

HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

**Thursday 26th March 2020
at 9.00 am**



- A. ATTENDANCE** – Present were Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms ML Wise (Member), Mrs LF Carr (Secretary) and Mr T Smith (Trust Engineer).

Ms CA Coppo (Member), Ms ML Wise (Member) and Cr AJ Lancini (Member) phoned in to the meeting, with Mr RA Bosworth (Member), Cr WG Skinner (Member), Mr T Smith (Trust Engineer) and Ms LF Carr (Secretary) present (in Council Chambers) seated 1.5 metres apart.

- B. APOLOGIES** –

- C. MINUTES** - Confirmation of minutes of the General Meeting held on 5 March 2020.

RESOLVED – That the minutes be approved.
(Ms ML Wise and Ms CA Coppo – carried)

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of March.

Herbert River Improvement Trust Engineers Report for Meeting 26 March 2020

Modification of the Halifax Levee, 80% funding through QRA (2018/19 Grants and Subsidies program)

Community consultation meetings 5th and 6th March. Halifax, Cordelia and Macknade residents. The meetings were well attended and now the details and timing of the project will be a lot better understood in the lower Herbert. I didn't consider that any real issues came out of the meetings that will require changes to the development application presently before the Hinchinbrook Shire Council for approval.

Council (Haley Roy) advised on the 23/2/2019 that they had inspected the levee and had all the information they needed to process the application.

DRFA Stage 1 Urgent Works – Herbert North Bank (HR-8-HR-10)

Engineering works completed. When payment for Milestone 2 received and grassing established, the final project report required by Terrain NRM will be completed and submitted.

Project budget \$50,600 (incl GST)

DRFA Stage 2 Reconnaissance Projects – Stone R (SR-2), Stone R (SR-1), Herbert R (HR-2) and Waterview Ck (WVC-2) projects approved by DES 20/1/2020

Stone R (SR-2), Herbert R (HR-2), Waterview Ck (WVC-2).

HR-2 survey completed, SR-2 and WVC-2 surveys to follow - Hinchinbrook Survey Solutions have the survey briefs and just want a bit more detail on what's required at WVC-2.

Inspections by fluvial geomorphologist Rob Lait and Associates will be completed before the end of March with reports on each site and the impacts of the proposed bank restoration and stabilisation works to follow.

In summary, the preliminary design details prepared for the sites and provided to Mr Lait are

- Herbert River site – rock stabilised bench and vegetation solution to stabilise the 10m high bank. The bench will be at a level to divert Stony Creek flood flows off the bank when those destructive flows occur into low flows in the Herbert. Also, attention to erosion scours to re-establish uniform bank overflow levels.
- Stone River site – re-profiled bank in two lifts, rock stabilisation on lower batter, revegetation on upper batter. This approach will give the land owner a headland again. Revegetation will provide continuity in riparian vegetation again.
- Waterview Creek site – re-profiling banks and rock stabilisation

Stone R (SR-1)

To be done by Neilly Group Engineering

Other matters

Tendered rates received for plant hire and quarry materials summarised with a recommendation for the Trust meeting 23 March 2020.

Tenders received from

- Rojo Civil
- Keita Services
- Mortons Earthmoving
- Long Pocket Earthmoving
- Quarrybrook Mt Cordelia
- Jaycat Earthmoving
- Jarred Roggero
- Harry's Backhoe Hire Pty Ltd
- Paul Mizzi
- B&J Contracting
- Brian Exelby
- FG Nazzari (Nazzari Backhoe Hire)
- La Rosa Contracting
- Timrith Transport & Marb Construction
- Sherrin Group
- Zanghi Investments

Recommendations:

That the Herbert River Improvement Trust accept all the tendered plant hire and material rates received

That the Herbert River Improvement Trust then engage or purchase plant or materials based on their suitability for the particular works, location of the works and availability of the plant or materials at the time

Tim Smith
Trust Engineer

21/3/2020

RESOLVED – That the report be received.
(Cr AJ Lancini and Ms CA Coppo – carried)

At 10.15 am James (Neilly Group Engineering) and Reece Fraser (Senior Environmental Scientist) phoned in to the meeting until 11.25 am.

