDDA)	Actual percentage of Full Year Budget	Office of Mayor and CEO	Corporate Services	Development, Planning and Environmental Services		Infrastructure Services Delivery
24,358	24,953		na	Operating Income	24,183	24,834	100%	-	16,800	2,370	5,664	-
1,235	1,169		na	Rates	1,001	1,270	109%	1	271	916	81	-
887	899		na	Fees and charges	394	481	54%	-	8	3	471	-
2,279	3,392		na	Private Works	953	1,095	32%	53	740	97	205	3,041
1,542	945		na	Grants	867	1,016	107%	(8)	773	231	19	(14)
30,301	31,359	-	0%	Other								
				OPERATING INCOME	27,399	28,697	92%	47	18,593	3,617	6,440	3,027
14,588	14,973		na	Operating expenses	10,825	12,266	82%	1,397	2,201	3,245	5,423	666
8,384	10,918	-	0%	Employee Related costs	6,363	6,221	57%	453	1,223	2,748	1,798	3,923
				Non Employee Related costs								
				Comprising:								
				Employment Contracts	232	98		30	30	38	-	-
				Materials	592	620		44	60	169	347	234
				Contracts	681	680		1	58	80	541	216
				Contractors	1,321	1,416		52	68	962	334	2,613
				Fleet	618	721		9	1	1	710	0
				Property (electricity etc)	917	878		2	158	104	614	14
				Insurance	410	410		10	231	38	131	-
				Contributions/sponsorship	289	323		5	5	242	71	-
				Consultants	377	202		76	27	40	59	468
				Internal loan interest	-	-		-	-	202	(202)	-
				Internal recharges	(1,024)	(1,095)		23	(211)	466	(1,373)	366
				Other	1,930	1,949		200	779	404	566	11
				Finance Costs	20	18		-	17	1	-	-
22,972	25,891	na	na	OPERATING COSTS	17,188	18,487	71%	1,850	3,424	5,993	7,221	4,588
7,329	5,468			SURPLUS / (DEFICIT)	10,211	10,209	187%	(1,803)	15,169	(2,376)	(781)	(1,561)
6,237	3,071			Capital Income	4,605	237	8%	-	1	53	183	2,156

Office of Mayor and CEO Financial Performance : April 2019
Operational Activities

Excluding NDRRA			Forecast as % of budget		Last Year YTD	Core Activities							
Last Year Actual 2017/18	Budget 2018/19	Full Year Forecast 2018/19				TOTAL YTD	Actual percentage of Full Year Budget	CEO Office	Human Resources	Council General	Elected Members	SES	Disaster Management
-	-		na	Operating Income									
27	112		na	Fees and charges	-	1		1	-	-	-	-	-
0	-		na	Grants	22	53	48%	-	3	-	-	13	38
				Other	0	(8)		-	-	-	(14)	6	-
27	112	-	0%	OPERATING INCOME	22	47	42%	1	3	-	(14)	19	38
1,591	1,610		na	Operating expenses									
428	515	-	0%	Employee Related costs	1,143	1,397	87%	516	398	-	429	7	46
				Non Employee Related costs	352	453	88%	177	63	21	68	25	97
				Comprising:									
				Employment Contracts	86	30		-	30	-	-	-	-
				Materials	3	44		1	1	1	41	-	0
				Contracts	4	1		-	-	-	0	1	0
				Contractors	1	52		0	0	-	-	0	51
				Fleet	2	9		0	-	-	-	9	-
				Property (electricity etc)	2	2		0	0	0	-	2	-
				Insurance	10	10		1	-	-	-	9	-
				Contributions/sponsorship	1	5		1	3	-	1	0	-
				Consultants	32	76		58	0	18	-	-	-
				Internal recharges	23	23		-	9	-	14	-	-
				Other	188	200		116	20	2	13	4	45
2,020	2,125	na	na	OPERATING COSTS	1,495	1,850	87%	694	462	21	498	32	143
(1,993)	(2,014)			SURPLUS / (DEFICIT)	(1,473)	(1,803)	90%	(692)	(459)	(21)	(511)	(13)	(105)

Office of Mayor and CEO Financial Performance : April 2019

Operational Activities

Excluding NDRRA			Forecast as % of budget		Last Year YTD	Core Activities								
Last Year Actual 2017/18	Budget 2018/19	Full Year Forecast 2018/19				TOTAL YTD	Actual percentage of Full Year Budget	Stores	Finance	Management Accounts	IT services	Records and Front Counter	Director	Facilities
15,894	16,461		na	Operating Income	16,304	16,800	102%	-	16,800	-	-	-	-	-
94	94		na	Rates	83	271	288%	-	249	-	-	0	-	22
0	-		na	Fees and charges	(0)	8		8	-	-	-	-	-	-
2,057	2,026		na	Private Works	784	740	37%	-	18	-	15	15	693	-
1,372	727		na	Grants	731	773	106%	-	118	51	(0)	-	603	2
Other														
				OPERATING INCOME	17,902	18,593	96%	8	17,185	51	15	15	1,296	24
				Operating expenses										
2,563	2,748		na	Employee Related costs	1,899	2,201	80%	165	302	384	268	416	242	425
1,797	1,937		0%	Non Employee Related costs	1,346	1,223	63%	(157)	235	4	486	63	126	465
				Comprising:										
				Employment Contracts	100	30		-	21	-	9	-	-	-
				Materials	45	60		7	0	-	0	0	0	53
				Contracts	89	58		1	-	-	1	5	-	51
				Contractors	147	68		3	-	-	0	-	-	64
				Fleet	1	1		0	-	-	-	-	-	1
				Property (electricity etc)	175	158		0	0	-	-	-	-	158
				Insurance	293	231		-	-	-	9	-	157	66
				Contributions/sponsorship	15	5		-	-	-	-	-	-	5
				Consultants	(2)	27		-	26	-	-	-	-	0
				Internal recharges	(253)	(211)		(172)	-	-	-	-	(86)	47
				Other	716	779		4	170	4	466	59	55	20
				Finance Costs	19	17		-	17	0	-	-	-	-
				OPERATING COSTS	3,245	3,424	73%	8	536	388	754	480	368	890
				SURPLUS / (DEFICIT)	14,658	15,169	104%	(0)	16,649	(338)	(739)	(465)	927	(865)
				Capital Income	613	1	0%	-	-	-	-	-	-	1

Office of Mayor and CEO Financial Performance : April 2019
Operational Activities

Excluding NDRRA			Forecast as % of budget		Core Activities																
Last Year Actual 2017/18	Budget 2018/19	Full Year Forecast 2018/19			Last Year YTD	Actual percentage of		Economic Development	Festival and Events	Town Planning	TYTO Precinct	Building Services Reg	Building Certification	Local Laws, Cemeteries, Animals	Community Services	Director Office	Waste Management	Pest Management	Environment Health	Land Dealings	Director DPES
						TOTAL YTD	Full Year Budget														
2,320	2,355		na	Operating Income	2,338	2,370	101%	-	-	-	-	-	-	-	-	2,370	-	-	-	-	
1,032	1,002		na	Rates	819	916	91%	59	-	13	151	49	84	160	0	-	345	2	25	27	-
14	7		na	Fees and charges	11	3	43%	-	-	-	-	-	-	-	-	3	-	-	-	-	
92	87		na	Private Works	67	97	111%	-	-	2	51	-	-	-	1	-	-	28	-	-	15
168	214		na	Grants	139	231	108%	(1)	(5)	5	28	-	-	-	-	-	29	178	(0)	-	(1)
3,626	3,665	-	0%	Other																	
				OPERATING INCOME	3,374	3,617	99%	59	(5)	19	231	49	84	160	1	-	2,747	208	25	27	14
				Operating expenses																	
3,690	3,932		na	Employee Related costs	2,733	3,245	83%	318	1	193	733	101	101	195	40	265	404	389	123	46	338
3,349	3,825	-	0%	Non Employee Related costs	2,571	2,748	72%	252	134	27	578	12	-	70	92	25	1,192	213	129	5	19
				Comprising:																	
				Employment Contracts	45	38		-	-	20	-	-	-	-	-	-	18	-	-	-	-
				Materials	106	169		2	0	0	17	0	-	5	0	0	62	18	64	-	0
				Contracts	21	80		2	1	-	51	-	-	14	-	-	2	6	4	-	-
				Contractors	880	962		51	-	0	59	1	-	15	1	1	810	22	2	-	-
				Fleet	3	1		-	-	-	1	-	-	-	-	-	1	0	0	-	-
				Property (electricity etc)	96	104		0	-	0	75	-	-	0	1	-	5	13	8	-	-
				Insurance	4	38		-	-	-	29	-	-	0	3	-	1	0	4	-	-
				Contributions/sponsorship	220	242		24	130	-	2	-	-	0	85	-	0	-	-	-	-
				Consultants	108	40		11	-	1	-	-	-	-	-	10	1	1	-	-	17
				Internal loan interest	213	202		-	-	-	202	-	-	-	-	-	-	-	-	-	-
				Internal recharges	403	466		2	2	-	38	11	-	23	-	8	235	103	44	-	-
				Other	471	404		160	-	6	102	1	-	12	2	5	56	49	2	5	2
				Finance Costs	1	1		-	-	-	1	-	-	-	-	-	0	-	-	-	-
7,039	7,757	na	na	OPERATING COSTS	5,304	5,993	77%	570	134	221	1,310	113	101	265	132	290	1,596	602	252	52	357
(3,413)	(4,092)			SURPLUS / (DEFICIT)	(1,930)	(2,376)	58%	(511)	(140)	(201)	(1,080)	(64)	(17)	(105)	(131)	(290)	1,151	(393)	(227)	(25)	(343)
338	328			Capital Income	394	53	16%	-	-	4	19	-	-	-	-	-	29	-	-	-	-

Infrastructure Services Delivery Financial Performance : April 2019
Operational Activities

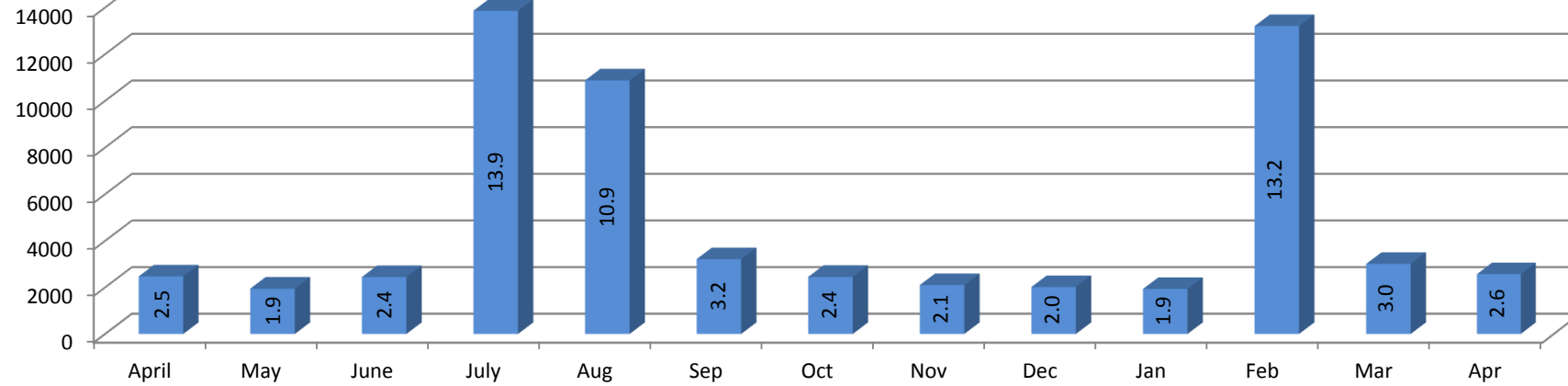
Excluding NDRRA			Forecast as % of budget		Core Activities												NDRRA	
Last Year Actual 2017/18	Budget 2018/19	Full Year Forecast 2018/19			Last Year YTD (excl NDRRA)	TOTAL YTD (excl NDRRA)	Actual percentage of Full Year Budget	Workshop & Fleet	Roads & Stormwater	Water	Sewerage	Asset Management	Survey	Design	Engineering Management	RMPC		Open Spaces
6,145	6,137		na	Operating Income														
109	72		na	Rates	5,541	5,664	92%	-	-	3,125	2,539	-	-	-	-	-	-	-
873	892		na	Fees and charges	99	81	112%	2	0	47	8	5	-	0	1	-	17	-
103	1,168		na	Private Works	383	471	53%	-	-	-	-	-	-	-	18	453	(0)	-
2	5		na	Grants	80	205	18%	48	73	-	-	4	-	-	80	-	-	3,041
				Other	(3)	19	416%	-	(0)	0	15	15	-	-	(0)	(0)	(11)	(14)
7,231	8,274	-	0%	OPERATING INCOME	6,100	6,440	78%	50	73	3,172	2,562	24	-	0	99	453	6	3,027
6,744	6,682		na	Operating expenses														
2,809	4,641	-	0%	Employee Related costs	5,050	5,423	81%	575	844	616	518	490	203	220	1,026	208	721	666
				Non Employee Related costs	2,094	1,798	39%	(1,576)	1,070	406	423	286	26	13	350	263	538	3,923
				Comprising:														
				Employment Contracts	0	-		-	-	-	-	-	-	-	-	-	-	-
				Materials	439	347		19	63	73	47	9	3	-	59	37	39	234
				Contracts	566	541		80	186	32	28	4	-	-	14	44	153	216
				Contractors	292	334		3	7	26	25	137	-	-	20	3	114	2,613
				Fleet	612	710		699	3	2	1	0	0	-	0	0	3	0
				Property (electricity etc)	645	614		7	182	215	102	5	0	-	63	19	21	14
				Insurance	103	131		37	0	30	7	36	0	-	17	-	4	-
				Contributions/sponsorship	53	71		-	15	2	1	2	-	-	47	-	4	-
				Consultants	240	59		-	48	1	10	-	-	-	-	-	-	468
				Internal loan interest	(213)	(202)		-	-	(202)	-	-	-	-	-	-	-	-
				Internal recharges	(1,197)	(1,373)		(2,482)	562	174	120	65	17	-	(161)	138	193	366
				Other	555	566		61	4	54	81	30	5	13	290	23	6	11
9,553	11,323	na	na	OPERATING COSTS	7,143	7,221	64%	(1,001)	1,914	1,023	941	776	229	232	1,376	471	1,259	4,588
(2,322)	(3,050)			SURPLUS / (DEFICIT)	(1,043)	(781)	26%	1,051	(1,841)	2,150	1,620	(753)	(229)	(232)	(1,277)	(18)	(1,253)	(1,561)
4,673	2,397			Capital Income	3,598	183	8%	-	135	9	2	34	-	-	-	-	4	2,156

Hinchinbrook Shire Council Historic Bank Summary

\$m

	Opening Bal	Receipts	NDRRA Receipts	Wages etc	Non Staff costs	NDRRA non staff costs	Closing Bal
Apr	33.2	2.3	0.0	(1.1)	(1.4)	0.0	33.0
May	33.0	1.4	0.0	(1.1)	(2.7)	(0.6)	29.9
Jun	29.9	2.1	0.0	(1.3)	(2.2)	(0.1)	28.4
Jul - 18	28.4	1.2	0.0	(1.2)	(2.7)	(0.1)	25.6
Aug	25.6	4.7	0.7	(1.3)	(2.0)	(0.2)	27.5
Sept	27.5	8.4	0.0	(1.2)	(1.9)	(0.1)	32.7
Oct	32.7	1.4	0.0	(1.5)	(1.6)	(0.4)	30.6
Nov	30.6	1.5	0.1	(1.2)	(2.6)	(0.0)	28.5
Dec	28.5	0.8	0.3	(1.2)	(1.0)	(1.5)	25.9
Jan	25.9	1.0	0.7	(1.4)	(1.9)	(0.3)	24.0
Feb	24.0	1.3	1.5	(1.2)	(1.2)	(0.3)	24.1
Mar	24.1	9.2	2.5	(1.1)	(2.0)	(0.7)	32.0
Apr	32.0	2.0	0.3	(1.6)	(1.3)	(0.6)	31.0
Projected							
May	31.0	1.0	0.0	(1.1)	(2.5)	0.0	28.4
Jun	28.4	1.1	0.0	(1.2)	(2.5)	0.0	25.8

HSC Rates and Levies Debtors as at 13 May 2019



figures in \$ millions

Estimated Statement of Income and Expenditure - Stat Account Format

all figures in \$'000		YTD actual at	18/19	17/18	16/17	15/16	14/15	13/14
		30/04/2019 excluding NDRRA	Adjusted Budget (February Review)	audited	audited	audited	audited	audited
Income								
	Recurrent revenue							
	Rates, levies & charges	24,834	24,953	24,842	24,390	24,140	22,929	22,377
	NDRRA	-		27	50	7,212	17,008	20,636
	Other	3,863	6,809	5,463	6,480	5,384	5,369	4,676
		<u>28,697</u>	<u>31,762</u>	<u>30,332</u>	<u>30,920</u>	<u>36,736</u>	<u>45,306</u>	<u>47,689</u>
	Capital revenue	<u>237</u>	<u>3,054</u>	<u>5,949</u>	<u>3,497</u>	<u>7,580</u>	<u>3,113</u>	<u>5,385</u>
Total Income		28,934	34,816	36,280	34,417	44,316	48,419	53,074
Expenses								
	Recurrent expenses							
	Employee benefits	(12,266)	(14,956)	(15,415)	(14,111)	(13,342)	(13,424)	(13,036)
	Materials and Services	(6,203)	(11,238)	(8,764)	(7,864)	(9,321)	(21,535)	(29,339)
	Finance costs	(18)	(28)	(50)	(28)	(54)	(536)	(46)
	Depreciation and Amortisation (apportioned full year budget)	<u>(7,083)</u>	<u>(8,500)</u>	<u>(8,427)</u>	<u>(8,374)</u>	<u>(9,462)</u>	<u>(8,644)</u>	<u>(9,382)</u>
		<u>(25,570)</u>	<u>(34,722)</u>	<u>(32,656)</u>	<u>(30,377)</u>	<u>(32,179)</u>	<u>(44,139)</u>	<u>(51,803)</u>
	Capital income/(expenses)	<u>(48)</u>	<u>(16)</u>	<u>(2,600)</u>	<u>(230)</u>	<u>(2,746)</u>	<u>(3,247)</u>	<u>(11,033)</u>
Total expenses		(25,618)	(34,738)	(35,256)	(30,607)	(34,925)	(47,386)	(62,836)
Net result		3,316	78	1,025	3,810	9,391	1,033	(9,762)
Operating Surplus ratio		11%	-9%	-8%	2%	12%	3%	-9%

Notes:

- 1 Operating Surplus ratio is based on Recurrent Revenue and Recurrent Expenses (heavily influenced by the accounting depreciation figure)
- 2 2014/15 Finance Costs includes the 'book entry' of writing off \$472k of 'prepaid lease' in relation to terminating the TAFE lease
- 3 Capital Expenses 17_18 includes increase in provision for landfill restoration of \$1,975,000

INFRASTRUCTURE SERVICES DELIVERY ACTIVITY REPORT – 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1 Fiscally Responsive and Responsible Management of Public Infrastructure and Assets	Action Council will ensure a coordinated and integrated approach to infrastructure planning, implementation and renewal

Budget, Financial and Resource Implications

Not applicable concerning acceptance of this Report.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

This report is presented for the information of Council and includes an activity update for the month ending 30 April 2019.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

This report is presented for the information of Council and includes an activity update for the month ending 30 April 2019.

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Local Government Act 2009

Local Government Regulation 2012

Consultation

Nil

Attachments

Nil

WORKSHOP AND FLEET MANAGEMENT

Prestart each morning.

Main Activities of the month

- Work orders: Complete – 74
 - 17 Services - 4 Light Vehicles, 2 Truck, 2 Heavy Plant, 9 Light Plant
- Tyres and Alignments:
 - Light Vehicle – 10
 - Trucks – 2
 - Heavy Fleet – 2
 - Light Fleet – 4
 - Alignments – 2
 - Puncture Repairs – 4
- Windscreens – 1

18/19 Fleet Replacement:

Preparing documentation for RFQ's to be sent to market in May 2019 –

RF002001 - Supply and Delivery of One [1] 2WD Space Cab Utility with Canopy

RF002012 - Supply and Delivery of One [1] Wheeled Loader

RF003016 - Supply and Delivery of One [1] Car Trailer.

WORKS

Capital Projects underway this month – Refer Works Program Report.

Other activities this month:

- Construction and Maintenance crews are currently working on Counter Disaster Operations Emergent Works as a result of recent monsoon trough with the priority to ensure access is restored, roads are made safe and drainage cleared of debris.
- Focussing on construction of Works 4 Qld and TIDS funded projects which are required to be completed by 30 June 2019.

DESIGN

- Cassady Beach Access Road Improvements – Project folders have been finalised for checking. Once complete the project will be issued to the Works Department.
- River Avenue Cul-de-sac Upgrade (19R5) – Preliminary plan and project estimate have been completed. Works Department are currently reviewing the proposal.
- Drainage Upgrade Program (19D2) – Preliminary plans for Trebonne Drainage are in the process of being completed for review.
- Marina Parade Cul-de-sac (19R4) – For construction plans have been finalised and sent to Council from the Design Consultant. Project folders will commence when resources are available.
- Neilsen Street Upgrade (19R3) – For construction plans have been finalised and sent to Council from the Design Consultant. Project folders will commence when resources are available.
- Stone Street Widening (W4Q – 18R10) – Project folders have been issued to the Works Department. Prestart meeting has been programmed for early May.
- Sir Arthur Fadden Parade Footpath – Building Our Regions (BOR) funding – For construction drawings have been finalised. Construction contract is currently being finalised between Council and the successful contractor.
- Dungeness Enterprise Channel Dredging and Beach Replenishment:
 - Ecological Survey and Environmental Impact Assessment –Final draft report for the Sediment Sampling Analysis Plan (SAP) has been received and is currently being reviewed. Ecological report is due early May.
 - Hydrodynamic Study – The consultant was engaged to complete additional modelling by undertaking a detailed morphological assessment of the area to quantify sand transport to determine dredge frequency. This additional modelling is currently in progress. Final draft report is due by early May.
- Lower Herbert Drainage Concerns – A pre-lodgement meeting with DSDMIP was scheduled for 3 May to discuss the permit requirements involved to mechanically clean the outflows of identified drains and waterways in the Lower Herbert Area.
- Report to Council was completed seeking the endorsement of the Hinchinbrook Shoreline Erosion Management Plan (HSEMP) in its current form in order to enable the HSEMP to be utilised for future coastal development applications.
- Request for an extension to the Road Corridor Permit for the installation of the shade shelters in Herbert Street until the end of June was approved by Department of Transport and Main Roads.

PARKS AND OPEN SPACES

- Due to the recent rainfall events, crews are currently focusing on mowing and maintenance of open spaces and parklands.
- Construction of Vince Corbett / Progress Park playground equipment finalised with Ergon and ancillary works to be completed.

SURVEY

Projects underway this month include:

- Forrest Beach Drainage – Survey completed of drainage easements parallel to Beatts Road and Bill Johnston Drive.
- Ingham Town Reserve – Motorplex lease and press permit to occupy alterations. Field survey and boundary reinstatement calculations in progress.
- Cassady Creek – Preliminary searches and review of aerial photos.
- Herbert Street Shelters – Set-out undertaken.
- Beatts Road – Boundary location of easement on the eastern side of Beatts Road between Moreton Bay Street and Rosella Street.

ASSETS AND INFRASTRUCTURE

Projects underway this month include:

- Kirks Bridge:
 - Inspection was undertaken by Timber Restoration Systems.
 - Report provided on 30 April 2019 which is to be reviewed by Council Officers.
- Macknade Creek and Dalrymple Creek Bridge:
 - The inspection of the bridges was undertaken on 6 March 2019.
 - Consultant has finalised the design and specification, ready for RFQ to be released in May.
- Desjardins Bridge and First Crossing:
 - The intention is to have both bridge designs completed and “construction ready” for any future funding proposals or capital works budget allocation.
 - Inspection of the bridges were undertaken on 4 and 5 March 2019.
 - Consultant has provided draft documentation.
- Baillies Bridge Culvert Replacement:
 - Tender has been awarded to Keita Services as per Council resolution.
 - Contract documents have been signed by both the Principal (HSC) and the Contractor (Keita Services).
 - The Contractor has undertaken some preliminary works at the site. The preliminary works have identified that the subgrade quality across the site is poor and requires further investigation before works can proceed. The contractor has undertaken further investigations, which show a CBR of poorer quality in comparison to the original geotechnical testing prior to the design being finalised.
 - Douglas Partners expected to be onsite in early May to undertake testing.
- Dungeness Commercial Jetty Fender Replacement:
 - DTMR have confirmed their acceptance of Pacific Marine Group's offer to replace the piles on the public floating walkway located upstream from the boat ramp. A recent inspection undertaken by DTMR found the piles to be corroded and requires either rehab or replacement. As a piling rig will be mobilised as part of the Commercial Jetty works, DTMR have requested that HSC investigate options to undertake the works together. The contract for this project will not be awarded until this item has been finalised.
- Remote Cameras for Herbert River Flood Gauges:
 - Due to wet weather the installation of the cameras have been postponed until May/June.
- QDRRA Program – March 2018 Flood Events:
 - The NDRRA Office are preparing two packages to release to the market in May. Package 1 consists of roads under Map 1 (Abergowrie area) and Package 2 is for Barbagallo Road.
 - A quarterly report has been prepared for presentation to Council at the May General Meeting.

Other activities this month:

- Number of Flood Certificates = 0
- Number of Storm Surge Certificates = 1
- Number of GIS Map Requests = 1
- Number of Private Works in Road Reserve Permits = 7

WATER AND SEWERAGE

Refer to Water and Sewerage Works Program Report.

EXTERNAL MEETINGS

- NQ Regional Roads Technical Group Committee Meeting, Ayr – Monday 1 April 2019
- EMISD Portfolio Councillor Meeting – Tuesday 9 April 2019
- Flanagan Consulting Group and Forrest Beach Tourism and Boat Ramp Committee Workshop, Ingham – Thursday - 11 April 2019
- Taylors Beach CCTV Proposal Onsite Inspection – Wednesday 24 April 2019
- David Littleproud MP, Minister of Agriculture and Water Resources – Friday 26 April 2019.

INFRASTRUCTURE SERVICES DELIVERY STATUS REPORT – 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1 Fiscally Responsive and Responsible Management of Public Infrastructure and Assets	Action Council will ensure a coordinated and integrated approach to infrastructure planning, implementation, maintenance and renewal

Budget, Financial and Resource Implications

Not applicable concerning acceptance of this Report.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Report on the actions taken to complete Council resolutions relating to Infrastructure Services Delivery.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

Not applicable concerning acceptance of this Report.

Historical Information

Report on the actions taken to complete Council resolutions relating to Infrastructure Services Delivery.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Local Government Act 2009

Consultation

Chief Executive Officer

Attachments

Status of Actions

Resolution Number – 300419-20 – Lucinda Flash Flooding – December 2018

That Council:

- A. Receive and note this Report on the findings of the Lucinda Flooding Event in December 2018;
- B. Proceed to community consultation regarding the costs associated with upgrading the existing storm water systems, acknowledging that all planned works would not have affected the outcome of the event that occurred on 15 and 16 December 2018; and
- C. Proceed with reinstating the damaged Vass Street outlet and make a submission for reimbursement of costs under the Natural Disaster Relief and Recovery Arrangements.

Status:

May 2019 Update – Correspondence to be sent to residents advising of report findings and offering residents meetings with staff to explain findings. Tender documentation development is in progress.

Resolution Number – 300419-18 – Hinchinbrook Shoreline Erosion Management Plan

That Council defer adoption of the 2010 Draft Hinchinbrook Shoreline Erosion Management Plan in order to include the Management Plan as part of Council's QCOAST2100 – Coastal Hazard Adaptation Strategy (CHAS).

Status:

May 2019 Update –Deferred.

Resolution Number – 300419-17 – Proposed Change to Road Register – Jacobsen Track

That Council:

- A. Resolve not to add the section of Jacobsen Track (CH 0 – 1,100) to the maintained Road Register as it does not meet the benchmark of 20 vehicles per day as resolved by Council in January 2015; and
- B. Add Jacobsen Track (CH 0 – 1,100) to Council's Road Register as a Formed Road (limited maintenance) and that the safety concerns are dealt with under the Gravel Roads Maintenance Policy.

Status:

May 2019 Update – Correspondence sent to resident (ECM # 2288680). Road Register has been updated to reflect resolution item B. Safety concerns will be addressed with maintenance work scheduled for mid-May when machinery is in the area.

Resolution Number – 300419-16 – Proposed Change to Road Register – Knox Road

That Council resolve to not upgrade or add to the maintained Road Register that section of Knox Road (totalling 968m), as it does not meet the benchmark of 20 vehicles per day as resolved by Council in January 2015.

Status:

May 2019 Update – Correspondence sent to resident (ECM # 2288676).

Matter Closed

Resolution Number – 300419-15 – HSC 19/13 – QCOAST2100 – Coastal Hazard Adaptation Strategy (CHAS) (Phases 3 to 8)

That Council:

- A. Award the Tender HSC 19/13 – QCOAST2100 - Coastal Hazard Adaptation Strategy (CHAS) (Phase 3 to 8) to GHD Pty Ltd for the contract amount of \$299,669 (excl. GST);
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract; and

- C. Apply to the Local Government Association of Queensland (LGAQ) for an extension of time for the CHAS Study (Phase 3 to 8) completion date, to October 2020.

Status:

May 2019 Update – Correspondence issued to successful (ECM # 2288437) and unsuccessful offerers. Currently in negotiation with LGAQ regarding variation to scope and extension.

Resolution Number – 300419-14 – HSC 19/11 – Palm Creek Bridge Design (Dutton Street)

That Council:

- A. Award the Tender HSC 19/11 – Palm Creek Bridge Design (Dutton Street) to Cardno QLD Pty Ltd for the following contract amount, subject to the option analysis outcomes:
- Option 1 - Culvert: \$109,370.00 (excl. GST); and
 - Option 2 - Bridge: \$174,550.00 (excl. GST).
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into a contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Status:

May 2019 Update – Waiting on Department approval of Project Management Plan prior to issue of correspondence to successful and unsuccessful offerers.

Resolution Number – 300419-13 – HSC 19/10 – Relining of Gravity Sewer Mains

That Council:

- A. Award contract HSC 19/10 Relining of Gravity Sewer Mains for the relining of DN150 mains in varying lengths and the reinstatement of house connections within Ingham to Relining Solution Pty Ltd at their tendered price of \$222,705.00 (excl. GST); and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract.

Status:

May 2019 Update –Correspondence issued to successful (ECM # 2288942) and unsuccessful offerers.

Matter Closed

Resolution Number – 300419-12 – Sir Arthur Fadden Parade Shared Footpath Connectivity Project

That Council:

- A. Award the contract for HSC 19/01 - Sir Arthur Fadden Parade Shared Footpath Connectivity Project to Keita Services Pty Ltd for the total value of \$239,340.73 (excl. GST);
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to this contract; and
- C. Add the following action to the 2018/2019 Operational Plan under the Corporate Plan Strategies Heading – 1.5 Ensure that public infrastructure contributes to lifestyle aspirations of current residents, underpins population attraction and acts as an enabler for economic growth in tourism in particular:
- 1.5.4 Undertake construction of a shared footpath to connect the Palms Aged Care Service to existing public infrastructure.

Status:

May 2019 Update –Correspondence issued to successful (ECM # 2288691) and unsuccessful offerers. Contract documentation being developed for endorsement.

Matter Closed

Resolution Number – 300419-11 – RF002691 - Supply and Delivery of Two 4WD Ride on Mowers with Trailers

That Council accept the offer from Brescianini Motors for the supply and delivery of two new 4WD ride on mowers with trailers, with trade of plant items PA00025 and PA00026 for a net changeover of \$94,927.27 (excl. GST).

Status:

May 2019 Update – Correspondence issued to successful (ECM # 2288427) and unsuccessful (ECM # 2288429) offerers. Matter Closed

Resolution Number – 260319-17 – Solar Feasibility Project – Resource Analytics

That Council:

- A. Receive and note the feasibility reports presented by Resource Analytics;
- B. Authorise the Chief Executive Officer to negotiate a fee for purpose of engaging Resource Analytics to formally complete a Site Specific Connection Assessment (SSCA) for the preferred site on Fairford Road; and
- C. Issue an Expression of Interest to determine market interest in acting as a retailer for Council in selling the electricity produced on the spot price market to maximise revenue.

Status:

May 2019 Update – Quotation has been received from Resource Analytics and discussed with Council at May Briefing Session. Purchase authorisation to be completed.

April 2019 Update – Correspondence sent to Resource Analytics (doc # 2284658) seeking a quotation to progress the solar feasibility assessment, and to issue an Expression of Interest.

Resolution Number – 260319-14 – Maturing the Infrastructure Pipeline Program – Forrest Beach Sewerage Scheme – Staged Approach Review

That Council:

- A. Receive and note the information in the Report;
- B. Resolve that the capital and ongoing operations costs are too high for the proposed sewerage area precinct;
- C. Investigate onsite treatment and disposal options for the proposed caravan park, reserve and beachfront Council controlled blocks; and
- D. Consult with Department of Environment and Science as to the licence conditions that may be imposed with any onsite treatment and disposal.

Status:

May 2019 Update – Media release progressing.

April 2019 Update – Media release being prepared to inform Forrest Beach residents of Council decision. 2019/20 Capital bid will be submitted to progress investigation, and consultation with DES in relation to sewerage of proposed caravan park.

Resolution Number – 210219-19 – Lucinda Swimming Enclosure

That Council approve:

- A. The installation of a new net protected by a bunded wall constructed from sand geobags on the eastern side of the enclosure as a final trial to mitigate debris and damage occurring to the swimming enclosure.
- B. Add the following action in the 2018/2019 Operation Plan under the Corporate Plan Strategies Heading:
 - 1.4 Be open to innovative and alternate solutions for the provision of ongoing public infrastructure needs:
 - 1.4.2 Complete the installation of a new net protected by a bunded wall constructed from sand geobags on the eastern side of the enclosure as a final trial to mitigate debris and damage occurring to the swimming enclosure.

*Status:**May 2019 Update – Geofabric groynes are in place and net customisation in progress.**April 2019 Update – Net has been purchased and is being customised for installation.**March 2019 Update – This work is forecast to be completed by June 2019.**Resolution Number – 290119-09 – Funding Application for River Gauge and Flooding Remote Camera Systems**That Council consider this a priority project but defer lodging an application in order to consult and seek funding support from the Department of Transport and Main Roads and Bureau of Meteorology.**Status:**May 2019 Update – Funds have been sought under QRA Resilience funding however it has a priority 4 allocation.**April 2019 Update – Same as previous.**March 2019 Update - Same as previous.**February 2019 Update – Letter to be drafted to Department of Transport and Main Roads and Bureau of Meteorology.**Resolution Number – 271118-29 – Dalrymple Road Drainage – Lot 38 on CWL956**That Council:*

- A. Approve once-off civil works to be completed within the property Lot 38 on CWL956, subject to appropriate legal documentation executed prior to works commencing;
- B. Add the following action in the 2018/2019 Operational Plan under the Corporate Plan Strategies Heading – 1.1 Plan and execute timely preventative maintenance regimes that extend the useful life of roads, water and sewerage network infrastructure in a cost effective manner:
 - 1.1.4 Undertake respective drain profiling improvements associated with the drainage of Dalrymple Road.

*Status:**May 2019 Update – Draft agreement received and undergoing review before signing.**April 2019 Update – Awaiting draft agreement.**March 2019 Update - Solicitor is preparing a legally binding agreement for execution prior to work commencing.**February 2019 Update – A solicitor has been engaged to prepare a legally binding agreement for execution prior to work commencing.**January 2019 Update – In hand.**December 2018 Update – Letter sent to Owner. Legal advice is being sought regarding the deed of agreement.**Resolution Number – 271118-11 – Status Update – Coastal Hazard Adaptation Scheme**That Council:*

- A. Receive and note Phase 1 Stakeholder Communication and Engagement Plan.
- B. Receive and note Phase 2 Scoping Study.
- C. Proceed with procuring consultant services to deliver Phases 3 to 8 in accordance with the Q2100 Funding Agreement.
- D. Add the following action in the 2018/2019 Operational Plan under the Corporate Plan Strategies Heading - 5.4 Natural Disaster Management:
 - 5.4.5 Finalise the remaining Phases of the Coastal Hazard Adaptation Scheme (CHAS) by December 2019.

*Status:**May 2019 Update – Tender awarded at April General Meeting.**April 2019 Update – Tenders close in April.**March 2019 Update – Tender document to be released to market by the end of March.*

February 2019 Update – Tender documentation is being prepared for consultancy services, for release to market in the new year.

January 2019 Update - Tender documentation is being prepared for consultancy services, for release to market in the new year.

December 2018 Update – Tender documentation is being prepared for consultancy services, for release to market in the new year.

Matter Closed

Resolution Number - 291018-12a – Unmaintained Roads Policy

That Council review the current Unmaintained Roads Policy.

Status:

May 2019 Update – Report on review will be presented to Council at the July General Meeting.

April 2019 Update – Same as previous.

March 2019 Update – Preliminary review of the policy is complete. A review of the methodology for unmaintained roads is being undertaken in conjunction with the policy review, and it is proposed to present the review to May Briefing-Connect followed by a report to Council at the May General Meeting.

February 2019 Update – Policy review is programmed for coming weeks and it is proposed to present a report to Council at the March General Meeting.

January 2019 Update – Review to be commenced in the new year.

December 2018 Update – Review to be commenced in the new year.

November 2018 Update – Review to be commenced.

WATER AND SEWERAGE WORKS PROGRAM REPORT – 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1.1 Plan and execute timely preventative maintenance regimes that extend the useful life of roads, water and sewerage network infrastructure in a cost effective manner 1.3 Ensure that proposed extensions to road, water or sewerage networks have a demonstrated social and economic imperative	Action 1.1.1 Continued improvement of Asset Data and Condition rating information as identified in the adopted Asset Management Plans, in particular to ensure annual diminution of life is accurately reflected by June 2019 1.3.1 Progress the Como Road Bores duplication and Ingham WTP upgrade project to completion and commissioning by June 2019

Budget, Financial and Resource Implications

- Capital Works Budget
- Operational Works

Asset Management

This Report details progress made on Capital renewal, upgrade and Maintenance delivery for the water and sewerage department and the assets that it is responsible for.

Executive Summary

For the month of April 2019, the Water & Sewerage Capital Works Progress Report that follows provides a breakdown of projects as approved in the 2018/2019 Capital Works Program.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

Works Currently in Progress:

Major Works Performed During April 2019

- 18W-TPTU-N1 - Hinchinbrook Water Security Project – Contract documentation has been finalised.
- 18W-TPTU-N1 - Hinchinbrook Water Security Project – Site of new storage lagoon has been cleared and levelled.
- 19W-PUMP-R1 – Lucinda BPS Pump Replacement – RFQ Closed. Contract awarded to Professional Pump Services and Irrigation.
- 19W-CHEM-N1 – Replace Hypo Storage Tanks – Contract awarded to Gough Plastics for Supply and Delivery of Replacement Hypochlorite Tanks.
- 19S-CHEM-N1 – Replace Hypo Storage Tanks – Contract awarded to Gough Plastics for Supply and Delivery of Replacement Hypochlorite Tanks.
- 19S-MAIN-R1 – Reline 150mm Gravity Sewers 18-19 – Contract awarded to Relining Solutions Pty Ltd for Relining of Gravity Sewer Mains
- 19S-MANH-R1 – Manhole Refurbishment 18-19 – Contract awarded to Flowpro for Manhole Refurbishment.
- Mt Fox Camping Grounds – Upgrades to camping grounds to allow them to be operational have been completed.
- 6 Monthly water meter readings commenced.

Works Scheduled to Commence During May 2019

- 18W-TPTU-N1 - New Como Road Production Bore installation as part of the Hinchinbrook Water Security Project
- 18W-TPTU-N1 – Hinchinbrook Water Security Project – Pipeline Works Package construction to begin.
- 18W-TPTU-N1 – Hinchinbrook Water Security Project – Water Treatment Plant Works Package construction to begin.
- 19W-MAIN-R1 – Water Main Replacements 18-19 – Stone Street Water Main Renewal installation to commence.
- 19S-MAIN-N1 – Bypass Rising Mains – Installation of new Sartoresi Street bypass sewer rising main.
- 19S-MAIN-R2 – SPS 1 Rising Main Duplication Design – Procurement documentation to be completed and released.
- 19S-TPTU-N1 – ISTP Inlet and Bypass Design – Geotechnical Investigations.

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Not applicable concerning acceptance of this Report.

Consultation

Nil

Attachments

- Water & Sewerage Capital Works Program Report
- Water & Sewerage Operational Costs Progress Report
- Water & Sewerage Request Report
- Water E-Coli Report
- Water & Sewerage Water Production Report



Assessment/Design



Procurement



Construction and/or Complete

WATER AND SEWERAGE WORKS PROGRAM FOR MONTH ENDING 30 APRIL 2019

Water and Sewerage Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/19			Commitments	2018/2019 Actual Expenditure	Comments & Project Timeline												
	HSC Budget	Other Source	Total															
2017-2018 Carry Over Capital Projects																		
Press Monitoring Replacements 17-18 (18W-INST-R1)	\$60,000	\$0	\$60,000	\$2,227	\$56,045	• Project complete.												
						Lifetime Expenditure = \$87,902		Lifetime Budget = \$150,000										
						Project Completed					ü	Assets Created/Project Capitalised					ü	
						2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast									P		C	
						Actual									P			
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast	P			C								
						Actual	P				C							
Water Main Replacements 17-18 (18W-MAIN-R1)	\$170,000	\$0	\$170,000	\$0	\$145,460	• Project complete.												
						Lifetime Expenditure = \$158,097		Lifetime Budget = \$200,000										
						Project Completed					ü	Assets Created/Project Capitalised					ü	
						2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast		A			A		P				C	
						Actual		A								P	A	P
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast		C										
						Actual		C										
Bitumen Seal Base Lucinda Low Level Reservoir (18W-RESR-R2)	\$3,000	\$0	\$3,000	\$0	\$2,723	• Project completed.												
						Lifetime Expenditure = \$22,709		Lifetime Budget = \$50,000										
						Project Completed					ü	Assets Created/Project Capitalised					ü	
						2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast					C							
						Actual												C
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast	C											
						Actual	C											



Assessment/Design



Procurement



Construction and/or Complete

WATER AND SEWERAGE WORKS PROGRAM FOR MONTH ENDING 30 APRIL 2019

Water and Sewerage Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/19			Commitments	2018/2019 Actual Expenditure	Comments & Project Timeline													
	HSC Budget	Other Source	Total																
Upgrade Water Switchboards with PLC Control 17-18 (18W-SWBD-N1)	\$25,000	\$0	\$25,000	\$12,165	\$4,535	<ul style="list-style-type: none">Equipment ordered. Contractors have commenced installation.													
						Lifetime Expenditure = \$4,833		Lifetime Budget = \$30,000											
						Project Completed				Assets Created/Project Capitalised									
						2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast						P			C				
						Actual													
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast						C							
Actual										C									
Install Flowmeter SPS1 (17S-FLOW-N1)	\$14,000	\$0	\$14,000	\$7,197	\$0	<ul style="list-style-type: none">An ultrasonic flowmeter is being supplied by Honeycombes Sales & Service for testing. If testing proves successful Honeycombes will be engaged to supply an additional 2 flowmeters.													
						Lifetime Expenditure = \$14,058		Lifetime Budget = \$30,000											
						Project Completed				Assets Created/Project Capitalised									
						2016/17	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast								P		C			
						Actual											P		
						2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast								C					
						Actual					P								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast													
						Actual											P		

Project Description (Project Code)	Programme Estimate 2018/19			Commitments	2018/2019 Actual Expenditure	Comments & Project Timeline																																																																																																																					
	HSC Budget	Other Source	Total																																																																																																																								
Install Flowmeter SPS4 (17S-FLOW-N2)	\$15,000	\$0	\$15,000	\$9,494	\$5,937	<div>• An ultrasonic flowmeter is being supplied by Honeycombes Sales & Service for testing. If testing proves successful Honeycombes will be engaged to supply an additional 2 flowmeters.</div> <div>Lifetime Expenditure = \$22,177 Lifetime Budget = \$30,000</div> <div>Project Completed: Assets Created/Project Capitalised:</div> <table><tr><td>2016/17</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td><td>C</td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td></tr><tr><td>2017/18</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td>C</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td>P</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>2018/19</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td><td></td></tr></table>	2016/17	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast								P		C			Actual											P		2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast							C						Actual				P									2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast													Actual										P		
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Install Flowmeter SPS5 (17S-FLOW-N3)	\$14,000	\$0	\$14,000	\$7,197	\$0	<div>• An ultrasonic flowmeter is being supplied by Honeycombes Sales & Service for testing. If testing proves successful Honeycombes will be engaged to supply an additional 2 flowmeters.</div> <div>Lifetime Expenditure = \$14,058 Lifetime Budget = \$30,000</div> <div>Project Completed: Assets Created/Project Capitalised:</div> <table><tr><td>2016/17</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td><td>C</td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td></tr><tr><td>2017/18</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td>C</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td>P</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>2018/19</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td><td></td></tr></table>	2016/17	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast								P		C			Actual											P		2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast							C						Actual				P									2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast													Actual										P		
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Assessment/Design



Procurement



Construction and/or Complete

WATER AND SEWERAGE WORKS PROGRAM FOR MONTH ENDING 30 APRIL 2019

Water and Sewerage Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/19			Commitments	2018/2019 Actual Expenditure	Comments & Project Timeline												
	HSC Budget	Other Source	Total															
Refurbishment Trickling Filter Ingham STP (17S-TPTU-R1)	\$2,000	\$0	\$2,000	\$0	\$0	• Project complete.												
						Lifetime Expenditure = \$81,147		Lifetime Budget = \$110,000										
						Project Completed					0	Assets Created/Project Capitalised					0	
						2016/17	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast								P			C	
						Actual												P
						2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast								C				
						Actual					P							
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Forecast																		
Actual																		
Smoke Testing 17-18 (18S-FLOW-N3)	\$50,000	\$0	\$50,000	\$0	\$0	• Works to be carried out by contractors. Request for quotation documents being prepared.												
						Lifetime Expenditure = \$20,000		Lifetime Budget = \$100,000										
						Project Completed						Assets Created/Project Capitalised						
						2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast											P	C
						Actual												
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast												
Actual																		
Manhole Refurbishment 17-18 (18S-MANH-R1)	\$22,000	\$0	\$22,000	\$0	\$17,419	• Project complete.												
						Lifetime Expenditure = \$75,290		Lifetime Budget = \$100,000										
						Project Completed						Assets Created/Project Capitalised						
						2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast	C											
						Actual	C								P			
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast	C											
Actual				C														

[illegible]



Assessment/Design



Procurement



Construction and/or Complete

WATER AND SEWERAGE WORKS PROGRAM FOR MONTH ENDING 30 APRIL 2019

Water and Sewerage Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/19			Commitments	2018/2019 Actual Expenditure	Comments & Project Timeline													
	HSC Budget	Other Source	Total																
Replace Switchboard SPS (18S-SWBD-R1)	\$30,000	\$0	\$30,000	\$0	\$12,855	<ul style="list-style-type: none">Platform and pole for SPS 8 completed. Currently determining appropriate location for construction. Possibility to incorporate into SPS 22 & SPS 8 refurbishment.													
						Lifetime Expenditure = \$74,545						Lifetime Budget = \$100,000							
						Project Completed					Assets Created/Project Capitalised								
						2017/18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast					P							C	
						Actual	P										A		C
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast	A		C										
						Actual	A												
Capital Works Carry Overs	\$565,000	\$0	\$565,000	\$38,281	\$303,296														

Water and Sewerage Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/19			Commitments	2018/2019 Actual Expenditure	Comments & Project Timeline													
	HSC Budget	Other Source	Total																
2018-2019 Capital Projects																			
Replace Hypo Storage Tanks (19W-CHEM-N1)	\$42,500	\$0	\$42,500	\$56,484	\$157	<ul style="list-style-type: none">Gough Plastics have been awarded the contract for supply and delivery of sodium hypochlorite tanks.													
						Project Completed					Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast								P					C
						Actual					A					P			
Installation of New Water Connections 18-19 (19W-CONN-N1)	\$30,000	\$0	\$30,000	\$0	\$14,563	<ul style="list-style-type: none">To be delivered by Council staff.New connections installed as required.													
						Project Completed					Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast	C												
						Actual					C								
Renewal of Existing Water Connections 18-19 (19W-CONN-R2)	\$20,000	\$0	\$20,000	\$0	\$2,946	<ul style="list-style-type: none">To be delivered by Council staff.Replacements as required.													
						Project Completed					Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast	C												
						Actual								C					
Emergency Generator Lucinda BPS (19W-GENT-N1)	\$60,000	\$0	\$60,000	\$39,120	\$26,032	<ul style="list-style-type: none">Generator has been delivered to Council Depot.Currently reviewing options to shelter the generator.													
						Project Completed					Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast						P			C				
						Actual			A	P									
Fire Hydrant Replacements 18-19 (19W-HYDT-R1)	\$25,000	\$0	\$25,000	\$0	\$21,245	<ul style="list-style-type: none">To be delivered by Council staff.Replacements as required.													
						Project Completed					Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast	C												
						Actual			C					C					

Water and Sewerage Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/19			Commitments	2018/2019 Actual Expenditure	Comments & Project Timeline												
	HSC Budget	Other Source	Total															
Water Main Replacements 18-19 (19W-MAIN-R1)	\$200,000	\$0	\$200,000	\$23,355	\$96,037	<ul style="list-style-type: none">Contract for installation of enveloper pipes has been awarded to EMAK Communications and Civils.Procurement of all required pipe and fittings have been completed. Installation expected to commence in May.												
						Project Completed				Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast	A	P									C	
						Actual	A	P			C	A	P					
UPS Backup System for Water Towers (19W-PTEQ-R1)	\$30,000	\$0	\$30,000	\$5,877	\$0	<ul style="list-style-type: none">Works to be undertaken by contractors with consultation from I.T.												
						Project Completed				Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast				P			C					
						Actual										P		
Replace Lucinda Booster Pump Sets (19W-PUMP-R1)	\$60,000	\$0	\$60,000	\$39,172	\$0	<ul style="list-style-type: none">Professional Pump Services and Irrigation have been awarded the contract for supply and delivery of one pressure booster pump.												
						Project Completed				Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast			P						C			
						Actual						A		P	P			
Upgrade Water Switchboards with PLC Control 18-19 (19W-SWBD-N1)	\$30,000	\$0	\$30,000	\$0	\$0	<ul style="list-style-type: none">Works to be undertaken by contractors with consultation from I.T.												
						Project Completed				Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast										P	C	
						Actual												
Depot Treatment Plant Upgrade 18-19 (18W-TPTU-N1) (Budget consists of \$1,520,000 in the 18/19 budget and \$667,000 in carryover)	\$2,187,000	\$1,000,000	\$3,187,000	\$4,302,454	\$208,171	<ul style="list-style-type: none">Keita Services have commenced works. Site of new storage tank has been cleared and levelled. GHD have completed contract documentation. Works expected to continue in May (weather permitting).												
						Project Completed				Assets Created/Project Capitalised								
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast	A			P			C					
						Actual	A			P			C					

Water and Sewerage Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/19			Commitments	2018/2019 Actual Expenditure	Comments & Project Timeline
	HSC Budget	Other Source	Total			
Valve Replacements 18-19 (19W-VALV-R1)	\$15,000	\$0	\$15,000	\$0	\$2,571	<ul style="list-style-type: none"> To be delivered by Council staff. Replacements as required. <div> <div>Project Completed</div> <div>Assets Created/Project Capitalised</div> </div> <div> <div>2018/19</div> <div>Jul</div> <div>Aug</div> <div>Sep</div> <div>Oct</div> <div>Nov</div> <div>Dec</div> <div>Jan</div> <div>Feb</div> <div>Mar</div> <div>Apr</div> <div>May</div> <div>Jun</div> </div> <div>Forecast</div> <div>Actual</div>
Replace Hypo Storage Tanks (19S-CHEM-R1)	\$12,500	\$0	\$12,500	\$0	\$0	<ul style="list-style-type: none"> Gough Plastics have been awarded the contract for supply and delivery of sodium hypochlorite tanks. <div> <div>Project Completed</div> <div>Assets Created/Project Capitalised</div> </div> <div> <div>2018/19</div> <div>Jul</div> <div>Aug</div> <div>Sep</div> <div>Oct</div> <div>Nov</div> <div>Dec</div> <div>Jan</div> <div>Feb</div> <div>Mar</div> <div>Apr</div> <div>May</div> <div>Jun</div> </div> <div>Forecast</div> <div>Actual</div>
Bypass Rising Mains (19S-MAIN-N1)	\$100,000	\$0	\$100,000	\$241	\$20,845	<ul style="list-style-type: none"> Procurement of all required pipe and fittings have been completed. Installation of Sartoresi Street bypass main expected to commence in May. <div> <div>Project Completed</div> <div>Assets Created/Project Capitalised</div> </div> <div> <div>2018/19</div> <div>Jul</div> <div>Aug</div> <div>Sep</div> <div>Oct</div> <div>Nov</div> <div>Dec</div> <div>Jan</div> <div>Feb</div> <div>Mar</div> <div>Apr</div> <div>May</div> <div>Jun</div> </div> <div>Forecast</div> <div>Actual</div>
Reline 150mm Gravity Sewers 18-19 (19S-MAIN-R1)	\$250,000	\$0	\$250,000	\$0	\$369	<ul style="list-style-type: none"> Relining Solutions have been awarded the contract for Relining of Gravity Sewer Mains. Works to commence in July 2019. <div> <div>Project Completed</div> <div>Assets Created/Project Capitalised</div> </div> <div> <div>2018/19</div> <div>Jul</div> <div>Aug</div> <div>Sep</div> <div>Oct</div> <div>Nov</div> <div>Dec</div> <div>Jan</div> <div>Feb</div> <div>Mar</div> <div>Apr</div> <div>May</div> <div>Jun</div> </div> <div>Forecast</div> <div>Actual</div>
SPS 1 Rising Main Duplication Design (19S-MAIN-R2)	\$50,000	\$0	\$50,000	\$0	\$0	<ul style="list-style-type: none"> RFQ document being finalised. <div> <div>Project Completed</div> <div>Assets Created/Project Capitalised</div> </div> <div> <div>2018/19</div> <div>Jul</div> <div>Aug</div> <div>Sep</div> <div>Oct</div> <div>Nov</div> <div>Dec</div> <div>Jan</div> <div>Feb</div> <div>Mar</div> <div>Apr</div> <div>May</div> <div>Jun</div> </div> <div>Forecast</div> <div>Actual</div>
Manhole Refurbishment 18-19 (19S-MANH-R1)	\$100,000	\$0	\$100,000	\$209	\$10,914	<ul style="list-style-type: none"> FlowPro have been awarded the contract for Manhole Refurbishment. <div> <div>Project Completed</div> <div>Assets Created/Project Capitalised</div> </div> <div> <div>2018/19</div> <div>Jul</div> <div>Aug</div> <div>Sep</div> <div>Oct</div> <div>Nov</div> <div>Dec</div> <div>Jan</div> <div>Feb</div> <div>Mar</div> <div>Apr</div> <div>May</div> <div>Jun</div> </div> <div>Forecast</div> <div>Actual</div>

Water and Sewerage Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/19			Commitments	2018/2019 Actual Expenditure	Comments & Project Timeline														
	HSC Budget	Other Source	Total																	
Replacement Instruments Hinchinbrook Community Wetlands (19S-PTEQ-R1)	\$15,000	\$0	\$15,000	\$0	\$0															
						Project Completed					Assets Created/Project Capitalised									
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast									P	C				
						Actual														
General Sewerage Pump Replacement 18-19 (19S-PUMP-R2)	\$40,000	\$0	\$40,000	\$52	\$5,582	<ul style="list-style-type: none">To be delivered by Council staff.Replacements as required.RFQ released lated April. Expected to be awarded in early May.														
						Project Completed					Assets Created/Project Capitalised									
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast	C													
						Actual						P						P		
Structural Refurb SPS 22 & SPS 08 (19S-SPSU-R1)	\$300,000	\$0	\$300,000	\$36,140	\$15,582	<ul style="list-style-type: none">AECOM have completed draft assessment report and has provided for review.AECOM is finalising design and creating tender documents.														
						Project Completed					Assets Created/Project Capitalised									
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast					P				C					
						Actual			P		A									
Replace SPS Switchboard (19S-SWBD-R1)	\$100,000	\$0	\$100,000	\$0	\$65,142	<ul style="list-style-type: none">Replacement SPS switchboards have been delivered. Awaiting installation.														
						Project Completed					Assets Created/Project Capitalised									
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast				P						C				
						Actual			P											
Upgrade Sewer TLC-02-01 to TLX 18-19 (19S-TELM-R1)	\$15,000	\$0	\$15,000	\$0	\$0	<ul style="list-style-type: none">Works to be undertaken by contractors.														
						Project Completed					Assets Created/Project Capitalised									
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast													C	
						Actual														
ISTP Inlet and Bypass Design (19S-TPTU-N1)	\$50,000	\$0	\$50,000	\$10,000	\$0	<ul style="list-style-type: none">Geotechnical works to be carried out by contractors.														
						Project Completed					Assets Created/Project Capitalised									
						2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast				A										
						Actual							P							
2018/2019 Capital Works	\$3,732,000	\$1,000,000	\$4,732,000	\$4,513,104	\$490,154															

Water and Sewerage Operational Costs Progress Report

Work Type	Financial Year 18/19 YTD Costs			Financial Year 18/19 YTD Total Costs	April 18/19 Total Costs	Financial Year 17/18 YTD Costs			Financial Year 17/18 YTD Total Costs	Financial Year 17/18 Total Costs	April 17/18 Total Costs
	Reactive	Scheduled	Operational			Reactive	Scheduled	Operational			
Water Connection Operations & Maintenance	\$79,066.69	\$45,916.68	\$3,505.68	\$128,489.05	\$6,741.06	\$79,760.05	\$45,163.37	\$4,928.55	\$129,851.97	\$228,867.00	\$11,963.86
Water Fire Hydrant Operations & Maintenance	\$21,784.00	\$2,337.05	\$8,226.81	\$32,347.86	\$359.61	\$37,387.65	\$793.76	\$4,433.96	\$42,615.37	\$19,365.32	\$527.32
Water Mains Operations & Maintenance	\$21,090.23	\$0.00	\$6,134.44	\$27,224.67	\$1,245.27	\$4,211.19	\$0.00	\$6,263.22	\$10,474.41	\$26,680.51	\$980.35
Water Valve Operations & Maintenance	\$4,401.41	\$0.00	\$6,108.31	\$10,509.72	\$586.56	\$6,002.47	\$0.00	\$9,712.29	\$15,714.76	\$9,117.80	\$591.23
Water Pump Station Operations & Maintenance	\$4,081.41	\$7,131.12	\$162,059.77	\$173,272.30	\$12,054.95	\$10,565.56	\$5,785.06	\$190,544.30	\$206,894.92	\$293,966.06	\$6,810.28
Water Pumps Operations & Maintenance	\$42,549.83	\$331.40	\$0.00	\$42,881.23	\$2,136.53	\$36,055.37	\$0.00	\$0.00	\$36,055.37	\$47,328.51	\$5,579.09
Water Switchboard Operations & Maintenance	\$9,185.93	\$11,312.11	\$0.00	\$20,498.04	\$1,214.85	\$19,743.89	\$5,748.72	\$0.00	\$25,492.61	\$15,874.74	\$184.08
Water Treatment Plant Operations & Maintenance	\$2,598.73	\$36,754.34	\$221,498.23	\$260,851.30	\$24,224.99	\$3,022.47	\$16,437.23	\$216,548.34	\$236,008.04	\$302,920.56	\$9,421.34
Water Tower Operations & Maintenance	\$189.23	\$0.00	\$8,078.36	\$8,267.59	\$1,072.13	\$7.50	\$0.00	\$8,290.90	\$8,298.40	\$8,659.76	\$138.92
Water General Operations	\$565.31	\$853.00	\$89,798.06	\$110,905.11	\$6,532.73	\$60.00	\$0.00	\$87,015.98	\$87,075.98	\$79,306.21	\$9,992.56
Sewer Connection Operations & Maintenance	\$0.00	\$0.00	\$4,283.51	\$4,283.51	\$202.97	\$2,089.08	\$124.03	\$385.39	\$2,598.50	\$14,434.28	\$178.60
Sewer Mains Operations & Maintenance	\$11,059.01	\$4,486.60	\$1,393.51	\$16,939.12	\$223.18	\$4,108.87	\$1,047.36	\$1,872.14	\$7,028.37	\$8,914.12	\$649.25
Sewer MHoles Operations & Maintenance	\$1,159.79	\$0.00	\$6,414.34	\$7,574.13	\$3,035.28	\$1,000.27	\$0.00	\$7,393.40	\$8,393.67	\$1,501.13	\$0.00
Sewer Pump Station Operations & Maintenance	\$0.00	\$0.00	\$195,203.33	\$195,203.33	\$32,788.42	\$0.00	\$0.00	\$170,631.91	\$170,631.91	\$280,979.73	\$10,447.28
Sewer Switchboard Operations & Maintenance	\$24,548.47	\$8,529.12	\$0.00	\$33,077.59	\$2,332.17	\$25,757.30	\$4,976.02	\$0.00	\$30,733.32	\$36,274.11	\$4,878.96
Sewer Treatment Plant Operations & Maint	\$9,801.90	\$3,123.12	\$165,028.00	\$177,953.02	\$18,802.04	\$5,738.04	\$3,849.48	\$184,056.73	\$193,644.25	\$253,688.22	\$15,280.32
Sewer Pumps Operations & Maintenance	\$45,541.59	\$186.71	\$0.00	\$45,728.30	\$5,066.06	\$50,894.12	\$2,862.92	\$0.00	\$53,757.04	\$56,362.30	\$3,742.66
Sewer General Operations	\$0.00	\$0.00	\$84,722.07	\$84,722.07	\$10,967.66	\$0.00	\$0.00	\$76,608.52	\$76,608.52	\$91,176.99	\$9,722.96
Sewer Wetlands Operations & Maintenance	\$0.00	\$0.00	\$27,712.49	\$27,712.49	\$1,362.54	\$0.00	\$1,047.78	\$28,296.42	\$29,344.20	\$31,604.00	\$833.61
	\$277,623.53	\$120,961.25	\$990,166.91	\$1,408,440.43	\$130,949.00	\$286,403.83	\$87,835.73	\$996,982.05	\$1,371,221.61	\$1,807,021.35	\$91,922.67
• Total Operating Water Budget				\$1,421,851.00							
• Total Operating Sewerage Budget				\$1,121,184.00							

Manhole Lid Replacement



Manhole Lid Replacement



Mt Fox Camping Ground Works



Mt Fox Camping Ground Works



Mt Fox Camping Ground Works

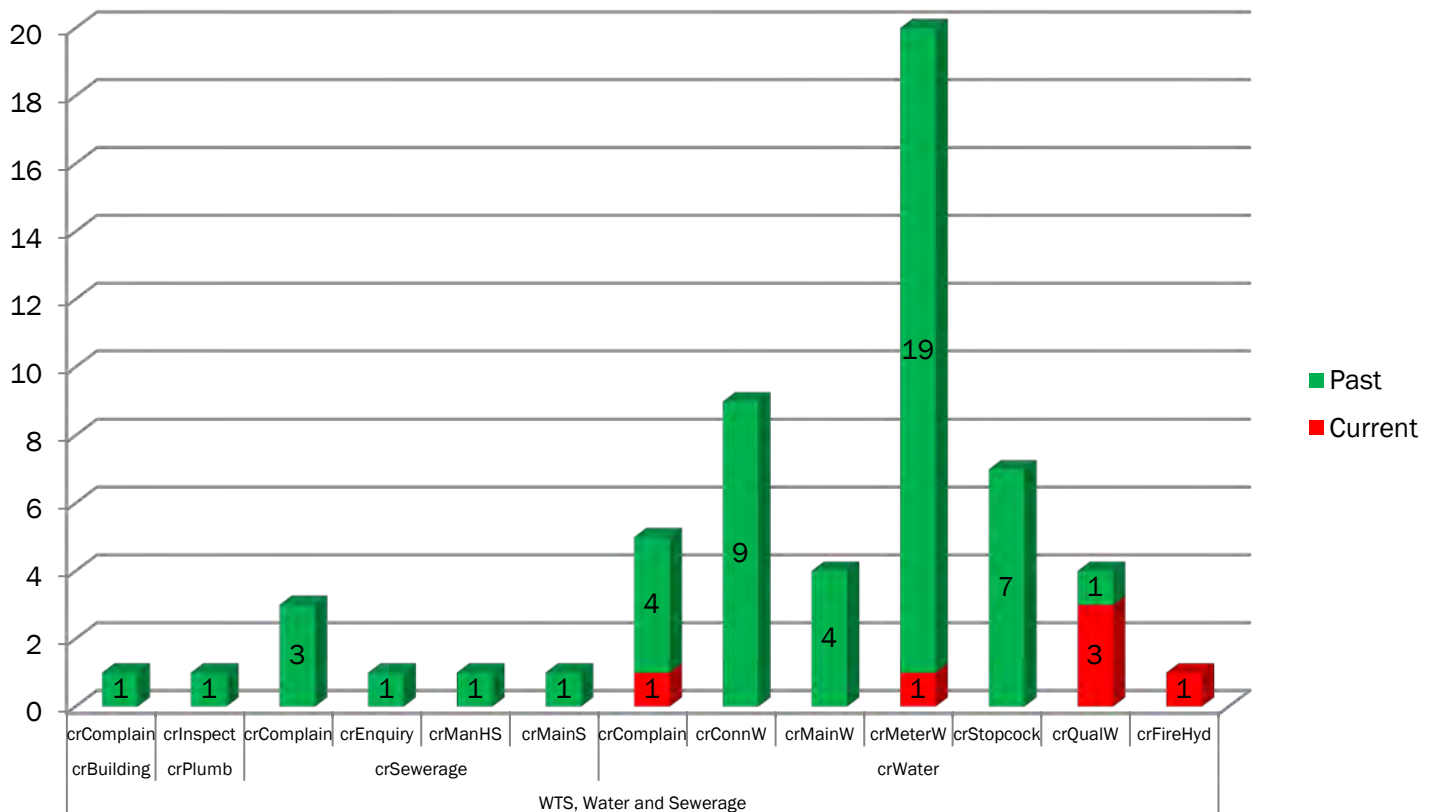


CUSTOMER REQUEST MANAGEMENT (CRM) REPORT

ISD Construction and Maintenance Requests – Month of April 2019

Row Labels	Open	Closed	Number of Requests Received
Water and Sewerage	6	52	58
Building		1	1
Complaint		1	1
Plumbing		1	1
Inspection		1	1
Sewerage		6	6
Complaint		3	3
Enquiry		1	1
Sewer Man Holes		1	1
Sewer Main		1	1
Water	6	44	50
Complaint	1	4	5
Water Connection		9	9
Water Main		4	4
Water Meter	1	19	20
Stopcock		7	7
Water Quality	3	1	4
Fire Hydrant	1		1
Grand Total	6	52	58

MONTHLY CRM STATUS REPORT - WTS WATER & SEWRAGE



HINCHINBROOK SHIRE COUNCIL

SHIRE WATER and SEWERAGE SCHEMES REPORT

APRIL 2019



1. WATER

	Ingham River PS	Martin St. Depot WTP	Halifax WTP	Macknade WTP	Forrest Beach WTP
Total KI Pumped	0	97988	0	15233	12563
Previous Month	2549	98125	0	15091	13212
	Halifax Depot	Ing to F/Bch Flow			
Total KI Pumped	5072	3413			
Previous Month	3741	3112			

2. WATER CONSUMPTION

	Total KI	Mean Day	Max Day	Min Day	l/c/d	Prev. Month
SCHEME 1 - Ingham/Toobanna/Trebonne	89503	2983	4072	0	439	460
SCHEME 2 - Halifax/Lucinda/Cordelia/Macknade/Taylors Beach	20305	677	1059	0	205	191
SCHEME 3 - Forrest Beach	12563	366	551	261	299	291

3. SEWERAGE

	Total KI	Mean Day	Max Day	Min Day	Total KI	Mean Day
Ingham Sewerage Treatment Plant - Inlet Flow	189958	6332	14188	3436	337415	10884
Ingham Sewerage Treatment Plant - Pumped to Community Wetlands	1768	2720	901	2093	2143	1879
Ingham Sewerage Treatment Plant - Outlet Flow to Herbert River - W3	99958	3332	11188	436	244415	7884
Hinchinbrook Community Wetlands - Inlet Flow	55828	1861	2029	1488	343180	11070
Hinchinbrook Community Wetlands -Outlet Flow - W1	77403	2580	3379	2254	522274	16848
Lucinda Sewerage Treatment Plant - Outflow to Irrigation	1528	51	112	25	1034	33
Lucinda Sewerage Treatment Plant - Outflow _ W2 - Ocean	0	0	0	0	0	0
Trebonne Sewerage	3669	122	193	67	5535	179

Escherichia Coli Health Compliance Quarterly Report

Ingham Water Supply - Raw Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly					
Tests Taken	4	1	2	2	9
Tests Failures	2	1	1	1	5
Tests Passed	2	0	1	1	4
% Passed	50.00%	0%	50%	50%	44%

Ingham Water Supply - TREATED Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly					
Tests Taken	4	2	3	2	11
Tests Failures	0	0	0	0	0
Tests Passed	4	2	3	2	11
% Passed	100%	100%	100%	100%	100%

Ingham Water Supply - Reticulation Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly					
Tests Taken	18	20	19	3	60
Tests Failures	0	0	0	0	0
Tests Passed	18	20	19	3	60
% Passed	100%	100%	100%	100%	100%

Forrest Bch Water Supply - Raw Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly					
Tests Taken	2	2	1	1	6
Tests Failures	0	1	1	1	3
Tests Passed	2	1	0	0	3
% Passed	100%	50%	0%	0%	50%

Forrest Bch Water Supply - TREATED Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly					
Tests Taken	2	2	2	1	7
Tests Failures	0	0	0	0	0
Tests Passed	2	2	2	1	7
% Passed	100%	100%	100%	100%	100%

Forrest Bch Water Supply- Reticulation Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly					
Tests Taken	13	12	13	4	42
Tests Failures	0	0	0	0	0
Tests Passed	13	12	13	4	42
% Passed	100%	100%	100%	100%	100%

Lower Herbert Water Supply - Raw Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly					
Tests Taken	2	3	3	1	9
Tests Failures	0	2	2	1	5
Tests Passed	2	1	1	0	4
% Passed	100%	33%	33%	0%	44%

Lower Herbert Water Supply - TREATED Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly					
Tests Taken	2	3	2	1	8
Tests Failures	0	0	0	0	0
Tests Passed	2	3	2	1	8
% Passed	100%	100%	100%	100%	100%

Lower Herbert Water Supply- Reticulation Water Tests					
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTALS
Quarterly					
Tests Taken	17	14	16	4	51
Tests Failures	0	0	0	0	0
Tests Passed	17	14	16	4	51
% Passed	100%	100%	100%	100%	100%

		NO. of TESTS	NO. of Passes	FAILURES	Compliance
INGHAM	Reticulation	30	30	0	100%
TREBONNE	Reticulation	11	11	0	100%
TOOBANNA	Reticulation	8	8	0	100%
BLACKROCK	Reticulation	11	11	0	100%
FORREST BCH	Reticulation	41	41	0	100%
TAYLORS BCH	Reticulation	12	12	0	100%
MKD/BEM	Reticulation	13	13	0	100%
HALIFAX	Reticulation	13	13	0	100%
LUCINDA	Reticulation	9	9	0	100%
CORDELIA	Reticulation	4	4	0	100%
TOTAL		152	152	0	100%

SCHEME 1 - INGHAM SUPPLY	60	60	0	100%
SCHEME 2 - L/HERBERT SUPPLY	51	51	0	100%
SCHEME 3 FORREST BCH SUPPLY	41	41	0	100%
HINCHINBROOK WATER SUPPLY	152	152	0	100%

INFRASTRUCTURE SERVICES DELIVERY WORKS PROGRAM REPORT – 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1.1 Plan and execute timely preventative maintenance regimes that extend the useful life of roads, water and sewerage network infrastructure in a cost effective manner.	Action 1.1.3 Continued improvement of the Transport Asset maintenance annual schedule by June 2019.

Budget, Financial and Resource Implications

- Capital Works Budget
- Operational Works

Asset Management

This report details progress made on capital renewal, upgrade and maintenance delivery for the Works Department and the assets that it is responsible for.

Executive Summary

For the month of April 2019, the Works Capital Works Progress Report that follows provides a breakdown of projects as approved in the 2018/2019 Capital Works Program

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

Works Currently in Progress:

Major Works Performed During April 2019

- 18LG – Lucinda Groynes
- 18K1 – Kerb Crossing Improvements to Non-compliant Crossings
- 18R4 – Barberos Road Rehab to Rural Standard
- 19PK2 - Vince Corbett/Progress Park Playground Equipment
- 17F2 – Building our Regions Footpaths
- 18SE - Lucinda Swimming Enclosure
- 18R8 – Wallis Street Trebonne
- 18R11 – Bosworths Road
- 19T8 – Cooks Lane Pavement Rehabilitation

Works Scheduled to Commence/Recommence During May 2019

- 18R2 – Insitu – Stabilisation of Class 5 Roads
- 18R10 – Stone Street
- 19T9 – Mount Gardiner Road Seal Extension
- 18ESU – Emulsion Storage Tank
- 19T1 – Wallaman Falls – Reseal Works
- 19T3 – Hawkins Creek – Pavement Sealing and Drainage Works
- 19AER – Ingham Aerodrome

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Not applicable concerning acceptance of this Report.

Consultation

Nil

Attachments

- Works Capital Works Program Report
 - Works Request Report
-

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2017/2018 Budget Carry Forward	2018/2019 Expenditure incl. commitments	Comments & Project Timeline																																																				
	HSC Budget	Other Source	Total																																																							
2018-2019 Capital Projects																																																										
TIDS Program																																																										
Wallaman Falls Road - Reseal Works (19T1)	\$50,000	\$50,000	\$100,000		\$3,151	<div>• Two dates have been tentatively booked for the TIDs bitumen seal, 13 May and 20 May 2019 weather permitting.</div> <table><tr><td></td><td colspan="3">Project Completed</td><td colspan="3"></td><td colspan="3">Assets Created/Project Capitalised</td><td colspan="3"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td>A</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td>C</td><td></td></tr><tr><td>Actual</td><td></td><td>A</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td><td></td></tr></table>		Project Completed						Assets Created/Project Capitalised						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast		A								P	C		Actual		A								P		
	Project Completed						Assets Created/Project Capitalised																																																			
2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun																																														
Forecast		A								P	C																																															
Actual		A								P																																																
Hawkins Creek Road - Pavement Sealing and Drainage Works (19T3)	\$25,000	\$25,000	\$50,000		\$18,085	<div>• Pavement works are complete. Final trimming of the sites will be completed when the weather conditions permit. The seal has been scheduled in conjunction with the Wallaman Falls TIDS project sealing dates, 13 May or 20 May 2019 weather permitting.</div> <table><tr><td></td><td colspan="3">Project Completed</td><td colspan="3"></td><td colspan="3">Assets Created/Project Capitalised</td><td colspan="3"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td>A</td><td></td><td>P</td><td></td><td></td><td></td><td>C</td><td></td><td>C</td><td></td></tr><tr><td>Actual</td><td></td><td></td><td>A</td><td></td><td>P</td><td></td><td></td><td></td><td>C</td><td></td><td></td><td></td></tr></table>		Project Completed						Assets Created/Project Capitalised						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast			A		P				C		C		Actual			A		P				C			
	Project Completed						Assets Created/Project Capitalised																																																			
2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun																																														
Forecast			A		P				C		C																																															
Actual			A		P				C																																																	
Elphinstone Pocket Road - Resealing Works (19T4)	\$36,500	\$36,500	\$73,000		\$73,041	<div>• Line marking is completed.</div> <table><tr><td></td><td colspan="3">Project Completed</td><td colspan="3">Ü</td><td colspan="3">Assets Created/Project Capitalised</td><td colspan="3"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td>A</td><td></td><td></td><td>P</td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td>A</td><td></td><td>P</td><td>C</td><td></td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed			Ü			Assets Created/Project Capitalised						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast		A			P	C							Actual	A		P	C		C						
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Taylors Beach Road - Resealing Works (19T5)	\$35,000	\$35,000	\$70,000		\$71,026	<div>• Sealing works were completed 16 November 2018. Line marking works were completed on 27 November 2018.</div> <table><tr><td></td><td colspan="3">Project Completed</td><td colspan="3">Ü</td><td colspan="3">Assets Created/Project Capitalised</td><td colspan="3"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td>A</td><td></td><td></td><td>P</td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td>A</td><td></td><td>P</td><td>C</td><td></td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed			Ü			Assets Created/Project Capitalised						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast		A			P	C							Actual	A		P	C		C						
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Forecast		A			P	C																																																				
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Four Mile Road - Resealing Works (19T7)	\$29,000	\$29,000	\$58,000		\$56,889	<div>• Sealing works are now complete, line marking works were completed on 22 November 2018.</div> <table><tr><td></td><td colspan="3">Project Completed</td><td colspan="3">Ü</td><td colspan="3">Assets Created/Project Capitalised</td><td colspan="3"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td>A</td><td></td><td></td><td>P</td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td>A</td><td></td><td>P</td><td>C</td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed			Ü			Assets Created/Project Capitalised						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast		A			P	C							Actual		A		P	C	C						
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Forecast		A			P	C																																																				
Actual		A		P	C	C																																																				
Cooks Lane (19T8)	\$132,500	\$132,500	\$265,000		\$26,188	<div>• Traffic management plan has been implemented, communications completed, procurement of plant and materials completed. Construction commenced 24 April 2019.</div> <table><tr><td></td><td colspan="3">Project Completed</td><td colspan="3"></td><td colspan="3">Assets Created/Project Capitalised</td><td colspan="3"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td>A</td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td>C</td><td></td></tr><tr><td>Actual</td><td></td><td></td><td>A</td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td>C</td><td></td></tr></table>		Project Completed						Assets Created/Project Capitalised						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast			A							P	C		Actual			A							P	C	
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Works Capital Works Progress Report

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Mount Gardiner Road - Seal Extension - Ch 900 to Ch 3500 (19T9)	\$99,779	\$99,779	\$199,558		\$3,405	<div>• Construction Plans have been received by the Works Department. Pre-Start Meeting held on Thursday 22 November 2018.</div> <div>• Ongoing wet weather has delayed construction of this project. Construction has been scheduled to commence on 20 May 2019. Scheduled seal date is 20 June 2019 weather permitting.</div> <table><tr><td></td><td colspan="6">Project Completed</td><td colspan="6">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td><td></td><td></td></tr><tr><td>Forecast</td><td></td><td></td><td colspan="3">A</td><td>P</td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td><td>C</td></tr><tr><td>Actual</td><td></td><td></td><td colspan="3">A</td><td>P</td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed						Assets Created/Project Capitalised								2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			Forecast			A			P	C							C	Actual			A			P	C									
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Actual			A			P	C																																																													
Bridge Projects																																																																				
Dalrymple Creek Bridge - Hawkins Creek Road (19B2)	\$120,000	\$0	\$120,000		\$0	<div>• The bridge inspections were undertaken 6 March 2019. Cardno have provided the final documentation, and RFQ to be issued in May.</div> <table><tr><td></td><td colspan="6">Project Completed</td><td colspan="6">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td><td></td><td></td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td><td>C</td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed						Assets Created/Project Capitalised								2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			Forecast										P		C			Actual								P								
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Forecast										P		C																																																								
Actual								P																																																												
Macknade Creek Bridge - Old Wharf Road (19B3)	\$70,000	\$0	\$70,000		\$0	<div>• The bridge inspections were undertaken 6 March 2019. Cardno have provided the final documentation, and RFQ to be issued in May.</div> <table><tr><td></td><td colspan="6">Project Completed</td><td colspan="6">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td><td></td><td></td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td><td>C</td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>P</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed						Assets Created/Project Capitalised								2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			Forecast										P		C			Actual								P								
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Forecast										P		C																																																								
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Rehabilitation Programs																																																																				
K&C Rehabilitation Program (19KR)	\$150,000	\$0	\$150,000		\$80,911	<div>• Tweak Fitness is complete. As construction folders will be forwarded to Design when completed.</div> <div>• Due to ongoing wet weather the remainder of this project (Covell Street) will be deferred to commence at a later date. Priorities given to funded projects.</div> <table><tr><td></td><td colspan="6">Project Completed</td><td colspan="6">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td><td></td><td></td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td>P</td><td colspan="2">C</td><td></td><td></td><td></td><td>C</td><td></td><td>A</td><td>P</td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td>P</td><td></td><td>C</td><td></td><td></td><td>C</td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed						Assets Created/Project Capitalised								2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			Forecast				P	C					C		A	P		Actual				P		C			C							
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Forecast				P	C					C		A	P																																																							
Actual				P		C			C																																																											
Footpath Rehabilitation Program (19FR)	\$171,000	\$0	\$171,000		\$145,456	<div>• Funds to be directed to Lannercost Street adjacent to Tweak Fitness.</div> <div>• This project is complete.</div> <div>• As constructed folder will be forwarded to Design when completed.</div> <table><tr><td></td><td colspan="6">Project Completed</td><td colspan="6">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td><td></td><td></td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td>P</td><td colspan="2">C</td><td></td><td></td><td></td><td>C</td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td>A</td><td>P</td><td colspan="2">C</td><td></td><td></td><td></td><td>C</td><td></td><td></td><td></td><td></td></tr></table>		Project Completed						Assets Created/Project Capitalised								2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			Forecast				P	C					C					Actual			A	P	C					C						
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Forecast				P	C					C																																																										
Actual			A	P	C					C																																																										
Annual Reseal Program (19RS)	\$355,920	\$0	\$355,920		\$320,966	<div>• Line marking is complete.</div> <table><tr><td></td><td colspan="6">Project Completed</td><td colspan="2">0</td><td colspan="6">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td><td></td><td></td></tr><tr><td>Forecast</td><td colspan="2">C</td><td></td><td></td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td colspan="2">C</td><td></td><td></td><td>C</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed						0		Assets Created/Project Capitalised								2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			Forecast	C				C										Actual	C				C									
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Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2017/2018 Budget Carry Forward	2018/2019 Expenditure incl. commitments	Comments & Project Timeline														
	HSC Budget	Other Source	Total																	
Replace Grated Entry with Kerb Entry (19D1)	\$20,000	\$0	\$20,000		\$19,185	• All three sites completed. • Post-construction meeting to be scheduled.														
							Project Completed			ü		Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast			A			P		C						
						Actual			A			P			C					
Miscellaneous Projects																				
Dungeness Commercial Wharf (19DCW)	\$195,000	\$0	\$195,000		\$135,248	• DTMR have agreed to engage Pacific Marine Group to replace the piles on the public floating walkway located upstream from the boat ramp. A recent inspection undertaken by DTMR found the piles to be corroded and requires either rehab or replacement. As a piling rig will be mobilised as part of the commercial jetty works, DTMR have requested HSC to investigate options to undertake the works together. The contract for this project will not be awarded until this item has been finalised. Project to be awarded in May.														
							Project Completed			ü		Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
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						Actual									P					
Taylors Beach Dredging (19TBAM)	\$68,000	\$0	\$68,000		\$68,292	• Work complete.														
							Project Completed			ü		Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast		P		C										
						Actual		P		C										
Dungeness Dredging (19DUN)	\$162,100	\$0	\$162,100		\$151,487	• Ecological Survey & Environmental Impact Assessment and Hydrodynamic & Morphological Study in progress. Currently progressing with Development and Planning Department submission documentation.														
							Project Completed			ü		Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast	A													
						Actual	A													
Forrest Beach Breakwater (19FBBR)	\$34,900	\$0	\$34,900		\$34,900	• Flanagan Consulting Group have submitted the Phase 1 Technical Memo. Council sought consultation with the Forrest Beach Boat Ramp Committee before proceeding.														
							Project Completed			ü		Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast														
						Actual														
Ingham Aerodrome (19AER)	\$21,000	\$0	\$21,000		\$13,632	• The area surrounding the airstrip was inspected 30 April 2019 and the area is extremely wet. The area will be monitored and work will commence when the area has dried sufficiently to be slashed.														
							Project Completed			ü		Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast						P						C		
						Actual						P								

Works Capital Works Progress Report

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	HSC Budget	Other Source	Total																
Drainage Projects																			
Drainage Upgrade Program (19D2)	\$112,000	\$0	\$112,000		\$13,410	<ul style="list-style-type: none">Design reviewing scope of works for Trebonne Drainage.Due to ongoing wet weather, construction priorities have been allocated to funded projects. It is unlikely this project will commence this financial year. Funds are to be carried over.													
						Project Completed			Assets Created/Project Capitalised										
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast							A						
						Actual							A						
Road Projects																			
Lyons Street (19R1)	\$493,000	\$0	\$493,000		\$2,970	<ul style="list-style-type: none">Meeting scheduled for discussion with residents.Due to ongoing wet weather, construction priorities have been allocated to funded projects. It is unlikely this project will commence this financial year. Funds are to be carried over.													
						Project Completed			Assets Created/Project Capitalised										
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast											A		
						Actual											A		
Sealing Turnout Program (19R2)	\$87,000	\$0	\$87,000		\$0	<ul style="list-style-type: none">Works Department provided project folders.Due to ongoing wet weather, construction priorities have been allocated to funded projects. It is unlikely this project will commence this financial year. Funds are to be carried over.													
						Project Completed			Assets Created/Project Capitalised										
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast					A								
						Actual					A								
Neilsen Street (19R3)	\$220,000	\$0	\$220,000		\$10,935	<ul style="list-style-type: none">Survey completed.RFQ awarded to Langtree Consulting and design work has commenced.Due to ongoing wet weather, construction priorities have been allocated to funded projects. It is unlikely this project will commence this financial year. Funds are to be carried over.													
						Project Completed			Assets Created/Project Capitalised										
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast		P	A										P
						Actual		P	A										
Marina Parade - Cul-de-sac Works (19R4)	\$134,000	\$0	\$134,000		\$10,811	<ul style="list-style-type: none">Survey completed.RFQ awarded to Langtree Consulting and design work has commenced, with preliminary plans completed for review.Due to ongoing wet weather, construction priorities have been allocated to funded projects. It is unlikely this project will commence this financial year. Funds are to be carried over.													
						Project Completed			Assets Created/Project Capitalised										
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast		P	A										
						Actual		P	A										

Works Capital Works Progress Report

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	HSC Budget	Other Source	Total																																																									
River Avenue (19R5)	\$38,000	\$0	\$38,000		\$0	<div><div>• Design in progress. Awaiting advice from MAMS regarding bin collection point.</div><div>• Due to ongoing wet weather, construction priorities have been allocated to funded projects. It is unlikely this project will commence this financial year. Funds are to be carried over.</div></div> <table><tr><td></td><td colspan="5">Project Completed</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td colspan="6">A</td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td colspan="6">A</td><td></td><td></td></tr></table>		Project Completed					Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast						A								Actual						A							
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Forecast						A																																																						
Actual						A																																																						
Cassady Beach Access Road Improvements (19CBA)	\$30,000	\$0	\$30,000		\$0	<div><div>• Design is completed, Construction folders have been issued to the construction supervisor.</div><div>• Due to ongoing wet weather, construction priorities have been allocated to funded projects. It is unlikely this project will commence this financial year. Funds are to be carried over.</div></div> <table><tr><td></td><td colspan="5">Project Completed</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td>A</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td>A</td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed					Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast						A							Actual						A								
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Forecast						A																																																						
Actual						A																																																						
Footpath Projects																																																												
Kerb Crossing Improvements to Non Compliant Crossings (18K1)	\$254,900	\$117,000	\$371,900		\$126,317	<div><div>• Kerb crossings at Macrossan Street (1Y10), Abbott Street (Our Lady of Lourdes) and Lannercost Street (adjacent to JK's) are completed.</div><div>• Construction is progressing between rain affected working days. Kerb crossings at the Station Hotel, Gedge Street, Victoria Hotel, McIlwraith Street Band Centre and McIlwraith Street and Townsville Road intersection old caravan park site are completed. This project is approx. 95% complete.</div></div> <table><tr><td></td><td colspan="5">Project Completed</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td>P</td><td></td><td>C</td><td></td><td>C</td><td></td><td></td><td></td><td>C</td><td></td><td></td></tr><tr><td>Actual</td><td></td><td>P</td><td></td><td>C</td><td></td><td>C</td><td></td><td></td><td></td><td>C</td><td></td><td></td></tr></table>		Project Completed					Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast		P		C		C				C			Actual		P		C		C				C				
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Forecast		P		C		C				C																																																		
Actual		P		C		C				C																																																		
Palm Creek Walkway - Boardwalk (19PK1)	\$80,000	\$0	\$80,000		\$58,868	<div><div>• Construction materials and plans have been delivered. Construction will commence when weather and site conditions permit.</div><div>• Due to ongoing wet weather, construction priorities have been allocated to funded projects. It is unlikely this project will commence this financial year. Funds are to be carried over.</div></div> <table><tr><td></td><td colspan="5">Project Completed</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td>P</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td>P</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed					Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast				P									Actual				P										
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Forecast				P																																																								
Actual				P																																																								
Safety Projects																																																												
Safety and Amenity Improvement Program (19R6)	\$0	\$0	\$0		\$0	<div><div>• Request to Council submitted for budget provision to be directed at alternative projects.</div></div> <table><tr><td></td><td colspan="5">Project Completed</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		Project Completed					Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast													Actual														
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Forecast																																																												
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Assessment/Design



Procurement



Construction and/or Complete

INFRASTRUCTURE SERVICES DELIVERY WORKS PROGRAM REPORT FOR MONTH ENDING 30 APRIL 2019

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2017/2018 Budget Carry Forward	2018/2019 Expenditure incl. commitments	Comments & Project Timeline												
	HSC Budget	Other Source	Total															
Miscellaneous Projects																		
Lasers (19L1)	\$25,000	\$0	\$25,000		\$27,186	• Procurement complete.												
						Project Completed						Assets Created/Project Capitalised						
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast								P				
						Actual								P				
Trimble TSC3 Controller Kit/T10 Tablet (19S1)	\$11,250	\$0	\$11,250		\$11,700	• Procurement complete.												
						Project Completed						Assets Created/Project Capitalised						
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast								P				
						Actual								P				
Trimble R10 GNSS RTK Kit (19S2)	\$67,731	\$0	\$67,731		\$67,731	• Procurement complete.												
						Project Completed						Assets Created/Project Capitalised						
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast								P				
						Actual								P				
Topcon FC-5000 Tablet (19S3)	\$4,395	\$0	\$4,395		\$4,420	• Procurement complete.												
						Project Completed						Assets Created/Project Capitalised						
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast								P				
						Actual								P				
17/18 Budget Carryovers																		
Safety and Amenity Improvement Program (18R1)	\$19,000	\$0	\$19,000		\$18,877	• Scope of works has been confirmed and undertaken with adjacent land owner and Works Manager.												
						Project Completed						Assets Created/Project Capitalised						
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast				A	C							
						Actual					C							
Nebbias Road Seal Extension (18R3)	\$335,000	\$0	\$335,000		\$322,814	• This project is complete.												
						Project Completed						Assets Created/Project Capitalised						
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast	A	P		C								
						Actual			P	C								
Barberos Road Rehab to Rural Standard (18R4)	\$220,000	\$0	\$220,000		\$201,230	• This project is completed. As constructed folder is completed and has been forwarded to Design.												
						Project Completed						Assets Created/Project Capitalised						
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
						Forecast		A	P	C		C				C		
						Actual					C	C				C		

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2017/2018 Budget Carry Forward	2018/2019 Expenditure incl. commitments	Comments & Project Timeline															
	HSC Budget	Other Source	Total																		
Zammits Road - Road Rehabilitation (18R5)	\$190,000	\$0	\$190,000		\$169,840	• All outstanding work has been completed. This project is complete. • As Constructed folder has been completed and forwarded to Design.															
							Project Completed						Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
						Forecast					P	C					C				
						Actual					C	C					C				
Jourama Road - Road Upgrade (18R6)	\$158,000	\$0	\$158,000		\$152,315	• This project commenced on 4 June 2018 and was completed on 31 August 2018. A post construction meeting has been conducted.															
							Project Completed			Ü			Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
						Forecast		C													
						Actual		C													
Insitu Stabilisation of Class 5 Roads (18R2)	\$296,000	\$0	\$296,000		\$243,302	• Contract has been awarded to Timrith Transport. • Conditions assessed Tuesday 23 April 2019 due to persistent wet weather. Construction has been deferred until the agreed project sites have dried enough to allow construction to commence. Project priorities have been given to funded projects.															
							Project Completed						Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
						Forecast		A	P			C			C					C	
						Actual		A	P			C			C						
Supplement Road (17R3)	\$115,000	\$0	\$115,000		\$33,183	• Gravel resheeting is complete, approximately 80% of the culvert works are complete. Works to be scheduled for completion when site conditions allow. • Conditions assessed 29 March, conditions are too wet to commence construction.															
							Project Completed						Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
						Forecast		C										C			
						Actual		C													
Menzies Street (18T5)	\$8,000		\$8,000		\$8,823	• Residual costs from last year project.															
							Project Completed			Ü			Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
						Forecast															
						Actual															
Abergowrie Road (18T7)	\$7,000		\$7,000		\$6,319	• Residual costs from last year project.															
							Project Completed			Ü			Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
						Forecast															
						Actual															
Elphinstone Pocket Road (18T8)	\$1,000		\$1,000		\$905	• Residual costs from last year project.															
							Project Completed			Ü			Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
						Forecast															
						Actual															

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2017/2018 Budget Carry Forward	2018/2019 Expenditure incl. commitments	Comments & Project Timeline														
	HSC Budget	Other Source	Total																	
Annual Reseal Program (18RS)	\$40,000	\$0	\$40,000		\$22,149	• Line marking is now complete.														
							Project Completed			ü			Assets Created/Project Capitalised							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast	C					C								
						Actual	C					C								
Lucinda Groynes (18LG)	\$164,000	\$0	\$164,000		\$57,425	• Construction is ongoing with favourable tides.														
							Project Completed						Assets Created/Project Capitalised							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast			C			C							C	
						Actual			C			C						C		
Kerb and Channel Rehabilitation Program (18KR)	\$59,000	\$0	\$59,000		\$72,383	• Work on the McIlwraith Street sites commenced 17 July 2018 and was completed on 13 August 2018.														
						• Post construction meeting was conducted.														
						• This project is complete.														
							Project Completed			ü			Assets Created/Project Capitalised							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Building Our Regions Footpaths (17F2) Includes Sir Arthur Fadden Footpath	\$1,075,000	\$0	\$1,075,000		\$545,849	• Initial scope of footpath construction works are at practical completion. Awaiting finalisation of three Telstra pits to fully complete project.														
						• Sir Arthur Fadden construction tender released to market. Report to Council for award of contract presented to April meeting.														
							Project Completed						Assets Created/Project Capitalised							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast		C											C	
Long Pocket Road - Road Widening (17R9)	\$700,000	\$0	\$700,000		\$699,665	• Works complete.														
							Project Completed			ü			Assets Created/Project Capitalised							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast		C												
						Actual		C												
DILGP Flood Monitoring Instruments (18FM)	\$51,000	\$37,170	\$88,170		\$53,132	• Wet weather has been preventing installation of the CCTV cameras. The Gairloch site has been cleared ready for the contractor. BOM will be undertaking the commissioning of the rain gauges in June so they are viewable via the BOM website.														
							Project Completed						Assets Created/Project Capitalised							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast									P	C				
						Actual									P					

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2017/2018 Budget Carry Forward	2018/2019 Expenditure incl. commitments	Comments & Project Timeline																																																						
	HSC Budget	Other Source	Total																																																									
Baillies Road Bridge - Baillies Road (18B2)	\$714,000	\$0	\$714,000		\$512,263	<div><div><div>Tender has been awarded to Keita Services as per Council resolution.</div><div>Contract documents have been signed by both the Principal (HSC) and the Contractor (Keita Services).</div><div>The Contractor has undertaken some preliminary works at the site. The preliminary works have identified that the subgrade quality across the site is poor and requires further investigation before works can proceed. The contractor has undertaken further investigations, which show a CBR of poorer quality in comparison to the original geotechnical testing prior to the design being finalised.</div><div>Douglas Partners are expected to be onsite early May to undertake testing.</div><div>Culverts have been delivered to site.</div></div><table><tr><td></td><td colspan="5">Project Completed</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td></td><td></td><td colspan="3">P</td><td></td><td></td><td>C</td><td>C</td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td></td><td></td><td colspan="3">P</td><td></td><td></td><td></td><td></td></tr></table></div>		Project Completed					Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast							P					C	C	Actual							P						
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Forecast							P					C	C																																															
Actual							P																																																					
DTMR Boating Infrastructure - Dungeness Pontoon (17M1)	\$713,000	\$0	\$713,000		\$705,028	<div><div><div>Construction has been completed, finalising payments and funding acquittals.</div></div><table><tr><td></td><td colspan="5">Project Completed</td><td colspan="2">U</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td></td><td>C</td><td>C</td><td>C</td><td>C</td><td></td><td></td><td></td><td></td></tr><tr><td>Actual</td><td></td><td></td><td></td><td></td><td>C</td><td>C</td><td>C</td><td></td><td></td><td></td><td></td><td></td></tr></table></div>		Project Completed					U		Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast					C	C	C	C					Actual					C	C	C					
	Project Completed					U		Assets Created/Project Capitalised																																																				
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Forecast					C	C	C	C																																																				
Actual					C	C	C																																																					
Emulsion Storage Tank (18ESU)	\$90,000	\$0	\$90,000		\$73,772	<div><div><div>This project is nearing completion. The emulsion storage unit has been installed. Outstanding works include installation of 3 phase electricity which will be completed when weather permits and the electrical contractor is available.</div></div><table><tr><td></td><td colspan="5">Project Completed</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td></td><td></td><td></td><td>P</td><td>C</td><td></td><td></td><td>C</td><td></td><td></td><td></td><td>C</td></tr><tr><td>Actual</td><td></td><td></td><td></td><td>P</td><td>C</td><td></td><td></td><td>C</td><td></td><td></td><td></td><td></td></tr></table></div>		Project Completed					Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast				P	C			C				C	Actual				P	C			C						
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Forecast				P	C			C				C																																																
Actual				P	C			C																																																				
Works for Queensland (W4Q) - Carry Overs																																																												
Lucinda Swimming Enclosure (18SE)	\$43,755	\$0	\$43,755		\$81,975	<div><div><div>Fabrication of the net is nearing completion. Sand bag groyne construction is complete.</div></div><table><tr><td></td><td colspan="5">Project Completed</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td colspan="9">A</td><td colspan="2">C</td><td></td><td></td></tr><tr><td>Actual</td><td colspan="9">A</td><td colspan="2">C</td><td></td><td></td></tr></table></div>		Project Completed					Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast	A									C				Actual	A									C			
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2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun																																																
Forecast	A									C																																																		
Actual	A									C																																																		
Bosworths Road (18R11)	\$441,118	\$91,118	\$532,236		\$471,078	<div><div><div>The construction contract has been awarded to Timrith Transport.</div><div>Pre-construction meeting was held 5 April 2019.</div><div>Construction commenced 16 April 2019. Persistent wet weather is hampering construction efforts. Construction is progressing slowly.</div></div><table><tr><td></td><td colspan="5">Project Completed</td><td colspan="5">Assets Created/Project Capitalised</td><td colspan="2"></td></tr><tr><td>2018/2019</td><td>Jul</td><td>Aug</td><td>Sep</td><td>Oct</td><td>Nov</td><td>Dec</td><td>Jan</td><td>Feb</td><td>Mar</td><td>Apr</td><td>May</td><td>Jun</td></tr><tr><td>Forecast</td><td colspan="6">A</td><td colspan="2">P</td><td></td><td></td><td colspan="2">C</td></tr><tr><td>Actual</td><td colspan="6">A</td><td colspan="2">P</td><td></td><td></td><td>C</td><td></td></tr></table></div>		Project Completed					Assets Created/Project Capitalised							2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast	A						P				C		Actual	A						P				C			
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Forecast	A						P				C																																																	
Actual	A						P				C																																																	

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2017/2018 Budget Carry Forward	2018/2019 Expenditure incl. commitments	Comments & Project Timeline													
	HSC Budget	Other Source	Total																
Wallis Street Trebonne (18R8)	\$91,025	\$0	\$91,025		\$66,669	• Construction commenced 8 April 2019. This project is approximately 95% completed. A small amount of clean up works is still out standing and will be completed when weather permits. Road shoulders are extremely wet.													
							Project Completed				Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast	A						P				C		
						Actual	A						P				C		
Taylors Beach Boat Ramp Road (18R9)	\$112,624	\$0	\$112,624		\$70,858	• RFQ has closed and Timrith Transport were the successful tenderer. • Final inspection conducted. Outstanding works on the defects list has been completed. This project is now complete.													
							Project Completed				ü	Assets Created/Project Capitalised							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast						P				C	C		
						Actual						P				C	C		
Stone Street (18R10)	\$190,381	\$0	\$190,381		\$21,864	• Construction folders were issued to the Works Department 27 March 2019. • Pre-construction meeting to be conducted 1 May 2019.													
							Project Completed				Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast					A								C
						Actual					A								
Palm Street Parking (19P1)	\$60,000	\$0	\$60,000		\$49,182	• Final inspection conducted. Outstanding works on the defects list has been completed. This project is now complete.													
							Project Completed				ü	Assets Created/Project Capitalised							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast					P				C	C			
						Actual					P				C	C			
Vince Corbett/Progress Park Playground (19PK2)	\$199,950	\$0	\$199,950		\$218,222	• Playground equipment has been installed. Awaiting finalisation of Ergon and ancillary works.													
							Project Completed				Assets Created/Project Capitalised								
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
						Forecast									C		C		
						Actual									C		C		
	\$9,426,828	\$653,067	\$10,079,895	\$0	\$6,435,331														



Assessment/Design



Procurement



Construction and/or Complete

INFRASTRUCTURE SERVICES DELIVERY WORKS PROGRAM REPORT FOR MONTH ENDING 30 APRIL 2019

Works Significant Operational Projects Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2017/2018 Budget Carry Forward	2018/2019 Expenditure incl. commitments	Comments & Project Timeline														
	HSC Budget	Other Source	Total																	
2018-2019 Capital Projects																				
TIDS Program																				
Bridge Inspections and Design (18B1)	\$150,000	\$0	\$150,000		\$110,696	<ul style="list-style-type: none">RF002948 for a timber specialist to carry out an inspection of Kirks Bridge and provide a remedial method and estimated project costings has been awarded to Timber Restoration Services. Reports received on 30 April, which are to be reviewed.RF002922 Dalrymple Creek and Macknade Creek Bridge designs and specifications complete.RF002934 Detail Design of First Bridge and Desjardins - draft designs provided.														
							Project Completed			Assets Created/Project Capitalised			N/A							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast									P	C				
						Actual									P		A			
Bridge Inspections and Design (19B1)	\$150,000	\$0	\$150,000		\$0	<ul style="list-style-type: none">RFQ for Level 2 and 3 inspections to be prepared and issued via Local Buy in May.														
							Project Completed			Assets Created/Project Capitalised			N/A							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast			A											
						Actual				A										
Dutton Street Bridge - Palm Creek (19R7)	\$0	\$704,545	\$704,545		\$226,395	<ul style="list-style-type: none">HSC 19/11 Palm Creek Bridge Design awarded to Cardno OLD Pty Ltd as per April Council Resolution.														
							Project Completed			Assets Created/Project Capitalised			N/A							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast									P			A		
						Actual									P					
Coastal Hazard Adaptation Study Phases 3 - 8 (CHAS 3-8)	\$0	\$398,645	\$398,645		\$331,202	<ul style="list-style-type: none">HSC 19/13 QCoast2100 Coastal Hazard Adaptation Strategy (Phase 3 to 8) awarded to GHD as per April Council Resolution.														
							Project Completed			Assets Created/Project Capitalised			N/A							
						2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
						Forecast									P			A		
						Actual									P					
	\$300,000	\$1,103,190	\$1,403,190	\$0	\$668,293															

Roads Operational Costs 2018/2019

Work Type	Financial Year 18/19 YTD Costs					Financial Year 18/19 YTD Total Costs	April 18/19 Total Costs	Financial Year 17/18 YTD Costs					Financial Year 17/18 YTD Total Costs	Financial Year 17/18 Total Costs	April 17/18 Total Costs
	Operational	SEALED Reactive	SEALED Scheduled	UNSEALED Reactive	UNSEALED Scheduled			Operational	SEALED Reactive	SEALED Scheduled	UNSEALED Reactive	UNSEALED Scheduled			
Administration	\$ 8,720.20					\$ 8,720.20	\$ 450.00	\$ 18,747.31					\$ 18,747.31	\$ 18,747.31	\$ -
Drainage		\$ 61,702.31	\$ 68,194.90	\$ 17,701.55	\$ 27,519.35	\$ 175,118.11	\$ 8,162.54		\$ 56,921.16	\$ 40,955.87	\$ 37,157.66	\$ 23,095.34	\$ 158,130.03	\$ 186,430.77	\$ 5,789.25
Footpath		\$ 37,291.63	\$ 55,213.90	\$ 1,905.18	\$ 2,014.04	\$ 96,424.75	\$ 7,768.94		\$ 23,698.08	\$ 64,250.54	\$ 4,629.24	\$ 4,643.24	\$ 97,221.10	\$ 110,545.85	\$ 2,129.91
Kerb & Channel		\$ 34,208.23	\$ 79,136.96			\$ 113,345.19	\$ 6,532.04		\$ 40,332.96	\$ 68,152.47			\$ 108,485.43	\$ 117,724.68	\$ 14,975.69
Not Applicable	\$ 8,767.12					\$ 8,767.12	\$ 57.35	\$ 539.60					\$ 539.60	\$ 2,398.72	\$ -
Pavement		\$ 53,449.82	\$ 59,577.79	\$ 31,439.29	\$ 259,193.30	\$ 403,660.20	\$ 6,201.33		\$ 71,091.45	\$ 84,974.54	\$ 193,356.73	\$ 397,047.89	\$ 746,470.61	\$ 841,857.28	\$ 7,503.25
Road Traffic Devices		\$ 11,900.26	\$ 16,905.71	\$ 3,186.12	\$ 5,510.61	\$ 37,502.70	\$ 774.63		\$ 7,806.12	\$ 27,438.50	\$ 4,589.20	\$ 13,660.15	\$ 53,493.97	\$ 59,565.01	\$ 3,798.76
Signage		\$ 23,813.12	\$ 55,688.00	\$ 5,593.45	\$ 9,194.57	\$ 94,289.14	\$ 5,797.31		\$ 20,454.95	\$ 77,118.80	\$ 6,349.13	\$ 14,928.57	\$ 118,851.45	\$ 138,851.54	\$ 9,328.90
Surface		\$ 30,831.37	\$ 28,820.81			\$ 59,652.18	\$ 1,673.90		\$ 29,036.04	\$ 89,642.50			\$ 118,678.54	\$ 157,364.28	\$ 14,473.41
Sweeping		\$ 14,499.66	\$ 34,765.36			\$ 49,265.02	\$ 5,905.07		\$ 8,792.57	\$ 32,772.57			\$ 41,565.14	\$ 55,813.87	\$ 3,920.48
Vegetation Control		\$ 68,701.26	\$ 288,157.34	\$ 9,013.62	\$ 58,947.64	\$ 424,819.86	\$ 45,759.57		\$ 61,187.12	\$ 167,683.69	\$ 13,957.78	\$ 61,201.26	\$ 304,029.85	\$ 386,473.19	\$ 13,189.58
	\$ 17,487.32	\$ 336,397.66	\$ 686,460.77	\$ 68,839.21	\$ 362,379.51	\$ 1,471,564.47	\$ 89,082.68	\$ 19,286.91	\$ 319,320.45	\$ 652,989.48	\$ 260,039.74	\$ 514,576.45	\$ 1,766,213.03	\$ 2,075,772.50	\$ 75,109.23

- Total Transport Budget = \$3,237,428

Roads Operational Costs - Rural/Urban/State Controlled 2018/2019

Road Classification	Financial Year 18/19 YTD Total Costs	April 18/19 Total Costs	Financial Year 17/18 YTD Total Costs	Financial Year 17/18 Total Costs	April 17/18 Total Costs
Classification not allocated	\$ 27,465.15	\$ 507.35	\$ 19,286.91	\$ 21,146.03	\$ -
Rural	\$ 1,001,076.67	\$ 55,472.49	\$ 1,375,060.36	\$ 1,605,798.63	\$ 44,689.95
State Controlled Road	\$ 17,451.60	\$ 848.04	\$ 21,020.53	\$ 29,468.34	\$ 3,517.68
Urban	\$ 425,571.05	\$ 32,254.80	\$ 350,845.23	\$ 419,359.50	\$ 26,901.60
	\$ 1,471,564.47	\$ 89,082.68	\$ 1,766,213.03	\$ 2,075,772.50	\$ 75,109.23

- Total Transport Budget = \$3,237,428

- Note: Expenditure on State Controlled Roads is for Council assets such as kerb and channel, footpath, parking etc that DTMR are not responsible for.

