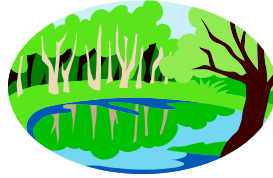


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Wednesday 2nd April 2025
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Mr WG Skinner (Member), Ms TL Olsen (Member), Cr AD Carr (Member), Cr KS Milton (Member), Ms LF Carr (Secretary) and Mr Brett Langtree (Trust Engineer).
- B. APOLOGIES** – No apologies.
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 6 March 2025.

RESOLVED – That the Minutes be approved.
(Mr RA Bosworth and Ms TL Olsen - carried)

Mr Merrick Lalor (DLGWV), Mr James Chan (QRA), Ms Sarah Lingard (DLGWV) and Ms Sarah Gibson (DLGWV) joined the meeting via TEAMS at 10.15 am to identify and discuss the Trust's Essential Public Assets that are eligible for DRFA Category B REPA funding. The TEAMS meeting concluded at 11.32 am, with Ms Gibson leaving the TEAMS meeting at 10.45 am.

Ms Carr left the meeting at 10.00 am and returned to the meeting at 11.20 am. Ms Olsen stood in to record the minutes of the meeting.

- D. WORKS REPORT** – The Trust Engineer, Mr Brett Langtree, provided an update of works for the month of March.

Langtree Consulting have undertaken the following tasks this month:

1. 2025 Flood Damage
 - River Trusts met with the State Recovery Coordinator and the Department of Local Government, Water and Volunteers on 26/03/2025;
 - With a follow up meeting with the Department (Mr Merrick Lalor) today at 10:30 am;
 - Langtrees to upload updated spreadsheet (31/03/2025) into the GIS system; and
 - On-going damage to be picked up (Martin's Road, 1510 Abergowrie Road and 6 Meyer Street, Trebonne).
2. Marine Cove Mooring, Dungeness: Rock Wall Damage
 - Ms Olsen investigated obtaining a revised quotation from a third-party consultant to determine if the current rock wall design is still fit for purpose and or had exceeded its original design function;
 - Ms Olsen and Mr Langtree met with QRA on 01/04/2025 with regards to funding opportunities; and
 - Legal advice received from HSC.

3. Reprofilling of Castorina Island

- Ms Olsen and Mr Langtree met with QRA on 01/04/2025 to discuss this project and to update QRA with regards to the current SARA advice received by Ms Olsen advising that sand reprofilling works are not to occur;
- Environmental issues;
- Requires a general ledger to be lodged by 14th April 2025;
- Monthly report to be submitted on 14th April 2025; and
- Awaiting survey quotes once the waters recede to finalise the Flood Modelling.

4. Conversation with QRA

- DRF Round 3 closes on 16/04/2025. Ms Olsen and Mr Langtree met with QRA on 01/04/2025 to seek guidance/tips with respect to the Trust's submissions.

5. Cattle and Frances Creeks' Sand Extraction Options

- Mr Skinner and Mr Langtree met with Reefwise Wetlands (Grants Program) and Herbert Catchment Landcare Group (HCLG) regarding a possible joint grant application.

6. Catherina Flood Gates

- Works progressing with the automation of the flood gates.

7. Assist with the completion of the Annual Reports

- Langtrees assisting Trust Secretary to complete these.

Regards



Mr Brett Langtree
Director/Principal Civil Engineer

RESOLVED – That the Engineer's Report be accepted.
(Cr AD Carr and Cr KS Milton - carried)

E. CORRESPONDENCE –

1. LETTER RECEIVED FROM DARREN FIRTH, CONSULTANT, MOBBSMARR LEGAL

Consideration of letter dated 13 March 2025 regarding Marine Cove Moorings CTS 478/02 – 15 Denney Street, Lucinda. Mr Firth would like the Trust to confirm within 14 days (of the date of the letter) what action the Trust is intending to undertake regarding the commissioning and completion of the necessary works to protect the asset, and the timeframe for those works to be completed.

RESOLVED – That the Trust Secretary communicate in writing to Darren Firth, advising that the Trust continues to seek grant funding to complete works at multiple sites around the Hinchinbrook Shire, and should funding become available, works will be prioritised. The Trust's previous offer for remedial works still stands (as per the Trust's letter dated 15 January 2025).
(Mr RA Bosworth and Ms TL Olsen - carried)

2. MR WALTER AND MRS NADINE GIORDANI

Mrs Giordani telephoned the Secretary on 14 March 2025 requesting a letter from the Trust re their works to assist in their application for the current QRIDA grant funding.

RESOLVED – That the Trust Secretary advise Mr and Mrs Giordani to contact the Department of Local Government, Water and Volunteers with regards to their QRIDA grant funding application.
(Ms TL Olsen and Cr KS Milton - carried)

F. BUSINESS –

1. UPDATE CURRENT STRATEGIC PLAN

RESOLVED – That the Trust update and finalise the plan taking into account the Government’s new objectives for the community.

(Mr RA Bosworth and Cr KS Milton - carried)

2. REGULATORY REQUIREMENTS

RESOLVED – That the Trust Secretary is in the process of completing the 2023/2024 Annual Report.

(Cr AD Carr and Ms TL Olsen – carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 2 April 2025:

Payee	Amount (\$)	Details
Mr RA Bosworth	194.40	Meeting 6/3
Mr WG Skinner	208.32	Meeting 6/3
Cr AD Carr	172.20	Meeting 6/3
Ms TL Olsen	301.85	Meeting 6/3
Ms LF Carr	925.00	Administration and accounting March
Ms LF Carr	106.38	Super guarantee
Mr WG Skinner	25.00	Reimburse SIM (Telstra) floodgates March
JT Smith and Associates P/L	27 260.20	Professional services 2025 flooding event
Keita Services P/L	13 865.19	Repair holes (3) in Halifax Levee
Liddles Air Service	5 148.00	Aerial survey 2025 flooding event
Australia Post	19.30	22/23 audit papers to QAO Pd 26/3
Bakehouse	16.26	Pd 20/2
JK’s Deli	119.54	HRIT function Pd 6/3

RESOLVED – That the accounts be passed for payment.

(Cr KS Milton and Mr RA Bosworth - carried)

H. CONCLUSION – The meeting concluded at 1.35 pm with the next meeting scheduled for Thursday, 1 May 2025 at 9.00 am, Council Chambers.

Action Item	Assigned to	Deadline
Consider the recommendations and respond to DG Linda Dobe DLGWV with concerns and opportunities, with particular regard to declared disaster events (carried over 20/2)	Members	1 May
Communicate in writing to Darren Firth	Leigh	1 May
Advise Mr and Mrs Giordani to contact the Department of Local Government, Water and Volunteers with regards to their QRIDA grant funding application	Leigh	1 May
Update and finalise the strategic plan	Tania	ASAP

Mr Wallis G Skinner
Trust Chair