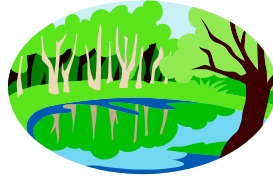


HERBERT RIVER IMPROVEMENT TRUST

GENERAL MEETING MINUTES

***Thursday 7th May 2026
at 9.00 am***



A. IN ATTENDANCE – Mr WG Skinner (Member), Ms TL Olsen (Member) via TEAMS, Mr RA Bosworth (Member), Cr AD Carr (Member), Cr KS Milton (Member), Ms LF Carr (Secretary) and Mr Brett Langtree (Trust Engineer).

B. APOLOGIES – No apologies.

C. MINUTES - Confirmation of Minutes of the General Meeting held on 2 April 2026.

RESOLVED – That the Minutes be approved.

(Cr AD Carr and Cr KS Milton - carried)

D. WORKS REPORT – The Trust Engineer, Mr Brett Langtree, provided an update of works for the month of April:

1. 2025 Flood Damage

- QRA REPA submission is at 100% approval stage, to the value of \$994,460.50 (+ 10% Project Management) approved;
- The Department has been allocated 100% of the funds;
- Langtrees sent an email on 06/05/2026 to the Department; and
- Mr David Goode has requested an update on the proposed works.

2. Reprofiling of Castorina Island

- Prescribed Tidal Works Application has been completed, and the vegetation referral has been lodged with SARA by Milford's (awaiting advice from Milford's);
- Mr Steven Castorina has reminded the trust regarding his contribution with respect to reinstating their bank washout and the north channel shifting through their riparian zone;
- Langtrees provided QRA with the monthly report on 07/04/2026; and
- Langtrees to provide QRA with the monthly report on 11/05/2026.

3. Langtrees have provided three (3) dates that they are available for the following site inspections (Monday 11/05/2026, Thursday 14/05/2026 and Friday 15/05/2026):
 - Lyons and Exelbys pile fields clean-up;
 - Ms Carol Mackee, Herbert River (Long Pocket school to Wilmar rail line);
 - Mr Rodney Robino;
 - Mr Lawrence Tonto;
 - Mr Santo Lamari;
 - Mr Lino Tomba;
 - Mr Clive and Mrs Rita Stokes;
 - Gowrie Creek damage (Mr Stephen Accornero);
 - DETSI sites;
 - Lower Mona landowner sites;
 - Mr Glen Cristaudo; and
 - Mr Steven Barra.
4. Mr Michael Carey site inspection
 - Langtrees inspected the site on 06/11/2025; and
 - Quotes still to be obtained.
5. Mr Glen Cristaudo, Herbert River sedimentation
 - Quotation from Long Pocket Earthmoving received, to the value \$29,247.90 (incl. GST).
6. Mr Steven Barra
 - Quotation from Long Pocket Earthmoving received, to the value \$75,607.40 (incl. GST).
7. Lower Mona Group meeting
 - The trust met with the Lower Mona Group on 10/04/26 to discuss the Flood Impacts and Future Planning Projects.
8. Seymour River Clearing and Arnot Creek
 - Langtrees to work with Milford's to document the permit process for Seymour River (downstream of the highway) and Arnot Creek; and
 - Awaiting process and costings from Milford's.
9. Halifax Rifle Range Drain, Alligator Ponds and Swampy Creek
 - Langtrees to work with Milford's to document the permit process; and
 - Awaiting process and costings from Milford's.
10. HRIT Priority Sites (Greening Australia)
 - Langtrees and Mr Wallis Skinner have provided priority sites to assist Ms Sharon Marks (Greening Australia) with identifying the top trust priority waterways that need remediation in the Herbert River Catchment, to commence scoping a draft Natural Resources Recovery Program project for the region.
 - Ms Marks has requested a follow up meeting.
11. Catchment Management Plan
 - Trust to commence the process of gathering information with a view to preparing a Catchment Management Plan.

Regards



Mr Brett Langtree
Director/Principal Civil Engineer

RESOLVED – That the Trust Engineer undertake site visits on 14 and 15 May 2026. Langtrees to obtain the relevant permit process and costings from Milford’s Planning.
(Mr RA Bosworth and Mr WG Skinner - carried)

Mr Michael Nash (AQUASEA) joined the meeting at 10.20 am and presented an update on the Herbert Integrated Project (HIP), Herbert Catchment Plan – Technical Report. Mr Nash left the meeting at 11.00 am.