Forecast

Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
Table Drainage - Urban/Rural													
Abergowrie		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
Actual													
Whipper Snipping	Forecast												
	Actual												
Bambaroo		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
Actual													
Whipper Snipping	Forecast												
	Actual												
Bemerside		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
Actual													
Whipper Snipping	Forecast												
	Actual												

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Blackrock	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Braemeadows	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Coolbie	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Dalrymple Creek	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Foresthome	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Forrest Beach	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Gairloch Park	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Garrawalt	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Halifax	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Hawkins Creek	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Helens Hill	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Ingham	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Lannercost	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Long Pocket	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Lucinda	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Macknade	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Mount Fox	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Orient	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Peacock Siding	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Taylors Beach	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Toobanna	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											

Forecast

Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Trebonne	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
Upper Stone	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											
Victoria Plantation	Inspection	Forecast											
		Actual											
	Boom Mowing	Forecast											
		Actual											
	Slashing	Forecast											
		Actual											
	Drain Cleaning as per inspection outcomes	Forecast											
		Actual											
	Drain Repair/Reshape as per inspection outcomes	Forecast											
		Actual											

Forecast

Actual


















Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline												
Wallaman		2018/2019	Feb				Mar				Apr			
	Inspection	Forecast												
		Actual												
	Boom Mowing	Forecast												
		Actual												
	Slashing	Forecast												
		Actual												
	Drain Cleaning as per inspection outcomes	Forecast												
		Actual												
	Drain Repair/Reshape as per inspection outcomes	Forecast												
		Actual												
	Poison	Forecast												
Actual														
Whipper Snipping	Forecast													
	Actual													
Yuruga		2018/2019	Feb				Mar				Apr			
	Inspection	Forecast												
		Actual												
	Boom Mowing	Forecast												
		Actual												
	Slashing	Forecast												
		Actual												
	Drain Cleaning as per inspection outcomes	Forecast												
		Actual												
	Drain Repair/Reshape as per inspection outcomes	Forecast												
		Actual												
	Poison	Forecast												
Actual														
Whipper Snipping	Forecast													
	Actual													
Cross Drainage														
Abergowrie		2018/2019	Feb				Mar				Apr			
	Inspection	Forecast												
		Actual												
	Inlet/Outlet Cleaning	Forecast												
		Actual												
	Repair - Pipe/Culvert/Headwall	Forecast												
		Actual												
	Replace - Pipe/Culvert/Headwall	Forecast												
		Actual												
	Poison	Forecast												
		Actual												
	Whipper Snipping	Forecast												
Actual														

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Bambaroo	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Bemerside	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Blackrock	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Braemeadows	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Coolbie	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
Cordelia	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
Dalrymple Creek	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
Foresthorne	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Forrest Beach	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Halifax	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Hawkins Creek	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Helens Hill	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											

Forecast

Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
Ingham		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
Lannercost	Whipper Snipping	Forecast											
		Actual											
		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Long Pocket	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
Lucinda	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											

Forecast

Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Macknade	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
Mount Fox	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
Orient	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
Peacock Siding	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Taylors Beach	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Toobanna	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
Trebonne	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
Upper Stone	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Victoria Plantation	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Wallaman	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Yuruga	Inspection	Forecast											
		Actual											
	Inlet/Outlet Cleaning	Forecast											
		Actual											
	Repair - Pipe/Culvert/Headwall	Forecast											
		Actual											
	Replace - Pipe/Culvert/Headwall	Forecast											
		Actual											
Kerb and Channel	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Abergowrie	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Bambaroo	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Bemerside	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Braemeadows	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Cordelia	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Forrest Beach	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Halifax	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											



Forecast



Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Hawkins Creek	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Helens Hill	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Ingham	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Lucinda	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Macknade	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											
Mount Fox	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
Taylors Beach		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast	As Per Inspections Outcomes										
		Actual											
Toobanna		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast	As Per Inspections Outcomes										
		Actual											
Trebonne		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast	As Per Inspections Outcomes										
		Actual											
Victoria Plantation		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast	As Per Inspections Outcomes										
		Actual											
Wallaman		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Poison	Forecast											
		Actual											
	Cleaning	Forecast											
		Actual											
	Repair /Replace	Forecast	As Per Inspections Outcomes										
		Actual											

Forecast

Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
Road Maintenance													
Abergowrie		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
Actual													
Shoulder Re-Sheeting	Forecast												
	Actual												
Repair/Replace - Guide Posts/Signage	Forecast												
	Actual												
Bambaroo		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
Actual													
Shoulder Re-Sheeting	Forecast												
	Actual												
Repair/Replace - Guide Posts/Signage	Forecast												
	Actual												
Bemerside		2018/2019	Feb			Mar			Apr				
	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
Actual													
Shoulder Re-Sheeting	Forecast												
	Actual												
Repair/Replace - Guide Posts/Signage	Forecast												
	Actual												

 Forecast

 Actual


















































































Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Blackrock	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Braemeadows	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Cordelia	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Dalrymple Creek	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Foresthome	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Forrest Beach	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Gairloch	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Garrawalt	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Halifax	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											

Forecast

Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Hawkins Creek	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
Helens Hill	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
Ingham	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Lannercost	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Long Pocket	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Lucinda	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											

 Forecast

 Actual

























Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Macknade	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Mount Fox	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Orient	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											

 Forecast

 Actual





























Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Peacock Siding	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Taylors Beach	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											
Toobanna	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											

 Forecast

 Actual





























Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Trebonne	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
Upper Stone	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
Victoria Plantation	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											

 Forecast

 Actual

Transport Operational Progress Report

Road Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Wallaman	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
Yuruga	Inspection	Forecast											
		Actual											
	Minor Grade	Forecast											
		Actual											
	Major Grade	Forecast											
		Actual											
	Pothole- Sealed/Unsealed	Forecast											
		Actual											
	Edge Break/Drop Offs	Forecast											
		Actual											
	Shoulder Re-Sheeting	Forecast											
		Actual											
	Repair/Replace - Guide Posts/Signage	Forecast											
		Actual											

Parks Operational Costs 2018/2019

Park Name	Park Type	Financial Year 18/19 YTD Costs			Financial Year 18/19 YTD Total Costs	April 18/19 Total Costs	Financial Year 17/18 YTD Costs			Financial Year 17/18 YTD Total Costs	Financial Year 17/18 Total Costs	April 17/18 Total Costs
		Operational	Reactive	Scheduled			Operational	Reactive	Scheduled			
Acacia Park	Reserve		\$12.50	\$4,154.53	\$4,167.03	\$1,745.00		\$146.26	\$3,280.26	\$3,426.52	\$4,136.63	\$230.89
Apex Park	Local		\$1,855.75	\$1,931.38	\$3,787.13	\$372.76		\$87.63	\$2,130.08	\$2,217.71	\$3,383.25	\$10.00
Borello Park	Regional		\$10,069.63	\$15,403.60	\$25,473.23	\$5,934.27		\$2,145.78	\$12,385.83	\$14,531.61	\$16,759.05	\$419.81
Cassady Park	District		\$839.76	\$2,744.48	\$3,584.24	\$170.02		\$132.54	\$1,692.01	\$1,824.55	\$2,077.76	\$218.61
Cockburn Park	Reserve			\$951.74	\$951.74	\$0.00			\$814.11	\$814.11	\$926.95	\$342.29
Dungeness Park	Regional		\$154.47	\$8,441.11	\$8,595.58	\$947.75		\$4,795.95	\$11,829.99	\$16,625.94	\$20,765.03	\$468.80
Eddie Burke Park	Reserve		\$89.00	\$1,156.02	\$1,245.02	\$74.76		\$1,800.00	\$1,122.31	\$2,922.31	\$4,744.07	\$1,872.42
Euclid Park	Reserve		\$0.00	\$418.45	\$418.45	\$37.37		\$108.61	\$289.64	\$398.25	\$482.38	\$36.21
Forrest Beach Foreshore Park	Regional		\$15,098.72	\$12,254.35	\$27,353.07	\$1,386.51		\$4,234.29	\$7,744.54	\$11,978.83	\$13,127.40	\$195.62
Forrest Beach Lions Park	Regional		\$6,318.14	\$1,376.21	\$7,694.35	\$64.00		\$481.97	\$632.00	\$1,113.97	\$1,173.97	\$103.56
Forrest Beach Progress Park	Regional		\$1,728.82	\$9,406.01	\$11,134.83	\$1,737.19		\$1,093.77	\$8,162.57	\$9,256.34	\$12,420.27	\$437.89
Fred Heard Memorial Park	Local		\$39.76	\$1,006.04	\$1,045.80	\$0.00		\$47.42	\$1,226.06	\$1,273.48	\$1,509.72	\$116.00
Garbutt Park	District		\$17,011.73	\$9,848.89	\$26,860.62	\$592.06		\$2,152.85	\$12,855.61	\$15,008.46	\$19,564.64	\$247.89
Heard Park	District			\$1,138.56	\$1,138.56	\$134.48			\$1,326.51	\$1,326.51	\$1,603.43	\$116.00
Henry Stone Park	Reserve			\$1,052.33	\$1,052.33	\$132.24			\$1,315.75	\$1,315.75	\$1,537.51	\$273.58
Herb Gough Park	Sports		\$1,428.02	\$1,499.56	\$2,927.58	\$128.00		\$0.00	\$2,103.91	\$2,103.91	\$2,763.33	\$0.00
Ingham Lions Park	Unknown		\$1,113.70	\$1,688.39	\$2,802.09	\$149.52		\$96.95	\$2,113.56	\$2,210.51	\$2,844.92	\$190.39
Ingham Memorial Gardens	District		\$1,655.96	\$87,341.36	\$88,997.32	\$10,379.00		\$3,623.67	\$80,174.73	\$83,798.40	\$103,728.99	\$10,541.23
Ingham Skate Park	District		\$601.08	\$2,545.27	\$3,146.35	\$0.00		\$903.60	\$2,839.72	\$3,743.32	\$4,532.69	\$510.57
Interact Park	District		\$533.70	\$3,926.55	\$4,460.25	\$0.00		\$440.73	\$3,267.70	\$3,708.43	\$6,893.77	\$253.48
Jack Bonning Park	Local		\$888.33	\$2,401.20	\$3,289.53	\$437.50		\$35.99	\$2,155.66	\$2,191.65	\$3,671.87	\$0.00
Jackson Park	Reserve		\$1,400.00	\$3,211.54	\$4,611.54	\$319.74		\$230.48	\$2,467.40	\$2,697.88	\$3,544.53	\$444.54
John Dory Park	Local		\$7,728.59	\$1,950.55	\$9,679.14	\$149.86		\$943.39	\$1,295.58	\$2,238.97	\$7,246.77	\$329.12
Johnson Park	District		\$905.35	\$5,129.75	\$6,035.10	\$308.94		\$22.98	\$1,103.80	\$1,126.78	\$1,294.94	\$0.00
Leo Park	District		\$879.50	\$6,923.53	\$7,803.03	\$1,417.86		\$1,168.83	\$8,506.35	\$9,675.18	\$11,138.17	\$1,713.54
Lions Merv Wacker Park	Local		\$290.97	\$2,629.66	\$2,920.63	\$224.26		\$184.11	\$3,318.22	\$3,502.33	\$5,181.15	\$346.16
Lucinda Foreshore Park	Regional		\$4,408.91	\$12,797.65	\$17,206.56	\$242.93		\$3,531.48	\$12,960.35	\$16,491.83	\$19,510.68	\$165.98
Lucinda Foreshore Riparian	Regional		\$0.00	\$682.94	\$682.94	\$0.00		\$42,841.09	\$256.20	\$43,097.29	\$43,097.29	\$0.00
Lucinda Lions Park	District		\$0.00	\$2,571.26	\$2,571.26	\$120.26		\$212.50	\$3,092.63	\$3,305.13	\$3,805.51	\$129.13
Melvin Park	Reserve		\$577.72	\$5,911.39	\$6,489.11	\$0.00		\$7.04	\$4,143.71	\$4,150.75	\$5,786.09	\$108.63
Mt Fox Playground	Unknown		\$40.16	\$997.53	\$1,037.69	\$521.70		\$27.23	\$435.24	\$462.47	\$462.47	\$0.00
Mungalla Park	Reserve		\$180.29	\$1,161.28	\$1,341.57	\$192.00		\$436.32	\$1,391.87	\$1,828.19	\$2,264.75	\$0.00
Myfrea Park	Reserve		\$0.00	\$74.71	\$74.71	\$0.00		\$160.82	\$937.83	\$1,098.65	\$1,428.71	\$72.42
Neilsen Park	Local		\$327.44	\$1,655.00	\$1,982.44	\$112.13		\$0.00	\$2,035.88	\$2,035.88	\$2,425.90	\$470.74
Palm Creek Lakes	District		\$524.12	\$9,541.72	\$10,065.84	\$744.24		\$991.10	\$7,693.48	\$8,684.58	\$14,359.76	\$977.70
Palm Creek Park	Local		\$800.00	\$12,711.52	\$13,511.52	\$668.57		\$1,846.21	\$17,794.72	\$19,640.93	\$26,503.41	\$520.55
Palm Scrub	Unknown		\$26.60	\$26.60	\$26.60	\$13.30			\$25.80	\$25.80	\$25.80	\$0.00
Park Operations	Not Applicable			\$165,084.77	\$165,084.77	\$14,165.66			\$148,630.29	\$148,630.29	\$184,707.93	\$12,081.72
Parks & Garden Drug & Alcohol Testing	Not Applicable		\$814.04		\$814.04	\$348.44		\$71.99		\$71.99	\$71.99	\$0.00
Parks Staff Training	Not Applicable	\$4,511.65			\$4,511.65	\$107.54	\$7,065.74			\$7,065.74	\$7,501.09	\$890.88
Periwinkle Park	Local		\$193.52	\$7,058.84	\$7,252.36	\$280.20		\$113.22	\$4,289.99	\$4,403.21	\$4,651.23	\$0.00
Riverdowns Estate Park	Unknown		\$39.76	\$1,205.05	\$1,244.81	\$128.00		\$0.00	\$1,405.68	\$1,405.68	\$1,567.05	\$0.00
Rotaract Park	Local		\$39.27	\$2,075.80	\$2,115.07	\$112.71		\$2,375.61	\$2,041.17	\$4,416.78	\$4,880.42	\$607.94
Rotary Park	Regional		\$20,976.95	\$30,104.58	\$51,081.53	\$2,459.12		\$30,991.39	\$30,926.63	\$61,918.02	\$78,958.35	\$15,082.98
Rural Youth Park	Local		\$632.29	\$1,682.39	\$2,314.68	\$0.00		\$105.27	\$2,332.71	\$2,437.98	\$2,976.99	\$0.00
Sandy Waterhole Park	Reserve		\$22.73	\$3,483.58	\$3,506.31	\$444.05		\$0.00	\$2,568.00	\$2,568.00	\$4,424.31	\$5.91
Stone River Park	Local		\$1,023.43	\$850.47	\$1,873.90	\$317.07		\$449.06	\$859.63	\$1,308.69	\$1,415.88	\$0.00
Taylor's Beach Foreshore Park	Local		\$1,383.92	\$18,881.01	\$20,264.93	\$1,965.74		\$4,002.00	\$16,118.94	\$20,120.94	\$21,335.62	\$1,114.83
Taylor's Beach Lions Park	Regional		\$2,222.53	\$602.33	\$2,824.86	\$184.15		\$28.63	\$271.08	\$299.71	\$429.65	\$29.00
Taylor's Beach Progress Park	Regional		\$3,585.40	\$4,438.90	\$8,024.30	\$602.06		\$1,182.53	\$6,093.09	\$7,275.62	\$7,969.61	\$338.40
Thynne Park	Reserve		\$506.19	\$880.85	\$1,387.04	\$37.37		\$72.42	\$944.99	\$1,017.41	\$1,249.38	\$262.82
Vandalism	Not Applicable		\$964.04		\$964.04	\$87.13		\$935.82		\$935.82	\$2,221.19	\$132.31
Vince Corbett Park	Regional		\$841.05	\$3,926.40	\$4,767.45	\$265.62		\$1,361.89	\$4,688.45	\$6,050.34	\$6,245.41	\$54.98
		\$4,511.65	\$110,747.24	\$478,937.63	\$594,196.52	\$50,963.08	\$7,065.74	\$116,621.42	\$448,092.26	\$571,779.42	\$707,329.66	\$52,465.52

• Total Budget = \$1,613,366

• Note: Expenditure under Parks Operations identifies costs associated with supervision of the Park and Garden operations not associated with an individual park. The costs include but are not limited to the managerial roles such as the Parks & Garden Management



Forecast



Actual

INFRASTRUCTURE SERVICES DELIVERY
WORKS PROGRAM REPORT
FOR MONTH ENDING 30 APRIL 2019

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Acacia Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
Apex Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
Borello Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											

Forecast

Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Bursill Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Cassady Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Cockburn Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Cordelia Streets		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Dungeness Boat Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Eddie Burke Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Forrest Beach Lions Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Forrest Beach Progress Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Forrest Beach Foreshore Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Forrest Beach Streets	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Fred Heard	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Garbutt Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											

Forecast

Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Halifax Sportsground	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Halifax Library	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Halifax Streets	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Heard Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Henry Stone Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Herb Gough Park (East Side)		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Herb Gough Park (Tower Side)	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
Hinchinbrook Meeting Place	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
Ingham Lions Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Ingham Memorial Gardens		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Ingham Skate Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Ingham State School Car Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Ingham Streets		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Interact Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Jack Bonning Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Jackson Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Johnsons Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Lee Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Leo Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Lions Wacker Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Lucinda BMX Area		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Lucinda Foreshore		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Lucinda Lions Parks		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Lucinda Streets		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											

Forecast

Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Mano Pelato Handball Court		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
Melvin Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
Morehead Street		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Mungalla Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Pruning	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Whipper Snipping	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Poisoning	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Pressure Cleaning	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Park Inspections	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
Actual		<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>		
Maintenance BBOs	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>		
	Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>		
Mylrea Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Pruning	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Whipper Snipping	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Poisoning	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Pressure Cleaning	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Park Inspections	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
Actual		<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>		
Maintenance BBOs	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>		
	Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>		
Nazzari Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Pruning	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Whipper Snipping	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Poisoning	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Pressure Cleaning	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
		Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
	Park Inspections	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	
Actual		<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>		
Maintenance BBOs	Forecast	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>		
	Actual	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>		



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Neilsen Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Palm Creek Park (Lakes)		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Palm Creek Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											

Forecast

Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Periwinkle Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Riverdowns Estate		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Rotaract Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
Rotary Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Rural Youth Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
Sandy Waterhole Park		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Shire Fire Control	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Stone River Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
Taylors Beach Foreshore Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Taylors Beach Boat Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
Thynne Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
Toobanna Streets	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											



Forecast



Actual

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
		2018/2019	Feb			Mar			Apr				
Trebonne Helipad	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
Trebonne Streets	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
TYTO Precinct	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											

 Forecast

 Actual

INFRASTRUCTURE SERVICES DELIVERY
WORKS PROGRAM REPORT
FOR MONTH ENDING 30 APRIL 2019

Parks Operational Progress Report

Park Description	Activites	Maintenance Schedule and Timeline											
TYTO Wetlands		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
Vince Corbett Park	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											
		2018/2019	Feb			Mar			Apr				
	Mowing	Forecast											
		Actual											
	Pruning	Forecast											
		Actual											
	Whipper Snipping	Forecast											
		Actual											
	Poisoning	Forecast											
		Actual											
	Pressure Cleaning	Forecast											
		Actual											
	Park Inspections	Forecast											
		Actual											
	Maintenance BBQs	Forecast											
		Actual											

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2018/2019 Expenditure includes commitments	Comments & Project Timeline														
	HSC Budget (excl.GST)	Other Source/Trade (excl.GST)	Total																
2018-2019 Fleet Replacement Projects																			
Utility 2WD Cab Chassis Drop Side Body (PA00007)	\$38,000.00	\$0.00	\$38,000.00		• RF002680 - Quotations closed 20 February 2019. Evaluation of offers is complete and procurement approval form to be submitted to CEO to proceed with purchase.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Utility 4WD Drop Side Body (PA00019)	\$45,000.00	\$0.00	\$45,000.00		• Developing specifications for RFQ documents.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Utility 4WD Space Cab Drop Side Body (PA00042)	\$48,000.00	\$0.00	\$48,000.00		• Developing specifications for RFQ documents.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Utility 4WD Drop Side Body (PA00043)	\$61,000.00	\$0.00	\$61,000.00		• RF002683 - Quotations closed 20 February 2019. Evaluation of offers is complete and procurement approval form to be submitted to CEO to proceed with purchase.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Utility 2WD Dual Cab Drop Side Body (PA00045)	\$40,000.00	\$0.00	\$40,000.00		• RF002684 - Quotations closed 20 February 2019. Evaluation of offers is complete and procurement approval form to be submitted to CEO to proceed with purchase.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Utility 4WD Dual Cab Style Side Body (PA00078)	\$55,000.00	\$0.00	\$55,000.00		• RF002685 - Quotations closed 20 February 2019. Evaluation of offers is complete and procurement approval form to be submitted to CEO to proceed with purchase.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2018/2019 Expenditure includes commitments	Comments & Project Timeline														
	HSC Budget (excl.GST)	Other Source/Trade (excl.GST)	Total																
2018-2019 Fleet Replacement Projects																			
Utility 4WD Space Cab Drop Side Body (PA00116)	\$48,000.00	\$0.00	\$48,000.00		• RF002686 - Quotations closed 20 February 2019. Evaluation of offers is complete and procurement approval form to be submitted to CEO to proceed with purchase.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Road Maintenance Truck Cold Mix (PA00058)	\$175,000.00	\$0.00	\$175,000.00		• RF002687 - Quotations closed 20 February 2019. No offers received. • Reissued through Local Buy and two offers received. Report prepared for May General Meeting to award to successful offerer.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Roller Pedestrian (PA00088)	\$15,000	\$0.00	\$15,000.00		• Developing specifications for RFQ documents.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Excavator (PA00031)	\$50,000	\$0.00	\$50,000.00		• Developing specifications for RFQ documents.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Roller Multi-Tyred (PA00066)	\$150,000	\$0.00	\$150,000.00	\$114,173	• RF002690 - Quotations closed. Report prepared for March General Meeting. Purchase order PU017281 issued to GCM Agencies. Machine delivered in April.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Mower Ride-On (PA00025)	\$85,000	\$0.00	\$85,000.00		• RF002691 - Quotations closed 20 February 2019. Report presented to April Meeting to award to Brescianini Motors. PU017677 issued.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2018/2019 Expenditure includes commitments	Comments & Project Timeline														
	HSC Budget (excl.GST)	Other Source/Trade (excl.GST)	Total																
2018-2019 Fleet Replacement Projects																			
Mower Ride-On (PA00026)	\$85,000	\$0.00	\$85,000.00		• RF002691 - Quotations closed 20 February 2019. Report presented to April Meeting to award to Brescianini Motors. PU017677 issued.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Trailer Linemarker (PA00141)	\$8,000	\$0	\$8,000.00		• RF002693 issued, quotations closing 5.00pm Wednesday 20 February 2019. • No offers received, suppliers contacted directly to seek quotations but none able to supply. • RFQ reissued via Tenderlink, offer received. Report prepared for May General Meeting to award RFQ.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Car Trailer (Workshop) Equipment Recovery	\$12,000	\$0	\$12,000.00		• Developing specifications for RFQ documents. • RFQ to be finalised in May 2019.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Gantry Hoist 0.5Tx6m pneumatic	\$5,000	\$0	\$5,000.00		• Developing specifications for RFQ documents.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Mobile Work at Height Anchor Point	\$20,000	\$0	\$20,000.00		• Developing specifications for RFQ documents.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Two Post Hoist	\$6,000	\$0.00	\$6,000.00		• Developing specifications for RFQ documents. • Offers have closed. Preparing approval documentation.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2018/2019 Expenditure includes commitments	Comments & Project Timeline														
	HSC Budget (excl.GST)	Other Source/Trade (excl.GST)	Total																
2018-2019 Fleet Replacement Projects																			
GPS Tracking (Rest of Fleet)	\$55,000	\$0.00	\$55,000.00	\$49,245	• Received.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Landfill Compactor	\$290,000	\$0	\$290,000.00		• RFQ closed 8/8/18. Report to Council prepared for September meeting. This is within the allocated budgeted amount of \$500k, comprised of \$290k in 18/19 fleet budget for the loader and \$210k proposed 17/18 carryover.														
					• Report to Council was put on hold until further notice, not presented to September General Meeting.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
Actual	D																		
17/18 Budget Carryovers																			
2 x Trucks	\$290,000	\$0	\$290,000.00	\$290,206	Job Truck 1 - has been delivered and has been commissioned														
					Job Truck 2 - has been delivered and has been commissioned														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
Actual	D																		
Loader	\$259,000	\$0	\$259,000.00	\$259,000	Loader has been delivered and is in operation.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
Grader	\$456,000	\$0	\$456,000.00	\$456,000	Grader has been delivered and is in operation.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													
W&S Ute	\$38,000	\$0	\$38,000.00	\$0	• Evaluation of offers is complete and procurement approval form to be submitted to CEO to proceed with purchase.														
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
					Forecast	D													
					Actual	D													

Works Capital Works Progress Report

Project Description (Project Code)	Programme Estimate 2018/2019			2018/2019 Expenditure includes commitments	Comments & Project Timeline															
	HSC Budget (excl.GST)	Other Source/Trade (excl.GST)	Total																	
2018-2019 Fleet Replacement Projects																				
DPES Loader	\$210,000	\$0	\$210,000.00	\$0	• Currently undertaking market testing of cost to hire vs purchase.															
					2018/2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun			
					Forecast	D														
					Actual	D														
	\$2,544,000	\$0	\$2,544,000	\$1,168,624																



(18R8) Wallis Street Road Widening

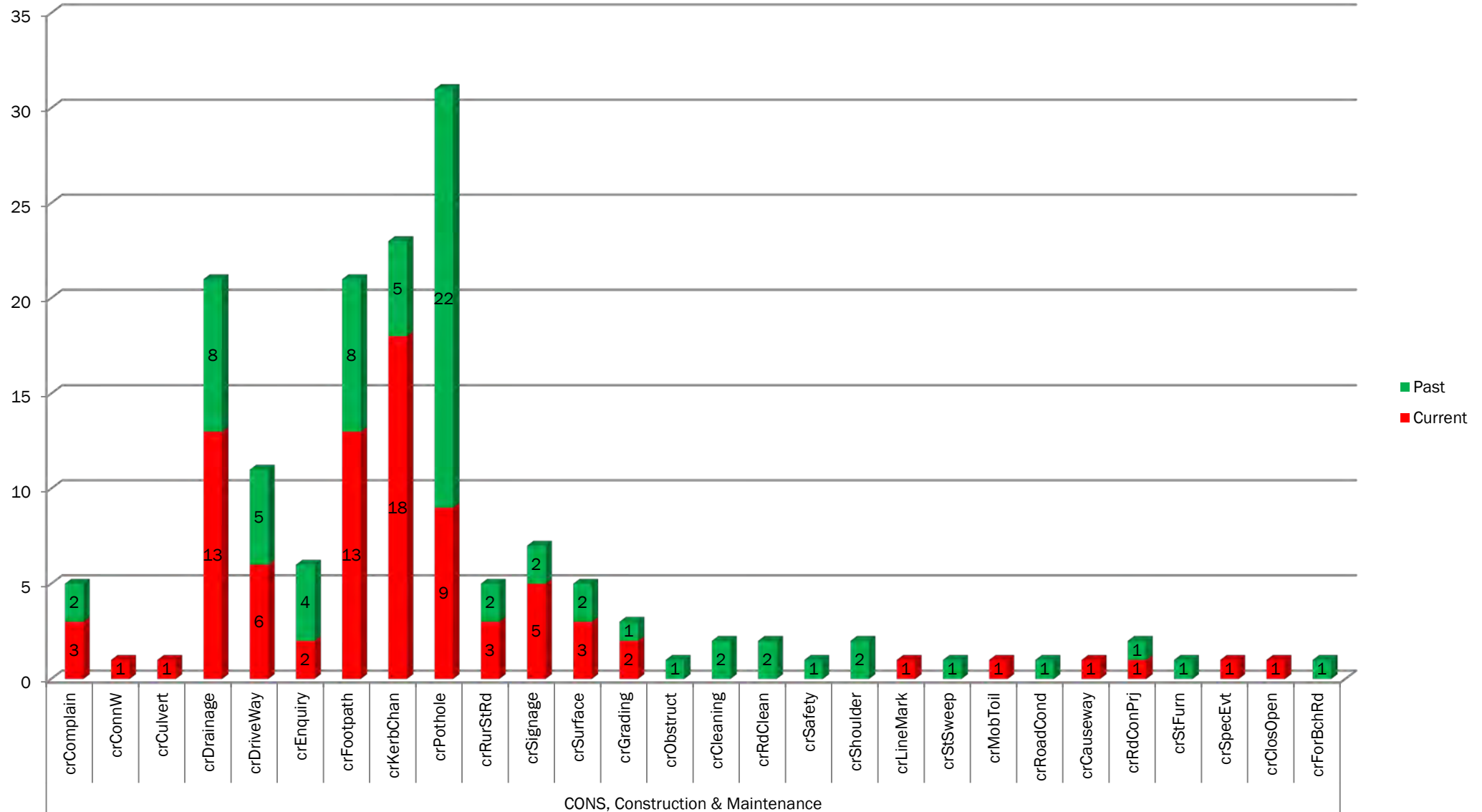
CUSTOMER REQUEST MANAGEMENT (CRM) REPORT

ISD Construction and Maintenance Requests – Month of April 2019

Row Labels	Request Open	Request Closed	Number of Requests Received
Construction & Maintenance	85	74	159
Boat Ramp		2	2
Cleaning		2	2
Hire of Equipment	1		1
Mobile Toilet	1		1
Quick Call		1	1
Road Conditions		1	1
Roads	79	68	147
Complaint	2	2	4
Culvert	1		1
Drainage	13	8	21
Drive Way	6	5	11
Enquiry	2	4	6
Footpath	13	8	21
Kerb and Channel	18	5	23
Pothole	9	22	31
Signage	5	2	7
Surface	3	2	5
Grading	2	1	3
Obstruction		1	1
Road Clean		2	2
Safety		1	1
Shoulder		2	2
Line Marking	1		1
Street Sweep		1	1
Causeway	1		1
Road Construction Project	1	1	2
Street Furniture		1	1
Special Event	1		1
Closure/Open	1		1
Slash & Mow	2	3	5
Rural Street/Road	2	2	4
Forrest Beach Road		1	1
Trees & Vegetation	1		1
Rural Street/Road	1		1
Vehicle Access	1		1
Complaint	1		1
Water	1		1
Water Connection	1		1
Grand Total	85	74	159

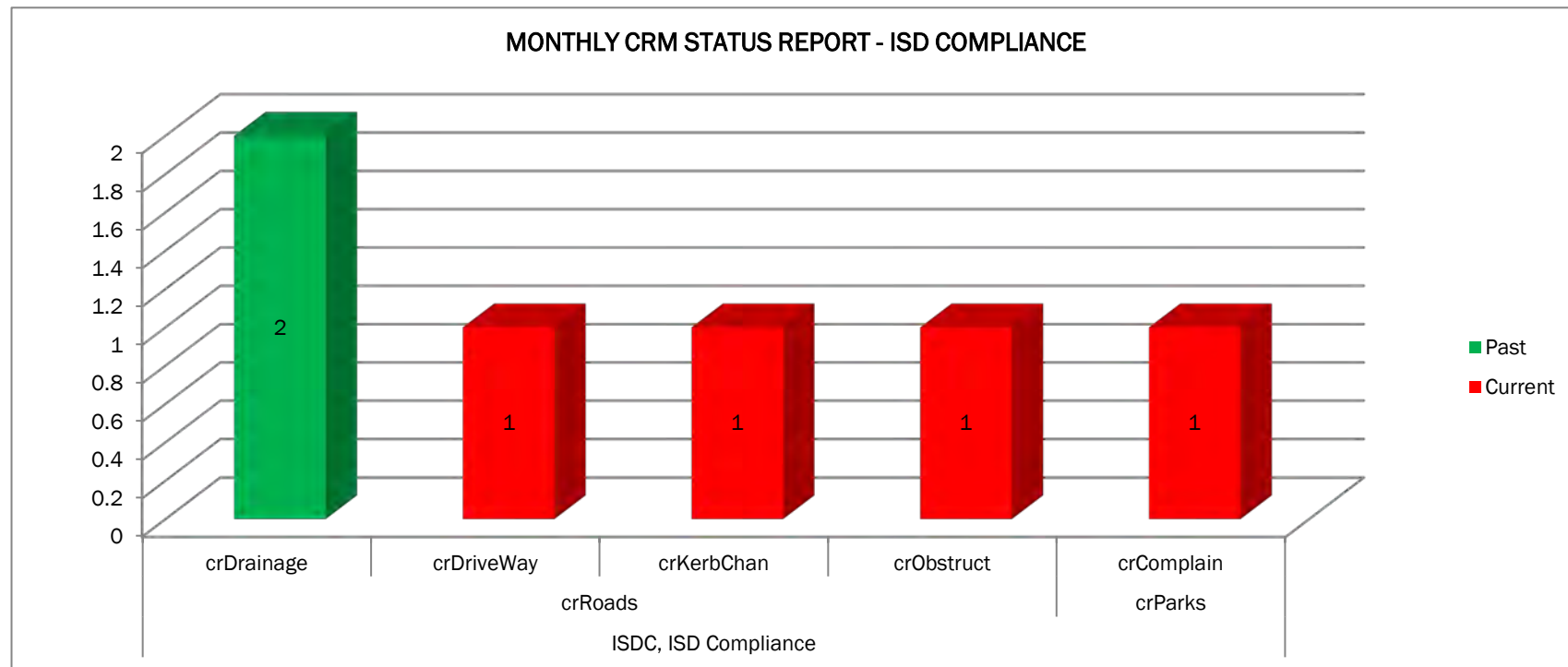
Author: Jenna Devietti
 Position: Works Engineer
 Date: 9 May 2019

MONTHLY CRM STATUS REPORT - CONSTRUCTION & MAINTENANCE



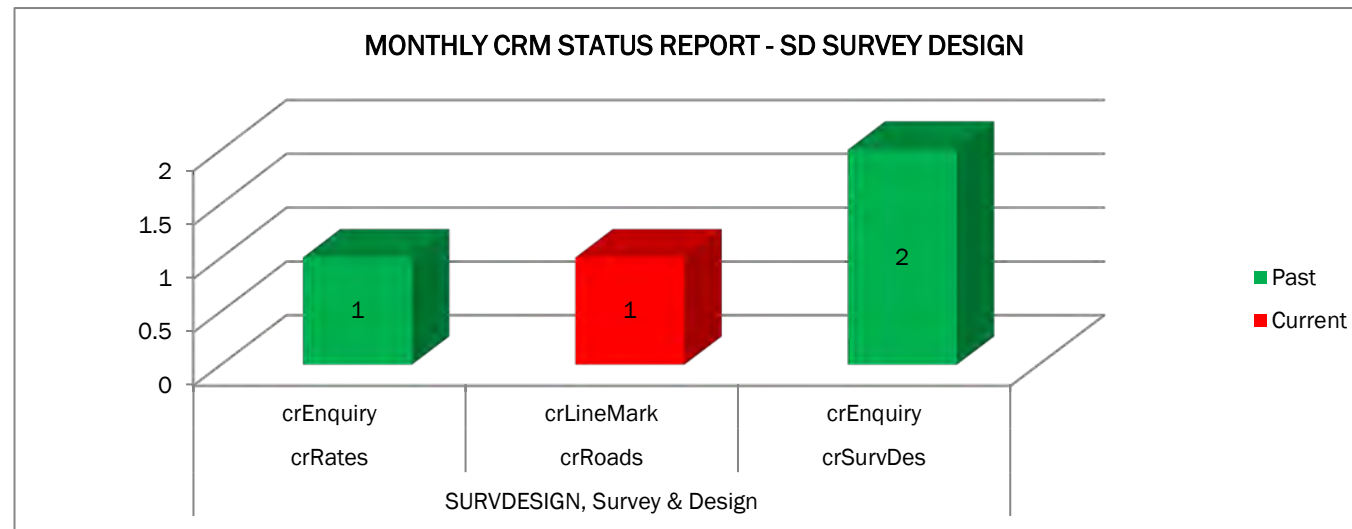
ISD Compliance Requests – Month of April 2019

Row Labels	Requests Open	Request Closed	Number of Requests Received
ISD Compliance	4	2	6
Roads	3	2	5
Drainage		2	2
DriveWay	1		1
Kerb & Channel	1		1
Obstruction	1		1
Parks	1		1
Complaint	1		1
Grand Total	4	2	6



Survey & Design Requests – Month of April 2019

Row Labels	Requests Open	Requests Closed	Number of Requests Received
Survey and Design	1	3	4
<u>Rates</u>		1	1
Enquiry		1	1
<u>Roads</u>	1		1
Line Marking	1		1
<u>Survey and Design</u>		2	2
Enquiry		2	2
<u>Grand Total</u>	1	3	4



NDRRA and DRFA APRIL PROGRESS REPORT

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 5.4 Natural Disaster Management	Action Nil

Budget, Financial and Resource Implications

The Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA) are jointly funded by the Commonwealth and Queensland governments.

Through these programs, funds are provided to alleviate the costs of relief and recovery activities undertaken in disaster-affected communities.

Asset Management

Essential services including roads and drainage infrastructure has been heavily impacted by natural disasters. The DRFA provides Council with the necessary funding to ensure these assets are returned to their pre-disaster condition.

Executive Summary

This report is to provide a comprehensive account of the delivery of the NDRRA and DRFA programs by Lonergan Project Services Pty Ltd for the Hinchinbrook Shire Council (HSC). Current programs are:

- NDRRA 2018 March Flooding (6 – 10 March);
- NDRRA 2018 TC Nora (24 – 29 March);
- DRFA 2018 TC Owen (9 – 7 December); and
- DRFA 2019 Monsoon Trough (25 January – 14 February).

Program information has been presented at both program and submission level.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

As per Council's resolution in February 2019, the engagement of Program Management and Inspector resources as required from Lonergan Project Services were extended for the sole purpose of managing all current activations for natural disaster emergent works and reconstruction programs up to and including the North & Far North Queensland Monsoon Trough. A progress report has been prepared by Lonergan Project Services to update Council on the status of the program. It is intended to supply the report on a quarterly basis, with the next report to be prepared following the end of financial year.

Historical Information

The Queensland Reconstruction Authority (QRA) is the lead agency responsible for the governance of disaster recovery funding. In this role QRA works collaboratively with local councils and external organisations. Lonergan Project Services has established a very good working relationship with the QRA.

Although disaster funding arrangements transitioned from NDRRA to DRFA from 1 November 2018, QRA will continue to administer submitted claims under the existing NDRRA Determination for a three year period while the existing NDRRA program for the disasters occurring in 2018 are finalised.

Large parts of Queensland including the Hinchinbrook Shire Council were hit with unprecedented flooding as a result of the rainfall from the ongoing monsoon trough in January/February 2019.

The main change under DRFA relative to the NDRRA model is that natural disaster recovery funding for the restoration of essential public assets is based on upfront damage assessments and estimated reconstruction costs rather than reimbursement of actual costs incurred. For HSC, this means that the submission scope is approved without a consigned cost value. An open market tender is then undertaken to establish the contract value. It is critical that the management of the contract is thorough and accurate as any costs above the contract value is unlikely to be recommended/approved for reimbursement by the QRA.

DRFA also provides the potential for the State to retain savings delivered in the State's restoration program for allocation to disaster mitigation and resilience projects.

Policy Implications

Nil

Risk Management Implications

Regular reporting to Council on the NDRRA and DRFA program will ensure that Council remains informed on the progress of the program and gain an understanding on the financial components associated with the program.

Statutory Environment

Local Government Act

Consultation


Executive Manager Infrastructure Services Delivery

Attachments

Lonergan Project Services NDRRA and DRFA Quarterly Report – April 2019

LonerganProjectServices

PTY LTD



Hinchinbrook Shire Council
NDRRA & DRFA Quarterly Report

Quarterly Report – April 2019

Document Control

Document Title:	LPS Quarterly Report	:
Prepared by:	Keith Metcalfe	
Reviewed by:		
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Section 1 Program Overview

Executive Summary

This report is to provide a comprehensive account of the delivery of the NDRRA and DRFA programs by Lonergan Project Services Pty Ltd for the Hinchinbrook Shire Council (HSC).

Current programs are :-

- NDRRA 2018 March Flooding (6 – 10 March);
- NDRRA 2018 TC Nora (24 – 29 March);
- DRFA 2018 TC Owen (9 – 7 December); and
- DRFA 2019 Monsoon Trough (25 January –14 February).

Program information has been presented at both program and submission level.

The Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Recovery Funding Arrangements (DRFA) are jointly funded by the Commonwealth and Queensland governments.

Through these programs, funds are provided to alleviate the costs of relief and recovery activities undertaken in disaster-affected communities.

The Queensland Reconstruction Authority (QRA) is the lead agency responsible for the governance of disaster recovery funding. In this role, QRA works collaboratively with local councils and external organisations. Lonergan Project Services has established a very good working relationship with the QRA.

Although disaster funding arrangements transitioned from NDRRA to DRFA from 1 November 2018, QRA will continue to administer submitted claims under the existing NDRRA Determination for a three year period while the existing NDRRA program for the disasters occurring in the 2018 are finalised.

Large parts of Queensland including the Hinchinbrook Shire Council were hit with unprecedented flooding as a result of the rainfall from the ongoing monsoon trough in January/February 2019.

The main change under DRFA relative to the NDRRA model is that natural disaster recovery funding for the restoration of essential public assets is based on upfront damage assessments and estimated reconstruction costs rather than reimbursement of actual costs incurred. For HSC, this means that the submission scope is approved without a consigned cost value. An open market tender is then undertaken to establish the contract value. It is critical that the management of the contract is thorough and accurate as any costs above the contract value is unlikely to be recommended/approved for reimbursement by the QRA.

DRFA also provides the potential for the state to retain savings delivered in the state's restoration program for allocation to disaster mitigation and resilience projects.

The impact of the 2019 events on the 2018 events delivery program will be compared and assessed as part of the scope review – that is comparing the damage scope of four (4) events.

Program Level Dissection

From the QRA Board Report February 2019, approximately 57 per cent of funding submissions for the 2018 events state-wide, have been approved by the QRA. All of council's NDRRA submissions managed by Lonergan Project Services have been assessed and approved.

On the recommendation of the QRA, sub-parts of the 2018 March Flooding submissions are to be resubmitted under the 2018 TC Nora event. This submission (18-02PK09) is expected to be issued by 30/4/2019.

NDRRA 2018 March Flooding (6 – 10 March)

A total of 11 submissions were submitted comprising of Counter Disaster Operations (CDO), Emergent Works (EW) and Restoration Works (REPA).

Of the \$2,947,454.52 requested for funding, \$2,147,092.73 was approved.

Refer to Section 7 of the Program Report and Appendices A & D for details of the variances at submission level.

NDRRA 2018 TC Nora (24 – 29 March)

A total of 10 submissions were submitted comprising of Counter Disaster Operations (CDO), Emergent Works (EW) and Restoration Works (REPA).

Of the \$12,916,355.65 requested for funding, \$5,121,279.56 was approved.

Refer to Section 7 of the Program Report and Appendices A & D for details of the variances at submission level.

One additional submission is currently being prepared.

DRFA 2018 TC Owen (9 – 7 December)

A total of three submissions will be submitted comprising of Counter Disaster Operations (CDO), Emergent Works (EW) and Restoration Works (REPA).

A claim for \$14,351.41 for CDO has been submitted and is currently with the QRA for processing.

The EW submission is currently being prepared. The total current value of emergent works expenditure to date for this event is \$143,310.35.

18-03Pk01Vass St Drain has been submitted and the scope approved. The scope will now progress to the design stage and then subsequently be tendered out the open market in the near future.

DRFA 2019 Monsoon Trough (25 January –14 February)

A claim for CDO has been submitted and is currently in preparation. The total current value of CDO expenditure to date for this event is \$36,856.54.

Emergent Works is still being carried out. The total current value of emergent works expenditure to date for this event is \$965,316.02.

The following REPA projects have been submitted and the scope approved :-

- 19-01PK01 Barbagallos Road;
- 19-01PK02 Map1 Roads;
- 19-01PK03 Nebbias Road; and
- 19-01PK06 Mt Fox Road Landslips.

Tender documentation based on the approved scope of 19-01PK01, 19-01PK02 & 19-01PK03 will now be prepared and subsequently be released out to the open market next month.

The scope for the Mt Fox Rd landslips will now progress to the geotechnical design stage and then subsequently be tendered out the open market in the near future.

Section 2 Project Issues Log

2.1 Executive summary

This section of the report details specific project issues that have occurred and/or require further discussion and decision.

2.2 Progress Summary

2.2.1 Submission Phase

As recommended by the QRA, an additional submission under NDRRA 2018 TC Nora (24 – 29 March) is to be prepared and submitted.

Damage pickups for 2019 event submissions have been completed and the submission preparation is in progress. This is a complex process that involves comparisons to previously approved scope and reviewing road videos and many photographs. CCTV imagery through drainage assets is in progress.

In November 2018, QRA released a new electronic portal called MARS, through which all submissions are lodged and processed. Some initial problems such as data recognition and the uploading of bulk photos hindered the process however these issues were worked through with the QRA.

There are no other current issues in preparing the submissions.

2.2.2 Design & Geotechnical Phase

Where added levels of professional and expert input such as design and/or geotechnical services are required, these services will be procured through the most efficient method such as Local Buy.

There are no current issues engaging these services.

2.2.3 Procurement Tender Phase

The release of tender documentation to the open market is scheduled for next month.

There are no current issues with this phase.

2.2.4 Construction Phase

Contract 18-09 Wallaman Falls Road is progressing to the completion mark without issue.

Moore's Fencing is currently contracted to undertake the restoration of the aerodrome fencing however the commencement of the construction has been delayed due to prolonged wet weather conditions.

Construction contracts will be awarded by Council at the conclusion of the tender process.

There are no current issues with this phase.

2.2.5 Client Change Requests

A number of client change requests have significantly overextended the LPS team. These have been:-

- Management of Emergent Works program which has been extended 50% from 2 months to 3 months by QRA. The involvement by the LPS team co-ordinating contractor teams to undertake the emergency works programme and manage their time and associated resources is significant. This involves administration activities such as of cross-checking timesheets and procurement activities such as raising purchase orders and processing invoices. These activities for 2018 emergent works were previously administered by Depot staff.
- Management of Betterment listing/programs;
- Management of CRMs;
- Management of Spoil Permits; and
- Reporting requirements.

2.3 Financial Summary

For details of submission payments by the QRA and contract payments made by HSC refer to Appendix B - Submission Financial Report.

2.4 Industrial Relations

There have been no industrial relations issues encountered over the last month that affected the progress of the programs.

2.5 WH&S

There were no WH&S incidents recorded over the last month.

2.6 Primary Issues

The following are the primary issues currently being worked through:

Issue 1. Completion of the emergent works as identified and scheduled by the expiry date of 13th May 2019.

2.7 Forecast Milestones

Forecast milestones as follows:

2.7.1 NDRRA 2018 March Flooding (6 – 10 March)

HSC.201.19 18-01PK09 - Aerodrome Fencing

Forecast Milestone	Date
Commencement of works	6 May 2019
Completion of works	30 May 2019

2.7.2 NDRRA 2018 TC Nora (24 – 29 March)

18-02PK01 HSC178.18 Wallaman Falls Road Embankment Failures

Forecast Milestone	Date
Commencement of works	25 October 2018
Completion of works	16 May 2019

18-02PK02 HSC 190.18 Wallaman Falls Road Minor Works

Forecast Milestone	Date
Commencement of works	20 December 2018
Completion of works	16 May 2019

18-02PK09 REPA Package 09 Re-submission - Mixed Areas

Forecast Milestone	Date
Submission complete and submitted	3 May 2019

2.7.3 DRFA 2018 TC Owen (9 – 7 December)

18-03CDO CDO Counter Disaster Operations

Forecast Milestone	Date
Finalisation of CDO claim	30 June 2019

18-03EW Emergent Works Emergent Works

Forecast Milestone	Date
Finalisation of EW claim	30 June 2019

18-03PK01 REPA Package 01 Vass Street Drain, Lucinda

Forecast Milestone	Date
Tender Release - Tenderlink & Print Media	5 July 2019

2.7.4 DRFA 2019 Monsoon Trough (25 January –14 February)

19-01CDO CDO Counter Disaster Operations

Forecast Milestone	Date
Finalisation of CDO claim	30 Sept 2019

19-01EW Emergent Works Emergent Works

Forecast Milestone	Date
Finalisation of EW claim	30 Sept 2019

19-01PK01 HSC.0005.1819E.REC Barbagallos Road

Forecast Milestone	Date
Tender Release - Tenderlink & Print Media	10 May 2019

19-01PK02 REPA Package 02 Roads - Map 1

Forecast Milestone	Date
Tender Release - Tenderlink & Print Media	10 May 2019

19-01PK03 REPA Package 03 Nebbias Road

Forecast Milestone	Date
Tender Release - Tenderlink & Print Media	10 May 2019

19-01PK04 REPA Package 05 Roads - Map 4

Forecast Milestone	Date
Submission complete and submitted	8 May 2019

19-01PK05 REPA Package 05 Roads - Map 4

Forecast Milestone	Date
Submission complete and submitted	17 May 2019

19-01PK06 REPA Package 06 Mt Fox Landslips

Forecast Milestone	Date
Design & geotechnical investigation completed	1 July 2019
Tender Release - Tenderlink & Print Media	20 July 2019

19-01PK07 REPA Package 07 Roads - Map 2

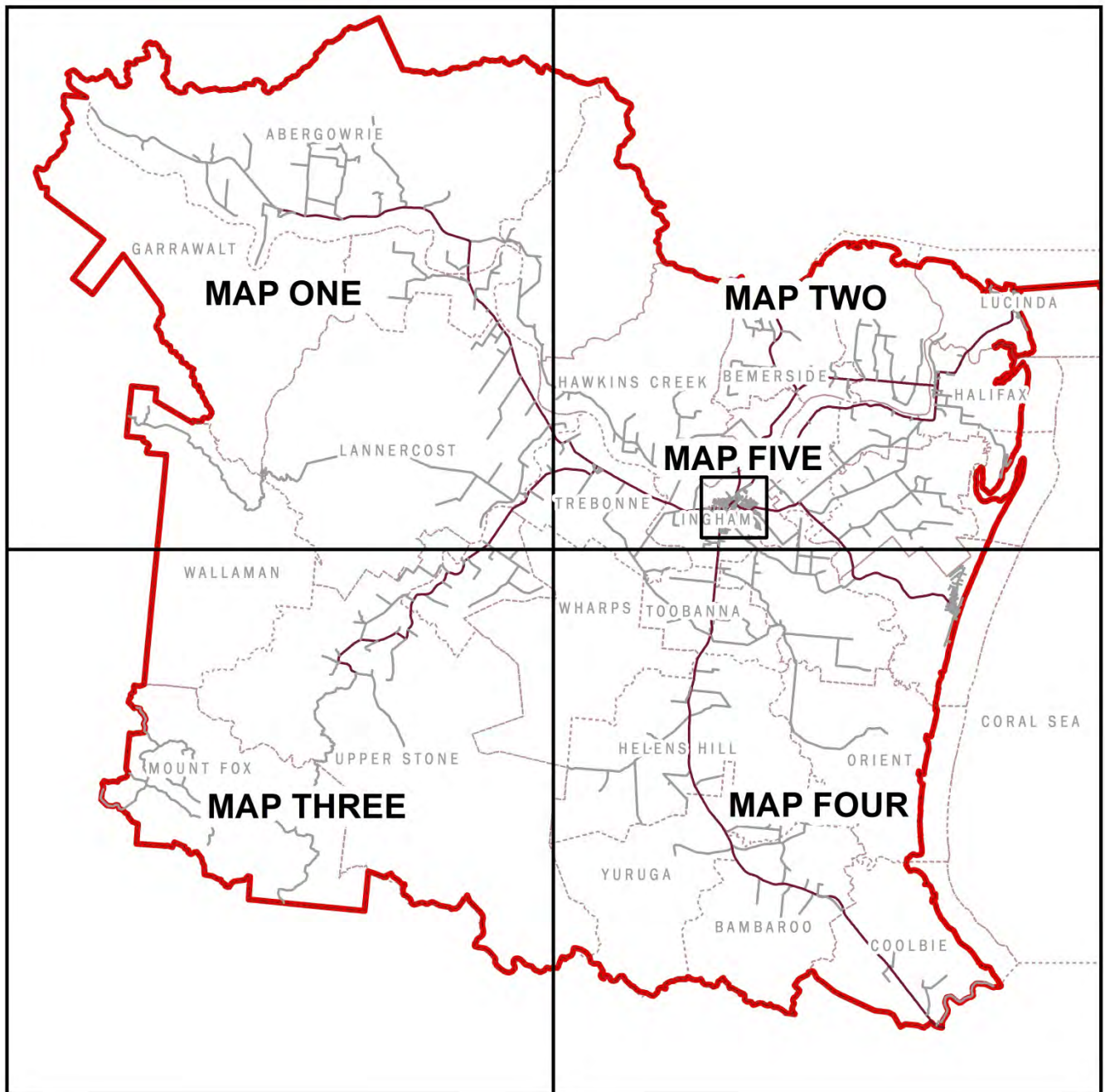
Forecast Milestone	Date
Submission complete and submitted	31 May 2019

19-01PK08 REPA Package 08 Fanning-Gort Streets

Forecast Milestone	Date
Submission complete and submitted	31 May 2019
Tender Release - Tenderlink & Print Media	8 June 2019

Section 3 Key Map for Submission Localities

The key map is provided as a general guide to the locality of the submissions.



Section 4 Program Report by Submissions

This section of the report details each NDRRA and DRFA submission.

Explanation of the HSC number reference is as follows ~18-01-PK01:-

18 = the year the disaster event occurs

-01 = the numerical event number in that year eg. 01 is the first event (NDRRA 2018 March Flooding (6 – 10 March) in 2018

-PK01 = the numerical number sequence of the package/submission.

NDRRA HSC.181.18 18-01CDO - COUNTER DISASTER OPERATIONS

Recommended Value \$118,182.72

92% of expenditure is eligible

No further action required.

NDRRA HSC.191.18 18-01EW - EMERGENT WORKS

Recommended Value \$129,690.41

84% of expenditure is eligible

No further action required.

NDRRA HSC175.18 18-01PK01 - Barbagallos Road

Recommended Value \$30,425.00.

100% requested funding approved

The awarded contract value is \$30,425.00.

Works have been completed.

The Project has been acquitted with QRA.

No further action required.

NDRRA HSC.196.18 18-01PK02 - Roads - Map 1

Recommended Value \$254,322.00

62% requested funding approved

Summary

\$5,412.00 was deemed to have overlapped with approved chainages, no ineligible expenditure incurred. Full

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PTY LTD

length of requested chainages has been approved.

\$7,143.00 was deemed ineligible based on the visible damage in the photographic evidence provided.

\$103,854.00 value of Items that are considered to be subsumed by a subsequent event and recommended to be re-submitted under a subsequent event.

\$40,742.00 was for the negative adjustment of Indirect costs I.e. contingencies, escalation and project management costs.

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC.195.18 18-01PK03 - Roads - Map 3

Recommended Value \$382,432.00

86% requested funding approved

Summary

\$1,142.00 was not approved on a concrete floodway, a gravel treatment was selected, as the build-up of material covered the concrete floodway. Upon further inspection, after the concrete was exposed this gravel re-sheet was removed from the submission

\$1,011.00 was deemed to have overlapped with approved chainages, no ineligible expenditure incurred. Full length of requested chainages has been approved.

\$362.00 no photographic evidence was provided for LIBORIOS ROAD.

\$45,320 value of Items that are considered to be subsumed by a subsequent event and recommended to be re-submitted under a subsequent event.

\$16,740.00 was for the negative adjustment of Indirect costs I.e. contingencies, escalation and project management costs.

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC182.18 18-01PK04 - Roads - Map 5

100% requested funding approved

Recommended Value \$105,760.00.

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC.198.18 18-01PK05 - Roads - Map 4

Recommended Value \$516,494.00

59% requested funding approved

Summary

\$224,842.00 value of Items that are considered to be subsumed by a subsequent event and recommended to be re-submitted under a subsequent event.

\$78,694.00 was for the negative adjustment of Indirect costs I.e. contingencies, escalation and project management costs.

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC189.18 18-01PK06 - Roads - Map 1A

Recommended Value \$71,321.00.

100% requested funding approved

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC187.18 18-01PK07 - Cooks Lane - Lagoon Creek culvert repair

Recommended Value \$15,485.00.

74% requested funding approved

Summary

The awarded contract value (accepted tender offer) is \$11,470.00.

\$4,015.00 Is the difference between the QRA approved submission value and the awarded contract value.

Works have been completed.

The Project has been acquitted with QRA.

No further action.

NDRRA HSC.200.19 18-01PK08 - Roads - Map 2

Recommended Value \$600,165.00.

72% requested funding approved

Summary

\$14,078.00 removed as chainages are duplicated/contained In another line Item.

\$161,190.00 value of Items that are considered to be subsumed by a subsequent event and recommended to be re-submitted under a subsequent event.

\$61,341.00 was for the negative adjustment of Indirect costs I.e. contingencies, escalation and project management costs.

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC.201.19 18-01PK09 - Aerodrome Fencing

Recommended Value \$5,525.00 based on quotation from Moore's Fencing.

100% of requested funding approved

Contract has been awarded to Moore's Fencing.

Works are scheduled to commence when ground conditions are favourable.

No expenditure to date.

NDRRA HSC.180.18 18-02CDO – COUNTER DISASTER OPERATIONS

Recommended Value \$12,833.07

88% of expenditure is eligible

No further action required.

NDRRA HSC.192.18 18-02EW – EMERGENT WORKS

Recommended Value \$634,165.04

87% of expenditure is eligible

No further action required.

NDRRA HSC178.18 18-02PK01 - Wallaman Falls Road (Embankment Failures)

Initial estimate of \$10,028,657.50 was prepared In conjunction with QRA but without any geotechnical data or design. This estimate was amended when further Information was available and a different scope/ treatment approved by QRA.

Recommended Value \$2,528,451.00.

100% requested funding approved

Summary

\$6,847,646.00 Is the difference between the QRA approved submission value and the initial submitted estimate.

\$652,561.00 was for the negative adjustment of Indirect costs I.e. contingencies, escalation and project management costs.

The awarded contract value (accepted tender offer) is \$2,346,609.50 [including provisional items].

Percentage of works completed to date is 94%.

Expenditure to date \$2,221,929.00.

The forecast date of completion is 16/05/2019.

NDRRA HSC 190.18 18-02PK02 - Wallaman Falls Road (Minor Works)

Recommended Value \$76,570.00.

100% requested funding approved

Summary

The awarded contract value (accepted tender offer) is \$97,516.10.

Percentage of works completed to date is 50%.

Expenditure to date \$48,913.05.

The forecast date of completion is 30/05/2019.

NDRRA HSC.197.18 18-02PK03 - Roads - Map 3

Recommended Value \$507,531.00

94% requested funding approved

Summary

\$16,427.00 was deemed to have overlapped with approved chainages, no ineligible expenditure incurred. Full length of requested chainages has been approved.

\$6,883.00, in relation to a total of 618m of medium formation grading was unsubstantiated based on photographic evidence provided.

\$122.00 (signage) value of Items that are considered to be subsumed by a subsequent event and recommended to be re-submitted.

48,199.00 was for the negative adjustment of Indirect costs I.e. contingencies, escalation and project management costs.

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC193.18 18-02PK04 - Roads - Map 1

Recommended Value \$257,254.65

99% requested funding approved

Summary

\$2,021.00 was removed from the submission due to 10m discrepancies between the start chainage and GPS coordinates. No actual reductions in the required scope have applied. This is a system generated error within the accuracy tolerances of market equipment.

\$707.00 was for the negative adjustment of Indirect costs I.e. contingencies, escalation and project management costs.

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC183.18 18-02PK05 - Roads - Map 5

Recommended Value \$2,005.00.

100% requested funding approved

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC.199.19 18-02PK06 - Roads - Map 4

Recommended Value \$896,645.00

95% requested funding approved

Summary

\$29,093.00 did not demonstrate any damage that could be attributed to the STC Nora event.

\$2,689.00 value of Items that are considered to be subsumed by a subsequent event and recommended to be re-submitted.

\$11,123.00 was for the negative adjustment of Indirect costs i.e. contingencies, escalation and project management costs.

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC194.18 18-02PK07 - Roads - Map 1A

Recommended Value \$119,755.00

100% of requested funding approved

No further action until comparison with 2019 damage assessments are completed.

NDRRA HSC188.18 18-02PK08 - Roads - Map 2

Recommended Value \$205,777.80

98% requested funding approved

Summary

\$3,611.00 was deemed ineligible based on the visible damage in the photographic evidence provided.

\$1,264.20 Adjustment of Indirect Costs

No further action until comparison with 2019 damage assessments are completed.

NDRRA 18-02PK09 - Roads – Mixed Maps 1,2 & 4

Resubmitted projects from NDRRA 2018 March Flooding (6 – 10 March) event as recommended by QRA.

Submission Value \$538,017.00 plus Indirect costs.

Submission is scheduled for uploading to QRA on 3/5/19.

DRFA 18-03CDO – COUNTER DISASTER OPERATIONS

Submission Value \$14,351.41

With QRA for review and assessment.

Forecast finalisation date is 30 June 2019.

DRFA 18-03EW – EMERGENT WORKS

Claim review in progress.

Forecast submission date is 30 June 2019.

DRFA 18-03PK01 – Vass St Drain Outlet, Lucinda

Submission completed and submitted.

Scope approved.

Progress to Design Phase.

DRFA 19-01CDO – COUNTER DISASTER OPERATIONS

Claim review in progress.

Forecast submission date is 30 Sept 2019.

DRFA 19-01EW – EMERGENT WORKS

Emergent works in progress. Expiry date for EW is 13th May 2019.

Progress to date is 92.5% completed.

Forecast submission date is 30 Sept 2019.

DRFA 19-01PK01 – Barbagallos Road

Recommended Value \$33,436.01

74% requested funding approved

Summary

\$9,363.68 was for the reduction in quantity of bulk excavate surplus material from site

\$2,437.71 Adjustment of Indirect Costs

Progress to Tender Phase.

Forecast tender release date is 10 May 2019.

DRFA 19-01PK02 – Roads - Map 1

Roads included in this submission are:-

- Abergowrie Road
- Atkinson Pocket Road
- Capras Road
- Celettos Road
- El Alamein Road
- Erikkalas Road
- Gibsons Road
- Gordon Harvey Road
- Knox Road
- Kokoda Road
- Lyons Road
- McCarthys Road
- Old Gowrie Creek Road
- Portas Road
- Raes Road
- Rosevale Road
- Tarakan Road

Submission completed and submitted.

Scope approved.

Comparison to 2018 approved scopes to be undertaken.

Progress to Tender Phase.

Forecast tender release date is 10 May 2019.

DRFA 19-01PK03 – Nebbias Road

Submission completed and submitted.

Scope approved.

Comparison to 2018 approved scopes to be undertaken.

Progress to Tender Phase.

Forecast tender release date is 10 May 2019.

DRFA 19-01PK04 – Roads - Map 4

Submission completed.

Upload to QRA for scope assessment in progress

DRFA 19-01PK05 – Roads - Map 4

Submission in progress.

DRFA 19-01PK06 – Mt Fox Landslips

Submission completed and submitted.

Scope approved.

Progress to Design and Geotechnical Phase.

DRFA 19-01PK07 – Roads - Map 2

Submission in progress.

DRFA 19-01PK08 – Fanning & Gort Streets

Design and geotechnical services almost completed including complementary works (kerb and channel).

Comparison to 2018 approved scopes to be undertaken.

Most likely to be submitted under 2019 event as it is estimated that damage has increased by more than 10%.

Forecast submission date is 31 May 2019.

Appendix A - Submission Status

HINCHINBROOK SHIRE COUNCIL			LONERGAN PROJECT SERVICES - NDRRA & DRFA QUARTERLY REPORT				APPENDIX A	
Event Details	Submission No.	QRA Ref. No.	Title	Submission Asset Name/Reference	Submission Amount (Rounded Value)	Recommended Value (Approved Value)	Status of Submission	Expenditure To Date
SUBMISSION STATUS REPORT MARCH 2018 EVENTS								
Event 1	18-01CDO	HSC181.18	CDO	Counter Disaster Operations	\$ 128,649.50	\$ 118,182.72	Aquitted	\$ 128,649.50
Event 1	18-01EW	HSC191.18	Emergent Works	Emergent Works	\$ 153,704.72	\$ 129,690.41	Aquitted	\$ 153,704.72
Event 1	18-01PK01	HSC175.18	REPA Package 01	Barbagallos Road	\$ 30,425.00	\$ 30,425.00	Aquitted	\$ 30,425.00
Event 1	18-01PK02	HSC196.18	REPA Package 02	Roads - Map 1	\$ 411,469.29	\$ 254,322.00	Approved	\$ -
Event 1	18-01PK03	HSC195.18	REPA Package 03	Roads - Map 3	\$ 447,004.11	\$ 382,432.00	Approved	\$ -
Event 1	18-01PK04	HSC182.18	REPA Package 04	Roads - Map 5	\$ 105,761.40	\$ 105,760.00	Approved	\$ -
Event 1	18-01PK05	HSC198.19	REPA Package 05	Roads - Map 4	\$ 741,336.00	\$ 437,799.60	Approved	\$ -
Event 1	18-01PK06	HSC 189.18	REPA Package 06	Roads - Map 1A	\$ 71,321.00	\$ 71,321.00	Approved	\$ -
Event 1	18-01PK07	HSC187.18	REPA Package 07	Cooks Lane - Lagoon Creek culvert repair	\$ 15,484.50	\$ 11,470.00	Aquitted	\$ 11,470.00
Event 1	18-01PK08	HSC200.19	REPA Package 08	Roads - Map 2	\$ 836,774.00	\$ 600,165.00	Approved	\$ -
Event 1	18-01PK09	HSC201.19	REPA Package 09	Aerodrome Fencing	\$ 5,525.00	\$ 5,525.00	Contract Awarded	\$ -
Event 2	18-02CDO	HSC180.18	CDO	Counter Disaster Operations	\$ 14,547.20	\$ 12,833.07	Aquitted	\$ 14,547.20
Event 2	18-02EW	HSC192.18	Emergent Works	Emergent Works	\$ 725,469.09	\$ 634,165.04	Aquitted	\$ 725,469.09
Event 2	18-02PK01	HSC178.18	REPA Package 01	Wallaman Falls Road	\$ 10,028,657.50	\$ 2,408,743.00	Works In Progress	\$ 2,221,929.00
Event 2	18-02PK02	HSC 190.18	REPA Package 02	Wallaman Falls Road	\$ 76,570.00	\$ 76,570.00	Works In Progress	\$ 48,913.05
Event 2	18-02PK03	HSC197.18	REPA Package 03	Roads - Map 3	\$ 539,163.00	\$ 507,531.00	Approved	\$ -
Event 2	18-02PK04	HSC193.18	REPA Package 04	Roads - Map 1	\$ 259,982.67	\$ 257,254.65	Approved	\$ -
Event 2	18-02PK05	HSC183.18	REPA Package 05	Roads - Map 5	\$ 2,005.06	\$ 2,005.00	Approved	\$ -
Event 2	18-02PK06	HSC199.19	REPA Package 06	Roads - Map 4	\$ 939,550.00	\$ 896,645.00	Approved	\$ -
Event 2	18-02PK07	HSC194.18	REPA Package 07	Roads - Map 1A	\$ 119,755.00	\$ 119,755.00	Approved	\$ -
Event 2	18-02PK08	HSC188.18	REPA Package 08	Roads - Map 2	\$ 210,656.13	\$ 205,777.80	Approved	\$ -
Event 2	18-02PK09		REPA Package 09	Re-submission - Mixed Areas			Submission in progress	\$ -
SUBMISSION STATUS REPORT DEC 2018 EVENT								
Event 3	18-03CDO		CDO	Counter Disaster Operations	\$ 14,351.41		Submitted for Approval	\$ 14,351.41
Event 3	18-03EW		Emergent Works	Emergent Works			Claim in progress	\$ 143,310.35
Event 3	18-03PK01		REPA Package 01	Vass Street Drain, Lucinda			Submission in progress	

Appendix B - Submission Financial Report

HINCHINBROOK SHIRE COUNCIL					LONERGAN PROJECT SERVICES - NDRRA & DRFA QUARTERLY REPORT				APPENDIX B				
Event Details	Submission No.	ORA Ref. No.	Submission Title	Submission Asset Name/Reference	SUBMISSION PAYMENTS BY ORA				CONTRACT PAYMENTS BY HSC				
					Recommended Value	Advance Payment 30% (REPA Only)	Less Trigger Point Value (HSC Contribution)	Total Payments To Date	Contract Reference (if applicable)	Contract Value	Total Payments To Date	Balance Remaining	Works Percentage Complete
SUBMISSION FINANCIAL REPORT MARCH 2018 EVENTS													
Event 1	18-01CDO	HSC181.18	CDO	Counter Disaster Operations	\$ 118,182.72			\$ 118,182.72					
Event 1	18-01EW	HSC191.18	Emergent Works	Emergent Works	\$ 129,690.41			\$ 90,637.31					
Event 1	18-01PK01	HSC175.18	REPA Package 01	Barbagallos Road	\$ 30,425.00	\$ 22,818.75		\$ 22,818.75		\$ 30,425.00	\$ 30,425.00	\$ -	100%
Event 1	18-01PK02	HSC196.18	REPA Package 02	Roads - Map 1	\$ 254,322.00	\$ 76,296.34		\$ 76,296.34					0%
Event 1	18-01PK03	HSC195.18	REPA Package 03	Roads - Map 3	\$ 382,432.00	\$ 105,267.92		\$ 105,267.92					0%
Event 1	18-01PK04	HSC182.18	REPA Package 04	Roads - Map 5	\$ 105,760.00	\$ 23,796.00		\$ 23,796.00					0%
Event 1	19-01PK05	HSC198.19	REPA Package 05	Roads - Map 4	\$ 437,799.60	\$ 131,399.88		\$ 131,399.88					0%
Event 1	18-01PK06	HSC 189.18	REPA Package 06	Roads - Map 1A	\$ 71,321.00	\$ 16,047.23		\$ 16,047.23					0%
Event 1	18-01PK07	HSC187.18	REPA Package 07	Cooks Lane - Lagoon Creek culvert repair	\$ 11,470.00	\$ 7,650.75	\$ 3,871.25	\$ 7,650.75	RF0002798	\$ 11,470.00	\$ 11,470.00	\$ -	100%
Event 1	18-01PK08	HSC200.19	REPA Package 08	Roads - Map 2	\$ 600,165.00	\$ 180,049.23		\$ 180,049.23					0%
Event 1	18-01PK09	HSC201.19	REPA Package 09	Aerodrome Fencing	\$ 5,525.00	\$ 1,657.50		\$ 1,657.50	RF0002938	\$ 5,525.00	\$ -	\$ 5,525.00	0%
Event 2	18-02CDO	HSC180.18	CDO	Counter Disaster Operations	\$ 12,833.07			\$ 12,833.07					
Event 2	18-02EW	HSC192.18	Emergent Works	Emergent Works	\$ 634,165.04			\$ 602,350.06					
Event 2	18-02PK01	HSC178.18	REPA Package 01	Wallaman Falls Road	\$ 2,408,743.00	\$ 2,155,897.90	\$ 119,708.00	\$ 2,155,897.90	HSC 18/09	\$2,346,609.50	\$ 2,221,929.00	\$ 124,680.50	93%
Event 2	18-02PK02	HSC 190.18	REPA Package 02	Wallaman Falls Road	\$ 76,570.00	\$ 48,913.00		\$ 48,913.00	HSC 18/09	\$ 97,516.10	\$ 48,913.05	\$ 48,603.05	50%
Event 2	18-02PK03	HSC197.18	REPA Package 03	Roads - Map 3	\$ 507,531.00	\$ 152,259.35		\$ 152,259.35					0%
Event 2	18-02PK04	HSC193.18	REPA Package 04	Roads - Map 1	\$ 257,254.65	\$ 77,176.40		\$ 77,176.40					0%
Event 2	18-02PK05	HSC183.18	REPA Package 05	Roads - Map 5	\$ 2,005.00	\$ 601.50		\$ 601.50					0%
Event 2	18-02PK06	HSC199.19	REPA Package 06	Roads - Map 4	\$ 896,645.00	\$ 268,993.31		\$ 268,993.31					0%
Event 2	18-02PK07	HSC194.18	REPA Package 07	Roads - Map 1A	\$ 119,755.00	\$ 35,926.50		\$ 35,926.50					0%
Event 2	18-02PK08	HSC188.18	REPA Package 08	Roads - Map 2	\$ 205,777.80	\$ 61,773.34		\$ 61,773.34					0%
Event 2	18-02PK09		REPA Package 09	Resubmission - Mixed Areas									0%
SUBMISSION FINANCIAL REPORT DEC 2018 EVENT													
Event 3	18-03CDO		CDO	Counter Disaster Operations									
Event 3	18-03EW		Emergent Works	Emergent Works									
Event 3	18-03PK01		REPA Package 01	Vass Street Drain, Lucinda									0%
SUBMISSION FINANCIAL REPORT JAN-FEB 2019 EVENT													
Event 1	19-01CDO		CDO	Counter Disaster Operations									
Event 1	19-01EW		Emergent Works	Emergent Works									
Event 1	19-01PK01	HSC.0005.181 9E REC	REPA Package 01	Barbagallos Road									0%
Event 1	19-01PK02		REPA Package 02	Roads - Map 1									0%

Appendix C - Submission Progress Report

HINCHINBROOK SHIRE COUNCIL			LONERGAN PROJECT SERVICES - NDRRA & DRFA QUARTERLY REPORT				APPENDIX C	
Event Details	Submission No.	QRA Ref. No.	Submission Title	Submission Asset Name/Reference	Percentage Completed	Progress To Date	Progress Next Month/Milestone	Milestone - Completion Date
SUBMISSION PROGRESS REPORT MARCH 2018 EVENTS								
Event 1	18-01CDO	HSC181.18	CDO	Counter Disaster Operations	100%	Completed		
Event 1	18-01EW	HSC191.18	Emergent Works	Emergent Works	100%	Completed		
Event 1	18-01PK01	HSC175.18	REPA Package 01	Barbagallos Road	100%	Completed		
Event 1	18-01PK02	HSC196.18	REPA Package 02	Roads - Map 1	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 1	18-01PK03	HSC195.18	REPA Package 03	Roads - Map 3	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 1	18-01PK04	HSC182.18	REPA Package 04	Roads - Map 5	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 1	18-01PK05	HSC198.19	REPA Package 05	Roads - Map 4	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 1	18-01PK06	HSC 189.18	REPA Package 06	Roads - Map 1A	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 1	18-01PK07	HSC187.18	REPA Package 07	Cooks Lane - Lagoon Creek culvert repair	100%	Completed		
Event 1	18-01PK08	HSC200.19	REPA Package 08	Roads - Map 2	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 1	18-01PK09	HSC201.19	REPA Package 09	Aerodrome Fencing	0%	Contract Awarded	Works scheduled to commence 6-5-19/ completion	30-May-19
Event 2	18-02CDO	HSC180.18	CDO	Counter Disaster Operations	100%	Completed		
Event 2	18-02EW	HSC192.18	Emergent Works	Emergent Works	100%	Completed		
Event 2	18-02PK01	HSC178.18	REPA Package 01	Wallaman Falls Road	93%	Work In Progress	Finalisation of Contract Works	16-May-19
Event 2	18-02PK02	HSC 190.18	REPA Package 02	Wallaman Falls Road	50%	Work In Progress	Finalisation of Contract Works	16-May-19
Event 2	18-02PK03	HSC197.18	REPA Package 03	Roads - Map 3	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 2	18-02PK04	HSC193.18	REPA Package 04	Roads - Map 1	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 2	18-02PK05	HSC183.18	REPA Package 05	Roads - Map 5	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 2	18-02PK06	HSC199.19	REPA Package 06	Roads - Map 4	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 2	18-02PK07	HSC194.18	REPA Package 07	Roads - Map 1A	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 2	18-02PK08	HSC188.18	REPA Package 08	Roads - Map 2	0%	Submission Approved	On Hold pending outcome of 2019 Damage Assessment	
Event 2	18-02PK09		REPA Package 09	Re-submission - Mixed Areas	0%	Submission preparation in progress	Submission to be Submitted	03-May-19
SUBMISSION PROGRESS REPORT DEC 2018 EVENT								
Event 3	18-03CDO		CDO	Counter Disaster Operations	100%	Submitted For Approval	Waiting for QRA Response to Claim / Finalisation	30-Jun-19
Event 3	18-03EW		Emergent Works	Emergent Works	35%	Submission preparation in progress	Reviewing and Assessing General Ledger / Finalisation	30-Jun-19
Event 3	18-03PK01		REPA Package 01	Vass Street Drain, Lucinda	0%	Submission Approved	Design in progress / Tender release	05-Jul-19
SUBMISSION PROGRESS REPORT JAN-FEB 2019 EVENT								
Event 1	19-01CDO		CDO	Counter Disaster Operations	15%	Submission preparation in progress	Reviewing and Assessing General Ledger	30-Sep-19
Event 1	19-01EW		Emergent Works	Emergent Works	0%	Emergent Works in progress 92.5% complete	Commence preparation of submission after completion of works	30-Sep-19
Event 1	19-01PK01	HSC0005.181 9E_REC	REPA Package 01	Barbagallos Road	0%	Submission Approved	Tender release	10-May-19

Appendix D - Submission Variances Matrix

CDO and EW SUBMISSION VARIANCES MATRIX MARCH 2018 EVENTS

Variance	18-01CDO	18-01EW	18-03CDO	18-03EW	TOTALS	Explanation of Rejected CDO and EW Expenditure
Catering & Accommodation	\$ - 36.18				\$ - 36.18	Lunches for Disaster Staff on the 16/3/18 is well outside the CDO period for the event.
Consumables	\$ - 18,217.59		\$ - 1,883.20		\$ - 19,100.79	Consumables primarily from issues for general use products and ppe.
Debris Removal - Residential properties	\$ - 2,384.26				\$ - 2,384.26	Normal wages and/or booked outside the event period.
Wages - Extraordinary Wages	\$ - 13,157.19		\$ - 5,508.12		\$ - 18,665.31	Normal wages and/or booked outside the event period.
Evacuation Centre			\$ - 153.79		\$ - 153.79	Normal wages and/or booked outside the event period.
Essential Transportation	\$ - 1,997.51		\$ - 636.71		\$ - 2,634.22	Ineligible purchases or purchases made outside the event period and internal plant hire.
Clearing of Debris		\$ - 1,795.39		\$ - 2,308.90	\$ - 4,104.29	No photos or photos that do not support the activities or costs.
Filling of Scours		\$ - 772.89		\$ - 11,850.27	\$ - 12,623.16	No photos or photos that do not support the activities or costs.
Scope Identification		\$ - 2,739.07		\$ -	\$ - 2,739.07	No claims for named assets to EW or REPA submissions.
Minor Patching & Petrol Repairs		\$ - 12,790.00		\$ - 5,818.48	\$ - 18,608.48	No photos or photos that do not support the activities or costs.
Warning Signs, Barriers & Fencing		\$ - 6,001.57		\$ - 33,581.80	\$ - 39,583.37	No photos or photos that do not support the activities or costs.
Plant Hire				\$ - 57,544.70	\$ - 57,544.70	Difference between Council and QRA internal plant hire rates.
Project Management				\$ - 72.00	\$ - 72.00	Banking/moving costs identified to QRA is an ineligible activity.
TOTALS	\$ - 39,713.63	\$ - 36,814.51	\$ - 7,829.92	\$ - 91,304.85	\$ - 174,658.91	

REPA SUBMISSION VARIANCES MATRIX MARCH 2018 EVENTS

Variance	18-01PW01	18-01PW02	18-01PW03	18-01PW04	18-01PW05	18-01PW06	18-01PW07	18-01PW08	18-01PW09	18-02PW01	18-02PW02	18-02PW03	18-02PW04	18-02PW05	18-02PW06	18-02PW07	18-02PW08	TOTALS
Recommended Treatment Difference			\$ - 1,147.00							\$ - 6,847,568.00								\$ - 6,848,715.00
Recommended Quantity Difference																		\$ -
Duplications/Overlaps	\$ - 5,412.00	\$ - 1,011.00					\$ - 18,000.00					\$ - 18,437.00						\$ - 36,928.00
Insufficient Photographic Evidence	\$ - 7,143.00	\$ - 302.00										\$ - 6,881.00	\$ - 2,021.00		\$ - 29,091.00		\$ - 1,613.00	\$ - 48,113.00
Asset Ineligibility							\$ - 4,014.50											\$ -
Market Tender Offer Difference																		\$ - 4,014.50
Recommended New Submissions		\$ - 301,854.00	\$ - 45,520.00		\$ - 254,842.00		\$ - 161,000.00					\$ - 122.00			\$ - 2,089.00			\$ - 538,817.00
Adjustment of Indirect Costs		\$ - 40,742.00	\$ - 15,740.00		\$ - 76,694.00		\$ - 61,343.00		\$ - 402,261.00			\$ - 8,598.00	\$ - 307.00		\$ - 11,123.00		\$ - 1,254.00	\$ - 873,771.00
TOTALS	\$ -	\$ - 107,151.00	\$ - 64,575.00	\$ -	\$ - 361,536.00	\$ -	\$ - 4,014.50	\$ - 236,699.00	\$ -	\$ - 7,306,267.00	\$ -	\$ - 13,633.00	\$ - 2,758.00	\$ -	\$ - 42,965.00	\$ -	\$ - 4,875.00	\$ - 8,548,233.50

Explanation of REPA Variances

Recommended Treatment Difference	\$ - 6,848,715.00	The QRA recommended treatment is different to the treatment submitted.
Recommended Quantity Difference	\$ -	The QRA recommended treatment is the same but the recommended quantity is different to the quantity submitted.
Duplications/Overlaps	\$ - 36,928.00	Value has been removed as changes are duplicated/contained in another line item.
Insufficient Photographic Evidence	\$ - 48,113.00	Value was deemed ineligible based on the visible damage in the photographic evidence provided.
Asset Ineligibility	\$ -	The asset or part thereof was deemed ineligible.
Market Tender Offer Difference	\$ - 4,014.50	The difference between the QRA recommended value the awarded contract value (accepted tender offer).
Recommended New Submissions	\$ - 538,817.00	The value of items from submissions under NORRA 2018 March Flooding (\$ - 10 March) recommended by QRA to be re-submitted under NORRA 2018 TC Nora (24 - 29 March).
Adjustment of Indirect Costs	\$ - 873,771.00	The negative adjustment of indirect costs i.e. contingencies, escalation and project management costs.

REPA SUBMISSION VARIANCES MATRIX JAN-FEB 2019 MONSOON EVENT

Variance	19-01PW01	19-01PW02	19-01PW03	19-01PW04	19-01PW05	19-01PW06	19-01PW07	19-01PW08	19-01PW09	19-01PW10	19-01PW11	19-01PW12	TOTALS
Recommended Treatment Difference													\$ -
Recommended Quantity Difference	\$ - 9,363.68												\$ - 9,363.68
Duplications/Overlaps													\$ -
Insufficient Photographic Evidence													\$ -
Asset Ineligibility													\$ -
Market Tender Offer Difference													\$ -
Recommended New Submissions													\$ -
Adjustment of Indirect Costs	\$ - 2,437.71												\$ - 2,437.71
TOTALS	\$ - 11,801.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - 11,801.36

Explanation of REPA Variances

Recommended Treatment Difference	\$ -	The QRA recommended treatment is different to the treatment submitted.
Recommended Quantity Difference	\$ - 9,363.68	The QRA recommended treatment is the same but the recommended quantity is different to the quantity submitted.
Duplications/Overlaps	\$ -	Value has been removed as changes are duplicated/contained in another line item.
Insufficient Photographic Evidence	\$ -	Value was deemed ineligible based on the visible damage in the photographic evidence provided.
Asset Ineligibility	\$ -	The asset or part thereof was deemed ineligible.
Market Tender Offer Difference	\$ -	The difference between the QRA recommended value the awarded contract value (accepted tender offer).
Recommended New Submissions	\$ -	The value of items from submissions under NORRA 2018 March Flooding (\$ - 10 March) recommended by QRA to be re-submitted under NORRA 2018 TC Nora (24 - 29 March).
Adjustment of Indirect Costs	\$ - 2,437.71	The negative adjustment of indirect costs i.e. contingencies, escalation and project management costs.

RF002687 – SUPPLY AND DELIVERY OF ONE ROAD MAINTENANCE TRUCK - COLD MIX

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1.1 Plan and execute timely preventative maintenance regimes that extend the useful life of roads, water and sewerage network infrastructure in a cost effective manner.	Action Nil

Budget, Financial and Resource Implications

- 10 Year Forward Works Program; and
- The recommended purchase is over the 2018/2019 Fleet Replacement budget allocation of \$190,000 by \$29,863.75. The allocation can be broken down to \$175,000 for the truck and \$15,000 for the Flowcon bitumen unit. The overspend can be absorbed in the overall fleet replacement program due to savings made in other areas.

Asset Management

Existing unit PA00058 road maintenance cold mix truck purchased on 18 December 2008 has reached the end of its useful life, such that replacement is required. The replacement is in accordance with Council's policy for this type of fleet item and is included in the current 2018/2019 plant replacement budget.

Executive Summary

The report outlines the findings of an invitation to quote for the supply and delivery of one only road maintenance cold mix truck and recommendation to award RF002687 for the successful offer.

The invitation to quote was posted on the Localbuy Vendorpanel portal (VP140487) with offers closing at 5.00pm on Tuesday 26 March 2019.

Council Decision – Recommendation

That Council accepts the offer from Honeycombes Sales & Service for the supply and delivery of one new road maintenance cold mix truck with trade of plant PA00058, for a net changeover of \$219,863.75 (excl. GST).

Officers Summary

Both offers meet the specifications outlined in Council's RFQ document RF002687. Honeycombes Sales & Service and Ausroad Systems Pty Ltd have both submitted offers to supply a Hino FE model crew cab truck to power the unit. Delivery is subject to availability of the cab chassis truck followed by construction time of the cold mix unit. This is estimated to be between 32 to 36 weeks. The Hinchinbrook Shire Council has owned Flowcon units for quite a number of years and have experienced no major maintenance issues with the units.

Historical Information

Existing unit PA00058 Mitsubishi Fuso road maintenance truck purchased on 18 December 2008 has reached the end of its useful life, such that replacement is required. The replacement is in accordance with Council's policy for this type of fleet item and is included in the current annual plant replacement budget.

Standard requirements for the replacement unit were specified in the request for quotation documentation for RF002687 – Supply and Delivery of One Road Maintenance Truck Cold Mix, and were based on the requirements of the plant for the purpose it is used in the Infrastructure Services Delivery - Works Department. The specifications developed for this replacement included operator input as to what they see is required to improve the operation of the unit.

Quotations were requested for the replacement of one road maintenance cold mix truck. Trade offers were also sought for the current unit PA00058, road maintenance cold mix truck.

Fleet Services sought outright purchase and changeover prices through the Localbuy Vendorpanel portal using the Plant Machinery Equipment - NPN 1.15 – Specialist Trucks and Bodies and NPN 04-03 Trucks Rigid - Medium contracts. Fourteen [14] suppliers were invited to quote and the following two offers were received:

Supplier	Description	Outright price (excl. GST)	Trade offer PA00058	Net changeover (excl. GST)
Honeycombes Sales & Service	Hino FE 1426 Crew cab Road Maintenance Truck	\$242,591.02	\$22,727.27	\$219,863.75
Ausroad Systems Pty Ltd	Hino FE 1424 Crew Cab Road Maintenance Truck	\$289,888.00	\$22,727.27	\$267,160.73

Evaluation Summary

A detailed assessment was undertaken to establish conformity to the requested specifications. All specifications were met by the suppliers Honeycombes Sales & Service and Ausroads Systems Pty Ltd.

The evaluation deemed Honeycombes Sales & Service to be the best scoring taking into account cost and local preference.

Recommendation

The desktop evaluation has shown the offer from Honeycombs Sales & Service to be the best scoring. On that basis and from subsequent discussions with operators and supervisors it was determined that the recommendation be made to accept the offer from Honeycombs Sales & Service for a net changeover price of \$219,863.75 (excl. GST). This offer meets the requirements of the specifications in RF002687 - Supply and Delivery of One [1] Road Maintenance Truck Cold Mix and has been determined as best value for money to Council.

Policy Implications

- Asset Management Policy; and
- Transport Infrastructure Asset Management Plan.

Risk Management Implications

- Increasing maintenance costs;
- Lower return on disposal; and
- Operator and operation safety.

Statutory Environment

- *Workplace, Health and Safety Act;*
- *Transport Infrastructure Act; and*
- *Transport Operations (Road Use Management) Act.*

Consultation

- Allocated Department; and
 - Equipment Operator.
-

Attachments

- Evaluation;
 - RFQ documentation; and
 - Operators input forms.
-

EVALUATION SUMMARY
REQUEST FOR QUOTATION

Project: Supply & Delivery of One Road Maintenance Truck
RFQ Description: 2018/2019 Fleet Replacement
HSC Ref No: RF002087
Date: 11/04/2019

Recommendation	That Council accepts the offer from Honeycombes for the supply and delivery of a one road maintance truck for net changeover price of \$219,863.75 (excl. GST).
Comments	Honeycombes offer is the cheapest offer and with local content.

Evaluation Criteria		Weighting (%)	Ausroad	Honeycombes
Price	With Trade Price (exc GST) lump sum		\$267,160.73	\$219,863.75
	No Trade Price (exc GST)		\$289,888.00	\$242,591.02
	Comments		Price score is based onTrade Price	Price score is based on Trade Price
	Score	60%	50.00	60.00
Specifications Met	Comments		All Specifications Met	All Specifications Met
	Score	20%	20.00	20.00
Operational Suitability (Warranty, Parts and Avariability)	Comments		local	Brisbane
	Score	10%	8.00	10.00
Local Content	Comments		Not Local	Local
	Score	10%	0.00	10.00
Total Score		100%	78.00	10.00
5% Weighting for Local Content	Local Y/N		No	YES
	Weighted Score	105%	78.00	5.00
FINAL SCORE			78.00	105.00

* Refer to evaulation breakdown in 'Summary of Offers' sheet

Department:	Infrastructure Services Delivery
Project:	18/19 Fleet Replacement
RFQ Description:	Supply and Delivery of One (1) Road Maintenance Truck – Cold Mix
HSC Ref No.	RF002687
Closing Date:	5:00pm Wednesday, 20 February 2019

1. SPECIFICATION

Hinchinbrook Shire Council is seeking a quotation for the Supply and Delivery of One (1) Road Maintenance Truck – Cold Mix that complies with all the relevant QLD Acts, regulations or standards that may apply. Eg:

- Australian Standards,
- ADR – Australian Design Rules

The operation required by the truck is to support infrastructure services in construction and maintenance. Self-contained road maintenance unit designed for street and road repairs the machine will repair broken edged, pot holes, ruts and profile correction, crack filling, minor sealing and any other minor sealed road surface damage.

In addition, meet the following specification request:

Truck Specifications:

- ☐ Vehicle colour – white preference;
- ☐ Flat mirrors;
- ☐ Tilt cab – preference;
- ☐ RGVM load carrying capacity minimum of (11) tonne;
- ☐ Only medium ridged licence required;
- ☐ Diesel engine 177Kw minimum;
- ☐ Transmission – automatic;
- ☐ PTO must be able to be engaged while moving;
- ☐ Cab to be marked with Tare, GVM, GCM – drivers side;
- ☐ Seating – 5 seats minimum;
- ☐ Canvas seat covers;
- ☐ Headlight protectors;
- ☐ Truck mounted LED flashing directional sign (arrows);
- ☐ Rear tail lights to be LED multi volt – recessed for protection;
- ☐ Reversing alarm fitted, Narva 72608 - 102db;
- ☐ Side clearance lights;
- ☐ 2.5 kg dry chemical powder extinguisher; externally easy access;
- ☐ Factory air-conditioning;
- ☐ Reversing camera, mounted central;
- ☐ Dash camera;
- ☐ Headlight protectors;
- ☐ Two (2) LED amber revolving light with internal control switch. Mounted on middle of vehicle on either side;
- ☐ High mounted multi volt LED indicator, stop tail lights at rear of tub;

- ☐ Lockable heavy duty battery isolating switch to be fitted near battery or batteries, external access; to be a Narva pole lever type switch with red handle, Part Number 61074 and 61077R;
- ☐ Tyres, steel belted radial, front: highway steer type, rear: lug type;
- ☐ Spare tyre to be highway steer type , Does not need to be mounted to the body or chassis;
- ☐ Sign rack to carry at least four signs (1200 x 900 mm);
- ☐ Four (4) mud flaps;
- ☐ Fitted 12v output system behind dash for two way radio;
- ☐ Rubber floor mats;
- ☐ Lockable fuel cap;
- ☐ Blue tooth connectivity/hands free phone;
- ☐ First service (engine / oil change service), to be covered in full by supplier – parts and labour. Service to be carried out at the Hinchinbrook Shire Council workshop facility;
- ☐ Manuals, parts, wiring diagrams etc. to be supplied in electronic format;
- ☐ Service filter list to be supplied;
- ☐ Quote is to include registration to Council's common due date, April 1st – Registration Common Due Date No 741 – and Third Party Insurance with Suncorp. Council's Customer Number with Queensland Transport is: 60275253;

Maintenance Unit – Specifications:

- ☐ Rear discharge with air operated door;
- ☐ Bitumen emulsion tank 200l with filter;
- ☐ Stainless steel water tank – minimum 110L water tank and hose reel with hand wash tap;
- ☐ Minimum 60l pressurised kerosene tank for cleaning of the lines;
- ☐ Slat conveyer body. Full insulated and heated with heat bypass, suitable for asphalt and other dry materials;
- ☐ Long shovel and broom storage;
- ☐ Lockable toolboxes;
- ☐ Supply kerb side roller (pedestrian roller) with hydraulic lift and storage on left hand side of vehicle;
 - Pedestrian roller to have forward and reverse capabilities;
 - Easy access to load and unload from truck (hydraulic lift);
- ☐ Supply vibre plate with hydraulic lift and storage on left hand side of vehicle;
- ☐ Sand and grit bins (spill bins);
- ☐ Retractable emulsion hose reel at least 10m hose;
- ☐ Hand held emulsion lance;
- ☐ Air operated double sided collapsible patrol sign;
- ☐ Shovel cleaning bin with bung;
- ☐ Body cover;
- ☐ Service filter parts list;
- ☐ Camera mounted on top of body for viewing material inside bin;
- ☐ Camera mounted on rear of body, with audio and picture to be on at all times while vehicle is in operation.

2. CONDITIONS OF QUOTATION

The submission is to include the following documentation;

- The Offer Form (including required attachments);
- Variation of a specification item, details in the alternative supply proposed must be sent through the vendor panel. All alternative supply must approved by Council's Acting Fleet Manager prior to submission close;
- Technical specification of the product;
- Details of warranty;
- Registration, estimated at time of completing form;

- Delivery timeframe; and
- All prices quoted are to exclude GST.

Please note that Offers must be submitted on the form provided. That form must be completed in full, failing which, the offer may not be considered. Any additional information must be provided in clearly identifiable attachments to the form.

3. DELIVERY

The plant is to be delivered to the following address:

Hinchinbrook Shire Council Depot
Martin St
Ingham QLD 4850

4. TRADE VEHICLE

Invitations to quote are invited for either supply with or without trade. Council may accept quotes on either basis.

Vehicle/equipment to be traded is as follows:

- PA00058 –2008 Fuso Fighter – Purchased 18.12.2008 [Rego: XQ20AH]

Registration of vehicle/equipment to be traded, if applicable, will be cancelled prior to trade.

The item to be traded will be maintained to Council's normal standard after inspection.

Trade quotes are to be based on "as is" condition at the time of sale.

Please note that the vehicle/equipment may not be replaced until the replacement vehicle/equipment is obtained.

5. INSPECTIONS

Trade vehicle/equipment can be inspected by appointment, at Council's Works Depot situated at Martin Street, Townsville Road, Ingham.

Inspections to be conducted on **Monday, 18 February 2019 between 9am and 3pm**. Please contact Council's Acting Fleet Manager on 4776 4742 to schedule an appointment.

6. ENQUIRIES

Questions in relation to this Request for Quotation (RFQ) are to be submitted via the Tenderlink portal. If you wish to discuss anything further, please see details below for Council's contacts for this project;

Project Manager

Name: Sam Puglisi
Position: Acting Fleet Manager
Phone: 4776 4605 / 0427 136 667
Email: spuglisi@hinchinbrook.qld.gov.au

Administration

Name: Renee Liddle
Position: Administration Officer
Phone: 4776 4605
Email: rliddle@hinchinbrook.qld.gov.au

Please note that any questions regarding this RFQ will be posted on the Tenderlink Forum.

7. SUBMISSION OF QUOTATION

Quotations are to be submitted by 5:00pm Wednesday, 20 February 2019 via **Council's E-Tendering Portal**.

Late quotations may not be accepted. After submitting your quotation on the Tenderlink Portal, you will receive a receipt submission email from Tenderlink, please retain this email for your records. Please do not email or provide a copy of your quotation to a Council Officer prior to the closing time.

8. ASSESSMENT CRITERIA & WEIGHTINGS

Council will use an assessment process to determine the preferred Offerer. Evaluation will be weighted accordingly:

Criteria	Weighting
Price	60%
Specifications Met	20%
Operational Suitability (Warranty, Parts and Delivery)	10%
Local Content	10%

8.1 Local Preference

Council encourages the development of competitive local businesses within the Hinchinbrook region. Council will use its best endeavours to ensure that competitive local businesses (that comply with relevant legislation) are given a full, fair and reasonable opportunity to be engaged to provide goods and services to Council.

Hinchinbrook Shire Council's purchasing policy recognises offers received from local businesses. Council may add a 'local preference' assessment loading worth not more than 5% to the total evaluation criteria for the purpose of evaluation of offers received from local businesses.

For this purpose, a 'local business' is one which can reasonably be expected to:

- be beneficially owned by persons who are residents or ratepayers within the Hinchinbrook Shire Council area;
- have its principle place of business within the Hinchinbrook Shire Council area; and
- solely or primarily employs persons who are residents or ratepayers of the Shire.

8.2 Local Content

For clarity local content is different to local preference. It is Council's intent to encourage the use of local business primarily (local Preference) and maximise the use of local businesses by all providers local or nonlocal that wish to submit quotations or tenders. Local content will have a mandatory weighting of no less than 10% of the total evaluation criteria.

Local Content means goods and services provided by or procured from local businesses or employees living permanently in the Hinchinbrook Shire area (as determined by Council in the event of any dispute).

9. ACCEPTANCE OF QUOTATION

Offerers acknowledge and agree that:

- Council shall not be bound to accept the lowest or any offer;
- Council, at its discretion, may not consider any offer which does not comply with these conditions of offer;
- Council reserves the right to accept an offer with minor variations from the requirements of this document;
- They (the Offerers) release the Council from all claims of any kind arising in any way out of or in connection with the offer process, including claims arising as a result of the negligence or breach of duty by the Council, or by persons for whose acts and omissions the Council is liable;
- The supplier must indemnify Council and keep Council indemnified against any claim, demand, action, legal proceeding or other liability, cost or expense of any kind whatsoever which may arise by, through or in connection with anything done or omitted to be done by the supplier pursuant to or in the performance or purported performance of the contract;
- The company supplying the product is responsible for any Warranty Claims made; and
- An offer shall be deemed to have been accepted when such acceptance has been notified to the Offerer in writing.

10. PRE DELIVERY INSPECTION

The successful supplier of vehicle/equipment will be subject to pre-delivery inspection where:

- Vehicle/equipment meets the specification as requested;
- Workmanship is of quality.

The successful supplier to arrange a time with Council's Acting Fleet Manager for the pre-delivery inspection on their premises prior to delivery.

No vehicle or equipment will be accepted without passing the pre delivery inspection.

Where a non-conformance of the Vehicle/Equipment has been given by Council, a further inspection prior to delivery is required. The non-conformance will be recorded on council's non-conformance report.

All expenses to meet specifications are at suppliers cost.

11. ATTACHMENTS

- Offer Form; and
- Schedule of Local Content.



Gordon Rae

INFRASTRUCTURE SERVICE DELIVERY - FLEET MANAGEMENT

**HINCHINBROOK
SHIRE COUNCIL**

To assist with the replacement process can you please provide the following information for fleet item you currently operate.

DETAILS OF EMPLOYEE

Name: G. RAE. + BRIAN LOWEN
Position: OPERATORS Department: ISD

DETAILS OF PLANT TO BE REPLACED

Asset Number: PA00058 Equipment details: Road Maintenance Truck Cold Mix
Budgeted amount: \$ 175,000.00

EMPLOYEE'S COMMENTS

Please provide as much detail as possible, include extra sheets of paper, photos ect where required

HEATED EMULSION TANK (LARGER CAPACITY)	200L ✓
SIGHT GLASS	✓
IMPROVED CLEANING SYSTEM	✓
IMPROVED EMULSION FILLING SYSTEM	✓
REVERSE CAMERA	✓
HOPPER CAMERA	
FLAT MIRRORS (HEATED)	✓
BETTER QUALITY SEATS	✓
DRIVER AIR SEAT	✓
PROPER STORAGE FOR SIGMAGE	✓
DIRECTIONAL BOARD	
HAND WASH	
ABLE TO CARRY 7+10mm PRE COAT ?	

Signature: G. Rae
Date: 26/7/18

Supervisor: RMILINS
Date: 6-12-18
Signature: DDOQ

Please forward form to the department manager when completed.

FM-F002
OPERATOR COMMENT FORM
FLEET EQUIPMENT REPLACEMENT

Reviewed By Department Manager:

Is the request justified?

ALL GOOD IDEAS.

WOULDN'T GO TO A BIGGER TRUCK.

INSTALL ~~REAR~~ CAMERA. DASH Cam.

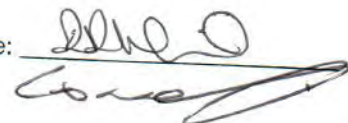
Is the equipment requested fit for purpose?

Yes

Are the requested specifications required? (Are the specifications a want or a need)

NO

Department Manager Signature:



Reviewed By Fleet Manager:

Comments:

Fleet Manager Signature: _____

OFFICE USE ONLY

O:\Tender Documents\FLEET\18-19 Fleet Replacement\Operator Comments\PA00058 OPERATOR COMMENT FORM.doc

Form Number: FM-F002

Authorised By: Fleet Manager

Document Maintained By: INFRASTRUCTURE SERVICE DELIVERY - FLEET MANAGEMENT

Version No: 1

Current Version Date: 8/08/2017

Implementation Date: 8/08/2017



HINCHINBROOK SHIRE COUNCIL

FM-F002
OPERATOR COMMENT FORM
FLEET EQUIPMENT REPLACEMENT

INFRASTRUCTURE SERVICE DELIVERY - FLEET MANAGEMENT

To assist with the replacement process can you please provide the following information for fleet item you currently operate.

DETAILS OF EMPLOYEE

Name: G. RAE + B. LOWEN

Position: OPERATORS

Department: ISD

DETAILS OF PLANT TO BE REPLACED

Asset Number: PA00088 Equipment details: Roller Pedestrian on Flo con Truck

Budgeted amount: \$ 15,000. 00

EMPLOYEE'S COMMENTS

Please provide as much detail as possible, include extra sheets of paper, photos ect where required

RUBBER VIBRATING ROLLER INSTEAD ^{OF} STEEL

~~MAKE~~ DIESEL INSTEAD OF ULP?

FORWARD AND REVERSE

MORE USER FRIENDLY TO WALK WITH AND CONTROL

Signature: G. Rae

Date: 26/7/18

Supervisor: R. M. C. W. S.

Date: 6-12-18

Signature: _____

Please forward form to the department manager when completed.

FM-F002
OPERATOR COMMENT FORM
FLEET EQUIPMENT REPLACEMENT

Reviewed By Department Manager:

Is the request justified?

Are good replacements.

Is the equipment requested fit for purpose?

Yes

Are the requested specifications required? (Are the specifications a want or a need)

Want.

Department Manager Signature: _____

[Signature]

Reviewed By Fleet Manager:

Comments:

Fleet Manager Signature: _____

OFFICE USE ONLY

O:\Tender Documents\FLEET\18-19 Fleet Replacement\Operator Comments\PA00088 OPERATOR COMMENT FORM.doc

Form Number: FM-F002

Authorised By: Fleet Manager

Document Maintained By: INFRASTRUCTURE SERVICE DELIVERY - FLEET MANAGEMENT

Version No: 1

Current Version Date: 8/08/2017

Implementation Date: 8/08/2017

CLONNELL

FM-F002
OPERATOR COMMENT FORM
FLEET EQUIPMENT REPLACEMENT

INFRASTRUCTURE SERVICE DELIVERY - FLEET MANAGEMENT

HINCHINBROOK
SHIRE COUNCIL

To assist with the replacement process can you please provide the following information for fleet item you currently operate.

DETAILS OF EMPLOYEE

Name: COLIN CLONNELL D. CHAPPELL
Position: PATROLMAN Department: WORKS / MAINTENANCE

DETAILS OF PLANT TO BE REPLACED

Asset Number: PA00058 Equipment details: Road Maintenance Truck Cold Mix

Budgeted amount: \$ 175,000.00

EMPLOYEE'S COMMENTS

Please provide as much detail as possible, include extra sheets of paper, photos ect where required
HEATED EMULSION TANK & GREATER CAPACITY THAN 100L - 200
EMULSION CLEANING SYSTEM TO FLUSH SYSTEM TO KEEP CLEAN - filter
SPILL FREE SYSTEM FOR FILLING EMULSION TANK FROM
OVERHEAD TANK.
Normal view flat rear view mirrors / not fisheye
cushioned seats - not hard flat ones for passengers
Led Lite Arrow flasher set up directional aid
signage storage for complete set of signs.
HAND WASH WATER TANK
ABLE TO CARRY 7mm & 10mm PRE CAST ROCK

Signature: [Signature]

Date: 26/7/18

Supervisor: [Signature]

Date: 6-12-18

Signature: [Signature]

Please forward form to the department manager when completed.

FM-F002
OPERATOR COMMENT FORM
FLEET EQUIPMENT REPLACEMENT

Reviewed By Department Manager:

Is the request justified?

THE REQUEST FOR A LARGO TANK FOR BOMBARDIER
MIRRORS TO BE DIFFERENT YES IF THERE IS ANY WAY THAT A STAFF
BACK FOR SIGNS IT WOULD BE GOOD EXTRA BAY FOR 10mm STOPS NOT REQUIRED

Is the equipment requested fit for purpose?

YES

Are the requested specifications required? (Are the specifications a want or a need)

NO

Department Manager Signature:

[Signature]

Reviewed By Fleet Manager:

[Signature]

Comments:

Fleet Manager Signature:

OFFICE USE ONLY

O:\Tender Documents\FLEET\18-19 Fleet Replacement\Operator Comments\PA00058 OPERATOR COMMENT FORM.doc

Form Number: FM-F002

Authorised By: Fleet Manager

Document Maintained By: INFRASTRUCTURE SERVICE DELIVERY - FLEET MANAGEMENT

Version No: 1

Current Version Date: 8/08/2017

Implementation Date: 8/08/2017



HINCHINBROOK SHIRE COUNCIL

To assist with the replacement process can you please provide the following information for fleet item you currently operate.

DETAILS OF EMPLOYEE

Name: DANNY Chappell COLIN (ESPELL)
Position: Patrolman Department: Works

DETAILS OF PLANT TO BE REPLACED

Asset Number: PA00088 Equipment details: Roller Pedestrian on Flo con Truck

Budgeted amount: \$ 15,000. 00

EMPLOYEE'S COMMENTS

Please provide as much detail as possible, include extra sheets of paper, photos ect where required

Rubber Tyred instead of steel (solid not wheels)

Signature: D. Chappell C.L.

Date: 25/7/18

Supervisor: RRM

Date: 6-12-18

Signature: [Signature]

Please forward form to the department manager when completed.

FM-F002
OPERATOR COMMENT FORM
FLEET EQUIPMENT REPLACEMENT

Reviewed By Department Manager:

Is the request justified?

Yes

BETTER RIGID IN TRUCK

AS FOR COUN HANSON.

Is the equipment requested fit for purpose?

Yes.

Are the requested specifications required? (Are the specifications a want or a need)

NOOD.

