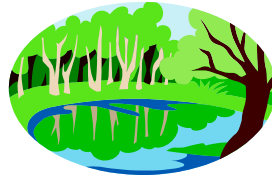


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Wednesday 11th May 2022
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. APOLOGIES** – No apologies.
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 7 April 2022.

RESOLVED – That the Minutes be approved.
(Cr AJ Lancini and Ms CA Coppo - carried)
- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of April.

DRFA. Revegetation Work. Contractor W & T Bails Tree Lopping (Wayne Forden)

Stone River Trovato site – planted and being irrigated. Water pumped up from the river.

Waterview Creek sites – Zatta and Clerk and others. Sites in Zatta, Mammarella and Clerk properties planted and being irrigated. Russo property to be planted.

Herbert North Bank – Palma's site planted and being irrigated.

The contractor will now plant Russo and prepare Herbert at Abergowrie (Porta).

Contractor has submitted a quotation for the additional revegetation work at Waterview Creek (not in quote for Herbert and Stone rivers) and additional mulch used at Waterview Creek and Palmas. For consideration at May meeting (below).



SR-2 - Stone River (Trovato).

QRRRF 2021-22

Herbert River. Reprofilng Castorina Island. Flood mitigation for Lower Herbert.

Reprofilng Castorina Island to improve the waterway area available in the river channel for moderate and major floods. Improvements to the river channel will reduce the frequency of overbank flood breakouts into Cordelia and Macknade. The project will extend the benefit that has resulted from works done by the Trust to reprofile islands below Halifax, upstream at the Macknade cane rail bridge and preliminary works on Castorina Island.

Estimated cost

Topographical surveys (before and after) \$15,000, construct access \$20,000, earthworks \$470,000 (60,000m³ x \$7.50) and supervision and other overheads \$5,000.

Total: \$510,000

The Trust was invited to submit a detailed application. This was prepared and submitted to QRA by the closing date (6 May 2022). The detailed application consisted of seven templates, a project plan and letters of support. A copy of the 2019 Venant Solutions Pty Ltd flood modelling report that identifies the benefits of reprofiling work proposed by the project was also forwarded.

Inspections

Cattle and Frances Creeks

Following the attendance by Mr J Mastrippolito and Mr L Mammarella at the last meeting, I inspected Cattle Creek above the junction with Frances Creek, with Mr Mastrippolito on 8 May 2022 after the rain earlier in that week.

Photo (below) of water backed up from Cattle Creek to above Pomona Road above the Bruce Highway on the 8th of May 2022.

Mr Mastrippolito is recommending opening a channel in the floodway of Cattle Creek from the highway to below the QR bridge (junction with Frances Creek) to provide a lower-level outlet for the backed-up water.



Looking east along Pomona Road towards the Bruce Highway.

Quotation for additional revegetation work (includes work at Waterview Creek)

Revegetate areas Stone River and Herbert River

1. Quotation dated 1/10/2021 – Sites HR-2 Porta property, SR-2 Trovato property and WVC-1 Zatta property

Cost to supply men and machines to clear grass, set up irrigation system, plant trees and maintain until the wet season:

250 hrs/5 weeks - 3 labourers @ \$55.00 per/hr each - \$41,250.00

Utes, fuel, mule, excavator, spray unit and gear - \$1,000.00/week

Total: \$50,875.00 including GST

2. Additional areas to be revegetated - WVC-2 Clerk and other properties, Waterview Creek

200m x 5m (average) - 200 trees

Cost to supply men and machines to clear grass, set up irrigation system, plant trees and establish - 120 hrs/2 weeks - 3 labourers @ \$55.00 per/hr each - \$19,800.00

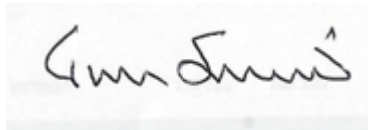
Utes, fuel, mule, excavator, spray unit and gear - \$1,200.00/week

Total: \$24,420.00 including GST

3. Supply and place additional mulch as necessary before planting – approx. 200m³

Supply, load and cart to sites then spread out – Bambaroo and Hawkins Creek - \$35.00 plus GST/m³

Total: \$7,700.00 including GST



Tim Smith
Trust Engineer

RESOLVED – That Ms Coppo deliver a presentation on Cattle Creek to Trust members at the next Trust meeting.

(Cr WG Skinner and Cr AJ Lancini - carried)

RESOLVED – That the quote for Waterview Creek revegetation works (DRFA project) from W & T Garden Bails be accepted.

