

# **HERBERT RIVER IMPROVEMENT TRUST**

## **GENERAL MEETING MINUTES**

**Thursday 16<sup>th</sup> April 2020  
at 9.00 am**



- A. **ATTENDANCE** – Present were Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms CA Coppo (Member), Ms ML Wise (Member), Mrs LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. **APOLOGIES** – No apologies.
- C. **MINUTES** - Confirmation of minutes of the General Meeting held on 26 March 2020.

**RESOLVED** – That the minutes be approved.  
(Cr WG Skinner and Cr AJ Lancini - carried)

*James from Neilly Group Engineering phoned in to the meeting at 9.30 am (until 9.55 am) and provided a general update of DRFA Stage 2 project, site SR-1.*

- D. **WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of April.

### Herbert River Improvement Trust Engineers Report for Meeting 16 April 2020

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#### **Modification of the Halifax Levee/the Mahony levees issue**

I have spoken to Michael Rinaudo on a number of occasions and what is coming back from the owners is that they were there when they purchased the farm and they don't see why they should agree to their removal. I've mentioned that the Mayor has a firm view about the matter, and as a next step Mr Rinaudo will contact the Mayor this week about the matter.

#### **DRFA Stage 2 Reconnaissance Projects – Stone R (SR-2), Herbert R (HR-2) and Waterview Ck (WVC-2) projects approved by DES 20/1/2020**

##### **Stone R (SR-2)**

Hinchinbrook Survey Solutions completed the survey and the design draftsman now has the survey information. He has produced the contours and cross sections for final design.

Rob Lait and Associates (fluvial geomorphologist) has the SR-2 site report in progress. Final design details completed and with the design draftsman.

**Herbert R (HR-2).** Survey is completed and with the design draftsman. An inspection has been carried out with Raymond (Wolfie) Williamson. Final design now to be done.

**Gap Creek (WVC-2).** Hinchinbrook Survey Solutions have advised that they will do the survey work in about 2 weeks.

### **Other matters**

From last meeting – need for fluvial geomorphologist input to the SR-2 and WVC-2 projects. Contacted DES Jim Fewings Brisbane. Answer it is required as stated in the funding approval.

Santo Russo, Waterview Creek. I inspected his bank erosion last year Cat C – he was subsequently declared ineligible because of limited on farm income (small farm). The erosion has worsened in 2020. He talked to me about carting in fill to fill the eroded headland. He had access to a truck and loader over Easter. I gave him the go ahead to fill the scour so that he can get along the headland. I told him Trust might consider rocking the bank (face of the fill) in its 2020/21 AWP.

Tim Smith  
Trust Engineer

**RESOLVED** – That the report be accepted.  
(Cr AJ Lancini and Ms ML Wise - carried)

### **E. CORRESPONDENCE –**

#### **1. EMAIL FROM MIKE SUMMERELL (DEPT. OF HOUSING AND PUBLIC WORKS)**

Consideration of email received 27 March 2020, announcing that in response to recommendations 8.1-8.4 of the *Royal Commission into Institutional Responses to Child Sexual Abuse (RCIRCSA)*, the Queensland State Archives' *Guideline for creating and keeping records for the proactive protection of vulnerable persons* and related disposal authorisations has been released. With the release, the disposal freeze issued on 1 June 2018 has been revoked, effective immediately.

**RESOLVED** – That the email be received and noted.  
(Ms CA Coppo and Cr WG Skinner – carried)

#### **2. EMAIL FROM AIMEE GODFREY (HINCHINBROOK SHIRE COUNCIL – “HSC”)**

Consideration of email received 8 April 2020 regarding OPW20\0002 Operational Works – Modification of a Class 3 Levee. The email attaches a letter from Brett Exelby, Director of Corporate and Financial Services, HSC, acknowledging receipt of the Trust's application on 13 March 2020 seeking a Development Permit for Operation Work to facilitate modification of the Halifax Levee:

- The Trust's submitted application has been reviewed and was considered to be a properly made application (on 25 March 2020), and
- The (enclosed) Confirmation Notice has been prepared in accordance with the Development Assessment Rules under the *Planning Act 2016* and contains information relevant to the processing and assessment of the application.

**RESOLVED** – That a copy of the application, any referral notice and fee be forwarded to the Referral Agency by the Secretary as soon as possible.  
(Cr WG Skinner and Ms ML Wise – carried)

**F. BUSINESS –**

**1. NEIL MASTERS SITE**

**RESOLVED** – That the Trust inspect the site when Neil is available, after Neil contacted the Trust (through Cr Skinner) regarding a job requiring works at a site on his property. (Cr WG Skinner and Cr AJ Lancini – carried)

**2. MICROSOFT TEAMS**

**RESOLVED** – That Marissa will obtain information regarding the utilisation of Microsoft Teams for future Trust meetings. (Cr AJ Lancini and Ms CA Coppo – carried)

**3. ENGAGEMENT OF PRINCIPAL CONTRACTOR**

**RESOLVED** – The Trust (Marissa will draft via the Secretary) will seek a proposal from Neilly Group Engineering to engage them as principal contractor. (Ms CA Coppo and Cr WG Skinner – carried)

**G. FINANCIAL BUSINESS –**

**1. Seeking approval for payment of the following accounts as at 16<sup>th</sup> April 2020:**

Cr AJ Lancini	\$ 150.00
Ms ML Wise	150.00
Cr WG Skinner	150.00
Mr RA Bosworth	239.40
L Rosadi	175.00
Venant Solutions (community consultations)	5 245.29
Neilly Group Engineering	18 639.50
Hinchinbrook Surveying Solutions	3 700.00
JK's Deli	159.45 (Pd 5/3)

**RESOLVED** – That the accounts be passed for payment and that Arthur is to investigate iPad cellular connectivity for his iPad. (Ms ML Wise and Cr AJ Lancini - carried)

**H. CONCLUSION** – The meeting concluded at 11.34 am with the next meeting scheduled for 7 May 2020, to commence at 9.00 am.

Mr RA Bosworth  
Trust Chair