Department Manager Signature: 

Reviewed By Fleet Manager:

Comments:

Fleet Manager Signature: _____

OFFICE USE ONLY

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Form Number: FM-F002

Authorised By: Fleet Manager

Document Maintained By: INFRASTRUCTURE SERVICE DELIVERY - FLEET MANAGEMENT

Version No: 1

Current Version Date: 8/08/2017

Implementation Date: 8/08/2017

G ZANGLI

FM-F002
OPERATOR COMMENT FORM
FLEET EQUIPMENT REPLACEMENT

INFRASTRUCTURE SERVICE DELIVERY - FLEET MANAGEMENT

HINCHINBROOK
SHIRE COUNCIL

To assist with the replacement process can you please provide the following information for fleet item you currently operate.

DETAILS OF EMPLOYEE

Name: GIULIO ZANGLI
Position: PATROL MAN OPERATOR Department: WORKS

DETAILS OF PLANT TO BE REPLACED

Asset Number: PA00058 Equipment details: Road Maintenance Truck Cold Mix

Budgeted amount: \$ 175,000. 00

EMPLOYEE'S COMMENTS

Please provide as much detail as possible, include extra sheets of paper, photos ect where required

emulsion hose Reel - easier to use ✓
larger emulsion TANK - 250 litre capacity ✓
Better heating system for asphalt. ✓ (pre-heat)
H-duty larger truck for capacity asphalt or stone - ✓
Better setup Reverse DASH CAMERA ✓
MORE ASSORTMENT OF HAND TOOLS
AIR BLOWER IN COST.
A. MEDIUM FIRE EXTINGUISHER.

- All good requirements with new 20000 l emulsion
TANK IT WOULD BE EASIER TO FILL.
LARGE TRUCK (NO) Blower (YES)

Signature: _____

Date: _____

Supervisor: PMHuss

Date: 6-12-18

Signature: [Signature]

Please forward form to the department manager when completed.



**HINCHINBROOK
SHIRE COUNCIL**

**FM-F002
OPERATOR COMMENT FORM
FLEET EQUIPMENT REPLACEMENT**

INFRASTRUCTURE SERVICE DELIVERY - FLEET MANAGEMENT

To assist with the replacement process can you please provide the following information for fleet item you currently operate.

DETAILS OF EMPLOYEE

Name: GIVLIO ZANELLI
Position: PATROL MAN OPERATOR Department: WORKS

DETAILS OF PLANT TO BE REPLACED

Asset Number: PA00088 Equipment details: Roller Pedestrian on Flo con Truck

Budgeted amount: \$ 15,000. 00

EMPLOYEE'S COMMENTS

Please provide as much detail as possible, include extra sheets of paper, photos ect where required

Easier loading on and off roller - name
MORE HAND TOOLS

Signature: _____

Date: _____

Supervisor: _____

Date: _____

Signature: _____

Please forward form to the department manager when completed.

FM-F002
OPERATOR COMMENT FORM
FLEET EQUIPMENT REPLACEMENT

Reviewed By Department Manager:


Is the request justified?

YES THIS HAS BEEN UP & PICKED UP
BUTTER,
SHOULD HAVE FRONT CAMERA SYSTEM ALSO.

Is the equipment requested fit for purpose?

Y/N

Are the requested specifications required? (Are the specifications a want or a need)

Department Manager Signature: 

Reviewed By Fleet Manager:

Comments:

Fleet Manager Signature: _____

OFFICE USE ONLY

O:\Tender Documents\FLEET\18-19 Fleet Replacement\Operator Comments\PA00088 OPERATOR COMMENT FORM.doc

DEVELOPMENT, PLANNING and ENVIRONMENTAL SERVICES ACTIVITY REPORT – APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction	Action
2. Responsive and Responsible Management of Land	2.1 Delivery of a robust and meaningful Town Planning Scheme
	2.3 Riverine and riparian environment management
	2.4 Natural Resource Management
4. Council's Role in Creating an Enviably Lifestyle and Contribution to the Whole of Life Liveability of our Shire	4.1 Arts and Cultural Investment
	4.5 Regulatory functions that underpin liveability
5. Council's Role in Creating and Supporting the Economic Prosperity of our Shire	5.2 Support for business diversity and employment growth
	5.3 Tourism development
	5.5 Shire wide branding

Budget, Financial and Resource Implications

Not applicable concerning acceptance of this Report.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

This Report is presented for the information of Council and includes an activity update for the month ending April 2019.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

Not applicable concerning acceptance of this Report.

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

- *Local Government Act 2009; and*
- *Local Government Regulation 2012.*

Consultation

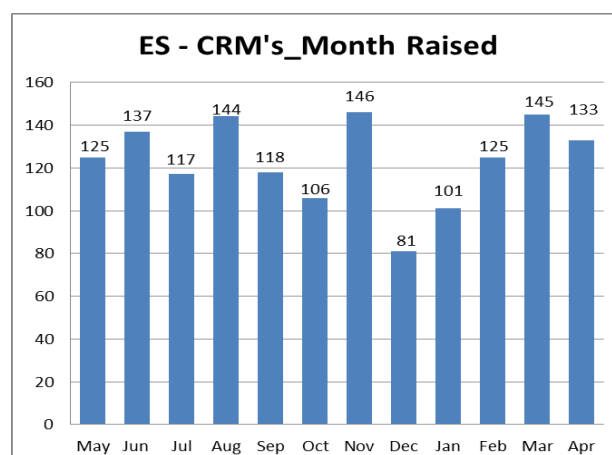
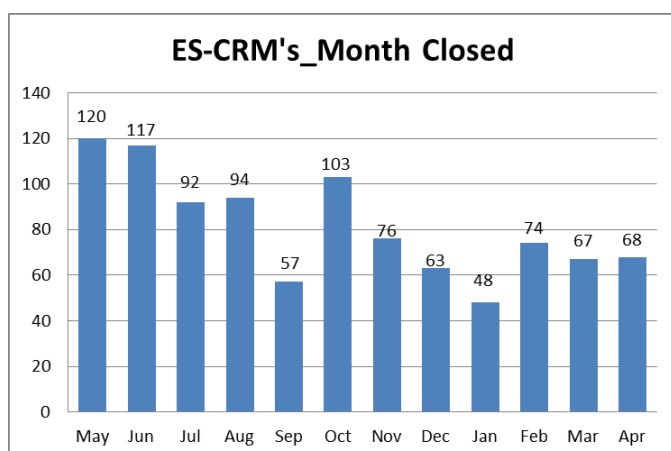
Not applicable concerning acceptance of this Report.

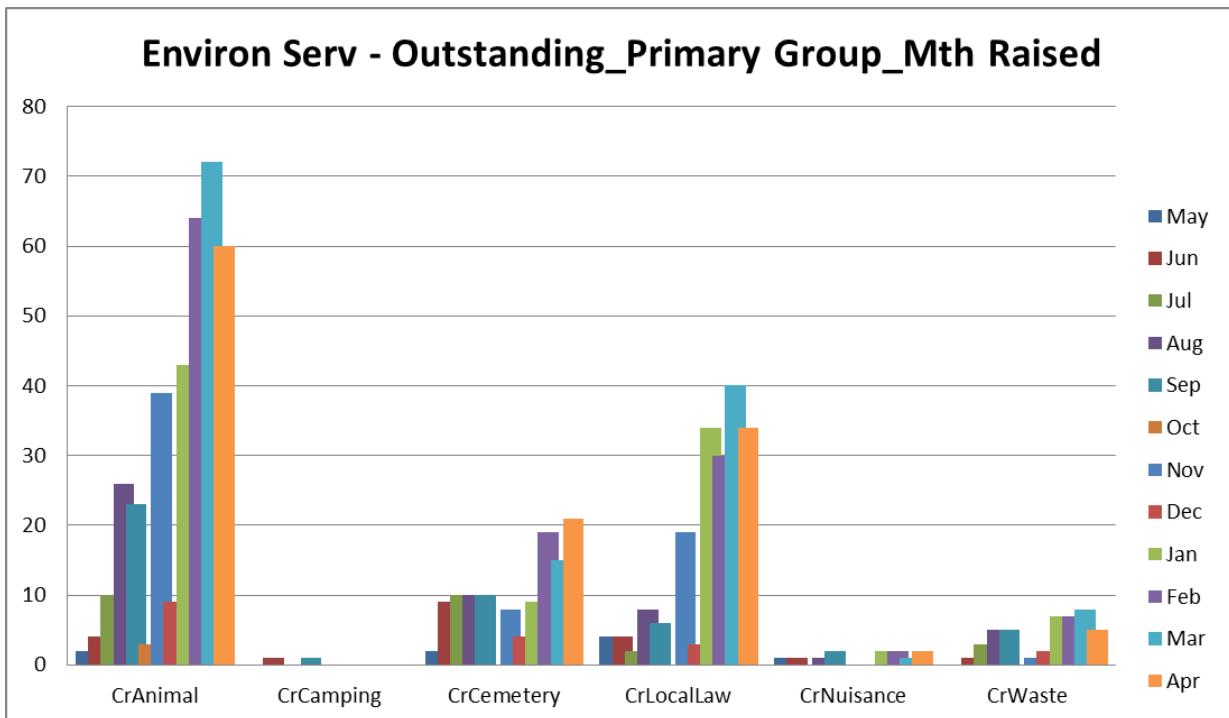
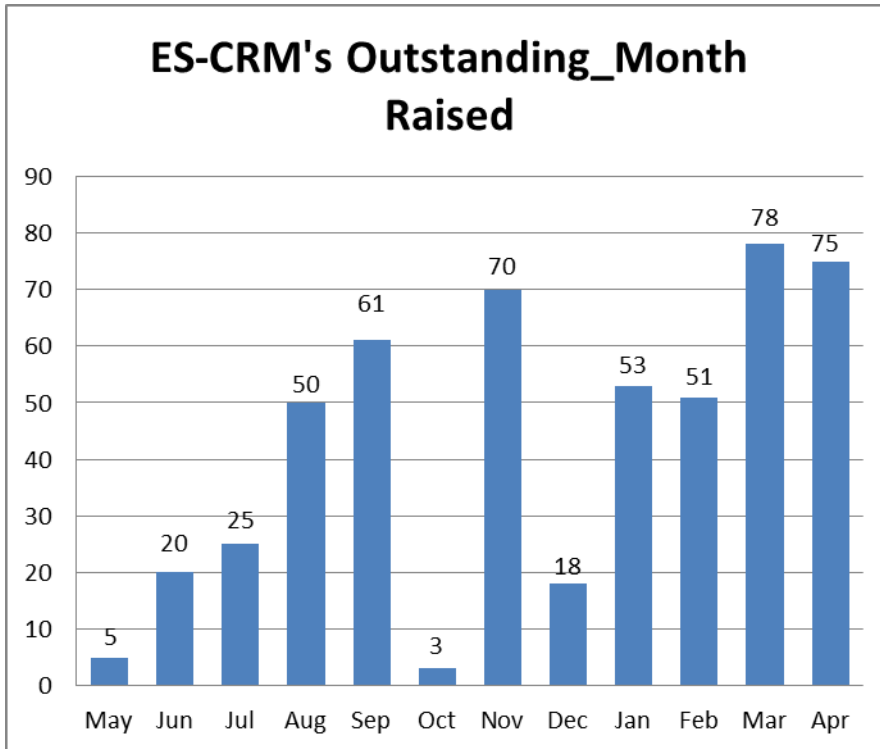
Attachments

- Capital Projects;
- Hinchinbrook Way Quarterly Media Report;
- TYTO Economic Development Infographic; and
- TYTO RV Park Infographic.

ENVIRONMENTAL SERVICES

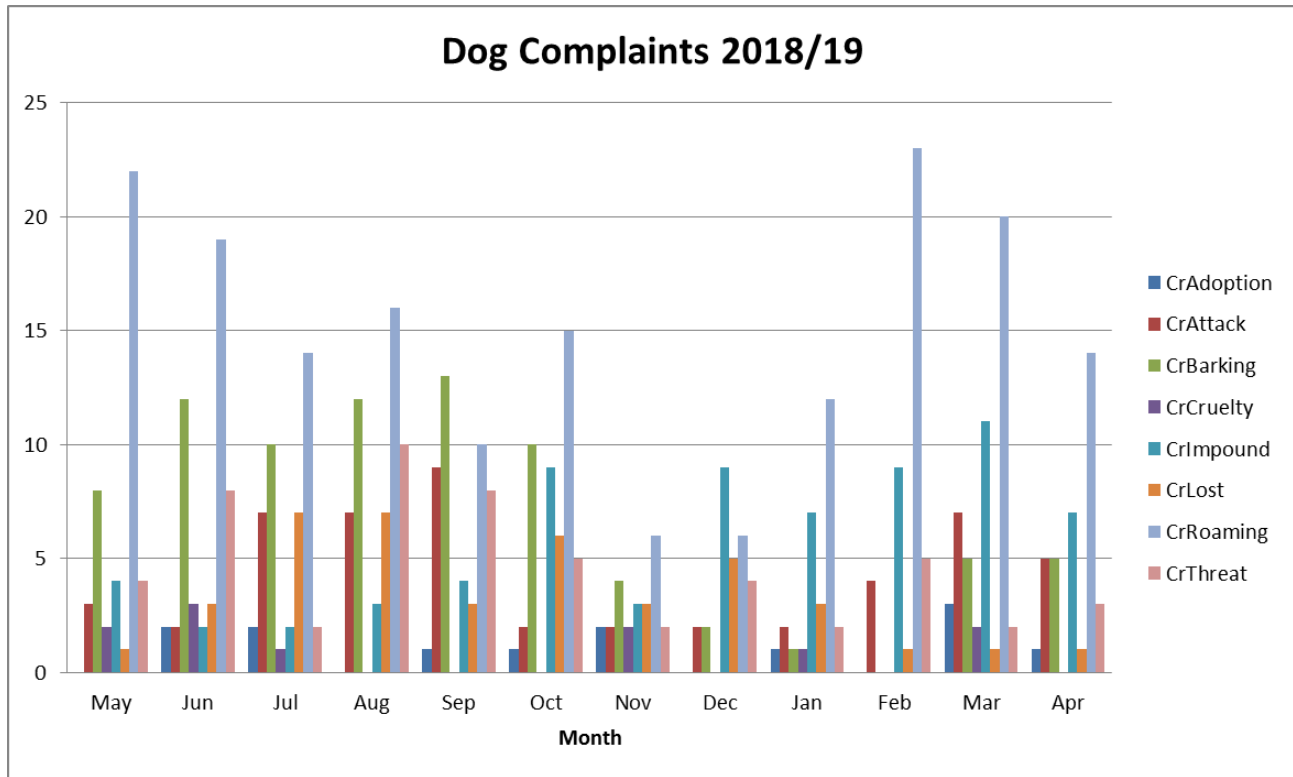
The below graphs demonstrate the departments Customer Request Management (CRM) processes for the month of April.





Animal /complaint response for April 2019

The following graph illustrates the number of dog complaints, by type since 2018.

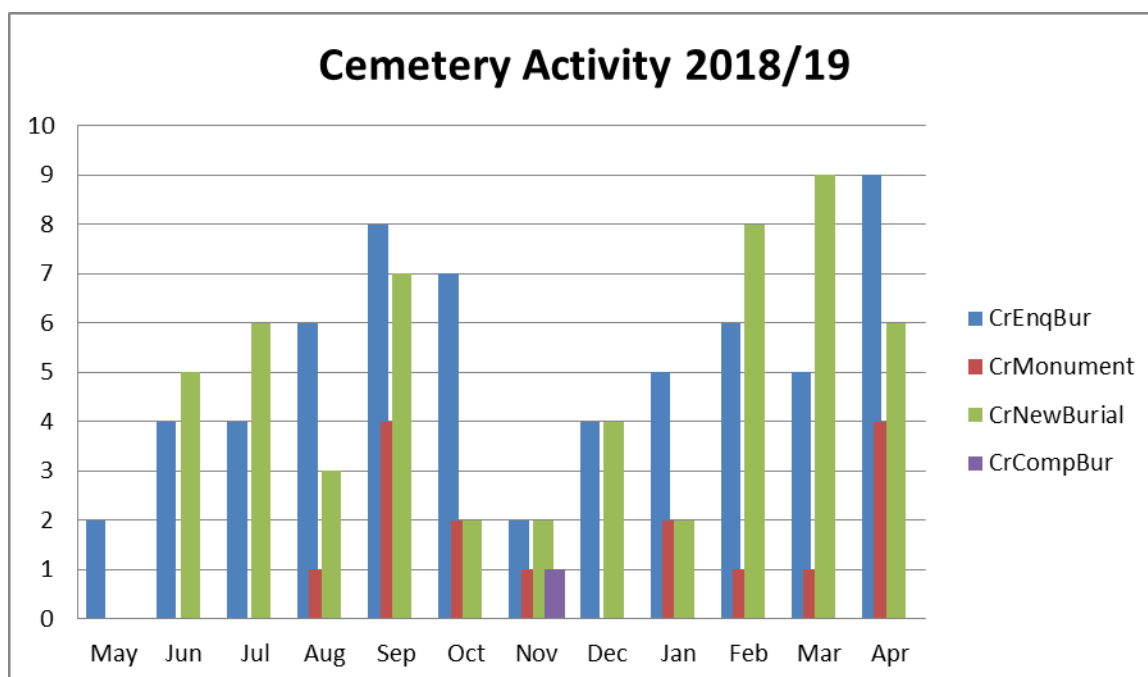


POUND OPERATION

- Number of dogs/cats impounded - 7
- Number collected by owner - 4
- Number re-housed – 2
- Number euthanised - 1

CEMETERY OPERATIONS

The Cemetery Activity Graph depicts the number of CRM's raised in relation to the cemeteries for 2018/2019.



Cemetery CRM Complaints – No issues to report for April

NATURAL RESOURCE MANAGEMENT

Council's Feral Pig Management Officer continued to have access issues due to the extended wet season. There were 46 feral pigs controlled during April, with 40 of these were controlled using 1080 and 6 were trapped.

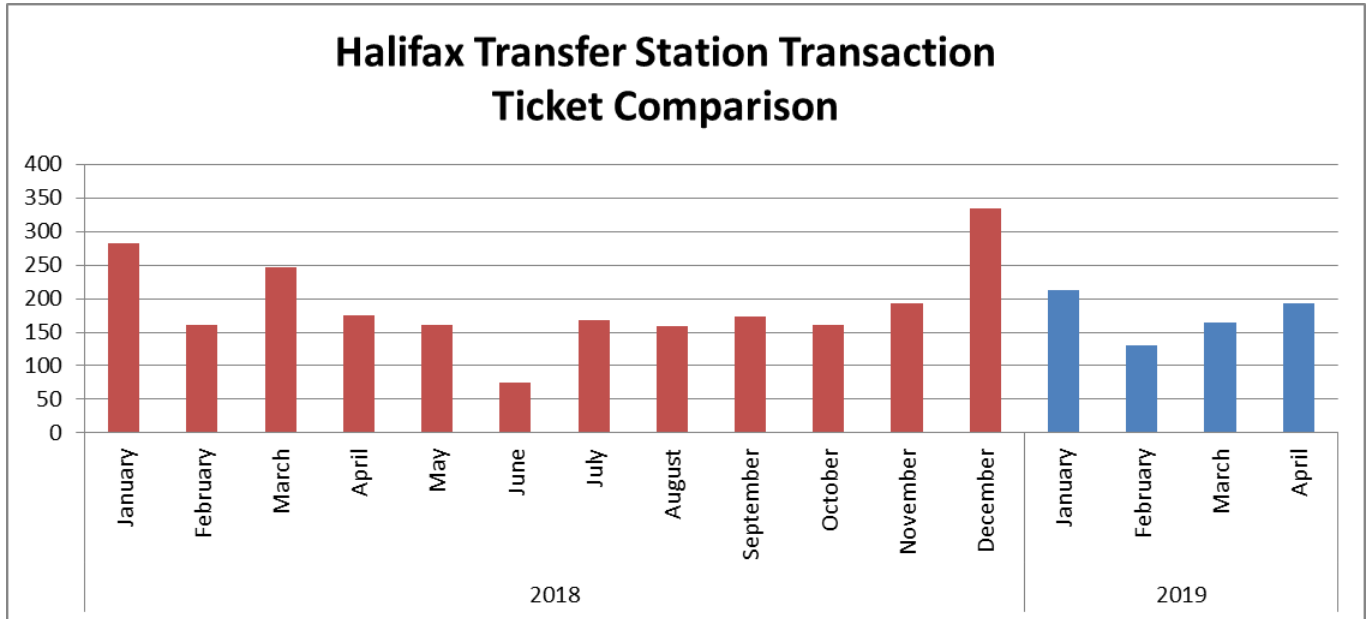
Council's NRM staff also experienced access issues. Inspection and control works were undertaken at a number of locations. These included aquatic weed management work at the Lucinda Wetlands, TYTO and within the Palm Creek ponds. Inspection and control works were also undertaken on a number of priority species including Acacia, Thunbergia and Singapore daily.

The review of the Shire's Biosecurity Plan was undertaken. This was carried out with the assistance of a number of key stakeholders including Department of Agriculture and Fishers (DAF), Queensland Parks and Wildlife Service (QPWS), Transport and Main Roads (TMR), Department of Natural Resources and Mines (DNRM) and the two regional NRM bodies, NQ Dry Tropics and NQROC. The review focused ensuring the priority projects and programs as and the three desired outcomes could be re-written to ensure that the goals and strategic actions are measurable. This resulted in a lot of positive changes to the way they are formatted and worded, with all stakeholders agreeing to assist in completing the review of these documents by mid to late June 2019. During the review a number of local weed species were scrutinised to ascertain whether the priority scoring had changed since the last review in 2018. This did not result in any significant change to the score of any of the species reviewed (Navua sedge, Giant Rats tail grass and African tulip trees).

WASTE MANAGEMENT

Halifax Waste Facility

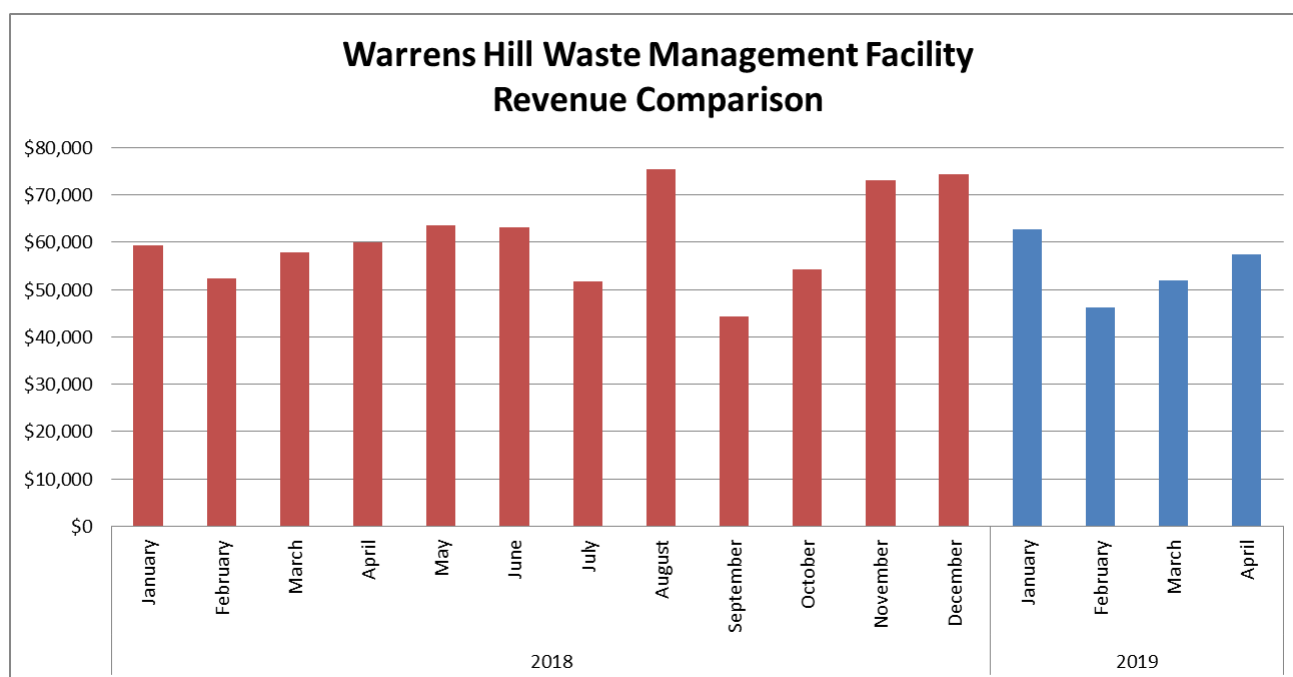
Gross Revenue: \$301.00



ITEM	TRANSACTIONS
Batteries	0
Green waste	23
Household waste	9
Voucher Green waste	62
Voucher household waste	64
Steel	11
Waste oil	24
Disaster Waste	0
Total transactions	193

Warrens Hill Waste Management Facility

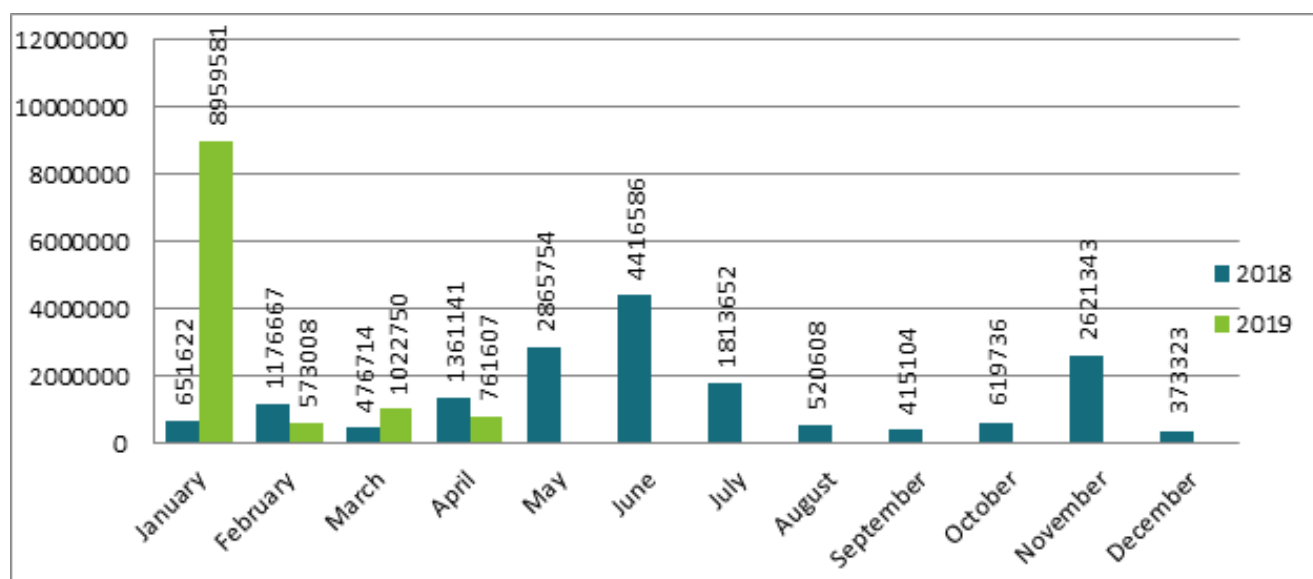
Gross Revenue: \$57,499.00
 Total Transactions: 1,524
 Total Waste Tonnes: 1,150



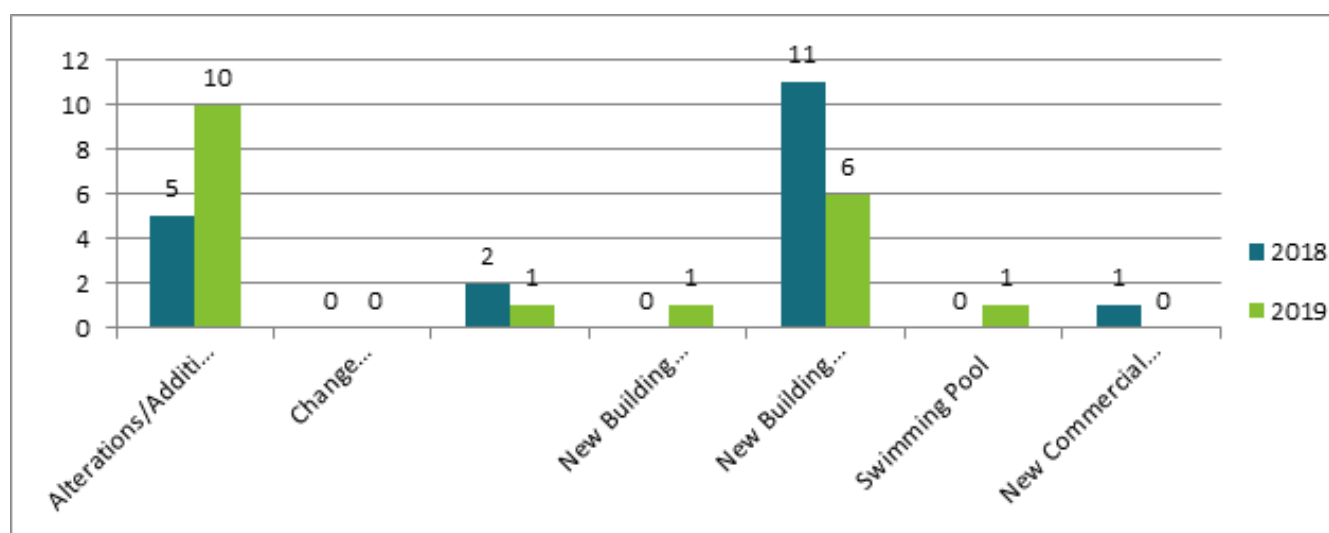
ITEM	AMOUNTS
Clean fill	13 tonnes
Commercial and industrial waste	213 tonnes
Construction and demolition	35 tonnes
Commercial green waste	78 tonnes
Domestic green waste	35 tonnes
Halifax skip transfer	11 tonnes
Household self haul waste	15 tonnes
Household waste – Contractor	393 tonnes
Illegal dumping	0 tonnes
Oil Waste	374 litres
Regulated waste asbestos	11.5 tonnes
Disaster waste	0 tonnes
Vouchers green	1944 deliveries
Vouchers household	266 deliveries

PLANNING AND DEVELOPMENT SERVICES

Building Approvals Value Comparison Table



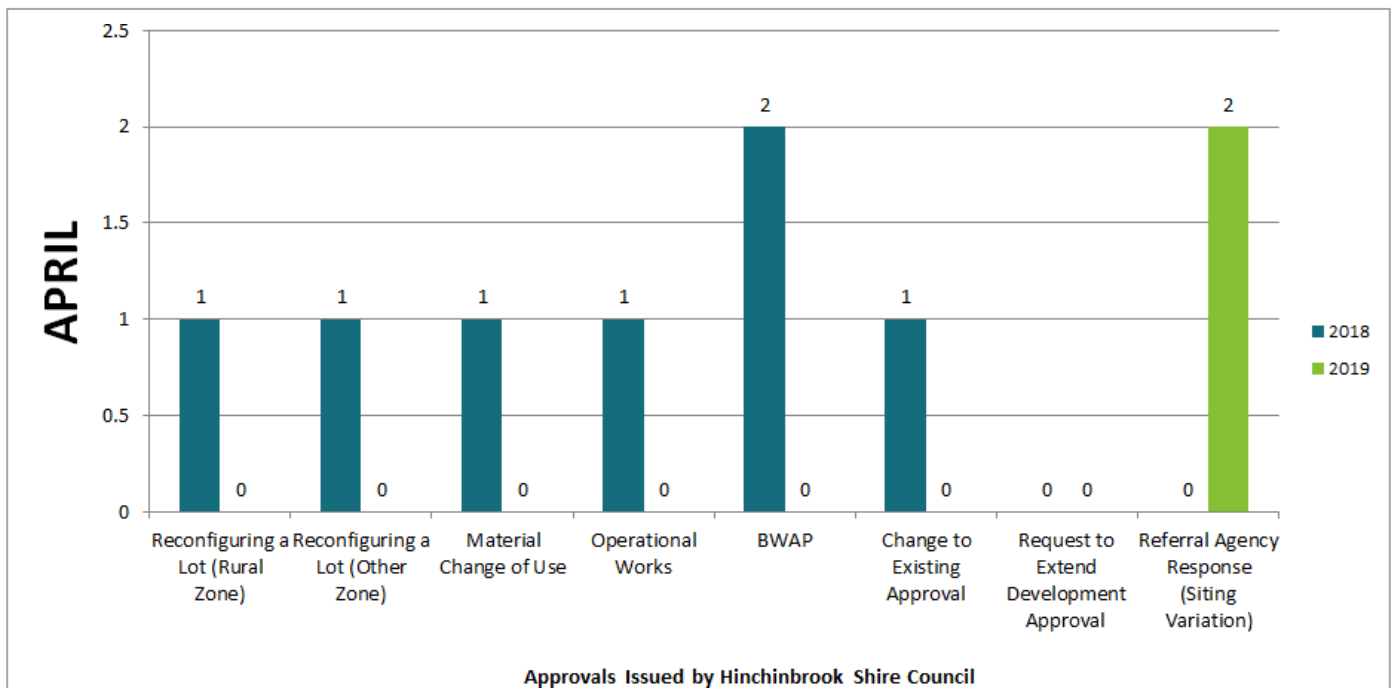
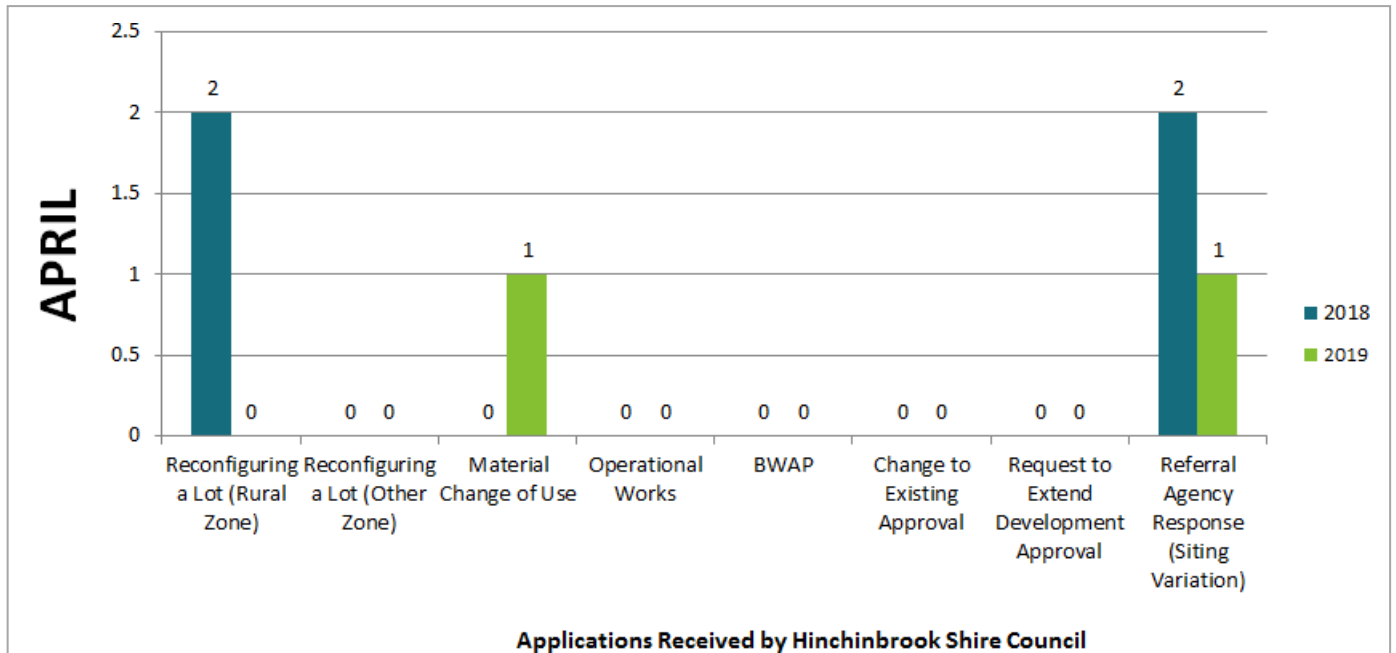
Approved Building Applications for the month of April 2019



Land Dealings Report for the Month of April 2019

ITEM	NUMBER
New Land Dealing Application	0
Land Dealings Renewals	4
State Land Dealings	1
DNRM&E Lodgments	0
Land Dealing Projects	3
Land Dealing Correspondence.	6

Town Planning Report for the month of April 2019



ECONOMIC DEVELOPMENT

The following table provides an overview of economic development initiatives conducted throughout April, please note the reference to the Economic Development Strategy.

The Economic Development Officer resigned effective the first week in May.

The columns represent:

Economic Development Reference

This identifies the subject and provides a link to the Economic Development Strategy or Department in reference to TYTO Precinct.

Item

A listing of what is being referenced. Brief details may also be included where necessary.

Frequency

How often this will occur.

Outcomes

A summary of what has occurred in relation to the item.

Economic Development Reference	Item	Frequency	Month	Outcome
AD3_Tourism Development	WALLAMAN AND BROADWATER ECOTOURISM MASTER PLAN RFQ. Progress RFQ through Tenderlink, manage the roll out and maintenance of the process on Tenderlink.	Once off	Apr-19	<p>AEC supporting information and report distributed as a guide to consultants. Stakeholder engagement with NQLC, Marrawah Law and traditional owners.</p> <p>RFQ was released on 23 February 2019; an addendum to the RFQ was issued on 4 March 2019 to allow tenderers the opportunity to review other project being scoped within Wallaman Falls. RFQ closed 18 March 2019 where Hinchinbrook Shire Council received 6 responses. A review panel has been formed and responses along with assessment guide forwarded to each assessor.</p> <p>Review of RFQ responses to be finalized on the 16th of May 2019.</p>
DC2_Master Planning	HALIFAX MASTER PLAN Create Halifax Master Plan and Style Guide including community engagement	Once Off	Apr-19	<p>Draft Halifax Heritage Master Plan RFQ has been created and is currently under review.</p> <p>The development of Halifax as a historic village is currently being considered. Community consultation on the concept of Halifax as a Heritage Village has begun and will be ongoing. A Community Meeting was held 2 July 2018 with Halifax Museum Representatives. A second public meeting was held 28 August 2018 to further gauge community interest on the concept. A cursory review of reference material on Historic Heritage Tourism is being undertaken by the Economic Development Officer. The Halifax heritage lighting project is progressing with quotes and requirements for the project being reviewed, and referenced in regards to Halifax Historic Village.</p>

Economic Development Reference	Item	Frequency	Month	Outcome
ED2_Enhanced Local Business Development	THINK BUSINESS 2019 Product Photography for Businesses	Monthly	Apr-19	Workshop hosted on 3 April 2019. Successfully reached KPI with a workshop capacity of 16 bookings.
DC2_Master Planning	HALIFAX STREETSCAPE Implementation of heritage lights in Halifax	Once Off	Apr-19	Lighting RFQ has been drafted to be released in early May. Consultation has occurred with the Heritage Department with a Heritage Exemption Certificate to be completed and assessed in May 2019 prior to commencement of works. The inclusion of three Heritage style lights are intended to be implemented between the Heritage listed trees within the center of Macrossan Street Halifax.
DC2_Master Planning	HALIFAX STREETSCAPE Implementation of fairy lights in Halifax, Macrossan Street	Once Off	Apr-19	Fairy Light RFQ has been drafted to be released in early May. Consultation has occurred with Heritage Department with a Heritage Exemption Certificate to be completed and assessed in May 2019 prior to commencement of works. The inclusion of decorative style fairy lights are intended to be installed on the eight Heritage listed trees within the center of Macrossan Street Halifax.
ED2_Enhanced Local Business Development	THINK BUSINESS 2019 Major Project Opportunities	Once Off	Apr-19	Hinchinbrook Shire Council hosted an Industry Breakfast. Presenters Executive Director of Genex Power, Simon Kidston, and Managing Director of Australia Mines Limited, Benjamin Bell, spoke on the major regional projects currently underway and the potential contract/employment opportunities available Attendance of 50 locals/ business attended this workshop
AD1_Tourism Marketing	TOURISM EXPO Provide Marketing material to Sydney Caravan and Camping Show	Annually	Apr-19	2 Boxes of Destination Guide Brochures and 2 Boxes of The Hinchinbrook Way Calico Bags to be sent via courier to the Sydney Caravan and Camping Expo for Hinchinbrook Visitor Information Lounge Officer and Townsville Enterprise volunteers to distribute to attendees.
AD1_Tourism Marketing	DESTINATION GUIDE Print and distribute 10,000 destination guides	Once off	Apr-19	2019 Hinchinbrook Way Destination Guides were received 15 April 2019. 575 brochures were distributed to local business houses. The updated brochure was converted to Issuu and uploaded onto the Hinchinbrook Shire Council and Hinchinbrook Way website on 9 April 2019.

Economic Development Reference	Item	Frequency	Month	Outcome
AD1_Tourism Marketing	WEBSITE Creation of media centre on the Hinchinbrook Way Website	Ongoing	Apr-19	Media centre to be included in Hinchinbrook Way Website to act as a distribution channel of approved imagery, economic development documents, Event posters and Event kit, Press releases and Newsletters. Draft outline of media center completed and in review.
AD1_Tourism Marketing	IMAGE LIBRARY Increase local imagery for the Hinchinbrook Way Gallery	Once off	Apr-19	Mark Fitzpatrick, photographer and social media influencer has been engaged to capture and provide 20 high quality marketing images of Forrest Beach and Taylors Beach between 10 June 2019 and 19 June 2019. Mark Fitz Photography has an audience of 66,000 Instagram followers. Images purchased will be utilised within various platforms of destination marketing.
AD1_Tourism Marketing	DUO MAGAZINE / WOTS ON IN QLD	Bi-monthly/Annually	Apr-19	The Hinchinbrook Way "Touch Wild" advertisement and "Tasman Turtle Picnic Day" advertisement was sent to DUO Magazine for publishing in the May/June 2019 Issue. A calendar of events and markets held in the Hinchinbrook Shire was collated and supplied with images for a double page spread in the May/June 2019 Issue. A list of events and markets in the Hinchinbrook Shire was collated for inclusion in the Wot's on Queensland: Festivals, Events & Markets Guide. Artwork for a half page advertisement in the Guide is being determined.
AD1_Tourism Marketing	SOCIAL MEDIA Overview of social media content on Hinchinbrook Way Facebook and Instagram Pages.	Monthly	Apr-19	A total of 9 post were completed for Facebook and 9 posts completed for Instagram. Total Instagram likes for April 2019 = 663 Total Facebook reach for April 2019 = 58,271 Top Facebook post for April was image of the Lucinda Bulk Sugar Terminal Jetty and with a reach of 17,788 Three enquiries were received and replied to through Hinchinbrook Way Facebook platform.
AD1_Tourism Marketing	FRANCES CREEK Digital kiosk installation	Complete	Apr-19	Digital Kiosk at Frances Creek was installed on 8 May 2019. Tourism content to be uploaded and utilized throughout the year and updated on a regular basis. Kiosk is also to be utilized during periods of disaster management.

Economic Development Reference	Item	Frequency	Month	Outcome
AD1_Tourism Marketing	WEBSITE Update and creation of businesses listing content on the Hinchinbrook Way Website	As required	Apr-19	Four businesses applied for a Hinchinbrook Way website Business account. All business applications were denied as they were online businesses operating from Victoria. Two local businesses updated their business page during April 2019.
DC3_Scheduled Master Plan Priority Projects	HERBERT STREET Advertise tender for the construction and installation of 5 x picnic shelters within Herbert Street Precinct. Process responses.	Once off	Apr-19	Tender for construction and installation of picnic shelters closed on 21 March 2019. Six tenders were received. Awarded tender adopted by Council on 26 March 2019. Installation works are progressing. Construction has commenced to produce shelters.
DC3_Scheduled Master Plan Priority Projects	CBD MASTER PLANNING SEATING Progress implementation of 23 replacement seats	Once off	Apr-19	Hinchinbrook Shire Council received four quotations, including two local suppliers, and assessed in accordance to Procurement Policy. A Local Contractor was awarded the tender. On-site pre-installation meeting is delayed to early June just prior to the delivery of seating. Additional information supplied to TOWDAWE regarding RCP application. Application is awaiting assessment.
DC3_Scheduled Master Plan Priority Projects	CBD MASTER PLANNING RUBBISH BINS Progress implementation of new Rubbish bin	Once Off	Apr-19	Assessment of Quotation in progress.
ED1_Attracting investment	BUSINESS INNOVATION SCHEME: Deliver and process the Business Innovation Scheme Draft advertisement, advertise and assess applications	As Required	Apr-19	One application received and in assessment.
EL1_Make the Move Marketing	LIVEABILITY BROCHURES Print and distribute liveability brochure	Annually	Apr-19	500 Hinchinbrook Lifestyle Brochures were sent to print on 18 April 2019 and brochures were received on 24 April 2019. 50 Liveability brochures were distributed at the Think Business Industry Breakfast.
AD1_Tourism Marketing	Quarterly Hinchinbrook Way Media Report	Quarterly	Apr-19	See attached Hinchinbrook Way Quarterly Media Report for January to March 2019 completed

TYTO

Overall comparative year to date (YTD) figures were down -18.06%, with monthly figures down by -14.98%.

While the number of event bookings was higher over the year, and generally unchanged in YTD terms, there continues to be smaller numbers of patrons in attendance for each booking.

Despite lower overall visitation figures, events hosted by TYTO were well attended during the month.

Public Holiday closures in April 2019, for five days, have shown to have affected visitor numbers. The Hinchinbrook Visitor Information Lounge was however open throughout this time which could account for the positive difference in patronage.

Consistent rain throughout the month may also have had a negative effect on use of TYTO particularly in relation to use of the RV Area and hence flow on from here.

Please refer to the TYTO Infographic for April 2019 for further highlights and details.

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
HVIL 18/19	3726	3229	1797	1245	807	750	805	470	831	1478			15138
HVIL 17/18	3685	3982	2129	1474	1161	900	955	612	913	1374	1788	2703	21676
HVIL 16/17	3579	4132	1724	1412	1272	879	971	680	963	1708	1690	2599	21609
% Difference 17/18 V 18/19	1.11	-18.91	-15.59	-15.54	-30.49	-16.67	-15.71	-23.20	-8.98	7.57	-100.00	-100.00	-30.16
TRAG 18/19	843	977	870	689	561	334	411	1151	530	691			7057
TRAG 17/18	1252	1079	1399	741	679	427	420	474	460	517	735	563	8746
TRAG 16/17	1211	1339	1386	679	509	169	362	345	406	459	557	540	7962
% Difference 17/18 V 18/19	-32.67	-9.45	-37.81	-7.02	-17.38	-21.78	-2.14	142.83	15.22	33.66	-100.00	-100.00	-19.31
HSL 18/19 DOOR	10008	8294	8489	8115	8109	5216	7362	6976	8003	8668			79240
HSL 17/18 DOOR	9879	10364	12932	9538	10948	7222	8206	9196	8053	10449	9582	9248	115617
HSL 16/17 DOOR	9788	9720	9927	7566	7545	4474	6420	7731	8778	10881	9788	9577	102195
% Difference 17/18 V 18/19	1.31	-19.97	-34.36	-14.92	-25.93	-27.78	-10.29	-24.14	-0.62	-17.04	-100.00	-100.00	-31.46
TCEC 18/19 PAX	613	6837	555	3590	375	136	130	255	598	661			13750
TCEC 17/18 PAX	1004	10152	2319	959	480	697	12	727	1619	1184	3023	637	22813
TCEC 16/17 PAX	2873	11185	1348	532	123	715	38	814	1504	1393	1872	2305	24702
% Difference 17/18 V 18/19	-38.94	-32.65	-76.07	274.35	-21.88	-80.49	983.33	-64.92	-63.06	-44.17	-100.00	-100.00	-39.73
TCEC 18/19 ROOM	21	20	20	16	19	10	12	17	25	27			187
TCEC 17/18 ROOM	13	24	25	25	23	13	2	24	15	25	19	14	222
TCEC 16/17 ROOM	30	13	21	9	6	4	3	14	20	16	19	19	174
% Difference 17/18 V 18/19	61.54	-16.67	-20.00	-36.00	-17.39	-23.08	500.00	-29.17	66.67	8.00	-100.00	-100.00	-15.77
Cooper St Rest Area 18/19	256	228	128	60	23	0	0	0	7	18			720
Cooper St Rest Area 17/18	273	248	145	34	20	0	0	0	0	22	125	207	1074
Cooper St Rest Area 16/17	168	215	83	36	9	0	0	0	8	25	68	204	816
% Difference 17/18 V 18/19	-6.23	-8.06	-11.72	76.47	15.00	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	-18.18	-100.00	-100.00	-32.96
TYTO Total 18/19	15190	19337	11711	13639	9852	6436	8708	8852	9962	11498			115185
TYTO Total 17/18	15820	25577	18779	12712	13268	9246	9593	11009	11045	13524			140573
TYTO Total 16/17	17451	26376	14385	10189	9449	6237	7791	9570	11651	14441			127540
YTD/Annual Increase 18/19 v 17/18	-3.98	-24.40	-37.64	7.29	-25.75	-30.39	-9.23	-19.59	-9.81	-14.98			-18.06

VIC Visitor Data Form

	Australian States or Territories										Overseas Visitors													
	QLD			NSW	AC T	Vic.	Nt	Tas	Sa	Wa	NZ	Japan	China	Other Asia	UK	Fra	Ger	Neth	Swiss	Other Eur	USA	Can	Other O'seas	TOTAL
	a*	b**	c***																					
Jul-18	313	410	728	788		578	13	122	219	108	50	5	0	6	50	57	105	35	27	53	22	2	35	3726
Jul-17	378	362	751	708		555	8	100	182	130	102	4	1	16	33	44	97	41	39	76	21	7	30	3685
% diff	-17.20	13.26	-3.06	11.30		4.14	62.50	22.00	20.33	-16.92	-50.98	25.00	-100.00	-62.50	51.52	29.55	8.25	-14.63	-30.77	-30.26	4.76	-71.43	16.67	1.11
Aug-18	230	504	554	554		541	11	79	171	127	51	17	7	9	55	49	99	59	20	40	5	13	34	3229
Aug-17	371	733	772	591		569	23	108	155	119	59	8	9	12	45	59	136	58	21	75	25	7	27	3982
% diff	-38.01	-31.24	-28.24	-6.26		-4.92	-52.17	-26.85	10.32	6.72	-13.56	112.50	-22.22	-25.00	22.22	-16.95	-27.21	1.72	-4.76	-46.67	-80.00	85.71	25.93	-18.91
Sep-18	179	264	473	236	18	223	14	21	58	71	25	11	2	1	28	30	56	20	26	23	12	5	1	1797
Sep-17	247	316	455	297		258	4	32	62	64	39	6	4	4	45	63	71	28	11	42	29	16	36	2129
% diff	-27.53	-16.46	3.96	-20.54		-13.57	250.00	-34.38	-6.45	10.94	-35.90	83.33	-50.00	-75.00	-37.78	-52.38	-21.13	-28.57	136.36	-45.24	-58.62	-68.75	-97.22	-15.59
Oct-18	223	181	325	114	23	83	2	11	15	30	9	2	4	2	30	22	69	22	14	33	15	6	10	1245
Oct-17	192	279	266	154		138	9	28	48	28	25	0	4	3	36	43	86	14	27	37	31	22	4	1474
% diff	16.15	-35.13	22.18	-25.97		-39.86	-77.78	-60.71	-68.75	7.14	-64.00		0.00	-33.33	-16.67	-48.84	-19.77	57.14	-48.15	-10.81	-51.61	-72.73	150.00	-15.54
Nov-18	133	139	115	82	1	26	13	3	6	11	6	3	0	6	49	28	52	22	22	54	12	20	4	807
Nov-17	283	181	203	72		38	10	1	3	12	2	5	0	9	39	33	110	29	28	53	25	20	5	1161
% diff	-53.00	-23.20	-43.35	13.89		-31.58	30.00	200.00	100.00	-8.33	200.00	-40.00		-33.33	25.64	-15.15	-52.73	-24.14	-21.43	1.89	-52.00	0.00	-20.00	-30.49
Dec-18	273	142	81	28	6	25	1	0	7	6	6	3	2	5	23	18	45	12	22	33	2	6	4	750
Dec-17	181	227	164	37		30	2	5	3	17	9	4	9	1	31	19	57	20	15	25	4	12	28	900
% diff	50.83	-37.44	-50.61	-24.32		-16.67	-50.00	-100.00	133.33	-64.71	-33.33	-25.00	-77.78	400.00	-25.81	-5.26	-21.05	-40.00	46.67	32.00	-50.00	-50.00	-85.71	-16.67
Jan-19	180	243	159	59	2	16	2	3	6	9	1	0	0	11	24	14	31	2	8	20	3	5	7	805
Jan-18	173	256	157	58		50	18	7	2	3	2	10	0	23	23	25	48	10	28	28	5	10	19	955
% diff	4.05	-5.08	1.27	1.72		-68.00	-88.89	-57.14	200.00	200.00	-50.00	-100.00		-52.17	4.35	-44.00	-35.42	-80.00	-71.43	-28.57	-40.00	-50.00	-63.16	-15.71
Feb-19	109	136	60	17	7	12	0	0	6	0	0	2	2	0	14	6	49	0	1	17	4	14	14	470
Feb-18	174	141	65	23		6	4	0	4	3	0	15	2	7	20	26	45	8	12	30	12	12	3	612
% diff	-37.36	-3.55	-7.69	-26.09		100.00	-100.00		50.00	-100.00		-86.67	0.00	-100.00	-30.00	-76.92	8.89	-100.00	-91.67	-43.33	-66.67	16.67	366.67	-23.20
Mar-19	179	184	136	29	7	18	0	4	7	8	1	7	0	11	37	27	67	18	8	14	15	31	23	831
Mar-18	179	222	168	18		23	8	3	14	7	2	4	12	7	20	21	70	15	24	53	29	6	8	913
% diff	0.00	-17.12	-19.05	61.11		-21.74	-100.00	33.33	-50.00	14.29	-50.00	75.00	-100.00	57.14	85.00	28.57	-4.29	20.00	-66.67	-73.58	-48.28	416.67	187.50	-8.98
Apr-19	395	447	260	89	3	29	2	1	24	21	10	0	3	5	27	29	45	10	14	29	15	15	5	1478
Apr-18	407	276	238	88		70	4	13	22	16	21	2	2	4	23	28	68	19	11	34	13	13	2	1374
% diff	-2.95	61.96	9.24	1.14		-58.57	-50.00	-92.31	9.09	31.25	-52.38	-100.00	50.00	25.00	17.39	3.57	-33.82	-47.37	27.27	-14.71	15.38	15.38	150.00	7.57

Hinchinbrook Visitor Information Lounge

Overview

April has been a much busier month in terms of visitor numbers, with a 7.57% increase compared to April 2018. This increase has come from the Townsville Region and Other Queensland. International visitors recorded a slight decrease.

The annual Easter Egg Hunt was held on 18 April 2019 and was a success with a total of 99 children taking part. They were accompanied by approximately 45 parents and grandparents. This year the Hinchinbrook Shire Library held an Easter Story Time and Basket decorating activity on the same day. 63 children who took part in the Easter Egg Hunt also attended the Library activity. A combined activity is planned for the Annual Santa Claus hunt in December.

Hinchinbrook Shire Library including Halifax Sub Branch

Overview

There were 8,668 visitors were recorded in April 2019, a decrease of 17.04% compared to April 2018. The five Public Holidays which fell in the month may have contributed to the decrease.

630 people attended events and activities at Hinchinbrook Shire Library. This was a 17.10% increase on April 2018 and 50.36% increase from March 2019. The increase was driven by the success of the Zany Zoo and Baby Welcoming Ceremony day, with The Mayor, Hinchinbrook Shire Councilors and 341 community members in attendance to welcome 32 of the newest members to the Hinchinbrook Shire.

Covers for headsets procured through the 'Realising Our Potential: A Vision for Queensland Public Libraries – Micro Grant' arrived on Monday 15 April and have been utilised by library patrons for their computer browsing, gaming and movie viewing as well as for noise reduction. One patron reported she could "do her study on a really busy day and not hear a thing", when she had logged into iTunes for her preference of music. The Micro-Grant acquittal was finalized on 1 April 2019.

The maintenance of a Security presence during the School Holiday period saw incidences of unacceptable behavior in the Hinchinbrook Shire Library reduced to zero.

TYTO Regional Art Gallery

Overview

A total of 722 patrons visited the TYTO Regional Art Gallery during April 2019. This was an increase of 205 pax or 39.65% compared to April 2018. Visitor numbers were supported by the popularity of the "Ecologica" Exhibition presented by Sarah Swan, Linda Bates and Heather Byrne, with 105 attendees at the Exhibition Opening night alone. School Holiday activities, including the Polymer Clay Workshop (19 attendees) and GOMA APT9 Kids on Tour (57 attendees over four days) were also well attended.

Sunday figures decreased by 9 pax of 10.71% compared to April 2018. Inclement weather and the Easter holiday closure may have contributed to the decrease in Sunday visitation.

TYTO Conference and Event Centre (TCEC)

Overview

During April 2019 there were a total of 27 bookings in the TYTO Conference and Events Centre. These bookings together made up a total attendance of 661 patrons for the month.

Of the 25 bookings, five were Corporate bookings with four meetings attracting a total of 64 attendees and one Conference (Women in Sugar Herbert Conference) with 106 delegates. Government bookings for the Hinchinbrook Shire Council included eight meetings, two workshops, and one Conference (Diversifying our District Agricultural Forum) accounting for a total of 187 patrons. TYTO employees held five events in the TYTO Conference and Events Centre that attracted 231 attendees, one meeting of four attendees and four workshops that attracted 57 attendees. One External Government organisation held a meeting that attracted 12 delegates.

NAME: Conference and Event Centre Activity Report July 2018 - June 2019

Month	Venue Name	Event type (select only one)	First day of official program dd/mm/yyyy	Number of days of official program	Industry sector of event owner/organiser (select only one)	Hirer	Total Number of Visitors per Event (Daily delegates x days)
April	Jacana	Meeting	03/04/2019	1	Government	HSC	20
April	Whistler	Meeting	03/04/2019	0.5	Government	HSC	10
April	Jabiru	Event	30/04/2019	0.5	Government	TYTO	20
April	Whistler	Workshop	03/04/2019	0.5	Government	HSC	4
April	Jabiru	Meeting	03/04/2019	0.5	Government	TYTO	4
April	Jacana	Conference	04/04/2019	1	Government	HSC	84
April	Jabiru	Meeting	04/04/2019	0.5	Government	HSC	4
April	Jabiru	Workshop	09/04/2019	0.5	Government	TYTO	24
April	Jabiru	Workshop	10/04/2019	0.5	Government	TYTO	27
April	Jabiru	Workshop	16/04/2019	0.5	Government	TYTO	3
April	Jabiru	Workshop	17/04/2019	0.5	Government	TYTO	3
April	Jacana	Meeting	09/04/2019	0.5	Corporate	External	40
April	Jacana	Event	09/04/2019	0.5	Government	TYTO	20
April	Jabiru	Meeting	11/04/2019	0.5	Government	HSC	5
April	Jabiru	Meeting	11/04/2019	0.5	Government	HSC	5
April	Jacana, Whistler, Monarch, J	Event	12/04/2019	1	Government	TYTO	96
April	Jacana, Whistler	Event	12/04/2019	0.5	Government	TYTO	30
April	Whistler	Meeting	16/04/2019	0.5	Corporate	External	4
April	Jacana	Meeting	17/04/2019	0.5	Government	HSC	13
April	Jabiru	Meeting	23/04/2019	1	Corporate	External	10
April	Jabiru	Meeting	24/04/2019	1	Corporate	External	10
April	Jacana, Whistler, Monarch, J	Event	26/04/2019	0.5	Government	TYTO	65
April	Whistler	Meeting	23/04/2019	0.5	Government	HSC	10
April	Jacana, Whistler, Monarch, J	Conference	29/04/2019	1	Corporate	External	106
April	Jacana	Workshop	03/04/2019	0.5	Government	HSC	20
April	Whistler	Meeting	30/04/2019	1	Government	External	12
April	Jacana	Meeting	01/04/2019	0.5	Government	HSC	12

	July		August		September		October		November		December		January		February		March		April		May		June		TOTAL		PERCENTAGE	
	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax	Bookings	Pax
TCEC 18/19	21	613	20	6,837	20	555	16	3,590	19	375	10	136	12	130	17	255	25	598	27	661	0	0	0	0	187	13,750	-17.62%	6.17%
TCEC 17/18	12	956	24	912	26	1,976	28	770	25	495	14	700	2	12	24	727	14	1,559	25	1,184	19	3,023	14	637	227	12,951	34.32%	-47.28%
TCEC 16/17	28	2,873	13	11,185	21	1,348	9	532	5	123	4	715	3	38	14	814	20	1,504	16	1,391	18	1,837	18	2,205	169	24,565	2.42%	9.05%
TCEC 15/16	18	1,062	9	10,740	10	409	12	531	12	300	7	720	6	123	11	333	11	2,085	19	1,390	20	3,435	30	1,399	165	22,527	60.19%	59.19%
TCEC 14/15	7	309	7	7,491	4	181	5	144	4	132	4	317	5	931	10	1,229	13	475	15	602	15	1,641	14	699	103	14,151	58.46%	47.95%
TCEC 13/14	3	75	8	7,040	6	305	4	323	7	449	3	70	2	28	4	99	5	315	5	342	14	329	4	190	65	9,565	71.05%	82.47%
TCEC 12/13	5	4,150	5	95	3	275	5	210	5	110	1	100	0	0	2	42	1	25	2	50	6	150	3	35	38	5,242	40.74%	481.15%
TCEC 11/12													3	57	4	95	2	29	2	0	12	674	4	47	27	902	0.00%	0.0%

	External				HSC				TYTO				Promo	
	Bookings	% Increase from previous year	Pax	% Increase from	Bookings	% Increase from	Pax	% Increase from previous year	Bookings	% Increase from	Pax	% Increase from previous year	Bookings	Pax
TCEC 18/19	96	-14.29%	11063	126.70%	40	0.00%	1010	-21.22%	51	-29.17%	1677	-74.53%	0	0
TCEC 17/18	112	53.42%	4880	-68.19%	40	0.00%	1282	1.02%	72	33.33%	6584	-17.06%	4	210
TCEC 16/17	73	0.00%	15340	14.64%	40	14.29%	1269	-18.29%	54	-3.57%	7938	4.89%	1	13
TCEC 15/16	73	37.74%	13381	55.27%	35	66.67%	1553	-25.80%	56	93.10%	7568	120.00%	2	25
TCEC 14/15	53	35.90%	8618	13.23%	21	40.00%	2093	181.32%	29	190.00%	3440	891.35%	0	0
TCEC 13/14	39	50.00%	7611	57.02%	15	50.00%	744	152.20%	10	900.00%	347	1635.00%	0	28
TCEC 12/13	26	30.00%	4847	554.12%	10	100.00%	295	31.70%	1	-50.00%	20	-86.67%	1	80
TCEC 11/12	20		741	0.00%	5	0.00%	224	0.00%	2		150			

TYTO (Cooper Street. Rest Area) RV Park

April 2019 Highlights:

TYTO RV Park had 18 bookings and a total of 21 nights stayed in April 2019, 100% of survey respondents reported that would use the facility again and estimated spend per night was \$114.24.

Please refer to the TYTO RV Park Infographic April 2019 for more information.

Regional Events

Overview

Community Activity Grant (CAG)

2019/2019 Quarter One: Advertising for Quarter One commenced Monday 25 March 2019 until Monday 8 April 2019 for events taking place between 1 July 2019 and 30 September 2019. A total of 11 applications were received. A CAG panel meeting was conducted Wednesday 24 April 2019 where applications were assessed. A Report to Council has been drafted for review at the General Meeting taking place 28 May 2019.

2019 Think Business Series:

Product Photography for businesses. The Product Photography Workshop took place Wednesday 3 April 2019. The Key Performance Indicator for the workshop was successfully reached with a workshop capacity of 16 participants.

Hinchinbrook Industry Breakfast:

The Hinchinbrook Industry Breakfast took place Monday 29 April 2019, attracting 50 participants. Presenters Executive Director of Genex Power, Simon Kidston, and Managing Director of Australia Mines Limited, Benjamin Bell, spoke on the major regional projects currently underway and the potential contract/employment opportunities available. The event was invaluable in terms of providing local businesses with the knowledge on how to access business opportunities and also provided Natural Resource Organisations an overview of the type of businesses that operate within the Hinchinbrook area. Australian Mines Limited has already placed an order with a local business for goods as a direct result of the event.

GRANTS ACTIVITIES – 30 April 2019 Update

Currently Council has nine applications submitted awaiting an outcome from the associated Department.

FUNDING	CO-CONTRIBUTION AMOUNTS	UPDATE	EXPECTED DECISION DATE
Department of Infrastructure and Regional development – Building Better Regions Fund – Round 3 – Dungeness Boat Ramp Car Park Extension. Total Project Cost \$835,500.	Funding - \$626,625 HSC Cost - \$208,875	Unsuccessful	-
Australian Sports Commission – Community Sport Infrastructure Grant Program – Multipurpose sports arena lighting and sound system. Total Project Cost \$470,000.	Funding - \$450,000 HSC Cost - \$10,000 HSC In Kind - \$10,000	Unsuccessful	-
Mobile Black Spot Funding – Round 4 – Upper Stone existing on database also submitted area as a Public Interest Premises. Awaiting instruction to make \$10,000 co- contribution.	HSC Cost - \$10,000	Unsuccessful	-
Transport and Tourism Connections (TTC) Program – Round 2 – Jourama Falls Road Bitumen Upgrade. Total Project Cost \$1,450,000.	Funding - \$500,000 HSC Cost - \$950,000	Awaiting Outcome	28 February 2019
Department of Transport and Main Roads - Federal Black Spot Program – 2019-20 – Abergowrie Road Dips. Total Project Cost \$436,500;	Funding - \$436,500 HSC Cost - \$nil	Awaiting Outcome	30 June 2019
Department of Infrastructure and Regional Development – Bridges Renewal Program Round 4 – Mount Fox First Bridge and Baillies Road Bridge. Total Project Cost: \$1,000,000.	Funding - \$500,000 HSC Cost - \$500,000	Successful	-
Department of Infrastructure, Local Government and Planning – Local Government Grants and Subsidies Program (LGGSP) 2019-21 – Hinchinbrook Automatic Meter Reading Project. Total Project Cost: \$1,300,000	Funding - \$650,000 HSC Cost: \$650,000	Awaiting Outcome	1 May 2019
State Library of Queensland – First 5 Forever Program – Indigenous culture focused literacy First 5 Forever Project. Total Project Cost: \$16,309	Funding - \$16,309 HSC Cost – nil	Awaiting Outcome	31 May 2019
State Library of Queensland – Public Library Strategies Grants Program 2018-2019 – Microfilm and Book Scanner Project. Total Project Cost: \$19,297	Funding - \$19,297 HSC Cost – nil	Awaiting Outcome	31 May 2019
Queensland Reconstruction Authority – 2018-19 Resilience Funding Program – Flood Monitoring Infrastructure – Total Project Cost: \$225,000	Funding - \$225,000 HSC Cost - \$90,000	Awaiting Outcome	30 June 2019

Available Grants

FUNDING DEPARTMENT	FUNDING TITLE	CO-CONTRIBUTION	OPENING DATE	CLOSING DATE	POTENTIAL PROJECTS
Department of Agriculture and Water Resources	Smart Farming Partnerships <i>Funding which supports four to five-year projects to develop, trial and implement new and innovative tools/farm systems which promote the uptake of sustainable agricultural practices and increase on- farm profitability/productivity.</i>	Must include contributions (cash or in-kind)	First half of 2019	First half of 2019	No project identified
Department of State Development, Manufacturing, Infrastructure and Planning	Resource Recovery Industry Development Program <i>Offering three streams of funding tailored to attract a range of projects which will develop a high-value resource recovery industry in Queensland. E.g. Infrastructure projects for investment in new processing/technological capabilities, expansion of major resource recovery operations to divert significant amounts of waste from landfill & prevent stockpiling or funding support to capital intensive projects requiring contribution towards investigations assisting with investment.</i>	Stream one – Funding – 50% HSC Cost – 50% Stream two – Funding – 100% HSC Cost - \$nil Stream three – Funding – 100% HSC Cost - \$nil	Two Rounds of Applications per year	Two Rounds of Applications per year	No project identified
Dept of Communications and The Arts	Festivals Australia <i>Funding, generally under \$100,000 per grant, to support high-quality arts projects that invite community participation and audience engagement. Projects can include but are not limited to a parade, performance, workshop, installation or exhibition.</i>	Funding – 100% HSC Cost - \$nil	Two Rounds of Applications per year	Two Rounds of Applications per year	No project identified
Queensland Transport	2019 Community Road Safety Grants <i>Funding to provide opportunities for community organisations to support local road safety initiatives with a road safety and educational benefit.</i>	Funding – 100% HSC Cost - \$nil	05 May 2019	07 June 2019	No project identified
Department of Communication and the Arts	Mobile Blackspot Program – Round 5	Funding – Up to \$500,000 per eligible project HSC Cost – significant co-contribution	05 April 2019	26 July 2019	Upper Stone Blackspot area identified

A	Assessment/Design	P	Procurement	C	Construction and/or complete
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Project Description	Programme Estimate 2018/2019			2018/2019 Expenditure	Comments and Projected Timeline												
	HSC Budget	Other Source	Total														
2018/2019 Capital Projects																	
ECD-TYTO Developments - \$30K TCEC upgrade kitchen and \$40K	\$70,000	\$0	\$70,000	\$0	Kitchen upgrade internal plans are being drafted. TYTO Wayfinding Signs from Armsign have been delivered.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Heritage Style Lights Main Street Halifax	\$70,000	\$0	\$70,000	\$0	RFQ's for lighting have advertised.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Environmental Work Warrens Hill	\$100,000	\$0	\$100,000	\$52,529	Further monitoring is being undertaken in line with DES notification.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Traffic Flow Warrens Hill	\$15,000	\$0	\$15,000	\$0	Planning and review works have commenced												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
GIS mapping for weeds	\$25,000	\$0	\$25,000	\$14,560	App development is almost complete.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Seating for footpath management plans (Lead - mgt fees)	\$10,000	\$0	\$10,000	\$0	Project is now completed.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Landfill remediation Warrens Hill	\$776,600	\$0	\$776,600	\$106,514	Action Plan being developed in preparation for the Levy readiness.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
ECD-W4Q2.09 Herbert Street – Activate Space (Works 4 QLD	\$158,050	\$160,000	\$318,050	\$266,627	The project has commenced and is being managed by Infrastructure Services Delivery Department for installation and construction.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
ECD-Frances Creek Digital Kiosk	\$6,000	\$0	\$6,000	\$11,808	Installation date scheduled in April 2019. Installation is completed.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
ECD - CBD Works (CBD seats, planter boxes and bins) Resolution #	\$100,000	\$0	\$100,000	\$68,691	CBD Seating tender awarded to a local supplier. Quotation for CBD bins is being bought from local supplier.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												

[illegible]

Mandaly (local Government Levy Ready Grant)	\$30,010	\$48,090	\$78,100	\$54,712	Contractor is currently implementing the new software upgrade												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Community Parklands and Wetland Circuit(stronger	\$19,475	\$19,475	\$38,950	\$0	Design is being prepared.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Totals	\$3,723,135	\$372,565	\$4,095,700	\$830,027													

The Hinchinbrook Way Quarterly Media Report provides statistics on Hinchinbrook Way Website visitor usage, Hinchinbrook Way Website business usage, Hinchinbrook Way Facebook performance and Hinchinbrook Way free Wi-Fi usage for the period of 1 January 2019 to 31 March 2019.

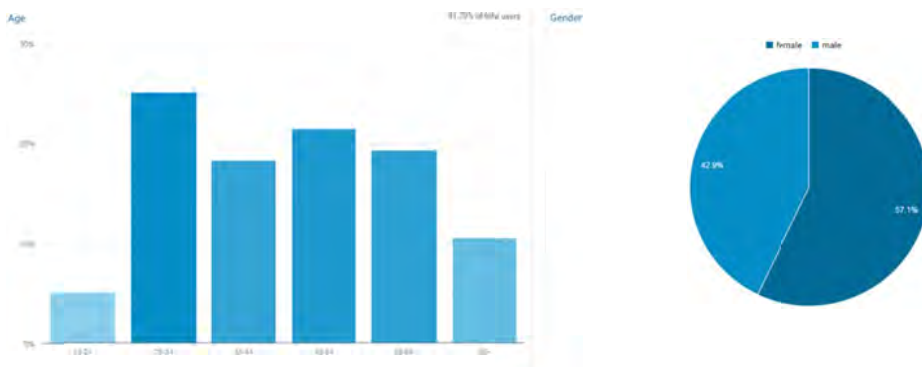
1. Hinchinbrook Way Website Quarterly Google Analytics

The Hinchinbrook Way Website saw 4,897 users in total with 4,703 being new users to the website creating a total of 17,748 website page views. The top two pages viewed within the website were Destinations/Wallaman Falls and Walks. User interaction with the website has decreased by 286 users however increased in page views by 1,124 views compared to previous quarter. User demographics is similar between male and female and aged between 25 and 64.

1.1 Website Audience Overview



1.2 Website Audience Demographics



1.3 Hinchinbrook Way Website Top Ten Pages

#	Page	Page Views	Average Time (m)
	All Pages combined	17,748	1.04
1	Website Home page	1,390	1:43
2	Destinations/walla an-falls	546	1.08
3	/walks	428	0.30
4	/zoe-falls	419	1:23
5	/fish	399	2:00
6	/see and do	380	0:26
7	/markets	360	0.11
8	Business Directory/Absolute North Charters	337	1:30
9	/thorsborne trail	327	2.15
10	/stay	321	.22

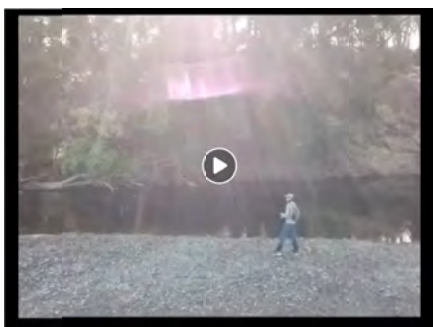
2. Hinchinbrook Way Website Business Involvement

The Hinchinbrook Way has a total of 41 live business listings with 7 businesses updating their page in the current quarter.

3. Hinchinbrook Way Facebook Media Quarterly Analytics

A total of 13 posts and 1 video were released resulting in a total post reach of 106,798 users including video view of 2,605 users. An Additional 179 users liked the Hinchinbrook Way Facebook page, bringing the total likes to 7,067. The Hinchinbrook Way Facebook page was viewed a total of 928 times. The spikes in post reach, page views and page likes correspond in majority with each other. The spikes in video views do not correspond with the release of the video on Facebook indicating previously released videos may have been viewed. From previous quarter, growth in post reach is down by 46%, new users down by 8.5% and page views are down by 25.7%. Previous quarter saw 44 posts compared to 13 this quarter, the decrease in growth is attributed to a significant decrease in published posts.

The only performing video that was used for the quarter between January to March was of "fishing for sooties" reaching 2,605 user video views



The three best performing posts were:



Dungeness
January 2019
11,422 reach

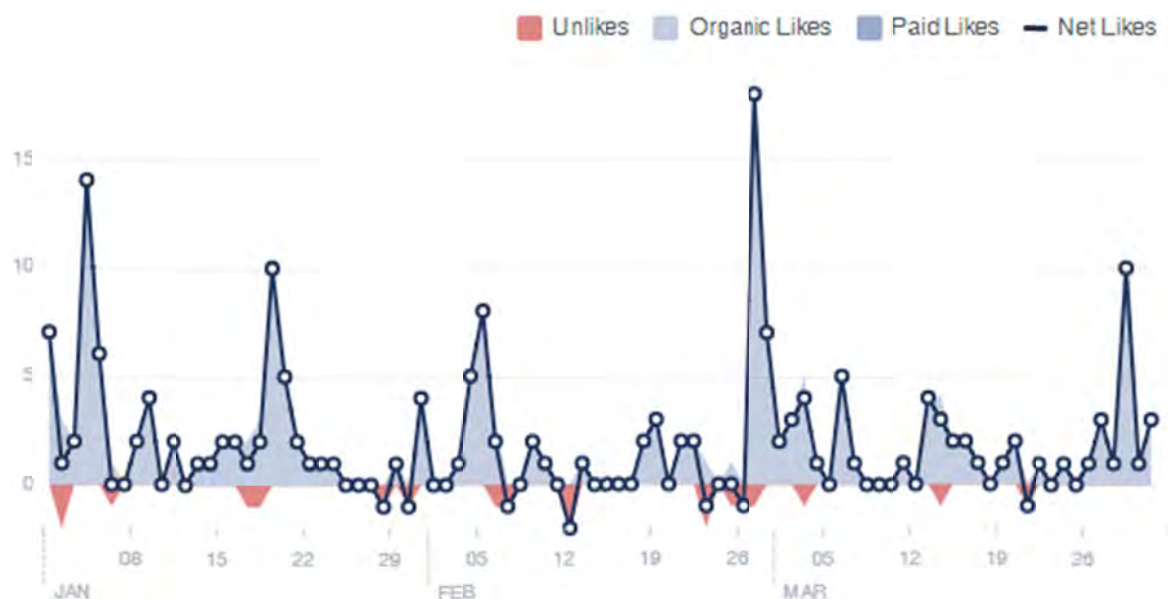


Orpheus & Pelorus
27 February 2019
10,382 reach



Jetty Trout
4 March 2019
0,427 reach

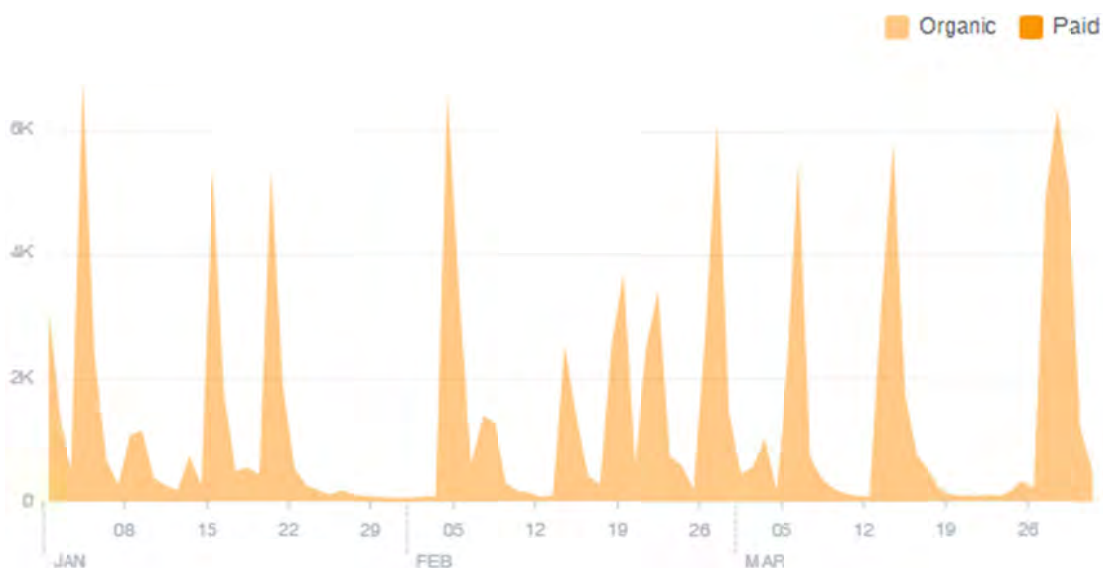
3.1 Page Likes



3.2 Page Views



2.3 Post Reach



2.4 Videos Viewed

1,785 Minutes viewed 3,058 Previous period



Author: Stacey Pether
Position: Economic Development Assistant
Date: 5 April 2019

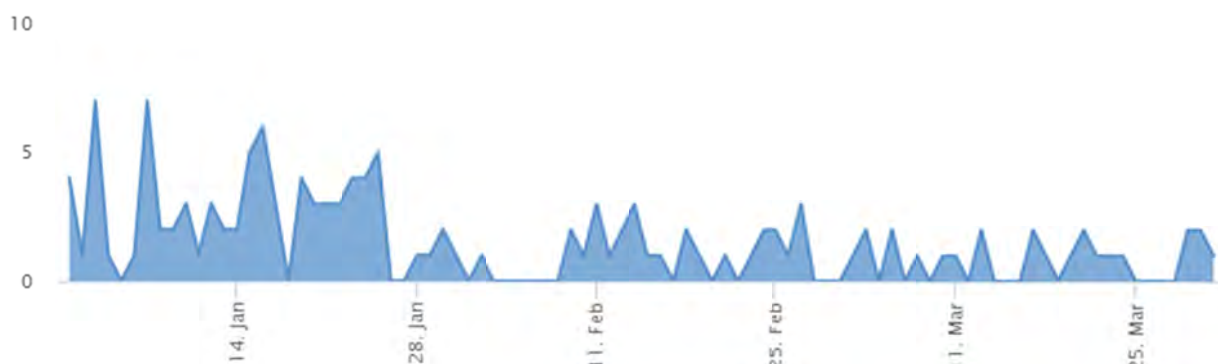
3.0 Purple Wi-Fi Analytics

Hinchinbrook Way free Wi-Fi service was accessed a total of 133 times, 91 new users and 14 repeat users for an average of 26 minutes per session downloading a daily average of 111.9MB. The demographics consisted predominantly of Under 18 to 34 year olds. The demographics also showed a decrease between 35 to 44 year olds. Many users are switching devices and are using the service for between 31 to 60 minutes. The last quarter has seen a decrease of 43 registered users using the service

Breakdown of W-Fi nodes utilised within Quarterly Media Report

Wi-Fi Node	Total Access	New Users	Repeat users	Average Session Time	Average Daily Download	Demographics
Rotary Park South (N7 38280R)	34 times	19	5	22minutes	16.6MB	<18 to 34 female < 18 male
Rotary Park North (N7 38279R)	87 times	56	9	26minutes	67.5MB	<18 to 34 male and female
HVI East (N7 38282R)	7 times	7	0	27minutes	17.8MB	25 to 35 male 55 to 64 male
HVI West (N7 38281R)	9 times	9	0	31 minutes	10.7MB	18 to 34 female 35 to 44 male

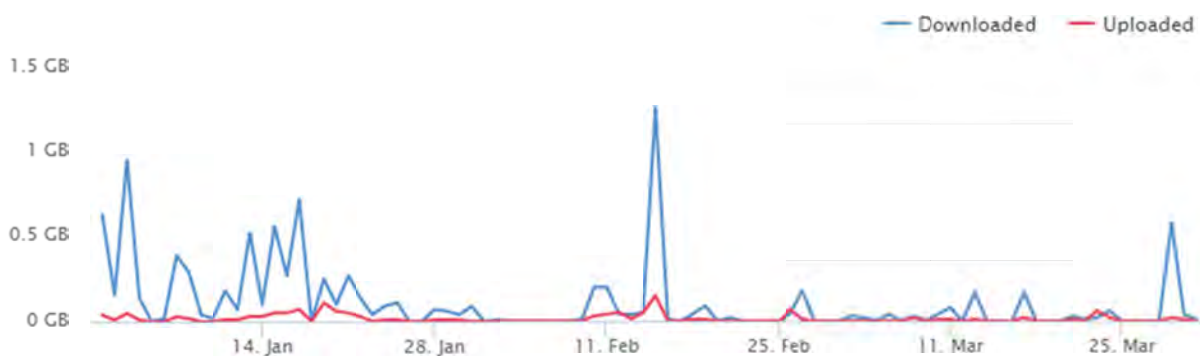
3.1 WiFi Users by Day (combined data)



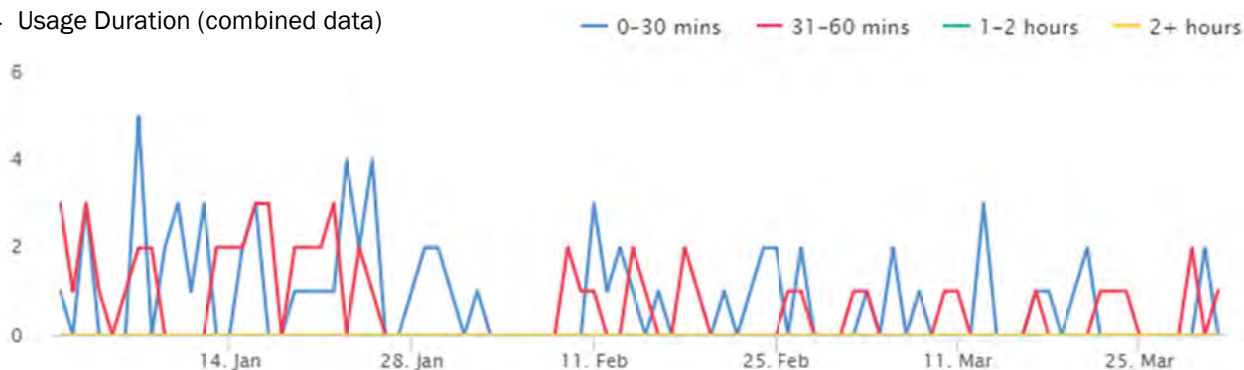
3.2 WiFi User Demographics (combined data)



4.3 Data Usage (combined data)



4.4 Usage Duration (combined data)



VISITOR-DRIVEN ATTRACTIONS Year On Year Monthly Comparison ONLY



2,830 PATRONS IN APRIL,
35,945 TOTAL SO FAR IN 2018/19
[7]






BUSIEST MONTH TO DATE
IS **AUGUST** 2018/19
DRIVEN BY THE TCEC [9]



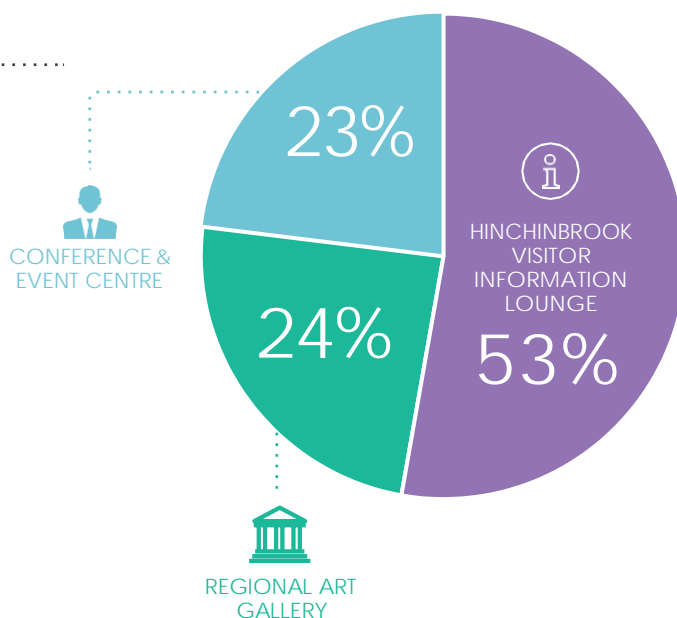
TOTAL PATRONAGE TO TYTO
HAS DECREASED BY **↓-8%** IN
COMPARISON TO APRIL 2018 [8]

APRIL 2019 HIGHLIGHTS

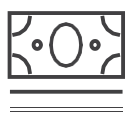
5 YEAR COMPARISON [10]

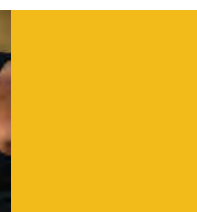
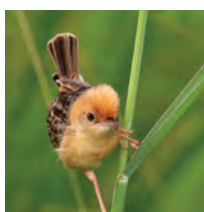
APRIL 2019 EVENTS	AV GROWTH PER ANNUM SINCE APRIL 2015
 CONFERENCE & EVENT CENTRE 661 PATRONS	↑6.5% PA
 REGIONAL ART GALLERY 691 PATRONS	↑6.4% PA
 HINCHINBROOK VISITOR INFORMATION LOUNGE 1,478 PATRONS	↓-0.3% PA

TYTO VISITATION [11]

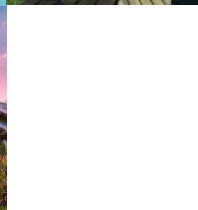


AMBASSADOR CONTRIBUTIONS APRIL [12]

 REGIONAL ART GALLERY 96 HOURS	 HINCHINBROOK VISITOR INFORMATION LOUNGE 365 HOURS	 TYTO CONFERENCE AND EVENTS CENTRE 16 HOURS	 TOTAL WAGES SAVED 2018/19 \$124,162
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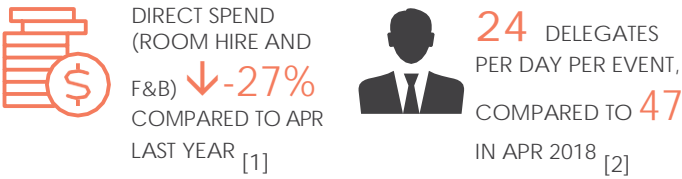


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CONFERENCE & EVENT CENTRE: A GROWING REVENUE STREAM

Year On Year Monthly Comparison ONLY

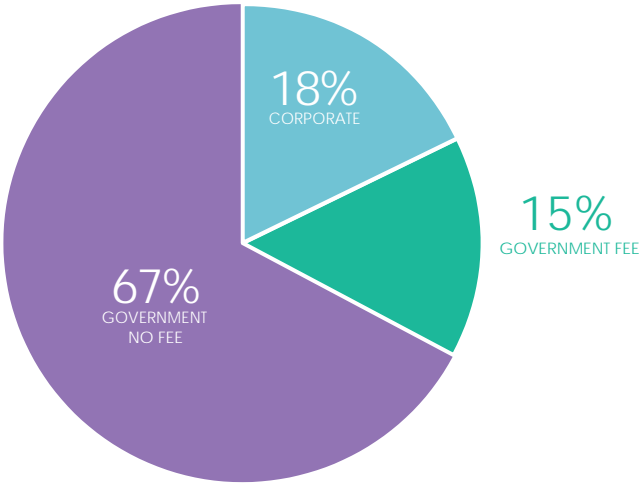


EVENT TYPES [4]

APR 2019 EVENTS	NO. OF BOOKINGS	%CHANGE PA SINCE APR 2015	
EVENT	5	↓-4%	231
WORKSHOP	6	↑6 BOOKINGS	81
CONFERENCE	2	NO CHANGE	190
MEETING	12	↑25%	159
OTHER	0	NO CHANGE	0

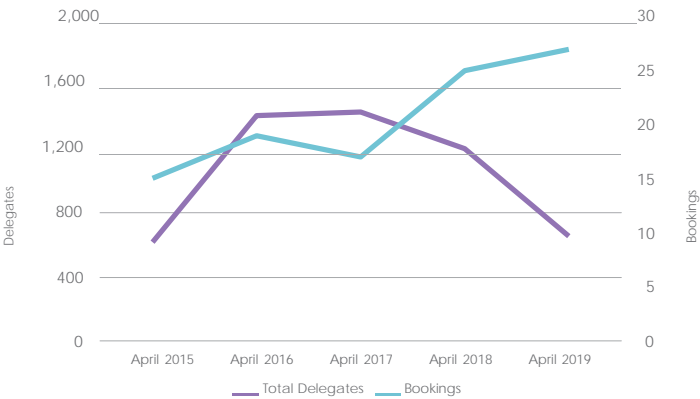
APRIL 2019 HIGHLIGHTS

EVENT USAGE [5]



EVENT BOOKINGS & PAX [3]

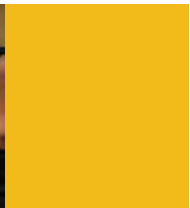
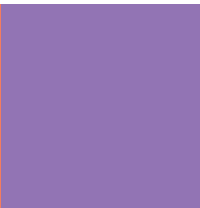
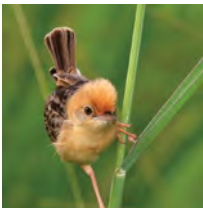
5 Year Comparison*



% CHANGE PA SINCE 2015 [6]	
GOVERNMENT - NON FEE	↑20%*
GOVERNMENT - FEE	↑4 BOOKINGS
CORPORATE	NO CHANGE
PRIVATE	NO CHANGE
OVERALL BOOKINGS	↑20%

* For longer-term trend analysis, data has been compared to 2014/15.

* TYTO 10 BOOKINGS, HSC 8 BOOKINGS



TYTO is owned and operated by Hinchinbrook Shire Council





\$2.3M
IN ESTIMATED DIRECT
TYTO REGIONAL VISITOR
EXPENDITURE [13]



\$1.6M
IN ESTIMATED INDIRECT
TYTO REGIONAL VISITOR
EXPENDITURE [14]

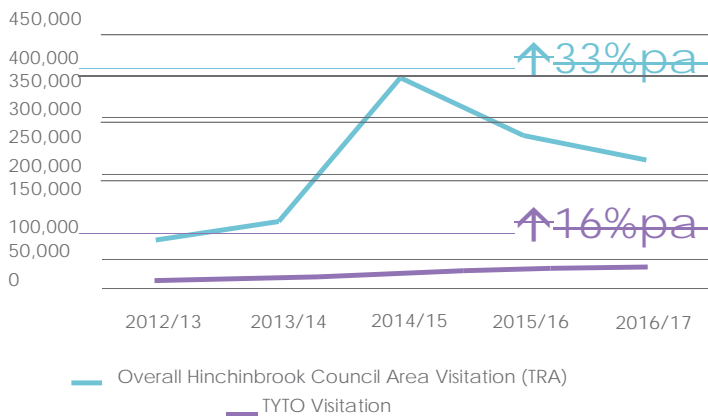
FINANCIAL YEAR 2017/18 HIGHLIGHTS

TYTO USE, GROWTH & IMPACT ANALYSIS

Please note that analysis and modelling for TYTO on page 3 of this report relates to financial year only data, and thus the latest data available is 2016/17.

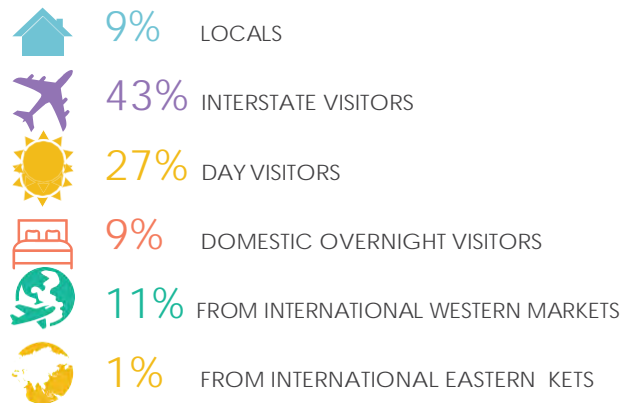
REGIONAL VISITATION [16]

Since data collection began, patronage to TYTO has received consistent growth despite decreases in regional visitation.



VISITORS ORIGINS [19]

Approximately 91% of patrons to the Hinchinbrook Visitor Information Lounge in 2017/18 were from outside the region (visitors).



REGIONAL JOBS [17]

30 DIRECT JOBS AND **14** INDIRECT JOBS
SUPPORTED FROM VISITOR EXPENDITURE IN THE
REGION FROM TYTO

LOCAL VALUE: THE SOCIAL AND ECONOMIC BENEFIT OF HINCHINBROOK SHIRE LIBRARY [18]



116,000
USERS IN 2015/16
↑2% PA
SINCE 2013/14



\$1.73M IN
USER & NON-USER
BENEFITS



\$945K IN LOCAL
ECONOMIC OUTPUT AND
\$538K IN LOCAL
ECONOMIC VALUE ADDED



HSL AMBASSADOR
CONTRIBUTION
1340 HOURS

TOTAL WAGES SAVED
2018/19 **\$37,208**

NOTE: Benefit from library based on community use only, sourced from Qld Public Libraries modelling.



DISCLAIMER

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Assumptions and Data Sources:

1. Of visitors who reside within 400km of the VIC, 24% are overnight visitors and 75% are day visitors. Source: Tourism Research Australia, for the Year Ending July 2017 for Hinchinbrook Shire.

2. Visitor driven attractions of TYTO are the Conference and Event Centre, Art Gallery and Hinchinbrook Visitor Information Lounge.
3. The proportion of annual visitor origins remains constant throughout historic data and includes all visitors to the visitor driven attractions
4. Visitor spend per night/day in region is the average of surrounding council areas of Charters Towers, Cassowary Coast and Burdekin. Source: Tourism Research Australia
5. Total value added to the region is based on the Tourism Satellite Account for the Townsville Region. Source: Tourism and Events Queensland
6. Social and economic benefits of Hinchinbrook library are based on State Library of Queensland Economic Value of Queensland Public Libraries, 2012.



KEY TO SUBSCRIPT NUMBERS ^[1-19]

1. Figures provided by Council on spend on site for F&B and room Hire, comparing the month of April 2019 with April 2018.
2. Figures provided by Council on the number of event delegates of the average number per day, comparing the month of April 2019 with April 2018.
3. Figures provided by Council on the number of patrons per day at events and number of event bookings, comparing the month of April in 2015-2019.
4. Figures provided by Council on the number of bookings by type of event, comparing April 2019 with April 2015, and the average growth per annum (not total percentage growth) in booking numbers per event type. Pax figures have been provided by Council for April 2019 by event type.
5. Figures provided by Council on number of events by user type, comparing the share of each event user type to all event bookings in April 2019.
6. Figures provided by Council on number of event users by type, comparing the month of April 2019 with April 2015 with an average per annum percentage growth (not total percentage growth) in those type of event users.
7. Figures provided by Council on number of patrons counted in the visitor-driven attractions at TYTO (i.e. Regional Art Gallery (TRAG), Conference & Event Centre (TCEC) and Hinchinbrook Visitor Information Lounge (HVIL)) for April 2019 and in July-April 2019.
8. Figures provided by Council on patrons to the visitor driven attractions, comparing the month of April 2019 to April 2018.
9. Figures provided by Council on patrons to visitor driven attractions per month since July 2018.
10. Figures provided by Council on number of patrons to each of the visitor-driven attractions for April 2019, comparing April 2018 figures with April 2014/15 by an average per annum percentage growth.
11. This diagram shows the proportion of patrons to each of the visitor-driven attractions out of total patronage to TYTO's visitor-driven attractions for April 2019.
12. Figures provided by Council on Ambassador contribution across TYTO.
13. The value of \$2.3M is estimated by:
 - a) Calculating the number of visitors to TYTO's visitor-driven attractions by using the total number of patrons for the 2016/17 financial year (53,235 patrons) and removing the percentage of locals sourced from the visitor origin survey conducted in the HVIL.
 - b) The expenditure of those HVIL visitors is linked to their origin, apportioning typical regional spend figures.
 - c) This assumes the breakdown of domestic day and domestic overnight to the region from Tourism Research Australia applies to the visitors of the facility. The number of international visitors is assumed to be consistent with visitor origin data collected through the Hinchinbrook Visitor Information Lounge. In future, collecting data on day vs overnight visitation would be beneficial.
- d) A 'typical' average spend per trip day (\$96), domestic overnight (\$108), eastern international overnight (\$62) and western international overnight (\$59) are drawn from the National and International Visitor Surveys using the average of the local areas around Hinchinbrook Shire.
- e) There is no way to know exactly how much of this expenditure stays within the Shire and how much is economic 'leakage'.
14. The indirect value of the \$2.3M in estimated direct expenditure is calculated using the Tourism Satellite Account for the Townsville Tourism Region, published by Tourism and Events Queensland in partnership with Tourism Research Australia. There is no way to know exactly how much of this indirect expenditure stays within the Shire and how much is economic 'leakage'.
15. The industries likely impacted by this direct expenditure is calculated using the Tourism Satellite Account for the Townsville Tourism Region, published by Tourism and Events Queensland in partnership with Tourism Research Australia. There is no way to know exactly how much of this indirect expenditure stays within the Shire and how much is economic 'leakage'.
16. Visitors to TYTO's visitor-driven attractions are based on patronage numbers provided by Council for 2017/18, removing the percentage of locals from HVIL's visitor origin survey. Overall Hinchinbrook Council Area visitation is based on data sourced from Tourism Research Australia for 2016/17.
17. The estimated direct jobs supported in the 2017/18 financial year (not new jobs) by the regional expenditure is calculated using the Tourism Satellite Account for the Townsville Tourism Region, published by Tourism and Events Queensland in partnership with Tourism Research Australia. There is no way to know exactly how many of these jobs supported stay within the Shire and how much is economic 'leakage'.
18. Social and economic benefit figures are based on community use only of Hinchinbrook Shire Library (not added expenditure to the region from outside sources/visitors). Model sourced from Qld Public Libraries Study, 2012. Figures provided by Council on Hinchinbrook Shire Library ambassador contribution.
19. Visitor origin proportions are based on data provided by Council for patrons to HVIL 2017/18. It is assumed that these proportions are consistent across all patrons to the visitor-driven attractions.



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TYTO (COOPER ST. REST AREA) RV PARK

APRIL 2019 HIGHLIGHTS AND ANALYSIS ^[1]

TYTO RV PARK TESTIMONIALS

Don't hesitate, just visit here it's outstanding



TYTO RV Park had **18 BOOKINGS** and a total of **21 NIGHTS** stayed in April 2019.

100% of survey respondents reported that they would use the facility again.

Estimated spend per night was **\$114.24**



BASED ON QUESTIONNAIRES RECEIVED IN APRIL 2019, **100%** OF RV PARK USERS WERE REPEAT VISITORS ^[2]

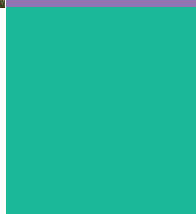
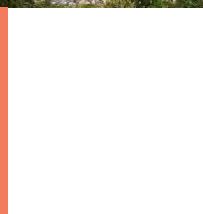
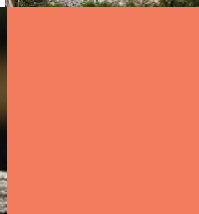
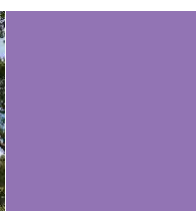


THERE WERE **18 BOOKINGS** IN APRIL 2019 AND A TOTAL OF **21 NIGHTS STAYED**, 6.8 NIGHTS BELOW AVERAGE FOR THE MONTH OF APRIL. TYTO RV PARK OPERATED AT A REDUCED CAPACITY DURING THE MONTH DUE TO THE WET CONDITIONS. ^[3]

TYTO RV PARK YEAR ON YEAR COMPARISON FIGURES SINCE 2015 ^[4]

APRIL	NIGHTS	BOOKINGS	SPEND REPORTED	AVERAGE ESTIMATED SPEND PER NIGHT	ESTIMATED TOTAL SPEND
2019*	21	18	\$933.00	\$114.24	\$2,399.14
2018	26	22	\$4,163.15	\$352.27	\$9,158.93
2017	27	25	\$2,736.00	\$253.33	\$6,840.00
2016	39	33	\$2,934.00	\$124.13	\$4,841.10
2015	26	20	\$5,251.00	\$237.60	\$6,177.65
AVERAGE	27.80	23.60	\$3,203.43	\$216.32	\$5,883.36

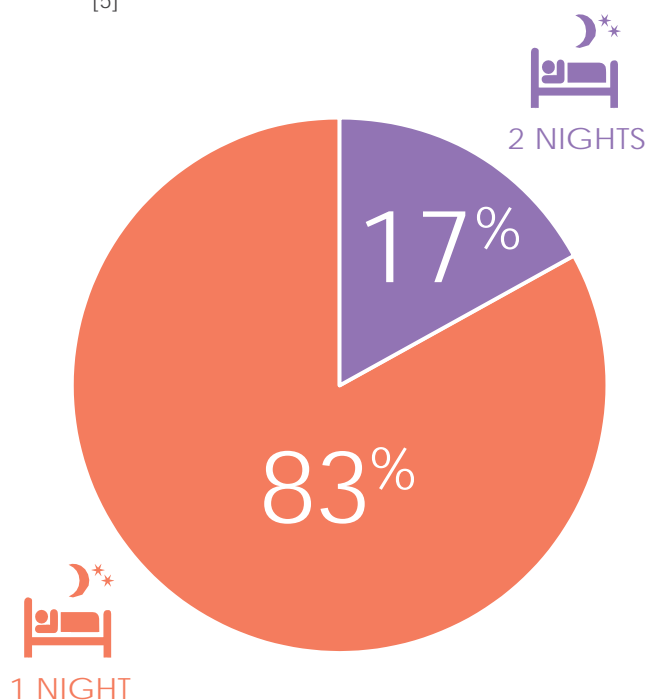
* TYTO RV park operated at reduced capacity at various times throughout April 2019.



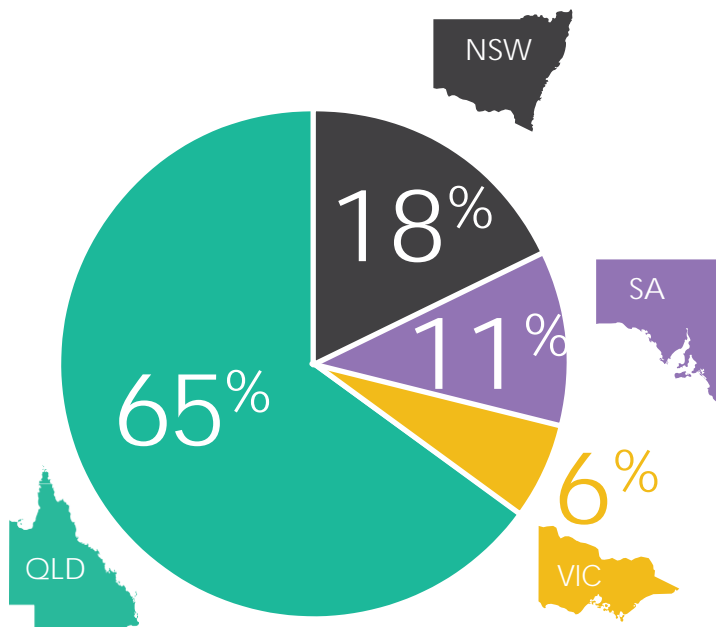
APRIL 2019 HIGHLIGHTS & ANALYSIS

TYTO (COOPER STREET REST AREA) RV PARK

BREAKDOWN OF NIGHTS STAYED 2019 ^[5]



BREAKDOWN OF VISITOR ORIGIN AUSTRALIA ^[5]



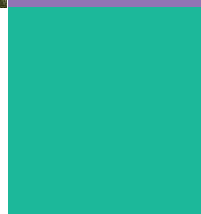
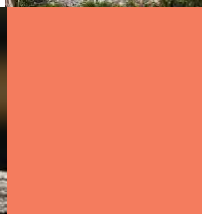
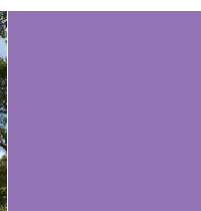
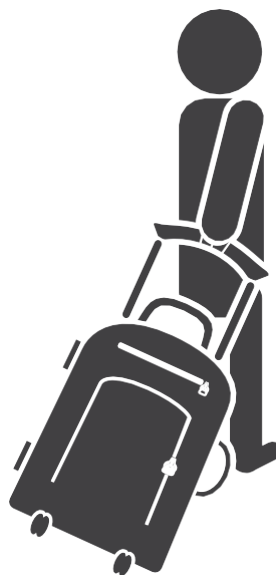
TYTO RV PARK YIELD FIGURES AND GROWTH FIGURES (ANNUAL PERCENTAGE CHANGE) ^[6]

APRIL	YIELD
2019*	4.67%
2018	5.78%
2017	6.00%
2016	8.67%
2015	5.78%
AVERAGE	6.18%

* TYTORV park operated at reduced capacity at various times throughout April 2019.

BREAKDOWN OF INTERNATIONAL VISITORS

INTERNATIONAL VISITORS
WHO STAYED AT TYTO RV
PARK IN APRIL 2019 WERE
FROM **FRANCE**



DISCLAIMER

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KEY TO SUBSCRIPT NUMBERS:

1. TYTO RV Park is open from 1 March to 30 November with maximum parking of 48 hours.

Figures for the TYTO RV Park are provided by Hinchinbrook Shire Council.

TYTO RV Park opened in June 2014.

2. The reported number of repeat visitors to TYTO RV Park is based on responses to the questionnaire and counts the number of visitors who report "Yes" on whether they have stayed in the Hinchinbrook Shire previously and have come back to stay. The percentage is this figure as a proportion of visitors who responded to the questionnaire with "Yes" or "No" on whether they had stayed in the Hinchinbrook Shire before.
3. Figures for the TYTO RV Park are provided by Hinchinbrook Shire Council.
4. Figures are the summation of data for the month from TYTO RV Park (Total Nights, Total Bookings, Total Feedback received, and Actual Reported total spend) or averages based on figures from the TYTO RV Park.

Nights are the sum total of nights booked in the month.

Bookings are the sum total of bookings in the month and is equal to the number of permits issued by the site.

Spend Reported is total expenditure in the Shire based on what was reported in the questionnaires received, in the month. It is the sum of planned and actual spending on groceries, restaurants and cafes, travelling supplies, RV permits, tourism activities, fuel and other expenses, as reported by RV visitors in the questionnaire.

Average Estimated Spend (per night) is the average of estimated spend per night per month in the Total Season.

Estimated spend per night is calculated as the Reported Spend per feedback/questionnaire received divided by the Average Length of Stay. It is an estimate of spend per night, based on the actual spend of each RV as recorded in the questionnaire, and the average length of stay of RV permit holders.