E. CORRESPONDENCE –

1. EMAIL FROM RAYMOND (WOLFIE) WILLIAMSON

Consideration of email received 17 March 2020, with Wolfie writing on behalf of Burnside Pty Ltd and Abergowrie Sugar, with permission from Mr Mario Porta, regarding works to be undertaken on Mario's property (near Capra's Road, Abergowrie). The following equipment (if not in use) can be made available:

- Caterpillar 926G 20t loader- hire out rate \$115/ hour + GST, with driver.
- Hitachi 20t excavator- hire out rate \$125/hour + GST, with driver.
- DAF 13 ½ t tipper truck- commercial going hire out.
- Volvo 15t rock tipper truck- commercial going hire out (photo's provided).

They would like biosecurity arrangements in place to minimise the spread of weeds and sugar cane diseases (and would like to utilise their own equipment if possible), with the machinery to be washed, decontaminated and inspected to their satisfaction before entering the property.

RESOLVED – That their interest be noted, that the Trust through Mr Tim Smith, invite Raymond on behalf of Mario to submit tender documents to the Trust and the Trust will accept and consider the late document .
(Ms CA Coppo and Cr WG Skinner – carried)

2. EMAIL FROM LES (and JENELLE) WOOLLEY

Consideration of email received 21 March 2020 regarding erosion to the riverbank of their property – the western branch of the Stone River. They would like to meet and have an inspection with the Trust to discuss options.

RESOLVED – That the Trust Engineer contact Les to arrange an inspection of the site.
(Cr AJ Lancini and Ms ML Wise – carried)

3. LETTER FROM SHARON BAILEY (DEPT. OF HOUSING AND PUBLIC WORKS)

Consideration of letter dated 17 March 2020 regarding Queensland Government's new *Buy Queensland* enhancements. An online register allows buyers to confirm suppliers are not suspended through a quick search before proceeding with a procurement:

- A document to register through the Internet Protocol (IP) address to allow secure access to the online tool is attached to the letter.

RESOLVED – That the Secretary complete the document and return it.
(Ms CA Coppo and Cr AJ Lancini – carried)

F. BUSINESS –

1. WORKS ORDER FORM AND PROCEDURE

RESOLVED – That the Chair has the authority to approve works with a value of \$10 000 or less - to be ratified at the next meeting pending the development of the procedure to be brought to a subsequent meeting.

(Ms ML Wise and Cr WG Skinner – carried)

2. “TIMRITH”

Marissa is tasked to draft a letter to the relevant authorities to look at future options to successfully resolve the “Timrith” situation.

RESOLVED –

(Ms CA Coppo and Cr AJ Lancini – carried)

The Trust Engineer, Tim Smith, momentarily left the meeting.

3. ENGAGEMENT OF FLUVIAL GEOMORPHOLOGIST (ROB LAIT AND ASSOCIATES) AND ENGINEER FOR DRFA STAGE 2 RECONNAISSANCE PROJECT

RESOLVED – That the Trust Engineer requests an exemption for the fluvial geomorphologist for projects SR-2 and WVC-2 and the Trust requests that Tim Smith to break up the estimate for the 3 projects - SR-2, WVC-2 and HR-2.

(Ms ML Wise and Cr WG Skinner – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as at 26th March 2020:

JT Smith & Assoc. Pty Ltd	\$ 4 290.00
Cr AJ Lancini	600.00
Ms ML Wise	610.73
Cr WG Skinner	450.00
Mr RA Bosworth	837.13
L Rosadi	325.00
Lahtinen Electrical	4 110.15
JK’s Deli	159.45 (Pd 5/3)

RESOLVED – That the accounts be passed for payment.

(Cr AJ Lancini and Cr WG Skinner – carried)

H. CONCLUSION – The meeting concluded at 12.20 pm with the next meeting scheduled for Thursday, 16 April 2020.

Mr RA Bosworth
Trust Chair