(Ms CA Coppo and Cr AJ Lancini – carried)

E. CORRESPONDENCE –

1. EMAIL FROM PAUL COHEN (HSC)

Consideration of email received 19 March 2022 forwarding a link to download the subdivision file and relevant details about the easement at Denney Street.

RESOLVED – That the Trust thanks Mr Cohen for his assistance and advice in resolving the matter.

That the Secretary respond to the letter received from Northern Body Corporate Management regarding Marine Cove Moorings CTS: 47802 – 15 Denney Street, Lucinda (letter dated 29 April 2021).

(Ms CA Coppo and Cr AJ Lancini - carried)

2. EMAIL FROM KIM PIERCY (DEPT OF ENVIRONMENT AND SCIENCE)

Consideration of email received 21 March 2022 requesting to lock in a time to do final inspections of all sites in May or June. Ms Piercy has currently available, any time after Monday 19 May.

RESOLVED – That the Trust understands that Ms Piercy will be in the Burdekin for inspections, and that the Trust will make a time after these inspections to coincide with the inspections in Ingham.

(Cr WG Skinner and Ms CA Coppo - carried)

3. EMAIL FROM REBECCA SERI (SENIOR ASSOCIATE, MACKEY WALES LAW)

Consideration of email received 3 May 2022 regarding River Improvement Notice (dealing no. 703897193) registered on the title Lot 101 on SP 248069. The property is in the process of being sold and the buyer is requesting that the Notice be removed. Ms Seri would like to be advised by the Trust of what is involved in having the Notice removed from Lot 101.

If the Trust is agreeable to removing the Notice, Ms Seri suggests that (the attached) Form 14 General Request be printed and signed by the Secretary and returned to her office in Ingham.

RESOLVED – That the Secretary advise Ms Seri in writing that the Trust approves the removal of the Notice on Lot 101.

(Cr WG Skinner and Ms CA Coppo - carried)

F. BUSINESS –

1. DRAFT AWP 22/23

RESOLVED – That the draft be finalised and emailed to Trust members for approval. (Ms CA Coppo and Cr AJ Lancini - carried)

2. TERRAIN NRM PROJECT

RESOLVED – That the Trust Engineer prepare a scope of the work and estimate of cost for the bank slump on the Herbert River (off Hawkins Creek Road) as soon as possible, which is to be emailed to the Secretary and then forwarded to Terrain for their consideration.

(Cr AJ Lancini and Ms CA Coppo - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 11 May 2022:

Payee	Amount (\$)	Details
Mr RA Bosworth	239.40	Meeting 3/3
Cr WG Skinner	150.00	Meeting 3/3
Ms CA Coppo	150.00	Meeting 3/3
Mr RA Bosworth	434.40	Meeting 7/4
Cr AJ Lancini	300.00	Meeting 7/4
Ms CA Coppo	300.00	Meeting 7/4
Ms LF Carr	590.00	March wages – administration and accounting
Ms LF Carr	59.00	Super guarantee
Ms LF Carr	665.00	April wages – administration and accounting
Ms LF Carr	66.50	Super guarantee
JK's Deli	99.50	Paid 3 March
JK's Deli	53.50	Paid 7 April
L Rosadi	1 140.00	Mow levee March
L Rosadi	1 050.00	Mow levee April
JT Smith and Assoc. (March)	6 919.00	Meeting \$616.00 DRFA reveg \$6 303.00

JT Smith and Assoc. (April)	13 802.80	Meeting \$924.00 DRFA reveg \$2 329.80 QRRRF Castorina ls. project submission \$10 549.00
W&T Garden Bails	16 940.00	Revegetation (DRFA) Paid 12/4
Ingham Irrigation	16.30	Revegetation (DRFA)
Ergon	155.59	Ripple Ck floodgate Paid 19/4

RESOLVED – That the accounts be passed for payment.
(Cr AJ Lancini and Ms CA Coppo - carried)

H. CONCLUSION – The meeting concluded at 1.00 pm with the next meeting scheduled for 9.00 am, Friday 10 June 2022 at Council Chambers.

Action Item	Assigned to	Deadline
Deliver a presentation on Cattle Creek	Caroline	10 June
Respond to the letter received from Northern Body Corporate Management	Leigh	10 June
Advise Ms Seri in writing that the Trust approves the removal of the Notice on Lot 101	Leigh	ASAP
AWP 22/23 draft be finalised and emailed to Trust members for approval	Members	ASAP
Prepare a scope of the work and estimate of cost for the bank slump on the Herbert River (off Hawkins Creek Road)	Tim	ASAP
Ask HSC for assistance establishing Teams (carried over)	Members	10 June
Review and update the Trust's Strategic Plan (carried over)	Caroline	10 June

Mr RA Bosworth
Trust Chair