Estimated Total Spend is calculated as Spend per night multiplied by Total Nights booked. It is an estimate of total expenditure by all RV site visitors in the month, extrapolated from information obtained via questionnaire.

5. Data on nights stayed and visitor origin is collected when the permit is issued.

6. Yield is calculated as Total nights (Total night booked in the month or year) divided by Capacity (the maximum number of RV spaces which can be booked per night).

The capacity of TYTO RV Park is 15 RV's per night. Capacity came on-line when the Park opened June 2014.

TYTO RV Park Seasonal Closures: The park was closed from 1 March 2018 to 31 March 2018 due to flooding and re-opened 10 April 2018. The park was closed 2 July 2018 due to heavy rainfall, re-opened 3 July 2018 but operated at reduced capacity from 4 to 10 July 2018. In 2017, the park was closed from 19 May 2017 – 25 May 2017 due to inclement weather. In 2016, the park was closed from 16 July to 24 July due to inclement weather.



TYTO is owned and operated by Hinchinbrook Shire Council

DEVELOPMENT, PLANNING AND ENVIRONMENTAL SERVICES STATUS REPORT – 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1 Fiscally Responsive and Responsible Management of Public Infrastructure and Assets 2 Responsive and responsible management of land 3 Responsive and responsible local representation 4 Council's role in creating an enviable lifestyle and contribution to the whole of life liveability of our Shire 5 Council's role in creating and supporting the economic prosperity of our Shire	Action All areas under the Operational Plan as referred throughout sections one to five

Budget, Financial and Resource Implications

Not applicable concerning acceptance of this Report.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Report on the actions taken to complete Council resolutions relating to Development Planning and Environmental Services.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

Not applicable concerning acceptance of this Report.

Historical Information

Report on the actions taken to complete Council resolutions relating to Development Planning and Environmental Services.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Local Government Act 2009

Consultation

Chief Executive Officer

Attachments

Status of Actions

Resolution Number 300419–31 – Recreational Vehicle Access Point Implementation to Beach Front at Lucinda

That Council receive and note the correspondence received from the Queensland Police Service and incorporate such information in assessing the final report concerning recreational vehicles on beach front.

Status:

May 2019 Update – Advice noted.

Matter Closed

Resolution Number 300419–30 - Progress Association – Request for use of Council Non Regulatory Signage

That Council:

- A. Advise the Lucinda Progress Association that it does not support their request to place signage on Council's signage at Borello Park Lucinda at this point in time;
- B. Develop a policy and guideline for non regulatory signage throughout the Shire; and
- C. Develop guidelines associated with the signage policy to consider requests by community organisations to use Council's signage infrastructure for advertising purposes.

Status:

May 2019 Update – Correspondence dated 10 May 2019 sent to Lucinda Progress Association advising of Council's decision. MECD is reviewing other Councils approach to assist in developing a policy and guideline for non-regulatory signage for the Hinchinbrook Shire.

Matter Closed

Resolution Number 300419-29 – Mobile Blackspot Program Round 4

That Council:

- A. Receive and note the information in the Report; and
- B.
- C. Authorise the Chief Executive Officer to resubmit application to Round 5 of the Mobile Blackspot Program for improved mobile phone services at Upper Stone region.

Status:

May 2019 Update – Telstra advised that Council intends applying for Round 5 of the Mobile Blackspot Program.

Matter Closed

Resolution Number 300419-28 – Forrest Glen Retirement Village – National Regulatory Scheme for Community Housing Transition Period – Lot 540 on SP288711

That Council receive and note the correspondence from the Department of Housing and Public Works.

Status:

May 2019 Update – Advice noted.

Matter Closed

Resolution Number 300419-27 – Caravan and Motorhome Club of Australia – Request to Change RV Park Model

That Council refuse the request from the Caravan and Motorhome Club of Australia to allow non-members to utilise the Recreational Vehicle Park.

Status:

May 2019 Update – Correspondence sent to Caravan and Motorhome Club of Australia advising of Council's decision 16 May 2019.

Matter Closed

Resolution Number 300419-26 – Residential Siting Relaxation – Lot 45 on L46921 – 142 Patterson Parade, Lucinda

That Council resolve to approve the front boundary siting distance from the permissible 6m to 4.163m for the extension of the existing dwelling house and the side and rear boundary siting distance within 1.5m for the proposed Class 10a building at Lot 45 on L46921 located at 142 Patterson Parade, Lucinda, subject to:

- A. reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made; and
- B. the rear setback is to be no less than 300mm with an impervious surface to avoid vegetation growth.

Status:

May 2019 Update – Correspondence sent to applicant advising of Council's decision.

Matter Closed

Resolution Number 300419-25 – Residential Siting Dispensation – Lot 16 on RP725656 – 5 Cassia Street, Allingham

That Council approve the front boundary siting distance from the permissible 6m to 4.4m for the construction of a dwelling house on Lot 16 on RP725656 and located at 5 Cassia Street, Allingham, subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made.

Status:

May 2019 Update – Correspondence sent to applicant advising of Council's decision.

Matter Closed

Resolution Number 300419-24 – Dungeness Reserve for Recreation – Public Consultation Outcome – Lots 381 and 382 on SP100781 and Lot 146 on L46911

That Council:

- A. Receive and note the information in the Report; and
- B. Contact the Department of Natural Resources, Mines and Energy to:
 - (i) Confirm that public consultation has been undertaken and the submissions considered;
 - (ii) Advise that the most appropriate use of the land remains a mix of urban uses to support the function of Lucinda and enable its economic development; and
 - (iii) Request that the State Department confirm its requirements to advance the development and use of land for the intended purpose.

Status:

May 2019 Update – Correspondence sent to Department of Natural Resources Mines and Energy and the submitters advising each of Council's decision.

Matter Closed

Resolution Number 300419-23 – Proposed Industrial Lot Development – Lot 149 on SP142859 – Avenue and Plywood Street

That Council:

- A. Write to the Department of Natural Resources, Mines and Energy (DNRME) to have it:
 - (i) engage directly with the landowners that have expressed an interest in acquiring the adjoining land within the land release; and
 - (ii) progress the freeholding and facilitate amalgamation of this land into the existing lots.
- B. In the instance that there is not sufficient interest from adjoining owners to take up this land, engage with the DNRME to understand the opportunity to enter into an appropriate lease or agreement to facilitate the development of the land and release to the open market.

Status:

May 2019 Update – Correspondence dated 16 May 2019 sent to Department of Natural Resources Mines and Energy advising of Council's decision.

Matter Closed

Resolution Number 260319-31 – North Queensland Sports Foundation – Community Health and Wellness Program – Grant Outcome

That Council:

- A. Receive and note the information in the Report to proceed with the Pilot Program; and
- B. Endorse the full 12 month program to allow officers to access funding to present it.

Status:

May 2019 Update – Draft Programme presented at Ageing in Place Advisory Committee Meeting on 17 April 2019 for comment. Advice reviewed, HQSF advised of changes to programme and HSC to resubmit for approval.

April 2019 Update – Marketing material for Program being developed and draft to be presented at Ageing in Place Advisory Committee Meeting on 17 April 2019 for comment. *Matter Closed*

Resolution Number 290119-19 – Ingham Showgrounds – Ingham Kennel and Obedience Club Incorporated – Licence Agreement – Cooper Street Ingham – Lot 43 on I22490

That Council defer consideration of this matter pending receipt of further information in order to assess the application on a wholistic approach toward Showgrounds management.

Status:

May 2019 Update – A report prepared for 28 May 2019 General Meeting.

April 2019 Update – Staff and Councillors met with Ingham Kennel and Obedience Club representative and are moving forward with Licence Agreement.

March 2019 Update – Councillors to meet with Ingham Kennel and Obedience Club representative on Friday 8 March 2019 to discuss new survey plan.

February 2019 Update – Item discussed with Portfolio Councillors with report to be presented at February Councillor Briefing Session. *Matter Closed*

Resolution Number 181218-17 – Ingham Aerodrome – Lot 118 on CWL3455 – Proposed Hangar Sites Development – Flood Modelling and Hydrology Assessment

That Council defer this matter for further discussion and consideration of appropriate design in consultation with the local aviation community.

Status:

May 2019 Update – Discussions with local Aerodrome User Group to be undertaken at regular meeting in mid 2019.

April 2019 Update – Discussions with local Aerodrome User Group to be undertaken at regular meeting in early 2019.

March 2019 Update – Discussions with the local Aerodrome User Group will be undertaken at the regular meeting in early 2019.

February 2019 Update – Discussions with the local Aerodrome User Group will be undertaken at the regular meeting in early 2019.

January 2019 Update – Discussions with the local Aerodrome User Group will be undertaken at the regular meeting in early 2019.

Resolution Number 271118-18 – Precinct Development Plan – Reserve for Town Purposes – Lot 149 on SP142859 – Industrial Land – Permit to Occupy (Cane) and Infrastructure

That Council defer consideration of the matter pending receipt of further information for assessment.

Status:

May 2019 Update – Report being reviewed by Council's Planning Consultant prior to consideration at Council General Meeting.

April 2019 Update – Report being reviewed by Council's Planning Consultant prior to consideration at Council General Meeting.

March 2019 Update – Report has been prepared for 26 March 2019 General Meeting.

February 2019 Update – Report drafted for discussion at February Councillor Briefing Session.

January 2019 Update – Follow up Contact with Department of Natural Resources, Mines and Energy was undertaken awaiting DNRME response.

December 2018 Update – Meeting with Applicants undertaken and letter sent. Contact with Department of Natural Resources, Mines and Energy made on 28 November 2018 and Council awaiting DNRME response.

Resolution Number 280818-11 – Public Footpath – Macrossan Street, Halifax

That Council approve the commencement of negotiations to negotiate a new lease agreement for a period of thirty (30) years over the footpath, part of freehold properties, on the eastern side of Macrossan Street, Halifax between River Avenue and Alma Street.

Reason(s) for Decision:

- No loss of land for affected property owners.
- No change to the existing use rights and/or usage of the land parcels.
- Long term surety of access to the footpath for the community is provided.
- Access and maintenance access is assured.
- It is an investment in the community.

Status:

May 2019 Update – Letters sent to successful and unsuccessful applicants.

April 2019 Update – Submissions received and being reviewed by evaluation panel.

March 2019 Update – RFQ submitted to panel. Submission period closes 29 March 2019.

February 2019 Update – RFQ process continues. Assessing suitable option.

January 2019 Update – RFQ process in progress.

December 2018 Update – Request for quotation (RFQ) submitted to legal services to obtain pricing to undertake licence agreements.

November 2018 Update – Documentation to begin discussions with the land owners is being prepared.

October 2018 Update – In progress.

September 2018 Update – In progress.

Matter Closed

PROPOSED RECONFIGURATION of LAND – SUBDIVISION of TWO Lots into SEVEN Lots Lots 1 & 2 on RP731380 – 87 CARTWRIGHT STREET, INGHAM

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction	Action
1. Fiscally Responsive and Responsible Management of Public Infrastructure and Assets	1.5 Ensure that public infrastructure contributes to lifestyle aspirations of current residents, underpins population attraction and acts as an enabler for economic growth in tourism in particular
2. Responsive and responsible management of land	
4. Council's role in creating an enviable lifestyle and contribution to the whole of life liveability of our Shire	2.4 Natural resource management
5. Council's role in creating and supporting the economic prosperity of our Shire	4.5 Regulatory Functions that underpin liveability
	5.4 Natural Disaster Management

Budget, Financial and Resource Implications

An application fee as reflected in the Councils 2018/2019 Commercial Charges, Regulatory Fees & Other Charges schedule was paid.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Council is in receipt of a development application for Reconfiguration of Land, being a Subdivision two lots into seven lots located at Cartwright Street, Ingham. The proposed reconfiguration involves 2772.64m² in total, lot 2 RP731380 being 1498.59m² and lot 1 RP731380 being 1274.05m². The application proposed the creation of lot one being for a mixed use and lots two to seven being mainly for residential uses.

- Proposed Lot 1 of 463m²;
- Proposed Lots 2 to 6 of 382m²; and
- Proposed Lot 7 of 398m².

The development application indicated that the proposed subdivision was to be developed over two stages. Stage 1 would include proposed Lots 4-7 and Stage 2 would include proposed Lots 1-3.

The rationale behind the Applicant's proposal states that the proposed allotments will fill a gap in the existing Ingham real estate market to assist people to continue living independently without the need to maintain large unmanageable individual freehold titles or relocate to assist living facilities or resort to body corporate arrangements.

Summary of Application & Site Details	
Applicant:	Hansen Surveys
Street Address:	87 Cartwright Street, Ingham
RP Description:	Lots 1 and 2 on RP731380
Plan Zoning:	Mixed Use

Relevant Codes & Overlays:	ZONE: Mixed Use Zone Code DEVELOPMENT: Reconfiguring a Lot Code OVERLAYS: Acid Sulphate Soils Overlay Flood Hazard Overlay Transport Noise Corridor Overlay Transport Network Overlay
Application Type:	Reconfiguring a Lot
Assessment Type:	Code
Existing Use of Land:	Vacant land
Proposed Development:	Subdivision of two lots into seven lots

The application was referred to State Development, Manufacturing, Infrastructure and Planning on 5 April 2019, as the proposal triggered the following applicable code under the Planning Regulation 2017; State Development Assessment Provisions (SDAP) v2.4: State code 1: Development in a State-controlled road environment.

Referrals decision was approved with conditions, date of decision; 1 May 2019. The reasons for the department's decision are outlined below;

- The development does not create a safety hazard for users of the state-controlled road.
- The development does not compromise the structural integrity of state-controlled road.
- The development does not result in a worsening of the physical condition or operating performance of state-controlled roads and the surrounding road network.
- The development does not compromise the state's ability to construct state-controlled roads and future state-controlled roads or significantly increase the cost to construct state-controlled roads and future state-controlled roads.

Council Decision – Recommendation

That Council approve the proposed Reconfiguration of a Lot – Subdivision (Two Lots into Seven Lots) at Lot 2 RP31380 and Lot 1 RP31380 subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made.

Officers Summary

The proposed development is creating additional flood free residential opportunities. The new smaller allotments create a more affordable residential land opportunity in a location near the Ingham CBD and social infrastructure. The proposed development is using existing vacant land providing an investment opportunity. The proposed development is utilising existing infrastructure opportunities.

Historical Information

The two allotments were zoned for commercial (along Cartwright St) and industrial (along Eleanor St) purposes under the Hinchinbrook Shire Planning Scheme 2005. The zoning of the area, inclusive of the two allotments, was changed to Mixed Use zone under the Hinchinbrook Shire Planning Scheme 2017.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Council is required to deal with and assess the application in terms of the *Planning Act 2016* and the *Hinchinbrook Shire Planning Scheme (2017)*.

Attachments

- A. Recommended Conditions of Development Approval;
 - B. Locality Plan;
 - C. Development Plans;
 - D. Assessment Information; and
 - E. Infrastructure Charges Resolution
-

CONDITION		TIMING									
(1)	<p>The developer is responsible to carry out the approved development and comply with relevant requirements in accordance with:</p> <ul style="list-style-type: none">a. The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within the technical reports.b. Unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.c. The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.d. The conditions of the Infrastructure Charges Notice.e. The conditions of the Referral Authority Advice 1904-10526 SRA dated 1 May 2019.	At all times									
(2)	<p>The currency period applicable to this approval:</p> <ul style="list-style-type: none">• Reconfiguring a Lot – 4 years.	As per condition									
(3)	<p>The development of the site is to be generally in accordance with the following plans that are to be the approved Plans of Development, except as altered by any other condition of this approval:</p> <table><tr><th>Plan / Document Name</th><th>Number</th><th>Date</th></tr><tr><td>Proposed Reconfiguration Lots 1 & 2 on RP731380</td><td>150160/01</td><td>February 2019</td></tr><tr><td>Proposed Earthworks Lots 1 & 2 on RP731380</td><td>150160/02</td><td>February 2019</td></tr></table>	Plan / Document Name	Number	Date	Proposed Reconfiguration Lots 1 & 2 on RP731380	150160/01	February 2019	Proposed Earthworks Lots 1 & 2 on RP731380	150160/02	February 2019	At all times
Plan / Document Name	Number	Date									
Proposed Reconfiguration Lots 1 & 2 on RP731380	150160/01	February 2019									
Proposed Earthworks Lots 1 & 2 on RP731380	150160/02	February 2019									
(4)	<p>Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.</p>	As per condition									
(5)	<p>In the event the development is staged, each stage of the development must achieve compliance with the conditions of this approval to the extent that they are relevant to that stage.</p> <p>Condition 13 must be completed for the ultimate development scenario (7 lots) prior to the signing of the survey plan.</p>	At all times									
(6)	<p>Council's reticulated water main must be provided to the frontage of each lot.</p>	Prior to the approval of a Survey Plan									
(7)	<p>The allotments must be provided with a water connection to Council's reticulated water network.</p>	Prior to the issuing of a Building Permit.									
(8)	<p>The allotments must be provided with a sewer connection to the Council's sewerage network. This is to be achieved by extending the existing sewer main within the site to service proposed Lots 1, 2 and 7.</p> <p>Any sewer extension must be design to engineering standards and approved by Council prior to installation.</p> <p>The sewer line, connections and manholes must be surveyed and relevant survey information compatible with councils systems must be supplied to Council.</p>	To be submitted as part of an application for operational work									
(9)	<p>Access points to each proposed lots must be provided to Council's standard engineering specifications.</p>	Prior to the issuing of a Building Permit.									
(10)	<p>The allotments must be connected to the reticulated electricity and telecommunications networks or evidence provided that suitable arrangements are in place for the installation of these services.</p>	Prior to the approval of a Survey Plan									
(11)	<p>A sight distance assessment is to be provided to Council in relation to the proposed accesses onto Eleanor Street and must demonstrate that vehicle movements from each lot will not impede or cause safety concerns to the local transport network.</p>	Prior to the approval of a Survey Plan									

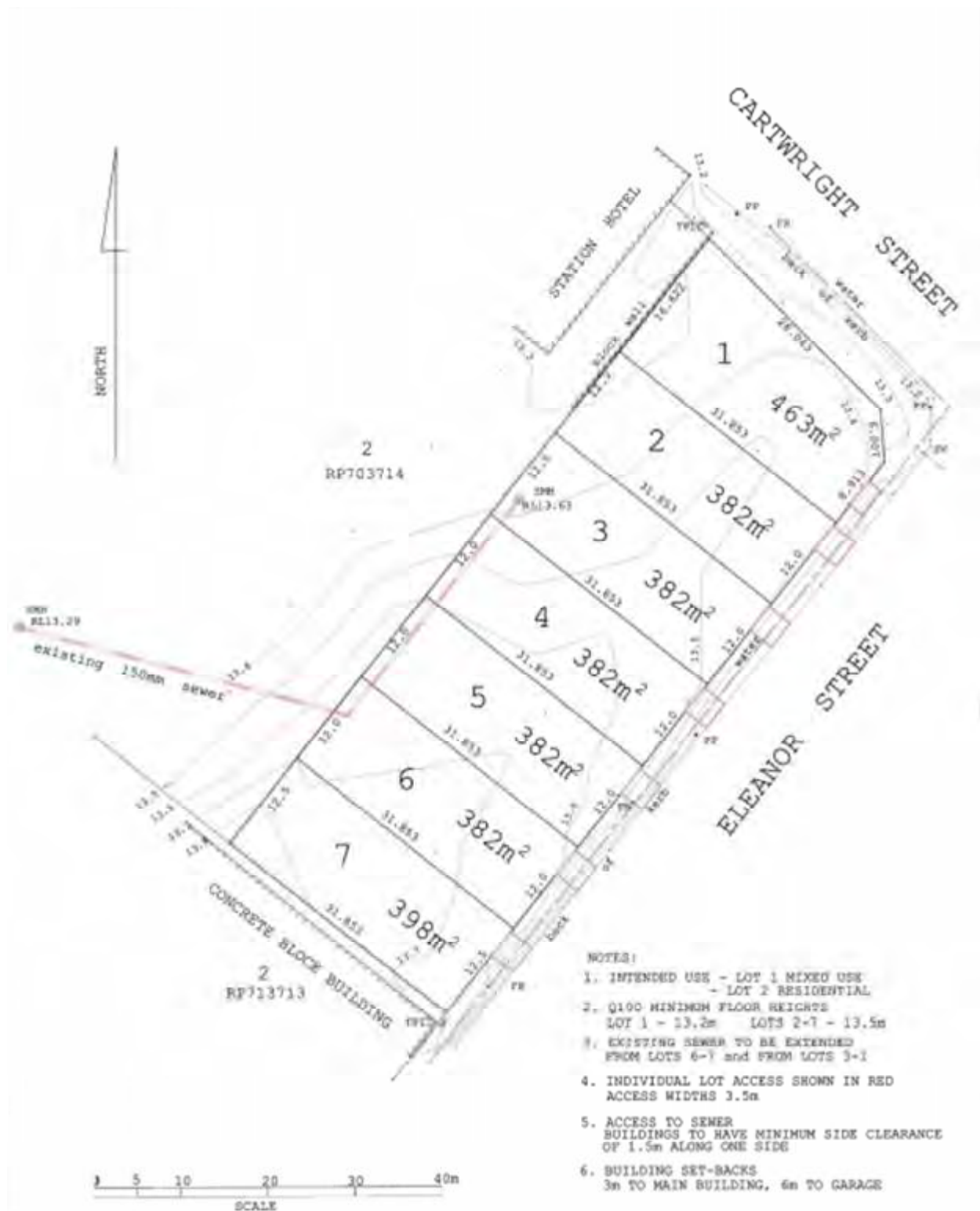
(12)	<p>Any proposed cut and fill within the allotments or road reserve must be undertaken in accordance with Council's planning scheme, specifically the Infrastructure, Services and Works Code.</p> <p>Details are to be provided as part of an operational work application and certified by a suitably qualified engineer.</p>	To be submitted as part of an application for operational work
(13)	<p>All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development in accordance with the Infrastructure, Services and Works Code.</p> <p>Details are to be provided as part of an operational work application and certified by a suitably qualified engineer.</p>	To be submitted as part of an application for operational work
(14)	<p>During construction the installation and maintenance of erosion and sediment control management must be provided in accordance with the Infrastructure, Services and Works Code.</p>	To be submitted as part of an application for operational work
(15)	<p>Where retaining walls, fences, buildings or other barriers, which would cause a "damming effect" and produce a concentrated flow at an outfall, are constructed a drainage system is installed to discharge the surface water such that it does not adversely affect surrounding properties or properties downstream from the development.</p>	At all times
(16)	<p>Any construction work associated with this development shall be carried out in accordance with sound engineering practice. In particular, no nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.</p>	At all times
(17)	<p>In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council.</p>	At all times



87 Cartwright Street, Ingham (Lots 1 and 2 on RP731380)



87 Cartwright Street, Ingham (Lots 1 and 2 on RP731380)



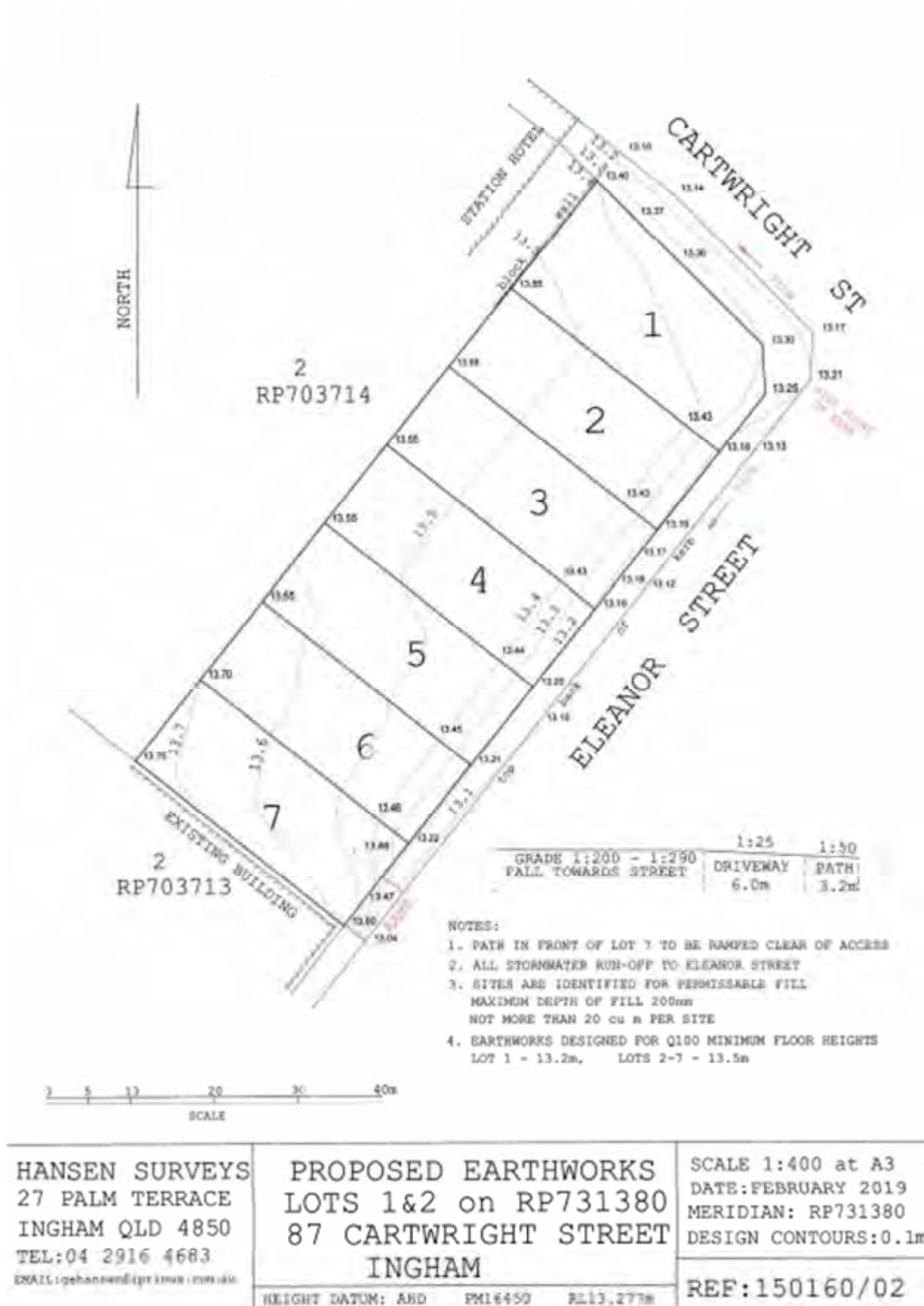
HANSEN SURVEYS
27 PALM TERRACE
INGHAM, QLD 4850
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EMAIL: gqbhansen@iprimus.com.au

**PROPOSED RECONFIGURATION
LOTS 1 & 2 on RP731380
87 CARTWRIGHT STREET
INGHAM**

HEIGHT DATUM: AHD PM16450 RL13.277

SCALE 1:400 at A3
DATE: FEBRUARY 2019
MERIDIAN: RP731380
CONTOUR INTERVAL: 0.1m

REF: 150160/01



Assessment

The application is seeking approval for Reconfiguration of Land, being a Subdivision two lots into seven lots located at Cartwright Street, Ingham. The proposed reconfiguration involves 2772.64m² in total, lot 2 RP731380 being 1498.59m² and lot 1 RP731380 being 1274.05m². The application proposed the creation of lot one being for a mixed use and lots two to seven being mainly residential allotments.

Zone and Level of Assessment

Proposed Use	Zoning	Overlays	Level of Assessment
Reconfiguring a Lot <ul style="list-style-type: none"> Subdivision 	Mixed Use	The application triggers assessment against: <ul style="list-style-type: none"> Transport Network <ul style="list-style-type: none"> State Controlled Road Noise Corridors Local Heritage <ul style="list-style-type: none"> Low Significance Flood Hazard <ul style="list-style-type: none"> Low hazard Permissible Fill 	<ul style="list-style-type: none"> Reconfiguring a Lot Code Infrastructure Services and Works Code Landscape Code Parking and Access Code

An assessment against the applicable provisions of the *Hinchinbrook Shire Planning Scheme 2017* has been undertaken as reflected hereunder.

Hinchinbrook Shire Planning Scheme 2017		
Zone	Purpose	Assessment
Mixed Use Zone	To provide for a variety of uses and activities.	The application is for the provision of seven allotments with the potential to be developed as smaller lot residential and a business on Cartwright Street.
Codes	Purpose	Assessment
Reconfiguring a Lot	To ensure that lots are suitable for their intended use.	The proposed allotment sizes will fill a market gap being for smaller lot residential uses. The allotments are of a configuration and size commensurate to the Queensland Development Code MP 1.2, lots smaller than 450m ² .
Landscape	To ensure development is landscaped to enhance the appearance of the development, the amenity and environmental values of the site, the streetscape and the local environs.	The development is for reconfiguring a lot and therefore no specific landscaping is proposed. Future development of the sites can consider landscaping.
Parking & Access	To ensure that parking and access infrastructure and loading/service and manoeuvring areas are provided to service the demand of the development.	There are concerns that the proposed accesses to each lot are within close proximity of one another and this raises concerns in relation to vehicle movements entering and exiting the property onto Eleanor Street. Therefore concerns are raised in relation to compliance with PO6 of the Parking and Access Code. A Traffic Study completed by Cardno, which has been included in the application, states that a Road Safety Assessment has not been undertaken as they deemed it is not warranted for the current development however they have not demonstrated that this will not impact on the safety of the local road network. It is considered appropriate that conditions are included to ensure that vehicle movements will not impede or cause safety concerns for traffic, including a site distance assessment.
Infrastructure, Services & Works	To ensure development is provided with a level of infrastructure which maintains or enhances community health, safety and amenity, and that works occur in a manner that does not adversely impact upon character and amenity, environmental	The provision of services to proposed development is conditioned. It is considered appropriate that the extension of the sewer network is detailed as part of operational work.

	values, and flooding and drainage.	<p>It is considered appropriate that further detail is provided on the following aspects of the development:</p> <ul style="list-style-type: none"> • Ramping of the footpath in the road reserve of the proposed Lot 7 frontage. • Lot levels within the site and details on the proposed stormwater management regime within the site and certified by a suitably qualified engineer. <p>It is understood the development may be staged. Earthworks for the entire site should be completed as part of Stage 1.</p>
Overlay	Overlay	Assessment
Natural Hazard	Flood Hazard (Low)	The land is partially affected by low flood hazard in the north-eastern part of the allotments.
Flood Hazard	To ensure that development— avoids unacceptable exposure of people to flood hazard; minimises damage to property and the environment from flooding; does not increase the potential for flood damage on-site or to other property; minimises impacts from flood hazards on the community in terms of infrastructure function and economic productivity; and where flood hazard cannot be reasonably avoided and the risk is acceptable, development must appropriately mitigate the flood hazard.	The intent of the development is to undertake landfill and excavation (Cutting and Filling) to level the land and provide flood free development land.
Permissible Fill	Permissible fill is allowed to provide flood free land 650mm over an area not more than 500m ²	The proposed earthworks are compliant with the permissible fill criteria.
Local Heritage	Low Significance structure northwest of sites Station Hotel	The development does not impact directly on the Station Hotel.
Transport Network	State Controlled Road Noise Corridor, Rail and State Controlled Road	The proposed development does not impact on or change the existing use of the state controlled road. Relevant conditions will be imposed to ascertain that the future development will comply with noise abatement building designs.

State interest considerations

An assessment against the 'applicable' provisions of the relevant State Interests has been undertaken as reflected hereunder.

State Planning Policy (SPP)

The State Planning Policy (SPP) is a key component of Queensland's planning system. The SPP (July 2017) expresses the state's interests in land use planning and development. The SPP has effect throughout Queensland and sits above regional plans and planning schemes in the hierarchy of planning instruments under the Act.

The SPP clearly focusses on delivery of outcomes and applies to:

- a local government in assessing a development application
- an assessment manager or referral agency in assessing a development application
-

Part E of the SPP addresses the State interests, policies and assessment benchmarks.

STATE PLANNING POLICY, JULY 2017					
	Liveable Communities & Housing	Economic Growth	Environment & Heritage	Safety & Resilience to Hazards	Infrastructure
1	Housing supply & diversity	Agriculture	Biodiversity	Emissions & hazardous activities	Energy & water supply

2	Liveable communities	Development & construction	Coastal environment	Natural hazards, risk & resilience	Infrastructure integration
3		Mining & extractive resources	Cultural heritage		Transport infrastructure
4		Tourism	Water quality		Strategic airports & aviation facilities
5					Strategic ports

The relevant State Interests triggered through this application are:

- Housing supply & diversity;
- Liveable communities;
- Development construction;
- Cultural heritage;
- Natural hazards, risk & resilience;
- Energy & water supply;
- Infrastructure integration; and
- Transport infrastructure

Assessment:

The application provide for housing supply and diversity as well as providing flood free residential land within walkable distance to recreational, shopping and job opportunities.

The proposed development is affected by the noise corridor overlay. This issue can be managed through good building design and will be conditioned to comply.

Infrastructure Charges

The intensification of the existing use on-site will trigger infrastructure charges under Council's Adopted Infrastructure Charges Resolution 2018 (AICR) CR1-2018.

In accordance with section 3.2 of CR1-2018 the proposal triggers the adopted charges for reconfiguring a lot. The calculated charge is as reflected hereunder:

ADOPTED INFRASTRUCTURE CHARGE CR1-2018

RESIDENTIAL DEVELOPMENT				
Column 1	Column 2	Column 3		Column 4
Development Category	Networks	1 or 2 bedroom dwelling	3 or more bedroom dwelling	Unit
Residential	5			
Charge Category		\$4,500.00	\$6,500.00	
Development			7	\$45,500
Adopted Infrastructure Charge (Residential)				\$45,500

EXISTING DEVELOPMENT CREDIT				
Column 1	Column 2	Column 3		Column 4
Development Category	Networks	1 or 2 bedroom dwelling	3 or more bedroom dwelling	Unit
Residential	5			
Charge Category		\$4,500.00	\$6,500.00	
Development			2	\$13,000
SUBTOTAL				\$13,000
Charge Reduction Network(s)	Network Provided	Charge Reduction Percentage	Calculated Credit(s)	Unit
Transport	Yes	0.00%	\$0.00	\$0.00
Water	Yes	0.00%	\$0.00	\$0.00
Sewerage	Yes	0.00%	\$0.00	\$0.00
Stormwater	Yes	0.00%	\$0.00	\$0.00
Parks & Land for Community Facilities	Yes	0.00%	\$0.00	\$0.00
Total Adopted Infrastructure Charge Credit(s)				\$13,000

*1 Existing development credit has been determined in accordance with Section 4(a)(v) of the *Hinchinbrook Shire Adopted Infrastructure Charges Resolution*. A dwelling house is considered to be a development that may be lawfully carried out without the need for further Development Permit.

NET ADOPTED INFRASTRUCTURE CHARGE CR1-2018

Gross Charge	Applied Credit	Net Charge
\$45,500	\$13,000	\$32,500

It is noted that the applicant has requested a waiver of the infrastructure charges for this proposed development in accordance with *Hinchinbrook Shire Local Government Infrastructure Plan 2018 – Adoption of Infrastructure Charges Waiver Guideline*.

This request is to be considered post-decision, in the event the proposed development is approved.

INFRASTRUCTURE CHARGES WAIVER APPLICATION SUBDIVISION of TWO LOTS into SEVEN LOTS – 87 CARTWRIGHT STREET, INGHAM

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction	Action
1. Fiscally Responsive and Responsible Management of Public Infrastructure and Assets	1.5 Ensure that public infrastructure contributes to lifestyle aspirations of current residents, underpins population attraction and acts as an enabler for economic growth in tourism in particular
2. Responsive and responsible management of land	
4. Council's role in creating an enviable lifestyle and contribution to the whole of life liveability of our Shire	2.4 Natural resource management
5. Council's role in creating and supporting the economic prosperity of our Shire	4.5 Regulatory Functions that underpin liveability
	5.4 Natural Disaster Management

Budget, Financial and Resource Implications

Hinchinbrook Shire Council levies infrastructure charges as part of the development assessment process so that development will pay for the capacity that it uses in Council's infrastructure networks. Charges are levied as per Council's *Adopted Infrastructure Charges Resolution 2018 (AICR) C1-2018* and apply when a subdivision (reconfiguration of land), material change of use or carrying out building work occurs generating extra demand on trunk infrastructure networks. The waiver of this charge will result in this charge not being collected.

Asset Management

Levied charges under Council's *Adopted Infrastructure Charges Resolution 2018 (AICR) C1-2018* contribute to the provision of essential infrastructure assets servicing the proposed development and identified within the *Hinchinbrook Shire Local Government Infrastructure Plan (LGIP) 2018*.

Hinchinbrook Shire Council manages five (5) infrastructure networks:

- Water;
- Sewer;
- Transport;
- Stormwater; and
- Open Space.

Executive Summary

Council is in receipt of an application to waive the calculated Infrastructure Charges applicable to a development application seeking a Development Permit for Reconfiguring a Lot. The proposed reconfiguration comprises the subdivision of two existing lots to create a total of seven lots. The subject land is located at Cartwright Street, Ingham and comprises 2772.64m² in total, with Lot 1 RP731380 being 1274.05m² and Lot 2 RP731380 being 1498.59m². The intended future use for six of the seven lots is residential, with the proposed lot fronting Cartwright Street having commercial or mixed use intent.

The rationale behind the Applicant's proposal states that the proposed development complies with the Council's Infrastructure Charges Waiver Guideline.

Summary of Application	
Applicant:	Hansen Surveys Pty Ltd
Street Address:	87 Cartwright Street, Ingham
RP Description:	Lots 1 and 2 on RP731380
Application Type:	Waiver of Infrastructure Charges
Proposed Development:	Subdivision of two (2) lots into seven (7) lots

Author: Milford Planning Consultants Pty Ltd
Position: Planning Consultant
Date: 13 May 2019

Council Decision – Recommendation

That Council approve a fifty percent (50%) waiver of the calculated infrastructure charges for the proposed development for Reconfiguration of a Lot – Subdivision (Two Lots into Seven Lots) on Lots 1 and 2 on RP31380. The fifty percent waiver is recommended as the development is capable of meeting three of the six preferred development criteria.

Officers Summary

As per the reconfiguration of land: subdivision report to Council, the Calculated Infrastructure Charges payable is \$32,500 (see Attachment A).

The application meets the following Eligibility criteria of the Hinchinbrook Shire Infrastructure Charges Waiver Guideline s.3.2:

- The proposed development is utilising existing infrastructure opportunities;
- The proposed development triggers infrastructure charges; and
- The proposed development is not ineligible development for the waiver of infrastructure charges.

The application furthermore meets the following preferred development criteria of the Hinchinbrook Shire Infrastructure Charges Waiver Guideline s.3.4:

- The proposed development is creating additional flood free residential opportunities;
- The proposed development will create construction employment opportunities in Ingham; and
- The new smaller allotments create a more affordable residential land opportunity in a location near the Ingham CBD and social infrastructure.

Officers Recommendation

The proposed development therefore meets three of the six preferred development type criteria (50%). In accordance with the Hinchinbrook Shire Infrastructure Charges Waiver Guideline this warranted a reduction of (\$16,250)

Historical Information

The two allotments were zoned for commercial (along Cartwright Street) and industrial (along Eleanor Street) purposes under the *Hinchinbrook Shire Planning Scheme 2005*. The zoning of the area, inclusive of the two allotments, was changed to Mixed Use zone under the *Hinchinbrook Shire Planning Scheme 2017*.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Council is required to deal with and assess the application in terms of the Hinchinbrook Shire Infrastructure Charges Waiver Guideline adopted on 24 April 2018.

Consultation

Executive Manager Development, Planning and Environmental Services

Attachments

- A. Amended Infrastructure Charges Resolution;
 - B. Locality Plan; and
 - C. Development Plan.
-

Infrastructure Charges

The intensification of the existing use on-site will trigger infrastructure charges under Council's Adopted Infrastructure Charges Resolution 2018 (AICR) CR1-2018.

In accordance with section 3.2 of CR1-2018 the proposal triggers the adopted charges for reconfiguring a lot. The calculated charge is as reflected hereunder:

ADOPTED INFRASTRUCTURE CHARGE CR1-2018

RESIDENTIAL DEVELOPMENT				
Column 1	Column 2	Column 3		Column 4
Development Category	Networks	1 or 2 bedroom dwelling	3 or more bedroom dwelling	Unit
Residential	5			
Charge Category		\$4,500.00	\$6,500.00	
Development			7	\$45,500
Adopted Infrastructure Charge (Residential)				\$45,500

EXISTING DEVELOPMENT CREDIT				
Column 1	Column 2	Column 3		Column 4
Development Category	Networks	1 or 2 bedroom dwelling	3 or more bedroom dwelling	Unit
Residential	5			
Charge Category		\$4,500.00	\$6,500.00	
Development			2	\$13,000
SUBTOTAL				\$13,000
Charge Reduction Network(s)	Network Provided	Charge Reduction Percentage	Calculated Credit(s)	Unit
Transport	Yes	0.00%	\$0.00	\$0.00
Water	Yes	0.00%	\$0.00	\$0.00
Sewerage	Yes	0.00%	\$0.00	\$0.00
Stormwater	Yes	0.00%	\$0.00	\$0.00
Parks & Land for Community Facilities	Yes	0.00%	\$0.00	\$0.00
Total Adopted Infrastructure Charge Credit(s)				\$13,000

*1 Existing development credit has been determined in accordance with Section 4(a)(v) of the *Hinchinbrook Shire Adopted Infrastructure Charges Resolution*. A dwelling house is considered to be a development that may be lawfully carried out without the need for further Development Permit.

NET ADOPTED INFRASTRUCTURE CHARGE CR1-2018

Gross Charge	Applied Credit	Sub-total	Applicable Waiver Percentage	Total Charge
\$45,500	\$13,000	\$32,500	50%*2	\$16,250

*2 Waiver of 50% of the applicable charge determined in accordance with *Hinchinbrook Shire Local Government Infrastructure Plan 2018 – Adoption of Infrastructure Charges Waiver Guideline*.





HANSEN SURVEYS
27 PALM TERRACE
INGHAM, QLD 4850
TEL: 0429 164 683
EMAIL: g@hanseninquiries.com.au

**PROPOSED RECONFIGURATION
LOTS 1 & 2 on RP731380
87 CARTWRIGHT STREET
INGHAM**

HEIGHT DATUM: AHD PM16450 RL13.277

SCALE 1:400 at A3
DATE: FEBRUARY 2019
MERIDIAN: RP731380
CONTOUR INTERVAL: 0.1m

REF: 150160/01

**REFERRAL AGENCY RESPONSE APPLICATION –
LOT 15 on RP718374 – 48 LEICHHARDT STREET, ALLINGHAM**

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 4. Council's role in creating an enviable lifestyle and contribution to the whole of life liveability of our Shire.	Action 4.5 Regulatory Functions that underpin liveability.

Budget, Financial and Resource Implications

The fees are established in the budget process and are reviewed annually. There is no impact on the Hinchinbrook Shire Council Budget unless a Council decision is contested.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Council is in receipt of a request for a referral agency response for the approval of a proposed carport at 48 Leichhardt Street, Allingham. The application is seeking approval for a front boundary dispensation with the proposed structure (carport) to be sited on the front (street) boundary with no setback, in lieu of the 6.0m requirement set out within the Queensland Development Code (QDC).

The site is 809m² in extent and designated in the General Residential Zone. Front (street) boundary setback is situated in the portion of Marina Parade and Candlenut Street. The current site coverage of structures on the premises is 457m² which currently exceeds the 50 percent site coverage maximum prescribed by the QDC. The additional car port would increase the total site coverage to 538m², representing a total site coverage of 66.5 percent.

Both accompanying neighbouring properties of 46 Leichhardt Street, Allingham and 50 Leichhardt Street, Allingham, provided signed neighbour consent forms, stating they have no objection of the proposed structure on 48 Leichhardt Street, Allingham.

It is considered that the proposed car port can be supported if reasonable conditions are applied to soften the built form. This should ensure that it does not detrimentally impact upon the amenity of neighboring properties or result in unsightly impacts to the streetscape.

The increase in site coverage on the property is negligible and it is considered that sufficient area will remain on-site for recreational purposes and the proposed car port may offer the opportunity for cross - utilisation for recreational purposes and connection with other open space areas on the site.

Based on the above, it is considered that the siting relaxation for the car port within the front boundary setback and increase in site coverage can be supported, subject to conditions of approval that required the car port to be open.

Council Decision – Recommendation

Council resolve to approve the front referral agency response for the siting and site coverage of 0m for the front boundary setback of the proposed car port and total site coverage of 66.5 percent on Lot 15 on RP718374 and located at 48 Leichhardt Street, Allingham subject to reasonable and relevant conditions, as set out in Attachment A which reflect and accord generally with the application as made.

Officers Summary

The proposed car port includes a 0m front boundary setback and increases the site coverage to 66.5 percent. Therefore the proposed car port does not comply with the prescribed Acceptable Solution A1 and A3 within the *Queensland Development Code (QDC) MP1.2* which requires six meters front boundary setback and maximum site coverage of 50 percent.

Based on the assessment of the application, it is considered the siting dispensation in relation to the front boundary and site coverage for the future dwelling can be supported for the following reasons:

- The proposed car port can be conditioned to include design features that soften the image of the streetscape to mitigate adverse impacts (i.e. open sided car port and limiting the structure height to a maximum of 3.5m);
- An open car port within the front boundary setback will be capable of maintaining adequate sightlines for adjoining property owners and the local road network;
- An open car port within the front boundary setback will not significantly impact on the streetscape and will provide a softer built form;
- There is precedence of open car ports being constructed to the boundary in the local areas, as well as precedence of buildings and structures being constructed within the front boundary setbacks;
- The adjoining landowners have provided advice that they do not object to the proposal and that it will have negligible effect on their property;
- Sufficient area will remain within the site for recreation, service facilities and landscaping despite the 66.5% site coverage compared to what already exists;
- The proposed car port will have the capacity for cross-utilisation as a recreation area and will have connection to open space areas within the subject land; and
- A large proportion of the proposed car port area is already occupied by an existing driveway.

Historical Information

Under the Queensland Development Code MP1.2 the Side and front (street) boundary setback is 6.0 meter for a structure of less than 7.5 meter in height. The subject structure (carport) has an outermost projection which is on the front (street) boundary of the site. The proposed carport is orientated toward Leichhardt Street with access to the use set to this frontage.

There is no other historical information in relation to the land or application.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Council is required to deal with and assess siting concerns with reference to the following legislation, codes and planning instruments: *Planning Act 2016*, *Building Code of Australia*, Queensland Development Code MP1.1 & MP1.2, NMP1.7, NMP1.8, Section 3.7, the *Hinchinbrook Shire Planning Scheme (2017)* and *Building Act 1975*.

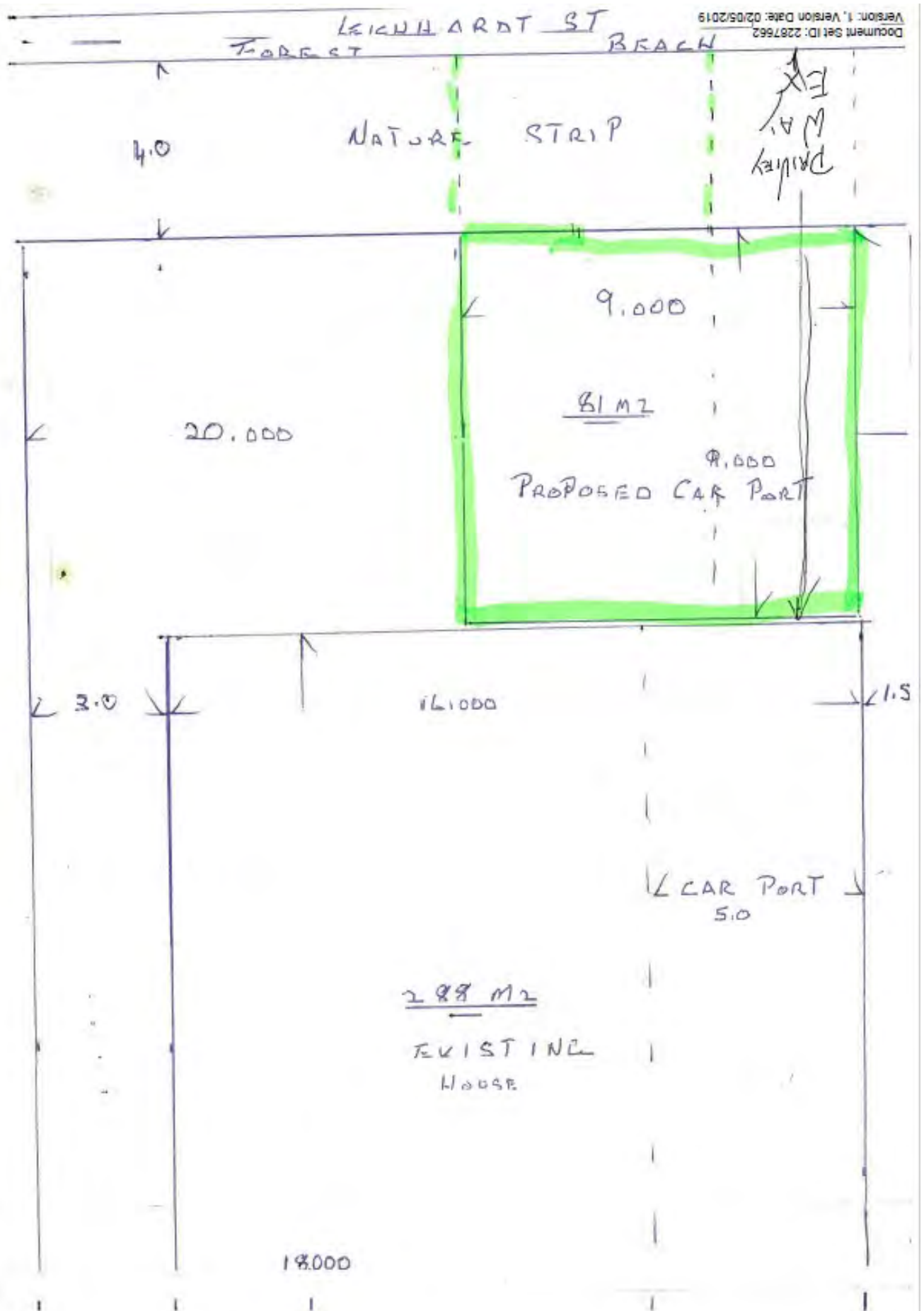
Consultation

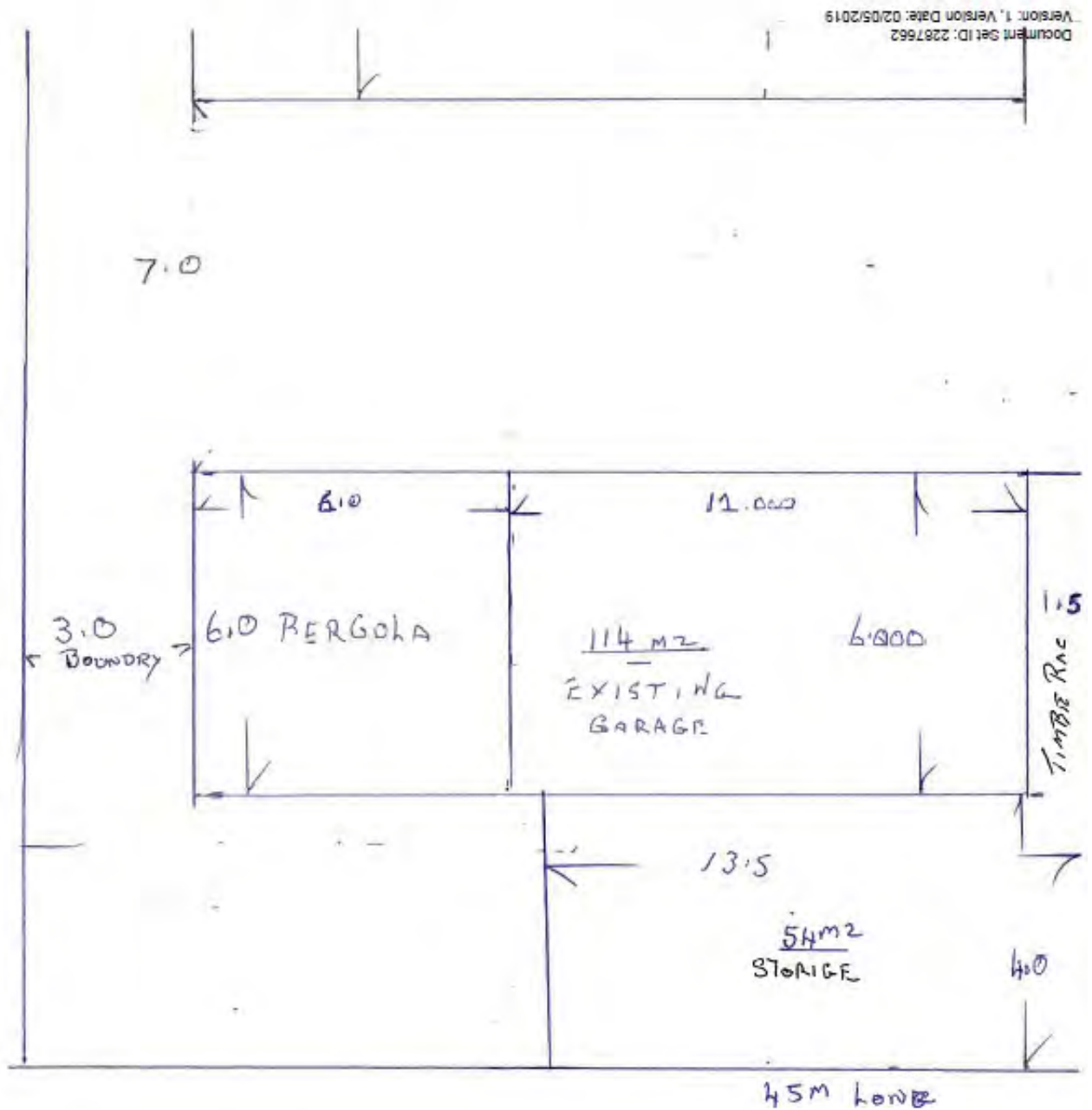
Executive Manager Development Planning and Environmental Services

Attachments

- A. Recommended Conditions of Development Approval;
- B. Locality Plan;
- C. Development Plans;
- D. Comparison Carport in General Vicinity;
- E. Neighbour Consent Forms; and
- F. Assessment Information.

CONDITION	TIMING						
<p>(1) The applicant is responsible to carry out the approved Licence Agreement and comply with relevant requirements in accordance with:-</p> <p>1.1 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;</p> <p>1.2 The use must unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards;</p> <p>1.3 The conditions of approval, the requirements of Council’s Planning Scheme and best practice engineering.</p>	At all times						
<p>(2) The currency period applicable to this approval.</p> <ul style="list-style-type: none">Referral agency response – 2 Years.	As per condition						
<p>(3) The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:</p> <table><tr><th>Plan / Document Name</th><th>Number</th><th>Date</th></tr><tr><td>Site Plan: 48 Leichhardt Street, Allingham</td><td>N/A</td><td>April 2019</td></tr></table>	Plan / Document Name	Number	Date	Site Plan: 48 Leichhardt Street, Allingham	N/A	April 2019	At all times
Plan / Document Name	Number	Date					
Site Plan: 48 Leichhardt Street, Allingham	N/A	April 2019					
<p>(4) Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.</p>	As per condition						
<p>(5) The class 10a (car port) must be designed and constructed as an open car park and shall not exceed a height of 3.5 metres.</p>	At all times						
<p>(6) The proposed class 10a (car port) must not encroach into the Leichhardt Street road reserve.</p>	At all times						
<p>(7) Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council prior to the submission of a request for approval of the Survey Plan or within 20 business days of this approval.</p>	As per condition						
<p>(8) All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Local Authority.</p>	At all times						
<p>(9) Where retaining walls, fences, buildings or other barriers, which would cause a “damming effect” and produce a concentrated flow at an outfall, are constructed a drainage system is installed to discharge the surface water such that it does not adversely affect surrounding properties or properties downstream from the development.</p>	At all times						
<p>(10) The class 10a (car port) structure requires a development permit for building works.</p>	At all times						
<p>(11) The Applicant is to seek and comply with all relevant building approvals to be issued by a qualified Building Certifier.</p>	At all times						
<p>(12) The class 10a (car port) structure requires compliance to relevant Fire Safety regulations as reflected in s.3.7.1.6 of the Building Code of Australia (Volume Two).</p>	At all times						
<p>(13) Any construction work associated with this development shall be carried out in accordance with sound engineering practice. In particular, no nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.</p>	At all times						
<p>(14) In the event that any part of Council’s infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council.</p>	At all times						





GARAGE	114
STORAGE	45
HOUSE	288
PROPOSED	81
TOTAL	538



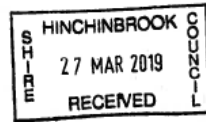
36 Willow Street, Allingham



4 Allamanda Ave, Allingham



6 Grevillea Street, Allingham



Date: 26.3.2019

The Chief Executive Officer
Hinchinbrook Shire Council
PO Box 366
Ingham QLD 4850

Dear Sir,

RE: Residential Siting Relaxation

I am the registered owner of 50 LEICHHARDT STREET and have been informed and shown approximate size and location of the proposed structure to be constructed by my neighbour, Victor Martini towards the front/side boundary of their property at 48 Leichhardt Street, Forrest Beach.

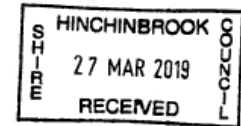
After discussion with Victor Martini I agree that the proposal will have negligible effect on my neighbouring property.

I am in agreement that the siting relaxation be granted and have no objection to their application.

Kindest regards,

Tracy Ruggieri

NAME: TRACY RUGGIERI - GINO RUGGIERI
ADDRESS: 50 LEICHHARDT STREET
ADDRESS: ALLINGHAM, Q 4850



Date: 27/3/2019

The Chief Executive Officer
Hinchinbrook Shire Council
PO Box 366
Ingham QLD 4850

Dear Sir,

RE: Residential Siting Relaxation

I am the registered owner of 46 LEICHHARDT ST. and have been informed and shown approximate size and location of the proposed structure to be constructed by my neighbour, Victor Martini towards the front/side boundary of their property at 48 LEICHHARDT ST FORREST BEACH.

After discussion with VICTOR MARTINI I agree that the proposal will have negligible effect on my neighbouring property.

I am in agreement that the siting relaxation be granted and have no objection to their application.

Kindest regards,

Stan Chark-Dwyer
NAME: STAN CHARK-DWYER
ADDRESS: 46 LEICHHARDT ST
ADDRESS: FORREST BEACH.

Detailed Assessment

The application is seeking the following dispensations from the prescribed requirements of the QDC:

- A front boundary dispensation with the proposed structure (carport) to be sited 0m from the front (street) boundary, in lieu of the 6.0m requirement set out in the Queensland Development Code (QDC); and
- A site coverage dispensation to allow an overall site coverage of 66.5%, in lieu of the 50% requirement set out.

The site is 809m² in extent and General Residential zoned A summary of the applicant's sought outcomes is provided below:

Table 1 – Siting Relaxation Summary

Purpose	Street	Dispensation	Prescribed Requirement	Proposed
Carport	Leichhardt Street	Front (Street) Boundary Setback	6.0m	0.0m
Carport	Leichhardt Street	Site coverage	50%	66.5%

An assessment against the applicable provisions of the *Queensland Development Code MP1.2* has been undertaken as reflected hereunder in Table 2.

Table 2 – Assessment against Queensland Development Code MP1.2

Code	Performance Criteria	Assessment
P1 – Front Boundary Setback	<p>The location of a building or structure facilitates an acceptable streetscape, appropriate for –</p> <ul style="list-style-type: none"> (a) the bulk of the building or structure; (b) the road boundary setbacks of neighbouring buildings or structures; (c) the outlook and views of neighbouring residents; and (d) nuisance and safety to the public. 	<p>The proposed carport built to the front boundary setback is generally out of character with the existing setbacks provided along Leichhardt Street and the adjoining properties which is generally 6 metres or greater. It is noted that within the surrounding area there is some precedence of front boundary setbacks being located within the prescribed 6 metre setback, and in some instances car ports have been built to boundary, however these are predominately open car ports.</p> <p>It is considered that the bulk and scale of the proposed car port would adversely impact on the streetscape amenity if the car port were to be enclosed. The scale and bulk of an enclosed car port would be inconsistent with, and have a detrimental impact on, the amenity of the streetscape and potentially cause traffic safety problems for vehicles turning from Beatts Street onto Leichhardt Street (despite there being existing vegetation that may already obscure the sightlines). It would also likely have an adverse impact on the amenity of adjoining properties by affecting sightlines and outlooks.</p> <p>Through the provision of an open car port, this would ameliorate the identified impacts by allowing improved sight distances from adjoining properties and the local road network, and an open structure would soften the built form more in line with the character and existing conditions of the local streetscape. It is acknowledged that the applicant has included photographs of car ports being constructed on the boundary within the vicinity of the site but no address was provided to validate the images.</p>

		It is acknowledged that the adjoining residences have indicated that they have no objection to the proposed car port and it would unlikely have an adverse impact on amenity.
P3 – Adequate Open Space	Adequate Open Space for recreation, service facilities and landscaping.	<p>The proposed car port would increase the site coverage to 66.6%. The current site coverage is 55.25%, already greater than the prescribed minimum of 50%.</p> <p>It is considered that the increase site coverage will have a negligible impact on the overall areas for recreation, service facilities and landscaping within the site. This is on the basis that:</p> <ul style="list-style-type: none"> • There would still be sufficient area within the site to allow for appropriate recreation, service facilities and landscaping; • The car port will be open thus facilitating cross-utilisation for recreational purposes and providing connectivity to the remaining open space areas within the site; and • A large proportion of the area to accommodate the car port is already sealed thus not limiting the opportunity to establish landscaping.

Notwithstanding the above, it is considered that the front boundary siting dispensation can be supported, given:

- The proposed car port can be conditioned to include design features that soften the image of the streetscape to mitigate adverse impacts (i.e. open sided car port);
- An open car port within the front boundary setback will be capable of maintaining adequate sightlines for adjoining property owners and the local road network;
- An open car port within the front boundary setback will not significantly impact on the streetscape and will provide a softer built form;
- There is precedence of open car ports being constructed to the boundary in the local areas, as well as precedence of buildings and structures being constructed within the front boundary setbacks;
- The adjoining landowners have provided advice that they do not object to the proposal and that it will have negligible effect on their property;
- Sufficient area will remain within the site for recreation, service facilities and landscaping despite the 66.5% site coverage compared to what already exists;
- The proposed car port will have the capacity for cross-utilisation as a recreation area and will have connection to open space areas within the subject land; and
- A large proportion of the proposed car port area is already occupied by the existing driveway.

Note: It is understood the applicant lodged an application for private works within the road reserve for the widening of the existing driveway access on 30 April 2019.

REFERRAL AGENCY RESPONSE APPLICATION
LOT 56 on I22456 – 21 MARINA PARADE, INGHAM

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 4 Council's role in creating an enviable lifestyle and contribution to the whole of life liveability of our Shire.	Action 4.5 Regulatory Functions that underpin liveability.

Budget, Financial and Resource Implications

The fees are established in the budget process and are reviewed annually. There is no impact on the Hinchinbrook Shire Council Budget unless a Council decision is contested.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Council is in receipt of a request for a referral agency response for the approval of a proposed open carport at 21 Marina Parade, Ingham. The application is seeking approval for a front boundary siting with the proposed structure (carport) to be sited 0.5m from the front (street) boundary, in lieu of the 6.0m requirement set out within the Queensland Development Code (QDC).

The site is 1,012m² in extent and General Residential zoned. Two front (street) boundary setbacks are situated in the portion of Marina Parade between Lehane Street and Druery Street, one at 4.5m and one at 3.0m from the respective street boundary. A street boundary setback to 0.4m for a carport has been approved at 66 Marina Parade. This application for a dwelling and setback is right at the entrance to this residential part of Ingham and has set a standard for similar setback application for the area.

The proposed 0.5m street boundary setback is considered appropriate, in that the proposal will not detrimentally impact upon the amenity of adjoining properties or result in unsightly impacts to the street.

Council Decision – Recommendation

That Council approve the front (street) boundary referral agency response application for siting of 0.5m from the front (street) boundary for the construction of an open carport on Lot 56 on I22456 located at 21 Marina Parade, Ingham, subject to reasonable and relevant conditions, as set out in Attachment A, which reflect and accord generally with the application as made.

Officers Summary

The proposed carport structure is similar to an approved carport structure at 66 Marina Parade, with a street boundary setback to 0.4m as per attachment. Two front (street) boundary setbacks are situated in the portion of Marina Parade between Lehane Street and Druery Street, one at 4.5m and one at 3.0m from the respective street boundary. This dwelling and setback is right at the entrance to this residential part of Ingham and has set a standard for similar setbacks for the area. The structure is well designed and will not have a significant impact on the character of the streetscape.

The application in relation to the front boundary setback from 6m to 0.5m for the construction of an open carport exceeds the guidelines of acceptable solution A1 in the Queensland Development Code MP1.2.

Based on the assessment of the application, it is considered Council's referral agency response in relation to the street boundary setbacks can be supported for the following reasons:

- The proposed structure (carport), is used ancillary to the residence;
- proposed structure (carport) will not impede ventilation to habitable rooms on the adjoining properties;
- proposed structure (carport) will not impede on the amenity or privacy of neighbouring residences;
- The proposed structure (carport), will not have an overshadowing effect on neighbouring residences;
- The proposed structure (carport), will not significantly impede the views of adjoining properties;
- The proposed structure (carport), will not adversely impact on sight lines for vehicle or pedestrian traffic; and
- The siting of the new open carport will not negatively impact on the residential character or streetscape of the locality, particularly noting that there is precedence of other dwellings within the 6m front boundary setback in the immediate locality. A similar carport setback has been approved at the entrance to the residential area in a very prominent position.

The applicant has sent relevant application information to the adjoining owners of Lot 55 on I22456 and Lot 57 on I22456 requesting that they have provide a response advising their views for the proposal by the 25 February 2019. The two adjoining owners were given twenty (20) business days to respond.

The owner of Lot 55 on I22456 responded and provided a response of no objection to the proposal. The owner of Lot 57 on I22456 has not responded to the Applicant.

Historical Information

Under the Queensland Development Code MP1.2 the Side and front (street) boundary setback is 6.0m for a structure of less than 7.5m in height. The subject structure (carport) has an outermost projection which is 0.5m from the front (street) boundary of the site.

There is no other historical information in relation to the land or application.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Council is required to deal with and assess the application with reference to the following legislation, codes and planning instruments: *Planning Act 2016*, *Building Code of Australia*, Queensland Development Code MP1.2, NMP1.7, NMP1.8, Section 3.7, the *Hinchinbrook Shire Planning Scheme (2017)* and *Building Act 1975*.

Consultation

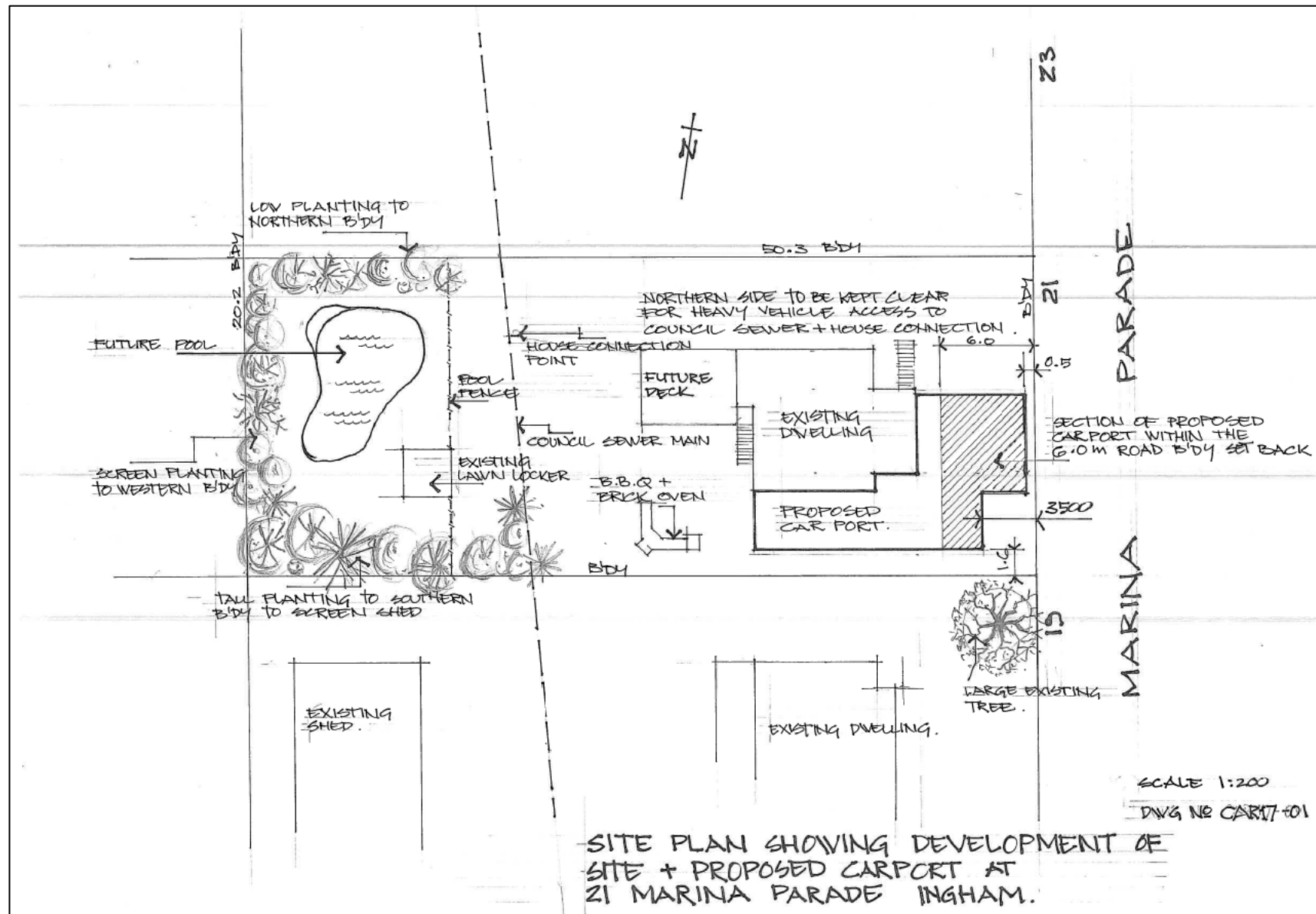
Executive Manager Development Planning and Environmental Services.

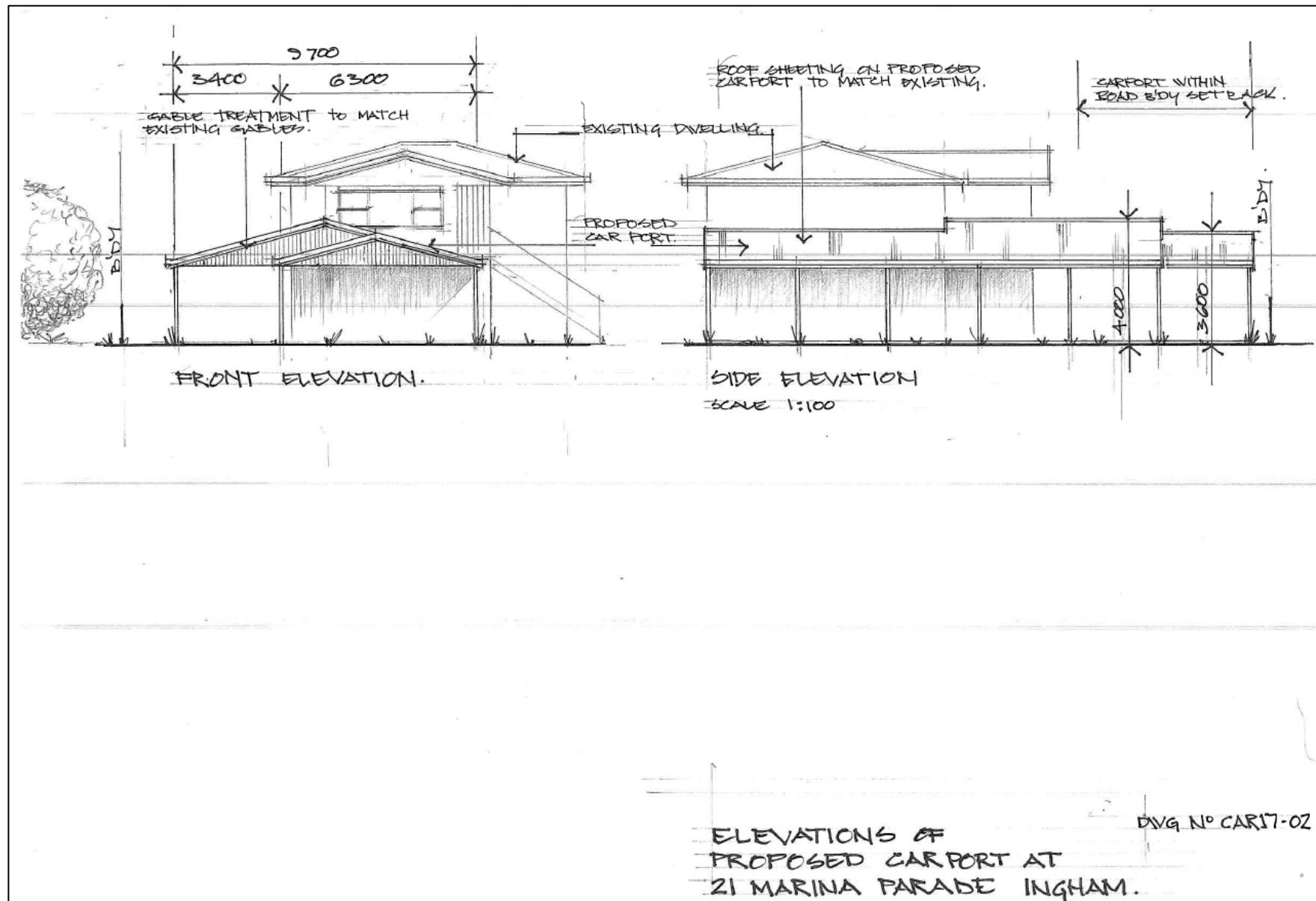
Attachments

- A. Recommended Conditions of Development Approval;
- B. Locality Plan;
- C. Development Plans;
- D. Site Photographs;
- E. Comparison Carport in General Vicinity; and
- F. Assessment Information.

CONDITION	TIMING									
<p>(1) The applicant is responsible to carry out the approved Licence Agreement and comply with relevant requirements in accordance with:-</p> <p>1.1 The specifications, facts and circumstances as set out in the application submitted to Council, including recommendations and findings confirmed within relevant technical reports;</p> <p>1.2 The use must unless otherwise stated, be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards; and</p> <p>1.3 The conditions of approval, the requirements of Council's Planning Scheme and best practice engineering.</p>	At all times									
<p>(2) The currency period applicable to this approval.</p> <ul style="list-style-type: none">Referral Agency Response – 2 Years until 28 May 2020	As per condition									
<p>(3) The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:</p> <table><tr><th>Plan / Document Name</th><th>Number</th><th>Date</th></tr><tr><td>Site Plan: 21 Marina Parade, Ingham</td><td>CAR17-01</td><td>Jan 2019</td></tr><tr><td>Elevation Plan: 21 Marina Parade, Ingham</td><td>CAR17-02</td><td>Jan 2019</td></tr></table>	Plan / Document Name	Number	Date	Site Plan: 21 Marina Parade, Ingham	CAR17-01	Jan 2019	Elevation Plan: 21 Marina Parade, Ingham	CAR17-02	Jan 2019	At all times
Plan / Document Name	Number	Date								
Site Plan: 21 Marina Parade, Ingham	CAR17-01	Jan 2019								
Elevation Plan: 21 Marina Parade, Ingham	CAR17-02	Jan 2019								
<p>(4) Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.</p>	As per condition									
<p>(5) Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council prior to the submission of a request for approval of the Survey Plan or within 20 business days of this approval.</p>	As per condition									
<p>(6) All stormwater from the property must be directed to a lawful point of discharge such that it does not adversely affect surrounding properties or properties downstream from the development, all to the requirements and satisfaction of the Local Authority.</p>	At all times									
<p>(7) Where retaining walls, fences, buildings or other barriers, which would cause a “damming effect” and produce a concentrated flow at an outfall, are constructed a drainage system is installed to discharge the surface water such that it does not adversely affect surrounding properties or properties downstream from the development.</p>	At all times									
<p>(8) The class 10a (carport) structure requires a development permit for building works.</p>	At all times									
<p>(9) The Applicant is to seek and comply with all relevant building approvals to be issued by a qualified Building Certifier.</p>	At all times									
<p>(10) The class 10a (carport) structure requires compliance to relevant Fire Safety regulations as reflected in s.3.7.1.6 of the Building Code of Australia (Volume Two).</p>	At all times									
<p>(11) Any construction work associated with this development shall be carried out in accordance with sound engineering practice. In particular, no nuisance is to be caused to adjoining residents by way of smoke, dust, stormwater discharge or siltation of drains, at any time, including non-working hours. Where material is to be carted to or from the site, loads are to be covered to prevent dust or spillage. Where material is spilled or carried on to existing roads, it is to be removed forthwith so as to restrict dust nuisance and ensure traffic safety.</p>	At all times									
<p>(12) In the event that any part of Council's infrastructure is damaged as a result of work associated with the development, Council must be notified immediately of the affected infrastructure and have it repaired or replaced by Council, at no cost to Council.</p>	At all times									









Existing Dwelling – 21 Marina Parade, Ingham



Existing Dwelling – 21 Marina Parade, Ingham



Street View – 21 Marina Parade, Ingham



Existing Dwelling – 21 Marina Parade, Ingham



Comparison Open Carport – 66 Marina Parade, Ingham



Comparison Open Carport – 66 Marina Parade, Ingham

Detailed Assessment

The application is seeking approval for a front boundary dispensation with the proposed structure (carport) to be sited 0.5m from the front (street) boundary, in lieu of the 6.0m requirement set out within the Queensland Development Code (QDC). The site is 1,012m² in extent and General Residential zoned A summary of the applicant's sought outcomes is provided below:

Table 1 – Referral Agency Response Summary

Purpose	Street	Boundary	Street Boundary (MP 1.2) Clearance	Proposed Setback
Carport	Marina Parade	Front (Street)	6.0m	0.5m

An assessment against the applicable provisions of the *Queensland Development Code MP1.2* has been undertaken as reflected hereunder in Table 2.

Table 2 – Assessment against Queensland Development Code MP1.2

Code	Performance Criteria	Assessment
P1 – Front Boundary Setback	<p>The location of a building or structure facilitates an acceptable streetscape, appropriate for –</p> <ul style="list-style-type: none"> (a) the bulk of the building or structure; (b) the road boundary setbacks of neighbouring buildings or structures; (c) the outlook and views of neighbouring residents; and (d) Nuisance and safety to the public. 	<p>The proposed open carport does not adversely impact on character of the area. It is noted that other dwellings in the general vicinity area are located within the prescribed 6m front setback.</p> <p>It is considered that the front boundary setback encroachment will not adversely impact on the amenity of adjoining properties in terms of outlook and views given the extension is for an open carport structure. The proposed carport structure is to be constructed to the southern side of the property, therefore only effecting one neighbour.</p> <p>The southern neighbouring premises also has a large willow tree located on the boundary, which blocks most peripheral view from a neighbouring view aspect. In addition, the southern neighbours dwelling structure is two story's in height and will be able to maintain sight lines over the carport structure.</p> <p>In addition, the carport structure is sited to be unobtrusive to the streetscape, will not affect traffic visibility and will not be a nuisance or public safety issue.</p>
P2 – Side and Rear Boundary Setback	<p>Buildings and structures:</p> <ul style="list-style-type: none"> (a) provide adequate daylight and ventilation to habitable rooms; (b) allow adequate light and ventilation to habitable rooms of building on adjoining lots; and (c) do not adversely impact on the amenity and privacy of residents on adjoining lots. 	<p>The proposed carport structure is located the required 1.5m from the side boundary; therefore assessment for side boundary setback is not required.</p> <p>Not Applicable.</p>
P3 – Adequate Open Space	Adequate Open Space for recreation, service facilities and landscaping.	Not Applicable.
P4 – Building Height	<p>The height of the building is not to unduly –</p> <ul style="list-style-type: none"> (a) overshadow adjoining houses; and (b) obstruct the outlook from adjoining lots. 	<p>The proposed carport structure is to be the standard height of one story structure therefore the structure will not cause extensive overshadowing or obstruction on adjoining lots.</p> <p>Not Applicable.</p>

P5 – Visual Privacy For Neighbours	Buildings are sited and designed to provide adequate visual privacy for neighbours.	The proposed carport structure is located the required 1.5m from the side boundary; therefore assessment for visual privacy for neighbours is not required. Not Applicable.
P6 – Building Maintenance	The location of a building or structure facilitates normal building maintenance.	The proposed carport structure is located to allow maintenance from the applicant property.
P7 – Adequate Site Lines	The size and location of structures on corner sites provide for adequate sight lines.	The premises is not located on a corner site. Not Applicable.
P8 – On-site Parking	Sufficient space for on-site car parking to satisfy the projected needs of residents and visitors, appropriate for – (a) The availability of public transport; (b) The availability of no-street parking; (c) The desirability of on-site parking in respect to the streetscape; and (d) The residents likelihood to have or need a vehicle.	The proposed carport will not negatively impact on-street parking, as it increases on premises parking area for residents and visitors. Not Applicable.

Based on the assessment of the application, it is considered Council's referral agency response in relation to the street boundary setbacks can be supported for the following reasons:

- The proposed structure (carport), is used ancillary to the residence;
- proposed structure (carport) will not impede ventilation to habitable rooms on the adjoining properties;
- proposed structure (carport) will not impede on the amenity or privacy of neighbouring residences;
- The proposed structure (carport), will not have an overshadowing effect on neighbouring residences;
- The proposed structure (carport), will not significantly impede the views of adjoining properties;
- The proposed structure (carport), will not adversely impact on sight lines for vehicle or pedestrian traffic; and
- The siting of the new open carport will not negatively impact on the residential character or streetscape of the locality, particularly noting that there is precedence of other dwellings within the 6m front boundary setback in the immediate locality. A similar carport setback has been approved at the entrance to the residential area in a very prominent position.

The applicant has sent relevant application information to the adjoining owners of Lot 55 on I22456 and Lot 57 on I22456 requesting that they have provide a response advising their views for the proposal by the 25 February 2019. The two adjoining owners were given twenty (20) business days to respond.

The owner of Lot 55 on I22456 responded and provided a response of no objection to the proposal. The owner of Lot 57 on I22456 has not responded to the Applicant.

The applicant has obtained advice from the owner of 23 Marina Parade, Ingham, that they have no objection to the proposal, however have not received advice from the other adjoining owner of property 19 Marina Parade, Ingham. However due to the current landscaping of 19 Marina Parade, Ingham the proposed structure is considered to have negligible impact the outlook and views of neighbouring residents.

**EXTENSION to TERM LEASE 0/216723
LOT 170 on SP142859 – CHALLANDS STREET, INGHAM**

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1. Fiscally Responsive and Responsible Management of Public Infrastructure and Assets; 2. Responsive and responsible management of land; 4. Council's role in creating an enviable lifestyle and contribution to the whole of life livability of our Shire.	Action 1.5.Ensure that public infrastructure contributes to lifestyle aspirations of current residents, underpins population attraction and acts as an enabler for economic growth in tourism in particular; 2.4.Natural resource management; 4.5.Regulatory Functions that underpin livability.

Budget, Financial and Resource Implications

There is no impact on the Hinchinbrook Shire Council Budget and the renewal does not change the rates attached to the property.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

The Department of Natural Resources, Mines and Energy (DNRM&E) is considering further dealings with this land and seeks Council's advice regarding any issues that the Department should consider when assessing the most appropriate use of the land.

The existing 20 year Term Lease with a commercial business purpose is due to expire 28 September 2021. The land is zoned Industry and is improved with an industrial shed. There are no known issues with the use of the site that would warrant any objection to the State about any dealings with this land.

Council Decision – Recommendation

That Council respond to the Department of Natural Resources, Mines and Energy:

- Advising that there are no known issues with the use of the land that would warrant any objection to the State about any dealings with the site;
- Offering no objection to the renewal of Term Lease 0/216723, if proposed, subject to terms that are generally consistent with those of the existing lease; and
- Supporting conversion to freehold, if proposed, subject to the establishment of a 3m wide easement along the southern boundary of the land to resolve an existing stormwater discharge issue.

Officers Summary

The use of the land for industrial and business purposes is consistent with:

- The way the land has been used historically; and
- The zoning and planning provisions that applies to the land.

In considering the State's request for advice about issues relevant to future dealing in the land, it is noted:

- A renewal of the lease will not impact upon the public interest in the land, and there is no need for any public use of the land;
- There is a minor drainage issue relating to this land and the adjoining land Lot 169 on SP142859, and the establishment of a drainage easement over the southern portion of the site, to a width of 3m would assist in securing a lawful point of discharge for stormwater;
- Council is otherwise not aware of any issue relating to the way that the land has been maintained or managed;
- The existing industrial use of the land is appropriate; and
- In terms of land tenure, both term lease (for business and/or industry) or freehold remain appropriate forms of tenure for the land.

Historical Information

The applicants have held a Term Lease over Lot 170 on SP142859 since 2001. The Term Lease has been used for commercial/business purposes.

On 4 March 2019, DNRME forwarded a request for Council's views over the Term Lease. When assessing the Term Lease, Council has been asked to consider any issues that may arise with regard to the tenure of the land. Particular attention should be given to the following:

- Whether the public interest could be adversely affected if the lease was renewed;
- The condition of the land;
- Whether part of the land has a more appropriate use from a land planning perspective;
- Whether part of the lease land is needed for a public purpose;
- Whether a new lease is the most appropriate form of tenure for the leased land;
- Consideration should be given to whether freehold is considered a more appropriate tenure;
- The lessee has complied with the lawful requirements of the Council to your satisfaction; and
- The building erected on the said term lease complies with Council Planning and Building Scheme.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

- *Planning Act 2016*;
- *Land Act 1994*;
- *Local Government Act 2009*; and
- *Native Title Act 1993*.

Consultation

Executive Manager Development, Planning and Environmental Services – Rosemary Pennisi.

Attachments

- Locality Plan; and
 - Correspondence from Department of Natural Resources, Mines and Energy.
-

HINCHINBROOK SHIRE COUNCIL - Proposed Drainage Easement



While every care is taken to ensure the accuracy of this product, Hinchinbrook Shire Council makes no representations or warranties about the accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability.

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Department of
Natural Resources,
Mines and Energy

File ref number: 2018/006599

4 March 2019

The Chief Executive Officer
Hinchinbrook Shire Council

Assessment of further dealings on Term Lease 0/216723 described as Lot 170 on SP142859

Registered lessee's: Christopher James Cantoni, Lyle David Cantoni and Andrew Robert Cantoni

The term of the above mentioned lease expires on 28 September 2021 and the Department is considering further dealings with this land. The following information may help you in providing your views and/or requirements regarding further dealing with this land.

Term Lease 0/216723 commenced on 29 September 2001 for a term of twenty (20) years for the purpose of commercial/business.

Please advise if Council has any issues that the Department should consider when assessing the most appropriate use and tenure of the land.

Particular attention in your reply should be given to the following:

- Whether the public interest could be adversely affected if the lease was renewed
- The condition of the land
- Whether part of the land has a more appropriate use from a land planning perspective
- Whether part of the lease land is needed for a public purpose
- Whether a new lease is the most appropriate form of tenure for the leased land.
Consideration should be given to whether freehold is considered a more appropriate tenure
- The lessee has complied with the lawful requirements of the council to your satisfaction
- The building erected on the said term lease comply with council planning and building scheme.

The enclosed Smartmap shows the subject land.

Please advise the Department of your views or requirements that the department should consider when assessing this application. Objections to the application, and any views or requirements that may affect the future use of the land should be received by close of business on 15 June 2019. If you offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.


Verde Tower, Level 9
445 Flinders Street, Townsville
PO Box 5318, Townsville
Queensland 4810 Australia
Telephone +61 7 4447 9173

If you wish to discuss this matter please contact Constance Smith on (07) 4447 9173.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to Townsville.slams@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2018/006599 in any future correspondence.

Yours sincerely



Constance Smith
Land Administration Officer

RENEWAL of TENANCY AGREEMENTS within TYTO CONFERENCE and EVENTS CENTRE

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1. Fiscally responsive and responsible management of public infrastructure and assets; and 5. Council's role in creating and supporting the economic prosperity of our Shire.	Action 5.2 Support for business diversity and employment growth.

Budget, Financial and Resource Implications

An income is generated in accordance with Council's fees and charges assessed on a yearly basis.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Since 2013, the same Tenancy Agreements have been renewed over office space at the TYTO Conference and Events Centre. These tenancy agreements have been renewed annually, with the continued agreements being sought by the same State Government Departments. This report recommends approval for the renewal of tenancy agreements at the TYTO Conference and Events Centre. The tenants remain unchanged with no proposed changes to the current agreement.

Council Decision – Recommendation

That Council:

- A. Renew the relevant tenancy agreements, on the expiry of the existing tenancy agreements;
 - B. Apply annual rental to the tenancy agreements as per Council's annual fees and charges schedule;
 - C. Approve the renewal period of no more than a twelve (12) month period; and
 - D. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contract, negotiate, finalise and execute any and all matters associated with or in relation to the ongoing renewal of tenancy agreements at the TYTO Precinct.
-

Officers Summary

Each year Council renews the tenancy agreements for office space located at the TYTO Conference and Events Centre. The current tenancy agreements have been renewed annually since 2013.

Historical Information

TYTO Conference and Events Centre, Office space in Lot 802 on SP225261, 73-75 McIlwraith Street, Ingham, have had the tenancy agreements over the area since 2013.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Not applicable concerning acceptance of this Report.

Consultation

- Portfolio Councillors; and
 - Economic and Community Development Manager.
-

Attachments

- Current Commercial Tenancy Agreement; and
 - Layout Plan.
-

COMMERCIAL TENANCY AGREEMENT CONDITIONS

(S E C O N D E D I T I O N) © Copyright

IT IS AGREED

1. DEFINITIONS AND INTERPRETATION

1.1 Terms in Reference Schedule

Where a term used in this Agreement appears in bold type in the Reference Schedule, that term has the meaning shown opposite it in the Reference Schedule.

1.2 Definitions

Unless the context otherwise requires:

- (1) "Agreement" means this document, including any Schedule or Annexure to it;
- (2) "Business Day" means a day that is not a Saturday, Sunday or any other day which is a public holiday or a bank holiday in the place where an act is to be performed or a payment is to be made;
- (3) "Claim" includes any claim or legal action and all costs and expenses incurred in connection with it;
- (4) "GST" means a goods and services tax or similar value added tax.
- (5) "Land" means the land on which the Premises are situated;
- (6) "Lessor's Property" means any property owned by the Lessor in the Premises or on the Land and includes the property identified in any inventory annexed to this Agreement;
- (7) "Premises" means the premises described in Item 3 of the reference Schedule and includes the lessor's Property in the premises;
- (8) "REIQ" means The Real Estate Institute of Queensland Ltd;
- (9) "Services" means all utilities and services in the Premises;
- (10) "Tenancy" means the tenancy between the lessor and the Tenant created by this Agreement;
- (11) "Tenant's Employees" means each of the Tenant's employees, contractors, agents, customers, subtenants, licensees or others (with or without invitation) who may be on the Premises, the Building or the land;
- (12) "Tenant's Property" includes all fixtures and other articles in the Premises which are not the lessor's; and
- (13) "Term" means either a periodic monthly tenancy or the period of months or years described in Item 4 of the Reference Schedule, as applicable, commencing on the date in Item 4 in the reference schedule.

1.3 Interpretation

- (1) Reference to:
 - (a) one gender includes each other gender;
 - (b) the singular includes the plural and the plural includes the singular;
 - (c) a person includes a body corporate
 - (d) a party includes the party's executors, administrators, successors and permitted assigns; and
 - (e) a statute, regulation or provision of a statute or regulation ("Statutory Provision") includes:
 - (i) that Statutory Provision as amended or re-enacted from time to time; and
 - (ii) a statute, regulation or provision enacted in replacement of that Statutory Provision.
- (2) All monetary amounts are in Australian dollars, unless otherwise stated.
- (3) If a party consists of more than one person, this Agreement binds them jointly and each of them severally.
- (4) Headings are for convenience only and do not form part of this Agreement or affect its interpretation.
- (5) A party which is a trustee is bound both personally and in its capacity as a trustee.
- (6) "Including" and similar expressions are not words of limitation.
- (7) Where a word or expression is given a particular meaning, other parts of speech and grammatical forms of that word or expression have a corresponding meaning.
- (8) If an act must be done on a specified day which is not a Business Day, the act must be done instead on the next Business Day.
- (9) Where this Tenancy permits or requires the lessor to do something, it may be done by a person authorised by the lessor.
- (10) Section 105 and 107 of the Property Law Act 1974 do not apply to this Tenancy.

2. TERM AND HOLDING OVER

2.1 Term

The lessor lets the Premises to the Tenant for the Term.

2.2 Monthly Tenancy

If the Tenant continues to occupy the Premises after the Term with the lessor's consent then:

- (1) the Tenant does so as a monthly tenant on the same basis as at the last day of the Term; and
- (2) either party may terminate the monthly tenancy by giving to the other 1 month's notice expiring on any day.

3. RENT AND RENT REVIEWS**3.1 Rent**

The Tenant must:

- (1) Pay the Rent by equal monthly installments in advance on the first day of each month;
- (2) Pay the first installment on the signing of this agreement;
- (3) If necessary, pay the first and last installments apportioned on a daily basis; and
- (4) Pay all installments as the Lessor directs.

3.2 Definitions

In clause 3.3:

- (1) "Index Number" means the Consumer Price Index (All Groups) for Brisbane published by the Australian Bureau of Statistics. If that index no longer exists, "Index Number" means an index that the Chief Executive Officer of the REIQ decides best reflects changes in the cost of living in Brisbane; and
- (2) "Review Date" means a date stated in the Reference Schedule on which the rent is to be reviewed.

3.3 Rent Review**(1) Application**

This clause 3.3 applies if Review Dates are inserted in Item 7 of the Reference Schedule.

(2) Review

The Rent must be reviewed on each Review Date to an amount represented by A where:

$$A = \frac{B}{C} \times D$$

Where B = the Index Number for the quarter ending immediately before the relevant Review Date.

Where C = the Index Number for the quarter 1 year before the quarter in 8; and

Where D = the Rent payable immediately before the Review Date.

4. OUTGOINGS**4.1 Tenant to Pay Outgoings**

- (1) The Tenant must pay the Lessor the whole, or where a percentage is stated in Item 9 of the Reference Schedule that percentage of the Outgoings for the Premises, or the property of which the Premises is part as applicable.
- (2) Outgoings are payable to the Lessor within 14 days of production to the Tenant of a copy of the Lessor's assessment notice or account.

4.2 Outgoings

For the purposes of this clause Outgoings means the following charges levied or expenses payable in respect of the Premises or property of which the Premises is part:

- (1) rates and other charges levied pursuant to a law;
- (2) insurance premiums payable by the Lessor;
- (3) Body Corporate fees and levies (including but not limited to administrative fund levies and sinking fund levies);
- (4) the cost of cleaning any areas adjacent to the Premises that are used by the Tenant; and
- (5) maintaining any gardens on the Land.

5. USE OF THE PREMISES**5.1 Permitted Use**

The Tenant must only use the Premises for the Permitted Use.

5.2 Restrictions on Use

The Tenant must not:

- (1) disturb the occupants of adjacent premises;
- (2) display any signs without the Lessor's consent which must not be unreasonably withheld;
- (3) overload any Services;
- (4) damage the Lessor's Property;
- (5) alter the Premises, install any partitions or equipment do any building work without the Lessor's prior or consent;
- (6) do anything that may invalidate the lessor's insurance or increase the Lessor's premiums; or
- (7) do anything illegal on the Premises.

6. MAINTENANCE AND REPAIR**6.1 Repair**

The Tenant must:

- (1) keep the Premises clean and tidy; and
- (2) fix any damage caused by the Tenant or the Tenant's Employees.

6.2 Lessor's Right to Inspect and Repair

The Tenant must;

- (1) keep the premises clean and tidy; and
- (2) keep the Tenant's Property clean and maintained in good order and condition.

6.3 Lessor's Right to Inspect and Repair

- (1) The Lessor may enter the Premises for inspection or to carry out maintenance, repairs or building work at any reasonable time after giving notice to the Tenant. In an emergency, the Lessor may enter at any time without giving the Tenant notice.
- (2) The Lessor may carry out any of the Tenant's obligations on the Tenant's behalf if the Tenant does not carry them out on time. If the Lessor does so, the Tenant must promptly pay the Lessor's costs

7. ASSIGNMENT AND SUBLETTING**7.1 The Tenant must obtain the Lessor's consent before the Tenant assigns, sublets or deals with its interest in the premises.****7.2 The Lessor must give its consent if:**

- (1) the Tenant satisfies the Lessor that the new tenant is financially secure and had the ability to carry out the Tenant's obligations under this Tenancy;
- (2) the new tenant signs any agreement and gives any security which the Lessor reasonably requires;
- (3) the Tenant complies with any other reasonable requirements of the Lessor;
- (4) the Tenant is not in breach of the Tenancy; and
- (5) the Tenant pays the Lessor's reasonable costs of giving its consent.

8. TENANT'S RELEASE AND INDEMNITY

- 8.1** The Tenant occupies and uses the Premises at its own risk. The Tenant also carries out building work in the premises at its risk.
- 8.2** The Tenant releases the Lessor from and indemnities it against all Claims for damages, loss, injury or death;
- (1) If it;
 - (a) occurs in the premises;
 - (b) arises from the use of the Services in the Premises; or
 - (c) arises from the overflow or leakage of water from the Premises; except to the extent that it is caused by the Lessor's deliberate act or negligence; and
 - (2) If it arises from the negligence or default of the tenant or the Tenants Employees, except to the extent that it is caused by the Lessor's deliberate act or negligence.
- 8.3** The Lessor must do everything reasonable to ensure the Services operate efficiently during normal working hours but the Lessor is not liable if they do not.
- 8.4** The Tenant releases the Lessor from and indemnifies the Lessor against any Claim or costs arising from anything the Lessor is permitted to do under this Tenancy.

9. DEFAULT AND TERMINATION**9.1 Default**

The Tenant defaults under this Tenancy if:

- (1) the Rent or any money payable by the Tenant is unpaid for 14 days;
- (2) the Tenant breaches any other term of this Tenancy;
- (3) the Tenant assigns its property for the benefit of creditors; or
- (4) the Tenant becomes an externally-administered body corporate within the meaning of the *Corporations Law*.

9.2 Forfeiture of Tenancy

If the Tenant defaults and does not remedy the default when the Lessor requires it to do so, the Lessor may do any one or more of the following;

- (1) re-enter and take possession of the Premises;
- (2) by notice to the Tenant, terminate this Tenancy;
- (3) by notice to the Tenant, convert the unexpired portion of the Term into a tenancy from month to month;
- (4) exercise any of its other legal rights;
- (5) recover from the Tenant any loss suffered by the Lessor due to the Tenant's default.

10. TERMINATION OF TERM**10.1 Tenant's Obligations**

At the end of the term the Tenant must:

- (1) vacate the Premises and give them back to the Lessor in good repair and condition;
- (2) remove all the Tenant's Property from the Premises;
- (3) repair any damage caused by removal of the Tenant's Property and leave the Premises clean; and
- (4) return all keys, security passes and cards held by it or the Tenant's Employees.

10.2 Failure to Remove Tenant's Property

If the Tenant does not remove the Tenant's Property at the end of the Term, the Lessor may;

- (1) remove and store the Tenant's Property at the Tenant's risk and expense; or
- (2) treat the Tenant's Property as abandoned, in which case title in the Tenant's Property passes to the Lessor who may deal with it as it thinks fit without being liable to account to the Tenant.

11. DAMAGE AND DESTRUCTION**11.1 Rent Reduction**

If the Premises are damaged or destroyed and as a result the Tenant cannot use or gain access to the Premises then from the date that the Tenant notifies the Lessor of the damage or destruction the Lessor:

- (1) must reduce the Rent and any other money owing to the Lessor by a reasonable amount depending on the type and extent of damage or destruction; and
- (2) cannot enforce clause 6.1 against the Tenant until the Premises are fit for use or accessible.

11.2 Tenant May Terminate

The Tenant may terminate this Lease by notice to the Lessor unless the Lessor;

- (1) within 3 months of receiving the Tenant's notice of termination, notifies the Tenant that the Lessor will reinstate the Premises; and
- (2) carries out the reinstatement works within a reasonable time.

11.3 Exceptions

Clauses 11.1 and 11.2 do not apply where:

- (1) the damage or destruction was caused by or contributed to, or arises from any willful act of the Tenant or the Tenant's employees; or
- (2) an insurer under any policy effected by the Lessor refuses indemnity or reduces the sum payable under the policy because of any act or default of the Tenant or the Tenant's Employees.

11.4 Lessor May Terminate

If the Lessor considers the damage to the Premises renders it impractical or undesirable to reinstate the Premises or the Building, it may terminate this Lease by giving the Tenant at least 1 month's notice ending on any day of the month. At the end of the month's notice, this Lease ends.

11.5 Dispute Resolution

- (1) any dispute under this clause 11 must be determined by an independent qualified Valuer appointed by the chief Executive Officer of the REIQ at the request of either party.
- (2) In making the determination, the Valuer acts as an expert and the determination is final and binding on both parties.
- (3) The cost of the determination must be paid by the parties equally unless otherwise decided by the Valuer.

11.6 Lessor Not Obligated to Reinstate

- (1) Nothing in this Lease obliges the Lessor to reinstate the Building or the Premises or the means of access to them.
- (2) When reinstating the Building or the Premises, the Lessor is entitled to change their design, fabric, character or dimensions to comply with any law or lawful requirement.

11.7 Antecedent Rights

Termination under this clause 11 does not affect either parties accrued rights before termination

12. DUTY

- 12.1** The Tenant must pay stamp duty on this Lease, if applicable, and other government imposts payable in connection with this Agreement and all other documents and matters referred to in this Agreement when due or earlier if requested in writing by the Lessor.

13. GOODS AND SERVICES TAX

- 13.1** If GST is imposed on any supply made to the Tenant under, or in accordance with this Tenancy, the amount the Tenant must pay for that supply is increased by the amount of that GST.

14. OPTION FOR FURTHER TENANCY

- 14.1** If a further term has been inserted in item 5 of the Reference Schedule and the Tenant;

- (1) wishes to Lease the Premises for a further term;
- (2) gives notice to that effected to the Lessor not less than 3 months before and not more than 6 months before the term expires; and
- (3) has not breached this Tenancy;

The Lessor must grant a further tenancy ("Further Tenancy") to the Tenant on the same terms as this tenancy except for the Rent.

- 14.2** (1) The Rent for the Further Tenancy will be an amount to be agreed between the Lessor and Tenant and failing agreement 3 months before the Term expires the market rent for the Premises determined by an independent qualified valuer (acting as an expert) nominated by the Chief Executive Officer of the REIQ as the request of either party.
- (2) The Valuer's determination is final and binding on the parties.
- (3) The Valuer's costs must be paid by the Lessor and Tenant equally. Either party may pay the Valuer's cost and recover one-half of the amounts paid from the other party.

- 14.3** Before transferring any interest in the Land, the Lessor must obtain a signed deed from the transferee containing covenants in favor of the Tenant that the transferee will be bound by the terms of this Lease and will not transfer its interest in the Land unless it obtains a similar deed from its transferee.

- 14.4** This clause 14 will be omitted from the Further Tenancy.

15. DEPOSIT AND COMMISSION

- 15.1** The Tenant must pay the Deposit to the Lessor's Agent on signing this Agreement.
- 15.2** The Deposit must be applied against the Rent payable by the Tenant on the commencement of the Term.
- 15.3** The Lessor agrees to pay the Agent's commission to the Lessor's Agent and authorises the Agent to draw the commission on the commencement of the term from money received from the Tenant in payment of Rent.

16. NOTICES

- 16.1** Any notice required to be given to any person under this Agreement must be:
- (1) in writing; and
 - (2) given in accordance with section 347 of the "Property Law Act 1974"

ANNEXURE "A" – SPECIAL CONDITIONS

1. The Tenant must pay for all telephone and internet services supplied to the Premises during the term of the lease.
2. The Tenant will comply with all statutes (including all regulations, ordinances, by-laws and any delegated legislation) dealing with the Premises and the Tenants use of the Premises that are binding on the Tenant provided that the Tenant will not be required to undertake structural alterations or additions to the Premises.
3.
 - (a) The Tenant must take out and keep current at its own expense the following insurance policies in relation to the Premises.
 - (i) a public risk policy which provides for a minimum cover for each accident claim or event of \$20,000,000.00. The cover provided under this policy must not be contributory with any policy taken out by the Lessor;
 - (ii) a policy covering all of the Tenants fixtures, fittings, accessories, appurtenances and stock contained in or about the Premises. The policy must provide cover for the full insurable value of these things against loss or damage resulting from fire and other risks including but not limited to water, storm, flood and rain water damage; and
 - (iii) a plate glass policy if there is any plate glass on the Premises.
 - (b) The Tenant must, on request, promptly provide to the Lessor any relevant insurance policies and certificates of currency for inspection;
 - (c) Special Conditions 3(a) and 3(b) do not apply if the Tenant is satisfactorily self-insured through the Queensland Government Insurance Fund.
4. The Tenant will advise the Lessor immediately in writing of:
 - (a) any damage sustained to the Premises which is reasonably apparent; or
 - (b) the defective operation of any services or facilities on the Premises.
5.
 - (a) The Tenant agrees to occupy and use the Premises at the risk of the Tenant.
 - (b) The Lessor will not in any circumstances be liable to the Tenant for any loss or damage (or loss of profits resulting from any loss or damage) to any property of the Tenant contained in or about the Premises caused by water from any source, heat or fire, electricity, vermin, any natural disaster or explosion, riot or civil commotion, except where such loss or damage is caused by the negligence of the Lessor.
6.
 - (a) Standard Condition 7 does not apply to this lease.
 - (b) The Tenant may not assign, sublet or deal with its interest in the Premises without the prior written consent of the Lessor.
7. The Tenant must only park its vehicles, and must ensure that its employees, contractors and invitees only park their vehicles, in the areas designated by the Lessor which are Tully Street and Macrossan Street.
8. The tenant may terminate this Lease, without cause, upon giving three month's notice in writing to the Lessor.

9. The tenant has no guaranteed entitlement to use any other areas within the TYTO Conference Centre or the TYTO Common Room during the Term but may do so:

- (a) if the area is confirmed by the Lessor as unreserved in the Lessor's booking system;
- (b) if the Tenant obtains the Lessor's prior consent through a reservation in the Lessor's booking system;
- (c) if the Tenant adheres to the Lessor's terms and conditions of use (as advised by the Lessor from time to time);

And

- (d) in the case of an area within the TYTO Conference Centre, if the Tenant pays, in advance unless otherwise agreed by the Lessor, the fee nominated by the Lessor for that use; or
- (e) in the case of the TYTO Common Room (formerly known as Training Room), without fee unless otherwise advised by the Lessor.

10. For the purpose of the agreement and with regards to Special Condition 9, the Lessor gives its consent to the tenant using the kitchenette as a shared facility within the building in which the Premises are located in the following additional conditions:

- (a) the tenant leaves the area, after each use, in a clean and tidy state; and
- (b) locks the door to the area at the end of each day.

11. At the commencement of the Term, the Lessor will provide to the tenant keys to the Premises and to the kitchenette referred to in Special Condition 10. Those keys must be returned by the Tenant to the Lessor immediately upon the end of the Term.

A reasonable time prior to the Tenant's use of any other area in accordance with Special Condition 9, the Lessor will provide to the Tenant keys to that area. Those keys must be returned by the Tenant to the Lessor immediately upon the end of that use.

12. Standard condition 10.1 is deleted and replaced with the following:

"10.1 Tenants Obligations

At the end of the Term, or upon the earlier termination of the lease, the tenant must:

- (1) vacate the premises and give them back to the lessor in good repair and condition;
- (2) remove all the Tenant's Property from the Premises;
- (3) repair any damage caused by removal of the Tenant's Property and leave the Premises clean; and
- (4) return all keys, security passes and cards held by it or the Tenant's Employees."