E. CORRESPONDENCE – No correspondence received.

F. BUSINESS –

1. MINUTES AND ACTIONS – HALIFAX LANDHOLDERS AND HRIT

RESOLVED – That the action items from the meeting be incorporated into the trust’s Annual Works Program (AWP).
(Cr KS Milton and Cr AD Carr - carried)

2. TITLES QUEENSLAND REQUEST – COMPLETE LIST OF HRIT SECTION 11 NOTICES (RE: HALIFAX LEVEE)

RESOLVED – That the Secretary request the information from Titles Queensland.
That Langtrees add the information to the trust’s Herbert River Damage Assessment GIS mapping register.
(Ms TL Olsen and Mr RA Bosworth – carried)

3. HRIT - HALIFAX RIFLE RANGE – HIP ON-GROUND PROJECT DOCUMENTS FOR REVIEW AND DISCUSSION

RESOLVED – That Cr Carr and Ms TL Olsen review and discuss the documents with a view to gain an understanding on the time frames.
(Mr WG Skinner and Mr RA Bosworth – carried)

4. CANEGROWERS QUERY – TREE BLOCKING FRANCES CREEK

RESOLVED – That the trust conduct an inspection of the site.
(Cr KS Milton and Mr WG Skinner – carried)

5. HSC/TERRAIN NRM SHEAHAN PILE FIELD MEETING OUTCOMES

RESOLVED – That the trust does not support the planned improvements as presented by Terrain NRM.
(Mr RA Bosworth and Cr KS Milton – carried)

6. RECRUITMENT PROCESS UPDATE

RESOLVED – The interview process has been completed, and the selection documents will be forwarded to the Department.
(Mr WG Skinner and Ms TL Olsen – carried)

7. 2026/27 ANNUAL WORKS PROGRAM (AWP)

RESOLVED – That the Trust Chair will start compiling the AWP and will circulate the draft to trust members for comment.
(Mr RA Bosworth and Cr AD Carr – carried)

8. HSC PRE-BUDGET HRIT PRESENTATION SCHEDULING

RESOLVED - That trust members attend the next available Council Connect session.
That the Trust Secretary register for a Council Connect session.
(Mr WG Skinner and Ms TL Olsen - carried)

9. REGULATORY REQUIREMENTS

RESOLVED – That the Audit Financial Statements 24/25 have been submitted to the Queensland Audit Office.
(Cr KS Milton and Mr WG Skinner - carried)

G. FINANCIAL BUSINESS –

1. Seeking approval for payment of the following accounts as of 7 May 2026:

Payee	Amount (\$)	Details
Mr WG Skinner	403.32	Meeting 2/4
Cr AD Carr	322.20	Meeting 2/4
Ms TL Olsen	300.00	Meeting 2/4
Cr KS Milton	322.20	Meeting 2/4
Ms LF Carr	950.00	Administration and accounting April
Ms LF Carr	114.00	Super guarantee April
Mr WG Skinner	208.32	Special meeting 10/4 Lower Herbert Landholders
Cr AD Carr	172.20	Special meeting 10/4 Lower Herbert Landholders
Cr KS Milton	172.20	Special meeting 10/4 Lower Herbert Landholders
Mr RA Bosworth	194.40	Special meeting 10/4 Lower Herbert Landholders
Ms TL Olsen	150.00	Special meeting 10/4 Lower Herbert Landholders
Mr WG Skinner	30.00	Reimburse SIM (Telstra) floodgates April
Mr WG Skinner	482.50	Special meeting March Environmental Recovery
Mr WG Skinner	403.32	Special meeting March Recruitment Panel
Cr AD Carr	322.20	Special meeting March Recruitment Panel
Cr KS Milton	322.20	Special meeting March Recruitment Panel
Ms TL Olsen	451.85	Special meeting March Recruitment Panel
Langtree Consulting Engineers	3 306.93	Services April
JT Smith and Associates Pty Ltd	2 145.00	Services Lower Herbert Landholders/Canegrowers meeting 10/4
Mr L Rosadi	825.00	Mowing levee April
JKs Deli	79.38	HRIT function Pd 2/4
JKs Deli	25.64	HRIT function Pd 2/4
JKs Deli	93.45	HRIT function Pd 10/4
Ergon	200.68	Floodgates Pd 14/4

RESOLVED – That the accounts be passed for payment.
(Ms TL Olsen and Mr RA Bosworth - carried)

H. CONCLUSION – The meeting concluded at 1.15 pm with the next meeting scheduled for Thursday, 4 June 2026 at 9.00 am, Council Chambers.

Action Item	Assigned to	Deadline
Undertake site visits on 14 and 15 May 2026	Brett	14 and 15 May
Obtain the relevant permit process and costings from Milford's	Brett	ASAP
Action items from the meeting be incorporated into the trust's AWP (Halifax landholders)	Members	4 June
Request information from Titles Queensland and add the information to the trust's Herbert River Damage Assessment GIS mapping register	Leigh and Brett	4 June
Review and discuss the documents with a view to gain an understanding on the time frames (HIP on-ground project)	Andrew and Tania	4 June
Conduct an inspection of the site (Frances Creek)	Members	4 June
Selection documents to be forwarded to the Department	Leigh	ASAP
Start compiling the AWP and circulate the draft to trust members for comment	Wallis	4 June

Mr WG Skinner
Trust Chair