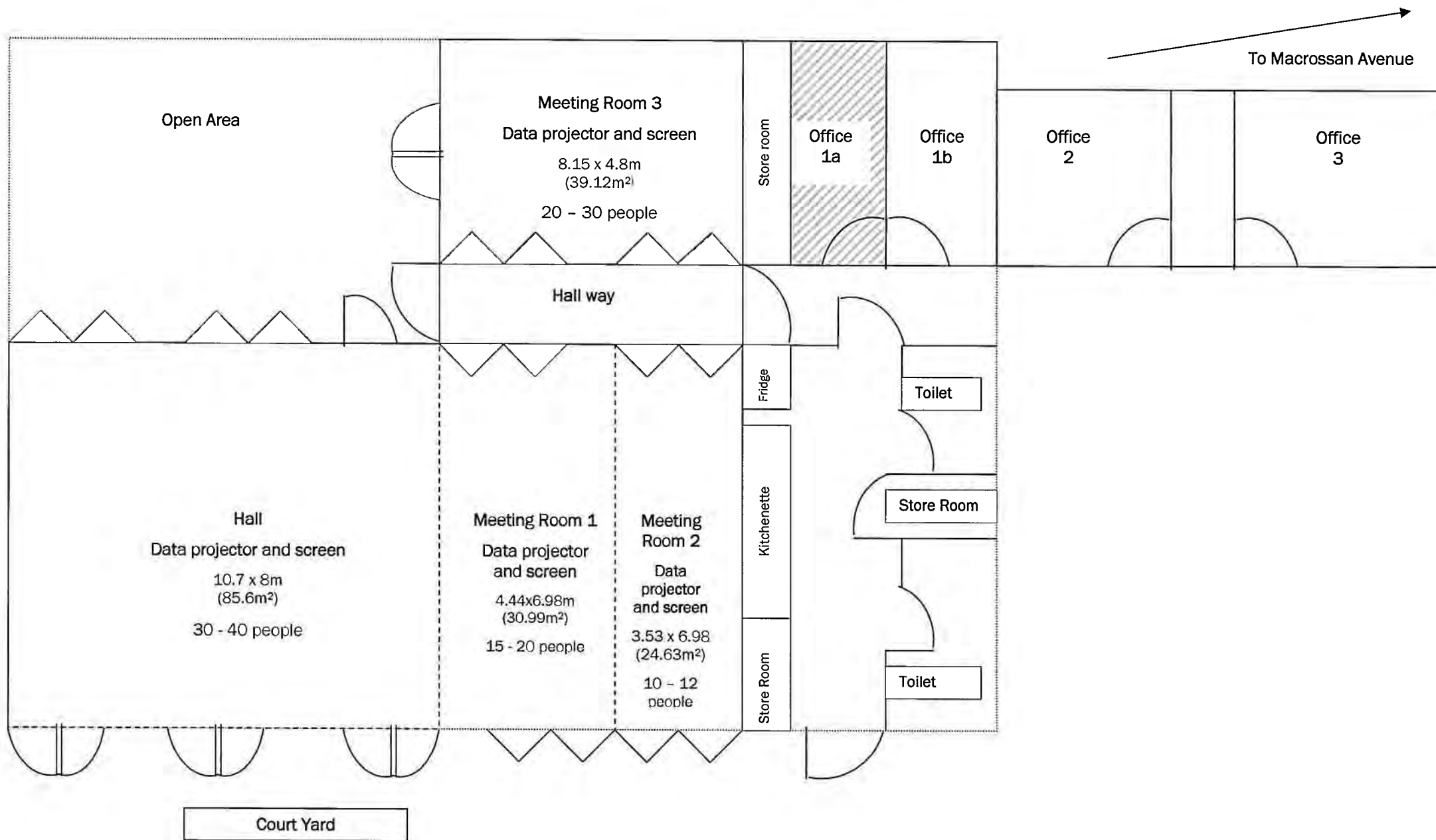
13. Standard condition 10.2 is deleted and replaced with the following:

"10.2 Failure to Remove Tenant's Property

If the Tenant does not remove the Tenant's Property at the end of the Term, or upon the earlier termination of the Lease, the Lessor may:

- (1) remove and store the Tenant's Property at the Tenant's risk and expense; or
- (2) treat the Tenant's Property as abandoned, in which case title in the Tenant's Property passes to the Lessor who may deal with it as it thinks fit without being liable to account to the Tenant."

14. (a) Despite Standard Condition 3.1, the Tenant may at its election pay the whole of the Rent for the Term in one instalment, provided the Tenant does so on the signing of this agreement.
- (b) If the Tenant elects to pay the whole of the Rent of the Term in accordance with Special Condition 14(a), the Rent will be refundable (on a pro rata basis) by the Landlord to the tenant if the Term concludes (for any reason other than the Tenant's default) prior to 30 June 2018.
15. The Lessor will provide cleaning services to that part of the premises shown on the attached plan as "Office 1A " on the following terms and conditions:
 - (a) the services will be provided commencing 07 July 2017 and then each Friday 0.5hrs per week thereafter;
 - (b) the services will be limited to vacuuming floors, glass and wall cleaning and waste paper disposal;
 - (c) cleaning charges of \$45.00 per hour (plus GST) will be payable to the Lessor; and
 - (d) the Tenant must remove (and is solely responsible for removing) all food scraps for the Premises and disposing of them away from the TYTO Precinct, on a daily basis.



TYTO Conference Centre – floor plan
Entire Complex Maximum - 100 people

**INGHAM SHOWGROUNDS – INGHAM KENNEL and OBEDIENCE CLUB INCORPORATED
– LICENCE AGREEMENT - COOPER STREET, INGHAM - LOT 43 on I22490**

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1. Fiscally Responsive and Responsible Management of Public Infrastructure and Assets; 4. Council's Role in Creating an Envable Lifestyle and Contributions to the whole of Life Liveability of our Shire; and 5. Council's Role in creating and supporting the Economic Prosperity of our Shire.	Action 1.5. Ensure that public infrastructure contributes to lifestyle aspirations of current residents, underpins population attraction and acts as an enabler for economic growth in tourism in particular; 4.1. Arts and Cultural Investment; 4.2. Provision of Recreation Opportunities; and 5.2. Support for business diversity and employment growth.

Budget, Financial and Resource Implications

An income is generated as per Council's Commercial Charges, Regulatory Fees and Other Charges schedule.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Council is in receipt of a request for the renewal of the Ingham Kennel and Obedience Club usage area at the Ingham Showgrounds. The Club has been operating from the Showgrounds prior to 1993 and is providing a valuable service to the community. The partial usage of the Showgrounds by the Ingham Kennel and Obedience Club Incorporated is compliant with the relevant purpose of the Showgrounds and does not generate obstruction to surrounding residential areas. The requested renewal is supported for approval subject to conditions.

Council Decision – Recommendation

That Council approve a renewed Licence Agreement between Council and the Ingham Kennel and Obedience Club Incorporated over part of Lot 43 on I22490 (Licence D), Cooper Street, Ingham, for ten (10) years, subject to reasonable and relevant conditions, as set out in attached.

Officers Summary

The proposed renewal of the Ingham Kennel and Obedience Club Incorporated occupation has produced a re-drafted Plan for an area of land at the Ingham Showgrounds with a Licence Agreement clearly demarcating the area as Licence D for use by the Club, excluding Storage Area E. The previous agreement included a vacant area beside the Canine Pavilion that is only occasionally used by the Club and is often used by other hirers of the facility. Storage Area E is currently utilised for a storage area for materials and equipment to be used by the Evacuation Centre. Therefore continued access to Storage Area E by Council will be assured.

The proposal alters the current arrangement from a Trustee Permit to a Licence Agreement for a period of 10 years. The Licence Agreement process allows additional independence to both parties to renegotiate conditions and or agreement periods, whilst also providing relevant legal surety through the formal Licence Agreement documentation.

Reason(s) for Decision

- The Ingham Kennel and Obedience Club Incorporated has been operating at the Ingham Showgrounds for over 20 years;
- The Ingham Kennel and Obedience Club Incorporated is providing a valuable service to the Hinchinbrook community;
- The proposed use will not cause influential impacts upon surrounding residential areas; and
- The proposed use of a part of the Ingham Showgrounds by the Ingham Kennel and Obedience Club Incorporated is compliant with the relevant purpose of the Ingham Showgrounds.

Historical Information

The Ingham Kennel and Obedience Club Incorporated has been operating at the Ingham Showgrounds prior to 1993. The Club has undertaken numerous improvements on the area with Council's permission.

An application for the renewal of the current Trustee Permit that lapsed in October 2018 has been received prior to that date.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

- *Land Act 1994; and*
- *Local Government Act 2009.*

Consultation

- Councillor Cripps;
- Councillor Tack;
- Representatives of Ingham Kennel and Obedience Club Incorporated;
- Executive Manager Development, Planning and Environmental Service; and
- Chief Financial Officer (Facilities Management).

Attachments

- Recommended Conditions of Approval;
- Locality Plan; and
- Licence Agreement Plan.

CONDITIONS	TIMING
1. Administration The licensee is responsible to carry out the approved Licence Agreement and comply with relevant requirements in accordance with: <ol style="list-style-type: none"> 1.1. The specifications, facts and circumstances as set out in the application to Council, including recommendations and findings; and 1.2. The use must unless otherwise stated, be maintained in accordance with the relevant Council policies, guidelines and standards. 	At all times
2. Licence D <ol style="list-style-type: none"> 2.1. An area of the Ingham Showgrounds identified as Licence D in Lot 43 on I22490; and 2.2. Area 2689m² 	At all times
3. Currency Period The currency period applicable to this approval. <ul style="list-style-type: none"> • Licence Agreement – Ten (10) years; • Subject to annual review; and • Termination period of twenty eight (28) business days written notification. 	Annual/Term
4. Fees and Charges <ol style="list-style-type: none"> 4.1. Groups / Organisations: Sporting Clubs \$20.00 annual exclusive of GST; 4.2. Tenancy payment term; and 4.3. Yearly increase as per Council's Commercial Charges, Regulatory Fees and Other Charges schedule. 	Annual
5. Operational <ol style="list-style-type: none"> 5.1. Storage Area E <ol style="list-style-type: none"> 5.1.1 The licensee must allow access to the Storage Area E by Council as demarcated on the Licence Agreement Plan. 5.2. Maintenance <ol style="list-style-type: none"> 5.2.1 The lessee is responsible for maintenance of the premises, structures and infrastructure on Area D, excluding the maintenance of the Storage Area E; and 5.2.2 Any improvements may only be undertaken with Councils pre-approval and in terms of relevant applicable legislation. 5.3. Signage <ol style="list-style-type: none"> 5.3.1 The lessee is responsible to erect and maintain signage on the outside perimeter of the Licence Agreement area notifying the public that dogs may be present at any time on the premises. 	At all times
6. Insurances/Indemnities <ol style="list-style-type: none"> 6.1. The lessee is responsible to obtain and maintain public liability insurances to the amount of \$20,000,000. 	At all times
7. Special Condition <ol style="list-style-type: none"> 7.1. Ingham Annual Show Period <ol style="list-style-type: none"> 7.1.1 Removal of equipment may be required for the Ingham Annual Show period on written notification of no less than five (5) business days. 	At all times



EOI HSC 19/14 – LOW SCALE RECREATION and CAMPING OPPORTUNITY at MT FOX

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction	Action
1. Fiscally responsive and responsible management of public infrastructure and assets;	2.1. Ensure that public infrastructure contributes to lifestyle aspirations of current residents, underpins population attraction and acts as an enabler for economic growth in tourism in particular;
2. Responsive and responsible management of land;	2.2. Provision of reliable flood data and intelligence;
5. Council's role in creating and supporting the economic prosperity of our Shire.	5.2. Support for business diversity and employment growth;
	5.4. Natural Disaster Management.

Budget, Financial and Resource Implications

In order to mitigate costs to Council it was decided to undertake the identification of an appropriate organisation or individual to manage the Mt Fox Reserve is intended to minimise Council's maintenance liability for the land and therefore expenditure.

Asset Management

Not applicable concerning acceptance of this Report as Council is Trustee of the Reserve and is responsible for the management of the Reserve.

Executive Summary

Since 2005, Council has held a Trustee Lease with the Mt Fox Lions Club over Lot 61 on WU46, locally known as the Winnie Pitch Cricket Grounds. This site is a well-known camping destination. In 2018, correspondence was received from Lions International informing Council of the disbandment of the Lessee, Mt Fox Lions Club, and therefore its intention to surrender the Trustee Lease with Council over the Reserve. In April 2019, Council invited Expressions of Interest (EOI) for the management and use of the Reserve for low scale recreation and camping opportunities. Council received two EOI responses.

Council Decision – Recommendation

That Council:

1. Receive and note the information in the Report; and
2. Authorise the Chief Executive Officer to enter into negotiations with the Mt Fox Rural Fire Brigade to facilitate its use and maintenance of the Reserve on terms that are in the interests of the Council.

Officers Summary

Council received two submissions for the EOI HSC 19/14 Low Scale Recreation and Camping Opportunity at Mt Fox, summarised as follows:

1. Submission 1 was from a member of the general public who misunderstood the nature of opportunity thinking Council may have been seeking to employ a care-taker for the Reserve.
2. Submission 2 was made by the Mt Fox Rural Fire Brigade, expressing interest in the ongoing upkeep of the Reserve and maintaining the site as a camping area. The Rural Fire Brigade intend to charge users of the facility a nominal fee to cover maintenance costs.

Historical Information

Council held a Trustee Lease with the Mt Fox Lions Club since 2005. Since handing in their Charter, the Mt Fox Lions Club will surrender the Trustee Lease and hand the Reserve back to Council. This Reserve, locally known as the Winnie Pitch Cricket Grounds, has been used as a camping ground for locals and tourists who enjoy staying at Mt Fox.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Not applicable concerning acceptance of this Report.

Consultation

George Milford, Milford Planning

Attachments

- Expression of Interest document;
 - Layout Plan; and
 - Submission from Mt Fox Rural Fire Brigade.
-





MT FOX RURAL FIRE BRIGADE
1st Officer Alex Moroney
0410 127 007
mtfoxruralfirebrigade@live.com.au
671, Oak Hills Rd, Mt Fox, Qld, 4850

April 9, 2019

Hinchinbrook Shire Council, Herbert St, Ingham, Qld, 4850

Dear Sir or Madam.

On behalf of The Mt Fox Rural Fire Brigade, and in conjunction with The Mt Fox Community, I would like to put forward an expression of Interest in the on going running and upkeep of the Mt Fox Cricket Grounds.

Our main interest in keeping this camping area running and clean is purely for the promotion of Tourism in the Hinchinbrook area. We have so much to offer Tourists who love the serenity of our surrounds, with Bushwalking, Hiking, Horse riding, mountain bike riding or simply enjoying the peace and quiet.

We would ask for a small donation for the pleasure of camping, so as to cover the cost of fuel for mowing and replacement of disposable products, and general up keep.

At a future date we would like to explore the possibility of inviting groups from outside the Hinchinbrook area, to participate in fun sporting events or Schools wishing to camp out with students ect.

I sincerely hope you consider our expression of Interest in undertaking this task. As we feel it is something that has been out of the general interest of the Mt Fox community for a long time.

Yours Sincerely Alex Moroney 1st Officer for Mount Fox

A handwritten signature in black ink, appearing to read 'A Moroney', written over a horizontal line.

Project:	Invitations for Expression of Interest (EOI)
RFQ Description:	Low Scale recreation and camping opportunity at Mt Fox
HSC Ref No.	HSC 19/14
Closing Date:	5:00pm, Wednesday 17 April 2019

1. INVITATION FOR EXPRESSIONS OF INTEREST

Mt Fox, situated in the Hinchinbrook Shire, North Queensland, is the remnants of a 560,000 year old volcano located an hour's drive south west of Ingham on the link between Hinchinbrook and Charters Towers.

The Mt Fox settlement, on the slopes of the old volcano, comprises a settlement of about 60 dwellings, a school, a rural fire brigade, hobby farms (growing fruit, avocados and olives) and grazing properties. Being Hinchinbrook's hinterland, Mt Fox has historically been a retreat away from the coast, with locals and visitors enjoying the scenic outlook for camping and overnight stays, and tourists using it as the 'back way' to access Charters Towers and the inland.

The area is renowned for its natural beauty and diversity of landscapes, sitting on the volcanic slopes of the dormant volcano, Mt Fox. Aside from climbing Mt Fox to appreciate the scale and outlook from its crater, the location is handy for experiencing the other natural attractions in the area such as Wallaman Falls and Jourama Falls. More broadly, the area has access to a range of activities including hiking trails, lookouts, swimming holes, and bird watching within the Girringun National Park, Abergowrie State Forest and Herbert River Valley.

Complementing the surrounding diverse landscapes and incredible range of flora and fauna, Mt Fox provides an exciting opportunity for the private or community sector to invest in this stunning location and leverage the surrounding natural and cultural attributes to create a truly unique eco-sensitive visitor experience. The opportunity presented aligns with the Shire's vision to obtain international recognition by providing a quality tourism experience through the 'Hinchinbrook Way' brand, and to provide a quintessential tropical Queensland experience at the gateway to the stunning wet tropics.



Mt Fox, Girringun National Park
Source: Australia for Everyone, 2017

The Hinchinbrook Shire Council are seeking expressions of interest for the use of the Mt Fox reserve for a low scale camping and recreation which contribute to the breadth of visitor experiences for the Shire and improve Hinchinbrook Region's tourism offering.

The reserve comprises approximately 8.7ha central to the Mt Fox settlement and opposite the Mt Fox School and rural fire brigade, and is improved with:

- Approximately 5ha of grassed area with native trees that has historically been used for camping;
- A children's playground and BBQ area;
- Male and female amenities and showers, serviced with a new advanced secondary sewerage treatment systems with a capacity of less than 21 EP;
- A bar/ canteen building with a large covered seating area; and
- A non-potable bore with a pump for irrigation.

The successful proponent will be responsible for the maintenance of the facility as part of the license agreement/permit.



Existing camping facilities on Mt Fox Reserve
Source: Google, 2015

2. THE OPPORTUNITY

It is envisaged that this process will result in the operation of a low scale recreation and camping facility at Mt Fox, offering a unique location for visitors to stay, enjoy the natural beauty and diversity of landscapes, and access the range of activities available in the area including hiking trails, lookouts, swimming holes, and bird watching.

The land subject to this EOI comprises Lot 61 on WU46, being 86,970m² and bordered by Mt Fox Road to the southeast and a watercourse (Michael Creek) to the north.

It is expected that the successful proponent will maintain the facility, with the annual license/permit fee to be nominal and negotiated with Council.



Subject land being Lot 61 on WU46

Source: Hinchinbrook Shire Council, 2019

For the purposes of preparing an EOI submission, Council considers that the site lends itself to the following activities, uses and infrastructure:

- Outdoor recreation activities;
- Camping;
- BBQ facilities for contained fires;
- A canteen or bar to support other activities on-site;
- Necessary services, amenities and facilities to support other activities on-site (including advanced secondary on-site sewerage facilities);
- Signage (regulatory, directional and informative);
- Vehicle parking areas; and
- Electricity connection.

The above list is not prescriptive and Council may consider a wide variety of submissions where proposals sufficiently demonstrate capacity to deliver value to the locality and Shire.

License Agreement/Trustee Permit and Renewal

It is envisaged that Council will enter into either a license agreement or trustee permit with the successful offeror. The term and conditions of the License Agreement/ Trustee Permit will be negotiated with the successful proponent(s), with the successful offeror to be responsible for maintenance of the reserve.

Reference Material

Proponents are strongly recommended to access the following information:

- Hinchinbrook Economic Development Plan 2022: <https://www.hinchinbrookway.com.au/dml>
- Hinchinbrook Planning Scheme 2017: <https://www.hinchinbrook.qld.gov.au/economic-development-tourism-planning/planning-and-development/hinchinbrook-shire-planning-scheme/>
- Hinchinbrook Way Brand Book: <https://www.hinchinbrookway.com.au/dml>

Planning & Development Approvals

Where applicable all planning and design; meeting the requirements of relevant Acts, plans and codes; and the obtaining of all necessary approvals, are the responsibility of the proponent. Council will provide assistance, where appropriate, in to seeking relevant approvals.

It is noted that the subject land is considered to have existing lawful use-rights for recreation and camping purposes, given the historic use of the property.

3. THE PROCESS

The Hinchinbrook Shire Council seeks to attract proposals to operate the Mt Fox reserve as a low scale recreation and camping facility that will improve the regions tourism and accommodation experience offering. The EOI process will be conducted in two stages:

Stage One: Expression of Interest (EOI)

Stage one seeks expressions of interest from interested parties to invest in the development and operation of small scale, low intensity camping facilities on the subject land.

EOI submissions will be assessed against the following weighted set of assessment criteria:

TABLE A: EVALUATION CRITERIA FOR EOI (STAGE 1)		
#	Criteria	Weighting
1	Proposal Proponents to provide: <ul style="list-style-type: none">a) Brief description of how the camping and low-scale recreation facility will be operated, and what will it offer to guests/the public (including months of the year);b) An outline of timeframes to have the facility operational; andc) Brief response detailing how the proposal improves the experience of visiting or staying at Mt Fox.	40%
2	Prior experience + track record Proposals to: <ul style="list-style-type: none">(a) outline the proponent's experience in delivering and operating similar facilities.(b) Demonstrate sufficient resources to maintain and operate the facility.	40%
3	Local Benefit Proponents must outline the benefit to the local community and Shire.	20%

An Evaluation Criteria Response Template is appended to this document that can be utilised as a template for responding to these evaluation criteria.

Stage Two: Negotiation of Commercial Terms

A preferred operator will be identified from the expressions of interest and the next phase will involve negotiation of commercial terms with the preferred operator.

Timeframe

The following indicative timeframes applies to the project:

TABLE B: TIMEFRAMES		
#	ITEM	DATES
STAGE ONE: Expression of Interest		
1	Application period for EOI submissions	March/April 2019
2	Assessment period for EOI submissions	April/May 2019
3	Notification to preferred EOI Party	April/May 2019
STAGE TWO: Negotiation of Commercial Terms		
4	Negotiation of Commercial Terms with preferred proponent	April/May 2019
6	Notifications issue to successful and unsuccessful submissions	April/May 2019
7	Expected commencement date	April/May 2019

Local Preference

Hinchinbrook Shire Council's purchasing policy recognises quotations that utilise local businesses. Weighting criteria up to a maximum of 20% may be applied after the evaluation if the quotation utilises a local business.

For this purpose, a 'local business' is one which can reasonably be expected to either:

- Is beneficially owned by persons who are residents or ratepayers within the Hinchinbrook Shire Council area;
- Has its principle place of business within the Hinchinbrook Shire Council area; and
- Otherwise have a place of business within the Hinchinbrook Shire Council which solely or primarily employs persons who are residents or ratepayers of the Shire.

It is noted that the local preference weighting will be applied to EOI responses.

4. THE RESPONSE

Stage One: Expression of Interest

The submission must include the following content and documentation:

TABLE C: EXPRESSION OF INTEREST (STAGE ONE) Format, Content and Submission of EOI response	
#	Items
1	Proponent's Details <ol style="list-style-type: none"> Full legal and trade name; ABN/ACN (if applicable); Registered business office address; Postal, email and website address; Name, title and contact details of respondents contact person.
2	Completion of the offer form including response to the relevant evaluation criteria listed in Table A – Evaluation Criteria for EOI responses Additional material can be appended to the offer form to address the evaluation criteria if necessary.
3	Local Content Form Local Content means people, resources, produce or similar living in or sourced from the local government area (as determined by Council in the event of any dispute).

5. LODGEMENT OF EOI SUBMISSIONS

Proposals are to be submitted by 5:00pm, Wednesday 17 April 2019 via **Council's Tenderlink**

Portal: www.tenderlink.com/hinchinbrook/

Late submissions will not be accepted. After submitting your EOI on the Tenderlink Portal, you will receive a receipt submission email from Tenderlink, please retain this email for your records. Please do not email or provide a copy of your EOI submission to a Council Officer prior to the closing time.

The EOI submission is to include the following:

- All content, documentation and forms detailed in **Table C**

6. ENQUIRIES

Questions in relation to this Expression of Interest (EOI) are to be submitted via the Tenderlink portal. If you wish to discuss anything further, please see details below for Council's contacts for this project:

Project Manager

Name: Rosemary Pennisi
Position: Executive Manager Development Planning
and Environmental Services
Phone: 07 4776 4657
Email: rpennisi@hinchinbrook.qld.gov.au

Administration

Name: Leanne Accornero
Position: Land Dealings Administration Officer
Phone: 07 4776 4657
Email: laccornero@hinchinbrook.qld.gov.au

7. ACCEPTANCE OF EOI

Offeror's acknowledge and agree that:

- Dependent on applications received, the Hinchinbrook Shire Council reserves the right to determine whether the process progress beyond Stage One;
- Council shall not be bound to accept the lowest or any offer;
- Council, at its discretion, may not consider any offer which does not comply with these conditions of offer;
- Council reserves the right to accept an offer with minor variations from the requirements of this document;
- The Offeror's release the Council from all claims of any kind arising in any way out of or in connection with the offer process, including claims arising as a result of the negligence or breach of duty by the Council, or by persons for whose acts and omissions the Council is liable;
- The offeror (certifier) must indemnify Council and keep Council indemnified against any claim, demand, action, legal proceeding or other liability, cost or expense of any kind whatsoever which may arise by, through or in connection with anything done or omitted to be done by the offeror (certifier) pursuant to or in the performance or purported performance of the contract;
- An offer shall be deemed to have been accepted when such acceptance has been notified to the offeror in writing.

8. ATTACHMENTS

- Offer Form and Evaluation Criteria Response Table; and
- Schedule of Local Content

OFFER + EVALUATION CRITERIA RESPONSE FORM

Development, Planning & Environmental Services

Project: Invitations for Expression of Interest (EOI)
RFQ Description: Low Scale recreation and camping opportunity at Mt Fox
HSC Ref No. HSC 19/14
Closing Date: 5:00pm, Wednesday 17 April 2019

Contact Name: _____

Company Name: _____

Postal Address: _____

Email Address: _____

Phone No: _____

Evaluation Criteria	Response
1. Proposal a) How will the camping and low-scale recreation facility will be operated (months of the year), and what will it offer to guests/the public? b) If successful, when will the operation commence? c) How will it add to the experience of Mt Fox?	
2. Experience + Track Record a) What experience does the proponent have in operating similar facilities? b) Demonstrate sufficient resources to maintain and operate the facility.	
3. Local Benefit a) What is the benefit to the local community and Shire?	

Please note that additional supporting material that assists in addressing the evaluation criteria may be appended to this form.

THIS OFFER FORM MUST BE COMPLETED AND SUBMITTED WITH YOUR OFFER

HINCHINBROOK SHIRE COUNCIL
INVITATION FOR EXPRESSIONS OF INTEREST
HSC 19/14- LOW SCALE RECREATION AND CAMPING OPPORTUNITY AT MT FOX

Local Preference:

Are you a 'Local Business' as per the definition provided in the Offer Documentation? Council may request proof that you align to the definition of a Local Business.

☐ Yes ☐ No

Submission Clause:

☐ I have read and accept all conditions stated on the Offer Document and have attached all associated documentation to this Offer Form.

Signature of Offeror: Date:

Name (in block letters):

THIS OFFER FORM MUST BE COMPLETED AND SUBMITTED WITH YOUR OFFER

HINCHINBROOK SHIRE COUNCIL
INVITATION FOR EXPRESSIONS OF INTEREST
HSC 19/14- LOW SCALE RECREATION AND CAMPING OPPORTUNITY AT MT FOX

Project: Invitations for Expression of Interest (EOI)
RFQ Description: Low Scale recreation and camping opportunity at Mt Fox
HSC Ref No. HSC 19/14
Closing Date: 5:00pm, Wednesday 17 April 2019

If Claiming Local Content:

Offeror's must complete and submit this form indicating the Offeror's intended local participation during the delivery of this contract. The local content includes the nominated engagement of local plant, material, labour and businesses to benefit the local community.

This form is to detail only subcontractors or businesses that the contractor anticipates to engage as part of the delivery of this work and therefore does not include any direct cost associated with the contractor themselves.

Description of Item	Value of Item	Local Business Name	Post Code

Signature of Offeror: Date:

Name (in block letters):

Witness: Date:

Note: Please specify more information if needed

2019/2020 FINANCIAL YEAR COMMUNITY ACTIVITY GRANT SPONSORSHIP - QUARTER ONE
Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 4.2 Provision of Recreation Opportunities.	Action 4.2.4 Budget provision made to support a mix of Hinchinbrook based events.

Budget, Financial and Resource Implications

Current amount of funding budgeted for Community Activity Grants for 2018/2019 is \$248,000.00 excl. GST.

Breakdown on Expenditure for 2018/2019

Organisation	Amount Approved Excl. GST	Output (Potential Gross Sales)
Herbert River Museum Gallery	\$4,000.00	\$96,271.00
Herbert River Quilters	\$1,867.00	\$44,777.00
Macknade Bowls Club	\$250.00	\$15,741.00
Ingham Arts Festival Association Inc.	\$1,900.00	\$44,776.00
Ingham Tennis Association Inc.	\$1,000.00	\$65,894.00
Ingham Bowls Club Inc.	\$400.00	\$13,764.00
St Teresa's College	\$1,500.00	\$182,837.00
Australian Italian Festival Inc.	\$30,000.00	\$1,978,007.00
Forrest Beach Progress Association Inc.	\$2,500.00	\$89,688.00
Herbert River Pastoral and Agricultural Association Inc.	\$24,000.00	\$695,531.00
Ingham Meals on Wheels	\$3,600.00	\$525,389.00
Ingham Sugar City Rodeo	\$3,500.00	\$117,894.00
Deegan Mancinelli	\$250.00	-
Mungalla Aboriginal Business Corporation Inc.	\$10,000.00	\$112,560.00
Hitch n Ride Horse Sports Club	\$1,000.00	\$33,826.00
Hinchinbrook Community Support Centre	\$3,000.00	\$7,761.00
Ingham State School P&C Association	\$2,000.00	\$29,162.00
Ingham Maraka Festival Inc.	\$12,000.00	\$179,444.00
Noorla Bowls Club Inc.	\$500.00	\$33,973.00
Forrest Beach Surf Life Saving Club	\$1,711.00	\$90,109.00
Macknade State School P&C Committee	\$2,000.00	\$26,264.00
Ingham Family History Association Inc.	\$8,000.00	\$150,587.00
Cathedral School of St Anne & St James	\$1,500.00	\$2,515.00
Taylors Beach Progress Association	\$859.00	\$19,539.00
Café Connect Alzheimer Australia	\$500.00	\$10,498.00
Women in Sugar Herbert	\$3,500.00	\$17,446.00
Lachlan Buckman	\$250.00	-
Hinchinbrook Sportfishing Club	\$3,700.00	\$34,557.00
Halifax Progress & Tourism Association	\$3,800.00	-

Author: Natasha Pearce
Position: Regional Event Coordinator
Date: 10 May 2019

Lucinda Progress Association	\$900.00	\$20,312.00
Herbert River Rugby League Inc.	\$5,000.00	\$95,140.00
Leukaemia Foundation Ingham Branch	\$500.00	\$8,573.00
Hinchinbrook Archery Club	\$1,000.00	\$2,916.00
Ingham Arts Festival Association Inc.	\$1,900.00	\$14,008.00
Queensland Country Women's Association Abergowrie	\$500.00	\$5,149.00
Herbert River Cricket Association	\$4,500.00	\$39,950.00
Ingham Ladies Bowls Club Inc.	\$250.00	\$4,946.00
Hinchinbrook Community Support Centre – Transfer	\$68,000.00	-
Total Community Activity Grant Funds paid	\$211,637.00	\$4,809,804.00

Proposed Community Activity Grant budget for 2019/2020 is \$248,000.00.

Asset Management

Not applicable concerning acceptance of this Report

Executive Summary

The Community Activity Grant (CAG) application period for the first quarter of 2019/2020 financial year was advertised in the Herbert River Express, Hinchinbrook Shire Council Media Release, Grapevine, Facebook and website. Applications closed on Monday 8 April 2019 where 12 applications were received and assessed under the CAG Policy.

Council Decision – Recommendation

That Council:

- A. Approve the Ingham Sugar City Rodeo Community Activity Grant application for the Ingham Sugar City Rodeo to the value of \$4,000.00 (excl. GST);
- B. Approve the Herbert River Museum and Gallery Inc. Community Activity Grant application for Financial Assistance to the value of \$4,000.00 (excl. GST);
- C. Approve the Australian Italian Festival Association Inc. Community Activity Grant application for the Australian Italian Festival to the value of \$30,000.00 (excl. GST) plus \$7,000 inkind support;
- D. Approve the Herbert River Pastoral and Agricultural Association Inc. Community Activity Grant application for the Ingham Show to the value of \$24,000.00 (excl. GST);
- E. Approve the Mungalla Aboriginal Business Corporation Community Activity Grant application for On Country Festival to the value of \$5,000.00 (excl. GST);
- F. Approve the Hinchinbrook Community Support Centre Community Activity Grant application for the Out and About Bus financial assistance to the value of \$3,000.00 (excl. GST); and
- G. Decline the Hitch N Ride Horse Sports Club Inc. Community Activity Grant application on the grounds that further information is required;

Applications pre-approved by Panel:

- H. Herbert River Men's Shed Inc. Community Activity Grant application for the Official Opening of New Shed's to the value of \$994.30 (excl. GST);
- I. Herbert River Quilters Community Activity Grant application for Creative Sewing Workshops to the value of \$500.00 (excl. GST);
- J. Ingham Tennis Association Inc. Community Activity Grant application for the Ingham Open Age Tournament to the value of \$1,000.00 (excl. GST);
- K. Ingham Bridge Club Inc. Community Activity Grant application for the Hinchinbrook Challenge Congress to the value of \$1,500.00 (excl. GST); and
- L. Ingham Bowls Club Inc. Community Activity Grant application for the Invitation Fours event to the value of \$450.00 (excl. GST).

Officers Summary

As per the CAG Panel recommendations, 11 out of 12 applications received in the 2019/2020 Financial Year first quarter have been approved by the Panel. The Regional Event Coordinator endorses all approved applications.

Historical Information

The CAG application period for 1 July 2019 to 30 September 2019 was advertised in the Herbert River Express as an article on 27 March 2019 and an advertisement on 27 March 2019 and 3 April 2019. A Council Media Release was published on 29 March 2019. A poster was inserted in Council's Grapevine 5 April 2019. Facebook posts were published on Council's Facebook page 25 March 2019, 28 March 2019, 1 April 2019 and 7 April 2019 and reached a total of 3,780 viewers. Applications closed on 8 April 2019 where eleven applications were received and assessed under the CAG Policy. The CAG Assessment Panel is delegated by Council to assess and approve five CAG applications as they were up to and inclusive of \$2000.00 (excl. GST). Please find below eight CAG applications over \$2,000.00 (excl. GST) for Council review:

A. Ingham Sugar City Rodeo Inc. – Ingham Sugar City Rodeo

Ingham Sugar City Rodeo Inc. is hosting the Ingham Sugar City Rodeo from Friday 6 September to Saturday 7 September 2019. On Friday the event will start with the King of the Cane Fields Steer Wrestling and an Over Forties Bull Ride. On Saturday morning the event will commence with Horse Sports including participation of entrants as young as 10 years and under, and mature aged adults aged 30 years and over competing over a series of events from bending racing to figure eights. The event concludes with the main rodeo involving a mini bull ride for the junior competitors and the over forties bull ride. It has been predicted that the event will attract 2,000 participants including 400 participants from outside of Hinchinbrook Shire, 200 participants from the Queensland region and 100 participants from interstate. The grant will fund hiring of the Showground facilities and sundry costs.

B. Herbert River Museum and Gallery Inc. – Financial Assistance

Herbert River Museum and Gallery Inc. is seeking annual financial assistance. Herbert River Museum and Gallery has a vast display of photos, clothing, tools, machinery and written information that depicts how the Hinchinbrook region was first founded and how it has developed over the years. It has been predicted that the Herbert River Museum and Gallery attracts 1,200 participants including 300 participants from the Queensland region, 600 participants from interstate and 60 international participants. The grant will assist with maintaining the museum displays, preservation and storage of historical and cultural records.

C. Australian Italian Festival Association Inc. – Australian Italian Festival

Australian Italian Festival Association Inc. is hosting the Australian Italian Festival from Thursday 1 August until Sunday 4 August 2019. The Festival will begin with the Hair, Fashion, Brides and Bridesmaids Spectacular evening of Thursday 1 August 2019. The official opening of the Festival will take place Friday 2 August 2019 at the Masquerade Gala Dinner. Commencing Saturday 3 August a two day Cultural Festival will take place at the TYTO Wetlands that includes entertainment on two separate stages, buskers, roving entertainment, kids corner, amusement rides, workshops, competitions, displays, demonstrations, circus, face painting, food stalls, market stalls and a bar. The grant will assist with operational costs. It is the panel's recommendation to only fund \$30,000.00 excl. GST plus \$7,000.00 in kind support. As the Australian Italian Festival is in its 25th year and desires to provide additional entertainment; there has been no clear evidence of operational changes made that would result in increased costs to justify additional funding, increased attendance and therefore increased revenue or sustainability of the event. There was no indication that any steps are being taken to address declining attendance of events.

D. Herbert River Pastoral and Agricultural Association Inc. – Ingham Show

Herbert River Pastoral and Agricultural Association Inc. host the local agricultural show annually. The Show includes displays from local schools, works of art, produce locally grown, sugar cane locally grown and cooking skills. The Ingham Show is a ticketed event where pre-purchased family passes are \$30.00 and gate tickets are \$15 per adult, \$10 per child and children under the age of five are free. It has been predicted that the event will attract 10,000 participants. The grant will fund Contractor fees for setting up of equipment and grounds maintenance, entertainment and advertising.

E. Mungalla Aboriginal Business Corporation – On Country Festival

Mungalla Aboriginal Business Corporation is hosting the On Country Festival on Saturday 10 August 2019. The Mungalla Station and the Nywaigi Peoples openly invite locals and visitors to the Hinchinbrook region to come and join the On Country Festival, which is a celebration of nature, culture and the Hinchinbrook Way. The event is free of charge and will be held at Mungalla Station. There will be a range of free and ticketed activities including arts and crafts, produce stalls, live indigenous music and dance, helicopter rides, cart rides, wetland tours, cultural tours, boomerang throwing competitions, art displays and the iconic Mungalla Station kuppumuri lunch. It has been predicted that the event will attract 2,000 participants with 400 of them being from outside the Hinchinbrook Shire. The grant will contribute to the funding of stage and PA system hire, entertainment, and fees for an external project Coordinator. It is the panel's recommendation to only fund \$5,000.00 excl. GST.

Whilst the panel acknowledges that it takes time to establish and grow events, it was agreed that the request for additional funding was not justified with clear evidence of operational changes made to grow the event resulting in increased attendance and therefore increased revenue or sustainability of the event. It has been noted that no growth in event attendance in the second year of the event with a decline attendance and return on investment. It has been suggested a revenue stream or entry fee is established to support funding of event. Other funding streams should be addressed for cultural aspects of the event and appropriate grants.

F. Hinchinbrook Community Support Centre – Out and About Community Transport

Hinchinbrook Community Support Centre is seeking financial assistance to fund the Out and About Community Transport. The Out and About Community Transport is a service for those members of the community who do not have the ability to drive or own a mode of transport to assist in everyday activities such as grocery shopping, attending social occasions or medical appointments. The service also provides a range of additional benefits and services to the community including opportunities for volunteerism, social connections and client's ability to liaise with other service providers in the community. A highly subsidised fee ranging from \$7.00 to \$18.00 is charged to use the services. It has been predicted that the service will be utilised by approximately 270 participants. The funds will contribute to the running costs of the bus service.

G. Hitch N Ride Horse Sports Club Inc. – Horse Sports Events

Further information is to be supplied. The number of events with defined dates is still to be confirmed. The Hitch N Ride Horse Sports Club Inc. will be encouraged to apply in the next Community Activity Grant Application round.

Applications pre-approved by Panel:

H. Herbert River Men's Shed Inc. – Official Opening of New Sheds

Herbert River Men's Shed Inc. is hosting the official opening of the Herbert River Men's Shed facility on Friday 19 July 2019. There has been months of hard work by all members of the Herbert River Men's Shed, local businesses and volunteers from the community assisting in completing this project. The opening is a great opportunity to celebrate how far the incorporation has come and to thank everyone involved. It has been predicted that the event will attract 200 participants including 70 participants from outside the Hinchinbrook Shire. The grant will fund catering and refreshments.

I. Herbert River Quilters – Creative Sewing Workshops

Herbert River Quilters is hosting two Creative Sewing Workshops on Wednesday 21 August and Wednesday 4 September 2019. The workshops will be tutored, hands on sewing tutorials for Herbert River District residents affiliated with the Herbert River Quilters. The workshops will provide a great social occasion to residents and allows participants to develop their skills. Items created in the workshop will be donated to local charitable organisations and nursing homes. It has been predicted that the workshops will attract 35 participants per workshop. The grant will assist with operational and workshop costs.

J. Ingham Tennis Association Inc. – Ingham Open Age Tournament

Ingham Tennis Association Inc. is hosting the Ingham Open Age Tournament from Wednesday 26 July until Friday 28 July 2019. The tournament is acknowledged as an Australian ranked tournament and promoted on the Tennis Australia Calendar of Events. The tournament is attended by local, national and international players at both junior and senior level. It has been predicted that the event will attract 250 participants including 125 participants the Queensland Region, 12 participants from interstate and 12 international participants. The grant will assist operational costs.

K. Ingham Bridge Club Inc. – Hinchinbrook Challenge Congress

Ingham Bridge Club Inc. is hosting the inaugural Hinchinbrook Challenge Congress from Saturday 7 September until 8 September 2019 at the Royal Hotel. The Ingham Bridge Club Inc. is affiliated with the Queensland Bridge Association (QBA) and the Australian Bridge Federation (ABF) which operates under the auspices of the World Bridge Federation. Members of the Club are accredited nationally and are eligible to compete at national and international level. The Club hopes to inspire and grow their initiative and anticipate attracting an increasing the number of players to Ingham each year. It has been predicted that the event will attract over 80 participants with 60 of them being from outside the Hinchinbrook Shire. The grant will assist with facility hire, catering for morning and afternoon tea and fees for accredited ABF Director to facilitate running of event.

L. Ingham Bowls Club – Invitations Fours

Ingham Bowls Club is hosting the Invitation Fours event from Saturday 27 July until Sunday 28 July 2019. 64 bowlers from outside the region have been confirmed traveling from as far south as Proserpine, as far north as Cairns and as far west as Hughenden. In total it has been predicted that the event will attract 100 participants. The grant will assist with operational costs.

Economic Impact to Hinchinbrook Shire

Applicant Name	Event Name or purposes of assistance	Amount Sought excl. GST	Potential Gross Sales	Potential Full-time Employment created	ROI* for every \$ spent	Panel Recommendation excl. GST	Funding Received previous year
Applications pending approval							
Ingham Sugar City Rodeo Inc.	Ingham Sugar City Rodeo	\$4,000	\$115,019	0.9	\$28.75	\$4,000	\$3,500
Herbert River Museum and Gallery Inc.	Financial Assistance	\$4,000	NA	NA	NA	\$4,000	\$3,853
Australian Italian Festival Association Inc.	Australian Italian Festival	\$45,000 + \$7,000 Inkind	\$573,283	4.1	\$11.02	\$30,000 + \$7,000 Inkind	\$30,000 + \$7,000 Inkind
Hitch N Ride Horsesports Club Inc.	Horsesports Events	\$5,000	\$15,986	0.2	\$3.2	NIL	\$1,000
Herbert River Pastoral and Agricultural Association Inc.	Ingham Show	\$24,000	\$275,648	3.4	\$11.49	\$24,000	\$24,000
Mungalla Aboriginal Business Corporation	On Country	\$15,000	\$136,722	1.6	\$9.11	\$5,000	\$10,000
Hinchinbrook Community Support Centre	Out and About Transport Service	\$3,000	NA	NA	NA	\$3,000	\$3,000
Applications pre-approved by Panel							
Herbert River Men's Shed	Official Opening of New Sheds	\$994.30	\$10,280	0.0	\$10.34	\$994.30	\$500
Herbert River Quilters	Creative Sewing Workshops	\$1,195	\$2,400	0.0	\$2.01	\$500	\$1,867
Ingham Tennis Association Inc.	Ingham Open Age Tournament	\$1,000	\$72,894	0.6	\$72.89	\$1000	\$1,000
Ingham Bridge Club Inc.	Hinchinbrook Challenges Congress	\$1,500	\$12,882	0.1	\$8.59	\$1,500	NIL
Ingham Bowls Club	Invitation Fours	\$450	8,051	0.1	\$17.89	\$450	\$450

- Return on Investment; and
- The potential economic impact to Hinchinbrook Shire Council was calculated through the Event Impact Calculator from Economy ID using statistical data sourced by National Institute of Economic and Industry Research (NIEIR).

Community Activity Grant Expenditure for 2019/2020 financial year to date

Organisation	Event	Amount Pending Approved excl. GST	Date Approved
Ingham Sugar City Rodeo Inc.	Ingham Sugar City Rodeo	\$4,000.00	
Herbert River Museum and Gallery Inc.	Financial Assistance	\$4,000.00	
Australian Italian Festival Association Inc.	Australian Italian Festival	\$30,000.00 + \$7,000 in kind support	
Hitch N Ride Horsesports Club Inc.	Horsesports Events	0.00	
Herbert River Pastoral and Agricultural Association Inc.	Ingham Show	\$24,000.00	
Mungalla Aboriginal Business Corporation	On Country	\$5,000.00	
Hinchinbrook Community Support Centre	Out and About Transport Service	\$3,000.00	
	TOTAL PENDING APPROVAL	\$70,000.00	
Herbert River Men's Shed	Official Opening of New Sheds	\$994.30	
Herbert River Quilters	Creative Sewing Workshops	\$500.00	
Ingham Tennis Association Inc.	Ingham Open Age Tournament	\$1,000.00	
Ingham Bridge Club Inc.	Hinchinbrook Challenges Congress	\$1,500.00	
Ingham Bowls Club Inc.	Invitation Fours	\$450.00	
	TOTAL PRE APPROVED BY PANEL	\$4,444.30	
	TOTAL FUNDS USED	\$74,444.30	
	TOTAL FUNDS REMAINING	\$173,555.70	

Policy Implications

Community Activity Grants Policy

Risk Management Implications

Minimal Risk

Statutory Environment

Local Government Act 2009

Consultation

- Councillor Mary Brown;
- Councillor Andrew Lancini;
- Executive Manager Development, Planning and Environmental Services; and
- Manager Economic and Community Development.

Attachments

Nil

RECREATIONAL VEHICLE ACCESS POINTS IMPLEMENTATION – LUCINDA BEACH FRONT

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1.5. Ensure that public infrastructure contributes to lifestyle aspirations of current residents, underpins population attraction and acts as an enabler for economic growth in tourism in particular.	Action Nil

Budget, Financial and Resource Implications

The estimated cost of supply and installation of signage is approximately \$1,000 each. A cost estimate of erosion control matting or slatting for installation of two (2) access points is estimated to be \$3,000. There is no budget item in the current budget for this item. Budgetary consideration can be included in the 2019/2020 financial year.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Council is in receipt of a request from Lucinda Progress Association (LPA) dated 12 July 2017 requesting consideration of nine (9) beach access points at Lucinda to allow ATVs to drive along the beach front.

There has been investigation of this matter over the past twelve (12) months and it has been determined that there are two (2) possible access points to the Lucinda beach front for consideration by Council. These are through Lions Park, and the southern end of Patterson Parade. A recommended speed limit of 10 km/h is also recommended to be included on the signage at the proposed access entry points.

The Queensland Police Service (QPS) has advised that it is not able to support the use of recreational vehicles on roads in the Hinchinbrook Shire, merely to allow beach access and will not be issuing any permits to do so. It is recommended that route specific permits for recreational vehicles to travel to beach accesses, not be introduced on Council roads.

Council Decision – Recommendation

That Council:

- A. Prepare a Policy outlining the usage of recreational vehicles on the Lucinda beach;
- B. Approve two (2) locations for beach front access at Lucinda by recreational vehicles as shown on map dated 15 February 2019;
- C. Approve the erection of signage to advise drivers of recreational vehicles not to travel between the access point at the southern point of Patterson Parade to a point west of Ferrero Street at the northern end as shown on the map dated 15 February 2019;
- D. Approve signage to include a recommended speed limit of 10kmph for vehicles; and
- E. Not approve the implementation of route specific permits for use of recreational vehicles.

Author: Rosemary Pennisi

Position: Executive Manager Development Planning and Environmental Services

Date: 10 May 2019

Officers Summary

The Hinchinbrook Shire Council Foreshore Management Plan covering Lucinda and Forrest Beach was adopted on 30 January 2018. Restricted zones in the plan are environmental riparian zones and certain activities are not allowed to be carried out in these zones. The Plan states that restricted activities include *“the use of quad-bikes or 4WD vehicles on or near the dunes and riparian zones. Access for quad-bikes or 4WD vehicles is strictly limited to the formalised beach access points.”* The formalising of recreational vehicle usage to the proposed access points will assist with the management and protection of the environment near these areas.

Investigation has been undertaken into the proposed nine locations identified by the LPA. It was found that five of these were located south of the Lions Park proposed site are either between the area where the groynes are situated, or close to nearby residences. The remaining three possible sites were further discussed with the LPA and Officer in Charge (OIC), Halifax Police.

Further investigation has identified that two of these locations are within the restricted zone as identified in the Hinchinbrook Foreshore Management Plan. The proposed access crossing the foreshore from Vass Street that had been identified is within or adjacent to the habitat of a vulnerable species. The access via Lions Park could be formalised so as to meet the requirements of the Hinchinbrook Foreshore Management Plan. Mapping indicates that the proposed access at the southern end of Patterson Parade will be located outside of the restriction zone.

The request by the LPA for a speed limit of 10km/h was also discussed at meetings with the LPA President and OIC Halifax Police. The OIC Halifax Police supported the introduction of a speed limit for recreational vehicles. Council has powers to make local laws to regulate and control the driving of recreational vehicles on Council controlled land including introducing a speed limit. This would require a permitting system to be introduced. It is very likely that the issuing of permits would cause obligations on Council to exercise its responsibilities beyond the current financial and other resources. Therefore it is recommended that a permitting system not be implemented and that only a recommended speed limit of 10kmph is included on signage.

The views of QPS was sought in relation to the proposed accesses and recommended speed limit. QPS is not averse to Council providing beach access via designated access points for recreational vehicles.

Regarding the Route Specific Permits, QPS advises that it is not aware of any local Council area where a system is being utilised where there is a significant population and the road infrastructure as exists at Lucinda and other beach communities in the Shire. The concerns from QPS relate to the safety of all road users as a result of interaction between non-compliant recreational vehicles and other vehicles on existing road networks. Due to the matter raised the QPS advises that it is not able to support the use of recreational vehicles on roads in the Hinchinbrook Shire merely to allow beach access and will not be issuing any permits to do so.

Groynes are located on the beach at the southern end of Lucinda. Over past years there has been damage caused by recreational vehicles traversing over the groynes. It is recommended that signage be erected to advise drivers that recreational vehicles are not to travel between the access point at the southern point of Patterson Parade to a point near the Coast Guard at the Northern end.

Historical Information

The use of recreational vehicles at the Lucinda Beach has been enjoyed by some residents and visitors for a number of years. Council has over this period received various complaints from beach goers and residents about damage to the dunes at various locations and noise from the vehicles along the beach.

At the 30 August 2016 General Meeting, Council considered a report from the Engineering Compliance and Technical Officer regarding the use of recreational vehicles on local roads and beach areas. As the matter was quite complex, consideration was deferred pending conduct of a public consultation process.

Community consultation was undertaken via Facebook and Council's website in October 2016, with one person in support of the permits.

The LPA wrote to Council on 12 July 2017 requesting that Council consider providing nine access points for light vehicles (4 wheelers) to access the beach areas at Lucinda. See attached map.

A survey was undertaken in May 2018 with 393 responses indicating that 79.13% believe that Council should allow off-road vehicles on beach areas with 20.87% believing otherwise.

Subsequent to this the Operations Manager Environment, Waste and Local Laws was tasked with identifying possible locations for recreational vehicle access to the Lucinda beach. Existing pedestrian accesses locations were inspected by the EHO Local Laws and Parks and Gardens Management Officer to undertake an audit of signage and make recommendations on the location of signage and possible access points.

In September, the Operations Manager Environment, Waste and Local Laws, Councillor Andrew Lancini and Executive Manager Development Planning and Environmental Services (EMDPES) inspected the various sites and a draft plan was prepared for discussion purposes at the Environmental Services Portfolio meeting. Three sites were identified as possible access points.

On 21 November 2018 a meeting was held with LPA President, OIC Halifax Police, Councilors Lancini and Milton, EHO Local Laws and EMDPES to discuss the Council's proposed locations.

Subsequently the President discussed the proposed locations with the LPA. The Association has requested in their letter dated 26 November 2018, a change in one of the locations to near Johnstone Park and to close the ATV access point behind the Coastguard. They also requested that the signage include the following information:

1. Permit required;
2. No travel without a helmet;
3. A speed limit restriction of 10kmph;
4. Keep off the dunes and vegetation on the beach; and
5. Give pedestrians a wide clearance.

A second meeting was held with LPA President, OIC Halifax Police, Councillor Lancini and EMDPES on 3 December 2018 to discuss the proposed locations. The matter of conditional permitting and road access permits for these vehicles and a speed limit of 5 or 10km/p were discussed. As the first two points raised in the letter dated 26 November 2018 from LPA are required under law, it is not considered necessary to include this on proposed signage. The last two points are valid for inclusion on the relevant signage.

Policy Implications

No policy currently is in place for use of recreational vehicles on shire beaches.

Risk Management Implications

There is potential for environmental damage, noise complaints and public safety issues if the process is not managed appropriately.

Statutory Environment

- *Local Government Act 2009; and*
 - *Local Government Regulation 2012.*
-

Consultation

- Hinchinbrook Shire Councillors;
 - Chief Executive Officer;
 - Qld Police Service;
 - Environmental Health Officer;
 - Manager Compliance, Environment and Waste Operations;
 - Lucinda Progress Association;
 - Officer in Charge Halifax Police;
 - Residents via Community Survey; and
 - Local Government Association of Queensland.
-

Attachments

- A. Locality Map with Locations of access points;
 - B. Letter from Lucinda Progress dated 12 July 2017;
 - C. Letter from Lucinda Progress dated 26 November 2018;
 - D. Recreational Vehicles On Beach Areas Survey (April 2018) Summary Data;
 - E. Recreational Vehicles On Beach Areas Survey (April 2018) All Response Data; and
 - F. Letter from Qld Police Service dated 27 March 2019.
-

Legend

□ Council recommended recreational vehicle access

● No vehicle access



Data Sources & Acknowledgements

While every care is taken to ensure the accuracy of the data used on this map, the Council nor any data providers make no representation or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability for all expenses, losses, damages and costs which you might incur as a result of the data being inaccurate or incomplete in any way for any reason.

Cadastral Information sourced from Department of Natural Resources and Mines is current as at 2017 and is accurate 1:50,000. Copyright Department of Natural Resources and Mines 2017.

"This map is not to be resold or re-made as part of a commercial product"



Cr Ramon Jayo
Mayor
Hinchinbrook Shire Council

PO BOX 144
HALIFAX
Qld 4850

12/7/2017

Sent via email: mayor@hinchinbrook.qld.gov.au

Dear Cr Jayo

Items arising from LPA meeting 3/7/17

The Lucinda Progress Association (The Association) held a general meeting on Monday, 3 July at the Channel Inn Bar and Bistro, Dungeness. At the meeting, a number of topical issues were discussed and corresponding action items identified.

This letter includes an overview of these items. Your assistance in resolving these matters will be highly appreciated by the whole Lucinda community.

Swimming enclosure net

The Association kindly requests that the Hinchinbrook Shire Council remove the swimming enclosure net in front of Borello Park, as the July school holidays have now concluded.

In addition to the removal of the physical net, the issue of potential outstanding payment of monies from Hinchinbrook Shire Council to maintain the swimming enclosure has not been resolved. This issue was previously raised in a letter to you dated 4 April 2017.

The Association also discussed alternate locations of the swimming enclosure and identified the front of Johnson Park as a potential location, but not suitable due to the lack of amenities in the park. This issue may be resolved as a part of the Lucinda Masterplan process.

The net is scheduled for reinstallation no later than Friday 15 September, prior to the commencement of the September school holidays.

Review of light-vehicles (4-wheelers) on beach areas

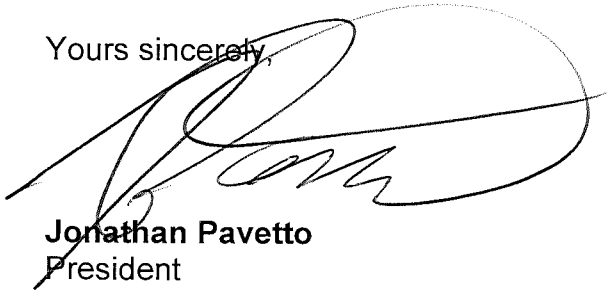
At the meeting, members identified a number of locations suitable for signs notifying residents and visitors of their legal obligations with respect to use of light vehicles on the beach. A map of these locations has been added to this letter.

keep our beaches beautiful

Members also passed a resolution asking the Hinchinbrook Shire Council to investigate a permitting system that allows the use of light vehicles on certain beach areas under strict conditions.

It is envisaged system would enable local use (in areas deemed appropriate by the local community), improve education and reduce dangerous or illegal behavior. I would welcome the opportunity to progress this matter with you for a report back at the next meeting, scheduled for Monday, 7th August.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jonathan Pavetto', written over a large, faint, circular watermark or background mark.

Jonathan Pavetto
President

Locations for signs re: light vehicles on beach areas





Alan Rayment
Chief Executive Officer
Hinchinbrook Shire Council

PO BOX 144
HALIFAX
Qld 4850

26/11/2018

Sent via email: arayment@hinchinbrook.qld.gov.au

Dear Alan

ATV ACCESS TO BEACH AREAS

At a recent meeting in the Shire Council Offices on 21 November 2018 with Ms Rosemary Pennisi, Cr Kate Milton, Cr Andrew Lancini and SGT Gio Tantalo, we discussed the Hinchinbrook Shire Council's plans for ATV permits and beach access at Lucinda.

I understand this discussion is a follow on from a letter sent by Lucinda Progress to the Mayor, Cr Ramon Jayo in July 2017, calling for a permitting system to be implemented to improve the safety of ATV access to Lucinda's beaches.

At the meeting, Ms Pennisi presented Council's plans for ATV access, including the proposed beach access locations and allowable areas for ATV use. There wasn't a consensus about the suitability of the proposal and I endeavoured to seek community feedback about the proposals via a special meeting of the Lucinda Progress Management Committee before discussions with Council continued.

Following substantial discussion and detailed consideration at the recent Lucinda Progress meeting, I would like to present to the Hinchinbrook Shire Council the following resolutions, which can be used as a set of key principles for design of the ATV access trial. SGT Tantalo was present at the meeting to provide his insights into the road safety and compliance aspects of increasing ATV access.

ATV beach access be allowed along all areas of the beach, except between the first and last groyne and around Borello Park and walking tracks in the Foreshore and in parks

ATV beach access points be trialled at:

1. Southernmost end of Patterson Parade;
2. Beach access at Vass Street (also accessible via entry at Coast Guard); and
3. North end of Johnson Park;

keep our beaches beautiful

Approve ATV travel on the reserve west of Patterson Parade from Carr Crescent to the road reserve linking to Perriwinkle Park:

The Hinchinbrook Shire Council install signs showing the access points and prohibited areas, as well as the following restrictions:

- Permit required
- No travel without a helmet
- Speed limited to 10km/h
- Keep off the dunes and vegetation on beach
- Give pedestrians a wide clearance

The Hinchinbrook Shire Council close 4x4 access to the beach and spit behind the Coast Guard, along the foreshore.

I hope Council's planning for ATV access at Lucinda can reflect the above resolutions, being the considered views of the Lucinda community.


I would welcome the opportunity to again meet with Ms Pennisi, Cr Milton, Cr Lancini and SGT Tantalo prior to finalising the design of the trial (including access locations and permitted areas of travel) and design of signs to be erected.

It is essential Lucinda Progress is involved in these discussions to ensure any trial of ATV access satisfies the expectations of the Lucinda community.

Following successful completion of the design of the trial, there will also need to be an effective communication strategy to inform the community at large about the changes to ATV access at Lucinda. I would also be willing to assist in this essential component.

I can be contacted on my mobile 0420 472 996 at any time if you would like to discuss these matters further and I look forward to hearing from you or your representative in the near future.

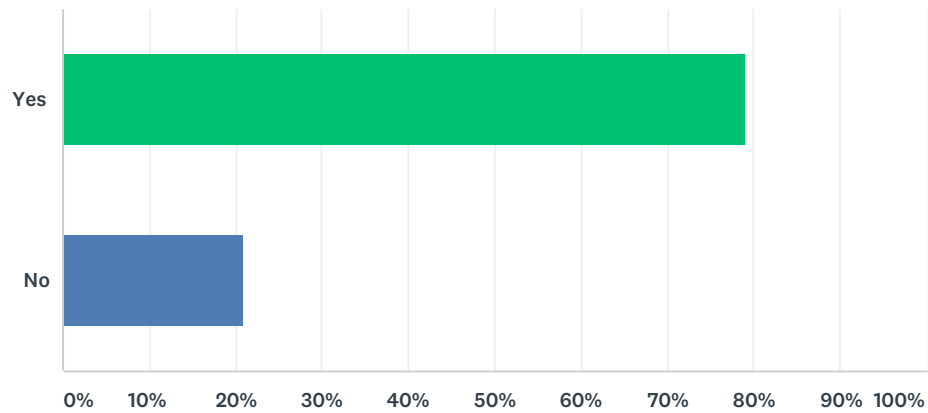
Yours sincerely,



Jonathan Pavetto
President

Q1 Do you believe that Council should allow off-road vehicles on beach areas?

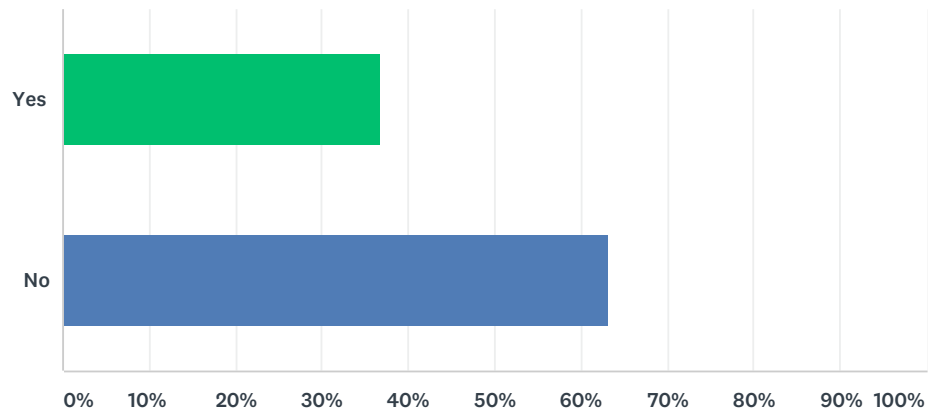
Answered: 393 Skipped: 2



ANSWER CHOICES		RESPONSES	
Yes		79.13%	311
No		20.87%	82
TOTAL			393

Q3 Do you have concerns about the impact on the environment if off-road vehicles are allowed on beach areas?

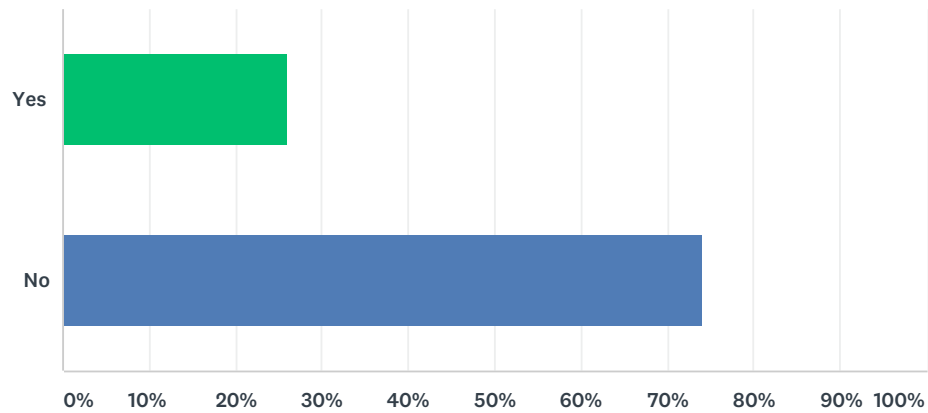
Answered: 393 Skipped: 2



ANSWER CHOICES		RESPONSES	
Yes		36.90%	145
No		63.10%	248
TOTAL			393

Q5 Do you believe that allowing off-road vehicles on beach areas will create unacceptable nuisance?

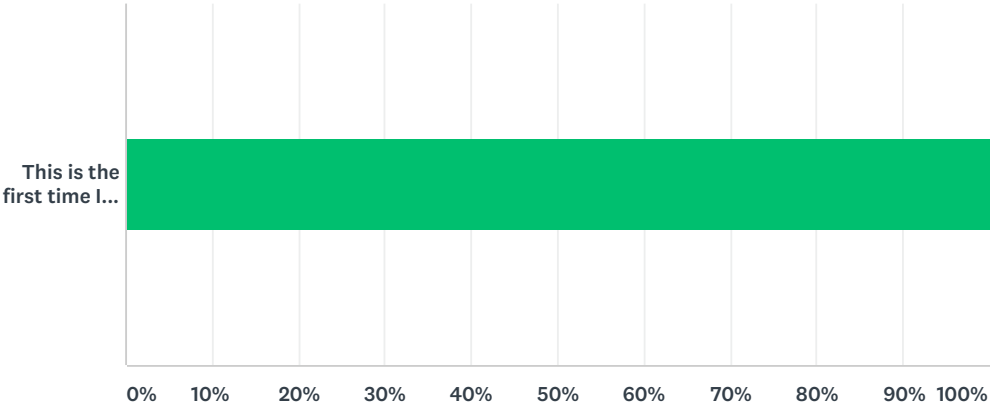
Answered: 392 Skipped: 3



ANSWER CHOICES		RESPONSES	
Yes		26.02%	102
No		73.98%	290
TOTAL			392

Q8 Tick this box if this is the first time you have responded to this survey. If this box is NOT ticked your response may be excluded from the survey results.

Answered: 389 Skipped: 6



ANSWER CHOICES	RESPONSES	
This is the first time I have responded to this survey.	100.00%	389
Total Respondents: 389		

Start Date	IP Address	Do you believe that Council should allow off-road vehicles on beach areas?	Do you have any comments in relation to the question above?	Do you have concerns about the impact on the environment if off-road vehicles are allowed on beach areas?	Do you have any comments in relation to the question above?	Do you believe that allowing off-road vehicles on beach areas will create unacceptable nuisance?	Do you have any comments in relation to the question above?	Name (optional)
		Response	Open-Ended Response	Response	Open-Ended Response	Response	Open-Ended Response	Open-Ended Response
04/21/2018 06:49:31 PM	1.121.103.25		i think there would have to be designated areas, ive often seen vehicles driving through park areas to get to beaches not on	Yes	people do not follow a designated track they drive everywhere over negation etc	Yes	in some places	
05/02/2018 11:50	1.121.105.19	No	Noise in a peaceful place. People and unrestricted machines is unsafe and stressful in a confined area such at high tide. Not allowed on the beach adjacent to Borello park for public safety concerns.	Yes	Nesting birds are vulnerable. One of them is the amazing little bird from Russia and is in zone of bike traffic. Vegetation is damaged and looks terrible seeing tracks pushed through the foreshore scrub.	Yes	Safety and environment concerns and also the damage to the walking tracks.	
04/20/2018 10:26:59 AM	1.124.108.83	Yes	Designated non populous areas	No	Designated access areas	No	Designated areas	
04/18/2018 04:47:58 PM	1.124.111.78	Yes		No		No		
04/19/2018 06:52:03 AM	1.125.109.225	Yes		No		No		
04/18/2018 09:07:26 AM	1.126.105.238	Yes	We should be able to access the beaches with our off road vehicles.	No	No	No	No	NA
04/17/2018 05:40:37 PM	1.127.108.241	Yes		No		No		
04/17/2018 05:21:41 PM	1.127.108.241	Yes	We moved to the area to enjoy the outdoor lifestyle. If these areas are closed off we may as well move back to the city.	No	The beach tracks that are currently there are the same ones used, I have no more tracks added at Forrest Beach in the 4 years I have been going there.	No	Most beach goers are quiet and respectable to residents	
04/18/2018 10:26:47 PM	1.127.109.34	Yes		Yes		No		
04/25/2018 11:18:51 PM	1.128.104.139	No	Just access to the spit or going to Gentle Annie creek from the end of Patterson Parade	Yes		Yes		
04/17/2018 05:54:42 PM	1.128.105.141	Yes		No		No		
04/17/2018 05:31:54 PM	1.128.105.187	Yes	Nowhere in community to drive recreational vehicles in Shire. Forest and national parks closed tracks.	No	I've been driving on beach for 36 years now a couple of wingers and now want to take that away from us.	No	No if stay on the beach. Brings tourists to area as well.	
04/18/2018 09:21:00 PM	1.128.105.191	Yes		Yes	As long as vehicle is used Smartly & Safely to protect the Environment.	Yes	You will Always get some idiot who causes chaos for others	
04/17/2018 07:19:48 PM	1.128.105.242	No	It is too dangerous that other beach users	Yes	Irresponsible drivers with defective vehicles, leaving oil and other fluids on the sand.	Yes	I wouldn't feel safe	
04/17/2018 06:02:53 PM	1.128.105.37	Yes	No	No	No	Yes	No	

04/21/2018 09:07:38 AM	1.128.105.51	Yes	There have been too many restriction placed on what we can and can't do in our recreational time. I have heard 4 wheeler bikes are being blamed for damage to groynes at Lucinda. Is this a known fact? I have walked the beach many times during my life and the force of the waves and the large timber and other objects found (bottles, shells, coral) I believe would more likely be the cause of the damage. I don't mind if restrictions are made for these types of vehicles to use the beach area surrounding the groynes but if this is the case they should be allowed in front of houses above the groynes. Elderly people can maintain lifestyle of going fishing at Gentle Annie and many young people enjoy riding 4 wheelers. I think outdoor activities for all ages should be encouraged.	No	I struggled with this question. Of course I want to protect the environment but there needs to be some balance rather than complete restrictions. I am aware at times of the year in areas we have turtles laying eggs. I also don't want to see unnecessary costs for repairs to groynes if certain types of vehicles will cause this damage. In many situations there may be a minority of people who may not do the right thing. Too many times the outcome removes choices for all rather than dealing with those that misbehave.	No	Again majority of people are considerate of others. In my opinion it is not right to remove this choice for all because of minority.	
04/17/2018 03:48:12 PM	1.128.105.79	Yes	No	No	No	No	No, definitely not	
04/26/2018 04:10:22 PM	1.128.105.90	No	They cause beach erosion. Most drivers are not following any rules regarding where to ride. I firmly believe there is a culture of illegal fishing and crabbing because of the ease of carrying and hiding illegal nets and catch.	Yes	I have seen very deep tyre indentations, large 'wheelies' and destruction of delicate plant life on the sand dunes. I have also seen dead birds that haven't gotten out of the way quick enough.	Yes	There is little regard for beach walkers, and the speed some of these travel at is reckless to say the least. There is also the noise factor.	
05/02/2018 10:35	1.128.106.133	Yes	We enjoy and respect our beaches when we go 4 wheel driving	No	No	No	No	
05/03/2018 18:10	1.128.106.87	Yes		No		No	Not if monitored	
04/18/2018 03:20:41 PM	1.128.107.172	Yes	NO	No	NO	No	No	
04/18/2018 10:38:12 PM	1.128.107.176	Yes	Except in areas of high public use - eg near surf club , stinger net	No	Most people use designated access points and/or between high @ low water mark	No		
04/17/2018 02:59:29 PM	1.128.107.35	Yes	I use my car up the beach to fish, camp and enjoy my spare time. It isn't hurting anyone so why not let us use it.	No	If they do the right thing. Like we do. As it's mostly locals that use it. Then there is no impact on the environment	No	How is it a nuisance? There is no houses near by.	
04/19/2018 01:12:03 PM	1.128.108.221	Yes		No		No		
04/18/2018 09:01:49 PM	1.128.108.57	No	Camping, fishing, and beaches are what family and friends treasure	Yes	Negative impact on native species Rubbish	No		
04/17/2018 02:33:19 PM	1.128.109.6	Yes	No	No	I think if its just 4 wheelser it should be okay.	No	Just dont allow them to drive close the populated areas such as the front of the beaches or close to the stigernet	

04/17/2018 03:37:14 PM	1.128.109.96	Yes		Yes	Damage to the environment is minimal if drive between the high and low tide marks. The only damage being done to the environment is when u drive on top of the foreshore.	No	If an off-road vehicle is used the way it is manufactured then there is no nusence	
04/25/2018 11:42:44 PM	1.128.110.0	No	They are not going slow & are not registered & some are not wearing helmets	Yes	They are destroying the groins & I think a sign needs to be erected saying vehicles not permitted from the start of the groins to the end	Yes	They have no respect for people strolling on the beach	
04/20/2018 10:30:08 PM	1.128.110.162	Yes	Living in Townsville my whole life and not being able to legally driving off road vehicles in my home townâ€™s beaches has been a burden on every thing to do with living in paradise!!	No	I donâ€™t see a problem with it, the greens are idiots!!	No	The greens are idiots	
04/18/2018 07:15:52 AM	1.128.110.174	Yes	Have lived here for 12 years and never have seen an issue with vehicles on Forrest Beach, if anything they have assisted in certain cirsumstances. I believe people who use this area look after it, its our backyard.	No	I believe people who use this area look after it, its our backyard. That's what I've noticed anyway.	No	The years I have been doing this show me that it doesn't effect it. You may get the odd idiot, but why spoil it for everyone, it is one of the best things of living at the beach here.	
04/17/2018 08:25:07 PM	1.128.110.2	Yes		No		No		
04/25/2018 07:20:16 PM	1.128.110.254	Yes	As long as there a speed limits and areas where they can not go	No	No only the vehicles would suffer due to the salt	No	If itâ€™s monitored like everything else it should be fine.....fines in place for doing the wrong thing?!?!	
04/18/2018 12:47:09 AM	1.128.110.42	Yes		No		No		
05/03/2018 20:38	1.128.110.51	Yes	What harm are they doing? They can drive on beaches all over yhe country.	Yes	Yes I do. (corrosion) what proof is there on 4wdâ€™s causing corrosion on beaches in Hinchinbrook?	Yes	Yes I do. It will have to be policed.	I love north Queensland
05/02/2018 4:17	1.128.110.64	No		Yes	Damage to the bags/groins at Lucinda. Hooning on beach loosens the sand which gets washed away with the tides. Erosion.	Yes	Safety issues where there are small children & animals playing on beach. Hooning and racing vehicles on beach.	
04/18/2018 08:13:52 AM	1.128.111.108	No	Itâ€™s a safety issue, with the crime rate and minors choosing to act in the irresponsible way they are, what is stopping them from tearing up our beaches and causing chaos, not to mention the lives at risk with these no consequence delinquents!	No	Nil	Yes	See above	Nil
04/21/2018 10:42:31 AM	1.128.111.147	Yes	Just not near swimming areas and stinger nets as already in place at Forrest Beach. Not between boat ramp and pub.	No	Responsible users are aware of turtle nesting and people fishing. It is a very successful activity on the Sunshine Coast eg Double Island Point/ Rainbow Bay area	No	If access area are away from residential areas it should be manageable for noise etc.	

04/21/2018 10:42:31 AM	1.128.111.147	Yes	Not all areas only those designated.	Yes	Council should have marked entry and exit points to these areas to save erosion, turtle nests etc.	No	Only designated areas that have proper signage the present ones for instance at Forrest Beach are totally useless, confusing to interpret and have no penalties for disobeying.	
04/17/2018 03:34:55 PM	1.128.111.166	Yes	Some spoil it for law abiding people.	Yes	People need to be responsible for their actions.			
04/18/2018 08:34:23 AM	1.128.111.224	Yes		No		No		
04/20/2018 09:25:08 AM	1.128.111.7	Yes		No		No		
04/17/2018 05:53:41 PM	1.128.111.87	Yes		No		No		
04/18/2018 08:57:04 PM	1.132.104.130	Yes	No	No	Been doing it for as long as i remember and haven't seen any impact on the environment	No		
04/30/2018 03:06:56 PM	1.132.104.143	Yes	With enforced speed limits and no go zones keep to within high and low water Mark	No	Kept between low and high watermark impact is minimal we don't have the volume	No	Not with controlled use and no go zones	
05/03/2018 19:51	1.132.104.147	Yes		Yes		No		
04/22/2018 07:38:38 PM	1.132.104.219	Yes		No		No		
04/18/2018 10:48:58 PM	1.132.104.221	Yes	Needs to have signage to show from certain points that are aloud	No	No	No	No	
04/19/2018 10:02:00 AM	1.132.104.233	Yes	Its so many peoples lifestyles, its fun. Rising bikes on the beach was apart of mine and many friends and familys life	No		No	Would only be a problem if people are making themselves a nuisance, in this town everyone knows everyone and all the locals respect eachother.	
04/18/2018 09:06:27 PM	1.132.104.233	Yes	No	No	As long people care about the beaches they love this won't be a problem	No	No	
04/17/2018 06:35:22 PM	1.132.104.35		I dont believe quad bikes or any unregistered vehicles should be allowed as they are not covered with insurance. Also the should be a permit which requires them to do so. That may wean out the cowboys that frequent the foreshores.also should be permits for soacialized camping areas for them to camp. I often see them drive all over the rejuvenated areas and also closed when the turns are nesting and the turtles.	Yes	As above	Yes	It does already.	
04/17/2018 06:02:13 PM	1.132.104.46	Yes	No	No	No	No	No	
04/17/2018 01:53:43 PM	1.132.104.46	Yes		No	Not if below high tide mark	No	As long as they are restricted to certain areas	
04/18/2018 09:02:51 PM	1.132.104.86	Yes		No		No		
04/18/2018 09:02:18 PM	1.132.104.99	Yes		No		No		
04/18/2018 12:14:24 PM	1.132.105.122	Yes	No	No	No	No	No	

04/19/2018 02:41:19 PM	1.132.105.133	Yes	I suggest the council introduce a permit system to allow vehicle's to access designates beach areas. This could be similar to that introduced on Fraser Island.	No	Install site specific ramped access areas to beach therefore reducing possible environmental impact. Restrict driving areas to the beach area and designated tracks, as they do in the World Heritage Listed Fraser Island.	No	Rules of the road to be observed. Restricted areas where vehicles are allowed to access. Definitely no access where there is residential housing bounding beach front.	
04/19/2018 05:20:36 AM	1.132.105.149	Yes	Camping and out doors play a big roll in this area deniying access to some places will send locals further away when the best spots are in our back yard	No	Driving on the beach creates ruts tgat can cause un comfort to other beach users but e tide comes in and out and the ruts are taken away where as bad weather and cyclones is where the environment suffers	No	Travelling at speed on Sand in a vechicle is not easy nor good for your vechicle slow and steady wins the race	
04/17/2018 05:13:19 PM	1.132.105.16	Yes		No		No		
04/19/2018 06:27:28 AM	1.132.105.192	Yes	Makes this place unique	No		No	Hasnt done in the past and isnt now	
05/03/2018 20:19	1.132.105.202	Yes	No	No	No	No	No	
05/03/2018 20:37	1.132.105.23	Yes		No		No	many good people in the district enjoy the life style of camping and beach activity. They have been doing to for years.	
04/21/2018 06:56:13 AM	1.132.106.179	Yes	Common sense should prevail	No	Not if itâ€™s done properly. It is successful down in the Burdekin.	No	Should have local permits like a conditional rego. This way keeps out rif raff	
04/18/2018 05:39:27 AM	1.132.106.179	Yes	It is a way of life for many in Ingham. Most other forms of recreation have been banned, causing a culture of youth to roam the streets instead of enjoying the outdoors with their families.	No	Vehicles have been using local beaches for 50+ years with no evidence of environmental damage.	No	No, vehicles have been driving on the beaches for years in the past without any nuisance complaints.	
04/17/2018 06:39:38 PM	1.132.106.183	Yes		No		No		
04/22/2018 08:34:53 PM	1.132.106.191	Yes		Yes		No		
04/26/2018 06:45:26 PM	1.132.106.31	Yes	I think being able go up the beach on your quad 4x4 or other is a blessing being able to have a family day out is priceless but just remember dont destroy what you come to enjoy	No	No	No	Its the loud 2 stroke motor bikes that rip up the beach and that ruins it for everyone else being responsible and doing the right thing	
04/20/2018 10:41:39 AM	1.132.107.147	Yes		No		No		
05/03/2018 18:36	1.132.107.150	Yes		No		No	Only to the many that are unhappy in life.	
04/28/2018 08:30:01 AM	1.132.107.156	No		Yes		Yes		
04/24/2018 09:35:44 AM	1.132.107.162	No	It is illegal, people should drive on the beach	Yes	Affects on Nesting birds, turtles, crabs and crustaceans, erosion	Yes	Yes noise, erosion, and annoy beachgoers and animals etc	
04/19/2018 10:54:13 AM	1.132.107.175	Yes	Apart of our lifestyle...thatâ€™s why we live in hinchonbrook shire	Yes	Vehicles need to adhere to rules in these areas ie driving above waterline on beaches	No		
04/21/2018 01:51:01 PM	1.132.107.182	Yes	It should be legal to use off-road vehicles on the beach	Yes	Designated access can keep vegetation in a sustainable condition	No	After living beachside for 16 years with many off-road ceviches being used it was never a nuisance. People should have to feel captive to explore the beach	
04/22/2018 12:44:47 PM	1.132.107.217	Yes	No	No		No		

04/18/2018 05:18:21 PM	1.132.107.218	Yes	Yes tourism has reduced at Forrest Beach since access has been restricted to motorcycle only	No	Only person who in the past has committed crime mal acts and dug trenches across the beach etc	No	This beach is for all. Not for those. Who want it closed so they have their own personal beach	
04/19/2018 05:56:14 AM	1.132.107.249	Yes	Its been a part of life for all of us for many years and why we enjoy our life here, there are a lot of good peeps who police the hooners apart from the government	No	Its mainly used at low tide	No	No houses	
04/17/2018 03:08:07 PM	1.132.107.88	Yes	It is about the only recreational thing to do at the beach	No	No	No	No	
04/17/2018 06:40:26 PM	1.132.108.0	No	Environmentally unsafe as well as unsafe for walkers.	Yes	Are sand dunes unaffected. Are turtle nests affected. Lots of rubbish left at Taylors and Cassidy Beaches.	Yes	I have been walking along the beach and have felt unsafe when vehicles have raced past.	
05/03/2018 20:42	1.132.108.100	Yes	At the rate locals are leaving the district traffic will naturally lessen. No problems.	No	Same as comment in question 2	No	Same comment as questions 2 & 4	
04/17/2018 07:28:00 PM	1.132.108.110	No	At the moment people use the beach area between the houses and the pub like a road way. It is not policed. No one wears helmets. Very unsafe for families with small children playing on the beach. Driving vehicles on private property	Yes	They don't stick to tracks. Drive through vegetation where there are bird life breeding	Yes	People on vehicles have no respect for people enjoying the beach. Living at the beach is about enjoying the beach not listening to motorbikes	
04/20/2018 01:24:36 PM	1.132.108.116	Yes		No		No		
04/19/2018 02:19:31 PM	1.132.108.125	Yes	Don't ruin another one of the unique things that make it great to live in NQ	No	No	No	No	
04/19/2018 05:41:58 PM	1.132.108.128	Yes		No		No		
04/17/2018 11:12:48 AM	1.132.108.147	Yes		No		No		
05/04/2018 11:42	1.132.108.156	Yes	Safe recreational use should be allowed.	No	No	No	No	
04/27/2018 01:18:56 PM	1.132.108.186	No	Lucinda in particular is a unique piece of Australia. Thus being proximity to the islands the reef and habitat to marine and bird life. It would be wonderful to see the spit not disturbed by ATVs	Yes		Yes		
04/17/2018 07:17:39 PM	1.132.108.200	Yes	In the hinchinbrook shire there are no jobs and no freedom this council only listed you a small minority there is no further in this shire at all there are killing this town	No	The vehicle that drives on the beach do no damage to the environment the people that go camping do more damage	No	The people who think that they own the beach and go camping creates a very violent and dangerous situation and they leave the most rubbish for sure	This town is dying no this town is dead start making this town a good place to live all the beaches look like a dead place there is no further in this town that all there are lots of great places to visit in this town but you can't see them because of a small minority don't want this town to grow its really sad and I have lived in this town all my life
04/19/2018 01:09:36 PM	1.132.108.217	Yes		Yes		No		

04/18/2018 12:28:35 PM	1.132.108.226	Yes	In my experience 4 x 4 vehicles (excluding quad bikes) tend to be the ones creating damage and mischief, quad bikes are the vehicle of choice for the elderly and retired persons to be able to access our beaches for fishing and other tourism/relaxation purposes, they generally are the more responsible and cause little to no problems.	No	Providing there are entry/exit points damage will be minimised.	No	Large 4 x 4 vehicles, the type that are registered for road use in my experience are ones that can be seen as a nuisance and cause some damage, smaller quad bikes are much smaller and lighter and travel more slowly causing less trouble, in saying this there are a number of beach side dwellers that think they actually own the beach front area and are very aggressive to other beach users.	
04/21/2018 12:46:45 PM	1.132.108.43	Yes		Yes	Just so long people don't leave their rubbish	Yes	Unacceptable behaviour is common every where which is a shame because it makes it bad for the good people	
04/21/2018 08:13:11 AM	1.132.108.90	Yes	I believe that it's not a problem here good for the kids better than On the street doing drugs	No		No	I live here I believe it's not a problem	
04/17/2018 03:47:06 PM	1.132.109.111	Yes		No		No		
04/18/2018 08:11:50 AM	1.132.109.12	Yes		No		No		
04/18/2018 09:00:16 PM	1.132.109.142	Yes	Don't takeaway the things we live here for the majority of people do the right thing for those who don't there should be harsh penalties cheers	No	Most people realize the impact of vehicles driving Willy nilly all over the vegetation and stay on the tracks and take all there rubbish home	No	Not in the curen designated areas	
04/29/2018 04:48:42 PM	1.132.109.151	Yes		No		No		
04/17/2018 06:27:46 PM	1.132.109.178	Yes	In non recreation areas, not appropriate in popular swimming areas or near stinger nets or in front of houses	Yes	4x4s driven on the top of the dunes kills vital vegetation	Yes	Already does	
04/20/2018 10:26:51 AM	1.132.109.212	Yes		No		No		
04/17/2018 03:57:12 PM	1.132.109.24	Yes	No	No	No	Yes	No	
04/18/2018 08:58:01 PM	1.132.109.5	Yes		No		No		
04/22/2018 01:56:55 AM	1.132.109.64	Yes	One of the benefits of living in hinchinbrook and been able to access areas on these vehicles	No	Leave no impact and most are used at low tide so when the tide comes back in all the tracks are removed	No	99% of people would slow down around anyone else and are just using the vehicles to go fishing or have a family dinner/picnic	
04/18/2018 09:09:08 PM	1.132.110.114	Yes		No		No		
04/19/2018 08:44:52 AM	1.132.110.181	Yes		No	As long as everybody does the right thing as we have been doing for the last 50+ yrs	No		
04/19/2018 03:37:07 PM	1.132.110.218	Yes		No		No		
04/17/2018 03:27:01 PM	1.132.110.22	Yes	Its our lifestyle	Yes	People have been accessed the beach forever. There should be access points provided and well marked. There should be no access between the tennis court boat ramp to the pub caravan park.	No	See previous comment	
05/03/2018 20:33	1.132.110.254	Yes	Registered vechiles only. Quads must be conditionaly registered.	No	Most people do the right thing. Heavily fine those that do not. Perhaps a small licence fee say 50 dollars a year would help employ a ranger.	No	As kong as the rules are obeyed. I see no problem.	

04/29/2018 04:59:33 PM	1.132.110.41	Yes	This is a means to enjoy our beaches so why not.	Yes	Supply access points to eliminate the impact	No	Not if you create out of bound areas near houses ect	
04/17/2018 03:46:13 PM	1.132.110.56	Yes	So people can enjoy the outdoor life of camping and fishing .	Yes	As long as the vehicles keep to the designated areas and not cut new tracks over vegetation and take the rubbish they bring.	No	Not if it is policed or ranger's	
04/18/2018 07:17:51 AM	1.132.110.60	Yes	Registered vehicles only	Yes	Off-road vehicles should drive below the high water mark. And should have designated areas to go onto and off beach. And should have designated areas to camp. As happens down double island fraser island etc. Road rules should apply also. With a speed limit.	Yes	Permits should apply for camping in designated areas. As for registered vehicles. If any rubbish etc is left on the beach and cutting of trees on foreshore can be narrowed down to whom it is.	
04/25/2018 10:04:05 PM	1.132.111.2	Yes		No		No		
05/01/2018 14:27	1.132.111.202	Yes	On occasion we take our own vehicle to fish...taking my 15yr old. Better than him sitting on a computer or phone as these are left at home	Yes	Yes. But the vast majority that use it DON'T abuse it	No		
04/28/2018 06:46:38 AM	1.132.111.224	Yes	No	No	No	No	No	No
04/29/2018 04:28:19 PM	1.152.104.71	Yes	Where unpopulated	No	Weather & water will take care of the damage	No	Again where unpopulated by people. Happy clappers looking to make fault & trouble blaming fisherman who only want access to go fishing. Loutish behaviour unacceptable	
04/17/2018 03:28:35 PM	1.152.110.242	Yes	No	No	No	No	No	
04/17/2018 11:36:22 AM	101.162.68.86	Yes	Many older people use them to access beach or estuary fishing away from the general public beach areas.	No	At Foreest beach there are designated access points and provided people are sensible and using them then this is not a problem. Unfortunately you do have some irresponsible people who may drive up and down the frontal dunes but I dont see a lot of evidence of that most traffic is confined to the beach tidal area.	No	Provided these vehicles keep away from the main beach public areas and respect (eg slow down and give a wide berth) people walking on the beach.	
04/19/2018 09:20:49 AM	101.162.77.132	Yes	Yes they should be allowed although some guidelines would obviously have to apply...	Yes	This is why certain guidelines need to be inplace and implemented...	No	Only for people who are against the use of offroad vehicles on beach areas and only if peop.e do not adhear the the set guidelines	
04/24/2018 04:33:06 PM	101.162.80.139	No	Kids playing on the beach can be affected by quad or other vehicles racing up the beach	Yes	It makes the sand easier to wash away be big tides.	Yes	noise of bikes racing up and down beach	

04/24/2018 03:01:18 PM	101.162.80.139	No	Beaches are for walking to be enjoyed by all. Not people who want to use it as a race track. It gets a bit dangerous when there are so many of them on beach now.	Yes	There are plenty of birds nesting and other small crabs etc that get disregarded by them. Also plants and not to mention the bags that are getting destroyed by them constantly being driven over.	Yes	A lot of them have no regard for the people who walk on the beach or the children and animals. They just mindlessly race up and down the beach going nowhere just ripping the beach up.	
04/19/2018 06:30:37 PM	101.162.81.75	No	only if going to the fishing creeks not where adults or children are on the beach swimming	Yes	leaving there rubbish behind	No	should not be used around residents housing	
04/17/2018 05:08:38 PM	101.162.84.3	Yes	no	No	no	No		
04/26/2018 07:04:44 AM	101.177.11.184	No	Vehicles break down vegetation leading to increased sand/dune loss and kills off the vegetation holding the sand together.	Yes	possible fuel and oil leaks onto the sand and into the sea	Yes	Beach areas are for enjoyment - walking, observing nature, fishing. Don't want to have to avoid vehicles that are on the sand.	
05/03/2018 11:55	101.177.15.31	Yes		No		No		
05/03/2018 11:45	101.177.15.31	Yes	many people in this area use their vehicles to get to and along the beach, some users cannot access the beach any other way	No	when I go down the beach in our landrover I usually fill the back with rubbish I collect ,which floats in from all over the place,is this a positive impact ? I think it is	No	I see that the council is trying to stop the use of vehicles on the beach in their usual sneaky ways	
04/17/2018 07:09:50 PM	101.177.18.241	Yes		No		No	Not it properly enforced	
04/17/2018 08:18:02 PM	101.177.18.52	Yes		No		No		
04/19/2018 03:18:34 PM	101.177.19.192	Yes	As long as they are not in area's were swimmers are	No		No		
04/19/2018 11:18:22 AM	101.177.22.108	Yes	Only quad bikes as 4WD vehicles damage the foreshore and leave too much rubbish	Yes	As long as the quad bikes use the limited access roads and stay on the beach	Yes	Quad bikes are mostly used where there are few residents. They are not the problem	
04/17/2018 05:34:18 PM	101.177.22.108	Yes	I do not agree with 4WD vehicles due to the damage they make to the dunes and beach. Quad Bikes and Motor Bikes ONLY	Yes			I have seen firsthand the rubbish that is left behind by people in vehicles while camping. They also do massive damage to the dunes and rip the beach up making it impossible to access the beach on quad bikes.	
04/17/2018 05:45:51 PM	101.177.31.170	No	I have seen hoons on quad bikes ripping up the beach, just wrecking the beach.	Yes	It lets people get into places and camp where they just should not be. Dangerous for beach goers and walkers too.	Yes	Too many idiots that just cannot be policed.	
04/24/2018 10:52:10 AM	101.177.40.244	No	I live in Lucinda and the beach is no longer safe to walk on as the vehicles have churned up so much and almost no one wears a helmet when riding.	Yes	come and check it out for yourselves	Yes	If it was one or two occasional riders ok but over Easter almost too many to count They ride with three to five people on board and take over the beach.I thought it was illegal to have little children on quad bikes?	

04/24/2018 09:39:29 AM	101.177.45.134	No	The beach and foreshore areas should be peaceful, natural areas for walking, sitting, exploring and fishing. We should not have to dodge quad bikes, (locals and visitors) full of adults, children, even babies and no one wears a helmet. Holiday times are even worse. The beach at Lucinda was torn up with tyre tracks, during Easter, from the waterline to the top of the beach. Vehicles also drive on the "walking track". The sign which says "Vehicles not permitted in this park area and Lucinda foreshores" is completely ignored.	Yes	Vehicles drive all over the foreshore and beach, and yet there are signs clearly stating "Beach Stone Curlew Protection Area". This is a concern. There are other birds and animals on the foreshores that will be disturbed, killed by vehicles. The sand is churned up, spreading weed seeds. On the beach, many species of crabs, crustaceans and other marine life that inhabit the sand are crushed and killed. There could be fuel, oil, on the beach from these vehicles. These vehicles are having a massive impact on the environment, and the beach is not the place for them.	Yes	Off road vehicles are noisy, smelly eyesores on the beach. We cannot walk, sit, explore or play with our grandchildren on the beach now. It is unsafe because there is always a noisy vehicle nearby disturbing the peace. Fishing at the waters edge is always interrupted by a passing vehicle. I am sure that visitors who enjoy a peaceful beach experience will be turned away by all this, and go elsewhere where no vehicles are allowed on beaches.	
04/25/2018 09:01:14 PM	101.177.47.23	Yes	This is a way of life for most ppl who live at the bch. We thrive on being able to take our kids to the bch on the quad bikes for plays in the sand, to go fishing, collect shells and to go places to far to walk at times (Gentle -Annie creek) It also becomes a safety vehicle for a lot of us who call the bch home.. now in the 10years that i have lived at Lucinda bch, not once have I seen a single bottle of vinegar stationed at any of the walking track areas that meet the beach-front. Now unless the council expect ANY person that visits the bch to have to carry their own vinegar every time they wish to come visit (for cases of jellyfish stings) I would say for us (the locals at least) , having a quad bike on standby when we are down the bch normally in numbers would be quite handy in returning a jellyfish bite victim back up the beach to our house to be treated a "great asset"!!	No	As long as the council puts signage where they don't want us going, there wouldn't be any issues. People especially at Lucinda are respectful of our bch and are not about the try and destroy it by means of quad bikes, we don't ride over groins, we don't drive next to roads , it's only ppl that come to visit the place who misbehave from time to time because they think they're above and beyond the locals and the law!	No	I understand that council and residence of Lucinda would prefer quad bikes in this instance (Lucinda beach) to participate in certain areas, not all of the beach , which I am all for. For instance the groin bag area towards the Gentle-Annie end if Pattersen Pde, keep clear of these large sand bags to allow for them to do what they are there for and designed to do , YES! And towards the front shop right next to the jetty where families go down and play and fish and take there kids or dogs for walks-YES, keep clear . But as far as the rest of the bch areas (not so busy from the public but more-so visited by the local beach home-owners, this should be acceptable and made to use with due care of course. In the case which some person decides to abuse the system and misbehave on a quad bike (which there have been some cases in the past , particularly of ppl from out of town who think they no better then anyone) they should be named , shamed and punished for their actions, NOT take it away for everyone else who is trying to do whats right and fair for others around them. To take this away from us ppl especially at Lucinda, you are taking away a lifestyle in which we cherish and our kids too. Punish the troublemakers, not the community in which we live .	

04/25/2018 05:54:40 PM	101.177.47.23	Yes	Most people are mindful of respecting residents and not causing destruction or damage to areas being used. We love the lifestyle we have here in Lucinda and we feel that with clear guidelines and fair rules, we can maintain our way of life without disturbing the community.	No	I know how important it is to care for the environment - if for no other reason than to preserve what we have so our children can enjoy it in the future. I also believe that here in Lucinda, we are careful about using our quad bikes with respect to the environment. Most of us do not ride over sandbags. We do not destroy the plant life and we do not ride through the water. We use our bikes for fishing, crabbing, family adventures and the like. We are always considerate of residents and we maintain safe practise on our bikes.	No	As above. We are considerate of the local residents - we are local residents. We want to enjoy our wonderful playground but it is important to us to have good relationships with our neighbours.	
04/21/2018 11:53:37 AM	101.177.50.128	Yes	This is my only way to access the areas I fish	No	After living at Forrest Beach all my life (50 years) I see very little change in the beach from vehicle access along the beaches and campers using the beach areas	No	outside the areas in front of the houses I have no problem but the area in front of the houses should be kept free of vehicles	
04/21/2018 11:43:45 AM	101.177.50.128	Yes	Apart from the areas in front off homes it is Ok	No	If used on the beach or established tracks the effect is minimal	No	It has been part of the life style of this area for years and due to the distances required to access camping and fishing spots there is little alternative unless the council could provide access roads	
04/21/2018 11:44:33 AM	101.177.50.128	Yes	Yes providing vehicles access and egress from designated areas only.	No	If vehicles stick to designated tracks or sand then there should be no problems.	No		
04/19/2018 01:24:59 PM	101.177.53.108	Yes		No		No		
04/25/2018 07:36:11 PM	101.179.163.118	Yes	We dont cause erosion or hurt any person or animal it is simply a relaxing lifestyle of living at the beach	No		No	If the off road vehicles are used responsibly then no, there will be no nuisance at all	
04/17/2018 04:20:21 PM	101.179.163.138	Yes	No	No	I think if people are sensible...sensible being the key word the impact would be minor the hardest part is people DONT take their rubbish with them like they should that's more of an impact then the off road vehicle	No	Once again people just need to use common sense and consideration	
04/17/2018 07:49:37 PM	101.179.168.27	Yes	Great for communitie to use and visitors	Yes	Use only exiting tracks and drive to conditions	No	Been there many times and act responsible	

04/17/2018 05:41:05 PM	101.179.168.27	Yes	It is part of the unique lifestyle that the Shire offers. In terms of competing to attract families and visitors it is a benefit.	No	Driving on the beach itself doesn't really impact the environment and I haven't seen that anyone drives off tracks that exist.	No	They are already allowed and they do not create a nuisance. We do not want to be over regulated.	
04/22/2018 08:19:13 PM	101.179.171.248	Yes		No		No		
04/17/2018 06:55:58 PM	101.183.58.244	Yes	It allows locals to enjoy the area more	No	No	No	No	
04/17/2018 06:49:55 PM	101.183.58.244	Yes	No	No	No	No	No	
05/03/2018 20:45	101.184.187.122	No	Big increase in Quad Bikes, Four wheel drives driving on beaches where general public attend for outings. Big Safety issue where it is only a matter of time before a person is seriously injured or killed on a beach	Yes	Quite noticeable that beach area are being damaged by off road vehicles. Destruction of native plants increasing risk of destabilising/eroding foreshores.	Yes	Safety issue with families using beach areas for camping or other outdoor activities. Increase in noise due to vehicular traffic and loss of noise free environment.	
04/27/2018 09:41:45 PM	101.184.25.153	Yes	There isn't many public places to ride in the district and this would force people into places where they shouldn't be	Yes	Allow certain access areas	No	If people want to be idiots they will wherever they are or whatever they are doing	
04/27/2018 09:34:45 PM	101.184.25.153	Yes	Allows people recreational use of there veichals	Yes	Make designated access ways	No	No if they have a designated area	
04/27/2018 09:25:55 PM	101.184.25.153	Yes	Yes in certain areas of access and allows people to enjoy areas and not drive on roads	Yes	Allow specified access areas	No	No matter where it is, whether you have a licensed car driver on a road 5% of people can still be a nuisance no matter where they are eg spinning wheels on bitumen roads	
04/19/2018 10:59:54 PM	101.184.95.43	Yes		No		No		
05/04/2018 15:53	101.187.116.6	Yes	off road vehicles are used to carry fishing and crabbing equipment distances along the beach.	No	if the cross over paths are used , there would be no real impact to the beach .	No	I don't believe that off road vehicles are a nuisance , if people use common sense and use them as a mode of transport .	
04/18/2018 09:27:38 PM	101.187.225.213	Yes	Its the only reason most people live out at Forrest Beach. If you ban them you will loose a lot of residents	No	They are all hardy beach plants. Usually the vehicles prefer the sand anyway	No	It will be just the same if i lived on any street complaining that traffic drives past my house sometimes	
04/25/2018 07:17:48 PM	101.187.228.169	Yes	Majority of people I see using off-road vehicles on the beaches are sensible and take care with their use of quads, bikes and 4wds	No	No	No	Use of off road vehicles on our beaches is something that sets this area apart from most where vehicles are not allowed on beaches. Going to the beach in a 4wd or in a quad are great family activities. Also, a guy in Forrest Beach who has MS & uses a walking stick is able to go fishing because he can drive down onto the beach.	
04/23/2018 05:14:23 PM	103.217.166.1	Yes	We have too few freedoms left.	Yes	Sadly human nature has changed to a me, me, me attitude, enjoying oneself shouldn't be at the expense of irritating others. Noise and speed are things that can suck the pleasure out of others who seek recreation.	Yes	A few will ruin it for the rest.	
04/17/2018 02:57:49 PM	103.23.202.46	Yes	Certain areas	No	Have a look at our southern friends and what they do	No	Designated areas	
04/18/2018 10:19:23 PM	103.85.38.198	Yes		No	If they are just driving on the sand I don't see a problem with it.	No	If they are responsible it won't cause an issue.	

04/22/2018 05:39:09 PM	106.70.150.38	No	The beaches are for the wildlife & walking. Why destroy the environment by allowing vehicles on them. There are too many people who don't know how to drive safely on beaches which makes it dangerous for those walking & the police aren't able to police it. Have seen numerous examples of people taking the four wheel motorbikes to the beach whilst under the influence of alcohol. People seem to think it's okay to drink & drive on the beachfront as the police can't get to them. We've been lucky in that no fatal accidents have occurred but the likelihood rises as more people are allowed to drive there.	Yes	Exhaust fumes polluting the sand where turtles roam & they leave their rubbish behind - they can carry a lot more rubbish in a vehicle than if they had to walk. There is a beach in Adelaide that has allowed cars for years, nowadays the sand is black from pollution. How can we promote Hinchinbrook as a natural wonder if vehicles are allowed to destroy it	Yes	Have already mentioned the danger of drink driving on beaches. Motorbikes zooming around on weekends is full on noise pollution. Save our beaches for people to enjoy.	
04/18/2018 03:09:47 PM	106.70.165.3	Yes	No	No	No	No	No	
04/17/2018 05:39:15 PM	106.70.253.147	No		Yes		Yes		
04/19/2018 04:49:22 PM	106.70.71.120	Yes	I have lived at the beach for years and being able to drive on the beach has made living here has made it so much more worth while	No	There should be more education about what wildlife that could be nesting or enhabiting certain areas on the beach most people are very sensible when driving on the beach when it comes to wildlife and the environment	No	It is only a nuisance when people don't behave when near residential areas when going to and from like over revving engines causing Noise late at night ect	
04/22/2018 06:39:13 PM	106.70.77.7	Yes	As a large family that lives camping and going on little adventures being able to drive along the beach and find other little spots to explore would be fantastic.	No	I think that as long as there is paths set up for vehicles to follow I think people will be respectful enough. Like on crystal creek for example, everyone sticks to the beaten tracks.	No	No	
04/30/2018 07:09:39 PM	106.71.1.197	No	It is wonderful to have a haven to walk in peace and witness the beauty of our beaches away from noisy vehicles which cannot be avoided on roads! And we should always protect the beaches from being churned up by these same vehicles.	Yes	Our beaches have a right to be protected from vehicles and pollution. Give us a break and let us have a place to escape to without noise, fumes and vehicles bearing down on those of us who love to walk and appreciate the best nature has to offer. Let them go elsewhere!	Yes	Families with children and those who enjoy the beaches should be able to do so without the threat of vehicles bearing down on them and their space. Why do we need to accommodate these vehicles which could destroy our beautiful beaches. Other shires and places have had the sense to ban them and so should we!!!!	
04/22/2018 11:18:28 AM	106.71.128.152	Yes	No	No	Have watched vehicles on the beach for 50 years only impact is rubbish left behind. That's the fault of the pigs driving not the vehicle.	No	Vehicles (ATV) allow elderly people like myself access to areas we wouldn't normally be able to reach. I don't mind seeing young yahoos doing circle work it's a lot better than playing computer games.	

04/23/2018 01:23:32 PM	106.71.16.165	Yes	For some it is the only means of accessing favourite fishing and relaxation spots etc.	No	I believe the number of vehicles would not be significant and therefore, not detrimental to the environment.	No	I do, however, believe that if it is not a current requirement, all vehicles used on the beach should be registered to do so in event of accidental injury, third party etc.	
04/20/2018 01:52:58 AM	106.71.174.203	Yes		No		No		
04/17/2018 06:35:23 PM	106.71.196.7	Yes	I go all the time. It's fun and I can go fishing in the creek with my family	No		No	We have to slow right down if we see people walking and don't drive near Them	
04/19/2018 07:45:19 AM	106.71.197.120	Yes	This is a recreational fishing and tourist area and these beach's are and have always been used to access our beautiful area in North Q Forrester Beach	No	The natural flow of tides are the determining factors of the beach erosion not 4WD	No	People respect our beaches it is a rare occurrence that someone abuses this . this is not just a beach concern this is anywhere .	
04/17/2018 05:55:59 PM	106.71.241.213	Yes	An intrinsic value of living at the beaches is access to areas where roads not available for fishing and recreation activities. Environmental respect is acknowledged.	Yes	Access to beach areas to be adequately signed and formed and barricade buffers installed on either side of access area. Beach communities will suffer if access denied to beach areas for vehicle use. It is unique to our area and encourages visitors and tourists	No	Responsible users should be acknowledged those irresponsible should be subject to education and awareness of privilege of use of such areas. Why should others suffer for the actions if the irresponsible	
04/23/2018 07:22:38 AM	106.71.47.17	No	I think it's a dangerous mix to allow vehicles onto the beaches where families play	Yes	It would damaged nesting areas and possibly result in the deaths of turtles coming in to lay	Yes	Too many irresponsible drivers	
04/17/2018 04:45:58 PM	106.71.65.201	Yes	Not road vehicles, quads, motor bikes ect.	Yes	No road vehicles on beach	No	No road vehicles on beach.	
04/17/2018 07:39:41 PM	106.71.80.27	Yes	Yes, drivers stay out of the way.	No	They normally only drive on the sand.	No	It's been aloud for years and I have not had any problems so far. The rare drivers I have come across; stay out of the way. I attended a wedding last year and it was a nice touch for the Bride to arrive on a 4 wheeler.	
05/14/2018 09:14:53 AM	108.171.134.163	Yes	A lot of people don't have boats to access fishing areas	No	Have designated access to beach to limit damage to environment	No	There is a minority group could be nuisance, the majority will not cause a problem	
05/14/2018 09:14:34 AM	108.171.134.163	Yes		No		No		
05/14/2018 09:13:59 AM	108.171.134.163	No		Yes		Yes		
05/14/2018 09:13:41 AM	108.171.134.163	Yes		Yes			Sometimes	
05/14/2018 09:10:10 AM	108.171.134.163	Yes	This is part of our lifestyle. We cannot keep bowing to whingers, tree huggers, crocodile lovers and the greenies. If government continues to bring in rules, why should we even live here, pay tax or pay rates.	No	People use the designated access points, cause no erosion, generally use ATV's with low ground pressure and after a high tide not even tyre prints remain	No	99% of people do the right thing. There will always be an occasional incident of nuisance. You can't legislate for the lowest common denominator. Perhaps a car licence would stop juvenile delinquents.	
05/14/2018 09:07:47 AM	108.171.134.163	Yes	Locals and younger people need this to enjoy life as we country people accept as part of living away from troublesome city life	No	These vehicles run on low pressure tyres, disturbance would be less than, tidal and wave action.	No	It's a pleasure to see young folk enjoying the clean simple life without manipulation from minority groups that are not even from here	
05/14/2018 09:04:15 AM	108.171.134.163	Yes	Give the kids more than Netflix, look at Fraser Island and Rainbow Beach	Yes	Fools need policing	No		

05/14/2018 09:02:41 AM	108.171.134.163	Yes	Also open National Park tracks to bring more people to the community	Yes	A couple of fools should not destroy it for majority. Stay on the beach.	No	Good to get people out of the house away from T.V. Go camping	
05/14/2018 09:02:13 AM	108.171.134.163	Yes		No		No		
05/14/2018 09:01:38 AM	108.171.134.163	Yes		No	More rubbish collection points should be available	No		
05/14/2018 09:00:37 AM	108.171.134.163	Yes	It's apart of our lifestyle	No	There are always rules in place to prevent that	No	Not in anyway	
05/14/2018 08:58:23 AM	108.171.134.163	Yes	It's our way of life, family recreation	No	Man has had impact of the planet, not only beach, do we stop using the planet?	No	Law abiding citizens should not be punished by isolated fools who do not follow the rules, by all means police the beach and get rid of the clowns.	
05/14/2018 08:56:35 AM	108.171.134.163	Yes	It's part of our lifestyle here in the district	No		No	There are always going to be people who are going to do the wrong thing but most people do the right thing and want to continue to be able to do so.	
05/14/2018 08:55:41 AM	108.171.134.163	Yes	It called fun	No	Impact would be low	No	Only with people against fun	
05/14/2018 08:54:57 AM	108.171.134.163	Yes	Way of beach life	No		No	You can still have laws in place	
05/14/2018 08:52:17 AM	108.171.134.163	Yes	Yes, campers and others need transport for activities	No	As long as there are enough bins placed around for campers and four wheel drivers	No	People will be respectful if they know it may not happen anymore if they be a nuisance.	
05/14/2018 08:49:19 AM	108.171.134.163	Yes	For fishing and camping purposes	No	Not if there are rubbish bins frequently enough for people to dump there rubbish	No	Adequate signage of rules and regulations should be erected to inform people	
05/14/2018 08:48:51 AM	108.171.134.163	Yes		No		No		
05/14/2018 08:48:31 AM	108.171.134.163	Yes		Yes		No		
05/14/2018 08:47:36 AM	108.171.134.163	Yes	It has never been a problem before	No		No	As long as they go in the right areas	
05/14/2018 08:46:04 AM	108.171.134.163	No	They destroy the pristine beach surface and the access tracks to the beach	Yes		Yes	Yes, keep them on the farm	
05/14/2018 08:43:53 AM	108.171.134.163	Yes	It gives young adults as well as older people the freedom of going camping, fishing, crabbing etc. especially for those that don't own a boat on the weekend and during the holidays. There already isn't a lot for the youth to do.	No		No	If it is an issue bring in certain rules and speed limits in the appropriate areas.	
05/14/2018 08:37:08 AM	108.171.134.163	Yes	I live at the beach for the lifestyle of being able to drive up to the creeks and go fishing since I have lived there.	No	I have lived at Forrest Beach for 42 years and have not noticed any environmental impact from recreational vehicles, except for some lazy people leaving their rubbish behind.	No	Nuisance is caused by some people who don't seem to be able to read signs and take their vehicles where they are not supposed to.	
05/11/2018 15:06	108.171.134.163	No		Yes	With so new natural areas left, leave beaches for the animals that need them	Yes	Cars, fumes, tracks, noise - who wants that on our pristine NQ Beaches! No thanks.	
05/11/2018 15:04	108.171.134.163	Yes	Old people to go fishing off beach, camping along beach, tourist and school holiday kids to occupy themselves.	No	I have lived on beach front from 1968 and my house is still the same distance from the ocean	No	Lived at my house since 1968 and no one has been injured or killed	
05/11/2018 15:00	108.171.134.163	Yes				No		
05/11/2018 14:29	108.171.134.163	Yes	Only residence of Forrest Beach	Yes	Properly Policed	No		
05/11/2018 14:28	108.171.134.163	Yes	Only residents of Forrest Beach	Yes	Properly Policed	No		
05/11/2018 14:25	108.171.134.163	Yes	They are breaking the foreshore causing erosion	Yes	Their's an impact on the turtles and beach curlews.	Yes	The noise is terrible	

05/11/2018 14:09	108.171.134.163	No	It degrades low sand dunes, disturbs birds resting and feeding sites and activities. Disrupt eco system on inter tidal zone, creates offensive are pollution and noise.	Yes	At risk are: invertebrates and mirco organisms under sand which are fragile and vital component of our foreshore eco system; sand dunes degrade; vegetation is broken and squashed; tracks are dangerous cause injury sometimes.	Yes	They have already to walkers, on leash dogs walkers, families, picnics, sight seers and bird watchers.	
05/11/2018 14:05	108.171.134.163	No	Forrest Beach is an erosion prone area and traffic causes irreplaceable damage. Also if I use a tractor to launch a boat bearing in mind that I live 50 meters from the ramp, my vehicle must be registered and insured. Quad bikes and trail bikes use public roads to access the beach which is illegal.	Yes	As above	Yes	Off road vehicles are noisy and cause the residents stress particularly elderly. I am amazed that the Council are even contemplating this activity. Forrest Beach is one of the very few beaches which allow this. The reason of course is that other Council's protect their assets.	
05/11/2018 14:00	108.171.134.163	No	Our beaches should be protected from any activity which would damage the dunes	Yes	Forrest beach has been eroded by sand dune growth over the years. Having travelled many times along the east coast I see councils proactive in protective and ensuring their beaches are protected	Yes	In the first place, quad bikes and trail bikes speed on public roads in Forrest Beach to reach their destination. This is not policed, probably because the police force is under marked	
05/11/2018 13:45	108.171.134.163	No	From the format of this survey it would appear that Council is supporting the survey. The area from the end of Allamanda Avenue. There is plenty of beach for off road vehicles. Will the vehicles have to be registered? Who is going to enforce and drive the beaches?	Yes	You can only see how they carry on when driving them now.	Yes		
05/11/2018 13:43	108.171.134.163	No	Too much hooning around it degrades these areas and the sand dune cover	Yes	The cover on the dunes is getting damaged and cyclonic effects of water is going over the dunes will further damage the beach covers	Yes	The growth in numbers of these vehicles is exploding, not only on beach areas but also on farms.	
05/11/2018 13:36	108.171.134.163	No	Because they don't stay on the beach. But ride and drive on the dunes late at night, often with no lights.	Yes	I have lived at Allamanda Avenue for forty-five years. Over the years I have noticed the dunes gradually be destroyed by 4WD's and four wheelers. We have planted trees only to be run over or mowed over.	Yes	The 4WD's have been seen to carry materials for making bon fires. On two occasions I have had to put the fires out after they have left them smoking. As the smoke blows straight into our house.	
05/11/2018 13:36	108.171.134.163	No		Yes		Yes		
05/11/2018 13:33	108.171.134.163	No	Not in built up areas	Yes	North end of Allamanda Avenue to pub other areas are okay	Yes	Okay if kept away from built up areas as per sign at the boat ramp, HSC Sign	

05/11/2018 13:30	108.171.134.163	No	Erosion, Noise - especially for those living close to the beach, Exhaust Fumes.	Yes	Beach Erosion, Noise Pollution, Exhaust Pollution.	Yes	Noise Pollution, Exhaust Pollution, Inappropriate Behaviour, Potential danger to other beach users or walkers.	
05/11/2018 13:30	108.171.134.163	No		Yes		Yes		
05/11/2018 13:28	108.171.134.163	Yes		No		No		
05/11/2018 11:59	108.171.134.163	No	A safety issue	Yes	Turfing up the beach	Yes	Noise and disturbance for residents	
05/11/2018 11:58	108.171.134.163	No	Its the only place to get away from nice, peace and quiet	Yes		Yes	We have to watch out for children	
05/11/2018 11:57	108.171.134.163	Yes		No		No		
05/11/2018 11:56	108.171.134.163	Yes	I have lived at the beach all of my life and always had 4x4 access to the beach, and now it has become a way of our life.	No		No		
05/11/2018 11:56	108.171.134.163	No		Yes		Yes		
05/11/2018 11:55	108.171.134.163	No	There is no respect for elderly people walking dogs on beaches	Yes	Yes the beach is being destroyed	Yes		
05/11/2018 11:54	108.171.134.163	Yes	It increases the tourists and locals abilities to enjoy our great beaches	No	As long as they respect no worries	No		
05/11/2018 11:49	108.171.134.163	No	This area is a public use area but has no pullers that apply legally how can it be accepted or if so, how patrolled?	Yes	The small amount of beach really gets torn to pieces especially public holidays and has at least three breeding pairs and stone beach curlews threatened.	Yes	It already has, every little nook and cranny has been explored and as soon as some beach disappears a new track, above the old one is created.	
05/11/2018 11:47	108.171.134.163	No	Justified even if it saves one life - in many cases not even helmets are worn, especially by young children!!	Yes	Not only is the wildlife affected but also they are wrecking the sandbags they travel across that are put there to stop erosion and who funds this?	Yes	They already do!	
05/11/2018 11:47	108.171.134.163	Yes		No		No		
05/11/2018 11:45	108.171.134.163	No	Noisy, smelly and environmentally destructive - let's look after the beach instead.	Yes	The beaches are already eroded enough - no need to speed it up. Plus it would have a terrible effect on curlews, crabs etc.	Yes	We go to the beaches for peaceful walks and for the children to play in the sand	
05/11/2018 11:40	108.171.134.163	Yes	Because they can't drive and learn to get off the beach areas because areas are only allowed to swim.	Yes	Because just stay off the beaches	Yes	Because that's shame	
05/11/2018 11:39	108.171.134.163	No		Yes		Yes	Not only beach areas. I have seen people drive cars through grass areas (like parks)	
05/11/2018 11:37	108.171.134.163	Yes	Quad bikes should be allowed on local beaches as it gives people the ability to drive to fishing areas; that don't own boats.	No	I live at Forrest Beach. I can't see any real impact as the beach traffic is very minimal.	No	If it does, then the police will act accordingly.	
05/11/2018 11:33	108.171.134.163	No	No too dangerous for pedestrian on beach and for erosion.	Yes	Should only be on designated tracks not on beach/ public areas due to erosion and damage to floor and stuck vehicles causing pollution with fuel/ oil leaking. Don't forget turtle nests.	Yes	Just look at the problem with Bribe Island with accidents where emergency services than have to travel on these areas to rescue/ treat people.	

05/11/2018 11:31	108.171.134.163	No	No vehicles on beach areas (emergency only). Beach areas are for everyone to enjoy without vehicle of any sort.	Yes	Impact on turtles egg laying areas, beach curtain, and habitat areas. Erosion in some areas.	Yes	Especially during holidays and school holidays. Noise and rubbish.	
05/11/2018 11:30	108.171.134.163	Yes		No		No		
05/11/2018 11:30	108.171.134.163	No		Yes		Yes		
05/11/2018 11:29	108.171.134.163	No	Residential Area	Yes		Yes		
05/11/2018 11:25	108.171.134.163	Yes	Under controlled conditions	Yes	As above. Areas could be set a side where damage to the environment is minimal	Yes	Once again, controlled conditions. Areas could be set aside where others are not compromised.	
05/11/2018 11:25	108.171.134.163	No		Yes		Yes		
05/11/2018 11:24	108.171.134.163	No		Yes		Yes		
05/11/2018 11:22	108.171.134.163	No	Refer to Herbert River Express, May 2nd - Page 4	Yes	In many areas in many ways	Yes	Not able to enjoy quiet areas like I used to	
05/11/2018 11:21	108.171.134.163	No	It is dangerous	Yes		Yes	People go to the beach to relax, they should be allowed some peace.	
05/11/2018 11:19	108.171.134.163	No	They can wreck the beach	Yes	As above	Yes	And possible injury	
05/11/2018 11:17	108.171.134.163	No		Yes		Yes		
05/11/2018 9:42	108.171.134.163	No	Beaches too narrow and are unable to support vehicular use.	Yes	Beaches are too fragile and vegetation needs to be undamaged to protect them.	Yes	No one needs to be worried about being run over while enjoying our beaches.	
04/23/2018 12:58:24 PM	108.171.134.163	Yes	Residents need to be able to access creeks etc to fish	No		No	they are already there and the nuisance factor is very minimal	
04/23/2018 11:49:12 AM	108.171.134.163	No	Off road vehicles on beach areas only adds to erosion issues	Yes	If allowed vehicles will only cause issues with erosion and possible nesting birds and sea turtles populations.	Yes		
04/19/2018 11:24:28 AM	108.171.134.163	No	I have seen many irresponsible operators on the beach speeding being the main problem, closely followed by damaging the dunes and foreshore	Yes	Damage to dunes and foreshore	Yes	There will be an increase in illegal camping	
04/18/2018 03:19:36 PM	108.171.134.163	Yes	if there not on the beach the will be in some ones farm or cattle station becoming a real problem	No	mother nature is more powerful then man. Tides, winds, cyclones have a bigger impact then we ever will the beaches change on a regular all on there own	No	the people causing the problems will do it anyway and by stopping it will only wreck it for the good people	
04/18/2018 09:06:21 AM	108.171.134.163	Yes	In certain circumstances off-road vehicles do add to the lifestyle of the area. It is important to understand areas and vehicles and the operation of same.	Yes	If off road vehicles are to be allowed it will be necessary to ensure that there is some framework and policing around the use.	No	Provided there is a framework and that this is policed.	
04/17/2018 12:44:14 PM	108.171.134.163	Yes	If the public are being sensible and enjoying the great outdoors, then being rate payers we should be able to enjoy our beaches.	No	up until not long ago these vehicles and other types of vehicles have been allowed on the beach with no impact. I am sure if it is ok to do it on Southern beaches the impact would be no different here.	No	I find it hard to believe that the decent rate payers would annoy anyone. If someone is going to be a nuisance they will do that regardless of it is allowed or not.	

04/17/2018 12:33:39 PM	108.171.134.163	Yes		Yes		Yes	There would have to be regulations put in place and not all areas should be accessible for 4 wheel driving due to community safety	
04/17/2018 11:13:46 AM	108.171.134.163	Yes	The Hinchinbrook Shire Council need to start looking at ways to keep our younger generation from leaving the Shire. The majority age group that use off road vehicles on beach fronts would vary from 18 years of age to around about mid 30's. Hinchinbrook has some of the best fishing and camping spots in Northern Queensland, we shouldn't be making it harder to access these spots. However, i do believe we need to issue restriction zones to ensure the safety of the public comes first. For example away from the people that use the centre of the beaches for walking etc.	No	Ratepayers need examples where vehicles on beaches cause environmental issues.	No	Restriction Zones need to be put in place to allow this from happen. If ratepayers do not comply with the rules then they need to be issued with compliance notices or traffic infringements.	N/A
04/17/2018 11:07:28 AM	108.171.134.163	Yes	One of the great parts of being up here is the ability to explore the region. This includes the beaches as well. There are so many places that don't allow it now near the population areas, that it gives tourists and locals somewhere to explore.	No	Maybe have signage to request members of the public to be responsible to the environment and remind them of areas that are OK and others such as nesting areas for turtles that they are now allowed to enter.	No	If you have concerns around housing that you have concerns with. Set rules.	
04/17/2018 11:03:39 AM	108.171.134.163	Yes	why not	No	nope	No	no	
04/17/2018 10:52:19 AM	108.171.134.163	No	I don't believe this is necessary and unfortunately people have trouble policing their own actions	Yes	Pollution Damage to dunes and damage to wildlife	Yes	Most off road users are very responsible but unfortunately there are a number that aren't	
04/17/2018 10:52:38 AM	108.171.134.163	Yes		No		No		
04/17/2018 10:47:47 AM	108.171.134.163	Yes	No	No	No	No	It won't create nuisance if controlled and policed regularly and properly.	
04/30/2018 09:48:42 PM	108.171.134.189	No	No	Yes	No	Yes	No	
05/04/2018 10:09	110.141.214.189	Yes	I invested in forrest beach 2months ago for this exact reason. My family and I often take our atvs along the beach to mandam fishing and crabbing. This is a cost effective and healthy way to enjoy a family outing. Nothing makes me more happy then seeing our surrounding community enjoying one of the few things that this town has to offer that some larger more populated areas don't.	No	At Forrest Beach there is a group of us that spend 1 day a month picking up rubbish as some people are grubs. However 90% of the rubbish we collect is between the stinger net and pup.	No	I believe that closing designated areas will see a rise in crime, people will have no choice but to ride on peoples properties, roads and farms as they have no other option. If off road vehicles are banned on our beaches, I will be leaving the district	
05/04/2018 10:04	110.141.214.189	Yes	What else does this town have to offer?	Yes	Impose littering laws	No	Only to the aging community that are to close minded to see that the town is dying because there is very little to offer the younger generation or new comers.	

05/04/2018 9:55	110.141.214.189	Yes	Where will our youths that do not have farms or acreage use there atv's? I believe there should be designated areas with rules. This town has not much else to offer the younger generation, If you start taking the outdoor activities away, I believe you will see, more crime and drug use as they will be board.	Yes	I believe litering should carry heavy penalties.	No	Not if there are designated areas that keep vehicles away from the main beach parts, for example< play grounds, stingernets. I also believe speed limits should be imposed if travel past any beach houses.	
04/17/2018 02:15:06 PM	110.142.170.117	No	Lack of control	Yes	Rules will not be followed	Yes	Have lived near beaches & waterways where the weekend warriors are out in force! with total disregard to foot traffic	
04/17/2018 12:05:53 PM	110.142.170.149	Yes	If there is not any damage being done don't stop it. It is part of what makes our area great	Yes	Too a point it concerns me. We could identify at risk areas and implement strategies there to minimise harm	No		
04/17/2018 12:59:19 PM	110.142.200.87	Yes	There is more to Australia than carparks and bloody petty regulations.	No	What impact can a cruiser have that isnt eclipsed by a cyclone season?	No	No, it still needs to be policed to weed out irresponsible drivers, drink / drug testing can still be carried out.	
04/25/2018 08:54:16 AM	110.142.78.190	Yes		Yes	no hooning or racing tearing up the sand	No	not if policed properly	
04/17/2018 12:00:29 PM	110.143.159.181	Yes		No		No	This just needs to be monitored like everything else.	
04/18/2018 09:50:58 AM	110.145.101.4	Yes		No		No		
04/19/2018 12:01:24 AM	110.145.27.100	Yes	Yes. With a number of restrictions in place.	Yes	The speed, types of vehicles, number of vehicles travelling should be some of the things explored.	Yes	In some instances yet. In my opinion the majority of users are respectful.	
04/20/2018 10:21:57 AM	110.151.125.63	Yes	no	No	no	No	no	
04/18/2018 08:56:05 PM	111.220.130.149	Yes	If people are taking it for granted then maybe start policing it	No	If people clean up after themselves i dont see any problem	Yes	Maybe with loud exhausts caused by rust	
04/18/2018 07:06:42 PM	111.220.131.184	Yes	Registered vehicles with permit	Yes	Stay on established tracks	No	Been driving the beach every day for 10 years, only locals driving on beach in restricted areas	
04/17/2018 07:53:23 PM	111.220.29.253	Yes	No	No	No	No	No	
05/03/2018 21:06	112.141.207.183	Yes		No		No		
04/19/2018 12:24:08 AM	115.70.137.235	Yes	I believe that off-road vehicles should be allowed on the beach but still monitored for the appropriate use and safety.	No	If monitored for appropriate use there should be minimal impact to the environment.	No	Any nuisances produced by users should be fined and held accountable for their actions. If this is enforced most users will do the right thing.	
04/17/2018 02:13:04 PM	116.250.241.37	Yes	The reason we live in Ingham and not in the city is for the lifestyle IE: camping, fishing, four wheel driving	No	No	No	No	
04/17/2018 08:41:01 PM	116.251.53.195	Yes		No		No		
04/27/2018 12:49:38 PM	118.127.19.60	Yes	We regularly use our quad on Lucinda beach for fishing & crabbing it is a very enjoyable & popular past time for locals	No	We ride below high tide mark and use already designated tracks to access beach, no harm is done to environment.	No	The genuine users & locals normally sort any idiotic behaviour out pretty swiftly so the privilege is not wrecked for responsible users.	
05/03/2018 17:58	119.18.38.157	Yes	Its our life style	No	Pick up rubbish or be fined	No	Not if they are banned from heavy traffic areas	\

04/19/2018 10:03:44 AM	120.151.133.227	Yes	Council should definitely allow off road vehicles on beach areas! It is part of the Nth Queensland lifestyle! Fishing, picnics and experience the amazing beaches that the Hinchinbrook area has to offer! Some of the most amazing places are inaccessible without a vehicle that can go on the beach. Obviously there would have to be rules and regulations upheld by all, and obviously there would be 'no go zones' for the off road vehicles for public safety and environmental reasons.... but please do not STOP us having access to the amazing beaches!!	Yes	As i said above, impact on the environment would HAVE to be top priority i.e. 'no go zones' enforced. We have been using off road vehicles on the beaches for decades now.... and i can honestly say, i have never ever seen anyone destroying existing vegetation or harming the landscape. For the most, I firmly believe that we all love and appreciate what we have here and WANT to keep it that way	No	Once again, 'no go zones' and also 'quiet zones/minimum speed and noise' (if close to homes) would have to be signed and enforced so as not to annoy or disturb anyone	
05/03/2018 20:18	120.151.20.201	Yes	No	Yes	No	No	No	
05/03/2018 17:56	120.151.213.131	Yes	not really but to suggest that this survey has been poorly advertised	No	so long as vehicles remain on the beach and not in the areas with plant growth I see no enviromental issues	No	as far as I know this has occurred since the township was established , so unlikely	
04/18/2018 11:22:59 PM	120.151.215.10	Yes	There are few places left that allow this activity. I feel privileged that we still do my family has lived at Forrest beach for 15yrs. My family have enjoyed quad rides 4wd camping at Cassady love taking our visitors for a drive always a wow factor... It would be a crime to stop these activities as the area does not provide much for our young...too allow them this memory of childhood privileged denied too many.	Yes	Agree if there is actual damage occurring..	No	We have a few long term residents that do not like the 4wd or quads passing there beach front property...over the years there has been numerous incidents. Which Im sure council is aware..	
04/17/2018 03:41:14 PM	120.151.215.10	Yes		No		No		
05/01/2018 16:36	121.208.64.9	No	My major concerns are lack of knowledge by drivers regarding the delicate balance we have here to care for wildlife and the sand dunes.	Yes	Having recently walked the front point of Lucinda beach I was horrified to see the sand dunes, mangroves and buffer zone appear to be a racing track.	Yes	I have seen dead birds that I believe have not gotten out of the way of speeding vehicles. We have very rare nesting bird life, and I have seen little regard for the protection of these birds that next at the top of the tidal mark in driftwood.	
05/04/2018 15:27	121.208.70.214	Yes	as long as respect other users	No		No		
04/21/2018 03:39:21 PM	121.208.82.57	Yes	Must be licensed and abide all road laws	Yes	Should only be on the hard sand and not the dune area except for entry and exit	No	Have areas such as the flags off limits	
04/18/2018 05:29:23 PM	121.208.87.210	Yes	We live remote, it's how we teach our children to fish and be croc smart. It's our lifestyle. We love it. I'll ignore any so called "new regs" anyway..	No	Fines should be implemented to anyone who leaves rubbish... This is nit targeted at locals.. most of us LOVE our lil town..	No		
04/17/2018 10:09:04 PM	121.208.89.19	No		Yes	Damage to the environment & animals, especially turtles.	Yes	No peace for those not in vehicles on the beach.	

05/03/2018 20:01	121.217.167.218	Yes	I think as long as people are responsible and clean up their rubbish they shouldn't be punished	No	As long as people pick up their rubbish	No	As long as they stay out of the high public areas	
05/03/2018 19:48	121.217.167.218	Yes	It's our way of life	No	Providing people pick up rubbish everything is all good	No	No vehicles on high people traffic areas	
04/22/2018 06:41:34 PM	121.217.168.160	Yes	Na	No		No		
04/21/2018 01:20:37 PM	121.222.135.94	Yes	This is a popular recreational activity. There is only a few sad sacks that want this access to stop. As long as people are respectful and follow the law on vegetation damage and no access areas, I can see no reason to prevent access.	Yes	Stay on the beach or stay on the track. It's that easy.	No	Vehicles must stay out of the exclusion zone (ie correct beach pub to the end of Alamanda avenue.	
04/19/2018 05:46:21 PM	121.222.135.94	Yes	Regulations are becoming far to strict and this would be just another fun pastime squashed.	No	If it is managed properly there shouldn't be an impact.	No	There will always be people who disagree however it is part of our lifestyle in the north and people enjoy this type of leisure pursuits.	
04/26/2018 09:02:49 PM	121.222.18.246	Yes	With control and away from any residential housing	No	Again with control	No	With control I believe it would be fine	
04/17/2018 04:31:48 PM	121.223.20.11	Yes	If a limited area were not to be accessed that would be acceptable. Like very close to the swimming areas.	No	No	No	No	
04/25/2018 10:24:55 AM	121.223.7.165	Yes	Yes, too many beaches have been closed to 4x4 vehicles. Please don't let Forrest beach be one. One of the main reasons I bought and retired here was the fact I could drive on the beach	No	If you maintain the tracks like we have , then the damage is limited	No	No if it is policed by the public I see no problems	
04/18/2018 10:02:51 PM	122.148.233.218	Yes	No	No	No	No		
04/25/2018 07:32:29 PM	123.211.128.95	Yes	It's minimal impact on the natural resources	No	90% of the activity is below the high water mark.	No	Activity is away from built up areas	
04/18/2018 09:11:55 PM	123.211.150.54	Yes	I believe access to certain areas is ok when used correctly	Yes	If those using vehicles on the beach don't follow rules such as accessing the beach only via access points and driving on the beach rather than through vegetation then this would have an obvious negative impact on the environment, but if rules are followed there isn't a concern.	No	certain people will always be a nuisance regardless of whether beach access is allowed or not, don't stop something because of the chance of someone being a nuisance.	
04/17/2018 05:15:02 PM	123.211.16.123	Yes	You only listen to wingers	No	If people do the right thing I see no problem	No	I drive on the beach no problem	
04/17/2018 06:58:32 PM	123.211.200.224	Yes	I accept some sensitive areas may require limited or no access but Hinchinbrook area prides itself on its lifestyle and beach access for off-road vehicles is a part of that lifestyle	No	Most damage to sensitive areas occur above high tide marks and beach fringes. By limiting on and off beach access points potential damage to sensitive areas will be limited	No	By developing a regional code of conduct and enforcing that conduct potential nuisance issues will be controlled	

04/17/2018 07:44:49 PM	123.211.33.216	Yes	We live at Lucinda, and it is fantastic being able to ride the 4 wheeler out to the point or up to Gentle Annie at low tide. The kids love the lifestyle, way better quality to life than sitting in front of a screen, please don't take this pleasure away from us.	Yes	I think you shouldn't be able to drive over the groins at Lucinda and need to stay below the high tide mark or on designated paths, common sense really.	No	4 wheelers are not a nuisance if ridden below the high tide mark, every high tide takes away the tracks.	
04/17/2018 05:00:45 PM	123.211.6.190	Yes	Allowed down cassidy way and yasi way. Front of the beach shld be still off limits so that families feel safe and enjoy their outing	No	Im hoping people have enough sense to do the right thing	Yes	If you allow them free access everywhere. I beleive off road vehicles shld be only allowed down the end at cassidy and yasi areas only	
04/17/2018 07:00:14 PM	123.211.66.194	Yes	no	No	I have lived at forrest beach all my life (47yo) and driven all manner of vehicles on the beach the entire time and have not noticed any major impact. Campers and day trippers leaving their rubbish is of bigger concern to me.	No	As you are already aware, Forrest Beach does not allow vehicles in certain areas on the beach and I believe those restrictions are enough.	
04/17/2018 06:46:07 PM	123.211.66.194	Yes	No	Yes	Yes, there should be a designated access provided so that people dont go up and down from the top of beach in numerous places	No	We have been accessing our beach for years and we have never had a problem	
04/29/2018 04:24:58 PM	123.211.87.65	Yes	Yes I believe quad bikes should be allowed on public beaches especially for recreation use .	No	If everyone keeps to a guideline I feel off road vehicle can work in harmony with our environment	No	Not everyone should be judged by a small majority	
04/17/2018 02:43:59 PM	123.211.9.167	No		Yes		Yes		
05/03/2018 20:31	124.149.232.206	Yes	Yeah if you do it safely how does it worry the police.. I grew up doing it and I have never seen a problem!	No	Like I said before if ur safe what is there to be worried about!	No	No	
04/17/2018 10:14:06 PM	124.180.104.97	Yes		No		No		
04/17/2018 02:34:45 PM	124.180.104.97	Yes	The beach is what this area is famous for don't take away access!	No	No	No		
04/17/2018 08:20:19 PM	124.185.113.82	Yes		No		No		
04/29/2018 08:25:31 AM	124.185.118.94	No	no	Yes		Yes		
04/27/2018 08:42:08 PM	124.185.128.182	Yes	Why shouldnt they?	No	one spring tide will do more damage to any beach than 4wds and quad bikes will ever do	No	i believe that in this area we do not have the volume of traffic as do other more popular beaches	
04/19/2018 06:14:29 AM	124.185.132.157	Yes	No	No	No	No	No	
04/18/2018 08:36:48 PM	124.185.132.157	Yes	The locals have been doing so for years, and have always used this privilege with respect for the beach and for each other.	No	I have often taken the opportunity to pick up rubbish that has drifted in from ashore, and I know of many locals that do the same.	No	As mentioned before, I believe the locals and visiting tourists appreciate the privilege of utilising the beach in this way, and we would never want to jeopardise this privilege.	

05/03/2018 12:08	124.185.133.110	Yes	In my view registered vehicles should be allowed access to Forrest Beach north of Alamanda as is the case now and south of the existing beach access near the last beach house to the south of Cassady Beach. It follows that there would be no vehicle access to the beach from the north of Alamanda to the Cassady Beach access. Registered only vehicles would keep the young hoons off the beach.	Yes	I have noticed that immature riders and drivers do doughnuts on the beach and trash the dunes.	Yes	Subject to what I said above. I think locals should have fishing access to Cassady Creek and the beach north of Alamanda.	
04/17/2018 02:04:54 PM	124.185.192.115	No	People do not respect rules enough to be aloud to drive on the beach and itâ€™s unsafe for people just walking their dogs or taking their families for a beach day	Yes	Itâ€™s unsafe for animals, the environment and people	Yes	Their are to many young people with their 4x4s now that have no respect	
04/17/2018 03:17:15 PM	124.186.103.186	Yes	This is the life style in this area. If you choose to live here itâ€™s because we have access to these beaches	No	No because people generally drive on tracks provided where there is vegetation	No		
04/18/2018 09:30:21 PM	124.187.112.95	Yes	In a controlled environment with signage of where they are allowed to drive and where they aren't.	Yes	As long as signs are erected advising where they are allowed to drive and bollards etc are erected in places that are fragile (where they're not allowed). Public education also is required on the areas that Council is trying to protect and why. Explanatory signs erected also.	No	Not if it is done properly with correct signage and public education etc.	
04/18/2018 05:03:26 PM	130.95.24.234	No	If people are too lazy to walk up the beach, they should just stay a short walk from the road/carpark	Yes	erosion of beach and dunes. disturbance of wildlife	Yes	they are noisy, can cause erosion, dangerous to other beach users	Jai
04/20/2018 07:28:15 AM	137.59.252.177	Yes	As long as restrictions are placed on areas that are used by general public eg the current exclusions at Forrest Beach	Yes	Sanity should prevail - and use existing tracks	No		
04/17/2018 04:07:49 PM	138.130.16.142	Yes		Yes	The vehicles should be limited to accessing the beach via designated areas.	Yes	Only certain people create noise issues and become a nuisance. I don't believe that all people should be punished because of these inconsiderate people.	Sara
05/03/2018 11:33	138.130.168.231	Yes	Vehicles should not be allowed between allamanda av and the pub. People that do travel up the beach outside those areas look after the beach and clean up washed up rubbish. For most people this is a way of life to go up the beach and relax away from society.	No	As I stated above, people look after the beach.	No	As I stated above I believe if any change must come, vehicles should not be allowed on the beach between allamanda av and the pub.	
05/02/2018 11:55	138.130.177.133	No	peace and quiet,for both humans and wild life,and environment.walking along the beach would be a great start.look what they have done to our beautiful walkway as well.	Yes	it is fully self explanatory,some common sense for the future young,they will thank us for caring.	Yes	self explanatory.	

04/21/2018 02:42:37 PM	138.130.177.188	Yes		No		No		
04/20/2018 08:13:24 AM	138.130.177.188	Yes	No	No	No	No	Put speed limits in place	
05/04/2018 14:41	138.130.20.64	No		Yes		Yes		
04/25/2018 06:12:30 PM	138.130.203.221	Yes	Yes please alliiv	Yes	Yes you can make designated tracks for these vehicles to enter the beach?	No	For some it will and for most it won't. Fishing and beach recreation are a part of life here and four wheelers and bikes etc are a part of that now with families.	
04/25/2018 10:33:42 AM	138.130.206.81	No	All beaches should be peaceful places for recreational use, e.g. fishing, and playing safely with grandchildren. Many people (tourists and locals) walk to Gentle Annie Creek on the beach from Lucinda for leisure or fishing, but now they complain of quad bikes, 4 WDs and noise. Many shires to the north and south of us do not allow off road vehicles on their beaches.	Yes	My concern is the way the vehicles tear up the beach from the waterline to the top of the beach (especially in holiday times) into the foreshore area and the scrub. This is creating erosion, especially during big tides. Animals' nests and vegetation are at risk. The signed "Beach Stone Curlew Habitat" are in these areas. There is evidence of vehicles driving over the geotextile sand bag groynes, causing damage.	Yes	It is already an unacceptable nuisance to tourists and locals. The walking/bicycle track, at times becomes a speedway with motor bikes and quad bikes creating dust and noise. Yes, when fishing off the beach, especially with young children.	
04/21/2018 06:22:05 PM	138.130.210.164	Yes	Not in highly populated areas, and not in area where erosion is a concern.	Yes	Pollution increase and erosion impacting coastlines	No	No	
05/03/2018 18:36	138.130.225.135	Yes	General consensus is that children spend to much time inside watching tv and playing video games, so why on earth would we want to stop something that's going to get them outside	No	What impact, erosion happens naturally and vehicles and bikes ect, have been going on the beaches for as long as i can remember and it hasn't been an issue	No	There is always a few idiots making nuisances of themselves no matter where you go or what you do	i
04/18/2018 03:35:56 PM	138.130.230.112	Yes	Council should build a decent boat ramp and then, restrict the 4wheel drives. The other types of vehicles hooning on the beach should not be allowed.	No	4 wheel drive vehicles for launching boats on a new council designed boat ramp don't have much of an impact on that beach. It is not a busy beach and visitation rates are low.	No	Refer to 4 wheel drive cars for launching boats..	
04/17/2018 06:53:18 PM	138.130.230.54	Yes	If driven in a safe manner there is no harm.	No	If driven sensibly there is no damage caused	No	If driven sensibly it does not cause a nuisance	
04/19/2018 04:45:55 PM	138.130.231.97	No		Yes		Yes	They are already a nuisance and hoon around the beach causing mahem	
04/17/2018 08:25:15 PM	138.130.232.104	Yes	No	No	No	No	No	
04/28/2018 08:37:55 AM	138.130.240.88	Yes		Yes	Maybe provide set vehicle entry/exit areas that are maintained to minimise damage to foreshore	No	People just need to use their common sense and not ruin it for the majority	
04/26/2018 07:22:06 AM	138.130.241.132	Yes	No	No	Have commonsense rules to apply by	No	No	.
04/17/2018 08:51:21 PM	138.130.241.175	Yes	So long as they are registered and driven by licenced operators.	No	no	No	no	

04/17/2018 06:48:11 PM	138.130.244.24	Yes	It's a part of our lifestyle in the far north & the council should support this	No	However if common sense prevails & the users do not drive on the habitat on top of the beach then the tides take care of the rest.	No	But you can guarantee some folks will complain because that's who they are.	
04/25/2018 07:25:11 PM	138.130.25.48	Yes	They build off road vehicles for a reason, this is the hinchinbrook area, there are beaches everywhere and this is our way of life.. so much for a free country if we can't even drive off road vehicles on a beach	No		No	A lot of families go to beaches as a get away on public holidays.. yes there are some silly people out there who ruin it by being a nuisance but the good out ways the bad	
04/18/2018 09:41:21 AM	138.130.27.155	Yes	It's a way of life always has been.	No	We clean it up anyway.	No	No	
04/18/2018 03:24:19 PM	138.130.28.128	No	Mosst beaches are popular with tourists and walkers etc	Yes	I have seen quads tear up the beach and foreshore.	Yes	Noisy and potentially dangerous.	
04/21/2018 09:23:50 AM	138.130.28.254	Yes	Beach access and riding has been a lifestyle for decades and has not shown any detrimental effects at all	No		No		
04/18/2018 03:01:13 PM	138.130.28.254	Yes		No		No		
04/22/2018 06:54:13 PM	138.130.38.232	Yes	No	No		No		
04/22/2018 09:31:59 AM	138.130.38.232	Yes		No	I believe that locals (who predominantly are the ones that use our beaches in this way) would continue to ensure the foreshore's vegetation and wildlife were not impacted.	No		
04/17/2018 07:37:04 PM	138.130.46.175	No		Yes		Yes		
04/17/2018 07:32:54 PM	138.130.47.170	Yes		No		No		
04/22/2018 08:05:23 PM	138.130.48.130	No	The lack of care I've seen displayed by people I've seen on quad bikes indicates that they're not on beaches for the enjoyment of the environment, merely the fun of unlimited speed. I saw quite a lot of damage to the newer mangrove area along the back beach at Lucinda over the Easter break.	Yes	I've seen the damage caused by quad bikes being ridden over vegetated areas.	Yes	Unlimited speed seems to make riders think that they don't have to be cautious around other beach users.	
04/19/2018 12:17:27 PM	139.130.211.51	Yes		No		No		
04/17/2018 02:05:25 PM	139.130.211.51	No	It destroys the peace and tranquility of these special areas. Some areas are susceptible to erosion.	Yes	As mentioned above.	Yes	Not everyone who uses 4x4 vehicles can be trusted to do the right thing or care about the environment.	
04/17/2018 07:14:05 PM	141.168.105.80	No	Cause I nearly got git by a 4wd while walking my dog	Yes	Edison are starting down at Forrest beach and it's getting deeper	Yes	Drivers won't give way to walker	
04/17/2018 07:05:23 PM	143.238.146.55	Yes	Its the handfull of idiots that spoil it for the majority of responsible people!	No		No	Absolutely not! If council are concerned, then send patrols up the beach occasionally to catch & fine the idiots. But dont spoil it for the majority of responsible people!	

04/25/2018 06:12:51 PM	143.238.151.202	Yes	Vehicles allowed only in areas where there are no houses along the beach area.	Yes	There needs to be a speed limit and a clear direction how far above/below/between tidal areas vehicles can travel. No access at all during turtle nesting times.	No	However beaches should be patrolled randomly and fines imposed on nuisance drivers. Underage drivers should not be allowed.	
04/19/2018 11:17:24 AM	144.130.12.62	Yes	locals look after the place it's the people that come from tsv and where ever that wreck the beach for us	No	if it is don't responsible it doesn't harm any environment, it's the people that aren't locals that don't appreciate it as much as we do as to why you see rubbish on the beach	No	most people are responsible and don't go driving/riding at all hours of the night when people are trying to sleep. so therefore if they are being responsible there's no unaccepted nuisance	
04/18/2018 07:43:17 PM	144.130.12.88	Yes	We live here for this lifestyle. Can understand if unregistered on roads but fit want to lose this opportunity to enjoy with our family	No	Been happening for as long as we've been alive with little to no impact	No	This would only apply in public area such as stinger net or in front of homes which is already not allowable	
04/17/2018 06:20:32 PM	144.131.198.142	Yes	We use the beaches with our 4wd. We always end up by picking up a bag of rubbish washed up debris as well.	No	We dont go flogging our vehicles. We also keep clear of the higher dunes where turtles nest.	No	So long as an exceptable speed is maintained and everyone respects each other. Common sense. There's plenty of beach for everybody.	
04/17/2018 07:53:52 PM	144.131.205.140	No		Yes		Yes		
04/20/2018 11:27:11 AM	144.139.184.209	Yes	Only along stretches of beach that aren't typically populated by visitors swimming and fishing in the area. Reduce the risk of vehicle-person interaction	No	Concerns only related to those people who use the area for unsocial behaviour, life bans in place for anyone caught doing the wrong thing	No	It is a possibility that the minority of people will take it for granted and ruin it for everyone else	
04/19/2018 01:25:22 PM	149.135.119.204	Yes	I believe all vehicles (registered and un-registered) should have access to beaches.	No	the amount of vehicle travelling will not change if allowed, so impact will be un-changed (I have been using beaches to travel on all of my life).	No	No matter, there are always going to be people that create a nuisance - police can do there job.	
04/23/2018 02:37:30 PM	165.228.169.177	Yes	This should be restricted to Quad, motorbike or ATV only with strict guide lines for speed, 4WD road vehicles should not be allowed.	No	restrictions as above in Question 2	No	They need to be restricted to slow speed limits 30kph and sensible use.	
04/17/2018 09:15:53 PM	172.192.1.88	Yes	No	No	No	No	No	
05/04/2018 1:41	172.193.19.60	Yes	yes . if there are no people in the area , go for it	No	no	No	no	
04/18/2018 08:11:16 AM	172.194.236.31	Yes	We always camp down the beach at Forrest Beach. We always drive responsible and we clean up after ourselves. We also just like to go down for an afternoon and BBQ and fish.	No	If they're driven responsibly there's no impact apart from tyre marks in the sand.	No	We have never been a nuisance... ever! Like I said we drive responsibly and take our rubbish home...like most people.	
04/17/2018 04:25:46 PM	202.9.29.130	Yes	YES - BUT NOT 4 wheel drive vehicles. Recreational vehicles as defined by TMR only! https://www.qld.gov.au/transport/register/register/conditional/recreational	Yes	Only concern is with larger, faster, heavier road-registered vehicles.	No	Only concern is with larger, faster, heavier road-registered vehicles. Also - exclusion zones are required for groynes at Lucinda.	
04/18/2018 07:45:11 PM	203.220.76.3	Yes	No	No		No		

05/01/2018 8:53	203.63.158.162	No	Do you mean registered 4wd road vehicles or unregistered 4 wheelers ?	Yes	No reg 4wd vehicles.	Yes	Only 4 wheelers	
04/18/2018 05:55:19 PM	210.8.117.14	Yes		No		No		
04/18/2018 05:51:34 PM	210.8.117.14	Yes		No		No		
04/19/2018 08:15:28 AM	218.215.68.97	Yes	The removal of Beach access would havr a major impact on our current life style and local tourism May poeple visit or move to the shire for this reason	No		No		
04/17/2018 11:28:32 AM	220.239.28.79	Yes	Not applicable	No	Not applicable	No	Unless there are fools that ruin it for everyone	Not applicable
04/22/2018 07:45:05 AM	220.244.236.202	Yes	It would have to be discussed what beach areas should be accessable.Also some control over how many vehicles in one area at the same time.	No	Maybe make it law that once access to beach has been obtained,through one entry track,all vehicles are to remain below the high water mark.	No	As stated earlier. beach locations would have to be discussed,so as it would not impact on local residents.	
04/18/2018 10:44:10 PM	222.165.247.78	Yes	We have all grown up with this life style to many people forgetting they were young once and this is good things for everyone to do	No	No	No	No	
04/17/2018 12:05:45 PM	31.24.225.216	Yes		No		No		
04/17/2018 02:58:05 PM	49.176.197.148	Yes	No	No	They been on it for the last one hundred years	No	No	
04/17/2018 02:20:50 PM	49.176.197.148	Yes	Everyone should be able to access these parts our coastline.	No		No	I grew up accessing the coastline from Forrest Beach heading towards Lucinda along the beach using offroad vehicles. It is definitely something that drew me back to the beach to live - and keep the tradition alive with my young family. As long as all users are respectful there should be no issues. Removing access to the foreshore for offroad vehicles will also impact tourism and visitors to the beach. Education of vehicle users on how to appropriate interact with other beach users may be appropriate (although it is common sense but let's face it that's not too common these days)	
04/27/2018 08:26:39 AM	49.181.242.203	Yes		No		No		
04/17/2018 02:39:29 PM	49.197.182.30	No	I think areas that are used by the public for swimming should not be used by off-road vehicles eg. from the boat ramp to the pub at forrest beach. This is supposed to be the law according to the signage but is never enforced	Yes	We complained to the council last year when we saw new tennants in a beach front house decide to make their own new track through the sand dunes and destroyed all the dune growth. Nothing was done.	Yes	We use the beach daily and there has definitely been an increase in activity in the last 12 months. The period when the stinger net is in means that those using off road vehicles are taking detours through the park area to avoid the stinger lines. while alot of users do slow down and drive safely that doesn't make up for those who don't and who drive too close to people using the beach and way to fast, let alone under the influence.	
04/18/2018 12:18:00 PM	49.197.184.220	Yes		No	No if people are responsible	No		
04/21/2018 06:30:03 AM	49.197.198.131	Yes	We should be able to enjoy the beach on quad bikes responsibly.	Yes	There needs to be a balance between the environment and letting people enjoy themselves.	No	Old farts at Balgal/Mystic Sands need to lighten up.	

05/03/2018 11:25	49.197.199.91	Yes	It appears to me that a few vociferous beach front landowners seem to think they own the foreshore. Survey after survey. The current rules regarding the restrictions of where quads and 4wds can operate are working well. Unless a decent boat ramp is constructed locals/tourist have no other options.	No	Responsible operation of vehicles traveling to and fro from fishing spots has negligible impact on the beach	No	Only a minority of beach vehicle operators indulge in hooning (mainly kids)	
04/18/2018 09:31:41 PM	49.197.212.57	Yes	It is a part of our lifestyle to access the beach in order to access local fishing and camping spots and enjoys our beautiful surroundings to their fullest potential	No	As long as the people using the beach continue to keep it clean and be responsible and considerate of the environment will be ok	No	I believe most of the local residents know that these opportunities to explore are very important , these memories and moments are a big part of our community	
04/21/2018 02:04:33 PM	49.197.224.130	Yes	No	No	NO	No	No	
04/30/2018 03:21:20 AM	49.197.234.131	Yes	my family use the bch all the time get away with the kids fishing chasing pippies and so on this was a favourite past time for me as a child so i try to give my children the same experience!!	No	I want what we have to last forever !! people have to be wise when using the bch 4 wheelers and motorbikes not so bad but trucks stay up on the top of the bch stop erosion	No	offroad vehicles have been on our bch for ever so no ! every now and again u will get a dickhead but most users are locals and take pride in where they live	
04/23/2018 04:21:01 PM	49.197.235.61	Yes	They have a restricted area around the swimming and boat ramp. but the rest of the beach is only accessible from a couple of places why change it	No	if you keep designated access points and good signage most people will look after the habitat	No	A few people at Cassidy's shouldn't be the only people to enjoy our beach. keep speed and noise down and make all vehicles have conditional rego	
04/18/2018 09:03:37 PM	49.197.241.246	Yes	No	No	No	No	No	
04/26/2018 07:06:22 PM	49.197.84.51	Yes		No		No		
04/28/2018 05:04:16 AM	49.197.9.63	Yes		No		No		
05/03/2018 22:32	49.199.10.120	Yes		No		No		
04/28/2018 01:54:52 PM	58.179.123.50	Yes	By allowing all off road vehicles beach access, this would encourage active and healthy lifestyle for people of all ages.	No	As long as people road between the high and low tide mark and the on the spit, environmental impact would be minimised.	No	In the past when off road vehicles have been on the beach noise levels were minimal.	
04/17/2018 09:15:09 PM	58.6.226.153	No	Yes Saltwater is not good for vehicles	No		Yes		
04/18/2018 10:23:21 PM	58.6.227.201	Yes	No	No	People clean up here	No	It hasn't been so far	
04/18/2018 09:01:41 PM	58.6.227.201	Yes	No	No	No	No	People have respect for each other here	Na
04/17/2018 03:13:06 PM	58.6.233.108	Yes		No	Common sense. Report dumbasses destroying it.	No	Obviously don't go making noise near houses, refer previous comment	
04/17/2018 09:23:50 PM	58.6.253.223	Yes	No	Yes	No	Yes	Permits/bookings to manage numbers especially holiday periods	
04/25/2018 12:40:32 PM	59.101.113.216	No	erosion and damage to sandbags installed by council at ratepayers expense		small native birds being killed	Yes	noise and danger to animals and small children	
04/17/2018 09:30:44 PM	60.231.100.77	Yes	This is why we live here !!! Quality of life ??	No		No	What a load of rubbish Take a teaspoon of cement and harden up for gods sake	
04/22/2018 08:24:09 PM	60.240.170.36	Yes		No		No		
04/22/2018 08:20:01 PM	60.240.170.36	Yes		No		No	Provided that certain areas are off limits	
04/22/2018 08:12:08 PM	60.240.170.36	Yes	The high tide washes away the marks but the memories last for ever.	No		No		

05/03/2018 22:22	60.240.196.45	Yes	I don't see an issue with giving offroad vehicles access to our beaches.	No	I do have concern for our environment however I do not believe offroad vehicles are seriously impacting our beaches in a negative way.	No		
04/19/2018 04:39:59 PM	61.68.163.44	Yes	Four wheelers should only be allowed south of the housing on the waterfront	No	As long as vechiles are used below high water mark	Yes	If allowed adjacent to housing	
04/23/2018 11:58:18 AM	61.8.13.251	Yes		No		No		
04/18/2018 06:06:33 PM	74.82.60.52	Yes		No		No		

HINCHINBROOK ANIMAL MANAGEMENT SURVEY 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 4. Council's role in creating an enviable lifestyle and contribution to the whole of life livability of our Shire	Action 4.5 Regulatory Functions that underpin livability

Budget, Financial and Resource Implications

Not applicable concerning acceptance of this Report.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Council's Local Laws for Animal Management include details of numbers of cats and dogs that can be owned within the Shire and the size of the land allotment with which they can be housed, including options for permits for additional animals or small allotment size properties.

To ensure the Local Laws remain relevant, they are periodically reviewed. In preparation for the review of Local Law and Subordinate Local Law 02 Animal Management, a community survey was undertaken to understand the community expectations on number of dogs and cats that can be owned. This report presents the survey results.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

Council's Local Laws for Animal Management include details of numbers of cats and dogs that can be owned within the Shire and the size of the land allotment with which they can be housed, including options for permits for additional animals or small allotment size properties.

To ensure the Local Laws remain relevant, they are periodically reviewed. In preparation for the review of Local Law and Subordinate Local Law 02 Animal Management, a community survey was undertaken to understand the community expectations on number of dogs and cats that can be owned. This report presents the survey results.

The community survey was undertaken on the Survey Monkey platform electronically and also offered via hard copy at Council's Customer Service Centre and Libraries. The survey was open for two weeks from 5 March to 18 March 2019. The survey results have been collated and presented in the attached summary report. The results will be incorporated in an overarching review of the Local Law and Subordinate Local Law 02 Animal Management.

The Hinchinbrook Animal Management Survey focused on the number of cats and dogs for ownership based on number, allotment size and permits.

Historical Information

The Local Law and Subordinate Local Law 02 Animal Management was adopted in 2012.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

- Hinchinbrook Shire Council Local Laws.

Consultation

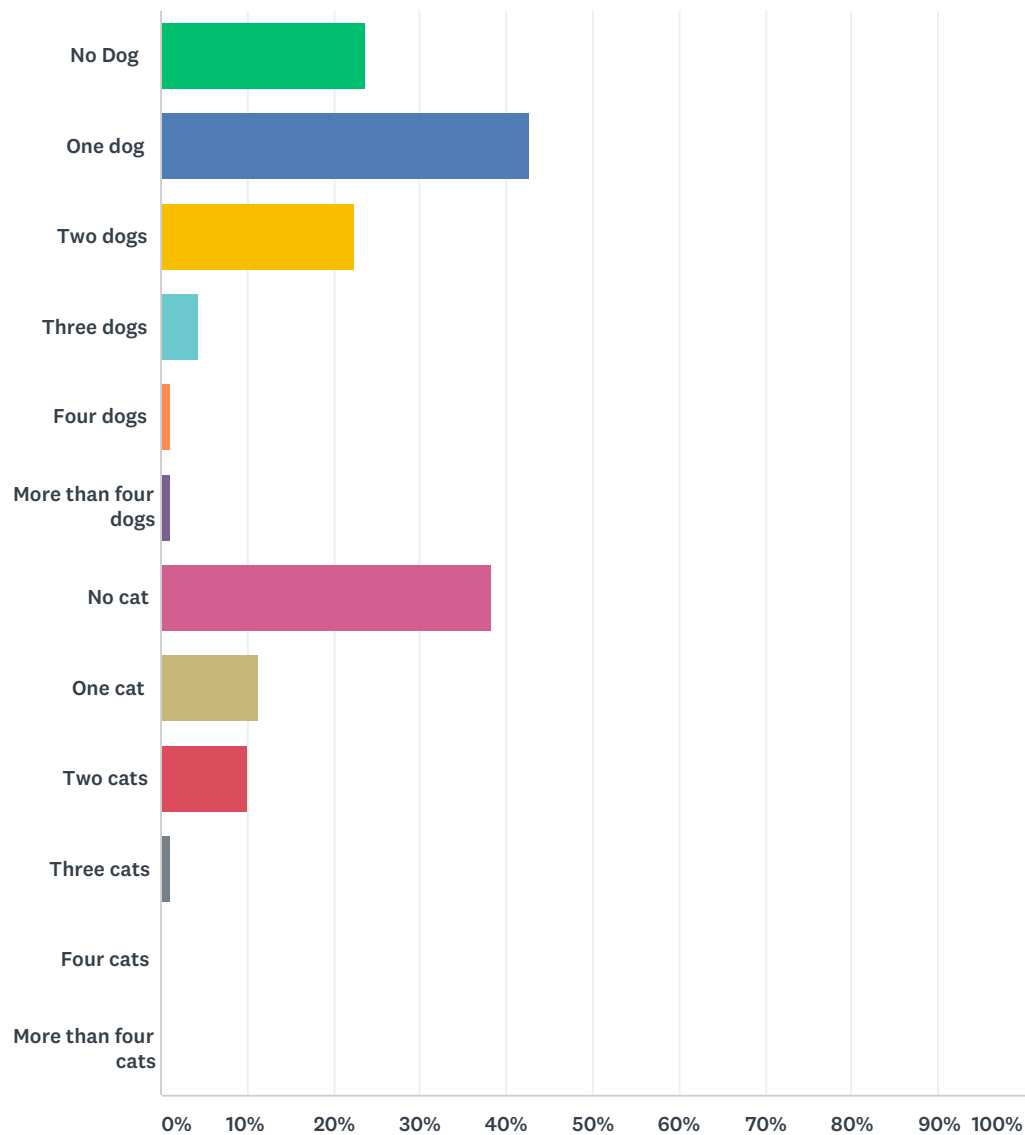
The survey has been used for consultation with the community to gauge expectations on the current Animal Management Local Law and Subordinate Local Law 02.

Attachments

- A. Hinchinbrook Animal Management Survey Summary.
-

Q1 How many dogs or cats do you own? (select all applicable)

Answered: 89 Skipped: 0



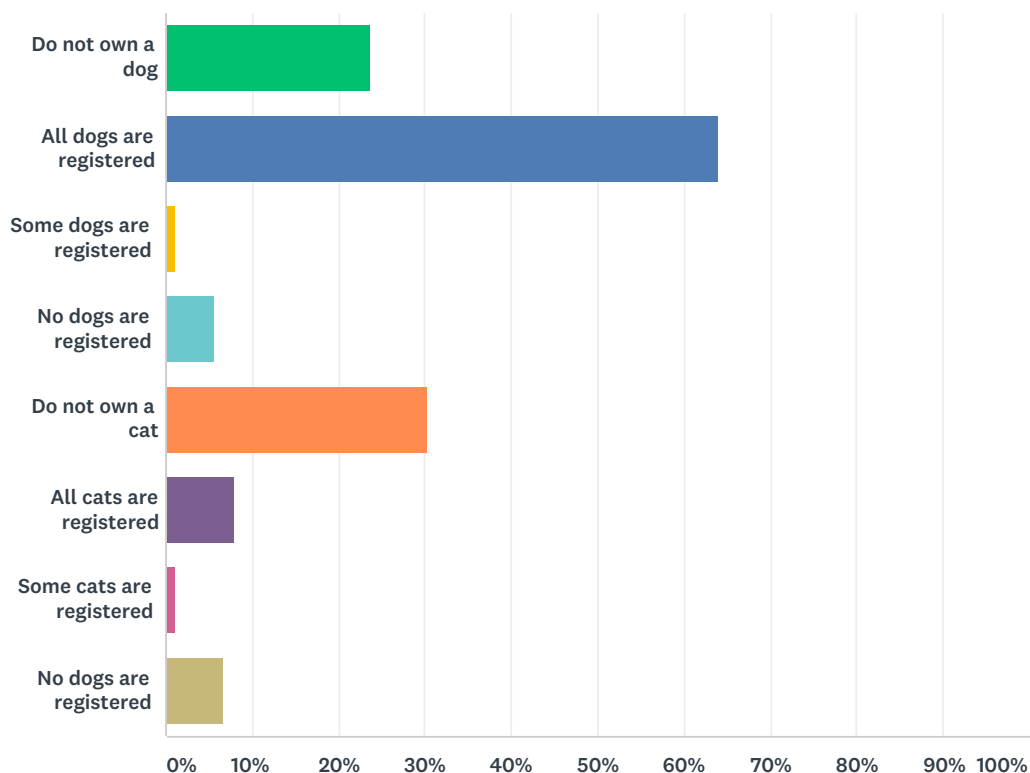
ANSWER CHOICES	RESPONSES	
No Dog	23.60%	21
One dog	42.70%	38
Two dogs	22.47%	20
Three dogs	4.49%	4
Four dogs	1.12%	1
More than four dogs	1.12%	1
No cat	38.20%	34
One cat	11.24%	10
Two cats	10.11%	9
Three cats	1.12%	1

Hinchinbrook Animal Management Survey

Four cats	0.00%	0
More than four cats	0.00%	0
Total Respondents: 89		

Q2 Are the dogs or cats that you own registered with Council? (select all applicable)

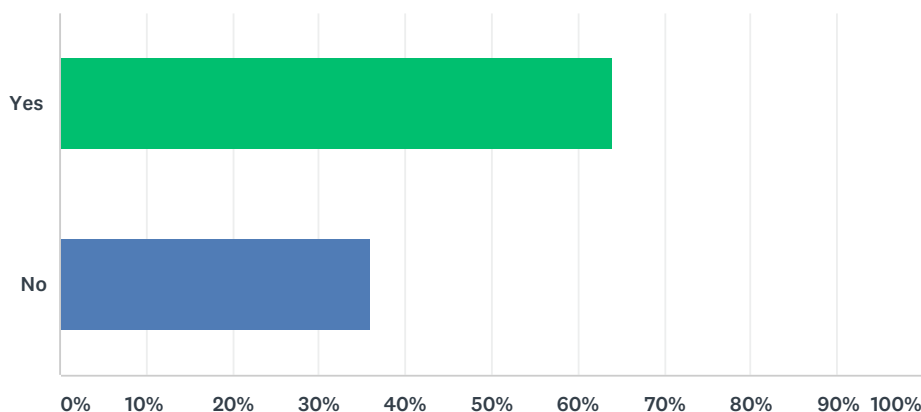
Answered: 89 Skipped: 0



ANSWER CHOICES	RESPONSES	
Do not own a dog	23.60%	21
All dogs are registered	64.04%	57
Some dogs are registered	1.12%	1
No dogs are registered	5.62%	5
Do not own a cat	30.34%	27
All cats are registered	7.87%	7
Some cats are registered	1.12%	1
No dogs are registered	6.74%	6
Total Respondents: 89		

Q3 Are you aware that under the current local law, the following circumstances in which keeping of dogs and cats is prohibited?(a) More than 4 dogs/cats over the age of 3 months on an allotment with an area less than 4,000m².(b) More than 2 dogs/cats over the age of 3 months on multi residential premises (e.g. flats/units).(c) More than 2 dogs/cats over the age of 3 months on an allotment with an area less than 400m².

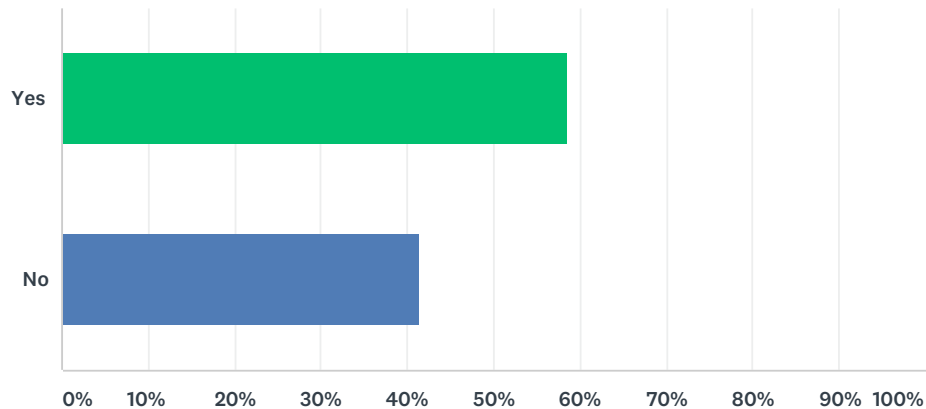
Answered: 89 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	64.04%	57
No	35.96%	32
Total Respondents: 89		

Q4 Are you aware that under the current local law, the following circumstances in which keeping of dogs and cats requires approval and a permit?(a) 3 or 4 dogs/cats over the age of 3 months on an allotment with an area less than 4,000m².(b) 1 or 2 dogs/cats over the age of 3 months on multi-residential premises (e.g. flats/units).(c) 1 or 2 dogs/cats over the age of 3 months on an allotment with an area less than 400m².

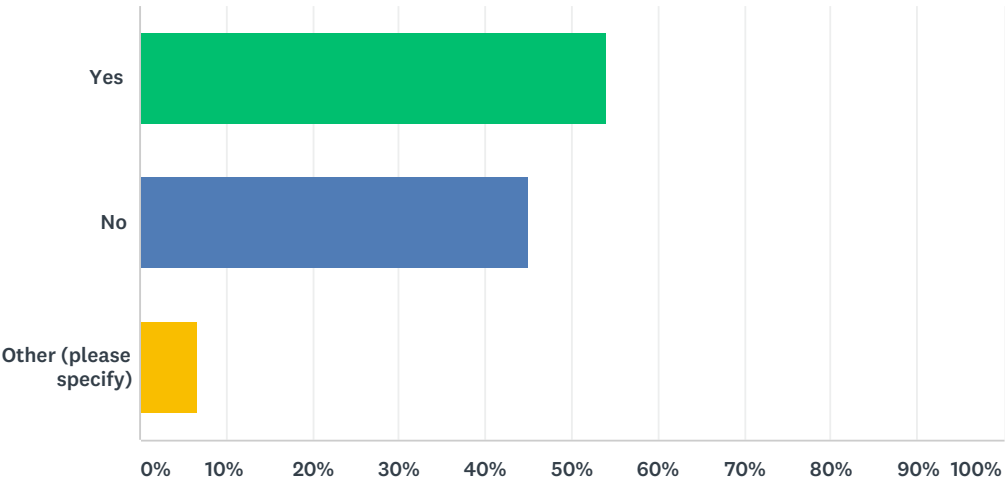
Answered: 87 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	58.62%	51
No	41.38%	36
Total Respondents: 87		

Q5 Council receives many calls each year from the community related to dog barking noise complaints. Do you believe that reducing the number of dogs allowed on residential allotments will reduce dog barking complaints?

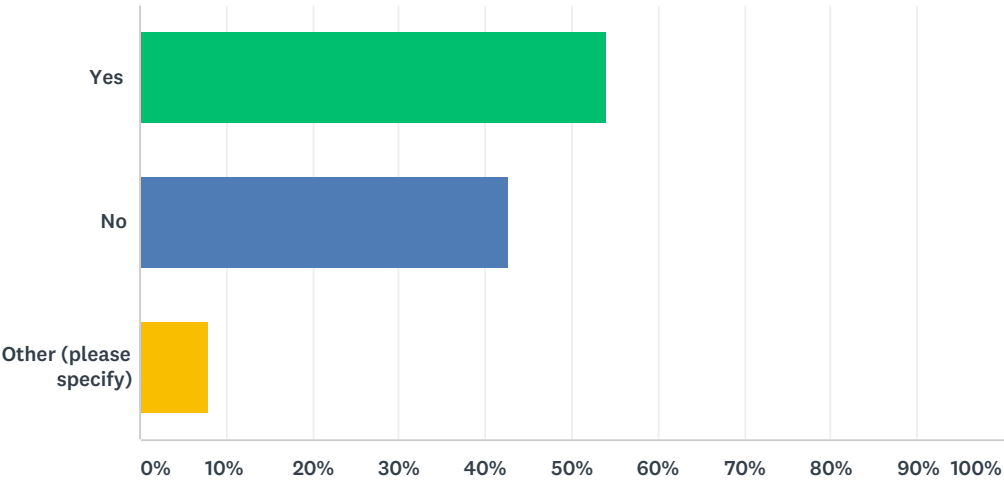
Answered: 89 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	53.93%	48
No	44.94%	40
Other (please specify)	6.74%	6
Total Respondents: 89		

Q6 Council receives many calls each year from the community related to dog attack incidents. Do you believe that reducing the number of dogs allowed on residential allotments will reduce dog attacks?

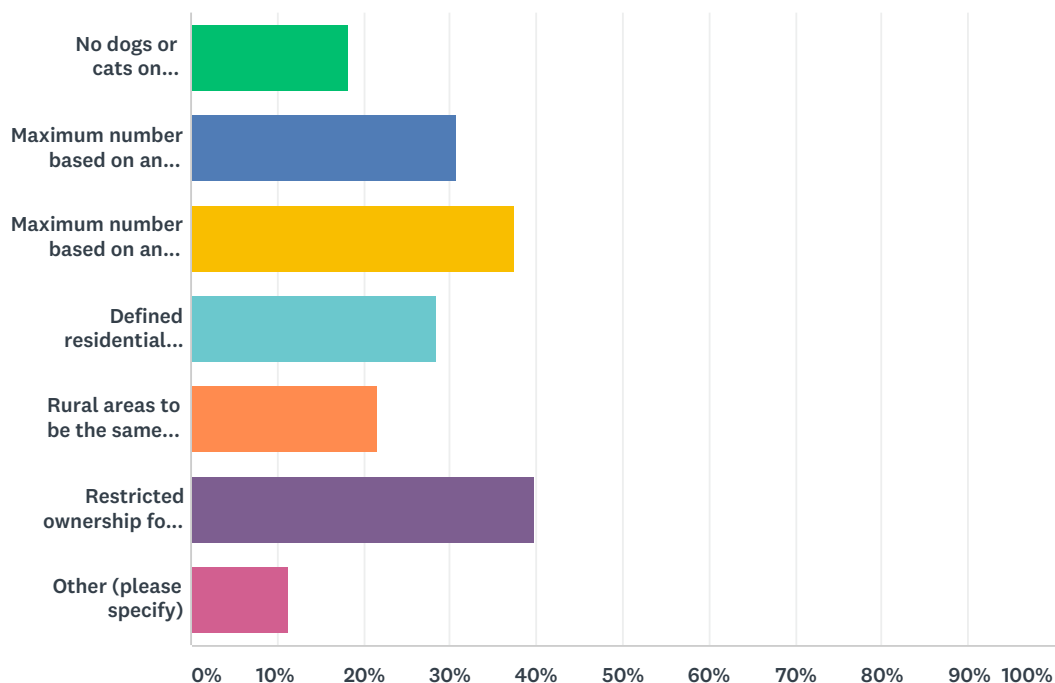
Answered: 89 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	53.93%	48
No	42.70%	38
Other (please specify)	7.87%	7
Total Respondents: 89		

Q7 Please indicate which of the following you think the number of dogs and cats permitted to be owned should be based on: (select all applicable)

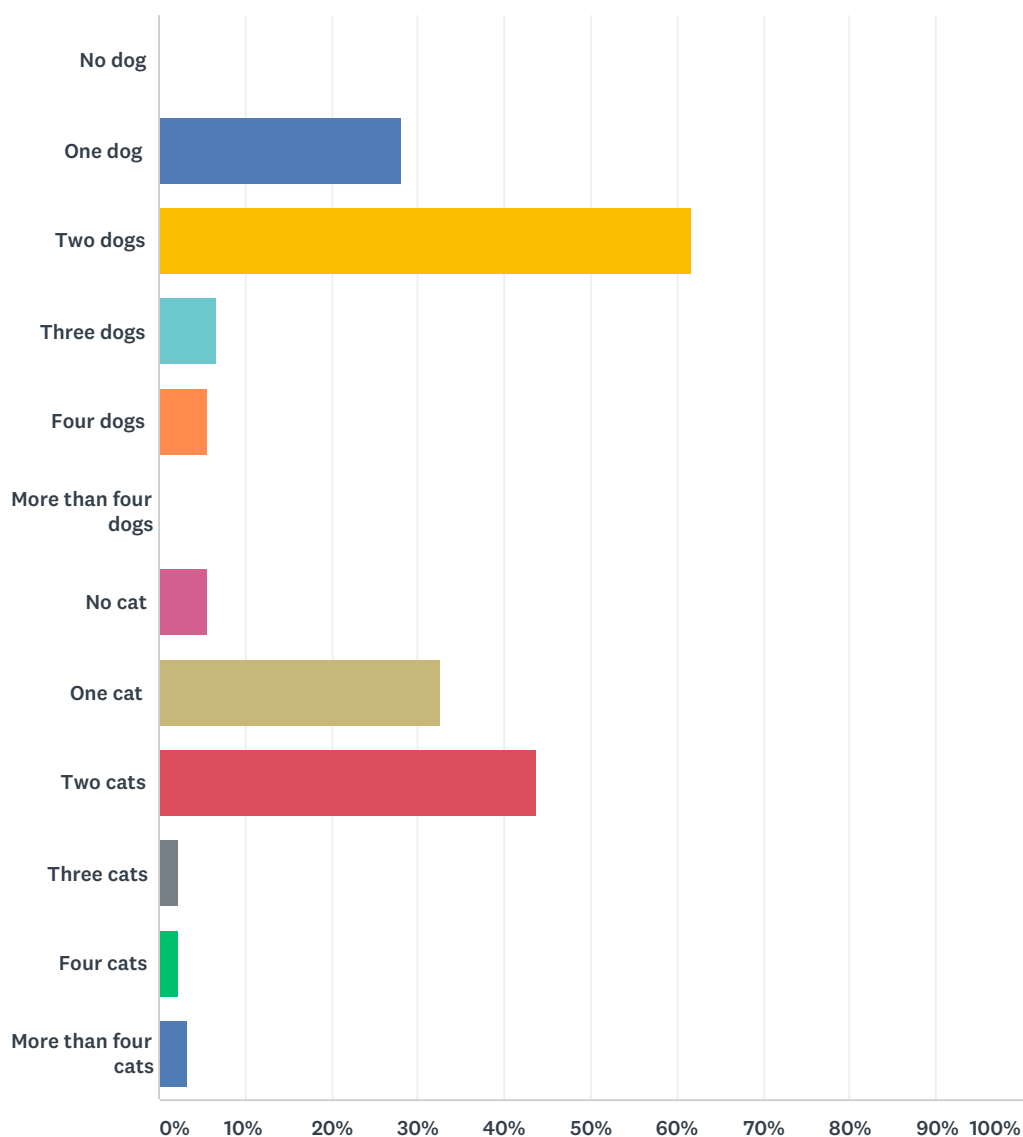
Answered: 88 Skipped: 1



ANSWER CHOICES	RESPONSES	
No dogs or cats on allotment size less than 400m2	18.18%	16
Maximum number based on an allotment with an area less than 4,000m2	30.68%	27
Maximum number based on an allotment with an area less than 1200m2	37.50%	33
Defined residential areas (regardless of allotment size)	28.41%	25
Rural areas to be the same maximum number of dogs and cats as residential areas	21.59%	19
Restricted ownership for dogs and cats in multi-residential premises (e.g. flats and units)	39.77%	35
Other (please specify)	11.36%	10
Total Respondents: 88		

Q8 Please indicate the maximum number of dogs and cats you believe should be allowed on an allotment in a residential area?

Answered: 89 Skipped: 0



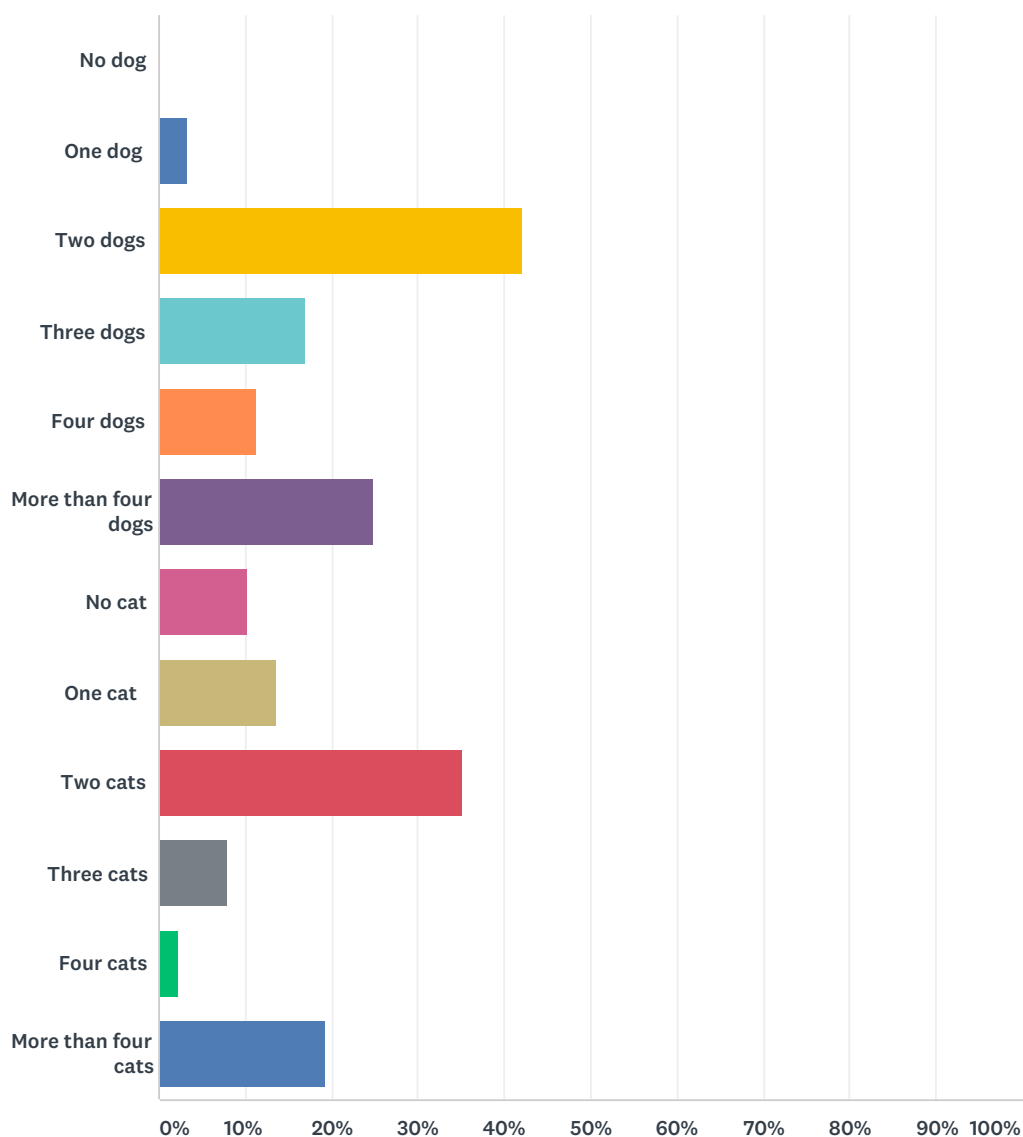
ANSWER CHOICES	RESPONSES	
No dog	0.00%	0
One dog	28.09%	25
Two dogs	61.80%	55
Three dogs	6.74%	6
Four dogs	5.62%	5
More than four dogs	0.00%	0
No cat	5.62%	5
One cat	32.58%	29
Two cats	43.82%	39
Three cats	2.25%	2

Hinchinbrook Animal Management Survey

Four cats	2.25%	2
More than four cats	3.37%	3
Total Respondents: 89		

Q9 Please indicate the maximum number of dogs and cats you believe should be allowed on an allotment in a rural area?

Answered: 88 Skipped: 1



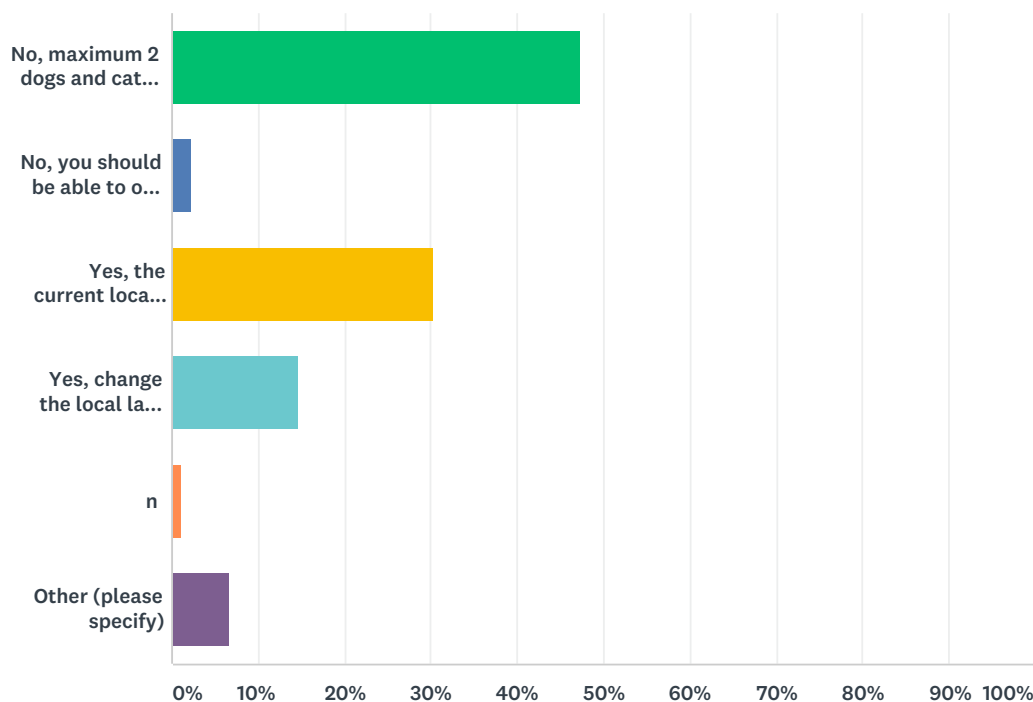
ANSWER CHOICES	RESPONSES	
No dog	0.00%	0
One dog	3.41%	3
Two dogs	42.05%	37
Three dogs	17.05%	15
Four dogs	11.36%	10
More than four dogs	25.00%	22
No cat	10.23%	9
One cat	13.64%	12
Two cats	35.23%	31
Three cats	7.95%	7

Hinchinbrook Animal Management Survey

Four cats	2.27%	2
More than four cats	19.32%	17
Total Respondents: 88		

Q10 Do you agree that people should be allowed to own more than the maximum number of dogs and cats through a permit system?

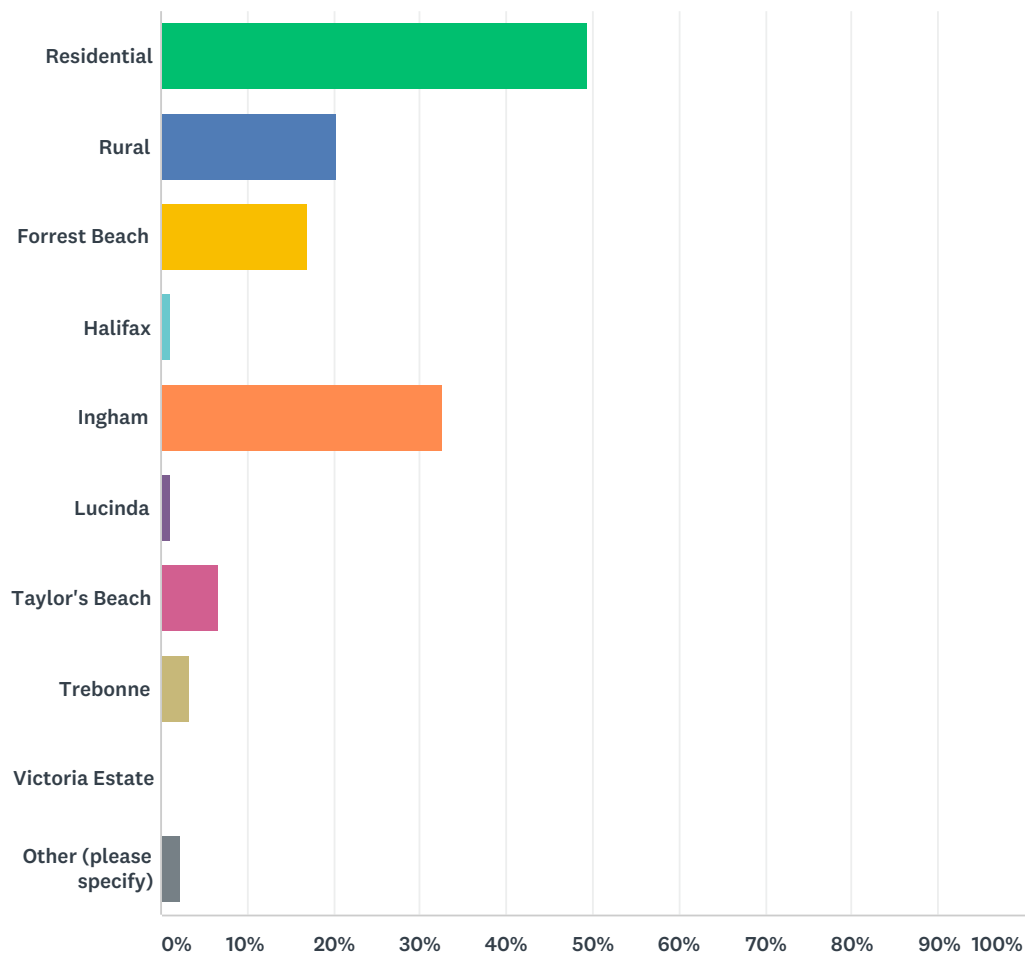
Answered: 89 Skipped: 0



ANSWER CHOICES	RESPONSES	
No, maximum 2 dogs and cats. No additional dogs or cats allowed through a permit system	47.19%	42
No, you should be able to own as many dogs and cats as you like without a permit system	2.25%	2
Yes, the current local law should not change (maximum 2 dogs and cats based on allotment size and up to 4 dogs and cats on a permit system)	30.34%	27
Yes, change the local law to allow only one additional dog and cat on a permit system based on allotment size	14.61%	13
n	1.12%	1
Other (please specify)	6.74%	6
Total Respondents: 89		

Q11 Please indicate which area best describes where you live (select all applicable)

Answered: 89 Skipped: 0



ANSWER CHOICES	RESPONSES	
Residential	49.44%	44
Rural	20.22%	18
Forrest Beach	16.85%	15
Halifax	1.12%	1
Ingham	32.58%	29
Lucinda	1.12%	1
Taylor's Beach	6.74%	6
Trebonne	3.37%	3
Victoria Estate	0.00%	0
Other (please specify)	2.25%	2
Total Respondents: 89		

NORTH QUEENSLAND REGIONAL ORGANISATION OF COUNCILS REGIONAL WASTE MANAGEMENT FEASIBILITY STUDY MEMORANDUM OF UNDERSTANDING

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1. Fiscally responsive and responsible management of public infrastructure and assets 2. Responsive and responsible management of land 3. Responsive and responsible local representation 4. Council's role in creating an enviable lifestyle and contribution to the whole of life livability of our Shire 5. Council's role in creating and supporting the economic prosperity of our Shire	Action Nil identified for regional waste management in 2014-19 Operational plan

Budget, Financial and Resource Implications

Hinchinbrook Shire Council proposed financial contribution to the regional waste management energy from waste feasibility study is five percent.

Asset Management

Not applicable concerning acceptance of this Report as this is a feasibility study only.

Executive Summary

The North Queensland Regional Organisation of Councils (NQROC) has developed a memorandum of understanding (MOU) for member councils to undertake a feasibility study into finding opportunities for a regional waste management solution using energy from waste. This report is seeking endorsement of the MOU.

Council Decision – Recommendation

That Council:

- A. Endorse the North Queensland Regional Organisation of Councils Memorandum of Understanding to undertake a Feasibility Study into a regional waste management energy from waste solution;
- B. Authorise the Chief Executive Officer to execute the Agreement; and
- C. Endorse the Manager Compliance, Environment and Waste Operations as the key contact for the Project Control Group.

Officers Summary

NQROC has developed a MOU for member councils to undertake a feasibility study into finding opportunities for a regional waste management solution using energy from waste. The member councils comprise Burdekin Shire Council, Charters Towers Regional Council, Hinchinbrook Shire Council, Palm Island Aboriginal Shire Council and City of Townsville.

The MOU is proposing Hinchinbrook Shire Council contribute to the cost of the feasibility study and subsequent business case (if justified) at a rate of five percent. This rate also applies to Council's proposed voting rights as part of the project group. City of Townsville will have 82% of the costs and voting rights, therefore Council will likely have very little influence in the outcome.

The MOU is not legally binding, however in the spirit of collaboration and investigation, it is recommended Council participate at this early stage of the investigation to understand if a regional energy from waste solution is feasible. It is recommended Council also continue to concurrently investigate other opportunities for the Shire's waste management solutions.

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

- *Environmental Protection Act 1994;*
- *Waste Reduction and Recycling Act 2011; and*
- *Waste Reduction and Recycling (Waste Levy) Amendment Act 2019.*

Consultation

Not applicable concerning acceptance of this Report.

Attachments

- A. Memorandum of Understanding – North Queensland Regional Organisation of Councils – Energy from Waste Feasibility Study.
-



North Queensland Regional Organisation of Councils

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made between the **Burdekin Shire Council** (Australian Business Number 66 393 843 289) of 145 Young St, Ayr, Queensland 4807, the **Charters Towers Regional Council** (Australian Business Number 67 731 313 583) of 12 Mossman St, Lissner, Queensland 4820, **Hinchinbrook Shire Council** (Australian Business Number 46 291 971 168) of 25 Lannercost Street, Ingham, Queensland 4850, **Palm Island Aboriginal Shire Council**, 1 Main Street, Palm Island, Queensland 4816 and **Townsville City Council** (Australian Business Number 44 741 992 072) of 103 Walker St, Townsville City, Queensland 4810.

STATEMENT OF UNDERSTANDING

1. This Memorandum of Understanding (MoU) is not legally binding. The intent of the MoU is for the parties to work in a spirit of collaboration and investigate regional Energy from Waste (EfW) options that will benefit the community and divert waste from landfill.
2. The parties agree to undertake an Energy from Waste feasibility study for a facility located within the region of the five councils. **Attachment 1** displays the scope of the feasibility study.
3. The feasibility study will cover waste collection, transport, storage, processing and sorting/reuse across the five Council areas, with a view to scoping mutually beneficial and equitable regional waste management solutions to the short-listed option/s.
4. Land management and site selection will account for equity to all parties, and planning/management of locations will be considered.
5. Equitable cost to customers will be considered for all parties.
6. A Project Manager will be appointed to project manage the feasibility study and facilitate communication between the parties. The project manager assigned to the project will report to the Project Control Group.(PCG)
7. Each party will be invited to participate in the selection of the preferred consultant to carry out the feasibility and business case (if justified).
8. Each party will nominate within fourteen working days of signing this MoU a key contact who will represent the party on the PCG that will be charged with progressing this initiative to feasibility stage and then business case (if justified). The PCG will meet at least monthly.
9. The cost of the feasibility study and subsequent business case (if justified) will be split between the parties based on population with Townsville City Council contributing 82% and Burdekin 7%, CTRC 5%, Hinchinbrook 5%, and Palm Island 1%.



NQROC

North Queensland Regional Organisation of Councils

10. This percentage will also represent the voting rights of the members of the PCG.
11. The aim is for the feasibility study to be complete by June 2020. Following the completion of the feasibility study, the Project Manager will facilitate discussion between the parties with a view to reaching agreement of preferred options. If agreement is reached for a specific preferred option, the next stage will be the development of a business case.
12. The consultant will be required to brief the parties including councillors as required at milestone stages.
13. The business case for the preferred option/s will be project managed by the Project Manager and funded in the same manner as the feasibility study and again report into the PCG on a monthly basis. The aim is for the business case to be completed by December 2020. This process should involve peer review, particularly on the business case.
14. NQROC will lead and co-ordinate all media releases associated with this project.
15. NQROC will engage with all five councils in drafting an agreed media release.
16. Following the completion of the business case and assuming an agreed positive outcome, the parties will then seek to negotiate and then have the option of entering into a binding agreement for the construction and operation of the facility (or facilities), the details of which will be determined during the development of the business case.
17. The principles for funding capital costs and ultimate revenue sharing for any agreed project will be outlined in the business case. In principle, any revenue sharing between the parties will be based on the contribution each party brings to the project, i.e. equity. Commercial outcomes will be analysed with a view to benefit based on contributions.
18. The parties will work together to secure government support and funding for the feasibility study under phase three of the Resource Recovery Industry Development Program. Funding contributions for any agreed project will also be sought following any investment decision.
19. All parties are bound by confidentiality regarding commercial and business specific information shared through being privy to this MOU.
20. Media releases and opportunities are to be undertaken jointly, with quotes attributed to all relevant parties. Additionally, consideration is to be given to a formal signing opportunity between all parties with CEO and Mayors present.
21. The contents of this MOU, and any draft outcomes are to undergo Councillor Engagement with all Council parties prior to finalisation.
22. The procurement process shall ensure the consultant engages with QTC, LGAQ, DSDMIP and DES as key stakeholders.



NQROC

North Queensland Regional Organisation of Councils

Signed for and on behalf of **Burdekin Shire Council** by its authorised representative

.....

Terry Brennan

Chief Executive Officer

Signed for and on behalf of **Charters Towers Regional Council** by its authorised representative

.....

Aaron Johansson

Chief Executive Officer

Signed for and on behalf of **Hinchinbrook Shire Council** by its authorised representative

.....

Alan Rayment

Chief Executive Officer

Signed for and on behalf of **Palm Island Aboriginal Council** by its authorised representative

.....

Ross Norman

Chief Executive Officer

Signed for and on behalf of **Townsville City Council** by its authorised representative

.....

Mike Chiodo

Chief Executive Officer



NQROC

North Queensland Regional Organisation of Councils

Attachment 1

Feasibility Study Scope

1. Undertake a comprehensive waste characterisation and analysis of waste types and quantities in the relevant regions from domestic and commercial sources for both volume and potential calorific value.
2. Undertake a comprehensive policy and legislation review to ensure that the study includes all current requirements and any future requirements currently under legislative review.
3. Undertake a transport modelling review to understand geographic availability of feedstocks and impact upon feasibility such as transportation costs. This would involve understanding how the feedstock may be collected and transported from the source to the facility.
4. Undertake assessment of potential gate fees for available feedstocks as well as the impact of projected policy drivers such as landfill levies, landfill bans and any potential feed-in tariffs.
5. Assess the available, proven and reliable, technologies and identify the most appropriate technology solutions that the project might require, including standards and certifications of available equipment.
6. Undertake a comprehensive risk profiling exercise of the technology, the feedstock and any by-products, and offtake markets to minimise risk.
7. Undertake a site selection process and identify the most appropriate site/s for the type of Energy from Waste facility to be pursued.
8. Identify technology solution providers as well as wider contractor providers for construction, operations and maintenance.
9. Undertake a high-level financial analysis to determine if progression to the business case stage is justified.
10. Undertake a review of stakeholder engagement requirements and map a high-level communications plan.
11. Undertake an assessment of existing and potential regulatory needs for the facility along with any necessary licence changes in relation to environment, safety etc.
12. Account for existing operations and in-force contracts for all parties, including (but not limited to) Materials Recycling Facilities (MRF), kerbside/commercial collections, site management contracts/arrangements, waste management facilities, as well organics and green waste management.



NQROC

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14. An analysis of energy offtake arrangements and potential development and investment opportunities for complimentary business/industry that can be co-located with the facility (or facilities) on the selected site/s.

15. Conduct North Queensland community attitude research to determine the level of support for an Energy from Waste facility within the region.

ENVIRONMENTAL EVALUATION INTERIM REPORT no. 2

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1. Fiscally responsive and responsible management of public infrastructure and assets 2. Responsive and responsible management of land	Action Nil identified in 2014-19 Operational Plan

Budget, Financial and Resource Implications

Capital funds and staffing required to be allocated to ensure action plan is able to be achieved within regulatory timeframes.

Asset Management

Long term asset management of Warrens Hill Waste Facility need to consider the final outcomes of the Environmental Evaluation and associated reports.

Executive Summary

The Queensland Environmental Regulator, Department of Environment and Science (DES), had issued a Notice to conduct an Environmental Evaluation to Hinchinbrook Shire Council in September 2018 (101/0008438) to investigate leachate management at Warrens Hill Waste Facility. The Evaluation had reporting requirements for the submission of two interim reports and one final report. This report presents the Interim Report no. 2 submitted on 28 February 2019, additional information submitted at the request of the Regulator to Interim Report no. 1, and the DES notification of acceptance of both submissions.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

The Department of Environment and Science (DES) had issued an Environmental Evaluation to Hinchinbrook Shire Council in September 2018 to investigate leachate management at Warrens Hill Waste Facility. The Evaluation required the submission of two interim reports and one final report. This report presents the Interim Report no. 2 submitted on 28 February 2019.

Interim Report no. 2 identified any readily available options for the prevention or minimisation of further contaminant release to groundwater's and/or surface waters in the short term. The Interim Report no. 2 is attached to this report.

The Department made a request to Council to provide further information in support of Interim Report no. 1 (submitted 30 November 2018) to be submitted by 28 February 2019. This additional information was submitted via a letter and is attached to this report.

The Department has written to Council advising of their acceptance of both Interim Reports submitted to date for the Notice to conduct an Environmental Evaluation, and the additional further information as requested. The letter dated 15 March 2019 is attached to this report.

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report as the Evaluation process will address risk management.

Statutory Environment

- *Environmental Protection Act 1994;*
- *Environmental Authority EPPR0020651; and*
- *Environmental Evaluation.*

Consultation

Not applicable concerning acceptance of this Report.

Attachments

- A. Correspondence from GHD dated 28 February 2019 requesting further information;
 - B. Notice of Decision on an Environmental Report for an Environmental Investigation dated 15 March 2019; and
 - C. Environmental Evaluation 101/0008438 dated 28 February 2019 Interim Report.
-



28 February 2019

Tim Brain
Manager (Compliance) Delegate of the Chief Executive
Department of Environment and Science
455 Flinders Street
Townsville QLD 4810

Our ref: 4220835-73802
Your ref: STAT1269, CA47245,
202/0008438

Dear Sir

Landfill Monitoring 2018/19 and Warrens Hill EE Response to Notice Requesting Further Information

Hinchinbrook Shire Council (Council) hold *Environmental Authority EPPR00206513* (EA) which includes Environmental Relevant Activity (ERA) 60 (Waste disposal) at the Warrens Hill Landfill. The Warrens Hill Landfill is located on land described as Lot 89 on Plan CWL2997 off Bosworths Road, Warrens Hill (Blackrock) (the site).

Under the provisions of the *Environmental Protection Act 1994*, the Department of Environment and Science (administering authority) issued a *Notice to conduct or commission an environmental evaluation 101/0008438* (Environmental Evaluation Notice) for the site on 3 September 2018.

In accordance with the reporting requirements of the Environmental Evaluation Notice, on 30 November 2018 Council submitted an interim report [*Environmental Evaluation 101/0008468 30 November 2018 Interim Report* (GHD, 2018) (30 November 2018 Interim Report)] to the administering authority detailing initial responses to requirements of 1, 2, 3 and 6 of Part B of the Environmental Evaluation Notice.

In response to the 30 November 2018 Interim Report, the administering authority issued Council with a *Notice requesting further information* (Information Request) dated 14 December 2019 inclusive of the following:

- Part A. Grounds: grounds on which the Information Request is issued
- Part B. Facts and Circumstances: facts and circumstances forming the basis of the Information Request.
- Part C. Requirements: further information requested to be provided by the Information Request.

Council has commissioned GHD Pty Ltd (GHD) to assist in completion of the environmental investigation and undertake reporting in line with the requirements of the Environmental Evaluation Notice. The purpose of this letter is to provide further information requested by the administering authority on behalf of Council.

1 Part. C. Requirements and further information

The following sets-out the requirements of the Information Request and further information requested by the administering authority.

1.1 Item 1 Investigation requirement 2b

1.1.1 Request item 1

1. Investigation requirement 2b: *Identify groundwater elevations and flow directions.*

You are requested to provide inferred groundwater contours for the whole of the potentially impacted receiving environment adjacent to the landfill activity including the receiving environment to the south west of the landfill activity.

1.1.2 Further information item 1

Groundwater elevations and inferred flow direction for each aquifer were represented on Figure 3-3 through Figure 3-5 of the 30 November 2018 Interim Report as follows:

- Figure 3-3 Co1 (Shallow Aquifer) Inferred Groundwater Contouring
- Figure 3-4 Co3 (Deep Aquifer) Inferred Groundwater Contouring
- Figure 3-5 Basement Aquifer Inferred Groundwater Contouring.

These have been updated to reflect local topography as well as inferred groundwater contours (refer Attachment 1). Landfill activities are located on the western ridge of Warrens Hill with peaks of 28 m AHD (to the north-east) and 22 m AHD (to the south-east). These peaks slope down to the south-west and west-north-west respectively.

Based on the revised Figures, it is inferred that groundwater flow is in a west and west-south-west direction from landfill activities in each aquifer towards WH24A and WH24B and as described within the 30 November 2018 Interim Report. Figure 3-4 has been updated to correct an error in the standing water level (SWL) at WH17 (previously reported as 8.350, corrected to 6.034 m) which indicated Co3 (Deep Aquifer) inferred groundwater flow towards the south-west of the site.

Contours have been inferred as far into the receiving environment as feasible based on the currently available data set.

1.2 Item 2 Reporting requirement 1b

1.2.1 Request item 2

2. Reporting requirement 1b: *The establishment of all required monitoring locations for surface water and for groundwater including all reference locations.*

You are requested to provide further information on the proposed locations of monitoring and reference bores, including clarification of detail in table 3-6, 3-7 and 3-8 regarding the specific target and purpose of each bore. Specifically, if monitoring is not proposed in an areas of the receiving environment, such as

to the south west of the landfill, please provide justification as to why monitoring is not required in that area.

Also, please provide further information describing how the bore WH10 targeting the basement aquifer is considered an up gradient bore as table 3-8 describes it as 'downgradient of the landfill operations'.

1.2.2 Further information item 2

As discussed in Section 1.1.2 and demonstrated on the updated Figures 3-3 to 3-5 (refer Attachment 1), the inferred flow directions within each aquifer to the receiving environment is the area located to the west and west-south-west of landfill activities.

Additional groundwater bore locations WH24A and WH24B were chosen to assist with the execution of the ongoing environmental investigation with consideration of:

- Inferred flow direction
- Local topography
- Local geology
- Positioning of reference bores
- Historically reported potential contaminants of concern (e.g. WH14)
- Site accessibility by drill rig
- Proximity to other influencing factors (agriculture).

From this assessment, it was determined that the area located to the west-south-west of the landfill is the receiving environment and that WH24A and WH24B are most representative of where potential contaminants are likely to migrate.

The location to the south-west of the landfill was not identified as the receiving environment with the greatest likelihood of expressing contamination and as such no additional wells were installed in this direction at this time. This area may require groundwater well installations in the future pending review of the results observed to the west of the landfill at WH24A and WH24B. Significant access restrictions also exist for installation of groundwater monitoring wells in the south-west that may inhibit installation here if it was to be considered necessary in the future.

Updated Tables 3-6 to 3-8 (including WH10 as requested by the administering authority) are provided below with further detail provided with respect to bore placement.

Note: due to site constraints (i.e. topography, vegetation and machinery access) "up-gradient" bores are not located up-gradient of landfill activities within the Co1 (Shallow) and Co3 (Deep) Aquifers. To avoid confusion, these will be referred to as reference bores.

Table 3-6 GW monitoring infrastructure within Co1 (Shallow Aquifer)

Reference bore Bore ID Bore intent		Down gradient bore Bore ID Bore intent	
WH22	<p>Located to the north of the landfill outside of the property boundary, off Lions Lookout Rd (5 m offset).</p> <p>This bore is identified as outside the landfill's area of potential influence and is to be utilised as the reference bore for the shallow aquifer.</p>	WH13	<p>Located to the west of the landfill (historical cells) generally along the property boundary. This bore is the southernmost bore within this aquifer along the western property boundary.</p> <p>This bore is located to intersect groundwater leaving the historical landfill area and identify variances in water quality. Inferred contours demonstrate the shallow aquifer traversing in west-south-westerly direction generally towards WH24A.</p>
-	-	WH14	<p>Located to the west of the landfill (historical cells) generally along the property boundary. This bore is the middle bore (i.e. between WH16 and WH13) within this aquifer along the western property boundary.</p> <p>This bore is located to intersect groundwater leaving the historical landfill area and identify variances in water quality. Inferred contours demonstrate the shallow aquifer traversing in west-south-westerly direction generally towards WH24A.</p>
-	-	WH16	<p>Located to the west of the landfill (operational cell) generally along the property boundary. This bore is the northernmost bore within this aquifer along the western property boundary.</p> <p>This bore is located to intersect groundwater leaving the</p>

Reference bore Bore ID Bore intent		Down gradient bore Bore ID Bore intent	
			operational landfill area and identify variances in water quality. Inferred contours demonstrate the shallow aquifer traversing in west-south-westerly direction generally towards WH24A.
-	-	WH23	<p>Located to the west of the landfill and Bosworths Road (8 m offset) outside the property boundary.</p> <p>This bore is located to intersect groundwater leaving the landfill and assesses the potential for offsite migration of contaminants that have been identified at WH14.</p> <p>Inferred contours demonstrate the shallow aquifer traversing in west-south-westerly direction generally towards WH24A.</p>
-	-	WH24A	<p>Located within Cervellin Road reserve approximately 400 m to the west-south-west of the landfill.</p> <p>This bore is located to intersect groundwater leaving the landfill and assesses the potential for further afield offsite migration of contaminants in the receiving environment (west-south-west of the landfill) with the greatest likelihood of expressing contamination.</p> <p>This bore is surrounded by agricultural land (i.e. sugar cane fields) and therefore may be influenced by agricultural practices).</p> <p>Placement of a shallow aquifer bore further afield was considered</p>

Reference bore Bore ID Bore intent		Down gradient bore Bore ID Bore intent	
			and dismissed due to greater potential for agricultural influence and reduced likelihood of landfill influence.

Table 3-7 GW monitoring infrastructure within Co3 (Deep Aquifer)

Reference bore Bore ID Description		Down gradient bore Bore ID Description	
WH25	<p>Located to the north of the landfill outside of the property boundary, off Lions Lookout Rd (5 m offset).</p> <p>This bore is identified as outside the landfill's area of potential influence and is to be utilised as the reference bore for the deep aquifer.</p>	WH15	<p>Located to the west of the landfill (historical cells) generally along the property boundary. This bore is the southernmost bore within this aquifer along the western property boundary.</p> <p>This bore is located to intersect groundwater leaving the historical landfill area and identify variances in water quality. Inferred contours demonstrate the shallow aquifer traversing in west-south-westerly direction generally towards WH24B.</p>
-	-	WH17	<p>Located to the west-north-west of the landfill (operational cell) generally along the property boundary. This bore is the northernmost bore within this aquifer along the western property boundary.</p> <p>This bore is located to intersect groundwater leaving the landfill site and identify variances in water quality. Inferred contours demonstrate the shallow aquifer traversing from the operational landfill in a west-south-westerly direction generally towards WH24B.</p>

Reference bore Bore ID Description		Down gradient bore Bore ID Description	
-	-	WH24B	<p>Located within Cervellin Road reserve approximately 400 m to the west-south-west of the landfill.</p> <p>This bore is located to intersect groundwater leaving the landfill and assesses the potential for further afield offsite migration of contaminants in the receiving environment (west-south-west of the landfill) with the greatest likelihood of expressing contamination.</p> <p>This bore is surrounded by agricultural land (i.e. sugar cane fields) and therefore may be influenced by agricultural practices).</p> <p>Placement of a deep aquifer bore further afield was considered and dismissed due to greater potential for agricultural influence and reduced likelihood of landfill influence.</p>

Table 3-8 GW monitoring infrastructure within Basement Aquifer

Reference bore Bore ID Description		Down gradient bore Bore ID Description	
WH7	<p>Located to the east of the landfill (up-gradient of landfill activities) within the property boundary.</p> <p>This bore is identified as outside the landfill's area of potential influence and is to be utilised as the reference bore for the Basement aquifer.</p>	-	-

Reference bore Bore ID Description		Down gradient bore Bore ID Description	
WH10	<p>Located to the south of the landfill within the property boundary.</p> <p>This bore is identified as outside the landfill's area of potential influence and is to be utilised as the reference bore for the basement aquifer.</p> <p>This is due to the topographical and hydrogeological conditions at the landfill whereby groundwater at this depth and at this location is more likely to flow from outside of the landfill property boundary (east) to within the landfill property boundary (west). Groundwater at this location is considered to be unlikely impacted by landfill activities. Notwithstanding, this location may experience localised surface water flows from disturbed areas of the site (e.g. perimeter access tracks). Groundwater quality result at this location shall require ongoing review with respect to other reference bores (i.e. WH17 and WH21) to confirm this.</p>	-	-
WH21	<p>Located to the north of the landfill within the property boundary, off Lions Lookout Rd.</p> <p>This bore is identified as outside the landfill's area of potential influence and is to be utilised as the reference bore for the shallow aquifer.</p>	-	-

1.3 Item 3 Reporting requirement 4

1.3.1 Request item 3

3. Reporting requirement 4: *By 30 September 2020 submit a report to the administering authority presenting contaminant trigger and limit levels for surface water and groundwater monitoring at the site.*

Please outline how the current monitoring regime will enable the collection of sufficient samples by September 2020 to calculate contaminant triggers and limits as per the methodology in the QWQG. Alternatively, please consider adopting a more frequent monitoring regime to collect the required number of samples as per the methodology in the QWQG.

1.3.2 Further information item 3

The sampling frequency proposed in the 30 November 2018 Interim Report would not provide sufficient data by September 2020 to calculate site specific trigger values (SSTV's) in accordance with the Queensland Water Quality Guidelines (QWQG). As outlined within the 30 November 2018 Interim Report, further consideration has been given to alternative options to establish SSTV's however, these have been determined to not likely be technically feasible in this instance.

To achieve SSTV's for the site by the 30 September 2020 in accordance with the requirements of the QWQG, a monthly monitoring program at reference locations in the shallow (WH22) and deep (WH25) groundwater aquifers and at the surface water (WHSW3) reference location will be implemented. As only one reference location is present for each of these aspects (shallow aquifer, deep aquifer and surface water) and only one data point currently exists at each of the reference sites, an additional 17 samples will be collected for each location. This will be subject to groundwater being present within the wells at each location however, it is expected that at a minimum, sufficient data points will be collected to establish interim SSTV's.

2 Summary

We trust that the information provided herein addresses the administering authority Information request. If you have any further questions, please do not hesitate contact Victoria Hammer of Hinchinbrook Shire Council at VHammer@hinchinbrook.qld.gov.au or Kieran Kerr of GHD at Kieran.Kerr@ghd.com.

Sincerely
GHD

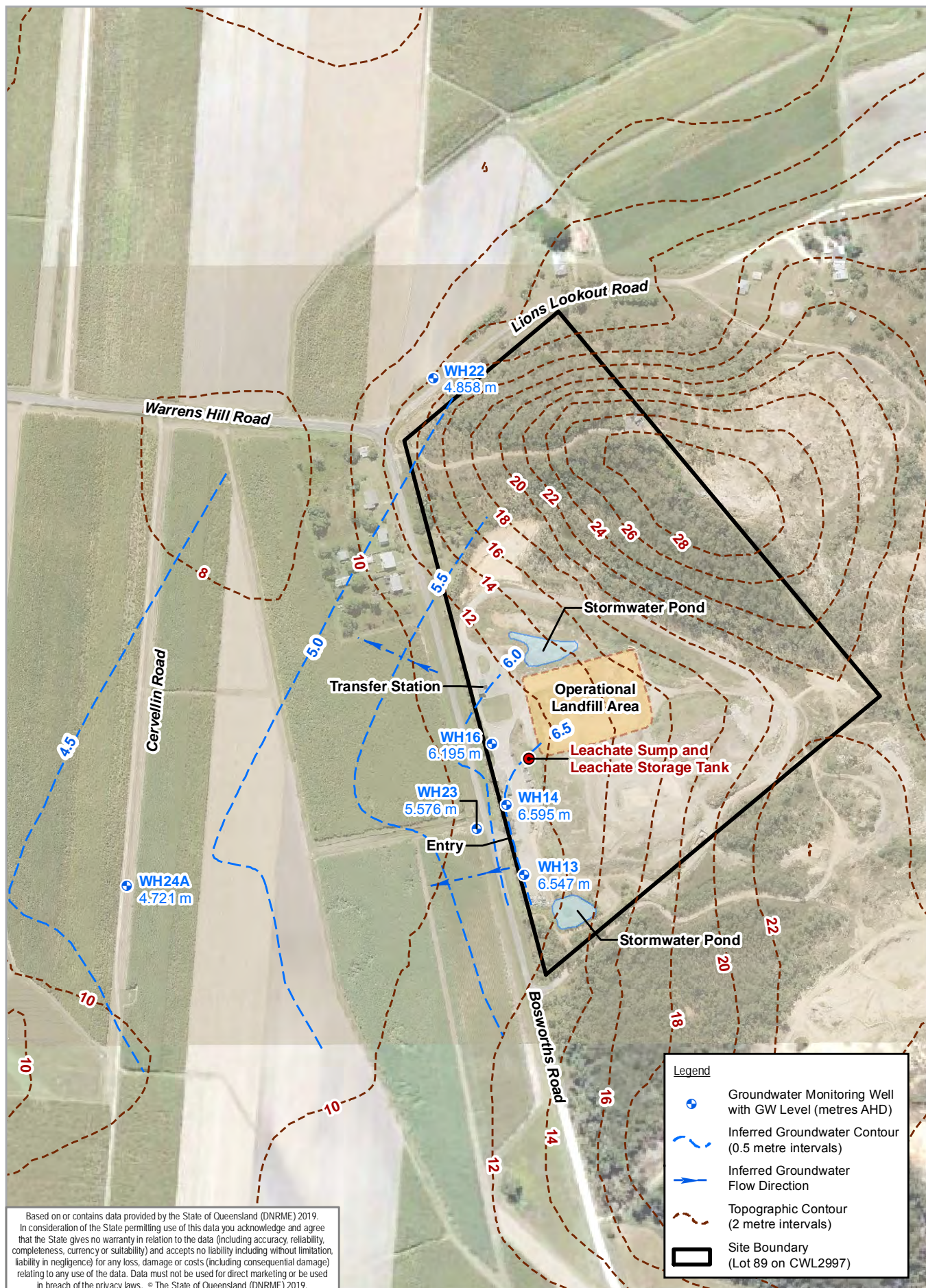


Kieran Kerr

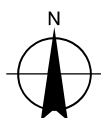
Senior Environmental Planner
+61 7 4720 0486

Attachments:

Attachment 1: Inferred contours Figures 3-3 to 3-5



1:5,500 (Paper Size A4)
0 40 80 120 160 200
Meters



Map Projection: Universal Transverse Mercator
Horizontal Datum: GDA 1994
Grid: GDA 1994 MGA Zone 55

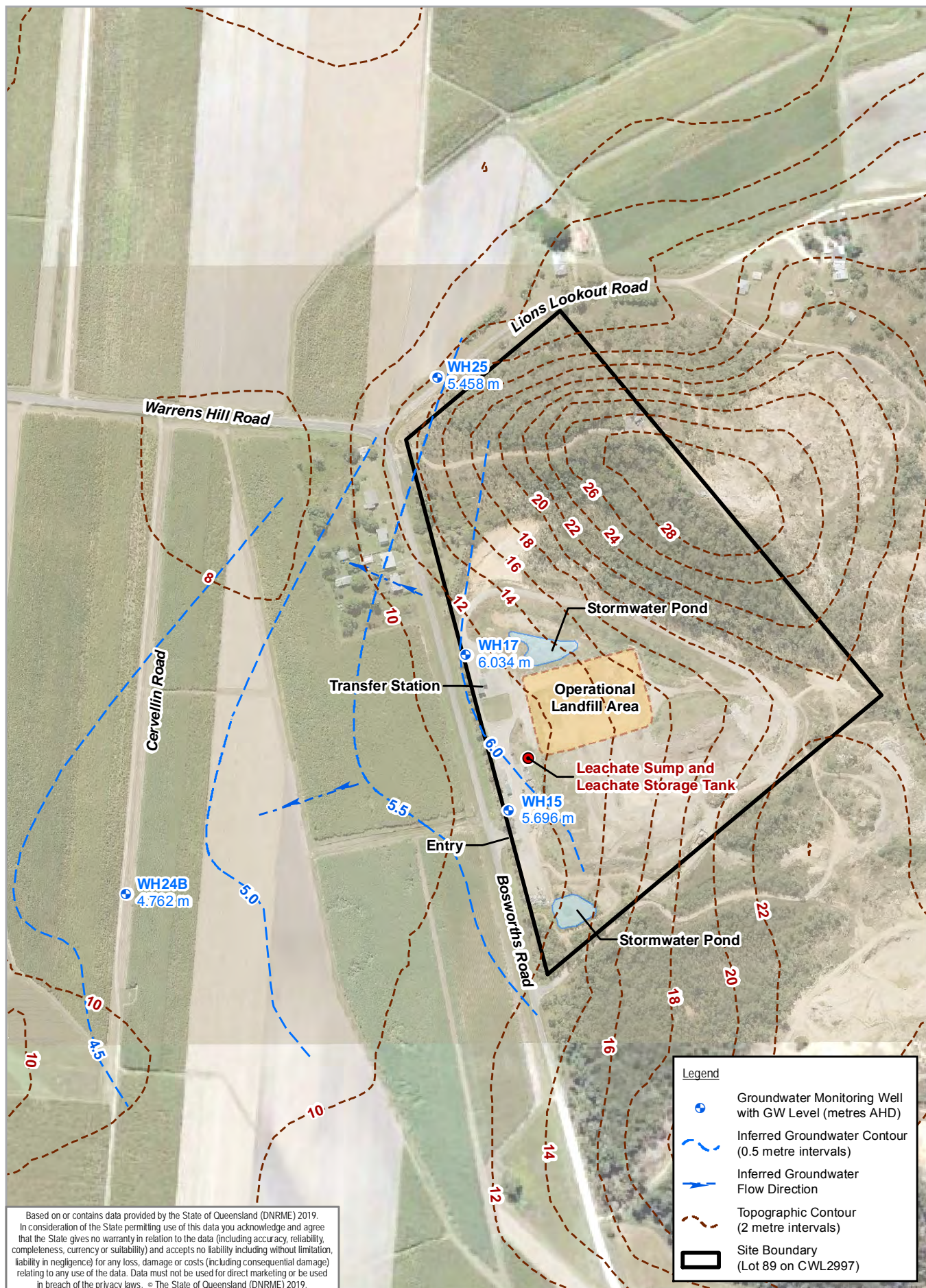


Hinchinbrook Shire Council
Warrens Hill Landfill Environmental Evaluation
Bosworths Road, Ingham, 4850.

Project No. 42-20835
Revision No. B
Date 27/11/2018

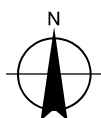
Co1 (Shallow Aquifer) Inferred
Groundwater Contouring

FIGURE 3-3



1:5,500 (Paper Size A4)
0 40 80 120 160 200
Meters

Map Projection: Universal Transverse Mercator
Horizontal Datum: GDA 1994
Grid: GDA 1994 MGA Zone 55

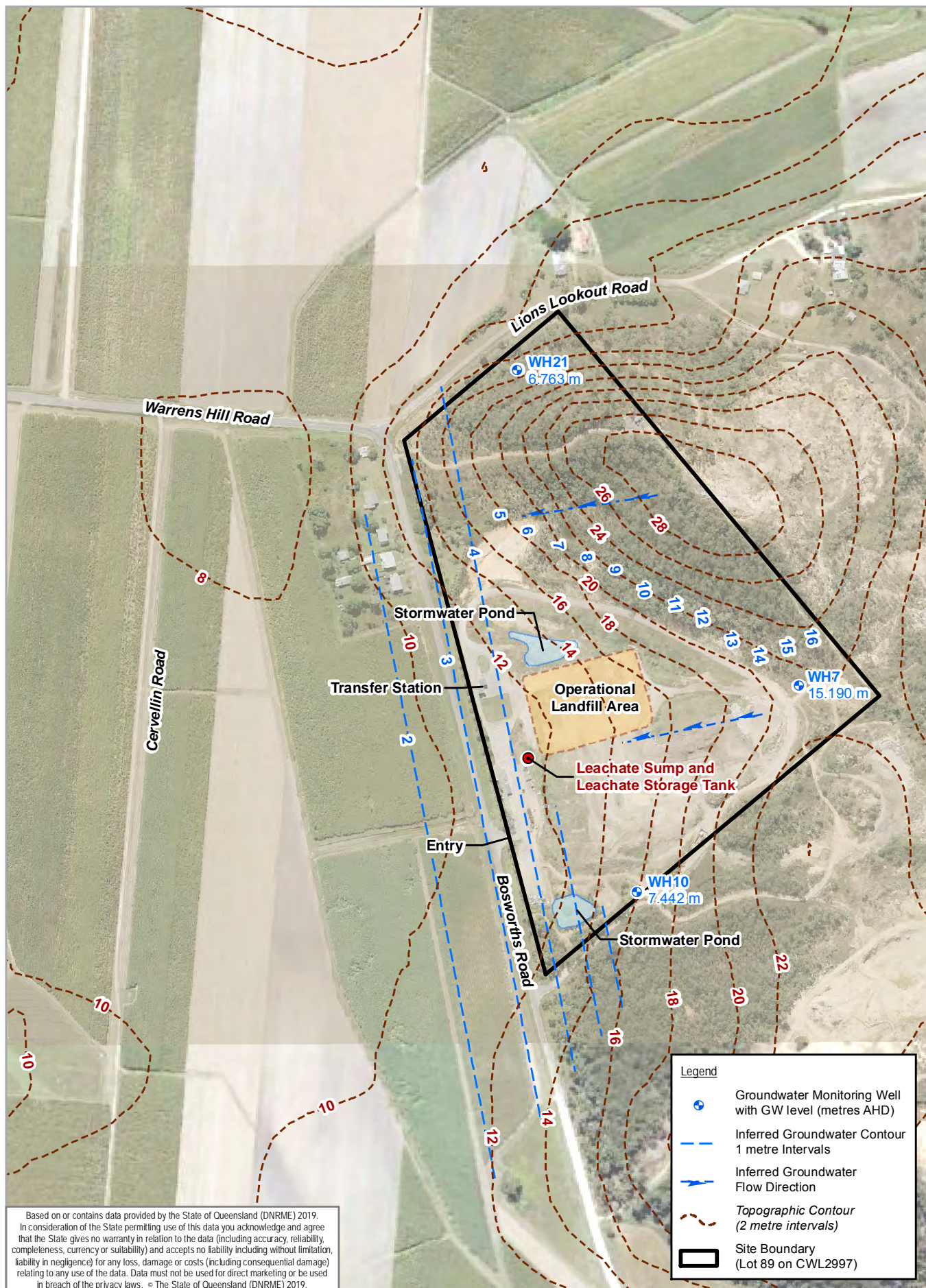


Hinchinbrook Shire Council
Warrens Hill Landfill Environmental Evaluation
Bosworths Road, Ingham, 4850.

Project No. 42-20835
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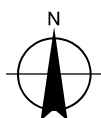
Co3 (Deep Aquifer) Inferred
Groundwater Contouring

FIGURE 3-4



1:5,500 (Paper Size A4)
0 40 80 120 160 200
Meters

Map Projection: Universal Transverse Mercator
Horizontal Datum: GDA 1994
Grid: GDA 1994 MGA Zone 55



Hinchinbrook Shire Council
Warrens Hill Landfill Environmental Evaluation
Bosworths Road, Ingham, 4850.

Basement Aquifer Inferred
Groundwater Contouring

Project No. 42-20835
Revision No. B
Date 27/11/2018

FIGURE 3-5

Notice

Environmental Protection Act 1994

Environmental Evaluation

Notice of decision on an environmental report for an environmental investigation

This notice is issued by the administering authority pursuant to section 326G(4) of the Environmental Protection Act 1994 to advise you that the administering authority has decided to accept an environmental report for an environmental investigation.

Hinchinbrook Shire Council
25 Lannercost Street
INGHAM QLD 4850

Your reference: EPPR00206513, STAT1269

Our Reference: 101/0008438, CA47254, STAT1269

15 March 2019

Take notice: that under the *Environmental Protection Act 1994* (the Act), a notice of decision to accept an environmental report for an environmental investigation is issued to Hinchinbrook Shire Council (Council) (you) by the administering authority. The administering authority is the Chief Executive of Department of Environment and Science (the department).

The notice of decision to accept an environmental report for an environmental investigation is issued in respect to the activities by Council on land described as Lot 89 on Plan CWL2997 situated at Bosworth Road, Warrens Hill, Blackrock (the premises).

Notice

The decision

The decision to accept an environmental report about a stated matter is based on the following grounds:


- The department issued a Notice to commission an environmental investigation (STAT1269) to Council on 3 September 2018.
- STAT1269 required an interim report to be submitted 30 November 2018.
- Council submitted an interim report on 30 November 2018.
- The department issued a Notice requesting further information to Council on 14 December 2018.
- The further information requested related to positioning of groundwater bores in the receiving environment, rationale for monitoring frequency and selection of reference bore locations.
- The Notice requesting further information required further information to be submitted by 28 February 2019.
- Council submitted a report containing further information on 28 February 2019.
- The department is satisfied that the further information report submitted 28 February 2019 adequately addresses the matters identified in the Notice requesting further information issued to Council on 14 December 2018.
- STAT1269 also required a second interim report to be submitted by 28 February 2019. Council submitted a second interim report on 28 February 2019.
- The department is satisfied that the second interim report adequately addresses the relevant matters for the environmental investigation to which the report relates.

Council is advised to continue to undertake all actions necessary to fulfil the requirements of the Notice STAT1269. The administering authority will determine if any action is required in accordance with section 326H following submission and review of the final report to be submitted by 30 September 2020.

Should you have any queries in relation to this notice, please contact Matt Anscomb of the department on telephone number 4722 5370.



Signature



Date

Luke Johnston

A/Manager Compliance

Delegate of the Chief Executive

Department of Environment and Science

Environmental Protection Act 1994

Enquiries:

Department of Environment and Science

455 Flinders Street

Townsville, QLD 4810

Ph: (07) 4722 5353

Email: ESTownsville@des.qld.gov.au



Hinchinbrook Shire Council
HSC landfill monitoring 2018 & Warrens Hill EE
Environmental Evaluation 101/0008438 28 February 2019
Interim Report

February 2019

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Appendices

- Appendix A - Environmental Evaluation Notice
- Appendix B – Qualitative Risk Assessment

1. Introduction

1.1 Background information

Hinchinbrook Shire Council (Council) hold *Environmental Authority EPPR00206513* (EA) which includes Environmental Relevant Activity (ERA) 60 (2) (d) (Waste disposal) at the Warrens Hill Landfill. The Warrens Hill Landfill is located on land described as Lot 89 on Plan CWL2997 situated at Bosworths Road, Warrens Hill (Blackrock) (the site).

Under the provisions of the *Environmental Protection Act 1994*, the Department of Environment and Science (administering authority) issued a *Notice to conduct or commission an environmental evaluation 101/0008438* (Environmental Evaluation Notice) for the site on 3 September 2018 (refer Appendix A).

Part A of the Environmental Evaluation Notice sets-out the grounds for the environmental investigation with Part B outlining the requirements including reporting as follows:

1. By 30 November 2018 provide an interim report to the administering authority detailing the initial response to requirements 1, 2, 3 and 6. This interim report should include:
 - a. The description of the receiving environment and water quality values
 - b. The establishment of all required monitoring locations for surface water and for ground water, including all reference locations
 - c. Detail the commencement date and initial results of the monitoring program required by this investigation
 - d. The initial assessment of existing water quality at reference and potentially impacted monitoring locations
 - e. The initial assessment of the potential contaminants of concern.
2. By 28 February 2019 submit an interim report to the administering authority that identifies any readily available options for the prevention or minimisation of further contaminant release to groundwater's and/or surface waters in the short term.
3. By 30 September 2020 submit a final report to the administering authority in response to requirement 9 above, detailing the completion of the investigation. The report should identify all potential options, evaluate the likely effectiveness of the potential options, estimate corresponding implementation timeframes for the potential options, and estimate costs for each option. The report must summarise, analyse and interpret the data, with the view to identifying any spatial and/or temporal patterns of contamination within surface and groundwater at the site and provide recommendations with regard to ongoing management of the site. The report must detail the preferred proposed remediation option (if required), the timeline for the implementation of the preferred option, and justification for choice of the preferred option.
4. By 30 September 2020 submit a report to the administering authority presenting proposed contaminant trigger and limit levels for surface and ground water monitoring at the site. The proposed contaminant trigger and limit levels must protect the environmental values of the receiving environment. The report must identify appropriate monitoring locations within surface and ground water.

Council has commissioned GHD Pty Ltd (GHD) to assist in completion of the environmental investigation and undertake reporting in line with the requirements of the Environmental Evaluation Notice.

1.2 Purpose of this report

The purpose of this report is to meet Part B reporting requirement 2 of the Environmental Evaluation Notice serving as the 28 February 2019 interim report to the administering authority by providing readily available options for the prevention or minimisation of further contaminant release to groundwater's and / or surface waters from the Warrens Hill Landfill in the short term.

1.3 Scope of works

GHD were commissioned to undertake the following scope of works to meet Part B reporting requirement 2 of the Environmental Evaluation Notice:

- Review Environmental Risk Assessment (GHD, 2018a), Leachate Management Review (GHD, 2018b) and Warrens Hill Operational Filling Plan (GHD, 2018c).
- Develop readily available options for the prevention or minimisation of further contaminant release to groundwater's and / or surface waters from the Warrens Hill Landfill in the short term.

1.4 Assumptions

The following assumptions were made in the development of this report:

- Desktop searches utilised in this assessment are reflective of the actual conditions on site.

1.5 Statement of limitations

This report has been prepared by GHD for Hinchinbrook Shire Council and may only be used and relied upon by Hinchinbrook Shire Council for the purpose agreed between GHD and Hinchinbrook Shire Council as set out in section 1.2 of this report.

GHD otherwise disclaims responsibility to any person other than Hinchinbrook Shire Council arising in connection with this report. GHD also excludes implied warranties and conditions, to the extent legally permissible.

The services undertaken by GHD in connection with preparing this report were limited to those specifically detailed in the report and are subject to the scope limitations set out in the report.

The opinions, conclusions and any recommendations in this report are based on conditions encountered and information reviewed at the date of preparation of the report. GHD has no responsibility or obligation to update this report to account for events or changes occurring subsequent to the date that the report was prepared.

The opinions, conclusions and any recommendations in this report are based on assumptions made by GHD described in this report (refer section 1.4 of this report). GHD disclaims liability arising from any of the assumptions being incorrect.

GHD has prepared this report on the basis of information provided by Hinchinbrook Shire Council and others who provided information to GHD (including Government authorities), which GHD has not independently verified or checked beyond the agreed scope of work. GHD does not accept liability in connection with such unverified information, including errors and omissions in the report which were caused by errors or omissions in that information.

The opinions, conclusions and any recommendations in this report are based on information obtained from, and testing undertaken at or in connection with, specific sample points. Site conditions at other parts of the site may be different from the site conditions found at the specific sample points.

Investigations undertaken in respect of this report are constrained by the particular site conditions, such as the location of buildings, services and vegetation. As a result, not all relevant site features and conditions may have been identified in this report.

Site conditions (including the presence of hazardous substances and / or site contamination) may change after the date of this Report. GHD does not accept responsibility arising from, or in connection with, any change to the site conditions. GHD is also not responsible for updating this report if the site conditions change.

2. Review and update of environmental risk assessment

2.1 Background information and document review

GHD has been previously commissioned by Council to undertake a series of sequential tasks (refer Figure 2-1) with the aim of identifying actions that could be implemented to reduce the potential impact to the environment from the Warrens Hill Landfill. These included short term (2018) operational improvements to be implemented at the site and a framework for implementing medium term (2019/2022) measures to address leachate management at the site. These were documented within GHD Report Leachate Management Review (GHD, 2018b) and culminated with GHD Report Preliminary Environmental Risk Assessment (GHD, 2018a).

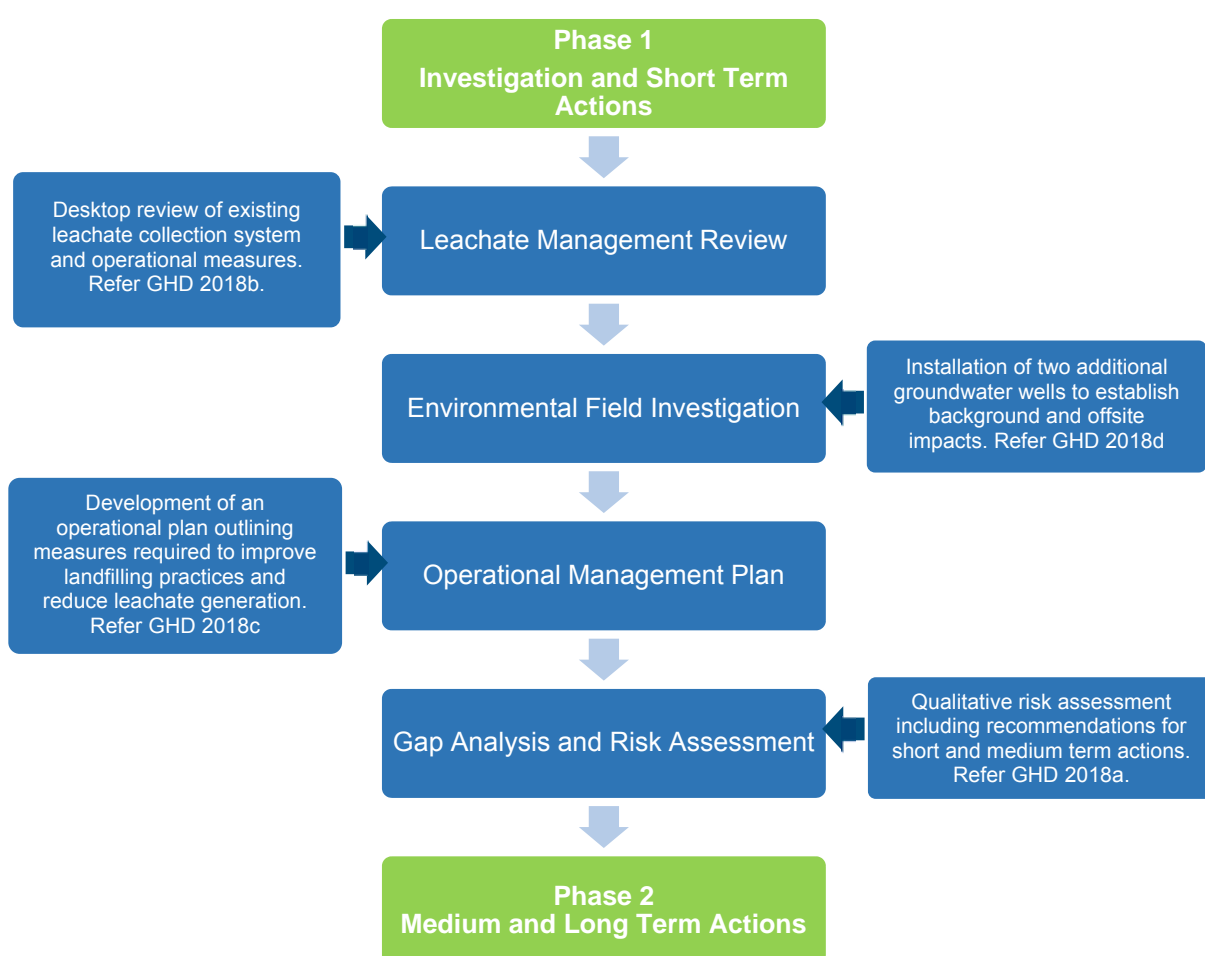


Figure 2-1 Leachate management investigation and strategy

These works were completed following an annual compliance inspection undertaken by the administering authority on 7 September 2017 and documented within subsequent administering authority letter *Compliance Inspection Outcomes* dated 26 October 2017 (DES, 2017) and prior to issue of the Environmental Evaluation Notice for the site on 3 September 2018. An overview of works previously completed is provided at Table 2-1 and includes recent works required under the Environmental Evaluation Notice.

Table 2-1 Warrens Hill landfill overview of works

Environmental Risk Assessment (2018)	EE 28 November 2018 Interim Report (2018)	EE 28 February 2019 Interim Report (2019)
Compliance Inspection Outcomes (DES, 2017)	Leachate Management Environmental Evaluation 101/0008438 30 November 2018 Interim Report (GHD, 2018e)	Environmental risk assessment action plan review and update (refer section 2.2)
Groundwater Assessment (GHD, 2017)		
Leachate Management Review (GHD, 2018b)	Response to Notice Requesting Further Information (GHD, 2019a)	Qualitative risk assessment review and update (refer section 2.3)
Groundwater Bore Installation and Monitoring Report (GHD, 2018d)	2018/2019 Pre-wet Monitoring Report (GHD, 2019b)	Action plan to prevent or minimise further contaminant release to groundwater's and / or surface waters from the Warrens Hill Landfill in the short term (refer section 3.2)
Operational Filling Plan (GHD, 2018c)		
Preliminary Environmental Risk Assessment (GHD, 2018a)		

2.2 Environmental risk assessment action plan review

Table 2-2 provides a review of the status and applicability of short term (2018) and medium term (2019/2022) actions outlined in the Preliminary Environmental Risk Assessment (GHD, 2018a) within the context of the works subsequently completed for the Environmental Evaluation Notice. This review has been completed to inform the review and update of the qualitative risk assessment (refer section 2.3) and to assist in the development of readily available options for the prevention or minimisation of further contaminant release to groundwater's and / or surface waters from the Warrens Hill Landfill in the short term. For reference, the existing leachate management system (as of February 2018) is provided at Figure 2-2.

2.3 Qualitative risk assessment review and update

In consideration of the site conditions and landfilling operations at the site, the qualitative risk assessment previously completed within the Preliminary Environmental Risk Assessment (GHD, 2018a) has been reviewed and updated (refer Appendix B). The qualitative risk assessment has been prepared in consideration of the administering authority's *Landfill siting, design, operation and rehabilitation guideline* and Australian Standard Risk Management - Principles and Guidelines (AS/NZS ISO 31000:2009).

Table 2-2 Environmental Risk Assessment (GHD, 2018a) action plan review and update

Item	Recommendation	GHD (2018a) completion date	Status	Actual or revised completion date	Discussion including how completed and action required
1	Two (2) new downgradient monitoring bores should be installed and included in the groundwater monitoring program.	2018	Complete	October 2018	<p>Installation of three (3) new monitoring wells was completed in October 2018 as follows.</p> <p><i>WH24A: Grid reference: E 416,591; N 7,932,908. Installed 30 October 2018</i></p> <p>WH24A is located within Cervellin Road reserve approximately 400 m to the west-south-west of the landfill. This bore is located to intersect groundwater leaving the landfill and assesses the potential for further afield offsite migration of contaminants in the receiving environment (west-south-west of the landfill) with the greatest likelihood of expressing contamination in the shallow aquifer.</p> <p><i>WH24B: Grid reference: E 416,590; N 7, 932, 900. Installed 31 October 2018.</i></p> <p>WH24B is located within Cervellin Road reserve approximately 400 m to the west-south-west of the landfill. This bore is located to intersect groundwater leaving the landfill and assesses the potential for further afield offsite migration of contaminants in the receiving environment (west-south-west of the landfill) with the greatest likelihood of expressing contamination in the deep aquifer.</p> <p><i>WH25: Grid reference: E 461,920, N 7,933,448. Installed 29 October 2018</i></p> <p>WH25 is located to the north of the landfill outside of the property boundary, off Lions Lookout Rd (5 m offset). This bore is identified as outside the landfill's area of potential influence and is to be utilised as the reference bore for the deep aquifer.</p> <p>Refer Environmental Evaluation 101/0008468 30 November 2018 Interim Report (GHD, 2018e) and Response to Notice Requesting Further Information (GHD, 2019a).</p> <p>Action</p> <p>No further action required at this stage. Efficacy of the monitoring program should be reviewed following implementation of the following actions and as a result of the ongoing Environmental Evaluation Notice investigation.</p>
2a	Develop an investigation program for the existing leachate collection and extraction system and undertake investigations by a suitably qualified person.	2018	Complete	October 2018	<p>Warrens Hill Landfill Rectification Works Technical Specification (GHD, 2018f) details investigation program for the existing leachate collection and extraction system inclusive of:</p> <ul style="list-style-type: none"> Emptying and cleaning the leachate collection tank with disposal of leachate to an approved location. Cleaning of leachate gravity collection pipework by water jetting or other approved method to remove sedimentation from silts, grease and loose material. Physical inspection / leakage tests to confirm the leachate storage tank is in suitable condition and ensure there are no leaks. CCTV inspection of the pipework and leachate collection tank including preparation of a condition assessment report which comments on the condition of the structure and recommends repairs if required. <p>Action</p> <p>No further action required at this stage.</p>
2b	Develop a scope of works for inspection and testing of all relevant equipment and pipelines.	2018	Complete		<p>Action</p> <p>Refer item 2a.</p>
2c	Inspect all relevant equipment and pipelines.	2018	Ongoing	2019	<p>Action</p> <p>Engage a Contractor to implement the investigation program prescribed at item 2a.</p>

Item	Recommendation	GHD (2018a) completion date	Status	Actual or revised completion date	Discussion including how completed and action required
2d	Undertake test pit investigation to investigate condition of existing leachate cut-off trench.	2018	Ongoing	2019	<p>The leachate cut off trench was designed / installed to intercept and convey leachate generated by historical waste deposition (unlined) to the sump.</p> <p>Design drawings indicate the trench is placed above the shallow aquifer, however no 'as constructed' drawings are available to confirm installation. Groundwater levels in nearby bores in the nearby vicinity of the cut off trench have indicated groundwater levels may seasonally rise above the invert level of the cut off trench.</p> <p>The efficiency of leachate cut off trench may be compromised by algal matter or sediment due to infrequent leachate extraction. The risk of developing a preferential pathway to groundwater being developed is increased by infrequent leachate extraction. If the leachate cut off trench was not constructed to the design depth there is a potential for it to act as a direct link (preferential pathway) to groundwater. Similarly, groundwater may flow into the cut off trench and leachate collection pump well.</p> <p>Action</p> <p>Undertake condition assessment of leachate cut off trench to ascertain clogging extent and possible interaction with groundwater table.</p> <p>Where clogging exists; flush and / or excavate and replace aggregate / pipework.</p> <p>Where interaction with groundwater table exists, reduce extent of leachate generation through capping and surface management (refer item 4.0) and consider installation of secondary leachate extraction sump to isolate the leachate collection from each of the stages of landfill development (refer item 6)</p>
3a	Routinely operate and extract leachate collection pump well to minimise leachate storage levels as much as practical (typically less than 0.3 m depth) by pumping to above ground tanks and disposing off site at licenced disposal facilities.	2018	Ongoing	2019	<p>Leachate levels in the pump well (sump) are generally low and the well is emptied infrequently.</p> <p>Inlets to the sump from the cut off trench which services historical waste deposition (unlined) are located near the base of the sump which, without automated extraction operations, results in leachate collecting along the cut off trench. The cut off trench may be impacted by groundwater.</p> <p>The inlet to the sump from the Stage 1 landfill (post 2006 following cessation of historical landfill practices) is approximately 1.5 m above the base of the sump and will become backed up with leachate less frequently.</p> <p>A site specific leachate water balance has not been developed. Based on available rainfall data / capping extent, volumes of leachate generation would require ongoing leachate extraction (which has not been observed to occur). This indicates that leachate is either surcharging along the interception trench and / or entering groundwater.</p> <p>Leachate recirculation pipework and spears have been installed at the site following completion of the Environmental Risk Assessment (GHD, 2018a) which are not reflected within the Existing Leachate Management Layout (refer Figure 2-1). Leachate is pumped from the leachate storage tank to the top of the Stage 1 landfill cell. Council have anecdotally advised GHD that there have been issues with the high level alarms (possibly getting wet and continuing to sound) which may result improper operation of the recirculation system.</p> <p>Action</p> <p>Routinely extract leachate from the collection pump well (sump) to minimise leachate storage and potential for surcharging along the interception trench and / or entering groundwater by pumping to above ground tanks and recirculating or disposing off site at licenced disposal facilities.</p> <p>Prepare as constructed drawings and / or survey of the leachate recirculation pipework and spears and include these into existing leachate management layout.</p> <p>A site specific water balance should be developed to assess the effectiveness of the leachate management system and should include installation of flow meters to the leachate recirculation system as well as automatic water level monitoring devices (e.g. level trolls) within the pump well (sump) leachate storage tanks and adjacent groundwater monitoring bores.</p>

Item	Recommendation	GHD (2018a) completion date	Status	Actual or revised completion date	Discussion including how completed and action required
3b	Leachate quality should be tested prior to disposal to confirm how affected the solution is by potential groundwater infiltration.	2018	Ongoing	2019	<p>Leachate collection pump well (sump) may be susceptible to infiltration from groundwater.</p> <p>Action</p> <p>Prior to emptying the leachate storage tank, Council should analyse leachate for ammonia to determine if the liquid in the sump is leachate or groundwater.</p> <p>Refer also item 4b i.e. inclusion of leachate collection sump within the bi-annual (pre and post wet) sampling events.</p> <p>Refer also item 3a i.e. site specific water balance.</p>
3c	Develop an operating procedure for the existing leachate collection system (including routine testing of water quality before extraction and routine inspection).	2018	Ongoing	2019	<p>Action</p> <p>Develop an operating procedure for the existing leachate collection system (including routine testing of water quality before extraction and routine inspection and testing) inclusive of the leachate recirculation pipework and spears have been installed at the site following completion of the Environmental Risk Assessment (GHD, 2018a).</p> <p>Refer also item 3a i.e. as constructed drawings / and survey and inclusion of the leachate recirculation pipework and spears into the existing leachate management layout.</p>
4a	Prevent pooling of potentially contaminated water	2018 and ongoing	Ongoing	Ongoing	<p>An excavated sump containing potentially contaminated (leachate affected) surface water was has been identified at the site. The sump has been sampled as part of the bi-annual monitoring program reports high levels of Ammonia. Refer Pre-Wet Monitoring Report (GHD, 2019b).</p> <p>Action</p> <p>The water within the excavated sump should be pumped to the leachate collection pump well (sump) or above ground tank for offsite disposal or recirculation.</p>
4b	Undertake water sampling of pooling water as part of surface water monitoring	2018 and ongoing	Ongoing	Ongoing	<p>Groundwater and surface water monitoring program has been established for the site. This includes bi-annual (pre and post wet) sampling events. Three (3) surface water (offsite) and one (1) leachate (onsite) sample is collected for laboratory analysis during each monitoring event. Refer Pre-Wet Monitoring Report (GHD, 2019b).</p> <p>Measures have been taken to reduce and prevent pooling of water outside of the formal stormwater ponds, and adjacent to the landfill cells as identified in previous inspections.</p> <p>Action</p> <p>Council should expand the surface water monitoring program to include surface water sampling from within the northern and southern stormwater ponds (refer Figure 2-4) as well as the leachate collection sumps (formal and informal).</p>
4c	Dispose of contaminated water using approved methods (ongoing) such as disposal to licensed facilities or recirculation.	2018 and ongoing	Ongoing	Ongoing	<p>Action</p> <p>Refer item 4b i.e. sampling of pooled water inclusive of northern and southern stormwater ponds as well as the leachate collection sumps (formal and informal).</p> <p>Refer item 4a i.e. pumping contaminated pooled water to the leachate collection pump well (sump) or above ground tank for offsite disposal or recirculation.</p>

Item	Recommendation	GHD (2018a) completion date	Status	Actual or revised completion date	Discussion including how completed and action required
5a	Implement operational fill plan including: Reduce size of operational areas	2018 and ongoing	Ongoing	Ongoing	<p>Historically, Stage 2a (designed by Council and constructed in 2012/2013 with reference to Stage 1 design criteria) has been operated concurrently with Stage 1a, and subsequently (post Stage 1 operations) with a large tip face (refer Figure 2-3) which greatly increases the volume of leachate generated during rainfall events.</p> <p>The Warrens Hill Operational Filling Plan (GHD, 2018c) provides a detailed staging plan for Stage 2A. Sketches 42-20411-SK010 to SK013 show the details of the filling plan for Stage 2A.</p> <p>Informal site inspections completed by GHD following development of the Warrens Hill Operational Filling Plan (GHD, 2018c) have demonstrated variable success in implementation of the staging plan. There have been demonstrated improvements in waste placement (refer Figure 2-4) at times with a reduced tip face clearly visible. However, subsequent inspections, in particular following large rain events, have shown a large tip face across the entire Stage 2A landfill area. Anecdotally, this can be attributed to a number of factors including rain events, which significantly inhibits cell access and manoeuvrability (i.e. compaction), lack of operator continuity and understanding of how best to implement the staging plan and lack of suitable material for use as day cover resulting in placement of greenwaste as an alternative.</p> <p>Action</p> <p>Council should implement the requirements of the Warrens Hill Operational Filling Plan (GHD, 2018c) including but not limited to:</p> <ul style="list-style-type: none"> • Waste should be placed as per the sequence and directions shown in the drawings. • The stage should be filled in a number of lifts as indicated in the sketches. • Temporary bunds should be used to guide waste placement and delineate between active waste placement sections and inactive future waste placement areas. • Generally filling should commence from the working pad (25 metre widths) as indicated by the drawings and outwards in approximately 20 metre working widths. • The staging should be implemented in no more than 3 metre lift heights up to the current existing surface level of Stage 1 (RL 23.6). • Access tracks should be maintained and adapted as the staged landfilling progresses. <p>In addition to this, Council should ensure that:</p> <ul style="list-style-type: none"> • Operators are suitably trained, directed and supervised in implementation of the fill plan. • Contingencies for rain events are in place (i.e. alternative cell access) • Suitable material is readily available and stockpiled for use as day cover.
5b	Reshape waste profile to reduce leachate generation and control stormwater runoff as required	2018 and ongoing	Ongoing	Ongoing	<p>Action</p> <p>Refer item 5a.</p>
5c	Fill Stage 2a in a coordinated and planned approach as per operational fill plan.	2018 and ongoing	Ongoing	Ongoing	<p>Action</p> <p>Refer item 5a.</p>
5d	Relocate materials stockpiles as required.	2018 and ongoing	Ongoing	Ongoing	<p>This relates to erosion and sediment control and general best practice and has not been further discussed / considered here as it does not specifically relate to the prevention or minimisation of further contaminant release to groundwater's and / or surface waters from the Warrens Hill Landfill in the short term</p>

Item	Recommendation	GHD (2018a) completion date	Status	Actual or revised completion date	Discussion including how completed and action required
5e	Utilise interim capping measures in areas where waste deposition is planned to be halted for periods of greater than 2-3 months.	2018 and ongoing	Complete & ongoing	Ongoing	<p>The Warrens Hill Operational Filling Plan (GHD, 2018c) provides for implementation of interim capping (defined as placement of 300 mm of cover soil) prior to the commencing fill of subsequent landfill stages.</p> <p>As outlined within item 5a, this has been implemented with variable success.</p> <p>Action</p> <p>Refer item 5a.</p>
6a	Undertake site investigations and develop engineered cap design for non-operational Stage 1 area and upgrade of containment bund as required.	2018/2019	Ongoing	2019	<p>Placing final cover (capping) over completed cell areas will reduce leachate generation rates in the order of 90 to 95% throughout operations to prevent groundwater intrusion and improve stormwater management, by directing clean water directly off site.</p> <p>Action</p> <p>Engage a suitably qualified person to undertake the necessary site investigations (e.g. depth of existing cover, survey) and develop an engineered cap design for the non-operational area of Stage 1 and upgrade of the containment bund. Typically this should include the following materials:</p> <ul style="list-style-type: none"> • Compacted clean earth fill • Geosynthetic clay liner (GCL) • Linear low-density polyethylene (LLDPE) or HDPE geomembrane • Subsoil material • Topsoil and vegetation • Landfill gas collection system (perforated HDPE pipe enclosed in drainage aggregate and geotextile).
6b	Construct final cap for sections of Stage 1 landfill which have reached final profile and construct upgrades to containment bund as required.	2018/2019	Ongoing	2019	<p>Action</p> <p>Engage Contractor to implement the cap design as specified per item 6b.</p>
7a	Continue routine groundwater and surface water monitoring. Future monitoring program and reporting to include trend analysis and monitor any changes as a result of implemented works.	2018 and ongoing	Ongoing	Ongoing	<p>Groundwater and surface water monitoring program has been established for the site in line with the requirements of the Environmental Evaluation Notice. This will include a monthly monitoring program at reference locations in the shallow (WH22) and deep (WH25) groundwater aquifers and at the surface water (WHSW3) reference location to allow development of SSTV's for the site by 30 September 2020.</p> <p>Refer Environmental Evaluation 101/0008468 30 November 2018 Interim Report (GHD, 2018e), Response to Notice Requesting Further Information (GHD, 2019a) and Pre-Wet Monitoring Report (GHD, 2019b).</p> <p>Action</p> <p>Refer also item 4b i.e. inclusion of northern and southern stormwater ponds and leachate collection sump within the bi-annual (pre and post wet) sampling events.</p> <p>Efficacy of the monitoring program should be reviewed following implementation of following actions and as a result of the ongoing Environmental Evaluation Notice investigation.</p>

Item	Recommendation	GHD (2018a) completion date	Status	Actual or revised completion date	Discussion including how completed and action required
8	Construct a secondary leachate storage tank to separate leachate from the cut-off trench, Stage 1 landfill cell and Stage 2a landfill cell depending on outcomes of investigations in activities above and routine monitoring of leachate collection pump well water quality.	2020/2021 and TBC	Ongoing	2019/2020	<p>The primary source of leachate (or groundwater) in the sump cannot be distinguished as the pump well (sump) is connected to both cut off trench which services historical waste deposition (unlined) and Stage 1 (post 2006 following cessation of historical landfill practices) leachate collection system.</p> <p>Action</p> <p>Install a secondary leachate extraction sump to isolate the leachate collection from each of the stages of landfill development. Leachate from Stage 1 may have higher levels of ammonia compared to inflow from the leachate cut off trench which may be impacted by groundwater. This should be completed subject to the outcomes of the investigations outlined within above items.</p>
9a	Investigate and design a leachate storage and disposal system.	2021/2022	Ongoing	TBC	<p>Action</p> <p>Investigate and design a new leachate storage and disposal system subject to evaluation of the existing system following completion of the actions outlined above</p>
9b	Install / construct leachate storage and disposal system.	TBC	Ongoing	TBC	<p>Action</p> <p>To be confirmed depending on the outcomes of 9a.</p>



Figure 2-2 Existing Leachate Management Layout (as of February 2018)



Figure 2-3 Previous site arrangement (aerial imagery as of November 2017)



Figure 2-4 Current site arrangement (aerial image as of 26 October 2018)

3. Revised action plan

3.1 Overview

A review of the status and applicability of short term (2018) and medium term (2019/2022) actions outlined in the Preliminary Environmental Risk Assessment (GHD, 2018a) within the context of the works subsequently completed for the Environmental Evaluation Notice has been completed. This review was undertaken to inform the review and update of the qualitative risk assessment and to assist in the development of readily available options for the prevention or minimisation of further contaminant release to groundwater's and / or surface waters from the Warrens Hill Landfill in the short and medium term.

3.2 Action plan

Multiple potential sources exist for leachate migration to groundwater, a progressive staged approach, focussing on those measures that may most readily be implemented in the short term is proposed. Actions have been rationalised into the following categories:

1. Groundwater and surface water monitoring infrastructure and program
2. Leachate management system inspection, rectification and upgrade
3. Operational fill plan implementation including interim cover
4. Capping of Stage 1 landfill areas.

The key recommendations and implementation plan are summarised in Table 3-1.

Table 3-1 Leachate management implementation plan

No.	Recommendation	Timing
1.0	Groundwater and surface water monitoring infrastructure and program	
1.1	The efficacy of the monitoring program should be reviewed following implementation of following actions and as a result of the ongoing Environmental Evaluation Notice investigation.	Ongoing
1.2	The surface water monitoring program should be expanded to include surface water sampling from within the northern and southern stormwater ponds as well as the leachate collection sumps (formal and informal).	2019
2.0	Leachate management system inspection, rectification and upgrade	
2.1	Engage a Contractor to implement the leachate collection and extraction system investigation program inclusive of the following: <ul style="list-style-type: none"> Emptying and cleaning the leachate collection tank with disposal of leachate to an approved location. Cleaning of leachate gravity collection pipework by water jetting or other approved method to remove sedimentation from silts, grease and loose material. Physical inspection / leakage tests to confirm the leachate storage tank is in suitable condition and ensure there are no leaks. CCTV inspection of the pipework and leachate collection tank including preparation of a condition assessment report which comments on the condition of the structure and recommends repairs if required. 	2019
2.2	Engage a Contractor to undertake a test pit inspection to confirm the condition of the existing leachate cut-off trench which services historical waste deposition (unlined) inclusive of: <ul style="list-style-type: none"> Ascertaining extent of clogging and possible interaction with groundwater table. Where clogging exists; flush and / or excavate and replace aggregate / pipework. Where interaction with groundwater table exists, reduce extent of leachate generation through capping and surface management (refer item 4.0) and consider installation of secondary leachate extraction sump to isolate the leachate collection from each of the stages of landfill development (refer item 2.8) 	2019
2.3	Pooled water containing potentially contaminated (leachate affected) surface water should be pumped to the leachate collection pump well (sump) or above ground tank for offsite disposal or recirculation.	Ongoing
2.4	Develop an operating procedure for the existing leachate collection system (including routine testing of water quality before extraction	2019

No.	Recommendation	Timing
	and routine inspection and testing) inclusive of the leachate recirculation pipework and spears that have been installed at the site following completion of the Environmental Risk Assessment (GHD, 2018a).	
2.5	Routinely extract leachate from the collection pump well (sump) to minimise leachate storage and potential for surcharging along the interception trench and / or entering groundwater by pumping to above ground tanks and recirculating or disposing off site at licenced disposal facilities.	Ongoing
2.6	Prepare as constructed drawings and / or survey of the leachate recirculation pipework and spears and include these in the existing leachate management layout.	2019
2.7	A site specific water balance should be developed to assess the effectiveness of the leachate management system and should include installation of flow meters to the leachate recirculation system as well as automatic water level monitoring devices (e.g. level trolls) within the pump well (sump) leachate storage tanks and adjacent groundwater monitoring bores.	2019
2.8	Install a secondary leachate extraction sump to isolate the leachate collection from each of the stages of landfill development. Leachate from Stage 1 may have higher levels of ammonia compared to inflow from the leachate cut off trench which may be impacted by groundwater. This should be completed subject to the outcomes of the investigations outlined within above items.	2020
2.9	Design and install a new leachate storage and disposal system subject to evaluation of the existing system following completion of the actions outlined above.	TBC
3.0	Operational fill plan implementation including interim cover	
3.1	<p>Implement the requirements of the Warrens Hill Operational Filling Plan (GHD, 2018c) including but not limited to:</p> <ul style="list-style-type: none"> • Waste should be placed as per the sequence and directions shown in the drawings. • The stage should be filled in a number of lifts as indicated in the sketches. • Temporary bunds should be used to guide waste placement and delineate between active waste placement sections and inactive future waste placement areas. • Generally filling should commence from the working pad (25 metre widths) as indicated by the drawings and outwards in approximately 20 metre working widths. 	Ongoing

No.	Recommendation	Timing
	<ul style="list-style-type: none"> The staging should be implemented in no more than 3 metre lift heights up to the current existing surface level of Stage 1 (RL 23.6). Access tracks should be maintained and adapted as the staged landfilling progresses. 	
3.2	<p>Ensure that:</p> <ul style="list-style-type: none"> Operators are suitably trained, directed and supervised in implementation of the fill plan. Contingencies for rain events are in place (i.e. alternative cell access) Suitable material is readily available and stockpiled for use as day cover. 	Ongoing
4.0	Capping Stage 1 landfill areas	
4.1	<p>Engage a suitably qualified person to undertake the necessary site investigations (e.g. depth of existing cover, survey) and develop an engineered cap design for the non-operational area of Stage 1 and upgrade of the containment bund. Typically this should include the following materials:</p> <ul style="list-style-type: none"> Compacted clean earth fill Geosynthetic clay liner (GCL) Linear low-density polyethylene (LLDPE) or HDPE geomembrane Subsoil material Topsoil and vegetation Landfill gas collection system (perforated HDPE pipe enclosed in drainage aggregate and geotextile). 	2019
4.2	Engage Contractor to implement the cap design as specified per item 4.1.	2019

4. References

GHD Pty Ltd (2017) *Warrens Hill Landfill Groundwater Assessment*. Document No. 42/19967/78320.

GHD Pty Ltd (2018a), *Preliminary Environmental Risk Assessment* [DRAFT]. Document No. 42/20411/34819.

GHD Pty Ltd (2018b), *Warrens Hill Landfill Leachate Management Review* [DRAFT]. Document No. 42/20411/9857.

GHD Pty Ltd (2018c), *Landfill and Leachate Management Filling Plan* [DRAFT]. Document No. 42/20411/10103.

GHD Pty Ltd (2018d), *Groundwater Bore Installation and Monitoring Report* [DRAFT]. Document No. 42/20411/68120.

GHD Pty Ltd (2018e), *Environmental Evaluation 101/0008438 30 November 2018 Interim Report*. Document No. 42/20835/45971.

GHD Pty Ltd (2018f), *Warrens Hill Landfill Rectification Works – Technical Specification*. Document No. 42/20707/31124.

GHD Pty Ltd (2019a), *Response to Notice Requesting Further Information*. Document No. 42/20835/73802.

GHD Pty Ltd (2019b), *2018/2019 Pre-Wet Monitoring Report*. Document No. 42/20835/63230.

Appendices

Appendix A - Environmental Evaluation Notice

Department of Environment and Science

Notice

Environmental Protection Act 1994

Environmental Evaluation

Notice to conduct or commission an environmental evaluation

This notice to conduct or commission an environmental evaluation is issued by the administering authority pursuant to section 326B of the Environmental Protection Act 1994.

Hinchinbrook Shire Council
25 Lannercost Street
INGHAM, QLD 4850

Your reference: STAT1269, EPPR00206513

Our reference: 101/0008438

Monday, 3 September 2018

Take notice: that under the *Environmental Protection Act 1994* (the Act) a notice to conduct or commission an environmental investigation is issued to Hinchinbrook Shire Council (you) by the administering authority. The administering authority is the Chief Executive of the Department of Environment and Science (the department).

The notice to conduct or commission an environmental investigation is issued in respect of the activities of Hinchinbrook Shire Council at the Warrens Hill Landfill on land described as Lot 89 on Plan CWL2997 situated at Bosworths Road, Warrens Hill (Blackrock).

A. Grounds

The notice to conduct or commission an environmental investigation under section 326B of the Act is issued on the following grounds:

1. The administering authority is satisfied on reasonable grounds that an activity is causing, or is likely to cause environmental harm.

The facts and circumstances forming the basis for these grounds are:

1. Hinchinbrook Shire Council hold Environmental Authority EPPR00206513 (the EA).
2. EPPR00206513 authorises the operation of a Landfill – Environmentally Relevant Activity 60 (2) (d) Waste Disposal of more than 10,000 t/yr but less than 20,000 t/yr at the premises (the activity).
3. Condition W6 of the EA requires the holder of the EA to develop a Detection Monitoring Program for surface and groundwater, to detect any releases of contaminants from the premises to groundwater and/or surface waters.

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4. Condition G14 of the EA requires you to develop and implement a Site Based Management Plan (SBMP). Section 5.1.7 of the SBMP describes the monitoring program for surface water and groundwater required under Condition W6 as follows:
 - a. Groundwater monitoring bores are to be monitored every six months, for a specified list of potential contaminants; and
 - b. Surface water monitoring locations are to be monitored every six months with the groundwater bores, following any major storm/flood events, and following a discharge from the evaporation section of the waste cell as a result of excessive rainfall.
5. The EA does not contain specific surface water and groundwater contaminant limits but the SBMP has adopted trigger values from the *Queensland Water Quality Guidelines (QWQG)*; the *Australia and New Zealand Guidelines for Fresh and Marine Water Quality (ANZECC)*; and the *National Environment Protection (Assessment of Site Contamination) Measure (NEPM)*. Monitoring of water quality (surface water and ground water) is assessed against available trigger values from these guideline sources.
6. A monitoring report titled "*Hinchinbrook Shire Council Hinchinbrook Landfill Monitoring Program, October 2017 Pre-Wet Season Monitoring Report*" was submitted 24 January 2018 and details the monitoring undertaken in October 2017 as part of the detection monitoring program.
7. The October 2017 monitoring report, Conclusions and Recommendations, Section 8.1 (page 14) concludes the following for groundwater at Warrens Hill, "... *sustained trends of elevated nutrients presenting in shallow downgradient bore samples continues to suggest leachate impact from landfilling activities.*"
8. The October 2017 Monitoring Report, Conclusions and Recommendations Section 8.1 (page 15) concludes the following for surface water at Warrens Hill, "*Location specific peaks were recorded for Ammonia and Phosphorous, above adopted guideline values in October 2017.*"
9. Condition WS23 of the EA states "*Leachate generated on the licenced place must only be disposed of so that there is no direct or indirect release of contaminants to any groundwater, stormwater drain, roadside gutter or surface watercourse.*"
10. The results detailed in the October 2017 Monitoring Report identify the potential for leachate to be reporting to surface and/or ground water in contravention of Condition WS23.
11. Environmental harm is defined in section 14 of the Act as follows:
 - (1) *Environmental harm is any adverse effect, or potential adverse effect (whether temporary or permanent and of whatever magnitude, duration or frequency) on an environmental value, and includes environmental nuisance.*
 - (2) *Environmental harm may be caused by an activity—*
 - (a) *whether the harm is a direct or indirect result of the activity; or*
 - (b) *whether the harm results from the activity alone or from the combined effects of the activity and other activities or factors.*
12. Environmental value is defined in section 9 of the Act as follows:
 - a. *A quality or physical characteristic of the environment that is conducive to ecological health or public amenity or safety; or*
 - b. *Another quality of the environment identified and declared to be an environmental value under an environmental protection policy or regulation.*
13. Under the *Environmental Protection (Water) Policy 2009* (Water EPP), all Queensland waters including groundwater and surface waters have Environmental Values (EVs) and Water Quality Objectives (WQOs).
14. The receiving environment surrounding and downgradient from the landfill activity includes environmental values described in the document titled "*Environmental Protection (Water) Policy 2009*

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Herbert River Basin Environmental Values and Water Quality Objectives Basin No. 116 and adjacent coastal waters" (the EPP). The EPP identifies environmental values including (but not limited to) Aquatic Ecosystems, Irrigation, Farm Supply, Stock Water, Recreation (Primary and Secondary), Cultural and Spiritual Values.

15. The department has assessed ground water quality monitoring results from the October 2017 monitoring report against the water quality objectives defined in the EPP. The EPP Table 4.6 defines water quality objectives to protect aquatic ecosystems EV's for groundwater Chemistry group – Coastal and Floodplain – 9 Low salinity coastal floodplains. The 80th percentile water quality objective for NO₃ (nitrate) in shallow groundwater is 4mg/L. The October 2017 monitoring report shows shallow groundwater results from bores W14 and WH16 of 23.1 mg/L and 14.1 mg/L respectively, demonstrating elevated nutrients in the groundwater immediately downgradient of the landfill activity.
16. The department has assessed surface water quality monitoring results from the October 2017 monitoring report against the water quality objectives defined in the EPP. The EPP Table 2.1 defines water quality objectives for physico chemical, nutrient, algal and water clarity indicators to protect aquatic ecosystems EV's under base flow conditions. The water quality objective for total nitrogen (TN) to achieve a level of protection for moderately disturbed waters for water types including 'Other developed fresh waters' (e.g. Palm Creek) is <340 µg/L. The October 2017 report shows water quality results for TN at monitoring location WHSW1 and WHSW2 of 9200 µg/L and 6200 µg/L respectively, demonstrating elevated nutrients in the surface water immediately down gradient of the landfill activity.
17. The release of excess nutrients to the environment may lead to eutrophication of waterways and algal blooms leading to smothering of aquatic ecosystems and reduced oxygenation of water causing the death of aquatic organisms or other impacts to aquatic ecosystems. Water containing excessive nutrients may become unsuitable for use as irrigation supply. Waters impacted by excessive nutrients may have reduced recreational and cultural values.
18. The release of contaminants in leachate to surface and groundwater is likely to cause environmental harm to the environmental values identified in the EPP.
19. The department is satisfied on reasonable grounds that an environmental investigation should be undertaken to determine the source, cause and extent of potential or actual contamination resulting from the landfill activity being undertaken at the Warrens Hill landfill site.

B. Requirements

The report on the environmental investigation must address the following relevant matters:

1. Describe and characterise the receiving environment, and identify the relevant environmental values and Water Quality Objectives (WQO) for the receiving environment. Environmental values, WQOs and relevant water quality guideline values are to be characterised according to the Environmental Protection (Water) Policy 2009 and the QLD Water Quality Guidelines.

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2. Investigate existing water quality

The investigation must:

- a. Identify the type, location and hydrology of groundwater aquifers in the area;
 - b. Identify groundwater elevations and inferred flow directions
 - c. Establish background reference water quality of each groundwater aquifer and determine appropriate trigger values and limits in accordance with the Environmental Protection (Water) Policy 2009, Queensland Water Quality Guidelines (2009), and the ANZECC 2000 Water Quality Guidelines methodologies.
 - d. Establish appropriate reference bore locations for each aquifer
 - e. Identify the type, location and hydrology of all surface water.
 - f. Establish appropriate reference locations for surface water.
 - g. Establish background reference water quality of all surface water and determine appropriate trigger values and limits in accordance with the Environmental Protection (Water) Policy 2009, Queensland Water Quality Guidelines (2009) and the ANZECC 2000 Water Quality Guidelines methodologies.
3. Identify all **potential contaminants** of concern in leachate or surface water runoff from the activity. The investigation must include monitoring in relevant media for potential contaminants and relevant parameters including but not limited to:
- pH, temperature, dissolved oxygen, salinity, conductivity, nutrients (e.g.: Filterable reactive phosphorus, total phosphorus, total nitrogen, nitrate, nitrite, ammonia), dissolved and total relevant metals, total petroleum hydrocarbons, total petroleum hydrocarbons (NEPM fractions), benzene, toluene, ethylbenzene, xylenes, biochemical oxygen demand, chemical oxygen demand, total organic carbon, oil and grease.
4. Identify the **source** of environmental contaminants in surface and ground waters within and adjacent to the landfill site.
5. Identify the **cause** of contaminants detected in surface and groundwaters of the receiving environment.

The investigation should include:

A description of fate and transport pathways of identified contaminants in a conceptual site model, prepared in accordance with the *National Environmental Protection (Assessment of Site Contamination) Measure (NEPM 1999)*.

6. **Identify and install** monitoring bore locations and surface water monitoring locations necessary to investigate both reference water quality and to investigate the extent of any contamination in the receiving environment.

The investigation must include:

Detailed methodologies utilised for the investigation, including a record of all relevant information e.g. certificates of analysis, soil bore logs, groundwater monitoring well construction logs, detailed figures and data assessment tables.

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Survey all monitoring bores (in mAHD), and establish all relevant aquifer properties including gradients, direction of groundwater flow, hydraulic conductivity across the site and groundwater velocity for inclusion in the fate and transport assessment.

7. Determine the **extent** of any contamination from the landfill within the receiving environment.
8. Identify and quantify any **impacts** from contaminants on environmental values in the receiving environment.

The investigation should include assessment of contaminant concentrations in soils, sediment, groundwater and surface water (where present) against relevant assessment criteria e.g. EPP Water 2009, NEPM (soils), ANZECC guidelines, drinking water guidelines.

9. Investigate all potential options, evaluate the likely effectiveness of the potential options, estimate corresponding implementation timeframes for the potential options, and estimate the cost of each option for:
 - a. The prevention of further release of contaminants to ground water or surface water from the activity; and
 - b. Remedial measures to reduce the concentration of contaminants in the receiving environment and ensure environmental values are protected.
10. Where **access to property** outside of the boundaries of the premises is required in order to complete the investigation requirements outlined above, access must occur only with the relevant owner's consent. Where consent is not given, the department must be notified within 48 hours.
11. The environmental investigation requirements must be carried out, and the environmental report(s) prepared, by an **appropriately qualified person**.

An **appropriately qualified person** is defined as a person who has professional qualifications, training, skills or experience relevant to the environmental investigation requirements, and can give authoritative assessment, advice and analysis in relation to the environmental investigation requirements using relative protocols, standards, methods or literature.

Reporting requirements:

1. By **30 November 2018** provide an interim **report** to the administering authority detailing the initial response to requirements 1, 2, 3, & 6 above.

This interim report should include:

- a. the description of the receiving environment and water quality values;
- b. the establishment of all required monitoring locations for surface water and for ground water, including all reference locations;
- c. detail the commencement date and initial results of the monitoring program required by this investigation;
- d. the initial assessment of existing water quality at reference and potentially impacted monitoring locations; and
- e. the initial assessment of the potential contaminants of concern.

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2. By **28 February 2019** submit an interim **report** to the administering authority that identifies any readily available options for the prevention or minimisation of further contaminant release to groundwater's and/or surface waters in the short term.
3. By **30 September 2020** submit a final **report** to the administering authority in response to requirement 9 above, detailing the completion of the investigation.

The report should identify all potential options, evaluate the likely effectiveness of the potential options, estimate corresponding implementation timeframes for the potential options, and estimate costs for each option

The report must summarise, analyse and interpret the data, with the view to identifying any spatial and/or temporal patterns of contamination within surface and groundwater at the site and provide recommendations with regard to ongoing management of the site.

The report must detail the preferred proposed remediation option (if required), the timeline for the implementation of the preferred option, and justification for choice of the preferred option.

4. By **30 September 2020** submit a report to the administering authority presenting **proposed contaminant trigger and limit levels** for surface and ground water monitoring at the site. The proposed contaminant trigger and limit levels must protect the environmental values of the receiving environment. The report must identify appropriate monitoring locations within surface and ground water.

As the recipient of this notice, you are also required to provide a statutory declaration in the form attached, to accompany the environmental report submitted to the department.

Copies of the template statutory declarations can also be accessed from the Queensland Government website at www.qld.gov.au, using the publication number as a search term:

1. Statutory declaration environmental evaluation for recipient ([ESR/2016/1997](#))
2. Statutory declaration for suitably qualified person ([ESR/2016/2266](#))

Take notice:

1. The requirements of the notice to conduct or commission an environmental investigation take effect immediately upon service of this notice;
2. This notice remains in force until further notice from the department; and
3. You are responsible for meeting the costs of conducting or commissioning the environmental evaluation, preparing the environmental report and providing any further information as requested by the department.

C. Reviews and appeals

The provisions regarding reviews of decisions and appeals are found in sections 519 to 539 of the Act.

A person who is dissatisfied with certain decisions of the department, may be able to apply to have the department review that original decision.

Generally, a request to have a decision reviewed must:

- be made within 10 business days of the decision being notified to the person;

Notice to conduct or commission an environmental evaluation

- be supported by enough information to enable the department to decide the application for review; and
- be made using the application form, Application for review of original decision (ESR/2015/1573) available on the Queensland Government website at www.qld.gov.au, using the publication number (ESR/2015/1573) as a search term.

Where an application has been made for a decision to be reviewed, the applicant may also apply to the relevant court for a stay of the decision to secure the effectiveness of the review.

Once the original decision has been reviewed, a person who is dissatisfied with the review decision may be able to appeal against that decision to the relevant court within 22 business days after receiving notice of the review decision.

A person whose interests are or would be adversely affected by a decision of the department may also be able to request a statement of reasons for a decision or a statutory order review under the *Judicial Review Act 1991*.

For further information about reviews and appeals see the information sheet, Internal review and appeals (ESR/2015/1742) available on the Queensland Government website at www.qld.gov.au, using the publication number (ESR/2015/1742) as a search term.

The information sheets are available on the Queensland Government website at www.qld.gov.au, using the publication number as a search term.

You may have other legal rights or obligations and should seek your own legal advice.

D. Penalty

Failure to comply with a notice to conduct or commission an environmental evaluation is an offence.

1. The maximum penalty for an individual is 300 penalty units, totalling \$ 37,845.
2. The maximum penalty for a corporation is 1500 penalty units, totalling \$189,225.

Should you have any queries in relation to this notice, please contact Matt Anscomb of the department on telephone number 4722 5370.

Notice to conduct or commission an environmental evaluation



Signature

3 September 2018

Date

Tim Brain
Manager (Compliance)
Delegate of the Chief Executive
Department of Environment and Science
Environmental Protection Act 1994

Enquiries:

Department of Environment and Science
455 Flinders Street
Townsville QLD 4810
Ph: (07) 4722 5353
Email: matt.anscomb@des.qld.gov.au

Appendix B – Qualitative Risk Assessment

Risk likelihood rating

Rating name	Rating description	Expected frequency
Highly likely	Is expected to occur in most circumstances	More than 1 event per month
Likely	Probably occur in most circumstances	More than 1 event per year
Low likelihood	Might occur at some time in the future	Once every 1 to 50 years
Unlikely	Could occur at some time but is considered unlikely to occur at any time in the future	Less than once every 50 years

Risk consequence rating

Name	Description
Minor	Minimal effect, requiring minor levels of resource and input for easy remediation
Mild	Some objectives affected
Medium	Some important objectives affected or cannot be achieved
Severe	Disaster with potential to lead to collapse or having a profound effect

Risk rating matrix

		Consequence severity			
		Severe (4)	Medium (3)	Mild (2)	Minor (1)
Probability	Highly likely (4)	16	12	8	4
	Likely (3)	12	9	6	3
	Low likelihood (2)	8	6	4	2
	Unlikely (1)	4	3	2	1

WARRENS HILL WMF - ENVIRONMENTAL RISK ASSESSMENT

ASPECT	PROJECT PHASE	HAZARD/SOURCE OF IMPACT	IMPACT	PRE-CONTROL RISK			CONTROL TYPE/S	CONTROLS	POST-CONTROL RISK				
				PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)			PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)	INDICATIVE RISK LEVEL	
AIR													
A1	Operations	Stockpiling of soil/fill materials (dust generation)	Public amenity and health & safety Worker health & safety Fauna health / displacement Flora health (dust deposition)	Low likelihood (2)	Mild (2)	Low risk (4)	Engineering	Stockpiles located on the site for more than 1 month should be vegetated with hydromulch or similar to control dust. Ensure water trucks are used if necessary along site access roads, exposed surfaces, stockpiles and laydown areas to manage dust. Controls will be documented in a closure report.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant	
A2	Operations	Operation of plant and equipment (air quality)	Public amenity and health & safety Worker health & safety Fauna health / displacement	Low likelihood (2)	Mild (2)	Low risk (4)	Administrative	Vehicles are used as required and not left idling unnecessarily. When not in use vehicles and other onsite equipment are to be turned off, when practical and safe. The speed of vehicles on site shall be limited to reduce wheel generated dust. Vehicles are serviced as per the manufacturer's guidelines.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant	
A3	Operations	Operation of plant and equipment (greenhouse emissions)	Greenhouse gas emissions	Unlikely (1)	Minor (1)	Very low risk (1)	Eliminate	Plant maintained in good working condition and serviced.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant	
A4	Operations	Operation of plant and equipment and exposed surfaces (dust generation)	Public amenity and health & safety Worker health & safety Fauna health / displacement Flora health (dust deposition)	Low likelihood (2)	Mild (2)	Low risk (4)	Engineering Administrative	Ensure water trucks are used if necessary along site access roads, exposed surfaces, stockpiles and laydown areas to manage dust. Disturbed areas, including working areas and site compounds shall be stabilised as soon as possible. The speed of vehicles on site shall be limited to reduce wheel-generated dust. Dust and wind direction monitoring occurs. Dust management plan.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant	
A5	Operations	Delivery and transport of waste to site (dust generation)	Public amenity and health & safety Worker health & safety Fauna health / displacement Flora health (dust deposition)	Low likelihood (2)	Mild (2)	Low risk (4)	Administrative	Vehicles are serviced as per the manufacturer's guidelines. Dust and wind direction monitoring occurs. Dust management plan. Ensure loads are covered and untarped on site.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant	
A6	Operations	Waste landfilling and exposed surfaces i.e. active tipping face (dust generation)	Public amenity and health & safety Worker health & safety Fauna health / displacement Flora health (dust deposition)	Low likelihood (2)	Mild (2)	Low risk (4)	Administrative	Reduced size of active tip face. Vehicles are serviced as per the manufacturer's guidelines. The speed of vehicles on site shall be limited to reduce wheel-generated dust.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant	
A7	Operations	Waste landfilling and odour generation	Public amenity and health & safety Worker health & safety Fauna health / displacement	Low likelihood (2)	Mild (2)	Low risk (4)	Administrative, Engineering	Implement an odourous load plan. Known odourous loads need to be notified ahead of time and covered immediately following disposal. Deoderisers may need to be considered, if required. Reduced size of tip face. Ensure putrescible waste is covered daily. Ensure special burials are actioned as soon as practicable. On site signage and supervision. Ensure loads are covered and untarped on site. Inspect drop-off areas daily and remove contamination immediately.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant	
A8	Operations	Leachate discharge and odour generation	Public amenity and health & safety Worker health & safety Fauna health / displacement	Low likelihood (2)	Mild (2)	Low risk (4)	Engineering Administrative	Reduced size of tip face. Cover waste to minimise rainfall onto waste and release of leachate. Ensure putrescible waste is covered daily. Ensure special burials are actioned as soon as practicable. The use of leachate collection system and other leachate management controls are documented in Warrens Hill Site Development Plan.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant	
A9	Operations	Waste landfilling and gas generation (air quality)	Public amenity and health & safety Worker health & safety Fauna health / displacement	Low likelihood (2)	Mild (2)	Low risk (4)	Engineering Administrative	Inspect waste at entry point and undertake random checks of waste where it is unloaded. Inspect drop-off areas daily and clean-up any contamination. Waste oil is stored in self bunded tanks and checked daily. Cooking oil and batteries are stored in separate bunded area.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant	
A10	Operations	Waste landfilling and gas generation (explosion risk)	Public health & safety Worker health & safety	Low likelihood (2)	Severe (4)	Moderate risk (8)	Engineering Administrative	Inspect waste at entry point and undertake random checks of waste where it is unloaded. Inspect drop-off areas daily and clean-up any contamination. Waste oil is stored in self bunded tanks and checked daily. Cooking oil and batteries are stored in separate bunded area. Undertake investigations to develop engineered cap design for non-operational Stage 1 area and upgrade of contaminant bund as required. Construct final cap for sections of Stage 1 landfill which have reached final profile and construct upgrades to containment bund as required. Gas management controls should be considered at the time of design of any final capping system. The current landfill gas generation is considered low, as the majority of the landfilled waste has been placed above the prevailing ground levels and a final cap has not been constructed. This reduces the potential for lateral migration of landfill gas through the natural geology.	Unlikely (1)	Severe (4)	Moderate/low risk (4)	Acceptable	

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ASPECT	PROJECT PHASE	HAZARD/SOURCE OF IMPACT	IMPACT	PRE-CONTROL RISK			CONTROL TYPE/S	CONTROLS	POST-CONTROL RISK			INDICATIVE RISK LEVEL
				PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)			PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)	
A11	Operations	Landfill buffer zone encroachment including sensitive places.	Public amenity and health & safety	Low likelihood (2)	Mild (2)	Low risk (4)	Engineering	There are seven (7) sensitive places identified within the EHP Guideline: Landfill siting, design, operation and rehabilitation prescribed buffer distances (i.e. 500 metres from a noise, dust or odour sensitive place). The sensitive places comprise entirely of residential dwellings located within 500 m of the property boundary and current landfilling operations.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
NOISE												
N1	Operations	Operation of plant and equipment (noise emissions)	Public amenity and health & safety Worker health & safety Fauna health / displacement	Low likelihood (2)	Mild (2)	Low risk (4)	Administrative	Where possible, plant with the lowest noise rating which meets the requirements of the task shall be selected. Equipment shall be switched off when not in use if safe to do so. Site induction training to advise personnel of requirements to limit unnecessary revving of engines, engine braking and exercise due courtesy of local residents and other workers. Operations are carried out during opening hours.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
N2	Operations	Delivery and transport of waste to site (noise emissions)	Public amenity and health & safety Worker health & safety Fauna health / displacement	Low likelihood (2)	Mild (2)	Low risk (4)	Administrative	Where possible, plant with the lowest noise rating which meets the requirements of the task shall be selected. Equipment shall be switched off when not in use if safe to do so. Site induction training to advise personnel of requirements to limit unnecessary revving of engines, engine braking and exercise due courtesy of local residents and other workers. Operations are carried out during opening hours.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
N3	Operations	Landfill buffer zone encroachment including sensitive places.	Public amenity and health & safety	Low likelihood (2)	Mild (2)	Low risk (4)	Administrative	Where possible, plant with the lowest noise rating which meets the requirements of the task shall be selected. Equipment shall be switched off when not in use if safe to do so. Site induction training to advise personnel of requirements to limit unnecessary revving of engines, engine braking and exercise due courtesy of local residents and other workers. Operations are carried out during opening hours.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
LIGHT												
L1	Operations	Operation of plant and equipment (light pollution)	Public amenity and health & safety Worker health & safety Fauna health / displacement	Unlikely (1)	Mild (2)	Very low risk (2)	Administrative	Operations are carried out during opening hours. Where possible equipment having directional lighting characteristics shall be oriented to direct light from the sensitive area.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
L2	Operations	Delivery and transport of waste to site (light pollution)	Public amenity and health & safety Worker health & safety Fauna health / displacement	Unlikely (1)	Mild (2)	Very low risk (2)	Administrative	Operations are carried out during opening hours. Where possible equipment having directional lighting characteristics shall be oriented to direct light from the sensitive area.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
L3	Operations	Landfill buffer zone encroachment including sensitive places (light pollution)	Public amenity and health & safety	Low likelihood (2)	Mild (2)	Low risk (4)	Administrative	There are seven (7) sensitive place identified within the EHP Guideline: Landfill siting, design, operation and rehabilitation prescribed buffer distances (i.e. 500 metres from a noise, dust or odour sensitive place). The sensitive places comprise entirely of residential dwellings located within 500 m of the property boundary and current landfilling operations.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
SURFACE WATER / STORMWATER												
SWS1	Operations	Rainfall and exposed surfaces	Sedimentation Water quality deterioration	Highly Likely (4)	Mild (2)	Moderate risk (8)	Engineering Administrative	Prevent pooling of potentially contaminated water. Undertake water sampling of pooling water as part of surface water monitoring. Dispose of contaminated water using approved methods (ongoing) such as disposal to licensed facilities or recirculation. Where practical minimise the period of time areas remain exposed. Implement formal filling plan into operations including daily cover to minimise rainwater entering the landfill. Reduce the size of the active tip face. Stockpiles should not exceed 1.5m in height and shall be covered with geofabric if not to be utilised within one month. Undertake investigations to develop engineered cap design for non-operational Stage 1 area and upgrade of contaminant bund as required. Construct final cap for sections of Stage 1 landfill which have reached final profile and construct upgrades to containment bund as required. Engineer capping and revegetation and introduce interim capping in any areas where waste deposition is halted for periods in excess of 2-3 months. Enhancement of existing source control of surface waters.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
SWS2	Operations	Spills (hydrocarbons, regulated waste, etc.)	Surface water contamination Water quality deterioration	Low likelihood (2)	Mild (2)	Low risk (4)	Engineering, Administrative	Inspect waste at entry point and undertake random checks of waste where it is unloaded. Inspect drop-off areas daily and clean-up any contamination. Staff are trained to use spill kits and spill kits are deployed onsite. All spills are treated as an incident and an incident report is completed. Waste oil is stored in self bunded tanks and checked daily. Cooking oil and batteries are stored in separate bunded area. A closure report details capping and leachate management controls.	Unlikely (1)	Mild (2)	Very low risk (2)	Insignificant
SWS3	Operations	Regulated waste mismanagement	Surface water contamination Water quality deterioration	Unlikely (1)	Mild (2)	Very low risk (2)	Administrative	Waste is accepted onsite following inspection of waste by landfill personnel. Unauthorised waste is turned away at the entry point and customer is given instructions on where the waste may otherwise be accepted. Landfill personnel conduct site inspections and random checks of loads. Contamination in drop-off areas is removed. The landfill has appropriate signage at the entrance to advise the types of waste accepted.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant

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ASPECT	PROJECT PHASE	HAZARD/SOURCE OF IMPACT	IMPACT	PRE-CONTROL RISK			CONTROL TYPE/S	CONTROLS	POST-CONTROL RISK			INDICATIVE RISK LEVEL
				PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)			PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)	
SWS4	Operations	Rainfall and landfill leachate (overflows / uncontrolled discharges)	Surface water contamination Water quality deterioration	Highly Likely (4)	Medium (3)	High Risk (12)	Engineering Administrative	<p>Waste is covered and compacted to reduce the potential for rainwater to interact with waste.</p> <p>Refer existing leachate collection and extraction system investigation program for required controls: Warrens Hill Landfill Rectification Works Technical Specification (GHD, 2018), inclusive of:</p> <ul style="list-style-type: none">— Emptying and cleaning the leachate collection tank with disposal of leachate to an approved location.— Cleaning of leachate gravity collection pipework by water jetting or other approved method to remove sedimentation from silts, grease and loose material.— Physical inspection / leakage tests to confirm the leachate storage tank is in suitable condition (i.e. no leaks)— CCTV inspection of the pipework and leachate collection tank including preparation of a condition assessment report which comments on the condition of the structure and recommends repairs if required. <p>Undertake condition assessment of leachate cut off trench to ascertain clogging extent and possible interaction with groundwater table. Where clogging exists; flush and / or excavate and replace aggregate / pipework. Where interaction with groundwater table exists, reduce extent of leachate generation through capping and surface management and consider installation of secondary leachate extraction sump to isolate the leachate collection from each of the stages of landfill development</p> <p>Bunding is established on site to direct stormwater and leachate to the appropriate collection / storage point. On the basis of stability controls, survey, proposed option to increase perimeter bund height to minimise seepage, improve batter slope stability and reduce likelihood of slope failure and major loss of containment. Leachate extraction to 0.3m above the cell liner at lowest RL where feasible.</p> <p>Enhancement of existing source control of surface waters. Implement Warrens Hill Operational Filling Plan (GHD, 2018c) inclusive of procedures for waste placement and compaction, manoeuvring areas, unloading areas, working face tipping, daily cover stockpiles, etc.</p> <p>Three (3) new monitoring bores (WH24A, WH24 and WH25, installed in Oct 2018) to be included in the routine groundwater monitoring program. Council should expand the surface water monitoring program to include surface water sampling from within the northern and southern stormwater ponds as well as the leachate collection sumps (formal and informal).</p>	Unlikely (1)	Medium (3)	Low risk (3)	Insignificant
SWS5	Operations	Discharge of leachate to stormwater (uncontrolled)	Surface water contamination Water quality deterioration	Highly Likely (4)	Medium (3)	High Risk (12)	Engineering Administrative	<p>Waste is covered and compacted to reduce the potential for rainwater to interact with waste. Prevent ponding of water and enhance existing source controls to allow further separation of clean and dirty stormwater and reduce leachate generation. Implement Warrens Hill Operational Filling Plan (GHD, 2018c):</p> <ul style="list-style-type: none">— Reduce size of operational areas— Reshape waste profile to reduce leachate generation and control stormwater runoff as required— Fill Stage 2a in a coordinated and planned approach as per operational fill plan— Relocate material stockpiles as required. <p>Utilise interim capping measures in areas where waste deposition is planned to be halted for periods of greater than 2-3 months. Bunding is set-up on site to direct stormwater to the appropriate ponds. Undertake investigations to develop engineered cap design for non-operational Stage 1 area and upgrade of contaminant bund as required.</p> <p>Construct final cap for sections of Stage 1 landfill which have reached final profile and construct upgrades to containment bund as required.</p> <p>Ensure leachate pumping systems are operational and frequently emptied.</p> <p>Operations should be managed to prevent pooling of potentially contaminated water. Undertake water sampling of pooling water as part of surface water monitoring. Dispose of contaminated water using approved methods (ongoing) such as disposal to licensed facilities or recirculation.</p> <p>Council should expand the surface water monitoring program to include surface water sampling from within the northern and southern stormwater ponds as well as the leachate collection sumps (formal and informal).</p>	Unlikely (1)	Medium (3)	Low risk (3)	Insignificant

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ASPECT	PROJECT PHASE	HAZARD/SOURCE OF IMPACT	IMPACT	PRE-CONTROL RISK			CONTROL TYPE/S	CONTROLS	POST-CONTROL RISK			INDICATIVE RISK LEVEL
				PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)			PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)	
SWS6	Operations	Leachate Discharge	Surface water contamination Water quality deterioration	Highly Likely (4)	Medium (3)	High Risk (12)	Engineering Administrative	<p>Refer existing leachate collection and extraction system investigation program for required controls: Warrens Hill Landfill Rectification Works Technical Specification (GHD, 2018), inclusive of:</p> <ul style="list-style-type: none">— Emptying and cleaning the leachate collection tank with disposal of leachate to an approved location.— Cleaning of leachate gravity collection pipework by water jetting or other approved method to remove sedimentation from silts, grease and loose material.— Physical inspection / leakage tests to confirm the leachate storage tank is in suitable condition (i.e. no leaks)— CCTV inspection of the pipework and leachate collection tank including preparation of a condition assessment report which comments on the condition of the structure and recommends repairs if required. <p>Undertake condition assessment of leachate cut off trench to ascertain clogging extent and possible interaction with groundwater table. Where clogging exists; flush and / or excavate and replace aggregate / pipework. Where interaction with groundwater table exists, reduce extent of leachate generation through capping and surface management and consider installation of secondary leachate extraction sump to isolate the leachate collection from each of the stages of landfill development</p> <p>Develop an operating procedure for the existing leachate collection system (including routine testing of water quality before extraction and routine inspection to confirm how affected the solution is by potential groundwater infiltration). Implement Warrens Hill Operational Filling Plan (GHD, 2018c). Routinely operate and extract leachate collection pump well to minimise leachate storage levels as much as practical (typically less than 0.3 m depth) by pumping to above ground tanks and disposing off site at licenced disposal facilities. Reduce area of active face and incorporate daily cover operations consisting of soils and/or alternate daily cover systems & relocate material stockpiles as required. Utilise interim capping measures in areas where waste deposition is planned to be halted for periods of greater than 2-3 months. Undertake investigations to develop engineered cap design for non-operational Stage 1 area and upgrade of contaminant bund as required. Construct final cap for sections of Stage 1 landfill which have reached final profile and construct upgrades to containmant bund as required.</p> <p>Three (3) new monitoring bores (WH24A, WH24 and WH25, installed in Oct 2018) to be included in the routine groundwater monitoring program. Council should expand the surface water monitoring program to include surface water sampling from within the northern and southern stormwater ponds as well as the leachate collection sumps (formal and informal).</p>	Unlikely (1)	Medium (3)	Low risk (3)	Insignificant
GROUNDWATER												
GW1	Operations	Spills (hydrocarbons, regulated waste, etc.)	Groundwater contamination Water quality deterioration	Low likelihood (2)	Minor (1)	Very low risk (2)	Administrative, Engineering	<p>Landfill lined or constructed to reduce the potential for leachate migration into the underlying groundwater.</p> <p>Inspect waste at entry point and undertake random checks of waste where it is unloaded.</p> <p>Inspect drop-off areas daily and clean-up any contamination.</p> <p>Staff are trained to use spill kits and spill kits are deployed onsite.</p> <p>All spills are treated as an incident and an incident report is completed.</p> <p>Waste oil is stored in self bunded tanks and checked daily.</p> <p>Cooking oil and batteries are stored in separate bunded areas.</p>	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
GW2	Operations	Regulated waste mismanagement	Groundwater contamination Water quality deterioration	Unlikely (1)	Mild (2)	Very low risk (2)	Eliminate Administrative	<p>Waste is accepted onsite following inspection of waste by landfill personnel.</p> <p>Unauthorised waste is turned away at the entry point and customer is given instructions on where the waste may otherwise be accepted.</p> <p>Landfill personnel conduct site inspections and random checks of loads.</p> <p>Contamination in drop-off areas is removed.</p> <p>The landfill has appropriate signage at the entrance to advise the types of waste accepted.</p> <p>Waste materials during construction shall be contained onsite in appropriate containers.</p> <p>Regular inspection of construction areas to be undertaken to ensure waste is stored, handled, disposed of and transported in accordance with the regulations.</p> <p>Waste acceptance criteria as per EHP Model Operating condition G2 will be adopted for the landfill.</p>	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant

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				PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)			PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)	
GW3	Operations	Landfill cell and groundwater interception	Groundwater contamination Water quality deterioration	Highly Likely (4)	Medium (3)	High (12)	Eliminate Administrative	Refer existing leachate collection and extraction system investigation program for required controls: Warrens Hill Landfill Rectification Works Technical Specification (GHD, 2018), inclusive of: — Emptying and cleaning the leachate collection tank with disposal of leachate to an approved location. — Cleaning of leachate gravity collection pipework by water jetting or other approved method to remove sedimentation from silts, grease and loose material. — Physical inspection / leakage tests to confirm the leachate storage tank is in suitable condition (i.e. no leaks). — CCTV inspection of the pipework and leachate collection tank including preparation of a condition assessment report which comments on the condition of the structure and recommends repairs if required. Undertake condition assessment of leachate cut off trench to ascertain clogging extent and possible interaction with groundwater table. Where clogging exists; flush and / or excavate and replace aggregate / pipework. Where interaction with groundwater table exists, reduce extent of leachate generation through capping and surface management (refer item 4.0) and consider installation of secondary leachate extraction sump to isolate the leachate collection from each of the stages of landfill development A site specific water balance should be developed to assess the effectiveness of the leachate management system and should include installation of flow meters to the leachate recirculation system as well as automatic water level monitoring devices (e.g. level trolls) within the pump well (sump) leachate storage tanks and adjacent groundwater monitoring bores. Routinely operate and extract leachate collection pump well to minimise leachate storage levels as much as practical (typically less than 0.3 m depth) by pumping to above ground tanks and disposing off site at licenced disposal facilities. Develop an operating procedure for the existing leachate collection system (including routine testing of water quality before extraction and routine inspection). Construct a secondary leachate storage tank to separate leachate from the cutoff trench, Stage 1 landfill cell and Stage 2a landfill cell depending on outcomes of investigations in activities above and routine monitoring of leachate collection pump well water quality. Three (3) new monitoring bores (WH24A, WH24 and WH25, installed in Oct 2018) to be included in the routine groundwater monitoring program. Continue groundwater monitoring and further assess groundwater quality where only 1-2 round of results are reported from newly installed monitoring wells (April 2018 & Oct 2018) to determine likelihood of leachate nutrient loading migrating beyond the site boundary. Elevated historical nutrient observations recorded in monitoring results for bores on the western boundary (as characterised by WH13 - WH16) are likely overstated, as wells are located in very near proximity to the landfilling/waste unit. Preliminary GW DRAFT HSC Landfill Monitoring Report (GHD, 2019) suggest nutrient levels in excess of NEPM GILs presented in WH13-WH16 are not present in downgradient WH24A and WH24B (which are located 400 m to the west-south-west of the landfill, to assess further afield offsite contaminant migration). Further data from WH22 and WH23 is required before assessments can be made on near-field offsite impacts.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
GW4	Operations	Leachate Discharge	Groundwater contamination Water quality deterioration	Highly likely (4)	Medium (2)	High risk (12)	Eliminate, Engineering, Administrative	Placing final cover (capping) over completed cell areas will reduce leachate generation rates in the order of 90 to 95% throughout operations to prevent groundwater intrusion and improve stormwater management, by directing clean water directly off site. Undertake investigations to develop engineered cap design for non-operational Stage 1 area and upgrade of contaminant bund as required. Construct final cap for sections of Stage 1 landfill which have reached final profile and construct upgrades to containment bund as required. Undertake interim capping where cessation in waste filling exceeds 2 -3 months. Minimise the active tip face area and implement daily cover of soil or alternate cover material into operations. Enhance existing source controls of stormwater. Containment Bunding/perimeter bunding is set-up on site to direct stormwater and leachate to the appropriate storage however bund height can be increased to minimise seepage and maintain batter integrity. Refer existing leachate collection and extraction system investigation program for required controls: Warrens Hill Landfill Rectification Works Technical Specification (GHD, 2018), inclusive of: — Emptying and cleaning the leachate collection tank with disposal of leachate to an approved location. — Cleaning of leachate gravity collection pipework by water jetting or other approved method to remove sedimentation from silts, grease and loose material. — Physical inspection / leakage tests to confirm the leachate storage tank is in suitable condition (i.e. no leaks) — CCTV inspection of the pipework and leachate collection tank including preparation of a condition assessment report which comments on the condition of the structure and recommends repairs if required. Routinely operate and extract leachate collection pump well to minimise leachate storage levels as much as practical (typically less than 0.3 m depth) by pumping to above ground tanks and disposing off site at licenced disposal facilities. Develop an operating procedure for the existing leachate collection system (including routine testing of water quality before extraction and routine inspection). Construct a secondary leachate storage tank to separate leachate from the cutoff trench, Stage 1 landfill cell and Stage 2a landfill cell depending on outcomes of investigations in activities above and routine monitoring of leachate collection pump well water quality. Investigate and design a leachate storage and disposal system. Install / construct leachate storage and disposal system. Three (3) new monitoring bores (WH24A, WH24 and WH25, installed in Oct 2018) to be included in the routine groundwater and surface water monitoring program. Continue monitoring of new infrastructure downgradient of the landfill to further delineate and confirm nutrient loading associated with site activity is localised. Future monitoring program and reporting to include trend analysis and monitor any changes as a result of implemented works.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
LAND												
LA1	Operations	Rainfall and exposed surfaces	Erosion	Low likelihood (2)	Mild (2)	Low risk (4)	Engineering, Administrative, Engineering, Administrative	Stockpile profiles are maintained as low as possible and situated where rainfall will not cause erosion and transfer of water into onsite stormwater and leachate ponds. Keep vehicles to defined access routes. Undertake route visual inspections to ensure erosion and sediment control measures are implemented.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
LA2	Operations	Spills (hydrocarbons, regulated waste, etc.)	Land contamination Public amenity and health & safety Worker health & safety Fauna health / displacement	Low likelihood (2)	Mild (2)	Low risk (4)	Engineering Administrative	Inspect waste at entry point and undertake random checks of waste where it is unloaded. Inspect drop-off areas daily and clean-up any contamination. Staff are trained to use spill kits and spill kits are deployed onsite. All spills are treated as an incident and an incident report is completed. Waste oil is stored in self bunded tanks and checked daily. Cooking oil and batteries are stored in separate bunded area.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant

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				PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)			PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)	
LA3	Operations	Regulated waste mismanagement	Land contamination Public amenity and health & safety Worker health & safety Fauna health / displacement	Unlikely (1)	Minor (1)	Very low risk (1)	Engineering Administrative	Waste is accepted onsite following inspection of waste by landfill personnel. Unauthorised waste is turned away at the entry point and customer is given instructions on where the waste may otherwise be accepted. Landfill personnel conduct site inspections and random checks of loads. Contamination in drop-off areas is removed. The landfill has appropriate signage at the entrance to advise the types of waste accepted. Waste acceptance criteria as per EHP Model Operating condition G2 will be adopted for the landfill.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
LA4	Operations	Delivery and transport of waste to site (Windblown litter beyond landfill boundary)	Public amenity and health & safety Worker health & safety Fauna health / displacement	Unlikely (1)	Minor (1)	Very low risk (1)	Engineering	Ensure loads are covered and untarped on site.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
LA5	Operations	Waste landfilling and exposed active landfill (Windblown litter beyond landfill boundary)	Public amenity and health & safety Worker health & safety Fauna health / displacement	Unlikely (1)	Minor (1)	Very low risk (1)	Administrative, Engineering	The working face is compact and covered daily. Use wind breaks and litter fencing. Litter pick the area regularly.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
LA6	Operations	Leachate Discharge	Land contamination	Unlikely (1)	Medium (3)	Low risk (3)	Administrative, Engineering	Waste is covered and compacted to reduce the potential for rainwater to interact with waste. Leachate infrastructure including tanks, pumps and valves are inspected, maintained, replaced and cleaned as required. Bunding is set-up on site to direct stormwater and leachate to the appropriate storage.	Unlikely (1)	Mild (2)	Very low risk (2)	Insignificant
VEGETATION AND FLORA												
VF1	Operations	Delivery and transport of waste to site (introduction / export of weeds)	Introduction of new weed species Spreading of existing weed species	Unlikely (1)	Mild (2)	Very low risk (2)	Administrative	Inspect the entire site at least weekly to detect weed species Undertake pest control activities when required to destroy weed species	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
FAUNA												
F1	Operations	Operation of plant and equipment (fauna interaction)	Fauna injury / mortality	Unlikely (1)	Mild (2)	Very low risk (2)	Administrative	There are no protected habitats on the site as identified in desktop searches. Operation of plant and equipment are unlikely to impact on fauna species . Regrowth vegetation bordering the landfill also acts as a buffer zone. Should any animal be encountered, injured or discovered, works shall cease and the site supervisor be notified immediately. Record and manage all wildlife interactions in register and corrective actions taken.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
F2	Operations	Delivery and transport of waste to site (introduction / export of pests)	Introduction of new pest species Spreading of existing pest species	Unlikely (1)	Mild (2)	Very low risk (2)	Administrative	The delivery and transport of waste may introduce new pest species on the site. There are currently no pests listed in the pest register for Moranbah Resource Recovery Centre. Maintain a pest register on site. Regular placement of baits and traps is used by qualified pest management personnel. Undertake pest control activities when required to destroy pest species. Inspect the entire site at least weekly to detect feral animals species. Waste is covered and compacted daily to reduce vermin.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
F6	Operations	Composting and soil conditioning (disease vectors and pest species)	Public amenity and health & safety Worker health & safety Fauna health / displacement	Unlikely (1)	Minor (1)	Very low risk (1)	Administrative	Controls outlined in the SBMP include: - Inspect the entire site at least weekly to detect pest species - Undertake pest control activities when required to destroy pest species. - The working face is reduced and daily cover and compaction is utilised. - Special burials are utilised for odorous waste and animals. - Regular placement of baits and traps used by a qualified pest management personnel. - Maintain a pest register.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
TRAFFIC												
T1	Operations	Operational phase traffic e.g. delivery of waste/ materials increasing traffic on local government roads.	Traffic disruption	Unlikely (1)	Minor (1)	Very low risk (1)	Administrative	The operation of the existing landfill facility is not resulting in traffic disruptions to local government roads. Further, traffic is minimal along the access road (Bosworths Rd) The entrance road and internal roads have been designed to suit operational traffic.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
T2	Operations	Operational phase traffic e.g. delivery of waste/ materials increasing traffic on state government roads.	Traffic disruption	Unlikely (1)	Minor (1)	Very low risk (1)	Administrative	The operation of the existing landfill facility is not resulting in traffic disruptions to state government road (i.e. Peak Downs Highway). The bulk of traffic is from the Moranbah township from which there are no state controlled roads in the path to the landfill.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
AESTHETICS												
AES1	Operations	Waste landfilling operations	Visual aesthetics	Unlikely (1)	Minor (1)	Very low risk (1)	Eliminate	The waste landfilling operations are setback from Bosworths Road and the site is fenced. Various trees/palms/shrubs/etc. have been established along the fenceline to act as a visible barrier from the road, hindering visibility of operational activities. The site is an existing operating landfill and is surrounded by rural uses according to the Hinchinbrook Shire Scheme. Therefore, the operational activities are not considered to impact on the visual amenity of the area.	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant

WARRENS HILL WMF - ENVIRONMENTAL RISK ASSESSMENT

ASPECT	PROJECT PHASE	HAZARD/SOURCE OF IMPACT	IMPACT	PRE-CONTROL RISK			CONTROL TYPE/S	CONTROLS	POST-CONTROL RISK			INDICATIVE RISK LEVEL
				PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)			PROBABILITY (Score)	CONSEQUENCE (Score)	RISK RATING (Score)	
AES2	Operations	Landfill buffer zone encroachment including sensitive places.	Visual aesthetics	Low likelihood (2)	Mild (2)	Low risk (4)	Eliminate	<p>There are seven (7) sensitive places identified within the EHP Guideline: Landfill siting, design, operation and rehabilitation prescribed buffer distances (i.e. 500 metres from a noise, dust or odour sensitive place). The sensitive places comprise entirely of residential dwellings located within 500 m of the property boundary and current landfilling operations.</p> <p>Landfill operational activities are obscured from the north, east and south by dense vegetation and offsets. View of the WMF from rural properties on the western boundary of the landfill is hindered on account of established fenceline vegetation. Fenceline vegetation should be maintained to promote its growth and increase in flora density.</p>	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
FIRE												
F1	Operations	Operation of plant and equipment (sparks / vegetation build-up, overheating, etc.) resulting in a fire outbreak.	Public amenity and health & safety Worker health & safety Fauna mortality / displacement Vegetation loss	Unlikely (1)	Mild (2)	Very low risk (2)	Eliminate, Administrative	<p>Firefighting equipment shall be available at the site.</p> <p>An emergency response plan will be prepared to include response procedure in the event of a fire.</p> <p>Inspect incoming loads to ensure there are no 'hot loads' entering the site.</p> <p>When not in use vehicles and other onsite equipment are to be turned off, when practical and safe.</p> <p>Daily cover and compaction is used to minimise potential for fire and/or lightning strike.</p> <p>Green waster stockpiles utilise a 6m separation barrier with stockpiles height set at 3m.</p> <p>Tyres are separated from other waste streams.</p> <p>The site has a fire break within the operational area.</p>	Unlikely (1)	Minor (1)	Very low risk (1)	Insignificant
FINAL LANDFORM												
FL1	Operations	Landfill closure and rehabilitation (inadequate capping).	Public amenity and health & safety Worker health & safety Groundwater and surface water contamination Water quality deterioration Erosion and slumping	Highly likely (4)	Medium (3)	High risk (4)	Engineering	Placing final cover (capping) over completed cell areas will reduce leachate generation rates in the order of 90 to 95% throughout operations to prevent groundwater intrusion and improve stormwater management, by directing clean water directly off site.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
HERITAGE												
H1	Construction	Bulk earthworks and site clearing/establishment (disturbance to unidentified cultural heritage)	Public amenity and health & safety Worker health & safety Groundwater and surface water contamination Water quality deterioration	Low likelihood (2)	Mild (2)	Low risk (4)	0	No places of cultural heritage value were identified from the database and register search. Work shall be undertaken in accordance with the requirements of the Aboriginal Cultural Heritage Duty of Care Guidelines.	Low likelihood (2)	Minor (1)	Very low risk (2)	Insignificant
LAND ACCESS AND TENURE												
LAT1	Operations	Waste landfilling operations (cell expansion)	Third party access restrictions for maintenance of infrastructure (e.g. Queensland Electricity Transmission Corporation Limited). Breach of easement conditions. Breach of EA conditions (e.g. landfill operations extending beyond site boundary).	Low likelihood (2)	Medium (3)	Moderate / low risk (6)	Eliminate, Administrative	<p>Peg site boundary (including easement) and confine waste landfilling operations to site boundary.</p> <p>Implement pre-disturbance procedures to check site boundaries and easement conditions prior to undertaking works.</p>	Unlikely (1)	Medium (3)	Low risk (3)	Insignificant

GHD

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4220835-4302/[https://projects.ghd.com/oc/nqoc1/hinchinbrooklandfill/Delivery/Documents/4220835-REP-Environmental Evaluation 101-0008438 28 February 2019 Interim Report.docx](https://projects.ghd.com/oc/nqoc1/hinchinbrooklandfill/Delivery/Documents/4220835-REP-Environmental%20Evaluation%20101-0008438%2028%20February%202019%20Interim%20Report.docx)

Document Status

Revision	Author	Reviewer		Approved for Issue		
		Name	Signature	Name	Signature	Date
0	K. Kerr	N. Thomas Kinsella	NTK*	M. Brennan	MB*	28/02/19

*Electronic approval on file.

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OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER ACTIVITY REPORT – 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 3 Responsive and responsible local representation	Action 3.2 Communication with the community

Budget, Financial and Resource Implications
Not applicable concerning acceptance of this Report.

Asset Management
Not applicable concerning acceptance of this Report.

Executive Summary

This Report is presented for the information of Council and includes an activity update for the month ending 30 April 2019.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

This Report details and indicates a summary of activities which have been undertaken during the month of 30 April 2019.

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

- *Local Government Act 2009*
 - Local Government Regulation 2012
-

Consultation

Nil

Attachments

- Capital Works Progress Report
 - Safety Report
-

Media Engagement

- News Items Published by Council: 60;
- Social Media Engagement:
 - Hinchinbrook Shire Council Facebook page: Likes – 2,621; People Reached – 15,626; and
 - Hinchinbrook Disaster Information Facebook page: Likes – 3,389; People Reached – 1,847.
- Media Coverage Published (Newspaper/Web/TV/Radio): 102.

News articles for the month of April focused on Council highlights, such as the Baby Welcoming Ceremony, Hinchinbrook Industry Breakfast, Easter activities and facility openings. Additionally in March Council advertised the ANZAC Day Ceremonies, mosquito management and continued media communications around the introduction of the Queensland Waste Levy.

Human Resource Services

Human Resource Services activities also include addressing all other Human Resource matters of an operational matter.

Recruitment - Advertised Vacancies:

- Plumber.

Recruitment:

- Regional Gallery Coordinator – Interviews held and a number of reference checks carried out. Progressing;
- 2 x TYTO Assistants – Progressing.

Resignations:

- Stores Trainee after 15 months employment with Council; and
- Water and Sewerage Labourer after 7 years 9 months employment with Council.

Training:

- First group - Sign off continuing with only two (2) employees yet to be signed off as complete. Remaining two employees to complete in June;
- Second group - Ongoing - 9 Works employees continue to attend training once a month with RTO for Cert III in Civil Construction Plant Operations and Civil Road Construction and Maintenance; and
- Matrix identifying Training and Skills Gap linked to Position Descriptions ongoing. Data entry of information into TechOne commenced. Skill requirements also identified within Performance Appraisals.

Workplace Health and Safety

- Incident Reports
See graphs attached
- Hazard Reports
See graphs attached
- Public Liability Claims
See graphs attached
- Workers Compensation and Rehabilitation
See graphs attached
- Workplace Health and Safety Training
 - Confined Space training completed;
 - Employee training file updates in Tech One with review of outstanding refreshers;
 - Tool Box Talk issued to work groups – Incident Reporting;
 - Take 5's completed for Office Safety and Ergonomics for distribution to relevant staff this quarter; and
 - Safe Work Procedures for Light Vehicle and Truck Operation completed by Works staff.
- Other Ongoing Activities
 - Hinchinbrook Shire Council Systems Development:
 - § Hazardous Chemical risk assessments, Safety Data Sheet Folder and Register completed for Hinchinbrook Aquatic Centre;
 - § Strategic Plan with Executive Management Team and Leadership Team for review;
 - § Safety Representatives nominated and secured; and
 - § Safety Committee nominations in progress.
 - Executive Management Team monthly updates issued;
 - Hazard Inspection completed at Aquatic Centre;
 - Updated Hazard and Incident Report Form issued to Works team for trial and review;
 - Contractor Induction package drafted – with EMT for review;
 - Works tool box meeting attended;
 - Works Supervisor meeting attended;
 - Site visits to Cemetery, Warrens Hill, Forrest Beach playground project, Lucinda stinger net project and contractor inspection Mt Fox campgrounds project; and
 - 2019/2020 budget submitted for review.

Partnership, Regional and State Activities

- North Queensland Regional Organisation of Councils - NQROC
 - Nil.
- Far North Queensland Regional Organisation of Councils – FNQROC
 - Mayor and Deputy Mayor attended meeting in Cairns - 8 April 2019.
- Regional Economic Development Regional Organisation of Councils – REDROC
 - Nil.
- LGAQ
 - General Meeting, Brisbane with Mayor – 2 April 2019.

Emergency Disaster Management

- Activities
 - 20 March – LDMG Meeting;
- Other
 - Continuation of Local Disaster Management Plan and Annexures Review and converting to Council's new branding; and
 - Continuation of Business Community Resilience Project.

Projects

- CSI Project

CRM training continues and development and fine-tuning of the back end system continues to be implemented.
- Customer Service Charter

Continue to review and focus on various gateways impacting meeting targets such as CRM system, timely feedback on queries / complaints. Generally there has been a vast improvement across the organisation.

Management Activity

- Conference Attendance
 - Nil
- Training Attendance
 - Nil
- Meeting Attendance

In addition to the meetings already documented, the CEO attended the following meetings:

 - 1 April – General Meeting update to TYTO staff;
 - 1 April – Discussions with residents;
 - 1 April – Discussions with LGMS Scheme Review Consultants;
 - 3 April - Internal staff meetings;
 - 3 April – Discussions with Aquatic Centre Lessees;
 - 3 April – Waste Levy Workshop with Department of Environment and Science; and
 - 4 April – Leadership Team Meeting;
 - 5 April – Budget discussions with Council;
 - 5 April – Internal staff meetings;
 - 8 April – Executive Management Team Meeting
 - 8 April – Discussions with resident;

- 8 April – Developmental Leadership Group Meeting;
- 8 April – Discussions with Ingham Disability Support Services;
- 9 April – Executive Manager Portfolio Sessions
- 9 April – Internal staff meetings;
- 10 April – Internal staff meetings;
- 10 April – Discussions with LGAQ;
- 11 April - Internal staff meetings;
- 11 April – Workshop with Flanagans and Forrest Beach Tourism and Boat Ramp Committee.
- 11 April – Discussions with staff and Councillor;
- 11 April – Showgrounds User Group Meeting;
- 12 April– Internal staff meetings;
- 12 April– Budget Meeting with Council;
- 15 April – Teleconference with Autofest Organiser;
- 15 April – Executive Management Team Meeting;
- 15 April – Discussions with residents;
- 16 April – Internal staff meetings;
- 16 April – Councillor Connect/Briefing Sessions;
- 16 April – Discussions with resident;
- 17 April – QRA in field assessment with NDRRA and Council officers;
- 17 April – Budget discussions with Executive Management Team;
- 17 April – Discussions with Developmental Leadership Group;
- 18 April – Internal staff meetings;
- 29 April – Discussions with Business Community Resilience Officer;
- 29 April – Executive Management Team Meeting
- 29 April – Internal staff meetings;
- 29 April – Discussion with resident;
- 30 April – General Meeting;
- 30 April - Discussions with Dept Natural Resources, Mines and Energy and Queensland Parks and Wildlife;
- 30 April - Discussions with Chamber of Commerce.

- Events

- 4 April – Diversifying our District - Agricultural Forum;
- 10 April - Sugar Terminals Limited Tour and BBQ;
- 11 April – Showgrounds User Group Meeting;
- 11 April - Trebonne Action Group (TAG) Meeting;
- 12 April – Hinchinbrook Baby Welcoming Ceremony;
- 17 April – Easter BBQ for staff;
- 29 April – Think Business: Industry Breakfast.

Office of the CEO Capital Progress Report:

Project Description (Project Code)	Programme Estimate 2018/2019			2018/2019 YTD Expenditure Incl. committed	Comments & Project Timeline																
	HSC Budget	Other Source	Total																		
CSI Project 2016/2017 (TechOne various developments Single Touch Payroll)	\$20,000	\$0	\$20,000	April 2019 \$18,338	Carryover from 2016/2017 project.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast																
					Actual																
Unallocated Capital Fund 2017/2018	\$100,000	\$0	\$35,000 \$65,000 reallocated to Dungeness	April 2019 \$0	Carryover from 2017/2018 project. \$65,000 transferred to ISD to undertake Ecological Survey and Environmental Impact Assessment for Dungeness Enterprise Channel Dredging.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast																
					Actual																
Airport development plan 2018/2019 (Carryover from CEO's unallocated Capital fund 2017/2018) Included in 2019/2020 Operational Plan Budget	\$20,000	\$0	\$20,000	April 2019 \$0	Grant application submitted under the Building our Regions funding stream on 05/09/18. Grant to build not successful. Planning applications continue.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast																
					Actual																
Marine Access – Dungeness and Forrest Beach 2018/2019 (Dungeness Sediment Hydrology Sand Modelling Study) (Forrest Beach Boat Jetty)	\$100,000	\$0	\$100,000	April 2019 \$100,000 \$ 70,415 \$ 26,000 \$ 2,900 \$ 685 \$100,000	Pre-lodgement for Dungeness completed. EMISD currently developing a Development Application. An RFQ has been sent to market to undertake cost estimates for the construction, maintenance and operational costs for the project.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast																
					Actual																
Planning and development costs for motor sport precinct 2018/2019 Carried forward in 2019/2020 Operational Plan Budget	\$20,000	\$0	\$20,000	April 2019 \$0																	
					Planning and Development staff currently master planning and consulting with stakeholders.																
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun				
					Forecast																

Project Description (Project Code)	Programme Estimate 2018/2019			2018/2019 YTD Expenditure Incl. committed	Comments & Project Timeline												
	HSC Budget	Other Source	Total														
Recreational / Adventure Tourism Plan 2018/2019 (options currently being considered by Economic Development) Carried forward in 2019/2020 Operational Plan Budget	\$50,000	\$0	\$50,000	April 2019 \$0	Options being investigated by Economic Development Portfolio.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Upgrade of Disaster Management Radio Systems 2018/2019	\$10,000	\$0	\$10,000	April 2019 \$10,000	Upgrade system. RFQ issued. Contractor appointed.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Agricultural Diversification Program 2018/2019	\$30,000	\$0	\$30,000	April 2019 \$30,000 <i>moved to operational 2018/2019 Budget</i>	Forum held.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												
Camera Equipment for Media Office 2018/2019	\$10,000	\$0	\$10,000	April 2019 \$0	Media Officer currently assessing options.												
						Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
					Forecast												
					Actual												

Workers Comp and Rehabilitation 2017/2018

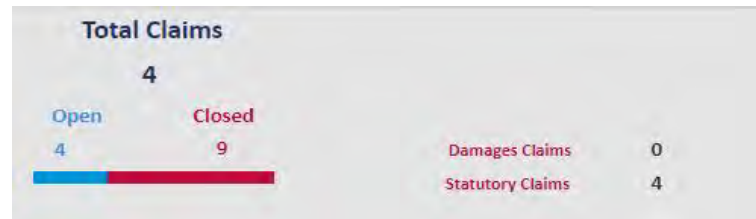
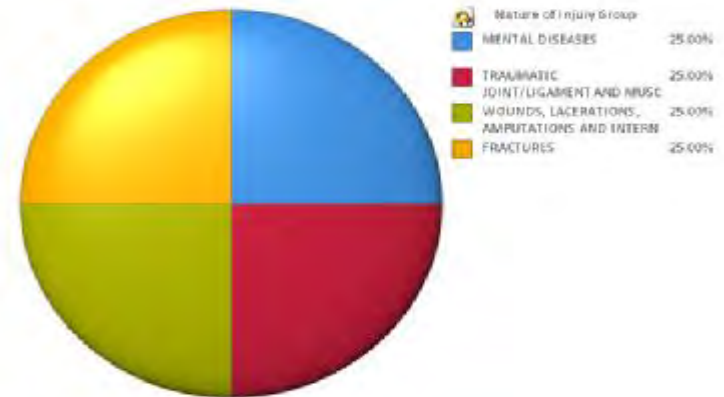
	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
New Claims (accepted)	2	2	1	2	4	2	3	2	1	1	0	20
Lost Time Injuries	1	2	1	1	1	2	1	0	1	1	0	11
Medical Treatment Only	2	2	1	2	4	2	3	2	1	1	0	20
Time Lost (hours) Workers Comp	228	121.6	0	22.8	15.2	912	68.4	0	7.6	45.6	0	1421.2
Suitable duties (hours) Rehab	0	0	34	221	238	0	0	0	0	0	0	255

Workers Comp and Rehabilitation 2018/2019

	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Totals
New Claims (accepted)	1	1				0	0	1	0			3
Lost Time Injuries	1	1				0	0	1	0			3
Medical Treatment Only	0	0				0	0	0	0			0
Time Lost (days) Workers Comp	8	0				0	0	2	0			10
Suitable duties (hours) Rehab	0	0										0

OPEN CLAIMS INFORMATION

Year	Injury Date	Lost time days
2019	20/03/2019	2
2019	30/10/2018	3
2019	18/10/2018	110
2019	01/10/2018	0



OFFICE of the MAYOR and CHIEF EXECUTIVE OFFICER STATUS REPORT – 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 3 Responsive and responsible local representation	Action Council will create an organisation that is empowered to act and develops an internal capacity to respond and to change. Council will seek to be aware of external factors that impact on Local Government as a whole and on Hinchinbrook specifically.

Budget, Financial and Resource Implications

Not applicable concerning acceptance of this Report.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

Report on the actions taken to complete Council resolutions relating to the Office of the Mayor and CEO.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

Not applicable concerning acceptance of this Report.

Historical Information

Report on the actions taken to complete Council resolutions relating to the Office of the Mayor and CEO.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Local Government Act 2009

Consultation

Chief Executive Officer

Attachments

Status of Actions

Resolution Number – 300419-40 – Lobbying for Navua Sedge Funding

That Councillor Kate Milton travel to Brisbane on Thursday 2 May 2019 as part of the delegation of Tablelands Regional Council, Cassowary Coast Regional Council, Hinchinbrook Shire Council and Malanda Beef Producers Group to meet with the Hon. Mark Furner MP, Minister for Agricultural Industry Development and Fisheries for the purpose of Navua Sedge discussions and lobbying the Government for further funding to research and investigate bio-control for Navua Sedge

Status

May 2019 Update – Arrangements made for Councillor Milton to travel to Brisbane with delegation on 2 May. Delegation received support from State Government who will seek long term funding for bio-control from the Federal Government. The State Government also provided funding through Department of Agriculture and Fisheries for Doctor to return to Nigeria to continue research into bio-control.

*Matter Closed**Resolution Number – 300419-37 – Business Case Supporting Establishment of Grain Storage Facility*

That:

- A. Council accept the quotation of AEC Group Pty Ltd to prepare and deliver a business case supporting the establishment of grain storage and drying facilities in the Hinchinbrook Shire at a cost of \$24,090 (excl. GST);
- B. The sum of \$24,090 (excl. GST) be re-directed from the CEO Discretionary Fund for the purpose of facilitating the study; and
- C. It be noted that AEC Group is a consultant organisation registered on Local Buy and that preference for this group is on the basis of similar studies having been undertaken in the Burdekin Region for various entities, including Sun Rice, providing for relevant experience on the matter.

Status

May 2019 Update – Correspondence forwarded to AEC Group Pty Ltd on 15 May 2019.

*Matter Closed**Resolution Number – 300419-36 – Work Health and Safety Policy Statement*

That Council adopt the proposed Work Health and Safety Policy Statement to allow reviewed Strategic Safety Management Plan items to be implemented and communicated to employees.

Status

May 2019 Update – Policy signed and uploaded to staff Intranet.

*Matter Closed**Resolution Number – 300419-35 – Employee Community Volunteer Work*

That Council approve for employees to participate in community support ventures during their own time whilst wearing the approved Council uniform in normal business hours, subject to compliance in accordance with Council's Code of Conduct.

Status

May 2019 Update – Decision communicated to all employees.

*Matter Closed**Resolution Number – 260319-47 – Hinchinbrook Investment Expo*

That Council investigate the potential to develop and host a 'Hinchinbrook Investment Forum'.

Status:

May 2019 Update – The Expo concept will be further considered in the new financial year.

April 2019 Update – Aspects being considered.

Resolution Number – 260319-41 – Radio Repeater Stations

That Council:

- A. Accept the concept to assign all interest in equipment of the Channel 7 Repeater System;
- B. Accept transfer of the associated radio licence; and
- C. Authorise the Chief Executive Officer to confirm acceptance of transfer of ownership from respective parties.

Status:

May 2019 Update – Australian Communications and Media Authority (ACMA) advised on 21 May 2019 that transfer of Apparatus Licence for Warrens Hill Repeater Station from Abergowrie Rural Repeater Holdings to Council has been completed.

April 2019 Update - Correspondence sent to Abergowrie Rural Repeater Holdings advising of Council's acceptance of offer and enclosing Transfer of Licence Form for completion. Currently in process of lodging completed form with Australian Communications and Media Authority (ACMA) to transfer licence for Channel 7 Repeater Station to Council.

Matter Closed

Resolution Number – 290119-29 – Establishment of "Hinchinbrook Enterprise"

That Council investigate the establishment of an investment vehicle (Beneficial Enterprise) under Part 2, Division 1, Clauses 39 – 41 of the *Queensland Local Government Act 2009*, with a view to assessing:

- A. The opportunities to promote and support economic development;
- B. The feasibility of creating the associated structure and allocating the necessary resources; and
- C. The intentions of the State Government with respect to future governance arrangements.

Status:

May 2019 Update – Draft report being compiled. Will continue further in new financial year.

April 2019 Update - Information being sought for respective agencies.

March 2019 Update – Information being sought for respective agencies.

February 2019 Update – No action to date. Letter to be forwarded to State Government.

COUNCILLOR OPPORTUNITIES – ATTENDANCE at 2019 NATIONAL GENERAL ASSEMBLY

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 3.3 Influencing other Levels of Government	Action 3.3.7 State and Regional LGAQ conferences and meetings attendance.

Budget, Financial and Resource Implications

Provision will be made in the 2019 / 2020 Budget for Councillors individual conference attendance and training.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

The National General Assembly of Local Government (NGA) Conference is to be held at the National Convention Centre in Canberra from Sunday 16 to Wednesday 19 June 2019. A diverse program has been compiled that covers a wide array of topics. In addition, there are presentations from major political parties and networking opportunities with other Mayors and Councillors from across Australia.

Council Decision – Recommendation

That Council determine whether or not to attend, and if so decide appropriate representation at the 2019 National General Assembly of Local Government Conference.

Officers Summary

This year marks the 25th anniversary of the NGA with the theme being *Future Focused*, celebrating past achievements whilst being firmly focused on the future. The theme acknowledges that change is constant be it digital transformation, community activism, ageing demographics, population policies, planning overlays, voice recognition, artificial intelligence and even self driving cars are just around the corner.

The NGA this year will consider what Councils can do today to get ready for the challenges, opportunities and changes that pave the path ahead.

Previous NGAs have provided participants with experiences, inspiration, information and techniques to return and apply in their Councils.

There will be opportunity to contribute to policy discussions at a national level and key opportunities to engage with key decision makers.

Historical Information

Council decided not to send any representative in 2016, 2017 and 2018 due to budget deliberations usually. In the past, if time permits, Councillors have attended the NGA. Council has also previously decided not to attend NGA as it was determined at that time that costs would be better spent on attending the Financial Summit.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Local Government Act 2009

Consultation

Councillors

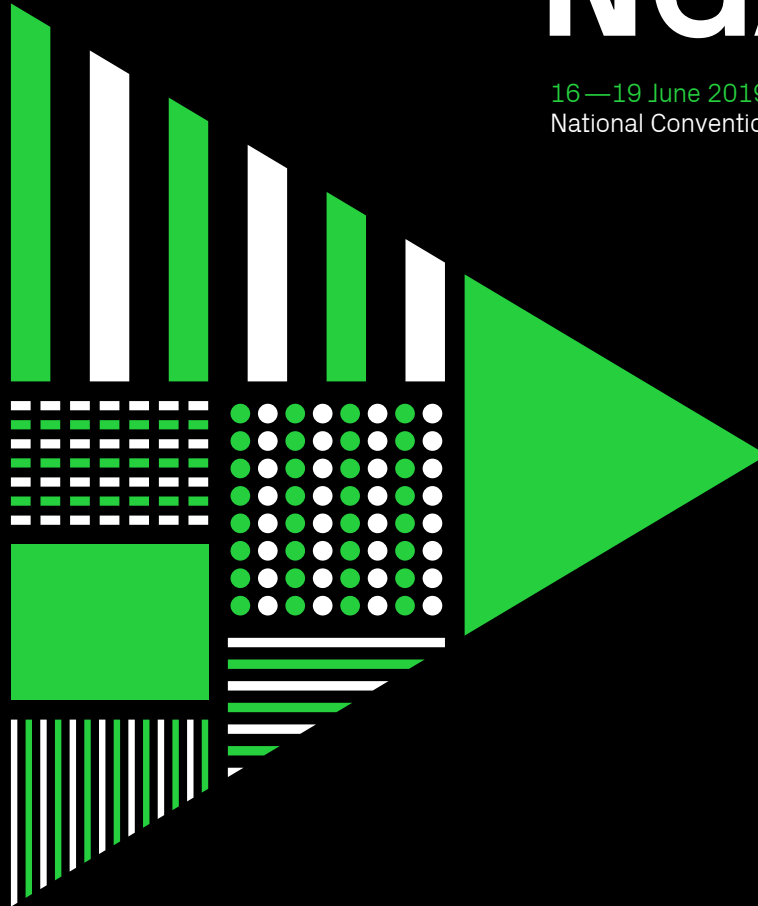
Attachments

Conference Program

Future
Focused

NGA19

16 — 19 June 2019. Canberra
National Convention Centre



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

Celebrating 25 Years of NGA

NGA19

Charity Partner



Foundation Sponsors



Platinum Sponsors

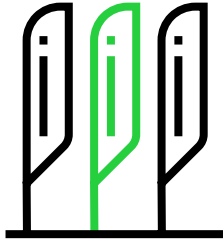


Great Benefits of NGA



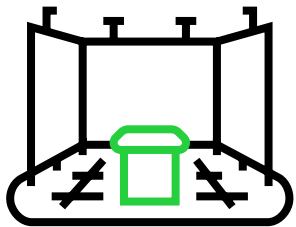
Experts and influencers

— Meet experts and influencers face to face.



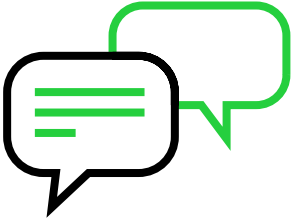
60+ exhibitors

— Encounter over 60 exhibitors with innovative and new solutions specifically to address Local Government issues.



Largest national conference

— for Local Government held in Australia with over 870 delegates.



140+ motions debated

— Over 140 motions debated and used to engage with 24 Ministers and Federal portfolios.



15+ networking hours

— Over 15 hours available to network with other local Government leaders.

President Welcome

National General Assembly
16—19 June 2019

Dear Colleagues,

It is my pleasure to invite you to the 2019 National General Assembly of Local Government at the National Convention Centre in Canberra on 16 to 19 June.

This year we are Future Focused as we mark the NGA's 25th anniversary, celebrating past achievements whilst firmly focused on the future.

Our theme this year acknowledges that change is constant - and we know you want your council to be positioned to seize the opportunities and reap the rewards for your communities.

Change is everywhere be it digital transformation, community activism, ageing demographics, population policies, planning overlays, voice recognition, artificial intelligence and even self-driving cars are just around the corner. Layers of complexity are added by attitudes to climate change, energy generation, cost shifting and tax distributions. Not to mention increasing community expectations about the level and types of services and infrastructure provided by councils.

It is up to each and every council to understand these developments, work through the challenges, and find the best way to shape their response to

their communities. The NGA this year will consider what councils can do today to get ready for the challenges, opportunities and changes that pave the path ahead.

As part of our exciting program, delegates can look forward to hearing from leading politicians; receiving deep insights from nation-leading experts; being inspired by keynote speakers at the forefront of community engagement and crowd-powered communities; and concurrent sessions exploring housing affordability and density pressures; community harm and waste. Together we will ignite thought-provoking discussions about what can be expected as we look to the future.

Previous NGAs have provided participants with experiences, inspiration, information and an abundance of tools and techniques to take back and apply in their councils. This year will be no exception.

This year's NGA will also be held just after the next federal election. Before the dust settles, join us to make sure the incoming government is focussed on the future of our sector, and the future prosperity and wellbeing of our communities. When we come together, the power of our collective voices working to sustain vital funding and programs for local government cannot be denied - it is an unmissable opportunity for your council's voice to be heard.



The NGA is the only event on the local government calendar that truly brings councils, staff and industry together nationwide to advocate, network, celebrate, learn and build strategic relationships that, collectively, will position participants at the forefront of local governance in Australia.

Are you *Future Focused*?

Mayor David O'Loughlin
ALGA President

Future
Focused

NGA 19

25 Years of NGA

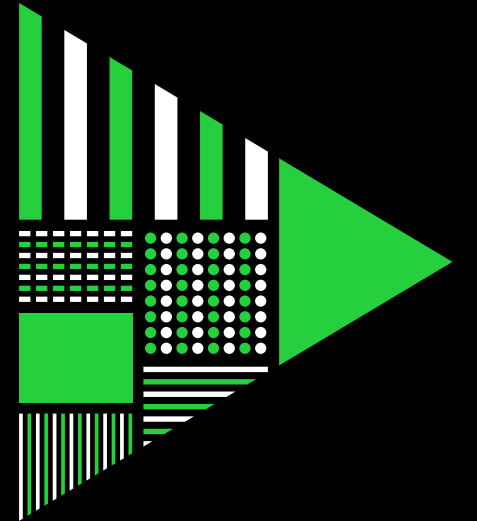
Key Dates:

Submissions of Motions for Debate
By 11:59pm Friday 29 March 2019

Early Bird Registration
On or before Friday 10 May 2019

Standard Registration
On or before Friday 7 June 2019

Late Registration
After Friday 7 June 2019



2019 Speakers

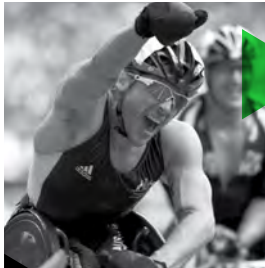
Keynote Speakers



KAREN MIDDLETON

Political Commentator

The ins-and-outs for Local Government post-election.



KURT FEARNLEY

Paralympic Champion

An incredible story of drive and courage who will also provide insights into the opportunities to improve services for the disabled.



KYLIE COCHRAN

Community Engagement Specialist

A fantastic presenter that makes understanding community engagement a pleasure through practical examples and humour.



STEVE SAMMARTINO

Australian Futurist, Author, Technologist and Speaker

Futurist, whose energy and passion will challenge current thinking and what to anticipate in the future.



GRETEL KILLEEN

TV Personality

Gretel's knack for humorous story telling draws on her family farming background and varied TV hosting experiences.



NATALIE EGLETON

CEO — Foundation for Rural and Regional Renewal

Natalie works with philanthropists, business and government to strengthen rural, regional and remote communities.



DR JÓN SIGFÚSSON

Drug Prevention in Iceland

An international perspective on how to tackle youth drug use.



DR ERIN LALOR

CEO — Alcohol and Drug Foundation

Providing insights on how councils are achieving great outcomes in reducing drug and alcohol use in their communities.

Provisional Program

2019 National General Assembly
16 — 19 June

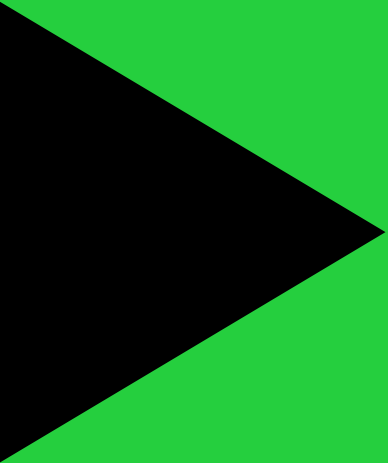
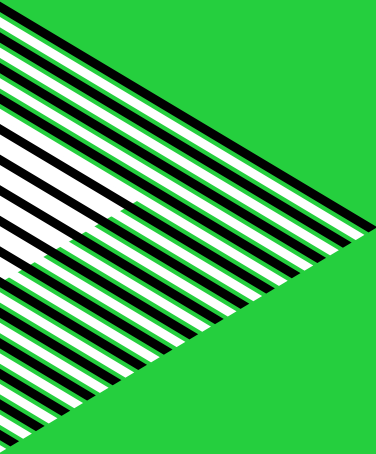
National Convention Centre
Canberra

Future Focused
25 Years of NGA

SUNDAY 16 JUNE	
08:00am	Registration Opens
05:00pm 07:00pm	Welcome Reception
MONDAY 17 JUNE	
09:00am	Opening Ceremony Wally Bell — Welcome to Country
09:20am	ALGA President Opens the Assembly
09:30am	Prime Minister Address
10:00am	ALGA President Address
10:30am	MORNING TEA
11:00am	Keynote Address Karen Middleton — How did Local Government Fair Post Election
11:45am	Panel of Mayors Opportunities for Local Government Post Election
12:30pm	LUNCH
01:30pm	Keynote Address Steve Sammartino — Crowd Powered Communities <i>Exploring a future where the way forward is about handing over the technology tools of design and production to those who populate our communities.</i>
02:30pm	Councils Using Technology to Excel
03:00pm	AFTERNOON TEA
03:30pm	Debate on Motions
04:30pm	Federal Minister for Local Government
04:55pm	ALGA President Close
07:00pm	Networking Dinner Australian War Memorial

TUESDAY 18 JUNE	
09:00am	Keynote Address Andrew Beer: Dean of Research and Innovation UniSA — The Role of Local Government in Housing Australians in the 21st Century
10:30am	Keynote Address Kylie Cochrane: Global Leader in Community Engagement — Engaging with your Community into the Future
11:00am	MORNING TEA
11:30am	Debate on Motions
12:30pm	LUNCH
01:30pm	Concurrent Sessions Housing your Community TBC Reducing Community Harm Dr Jón Sigfússon — Working with local government in alcohol and drug misuse in youth – a preventative approach from Iceland Dr Erin Lalor — Local Drug Action Teams – an Australian community led approach to alcohol and drug misuse Built Environment in Your Community TBC Your Community, Your Environment TBC
03:00pm	AFTERNOON TEA
03:30pm	Leader of the Opposition Address
04:00pm	Debate on Motions
07:00pm 11:00pm	National General Assembly Dinner To be announced

WENESDAY 19 JUNE	
09:00am	The Great Debate Revenue, Cost Shifting, Rate Capping
10:00am	David Pich; CEO, Institute of Managers and Leaders — Leadership Matters
10:30am	MORNING TEA
11:00am	Keynote Address Kurt Fearnley — Overcoming the Odds
12:00pm	ALGA President's Close — ALGA National Lobbying Priorities
12:30pm	LUNCH



PROVISIONAL PROGRAM

2019 REGIONAL COOPERATION
AND DEVELOPMENT FORUM

SUNDAY 16 JUNE

NATIONAL CONVENTION CENTRE
CANBERRA

REGIONS ARE DYNAMIC, MOVING THROUGH BOOM AND
BUST CYCLES AND TIMES OF GROWTH AND DECLINE.

WITH CASE STUDIES AND FACILITATED HYPOTHETICAL
SESSIONS AND Q&A PANELS OF INDUSTRY EXPERTS, THIS
YEAR'S FORUM FOCUSES ON 2 MAIN THEMES:

BOOM OR BUST: THE REGIONAL YO-YO DIET

The rising pressures of rapidly growing regions, and those
in decline, who are the winners and losers and how it relates
to housing, youth, immigration and social cohesion, the
impact of drought, funding and resilience.

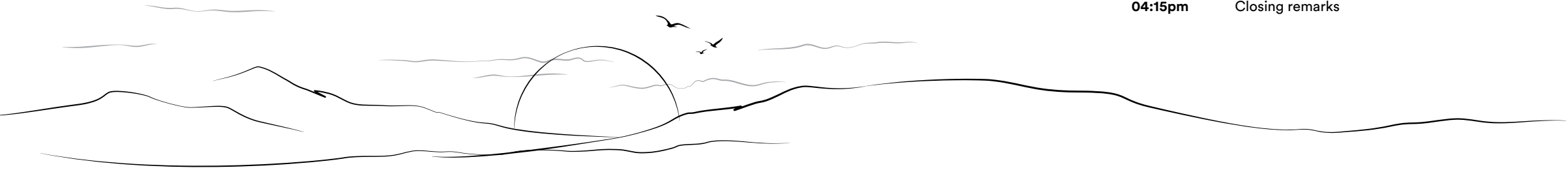
CONNECTED COMMUNITIES

Digital readiness, the importance of social connectivity
in a digital world, transport linkages and the challenges
of digital demography with large, geographically-dispersed
communities.

SUNDAY 16 JUNE

09:30am	Wally Bell — Welcome to Country
09:40am	ALGA's President Opening
09:50am	Keynote Address Gretel Killeen — Personal experiences in our regions, setting the scene and hypothetical introduction
10:05am	Boom or Bust: the Regional Yo-Yo Diet Examining regional growth and decline related to social cohesion, settlement, impacts of drought and funding
11:15am	Morning Tea
11:45am	Shadow Minister for Regional Services, Territories and Local Government Address
12:00pm	Q&A Panel How regional leaders are tackling real problems in our rural and regional communities
12:45pm	State of the Regions Report Launch
01:15pm	Lunch
02:15pm	Connected Communities Exploring digital readiness telecommunications, transport, youth projects and successful Local Government initiatives
03:30pm	Afternoon Tea
04:00pm	Minister for Regional Development, Territories and Local Government
04:15pm	Closing remarks

REGIONAL
FORUM 2019



General Registration

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Registration Fees — Early Bird <i>Payment received by Friday 10 May 2019</i>	\$989.00	<div>— Attendance at all General Assembly sessions</div> <div>— Morning tea, lunch and afternoon tea as per the General Assembly program</div> <div>— 1 Ticket to the Welcome Reception: Sunday 16 June</div> <div>— General Assembly satchel and materials</div>
Registration Fees — Standard <i>Payment received on or before Friday 7 June 2019</i>	\$1,099.00	
Registration Fees — Late <i>Payment received after Friday 7 June 2019</i>	\$1,199.00	

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Monday 17 June 2019	\$529.00	<div>— Attendance at all General Assembly sessions on the day of registration</div> <div>— Morning tea, lunch and afternoon tea as per the General Assembly program on that day</div> <div>— General Assembly satchel and materials</div>
Tuesday 18 June 2019	\$529.00	
Wednesday 19 June 2019	\$280.00	

SUNDAY REGIONAL FORUM REGISTRATION FEES		
Forum Only — <i>Sunday 16 June 2019</i>	\$445.00	<div></div>
NGA Delegate <i>Delegates attending the Regional Form and the NGA are entitled to this discount</i>	\$245.00	

ACCOMPANYING PARTNERS REGISTRATION FEES		INCLUSIONS
Accompanying Partners Registration Fee	\$280.00	<div>— 1 Ticket to the Welcome Reception — Sunday 16 June</div> <div>— Day Tour ‘Lake Cruise to Monet’— Monday 17 June</div> <div>— Day Tour ‘Pottery and Wine Experience’— Tuesday 18 June</div> <div>— Lunch with General Assembly Delegates — Wednesday 19 June</div>

General Information



Payment Procedures:

Payment can be made by:

Credit card

MasterCard and Visa

Cheque

Made payable to ALGA

Electronic Funds Transfer

Bank: Commonwealth Bank

Branch: Curtin

BSB No: 062905

Account No: 10097760

NOTE: If paying via EFT you must quote your transaction reference number on the registration form.

Cancellation Policy:

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email. Notification should be sent to:

Conference Co-ordinators

PO Box 4994

Chisholm ACT 2905

Facsimile: 02 6292 9002

E-mail: conference@confco.com.au

An administration charge of \$110.00 will be made to any participant cancelling before Friday 10 May 2019.

Cancellations received after Friday 10 May 2019 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

Photographs:

During the National General Assembly there will be a contracted photographer; the photographer will take images during the sessions and social functions.

If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

Privacy Disclosure:

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

Canberra Weather in June:

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15C and temperatures do drop to 1c on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

Coach Transfers:

Welcome Reception and Exhibition Opening — Sunday 16 June 2019

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45pm. The return coaches will depart at 7:00pm.

Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

Networking Dinner: Australian War Memorial — Monday 17 June

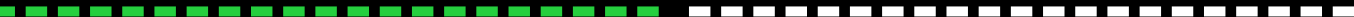
Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will commence at 10:15pm.

General Assembly Annual Dinner: To be announced — Tuesday 18 June

Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will operate between 10:30pm and 11:45pm.

Car Parking:

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either coins or credit cards (Visa or MasterCard).



Social Functions

Welcome Reception and Exhibition Opening

Sunday 16 June 2019

Venue: National Convention Centre

The Welcome Reception will be held in the exhibition hall and foyer.

05:00pm—07:00pm

\$50.00 per person for day delegates and guests. No charge for full registered delegates. No charge for registered accompanying partners.

Dress Code: Smart casual.

Networking Dinner

Monday 17 June 2019

Venue: Australian War Memorial

The dinner is being held in the Anzac Hall.

07:00pm—11:00pm

\$110.00 per person.

Dress Code: Smart casual.

This year we take the Networking Dinner to the Australian War Memorial, regarded as one of the most significant war memorials worldwide.

Dinner will be held in the Anzac Hall where you can see historical Military items such as famous Lancaster bomber G for George in the Striking By Night exhibit, a midget submarine created from sections of two full sized submarines in Sydney Under Attack, and world war

aircraft in the Over The Front: The Great War In The Air exhibition.

You are welcome to browse these at your leisure whilst also having the opportunity to network with delegates from other councils and organisations.

Note: Numbers are limited and booking early is highly recommended.

General Assembly Dinner

Tuesday 19 June 2019

Venue: To be announced.

07:00pm—11:00pm

\$140.00 per person.

Dress Code:
Lounge suit/collar & tie for men
Cocktail for women.

Note: Bookings are accepted in order of receipt.

Partner Tours

Monday 17 June 2019

Lake Cruise to Monet

Enjoy the view from the recently refurbished MV Southern Cross Yacht as you cruise around Lake Burley Griffin learning about some of Canberra monuments, museums and political landmarks.

After lunch, there will be an opportunity to view the Monet: Impression, Sunrise Exhibition at the National Gallery Australia. This exclusive exhibition will feature Monet pieces on lend from Paris and London along with work from artists like JMW Turner inspired by the impressionist master.

Tuesday 18 June 2019

Pottery and Wine Experience

Today we will be travelling just out of Canberra to nearby town of Murrumbateman. Here we will be visiting Hillgrove Pottery where we will be treated to a history of pottery, demonstrations and a tour of the centre.

We will also be joined by local boutique winery, Idyllic Hills Wines, who will provide tastings and the opportunity for you to ask any questions you have ever had in the process of wine making.

We will then begin making our way back to Canberra with a stop for lunch along the way.

Accommodation

Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre.

Twin option at the hotel consists of two double beds.

Superior Room \$325 per night
— Single/twin/double

Deluxe Room \$375 per night
— Single/twin/double

Avenue Hotel

80 Northbourne Avenue, Canberra

The Avenue Hotel is one of the newest options in Canberra and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre.

Twin option at the hotel consists of two king singles.

Superior King Rooms: \$280 per night
— Single/twin/double

1 Bedroom Apartments \$330 per night
— Single/double

Waldorf

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a five minute walk from the National Convention Centre.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

Studio Apartment: \$210 per night
— Single/twin/double

1 Bedroom Apartment \$230 per night
— Single/twin/double

Mantra

84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located within the CBD and approximately a 15-20 minute walk from the National Convention Centre.

Bedding configuration in a hotel room is one king or two single beds and a 1 bedroom apartment has one queen or two singles.

Hotel Room \$240 per night
— Single/twin/double

1 Bedroom Apartment \$280 per night
— Single/twin/double

Novotel

65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 15 minute walk from the National Convention Centre.

Twin option for the Standard Room type consists of two double beds and the

Executive Room type consists of one king bed and a pull out sofa bed.

Standard Room \$290 per night
— Single/twin/double

Executive Room \$325 per night
— Single/twin/double

Medina Apartment Hotel

74 Northbourne Avenue, Canberra

The Medina Apartments Hotel James Court is approximately a 15-20 minute walk from the National Convention Centre

Twin option at the hotel consists of two single beds.

Note: Reception operates between the hours of 06:30am and 11:00pm

1 Bedroom Apartment \$225 per night
— Single/twin/double

2 Bedroom Apartment \$299 per night
— Single/double

QT Hotel

1 London Circuit, Canberra

QT Hotel is a modern hotel with boutique e style furnishings, central to the city and a 10 minute walk to the National Convention Centre.

Twin option at the hotel consists of two single beds.

Standard Room \$249 per night
— Single/twin/double

Future
Focused

NGA19

16—19 June 2019. Canberra
National Convention Centre



Registration:

Online: nga19.com.au

Hard copy registration forms and PDF versions are available by emailing:

NGA@confco.com.au



Debate on Motions:

To assist in identifying motions for the 2019 NGA, a discussion paper has been prepared and is available at: ALGA.asn.au

Submission of motions can also be accessed at: ALGA.asn.au



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

Celebrating 25 Years of NGA

nga19.com.au

COUNCILLOR OPPORTUNITIES – ATTENDANCE at NORTHERN ALLIANCE OF COUNCILS INC 2019 CONFERENCE

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 3.3 Influencing other Levels of Government	Action 3.3.7 State and Regional LGAQ conferences and meetings attendance.

Budget, Financial and Resource Implications

Provision will be made in the 2019 / 2020 Budget for Councillors individual conference attendance and training.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

The Northern Alliance of Councils Inc (NAOC) is now accepting registrations for the NAOC 2019 Conference to be held in Bowen in the Whitsundays from Wednesday 14 to Friday 16 August 2019.

It is considered usual for the Mayor, available Councillors and the Chief Executive Officer to attend this Conference (formerly known as the North Queensland Local Government Association of Qld Conference) which is an opportunity to network with other Councillors and Local Government stakeholders.

Council Decision – Recommendation

That the Mayor, Chief Executive Officer and interested Councillors attend the Northern Alliance of Councils Inc in Bowen from Wednesday 14 to Friday 16 August 2019.

Officers Summary

This year's conference is resilience. Resilience for North Queensland Councils is multifaceted. Each community faces unique challenges and conference presenters will be focused on helping North Queensland Councils excel in preparing and responding to extreme weather, building connectivity and trade capability, and working collectively to bring enabling infrastructure to the North.

There will be opportunity to hear from an impressive line-up of internationally recognised guest presenters including key note speaker and world renowned economist Bernard Salt, Mark Baker-Jones, Donovan Burton, Elizabeth McNaughton, Brendan Moon and Kim Skubris.

The Conference Program is not finalised and an Itinerary has been provided at this point in time.

Historical Information

Council hosted the NAOC Conference in Ingham at TYTO in 2018 which was considered successful by many.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Local Government Act 2009

Consultation

Nil

Attachments

Conference Itinerary

Whitsunday NAOC Conference Itinerary



**Northern
Alliance of
Councils Inc.**

UNITING THE POWER OF THE NORTH



Whitsunday
Regional Council

Conference Itinerary

Wednesday 14th August

NAoC General Meeting

Time: 1:00pm - 2:45pm
Venue: Port Denison Sailing Club, Bowen
Catering: Tea and coffee provided

NAoC Conference Welcome Event

Time: 5:30pm – 7:00pm
Venue: The Cove Restaurant, Bowen
Catering: Canapes and tropical welcome drink. Beer, wine and soft drink provided.

Thursday 15th August

NAoC Conference Day 1

Time: 8:15am – 4:00pm
Venue: Port Denison Sailing Club, Bowen
Catering: Tea, coffee and water provided all day. Includes morning tea, lunch and afternoon tea.

Agenda

8:15am – 8:45am	Registration and welcome
8:45am – 10:30am	Opening session
10:30am – 11:00am	Morning tea
11:00am – 1:15pm	Session one: Guest speakers
1:15pm – 1:45pm	Lunch
1:45pm – 4:00pm	Session two: Tour sessions

Tour options available:

1. Agriculture Farm Tour
 2. Abbot Point Port Tour
 3. New Whitsunday Tourism Products Tour
-

NAoC Conference Dinner

Time: 6:00pm – 9:30pm
Venue: Case Park, Bowen – Dinner under the Whitsunday stars!
Catering: Tastes of the Whitsundays sit down dinner. Welcome drink plus beer, wine and soft drink provided. Smart casual.

Friday 16th August

NAoC Conference Day 2

Time: 8:15am – 1:00pm
Venue: Port Denison Sailing Club, Bowen
Catering: Tea, coffee and water provided all day. Includes morning tea and lunch.

Agenda

8:15am – 8:30am Registration, tea and coffee
8:30am – 12:00pm Session three: Guest speakers
12:15pm – 1:00pm Lunch and event close

COUNCIL CORRESPONDENCE – WASTE LEVY ANNUAL GOVERNMENT PAYMENT

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1. Fiscally Responsive and Responsible Management of Public Infrastructure and Assets	Action 3 Natural Resource Management – Stewardship of the Great Barrier Reef

Budget, Financial and Resource Implications

Not applicable concerning acceptance of this Report.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

The Department of Environment and Science Director-General advised by correspondence dated 9 May 2019 that the levy of waste disposed to landfill will commence on 1 July 2019.

Council's annual payment 2019/2020 is \$417,063 to be paid by 30 June 2019 as a lump sum.

Pursuant to the *Waste Reduction and Recycling (Waste Levy) Amendment Act 2019*, Council is required to include a statement on all rates notices during the year informing the ratepayer of the annual payment to the local government and the purpose of the payment.

Arrangements for residents where Councils provide waste collection services to commercially rated households, which are not covered by the annual payment, are being made separately.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

The Government has made a commitment that there will be no direct impact on households and will provide an annual payment to eligible Councils during the implementation of the waste levy. This payment will cover the levy cost they incur for the disposal of eligible municipal solid waste to landfill.

Thanking Council staff for working with the Department to provide information of the local government area's municipal solid waste tonnage to enable calculation of the applicable annual payment. Council's annual payment 2019/2020 is \$417,063 to be made by 30 June 2019 as a lump sum. The annual payment for 2020/2021 and subsequent years will be made in four quarterly instalments, with the first instalment transferred early in the first quarter of the relevant financial year.

Pursuant to the *Waste Reduction and Recycling (Waste Levy) Amendment Act 2019*, Council is required to include a statement on all rates notices during the year informing the ratepayer of the annual payment to the local government and the purpose of the payment.

Arrangements for residents where Councils provide waste collection services to commercially rated households, which are not covered by the annual payment, are being made separately.

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

- *Local Government Act 2009*
- *Waste Reduction and Recycling (Waste Levy) Amendment Act 2019*

Consultation

Not applicable concerning acceptance of this Report.

Attachments

Department of Environment and Science Director-General correspondence dated 9 May 2019.



Our Ref: CTS 00354/19

Department of
Environment and Science

Mr Alan Rayment
Chief Executive Officer
Hinchinbrook Shire Council
PO Box 366
INGHAM QLD 4850

FILE No.	/
Doc No.	/
Prev. Ref.	
Action	

Dear Mr Rayment

On 21 March 2019, the Waste Reduction and Recycling (Waste Levy) Amendment Regulation 2019 (the Regulation) was passed, completing the final step to establish the regulatory framework for the Queensland waste levy. This confirms in law that the waste levy will commence on 1 July 2019.

The Queensland Government has made a commitment that the introduction of the waste levy will have no direct impact on households. To achieve this, the Government will provide annual payments to eligible local councils to cover the levy cost they incur for the disposal of eligible municipal solid waste to landfill.

The Regulation provides the formula for calculating the annual payment. For the first year of levy operations (2019–2020), this has been calculated for Hinchinbrook Shire Council by multiplying the following values:

Tonnage of eligible municipal solid waste (MSW) generated in the local government area and disposed of to landfill in 2017-2018 (published on the Department of Environment and Science's (the department) website in accordance with the requirements of section 11L of the Regulation).	5339
An adjustment for projected annual population change in the local government area (published on the department's website in accordance with the requirements of section 11L of the Regulation)	-0.81%
The general levy rate for 2019-2020	\$75 per tonne
An incentive multiplier (set in section 11L of the Regulation)	105%

Since October 2018, council staff have worked with the department to confirm the MSW tonnage for your local government area. I would like to take this opportunity to thank your staff for assisting with this detailed task.

The annual payment to be made to Hinchinbrook Shire Council for the 2019-2020 financial year is \$417 063.

To assist councils during implementation of the waste levy, the annual payment for the 2019–2020 financial year will be made by 30 June 2019 as a lump sum. The annual payment for 2020–2021 and subsequent years will be made in four quarterly instalments, with the first instalment transferred early in the first quarter of the relevant financial year.

1 William Street Brisbane
GPO Box 2454 Brisbane
Queensland 4001 Australia
Telephone + 61 7 3338 9304
Website www.des.qld.gov.au
ABN 46 640 294 485

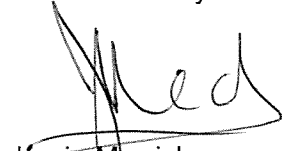
Please note that section 73D(4) of the *Waste Reduction and Recycling (Waste Levy) Amendment Act 2019* requires all rates notices issued by a local government during the year to which the advance payment relates must include a statement that informs the ratepayer of the annual payment to the local government and the purpose of the payment.

Arrangements for residents where councils provide waste collection services to commercially rated households, which are not covered by the annual payment, are being made separately. I anticipate that the department will be writing to you shortly about these arrangements and any information that may be required to support delivery.

All the latest information about the waste levy, including links to the levy legislation, is available on the Queensland Government's website at www.qld.gov.au/wastedisposallevy.

Should your officers require any further information, they may contact Mr Adrian Jeffreys, Executive Director - Office of Resource Recovery, Environmental Policy and Programs of the department on telephone (07) 3330 5106 or by email at adrian.jeffreys@des.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J Merrick', with a stylized flourish at the end.

Jamie Merrick
Director-General

9 105 119

COUNCIL CORRESPONDENCE – 2019-21 LOCAL GOVERNMENT GRANTS AND SUBSIDIES PROGRAM (LGGSP) – HINCHINBROOK AUTOMATIC WATER METER READING PROJECT

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 1.1 Planned preventative maintenance regimes are comprehensive in nature and costed for inclusion in ten year forward budgets.	Action 1.1.8 Proceed with investigating smart water meter technology throughout the existing water network

Budget, Financial and Resource Implications

Grant funding in the sum of \$651,948.23 will be utilised towards the Automatic Water Meter Reading Project. Council has budgeted a 50% co-contribution of \$650,000 cash towards the project implementation with an estimated project cost of \$1,300,000. Receipt of grant funding will release budgeted funds to be applied to other Council projects.

Asset Management

Council's water and sewerage assets will be upgraded increasing the life of the assets.

Executive Summary

The Honourable Stirling Hinchliffe MP, Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs approved funding in the sum of \$651,948.23 under the 2019-21 Local Government Grants and Subsidies Program (LGGSP) for the Hinchinbrook Automatic Water Meter Reading Project by letter dated 22 May 2019.

Benefits of the project will create jobs for Queenslanders and increase the liveability for towns, while boosting regional economies. It is a condition of funding that all works are to be completed by 30 June 2021.

Council Decision – Recommendation

That Council receive and note correspondence received from Minister for Local Government dated 22 May 2019 and action acceptance of the program.

Officers Summary

The Honourable Stirling Hinchliffe MP, Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs approved funding in the sum of \$651,948.23 under the 2019-21 Local Government Grants and Subsidies Program (LGGSP) for the Hinchinbrook Automatic Water Meter Reading Project by letter dated 22 May 2019.

The Program aim is to provide funding assistance to support Local Governments to delivery priority infrastructure and essential services that meet the identified needs of their communities.

Benefits of the project will create jobs for Queenslanders and increase the liveability for towns, while boosting regional economies. It is a condition of funding that all works are to be completed by 30 June 2021.

Council will receive the first 30 per cent of the approved funds after 1 July 2019 following return of completed Project Management Plan to the Department of Local Government, Racing and Multicultural Affairs.

Historical Information

Not applicable concerning acceptance of this Report.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Local Government Act 2009

Consultation

Not applicable concerning acceptance of this Report.

Attachments

Minister's correspondence dated 22 May 2019



Department of Local Government,
Racing and Multicultural Affairs

Our ref: MBN19/567

22 May 2019

Mr Alan Rayment
Chief Executive Officer
Hinchinbrook Shire Council
PO Box 366
INGHAM QLD 4850

Dear Mr Rayment

I refer to the Hinchinbrook Shire Council's project proposal for funding under the Queensland Government's 2019–21 Local Government Grants and Subsidies Program (2019–21 LGGSP).

I am pleased to advise that the Honourable Stirling Hinchliffe MP, Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs has approved the following funding under the 2019–21 LGGSP to the Council:

Project Title	Percentage of eligible project costs	Maximum approved subsidy amount
Hinchinbrook Automatic Water Meter Reading Project	50%	\$651,948.23

This funding is to be used for the approved project as outlined in the Council's 2019–21 LGGSP project proposal.

The Minister has listened to the Councils and brought the project approval forward to allow your Council to correctly budget for these works. As a result, projects are expected to commence from 1 July 2019.

It is important that the benefits of this project be realised as soon as possible, as it will create jobs for Queenslanders and increase the liveability for your town, while boosting regional economies. Therefore, it is a condition of funding that all works be completed by 30 June 2021.

1 William Street Brisbane
PO Box 15009 City East
Queensland 4002 Australia
Telephone +617 3452 7009
ABN 251 66 523 889

Officers from the Department of Local Government, Racing and Multicultural Affairs will be in contact with you regarding the provision of a compliant Project Management Plan.

Once the Project Management Plan is received by the Department, the Council will automatically receive the first 30 per cent of the approved funds after 1 July 2019.

The Minister has written to the Mayor of the Council notifying them of the funding approval.

I have asked for Ms Jo Stephenson, Regional Director, Northern Region, Local Government Division in the Department to assist you with any further queries. You may wish to contact Ms Stephenson on 4758 3419 or by email at jo.stephenson@dlgrma.qld.gov.au.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'W Agnew', is positioned above the printed name.

Warwick Agnew
Director-General

COUNCILLOR ACTIVITY REPORT as at 30 APRIL 2019

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction 3. Responsive and responsible Local Representation	Action 3.2 Communication with the community

Budget, Financial and Resource Implications

Not applicable concerning acceptance of this Report.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

This report is a record of meetings and other activities undertaken by Councillors for the month ending 30 April 2019.

Council Decision – Recommendation

That Council receive and note the information in the Report.

Officers Summary

This report is a record of meetings and other activities undertaken by Councillors for the month ending 30 April 2019.

Historical Information

Councillors as part of public office representing the Hinchinbrook community undertake a wide variety of duties throughout the month. The attached reports provide details of same.

Policy Implications

Not applicable concerning acceptance of this Report.

Risk Management Implications

Not applicable concerning acceptance of this Report.

Statutory Environment

Local Government Act 2009

Consultation

Not applicable concerning acceptance of this Report.

Attachments

Councillor Activity Reports

MAYOR RAMON JAYO
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
01/04/2019					Meeting with Canegrowers	8.00am - 9.00am
01/04/2019					Meeting with Residents	12.00pm - 1.00pm
02/04/2019		LGAQ General Meeting				10.00am - 1.00pm
03/04/2019		Meeting with QFES representative				8.30am - 9.30am
03/04/2019					Discussions with CEO and CFO	10.00am - 10.30am
03/04/2019			DES Waste Levy Workshop			10.30am - 11.00am
03/04/2019					Meeting with Wilmar	11.00am - 12.00pm
03/04/2019					Discussions with CEO and EMISD	2.30pm - 3.00pm
04/04/2019		Diversifying our District Agricultural Forum				8.30am - 1.30pm
05/04/2019	Budget discussions					8.30am - 5.00pm
08/04/2019		FNQROC Meeting				10.00am - 1.00pm
09/04/2019	Operational Plan Review Meeting					8.30am - 12.30pm
10/04/2019		TEL North Queensland Agribusiness Futures Forum				9.00am - 4.00pm
10/04/2019		Reef Regulations Amendment Bill Public Hearing				4.00pm - 6.00pm
11/04/2019		ANZAC Day Meeting with Police				9.00am - 9.30am
11/04/2019					Meeting with business owner	9.30am - 10.00am
11/04/2019					Meeting with resident	10.00am - 10.30am
11/04/2019					Meeting with CEO and Business Owner	10.30am - 11.00am
11/04/2019			Workshop with Flannagans			2.30pm - 3.30pm
12/04/2019	Budget Meeting					8.30am - 5.00pm
12/04/2019				Baby Welcoming Ceremony		10.45am - 11.45am
15/04/2019					Teleconference with CEO, MECD and Autofest Representative	9.00am - 10.00am
15/04/2019					Meet with Dale Last MP	12.00pm - 12.30pm
15/04/2019					On site inspection with resident	1.30pm - 3.00pm
16/04/2019	Councillor Connect / Briefing / Budget					8.30am - 5.00pm
16/04/2019					Discussions with Wilmar representative	1.00pm - 1.30pm
17/04/2019					Easter BBQ for Council staff	7.00am - 8.00am
17/04/2019					Meeting with resident	8.00am - 9.30am
17/04/2019					Meeting with CEO and QRA representatives	9.00am - 10.00am
17/04/2019		Ageing in Place Advisory Committee Meeting				10.00am - 12.00pm
17/04/2019					Meeting with QFES representatives	12.15pm - 1.15pm
17/04/2019					Meeting with residents	3.00pm - 4.00pm
23/04/2019					Discussions with WE	9.00am - 9.30am
23/04/2019				Ingham State School - ANZAC Day Ceremony		12.30pm - 1.30pm
24/04/2019				Gilroy Santa Maria College - ANZAC Day Service		10.15am - 10.45am
24/04/2019					Discussions with Motorplex representatives	12.00pm - 1.00pm
24/04/2019		RSL ANZAC Day Briefing				3.30pm - 4.30pm
24/04/2019				Opening of Town Clock timecapsule		5.00pm - 5.30pm
25/04/2019				ANZAC Day Dawn Service, RSL Remembrance Ceremony, Forrest Beach Ceremony, Halifax Parade and Ingham Parade		4.15am - 11.00am
26/04/2019					Meeting with David Littleproud MP	10.00am - 11.00am
26/04/2019				Lunch with David Littleproud MP		12.00pm - 2.00pm
27/04/2019				Anglican Debutante Ball		6.30pm - 9.30pm

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
28/04/2019		Federal Election Candidate Forum				5.30pm - 7.30pm
29/04/2019				Hinchinbrook Think Business Industry Breakfast		7.00am - 9.00am
29/04/2019			Women in Sugar Conference			8.30am - 2.00pm
29/04/2019					Meeting with Resident	2.00pm - 2.30pm
29/04/2019				Women in Sugar Conference Dinner		5.00pm - 7.00pm
30/04/2019	General Meeting					8.30am - 2.50pm
30/04/2019					Discussions with DNRM and QPW representatives	3.00pm - 4.00pm
30/04/2019					Meeting with DNRM at TYTO	4.00pm - 5.00pm

COUNCILLOR MARY BROWN
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
02/04/2019			Business Breakfast - TEL			7.00am - 11.00am
03/04/2019			Tourism Working Group			10.00am - 12.00pm
04/04/2019			Ag Forum - Diversification			8.30am - 12.00pm
05/04/2019	Budget Meeting					8.30am - 5.00pm
08/04/2019		FNQROC				All Day
09/04/2019	Operational Plan and Portfolio Update					8.30am - 3.30pm
10/04/2019			NQ Agricultural Futures Reef Reg. Hearing			all day
11/04/2019		ED Budget / RADF				7.00am - 11.00am
12/04/2019	Budget Meeting	Baby Welcoming Ceremony				8.30am - 12.30pm
15/04/2019		Meeting with Resident				2.00pm - 3.00pm
16/04/2019	Councillor Connect					8.30am - 5.00pm
17/04/2019					Staff breakfast	6.30am - 8.30am
17/04/2019		Ageing in Place				10.00am - 12.00pm
18/04/2019		Community Org. Assessment Recovery				11.00am - 12.00pm
24/04/2019		Motorsport meeting				12.00pm - 1.00pm
24/04/2019		CAG Panel				2.00pm - 4.00pm
26/04/2019		David Littleproud meeting				10.00am - 11.00am
26/04/2019		Hinchinbrook Destination Tourism Strategy				2.00pm - 3.00pm
28/04/2019		Sconi/Genex CEOs - Host				2.00pm - 8.00pm
29/04/2019		Industry Breakfast / WISH				All Day
30/04/2019	General Meeting / Budget					8.30am - 5.00pm

COUNCILLOR ANDREW CRIPPS
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
1.4.19			Elected Members Update, Cairns			7am to 6pm
4.4.19				Hinchinbrook Agriculture Diversification Forum		8.30am to 1pm
5.4.19	Budget Meeting					8.30am to 5pm
5.4.19					Keita Services Wallaman Falls Project Debrief	6.30pm to 8.30pm
9.4.19		Corporate Services Portfolio Meeting				1pm to 3pm
9.4.19		Community Services Portfolio Meeting				4pm to 6pm
10.4.19			North Queensland Agribusiness Futures Forum			7.30am to 6.30pm
11.4.19				Ingham Showgrounds Users Advisory Committee		5pm to 7pm
12.4.19	Budget Meeting					8.30am to 5pm
12.4.19				Hinchinbrook Shire Baby Welcoming Ceremony		10.30am to 12 noon
15.4.19					Council Meeting with Dale Last MP, Member for Burdekin	12 noon to 1pm
16.4.19	Councillor Connect/Briefing Session					8.30am to 5pm
17.4.19					Council Staff Breakfast	7am to 9am
29.4.19				Think Business Industry Breakfast		7am to 9am
30.4.19	General Meeting					8.30am to 5pm

COUNCILLOR ANDREW LANCINI
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
03/04/2019		Meeting with MCEW				9.00am - 9.30am
03/04/2019			DES Waste Levy Workshop			10.30am - 1.30pm
04/04/2019			Diversifying Our District - Ag Forum			8.00am - 11.45am
04/04/2019		HRIT Meeting				12.00pm - 4.30pm
05/04/2019	Budget Meeting					8.30am - 12.00pm
12/04/2019	Budget Meeting					8.30am - 12.00pm
12/04/2019				Hinchinbrook Baby Welcoming Ceremony		10.45am - 11.45am
15/04/2019					Meeting with Dale Last MP	12.00pm - 12.45pm
15/04/2019		Environmental Services Portfolio Meeting				3.00pm - 4.30pm
16/04/2019	Councillor Connect and Briefing Session					8.30am - 4.45pm
17/04/2019					Easter BBQ for Council Staff	7.00am - 8.00am
24/04/2019		CAG Panel Quarterly Meeting				2.00pm - 4.00pm
26/04/2019					Meet with David Littleproud MP	10.00am - 11.00am
26/04/2019				Luncheon with David Littleproud MP		12.00pm - 2.00pm
30/04/2019	General Meeting					8.30am - 5.00pm

COUNCILLOR KATE MILTON
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
01/04/2019			EMU Training			7am-6pm
04/04/2019				Diversifying our Shire		8.30am-1pm
03/04/2019				Biosecurity Plan Review		9.30am 3pm
05/04/2019	Budget Meeting					8.30am-5pm
12/04/2019	Budget Meeting					8.30am-5pm
09/04/2019	Operational Plan review					8.30am-1pm
09/04/2019		Portfolio Meetings				1pm-4pm
12/04/2019	Budget Meeting					8.30am-12pm
15/04/2019				Meet with Dale Last MP		12pm-12.30pm
16/04/2019	Connect and Budget					8.30am-5pm
17/04/2019					Easter BBQ for staff	7am-9am
25/04/2019				ANZAC march		9am-11am
26/04/2019				Meet with David Littleproud MP		10am-11am
26/04/2019				Lunch with David Littleproud MP		12pm-2pm
28/04/2019				Federal Election candidates Forum		5.30pm-7.30pm
29/04/2019				Think Business Breakfast		7am-8.30am
29/04/2019				Wish Conference		8am-2pm
30/04/2019	General Meeting					8.30am-5pm

CR. MARC TACK
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
02 04 2019		Taylors Beach Progress Assoc				6.30pm - 8.30pm
04 04 2019			Diversifying our District Forum			8.30am - 11.30am
05 04 2019	Budget Discussions					8.30am - 5.00pm
09 04 2019		Operational Plan Briefing				8.30am - 12.00pm
09 04 2019		Corporate Services Portfolio				1.00pm - 3.00pm
09 04 2019		Community Services Portfolio				3.00pm - 5.00pm
10 04 2019				Sugar Terminal Tour		5.00pm - 7.30pm
11 04 2019		RADF meeting				11.00am - 12.00pm
11 04 2019		Showground Users Group				5.00pm - 6.30pm
12 04 2019	Budget Discussions					8.30am - 5.00pm
16 04 2019	Budget Discussions					8.30am - 5.00pm
17 04 2019				Staff BBQ		7.00am -8.30am
17 04 2019		Aging in Place Advisory Group				10.00am - 12.00pm
17 04 2019		HCSC Youth Hub opening				5.00pm - 7.30pm
24 04 2019				CAN meeting		9.00am - 10.30am
25 04 2019				ANZAC day Service		8.00am - 11.30am
28 04 2019		Taylors Beach Progress Assoc AGM				12.00pm - 2.30pm
29 04 2019				Think Business Breakfast		7.00am -8.30am
30 04 2019	General Meeting					8.30am - 5.00pm

CR. WALLY SKINNER
COUNCILLOR ACTIVITY REPORT IN RELATION TO ROLE AS COUNCILLOR

DATE	COUNCIL MEETING / DEPUTATION DAY / WORKSHOP	MEMBER MEETING e.g. List of Crs Portfolio	CONFERENCE / PROF. DEVELOPMENT / WORKSHOP / TRAINING	COMMUNITY REPRESENTATION AND COMMUNITY / PUBLIC MEETINGS	OTHER (Council related only)	TIMES ATTENDED
04-Apr			Agricultural Diversification Forum			1030-1230
04-Apr		HRIT Meeting				1230-1700
05-Apr	Budget Meeting - Bid Book					0830-1330
05-Apr				Gallery Opening		1800-1900
09-Apr	Operational Plan budget review					0830-1230
09-Apr	ISD Portfolio Meeting					1330-1530
11-Apr				TAG Meeting		1730-1830
12-May	Budget Meeting - Parks/Waste					0830-1600
12-Apr				Hinchinbrook Baby Welcoming Ceremony		1145-1245
16-Apr	Councillor Connect					0830-1700
17-Apr					Easter BBQ for Staff	0700-0800
29-Apr		HRIT Monsoon Event inspections				1030-1500
29-Apr					Gangemi rates query, Romano access query, Taylors Bch Stinger Net Committee issues	1500-1700
30-Apr	Council General Meeting					
30-Apr					Council discussions with Chamber of Commerce representatives regarding future priorities	1600-1700

FEES and CHARGES 2019/2020 – ENVIRONMENT and REGULATORY SERVICES – ANIMAL MANAGEMENT and WASTE DISPOSAL

Strategic Considerations

Hinchinbrook Shire Council Corporate Plan	Hinchinbrook Shire Council Operational Plan
Strategic Direction	Action
1. Fiscally responsive and responsible management of public infrastructure and assets.	Nil

Budget, Financial and Resource Implications

Fees form part of Council's revenue each year and are set as per legislative requirements, as cost recovery or commercial charges.

Asset Management

Not applicable concerning acceptance of this Report.

Executive Summary

The fees and charges for Environment and Regulatory Services have been reviewed and amended. This report presents a summary of the changes that have been proposed for the 2019/2020 financial year for Animal Management and Waste Disposal fees and charges.

Council Decision – Recommendation

That Council:

- A. Adopt Fees and Charges for the 2019/2020 Financial Year for Environmental Services - Animal Management and Waste Disposal as contained within this report;
- B. Set the discount for animal registration payment at 50 percent if paid within the first thirty (30) days of the registration period;
- C. Not accept commercial waste for disposal to landfill at Halifax Waste Transfer Station with recyclable items to be accepted;
- D. Not accept commercial waste for disposal to landfill with vouchers and free waste disposal vouchers for landfill items are to be strictly domestic use only;
- E. Exempt the operation gate fee if there is a state government waste levy; and
- F. Provide "free dump days" to coincide with waste levy exemptions for serious local events or declared disasters where a waste levy exemption from the State Government is approved.

Officers Summary

Fees and charges for Environmental Services – Animal Management and Waste Disposal have been reviewed and updated based on the following:

- CPI;
- Regulatory considerations (e.g. Waste levy fixed values);
- Cost comparison with NQ region councils (Townsville City Council, Burdekin Shire Council, Charters Towers Regional Council and Cassowary Coast Regional Council);
- Simplification and consolidation of line items; and
- Update of errors in text and legislative references.

To stage the increase in waste disposal costs, it is recommended the 2019/2020 financial year increase in fees and charges cover the implementation and cost recovery of the waste levy administration expenses, then the 2020/2021 financial year to increase for the additional operational expenses and waste disposal levy administration annual increase.

Changes and considerations for each area are summarised below.

Animal Management

- Registration structure changed to align with *Animal Management (Cats and Dogs) Act 2008* for registration pricing and nomenclature (e.g. removal of term “rural dog”, introduction of “working dog”);
Animal Management (Cats and Dogs) Act 2008, Section 53 - Registration fee to be used for achievement of Act's purposes. A registration fee paid to a local government must be used-
 - *For the purposes of this Act;*
 - *To administer local laws relating to the management of dogs;*
- Release fee from pound increased to deter wandering at large, particularly reoffending dog owners, and will also include registration of unregistered dogs if they are impounded; and
- Bond for hire items has not increased as the current bond covers replacement of each item should it be damaged or not returned.

Waste Disposal

- Halifax Waste Transfer Station to no longer accept commercial waste for disposal to landfill. Recyclable items may be accepted;
- Free dump days to only be used to coincide with waste levy exemptions for serious local events or declared disasters where a waste levy exemption from the State Government is approved;
- Free waste disposal vouchers for landfill items to be strictly domestic use only, no commercial waste accepted for disposal to landfill with vouchers;
- Disposal fees based on 2018/2019 fee plus CPI plus levy service fee \$75.00/tonne plus \$5.00 administration fee/tonne plus 10 percent GST (rounded to nearest whole dollar or fifty cent);
- All fees to be charged based on the vehicle size to align with the waste levy deeming table requirements. This has been applied across both commercial and domestic customers for line item descriptions for consistency;
- Removal of disposal fee for hydrocarbon waste (oil and filters);

- Mixed loads to be charged at the highest items disposal rate (no part load payments allowed – unable to record and report for waste levy); and
 - Tyre line items consolidated to those tyres usually delivered to site for disposal. All other tyres are priced on application. All tyre prices reviewed and updated to reflect recovery of fees charged to council for removal and disposal plus 10 percent administration fee.
-

Historical Information

Fees and charges are reviewed annually. 2018/2019 fees and charges can be found in Attachment A.

Policy Implications

There are no policy implications at present however consideration should be given for fees and charges related items when developing overarching policies for environment and waste related activities in future.

Risk Management Implications

Risks associated with not increasing waste disposal fees from 2018/2019 to cover the State Government waste disposal levy and additional operational expenses.

Risk associated with timing of fees and charges adoption for waste management and animal management related activities.

- Animal registration renewals are required to be sent prior to the end of financial year; and
 - Waste management fees are required to be communicated to commercial customers as soon as possible to allow planning for increases in costs of doing business associated with the service fee for the waste disposal levy implementation on 1 July 2019, and to allow time to create signage as per legislation requirement.
-

Statutory Environment

Legislative requirements and changes were considered in the review of fees and charges for the 2019/2020 financial year and have been incorporated in the proposed fees and charges document.

Consultation

Consultation of the proposed fees included review by the relevant internal stakeholders for each business area.

Attachments

- A. Fees and Charges 2019/2020 Spreadsheet.
-

COMMERCIAL CHARGES, REGULATORY FEES & OTHER CHARGES	Paragraph of S97(1) of the Local Government Act 2009 under which fee is fixed	Provision of Local Government Act	Unit	GST	2018_19	2019_20
Provision of Local Law 1 (25.2)						
Where a fee is an annual fee and payment period is less than nine (9) months then a pro-rata fee only is payable calculated on a quarterly basis as follows:						
1st October to 31st December - three quarters of the annual fee						
1st January to 31st March - one half of the annual fee						
1st April to 30th June - one quarter of the annual fee						
ANIMAL MANAGEMENT						
DOG REGISTRATION						
Under the age of 3 months at the time of registration - written proof may be required	97 (2) (a)	AM(C&D) Act 2008	Once off only	Nil	Exempt	Free
Desexed and microchipped	97 (2) (a)	AM(C&D) Act 2008	per dog/per year			\$20.00
Desexed no microchip	97 (2) (a)	AM(C&D) Act 2008	per dog/per year			\$120.00
Entire	97 (2) (a)	AM(C&D) Act 2008	per dog/per year		\$100.00	\$120.00
Assistance or Working Dog in accordance with Animal Management (Cats & Dogs) Act 2008 - written proof may be required	97 (2) (a)	AM(C&D) Act 2008	per dog/per year			Free
Declared Dangerous or Menacing dog	97 (2) (a)	AM(C&D) Act 2008	per dog/per year		\$224.00	\$400.00
Replacement registration tag	97 (2) (d)		each		\$10.00	\$10.00
ANIMAL POUND						
Release fee - first impoundment (dog microchipped and registered)	97 (2) (d)		each			free
Release fee - first impoundment (dog not microchipped or registered; or cat)	97 (2) (d)		each		\$60.00	\$120.00
Release fee - second impoundment (dog or cat)	97 (2) (d)		each			\$200.00
Release fee - third and subsequent impoundment (dog or cat)	97 (2) (d)		each			\$300.00
Release fee - all other animals (e.g. Cattle) including all associated costs with impoundment	97 (2) (d)		each			cost + 10%
Daily sustenance fee (week day)	97 (2) (d)		per day/per		\$20.00	\$20.00
Daily sustenance fee (weekend or public holiday)	97 (2) (d)		per day/per		\$40.00	\$40.00
MISCELLANEOUS						
Self-surrender (dog or cat)		262 (3) (c)	per animal			free
Permit to keep animals as may be required by the Animal Management (Cats and Dogs) Act 2008 related to keeping or controlling animals	97 (2) (d)		per year		\$100.00	\$150.00
Permit to keep animals as may be required by the Animal Management (Cats and Dogs) Act 2008 related to keeping or controlling animals - Breeder	97 (2) (d)		per year			\$200.00
Hire of electronic barking collar		262 (3) (c)	per day		\$4.00	\$4.00
Hire of electronic barking collar - conditional refundable bond		262 (3) (c)	per collar		\$140.00	\$140.00
Hire of cat or dog trap		262 (3) (c)	per week or part thereof		\$15.00	\$15.00
Hire of cat or dog trap - conditional refundable bond		262 (3) (c)	per trap		\$65.00	\$65.00

COMMERCIAL CHARGES, REGULATORY FEES & OTHER CHARGES	Paragraph of S97(1) of the Local Government Act 2009 under which fee is fixed	Provision of Local Government Act	Unit	GST	2018_19	2019_20
WASTE DISPOSAL						
Mixed loads will be charged at the rate for the highest fee item						
COMMERCIAL CUSTOMERS						
Car Bodies - Commercial		92(4)(a)	Per car body	Y	\$15.00	\$60.00
Clean Concrete - Commercial		92(4)(a)	Per tonne	Y	\$25.00	\$55.50
COMMERCIAL AND INDUSTRIAL WASTE < 1 Tonne						
Car Load - Commercial	-		Per load	Y	\$10.00	\$12.50
Van/Ute Load - Commercial	-		Per load	Y	\$10.00	\$38.50
Car with Trailer - Commercial	-		Per load	Y	\$10.00	\$50.50
Van/Ute with Trailer - Commercial	-		Per load	Y	\$10.00	\$78.00
COMMERCIAL AND INDUSTRIAL WASTE > 1 Tonne						
Commercial and Industrial Waste > 1 Tonne		92(4)(a)	Per tonne	Y	\$80.00	\$200.00
Construction and Demolition Waste		92(4)(a)	Per tonne	Y	\$80.00	\$200.00
GREEN WASTE COMMERCIAL < 1 tonne						
Car Load - Commercial			Per load	N		\$5.50
Van/Ute - Commercial			Per load	N		\$16.00
Car with Trailer - Commercial			Per load	N		\$21.50
Van/Ute with Trailer - Commercial			Per load	N		\$32.00
GREEN WASTE COMMERCIAL > 1 tonne						
Green Waste > 1 tonne		92(4)(a)	Per tonne	Y	\$50.00	\$81.00
REGULATED WASTE						
Asbestos			Per tonne	Y	\$80.00	\$180.00
Regulated Waste - Handling Fee		92(4)(a)	Per occurrence	Y	\$105.00	\$110.00
DOMESTIC CUSTOMERS						
Clean Concrete - Domestic		92(4)(a)	Per tonne	Y	\$25.00	\$55.50
Mattresses (any size)		92(4)(a)	Each	Y	\$10.00	\$20.00
GENERAL WASTE SELF-HAUL < 1 tonne						
Car Load - Domestic		-	Per load	N	\$0.00	\$7.50
Van/Ute - Domestic		-	Per load	N	\$10.00	\$22.00
Car with Trailer - Domestic		-	Per load	N	\$10.00	\$29.50
Van/Ute with trailer - Domestic		-	Per load	N	\$10.00	\$44.00
GENERAL WASTE SELF-HAUL > 1 tonne						
General Waste - Self Haul > 1 tonne		92(4)(a)	Per tonne	N	\$80.00	\$112.00
GREEN WASTE SELF-HAUL < 1 tonne						
Car Load - Domestic		-	Per load	N	\$7.00	\$5.50
Van/Ute - Domestic		-	Per load	N	\$7.00	\$16.00
Car with Trailer - Domestic		-	Per load	N	\$7.00	\$21.50
Van/Ute with trailer - Domestic		-	Per load	N	\$7.00	\$32.00
GREEN WASTE SELF-HAUL > 1 tonne						
Green Waste - Self Haul > 1 tonne		92(4)(a)	Per tonne	N	\$50.00	\$81.00

COMMERCIAL CHARGES, REGULATORY FEES & OTHER CHARGES	Paragraph of S97(1) of the Local Government Act 2009 under which fee is fixed	Provision of Local Government Act	Unit	GST	2018_19	2019_20
FREE DISPOSAL						
Hydrocarbon Waste (Oil and Filters)		92(4)(a)	Per ltr	N	\$1.50	\$0.00
Batteries		92(4)(a)	Each	N	\$0.00	\$0.00
Car Bodies - Domestic		92(4)(a)	Per car body	N	\$0.00	\$0.00
Clean Fill - Commercial		92(4)(a)	Per tonne	N	\$0.00	\$0.00
Free Dump Day - Domestic		92(4)(a)	Per load	N	\$0.00	\$0.00
Gas Bottles		92(4)(a)	Each	N	\$0.00	\$0.00
Recyclable Materials		92(4)(a)	Each	N	\$0.00	\$0.00
Steel		92(4)(a)	Per load	N	\$0.00	\$0.00
Waste from organised community event with levy exemption approval		92(4)(a)	Per load	N	\$0.00	\$0.00
Waste From Charities with levy exemption approval		92(4)(a)	Per load	N	\$0.00	\$0.00
TYRES						
Tyres - Passenger Car		92(4)(a)	Per tyre	N	\$10.00	\$11.00
Tyres - Passenger car on rim or contaminated		92(4)(a)	Per tyre	N	\$15.00	\$16.50
Tyres - Light Truck		92(4)(a)	Per tyre	N	\$10.00	\$11.00
Tyres - Light Truck on rim or contaminated		92(4)(a)	Per tyre	N	\$25.00	\$31.50
Tyres - Truck (including bobcat and forklift)		92(4)(a)	Per tyre	N	\$25.00	\$26.50
Tyres - Truck on rim or contaminated		92(4)(a)	Per tyre	N	\$60.00	\$64.00
Tyres - Motor Cycle		92(4)(a)	Per tyre	N	\$5.00	\$6.00
Tyres - Motor Cycle on rim or contaminated		92(4)(a)	Per tyre	N	\$0.00	\$10.50
Tyres - Tractor Up to 1000mm		92(4)(a)	Per tyre	N	\$115.00	\$121.50
Tyres - Tractor 1000mm to 2000mm		92(4)(a)	Per tyre	N	\$200.00	\$210.00
Tyres - Other		92(4)(a)	Per tyre	N	POA	POA
Halifax Transfer Station - Domestic Prices as Above. No Commercial Waste Except Recyclable Items						

Survey Results

Burnouts at the Ingham Showgrounds

INTRODUCTION

An online survey commenced on May 9, 2019 and a door-to-door survey of the immediate vicinity was performed by volunteers.

Hardcopy surveys were also on the counter of Doc's Auto Clinic for completion by interested parties.

The door-to-door volunteers included Rachael Coco, Mary Abeleven, Neale Brown, Ryan Brown, Jade Senior and Alisha Schatowski.

When residents were not home, hard-copies of the survey were left in their letterboxes with contact phone numbers so that surveys could be collected, or drop-off to a collection point could be arranged.

The door-knock area (see attached map) included:

Cooper Street;

Fraser Street;

Fisher Street (from Cooper to Griffiths);

Miles Street;

Duffy Street;

Morehead Street;

McLeod Street;

Robertson Street;

Davidson Street (to Dickson Street;

Markey Street; and

Rutledge Street (from Philp Street ((including corner of Philp and Rutledge)) to Davidson Street).

The results, within and attached to this report, were compiled on Monday, May 27, 2019 by Rachael Coco.

ASSUMPTIONS

After leaving hardcopy surveys in the letterboxes of residences where occupants were not available, volunteers received numerous phone calls from respondents seeking collection of their surveys.

It is assumed that those who did not make contact with volunteers:

- Had already completed the online survey; OR
- Had no strong feelings either way on the matter.

If more surveys are returned, they will be supplied to Council with any significant changes or developments noted.

Survey Results

Burnouts at the Ingham Showgrounds

RESULTS

Respondents:

Online:	467
Door-to-Door:	85
Doc's Auto:	5
Total:	557

Door-to-Door Results – Original surveys with comments attached

In Favour: 77 (90.59%)

Opposed: 6 (7.1%)

Neutral: 2 (2.47%)

Analysis of Results

The respondents who opposed burnouts at the Ingham Showgrounds lived on McLeod (1), Rutledge (3), Miles (1) and Morehead (1) Streets.

One respondent on Davidson Street (Barbara Zupp at 44 Davidson Street) was strongly opposed to the event but responded that one more year at the showgrounds would be acceptable.

Of those opposed, two residences on Rutledge Street and one residence on Morehead Street cited occupants whose health was impacted by smoke generated at burn-out events.

These health concerns were:

- Lung cancer (diagnosed within the last two years);
- Asthma; and
- Heart Disease.

The remaining two respondents were generally annoyed by the smoke, noise, and vibrations caused by the event.

An overwhelming majority of respondents expressed support for the event.

While the smoke, smell and noise were issues experienced in this vicinity, most respondents felt that:

- It was only for a few days each year;
- Closing windows and doors was generally an adequate solution; and
- The benefits to the Hinchinbrook Shire, especially youth, community organisations/sporting groups and businesses, outweighed any negativity.

Of those in favour of the event proceeding this year, some respondents commented that they would prefer the event be moved out of town as soon as possible with eight specifying that this year should be the last year that the burnouts be hosted at the showgrounds.

Survey Results

Burnouts at the Ingham Showgrounds

The remaining respondents were happy for the burnouts to remain at the Ingham Showgrounds indefinitely or until suitable infrastructure had been constructed or secured in an alternate location.

A portion of respondents near the showgrounds, including seniors, appreciated that the event brought family and friends back to the district for the weekend. Their proximity to the event meant that visitors were more likely to stay with them.

Many respondents also reported attending the event.

Comments comparing Ingham Autofest to the previous car show showed favour to Ingham Autofest for:

- Its earlier closing time;
- Less fighting; and
- Being more family-friendly (than the latter event).

Online Results – Report attached

Analysis of Results

The results indicate overwhelming support for the continuation of burnouts at Ingham Autofest, with comments ranging from listing the benefits of the event through to fearing the outcome for the shire if it doesn't proceed and also expressions of frustration at Hinchinbrook Shire Council and towards those who complained.

Respondents identified that they lived:

In the immediate vicinity of the Ingham Showgrounds:	91 (19.5%)
In Ingham:	141 (30.2%)
Hinchinbrook Shire:	114 (24.4%)
Queensland:	81 (17.3%)
Other:	40 (8.6%)

NOTE: It is impossible to know whether respondents have truthfully indicated their location, and the writer further acknowledges that "Immediate vicinity of the Ingham Showgrounds" is subjective, or open to interpretation.

Of the 23 respondents who believed that the burnouts should not be allowed to continue at the Ingham Showgrounds under any circumstances (NOT NOW, NOT EVER), only 11 identified as living in the immediate vicinity of the Ingham Showgrounds and none specified health complaints within the comments sections.

Considering that 91 respondents identified as living within the immediate vicinity of the showgrounds, assuming the majority answered truthfully it can be determined that online respondents in this area are overwhelmingly in support of the continuation of the event at its current location.

Survey Results

Burnouts at the Ingham Showgrounds

The comments recorded by those who responded NOT NOW, NOT EVER, are below:

We definitely don't want to lose this event! Hopefully negotiations between the parties can reach a suitable compromise. Fingers crossed it can get across the line!

I went to the first car show. I was worried about safety. The burnouts were too close to the crowd. The Crowd is too close to the burnout area. Orange tape does not stop tyres and mechanical parts flying and hitting spectators. Not does it stop drivers losing control and smashing into the crowd. I also did not see fire or ambulance there in case of accidents and cars catching fire. Most cars were not carrying Andra approved safety equipment... Most entrants entered streetcars. After the show a lot of entrants were racing in the street and pulling burnouts in the backstreets. The burnout smoke blanketed the immediate streets in black smoke causing air pollution and nuisance. The noise of the cars was audible right back to Boyd St and as far as Lannercost St. This event promotes joining and Ingham as a low socioeconomic began suburb. If Ingham wishes to do this Council must adhere to safety standards, public liability standards, air pollution and noise standards. Council need to build a dedicated track somewhere near town if they wish to host legal Motor Events. The current Car Festival is a lawsuit waiting to happen.

I went to the event last year held at the showgrounds. The was not alot actually there it was more like a glorified show n shine to be completely honest. When it came down to the burnout competition at night time i did not believe it to be safe and left with my family after a few skids. Road work blockades and building site fencing is not sufficient enough to stop a hurdling car from running over spectators!! Upon arrival home i could not return home and had to stay with family across town because the smoke from this event had reached with the wind that night the residential end of lannercost st.. I'm not against this event but i strongly believe if it is to be held in the community the right safety precautions to comply with WHS laws and public safety should be taken.

car shows are great. burnouts are bogun crap

There were a number of comments from locals and also those who identified as being from "Queensland" and "Other" that established the Ingham Autofest event generates an increase in visitation. Locals commented that family and friends visited the shire for the event, and respondents from Queensland and Other made comments to the effect of enjoying the first event and were looking forward to visiting again. (A full list of comments can be found at the bottom on this report).

An anomaly in the data appears to be present, depending on interpretation.

Question 1 asks respondents whether they support burnouts at the Ingham Showgrounds this year,

Question 2 asks respondents whether they support burnouts at the Ingham Showgrounds:

- a. Until suitable infrastructure is available elsewhere;
- b. This year only; or
- c. Not now, not ever.

The second question was intended to ascertain whether those who support the continuation of the event would support a short-term solution or medium to longer term arrangement. It was assumed that those who answered NO to Question 1 would answer NOT NOW, NOT EVER to Question 2.

Survey Results

Burnouts at the Ingham Showgrounds

However, of the 37 respondents (7.9%) who answered NO to Question 1, only 23 respondents (4.9%) answered NOT NOW, NOT EVER to Question 2.

The writer of this analysis believes that either:

- Respondents did not clearly read the first question and failed to realise that it referred to this year only; OR
- Respondents who were opposed to the event conceded at Question 2 that one more year was not intolerable.

Doc's Auto Results – Original surveys with comments attached

Analysis of Results

Of the five surveys completed at Doc's Auto Clinic, all were in favour of the event continuing at the Ingham Showgrounds indefinitely

CONCLUSION

Based on the data collected online, door-to-door and at Doc's Auto Clinic, it can be determined that an overwhelming majority of respondents in the Hinchinbrook Shire support the Ingham Autofest hosting burnouts at the Ingham Showgrounds this year.

Furthermore, there is majority support for the event continuing at its current location until suitable infrastructure exists at an alternate location.

Survey Results

Burnouts at the Ingham Showgrounds

ONLINE COMMENTS

141 in total (comments from the NOT NOW, NOT EVER responses that were included in analysis above are repeated below)

Against

Alternate Location Suggestion

Specific mention of living in close proximity to Ingham Showgrounds

P467

jakedylang@gmail.com

8 hours ago

Participant Details

Yes please - see below: The council are a bunch of pricks!

P465

anonymous

2 days ago

Participant Details

Yes please - see below: It's such a great event and provides massive income and business for the town.

They would be crazy to cancel

P447

mybagman9@gmail.com

3 days ago

Participant Details

Yes please - see below: Our town is slowly but surely dieing,we need to keep all the ideas going,and support them

P446

aidenhart12499@gmail.com

3 days ago

Participant Details

Yes please - see below: Ytb

P445

kondisenko@yahoo.com.au

3 days ago

Participant Details

Yes please - see below: Why does it only take a hand full to wreck a good t

P438

anonymous

3 days ago

Participant Details

Yes please - see below: We need tourism! I'm a middle aged female and adore this event!!! Don't stop it please!

Survey Results

Burnouts at the Ingham Showgrounds

P433

anonymous

3 days ago

Participant Details

Yes please - see below: Life is hard enough for people in small towns now. Anything that brings tourism can only be a positive. I'm sure the residents who don't agree with this can put up with one day or weekend for the good of the town and the region. If you don't host it the Tourist will not come. But if you do host it a few locals will be upset but they were still live there. And the whole town and region will benefit

P431

lindsie_07@hotmail.com

3 days ago

Participant Details

Yes please - see below: We need this event! It brings people and money into our town. People complain about nothing on or locals go away to spend their money and when something comes here you all bloody winge. Suck it up. It is only one weekend out of 52weeks a year!!!!!! Do not take away something else in our town. We need this :)

P425

anonymous

3 days ago

Participant Details

Yes please - see below: Definitely want it to happen again this year.

P421

gndblackford@hotmail.com

3 days ago

Participant Details

Yes please - see below: We're big supporters of this event! Not only as far enthusiasts but past car events have always brought big numbers to the town which means tourism and that means money for our small town. The car show, like all events is not everyone's cup of tea but for the value 2-3 days a year we can not afford to let it go. Car owners take months and months (not days) to get their vehicles ready and organise transport, accommodation etc, what damage has already been done by cancelling the burnouts is yet to be determined because future events will have competitors hesitating if it is worth their while and expense!! Best come up with a better solution than cancelling it for 4 complaints Hinchinbrook council!

P420

anonymous

3 days ago

Participant Details

Yes please - see below: We need to draw more people to this small town

Survey Results

Burnouts at the Ingham Showgrounds

P419

bodgethebuilder@hotmail.com

3 days ago

Participant Details

Yes please - see below: This is a once a year event held at the Ingham Showgrounds isn't that what a showground is for ,shows ?. I'm sure the Ingham show makes a much noise and smells etc over the few days it happens ,also it brings money to Ingham which is stone which is slowly dying in its arsewe need the money and it's good to promote something the younger population actually likes

P417

chloer886@gmail.com

3 days ago

Participant Details

Yes please - see below: This event brings a lot of money into the town as well

P414

brizza31@hotmail.com

May 18

Participant Details

Yes please - see below: It's about time, we get something that's "classic Aussie"

P398

kko23458@bigpond.net.au

May 16

Participant Details

Yes please - see below: This is why North Queensland needs a motor sports facility until then we need help from from councils like this to keep burnouts drag race long ect in a controlled environment

P390

anonymous

May 15

Participant Details

Yes please - see below: The auto fest brings people to Ingham. This boosts the town economy.

P389

micashworm@hotmail.com

May 15

Participant Details

Yes please - see below: we need these events to bring money to local businesses

P388

leanne.niven03@gmail.com

May 15

Participant Details

Yes please - see below: There's not a lot in Ingham as it is to go to it would be a shame to loose this event me and my whole family love going to see the cars and we live the burnouts

Survey Results

Burnouts at the Ingham Showgrounds

P387

loisdametto@yahoo.com

May 15

Participant Details

Yes please - see below: I live in Gort Street and have never had smoke in my house!! Two doors down from the car wash

P386

anonymous

May 15

Participant Details

Yes please - see below: Why not have it at the old International club on Fairford Rd?

P381

alaleigh89@outlook.com

May 15

Participant Details

Yes please - see below: If this gets cancelled just goes to show the council doesn't care about the future of this town. It brings in so much business.

P368

damonswarbrick@gmail.com

May 14

Participant Details

Yes please - see below: The Auto fest is a big money spinner for our town, no doubt. However is the showgrounds really a good location for Burnouts? We have residents in houses that feel the brunt of the smoke while the burnouts are on. And this smoke just doesn't affect the immediate houses it travels for streets, depending on which way the wind blows. A lot of these residents are elderly and some have health issues that make it very hard to cope on this weekend. I do realise the risk of skipping a year, ie another town/city may steal it, so why can't we compromise and not have burnouts this year or limit the amount. With the intention of going full bore the following year in a suitable location?

P367

britneygonzalez3@gmail.com

May 14

Participant Details

Yes please - see below: It attracts people from everywhere and not just Ingham. I know a people who drive from Townsville just to see it. Don't push away tourists from Ingham and then complain Ingham is dying

P365

gelf.vuhuni@gmail.com

May 14

Participant Details

Yes please - see below: The amount of money that goes into Ingham during this event not to mention the attraction it brings to times outside these events.

Survey Results

Burnouts at the Ingham Showgrounds

P363

anonymous

May 14

Participant Details

Yes please - see below: The event without the burnouts would still well attended by the public

P362

nudgesky@hotmail.com

May 13

Participant Details

Yes please - see below: Tell council to read the Facebook posts about this, put it to a vote to the community!!!

P356

deb74mischeif@gmail.com

May 13

Participant Details

Yes please - see below: I personally think it's sad that not only are the Car Enthusiasts losing a awesome event but that the town is now going to lose well needed money that this Event would bring in to the town.

P354

anonymous

May 12

Participant Details

Yes please - see below: This is a great event, my family drives down from Tully every year for it

P352

markansaldi750@gmail.com

May 12

Participant Details

Yes please - see below: Was going to be a absolute pleasure to come check out this town, but sadly maybe not going now

P350

mathewsammut84@gmail.com

May 12

Participant Details

Yes please - see below: I travel to all the Autofest events last years event was amazing sad we can't do it again

P346

shazzladams69@gmail.com

May 12

Participant Details

Yes please - see below: Ingham Autofest brings more money to Ingham for the time that is there not mention putting Ingham on the map as many people don't know where it is

Survey Results

Burnouts at the Ingham Showgrounds

P329

Imelv3@eq.edu.au

May 11

Participant Details

Yes please - see below: The local clubs make good money from this even and it is almost all coming from out of town.

P327

anonymous

May 11

Participant Details

Yes please - see below: I don't directly support the autofest as it is not really my thing, but I do value the time, effort and sacrifice of organisers and volunteers and the opportunity to bring people to our town

P323

anonymous

May 11

Participant Details

Yes please - see below: Support the motor sports community and keep it off the streets

P318

anonymous

May 11

Participant Details

Yes please - see below: We need events like this in the town to support local business to continue to operate and boost the local financially

P317

anonymous

May 11

Participant Details

Yes please - see below: Council save our car show..we need help in our town don't turn it away..for the minority

P316

anonymous

May 11

Participant Details

Yes please - see below: Please council reconsider your decision as our town needs all the help we can get..from businesses to the kids on the street.. it gives the town some excitement a buzz with cars and people everyone benefits..Please don't let our town die.. over a minority complaining over the majority that sees it is good inject of money to our town..Let alone put us back on map as best car show..Ingham has to have more to make the town worth while a town to live and bring our families up..Council if you haven't notice our town is dying slowly..don't take events away! COUNCIL YOUR JOB PROTECT OUR TOWN AS A WHOLE not to suit the individuals.. all ratepayers have a say not just the minority in the vicinity of showgrounds!

Survey Results

Burnouts at the Ingham Showgrounds

P315

s_smee@hotmail.com

May 11

Participant Details

Yes please - see below: It is only one event a year. It is not like it is every month. We use to have burnouts and they got good crowds. Other events cause noise (the show, Italian festival) people deal with it.

P314

anonymous

May 11

Participant Details

Yes please - see below: car shows are great. burnouts are bogun crap

P310

anonymous

May 10

Participant Details

Yes please - see below: We need more events like this. It also brings a lot of money into the commin

P309

kaydenback@hotmail.com

May 10

Participant Details

Yes please - see below: the cops will be their in sexonds if you do a burnout on the road but they will not allow us to do burnouts legally i say if they dont allow it everyone does a big meet up and just rip up the main streets

P306

anonymous

May 10

Participant Details

Yes please - see below: Why can't the local air strip precinct be used. A grant for a new pad there. Out of town and ample space. I remember growing up as a child living next door to the international club Fairford Road for many years and it never bothered us. It's one night of the year.

P302

anonymous

May 10

Participant Details

Yes please - see below: i live in conroy st and the smoke only with certain winds besides it is only for one day

Survey Results

Burnouts at the Ingham Showgrounds

P300

anonymous

May 10

Participant Details

Yes please - see below: We live not too far away from the Showgrounds and have had the smoke from the burnouts on 2 occasions, depending on the direction of the wind. To get this for maybe 2 days of the year is not a drama as the economic benefits far outway this. Put into perspective when controlled burns are done by Parks and Forestry towards the end of the year smoke can be around for a lot longer than 2 days. The Autofest last year finished earlier than previous ones and noise was very bearable and non existent late at night.

P297

anonymous

May 10

Participant Details

Yes please - see below: Northern nats shows 10000 people can go through for the week ends held tropical melt down another how many people holding this not only places u as a town on the maps but will boom other business over the week ends event

P295

travis.spann6969@gmail.com

May 10

Participant Details

Yes please - see below: Its been going on for many many years now and to cancel it this year with such short notice seems silly, we can't predict the weather so not the fault of Ingham autofest

P292

pglane@westnet.com.au

May 10

Participant Details

Yes please - see below: Council's intention of attracting more visitation and tourism opportunities needs to be backed up by process - consistently don't see evidence that council policies/action plan is backed up by review and revision of how they function - I believe that's where Hinchinbrook falls down.

P291

carmonr@bigpond.com

May 10

Participant Details

Yes please - see below: The event needs to be moved asap but should still go ahead

P289

anonymous

May 10

Participant Details

Yes please - see below: This event is heavily promoted, therefore its a commercial benefit for our shire. We talk about promoting tourism so lets do it with actions

Survey Results

Burnouts at the Ingham Showgrounds

P287

emma.russo99@outlook.com

May 10

Participant Details

Yes please - see below: Apart from the annual Italian Festival, Ingham does not have any big events that attract large numbered crowds. For those interested in cars and burnouts ect. this event will continue to bring back numbers and money into our community every year. Aside from the money they will send locally, this event gives locals the chance to make money also. Being a teenager and working at the event in previous years, it is great from me also. Ingham needs big events like this to keep people coming back to our small town. Change of location is vital!

P283

bselectnarangba@outlook.com

May 10

Participant Details

Yes please - see below: I can understand the predicament the council is in and I also vote for the councils decision

P280

andrewsfamily_4@bigpond.com

May 10

Participant Details

Yes please - see below: It's a no brainer...the event brings money to the town ..winning!!!!

P277

anonymous

May 10

Participant Details

Yes please - see below: People have invested time and money to attend. Brings in money to our struggling community. Puts Ingham on the map. Don't let the majority of Ingham residents miss out due to minority once again.

P276 – NOT AGAINST THE EVENT BUT RAISES CONCERNS

anonymous

May 10

Participant Details

Yes please - see below: I went to the event last year held at the showgrounds. The was not alot actually there it was more like a glorified show n shine to be completelly honest. When it came down to the burnout competition at night time i did not believe it to be safe and left with my family after a few skids. Road work blockades and building site fencing is not sufficient enough to stop a hurdling car from running over spectators!! Upon arrival home i could not return home and had to stay with family across town because the smoke from this event had reached with the wind that night the residential end of lannercost st.. I'm not against this event but i strongly believe if it is to be held in the community the right safety precautions to comply with WHS laws and public safety should be taken.

Survey Results

Burnouts at the Ingham Showgrounds

P275

anonymous

May 9

Participant Details

Yes please - see below: The mill spews crab over a school and No one cares about health complaints.Go for it One weekend is not much to ask

P269

gio.tant28294@outlook.com

May 9

Participant Details

Yes please - see below: Motorsport is growing and with a high number of followers in the big city just south of us we need to tap in and bring them up here to Hinchinbrook to spend their money and see what we have to offer. It's like if they shut down the s and we could get the sports stadium and we had an opportunity to develop something to get them up here, why would we not.

P267

bradlepinath999@gmail.com

May 9

Participant Details

Yes please - see below: The autofest generates more money injected into the local community that other events in the town, with the town struggling we can't afford not to have these events.

P265

anonymous

May 9

Participant Details

Yes please - see below: I think the autofest is great for the town, but not in the town area. A facility should be provided out of town where it doesnt annoy anyone

P257

anonymous

May 9

Participant Details

Yes please - see below: Typical backward council decision, we have the same problem in Townsville. They need to look at the big picture, the tourism dollars the town will no loose, business needs all the help they can get. Is the council going to compensate the business for their losses?

P256

anonymous

May 9

Participant Details

Yes please - see below: We need this within our town, to bring in more money and put this town back on the map

Survey Results

Burnouts at the Ingham Showgrounds

P254

anonymous

May 9

Participant Details

Yes please - see below: Ingham will become a no go zone for anyone with an idea/project or the will to try something here.

P253

hollie.fodriga@outlook.com

May 9

Participant Details

Yes please - see below: We live near the show grounds and althpugh we experience smoke we deal with it accordingly by closing windows putting on ac if needed. Was really looking forward to taking my family and sharing the experiwnce with my son is already a car and burn out enthusiast

P250

anonymous

May 9

Participant Details

Yes please - see below: It's a disappointment to see this event not to go on this year.

P248

michael@kanakismachinery.com.au

May 9

Participant Details

Yes please - see below: The financial benefits for the whole town outweigh the discomfort of a few. Tourism needs encouraging not turning away an event that assures a large number of out of town visitor who will generally stay in our town for duration of the event! These events have been held in the town for many years and is not a new concept. Let's all support our town however we can.

P246

leonie@kanakismachinery.com.au

May 9

Participant Details

Yes please - see below: Let's bring more tourism and money to the town. Why turn away this financial boost. The town is struggling with more businesses closing, let's help keep it alive!

P243

anonymous

May 9

Participant Details

Yes please - see below: Just once a year let the people have fun and do their thing.

Survey Results

Burnouts at the Ingham Showgrounds

P241

scottyfloorsanding@outlook.com

May 9

Participant Details

Yes please - see below: I live in Philip street and do occasionally get smoke from burnouts which isn't a problem, my family enjoys the event, and we were hoping to share that with my 2 year old son who loves cars and would enjoy the event especially the burnout.

P237

chilipeppahunni@y7mail.com

May 9

Participant Details

Yes please - see below: The Auto Fest brings so much needed money to town. Not to mention the clubs that earn extra to work the door or bar.

P232

sanlam261@bigpond.com

May 9

Participant Details

Yes please - see below: This town is dying and needs this event to inject cash into the business sector

P231

anonymous

May 9

Participant Details

Yes please - see below: It's a great boost for the local area. If I could tell the future if it doesn't go ahead this year it's over for good!

P219

anonymous

May 9

Participant Details

Yes please - see below: I was going, until it was cancelled

P217

anonymous

May 9

Participant Details

Yes please - see below: surely a show like the Ingham Autofest brings more to the community that a few complaints can be overlooked

P216

clubbluff@bigpond.com

May 9

Participant Details

Yes please - see below: To many car shows have stopped being run in the past 12 months in NthQld. Townsville Early Holden Clubs show, Burdekin Autofest, Bent Rods show. We need these events!

Survey Results

Burnouts at the Ingham Showgrounds

P213

anonymous

May 9

Participant Details

Yes please - see below: Anything that brings people and money into our town is a positive thing. We must continue to move forward or we will become a ghost town.

P210

anonymous

May 9

Participant Details

Yes please - see below: This event brings so much money and visitors to our small little town, it helps with growth of us as a community. Plus it's cool

P204

abelevenchristian@gmail.com

May 9

Participant Details

Yes please - see below: I like many many people and customers of mine feel this event is fine. I have many customers who live directly across from the show grounds and not one bad word has been said about this event. Then look at the financial side of things for the community is fantastic

P203

anonymous

May 9

Participant Details

Yes please - see below: It would be a great loss to the sport and the cash injection towards the community

P202

ebertracy@gmail.com

May 9

Participant Details

Yes please - see below: These small towns are dying because a handful of people whinge.....seriously it's 1 or 2 nights/day....people need to close there windows/doors and get a life....

P198

b.savell@hotmail.com

May 9

Participant Details

Yes please - see below: If we lose this event the bussiness lose out. We will become a ghost town

P194

anonymous

May 9

Participant Details

Yes please - see below: It was never a drama for the original Ingham car show to be hosted at the showgrounds, with bigger burnout comps. Why now?

Survey Results

Burnouts at the Ingham Showgrounds

P187

eva_lavery@hotmail.com

May 9

Participant Details

Yes please - see below: Don't loose this awesome family event Ingham

P186

darren.grasso85@gmail.com

May 9

Participant Details

Yes please - see below: Plz h

P185

michaelbarriesmith@bigpond.com

May 9

Participant Details

Yes please - see below: Yes I think that who ever thought this stupid idea up should move to another town because you don't care Ingham.

P183

warrenbd.johnson@yahoo.com.au

May 9

Participant Details

Yes please - see below: Ingham can't afford to lose this ag

P181

wendy_good@hotmail.com

May 9

Participant Details

Yes please - see below: This is a disgrace given only four complaints! Send them to a hotel room, Ingham needs this show!

P178

tash1985_12@yahoo.com

May 9

Participant Details

Yes please - see below: Let it go ahead it's only 1 weekend

P177

anonymous

May 9

Participant Details

Yes please - see below: I think the council are out touch .. and obviously causing the Ingham township to fail !!

Survey Results

Burnouts at the Ingham Showgrounds

P176

serraprev.86@gmail.com

May 9

Participant Details

Yes please - see below: I feel wasnt fair cancelling 3 months out from event

P172

anonymous

May 9

Participant Details

Yes please - see below: This events bring people to Ingham there for they spent money in our local Businesses.

P165

anonymous

May 9

Participant Details

Yes please - see below: I can understand some residents concerns but INGHAM could do with a financial boost as we no longer have the INGHAM annual races

P160

anonymous

May 9

Participant Details

Yes please - see below: The noise has never bothered me. Its only a couple days a year, and the kids love it

P153

anonymous

May 9

Participant Details

Yes please - see below: It's three days of the year. It brings heaps of people to the district and its good, safe, LEGAL fun. I'm sure the people that complained are capable of putting up with it for three bloody days.

P151

anonymous

May 9

Participant Details

Yes please - see below: My kids and myself had a blast last year even my friends from cairns took the time off to participate. We are looking forward to be there again this year.

P150

clint69martin@hotmail.com

May 9

Participant Details

Yes please - see below: I live @ 5 MacDonald st Ingham close to the showgrounds where this is held and have no issues !!

Survey Results

Burnouts at the Ingham Showgrounds

P147

anthony_t100@bigpond.com

May 9

Participant Details

Yes please - see below: This event fills every single motel in the district. Would be crazy to get rid of it.

P142

anonymous

May 9

Participant Details

Yes please - see below: Safe for kids, learning experience for kids

P132

lanedawg_120@hotmail.com

May 9

Participant Details

Yes please - see below: The community can not afford to lose something as beneficial across all areas of economy as this. A lot of people will be inconvenienced by the postponing or cancelling and might never return. Inghams best interests need to be put first

P133

anonymous

May 9

Participant Details

Yes please - see below: This event in previous years has helped the local economy dramatically

P129

anonymous

May 9

Participant Details

Yes please - see below: I went to the first car show. I was worried about safety. The burnouts were too close to the crowd. The Crowd is too close to the burnout area. Orange tape does not stop tyres and mechanical parts flying and hitting spectators. Not does it stop drivers losing control and smashing into the crowd. I also did not see firies or ambulance there in case of accidents and cars catching fire. Most cars were not carrying Andra approved safety equipment... Most entrants entered streetcars. After the show a lot of entrants were racing in the street and pulling burnouts in the backstreets. The burnout smoke blanketed the immediate streets in black smoke causing air pollution and nuisance. The noise of the cars was audible right back to Boyd St and as far as Lannercost St. This event promotes joining and Ingham as a low socioeconomic began suburb. If Ingham wishes to do this Council must adhere to safety standards, public liability standards, air pollution and noise standards. Council need to build a dedicated track somewhere near town if they wish to host legal Motor Events. The current Car Festival is a lawsuit waiting to happen.

Survey Results

Burnouts at the Ingham Showgrounds

P126

anonymous

May 9

Participant Details

Yes please - see below: I do beleive that there should be a purpose built burnout pad . Ingham is a old town and we do need to be respectful of the locals . Considering there is only a couple of months before the event it would be fucking awsome for it to go ahead.

P120

anonymous

May 9

Participant Details

Yes please - see below: DISAPPOINTED IN INGHAM COUNCIL AGAIN !!!!!

P113

anonymous

May 9

Participant Details

Yes please - see below: Council needs to start supporting INGHAM and ANY good event that attracts people and business to the area. !!!

P112

ehillman63@hotmail.com

May 9

Participant Details

Yes please - see below: I wonder how many of the locals that complained actually ingest cigarettes daily hmmm.

P111

b.j.willis@hotmail.com

May 9

Participant Details

Yes please - see below: Giving people a time and place to enjoy the vehicle been tested to it's limits tops off a car show atmosphere

P106

anonymous

May 9

Participant Details

Yes please - see below: We need more events like this! Keep it off the streets and let car people have a place to do what they love!!

P105

anonymous

May 9

Participant Details

Yes please - see below: Let the event go ahead and continue into the futer

Survey Results

Burnouts at the Ingham Showgrounds

P104

ingham@tile.com.au

May 9

Participant Details

Yes please - see below: Not interested in the Burnouts, seems stupid, futile a waste of time and effort but a lot of people seem to enjoy it and it brings a lot of money to town so tell the nay sayers to shut their windows for the weekend

P102

nathanmccrackan@gmail.com

May 9

Participant Details

Yes please - see below: I have a family of 8 and we travel from Townsville. We spend the entire weekend in Ingham for this event which all 6 of my children love.

P98

kirby.guy@hotmail.com

May 9

Participant Details

Yes please - see below: I think not having the event will be a huge negative. Can't we negotiate - have the event at the Showgrounds this year, with future events being moved elsewhere??

P96

anonymous

May 9

Participant Details

Yes please - see below: Tell the people complaining to leave town for the weekend

P95

milanovic82@optusnet.com.au

May 9

Participant Details

Yes please - see below: Our whole family enjoyed this once a year event; last year. Brings lots of out of town, including Townsville people. It's only on once a year; that's not much to ask.

P92

mathers2009@live.com.au

May 9

Participant Details

Yes please - see below: Ingham Autofest is an important event for all spectators and entrants. It's a great weekend, certainly worth keeping. It's fun for all ages, and a great place to camp.

Survey Results

Burnouts at the Ingham Showgrounds

P85

hanlux13@hotmail.com

May 9

Participant Details

Yes please - see below: Think of the money that the local council is missing by postponing this event and that money could be going to improve community. People are coming from far and wide to support this event.

P78

nicholas.sorbello@gmail.com

May 9

Participant Details

Yes please - see below: Our town is dying, and for a group such as Autofest to invest money into growing an event in our town is a godsend. WE NEED THIS IN OUR TOWN. Not to mention the Autofest group are an amazing organisation.

P77

anonymous

May 9

Participant Details

Yes please - see below: Photos i take of the event go all over the world and lets people know where Ingham is... its not a car show, its fiscal positive tourism...

P74

anonymous

May 9

Participant Details

Yes please - see below: The town needs this

P66

jackkevwesty@gmail.com

May 9

Participant Details

Yes please - see below: This is a great event for Ingham it brings so much money to accommodation businesses to local businesses and surrounds. It is greatly supported and was a huge success last year. It is very devastating to hear that Ingham Council will not let this major event go ahead that benefits our town immensely because of a few people worried about the smoke.

P64

jools13@bigpond.com

May 9

Participant Details

Yes please - see below: The town is dying, council says there isn't enough to keep the younger generation here, well auto fest is a major win for the town. What would the council do if 300 people complained about the Italian festival, would they cancel it at short notice. I believe the festival isn't supported by a lit of locals and that the visitors who cone to town to see it don't spend the money that they say they do. So come on council back down and let the auto fest happen.

Survey Results

Burnouts at the Ingham Showgrounds

P63

krmayne@gmail.com

May 9

Participant Details

Yes please - see below: spent over \$500 just myself in Ingham businesses last year, not counting what was spent at the showgrounds. That's one person with no need for accommodation, unlike many others. The revenue Ingham will lose if they cancel this year will be phenomenal and I wonder how they will explain that decision to local business owners.

P62

anonymous

May 9

Participant Details

Yes please - see below: Ingham venue is great for motorsport so sad to see it go to waste

P59

wynta123@gmail.com

May 9

Participant Details

Yes please - see below: People complaining can go elsewhere for the couple of hours of smoke. It's not that hard. Go out for dinner with your family.

P58

clairemammino@hotmail.com

May 9

Participant Details

Yes please - see below: 1 1/2 days of inconvenience versus a struggling town needing the visitors and events...I would have thought it was a no brainer! Perhaps those affected should embrace the weekend and venture out to visit family or friends or even the wonders North Queensland has to offer.

P53

anonymous

May 9

Participant Details

Yes please - see below: Auto fest is a big part in the ingham town ship as it brings people from far to come to the town and see how awesome ingham is let the auto fest stay

P43

anonymous

May 9

Participant Details

Yes please - see below: We just close our windows and have no drama with the 3 days the events are on. It brings a much needed boost to our comm

Survey Results

Burnouts at the Ingham Showgrounds

P42

richardandlisascobie@gmail.com

May 9

Participant Details

Yes please - see below: We definitely don't want to lose this event! Hopefully negotiations between the parties can reach a suitable compromise. Fingers crossed it can get across the line!

P41

cheryls64@hotmail.com

May 9

Participant Details

Yes please - see below: We live be hind the show grounds and my grandchildren get so happy to here the burn outs and popping of the tires it would be very sad if this does not go ahead

P40

bjvanderheul@gmail.com

May 9

Participant Details

Yes please - see below: I have at least 4 people who have booked flights or will be driving 3000+km to attend

P39

speedie432003@hotmail.com

May 9

Participant Details

Yes please - see below: If the Autofest was held outside the vacinity of the Ingham Area the numbers would definately be down. Ingham Airport however maybe an option!!!!

P38

russellgilmore23@gmail.com

May 9

Participant Details

Yes please - see below: I live in morehead St and I can see the burnout pad. I have never heard of any complaints from this area. My family looks forward to this great event 😊

P36

anonymous

May 9

Participant Details

Yes please - see below: I can't understand the selfishness of some residents of Ingham. This event is only one weekend of 52 in a year. Then the burnout competition is only conducted only a fraction of the event. The same people are probably complaining that nothing happens in Ingham. of the

P35

anonymous

May 9

Participant Details

Yes please - see below: Ingham is slowly dieing and if you dont allow things to happen it'll just die faster

Survey Results

Burnouts at the Ingham Showgrounds

P29

nessa_kate@icloud.com

May 9

Participant Details

Yes please - see below: The burnouts are the best part of it. Why take that away

P26

tee_carter@rocketmail.com

May 9

Participant Details

Yes please - see below: Not only have the council let the participants down, but those who have already spent the money to travel from other sides of the country to participate in this event!

P22

bigredshouse1@bigpond.com

May 9

Participant Details

Yes please - see below: We as a community simply cannot afford to lose this event, surely 1 more year is a small burden to reap the huge benefits of our small town.

P21

scott.good8@hotmail.com

May 9

Participant Details

Yes please - see below: I believe ingham needs these sort of events to keep money and intrest into the town

P20

anonymous

May 9

Participant Details

Yes please - see below: I am disgusted that this event is being cancelled....what has Ingham to offer???? NOT bloody much....and these people that are complaining about 3 days of burning rubber but.....you dont mind aerial spraying.....where is your priorities in life.....its a bloody joke!!!! Lets get behind people that are trying to do something for our community and lets stop finding ways to keep Ingham behind as it is well known as being a town that is in a timewarp.

P17

jtd_shorty@hotmail.com

May 9

Participant Details

Yes please - see below: Burnouts for 3 days a year, honestly..... the amount of smoke that comes through town due to cane fires, bush fires there's no difference. I lived next to the show grounds and it's common sense to just shut the windows....

Survey Results

Burnouts at the Ingham Showgrounds

P16

anonymous

May 9

Participant Details

Yes please - see below: Ingham cannot afford to lose the Autofest. The Showgrounds has the best facilities. Surely for one weekend in the whole year the smoke could be tolerated for the financial benefits for our town.

P15

anonymous

May 9

Participant Details

Yes please - see below: Surely the 4 complainants can be appeased for the benefit of a whole town, until alternative arrangements can be made.

P9

anonymous

May 9

Participant Details

Yes please - see below: I think we need as many draw cards as possible to this town to bring in money. This town is dying and we need these events to help bring in tourist dollars.

P7

mary.abeleven@yahoo.com

May 9

Participant Details

Yes please - see below: Our community needs this for a number of reasons. It's not just about the money it brings to our district, it's about honouring a commitment. It's about providing an event for the youth of today. It's about sending a clear message to the community and future investors we/Ingham are ready for change, tourism, and new ideas to bring enrichment to our little town