

# ***HERBERT RIVER IMPROVEMENT TRUST***

## ***GENERAL MEETING MINUTES***

***Thursday 1<sup>st</sup> July 2021  
at 9.00 am***



- A. IN ATTENDANCE** – Mr RA Bosworth (Member), Cr AJ Lancini (Member), Cr WG Skinner (Member), Ms LF Carr (Secretary) and Mr T Smith (Trust Engineer).
- B. APOLOGIES** – Ms CA Coppo (Member).
- C. MINUTES** - Confirmation of Minutes of the General Meeting held on 3 June 2021.

**RESOLVED** – That the Minutes be approved.  
(Cr WG Skinner and Cr AJ Lancini - carried)

*Mr RA Bosworth temporarily left the meeting at 9.40 am and returned to the meeting at 10.50 am.*

- D. WORKS REPORT** – The Trust Engineer, Mr Tim Smith, provided an update of works for the month of June.

Engineers Report

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### **Modification of the Halifax Levee.**

Construction: Raising the masonry block and earth sections of the levee is almost completed. The contractor is completing the concrete section around one of the residences outside the levee in River Avenue and there is some minor trimming to do at the ends of the earth sections.

The ongoing wet weather in June has hampered completing of the project. It has been very frustrating for the contractor. However, the QRA have been on site regularly. Their contribution of \$273,546 will be forthcoming.

Community Assistance: The cooperation of more than 40 landowners - residents and businesses on the alignment of the levee was very good and this helped the contractor to complete the works in confined areas.

**Palm Creek bank stabilisation to protect Powerlink transmission tower, Cane Road.**

Work completed for Ergon. Landowners are happy and their cooperation was appreciated.



Work was completed within the estimate provided to Powerlink/Ergon. Powerlink will meet the cost of the work.

**DRFA WVC 1 Waterview Creek (Clerk and other properties).**



Proposed works supply, cartage and placement of 2,500 tonne select fill and 4,000 tonne graded broken quarry rock. Revegetation above the rock in gaps in the existing vegetation to follow.

Tenders called 19 June 2021. 10 sets of documents went out. Site inspection held for prospective tenderers 24 June 2021 (5 attended).

Tenders close 8 July 2021.

**Disaster Assistance Grants (through QRIDA) – Primary Producers - 2021 weather event Tropical Cyclone Niran and Associated Low Pressure System 25 February - 3 March.**

Requests for assistance with applications and Herbert River Trust oversight of works on riverbanks continued to come in. At the moment twelve have been received. A description of works needed to repair banks and headlands, estimate of cost and an offer to provide oversight of the works is being provided to each landowner. Landowners are aware that the Trust intends to recover the cost of this assistance from them (\$1,000 (excl GST) per request).

Requests have come from landowners on the Herbert and Stone Rivers, Gowrie, Lee, Elphinstone, Waterfall and Trebonne Creeks, the Anabranche and Foresthome flood channel.

There have also been requests from landowners on the Herbert and Stone Rivers who are not eligible for QRIDA grant assistance.

Tim Smith  
Trust Engineer

**RESOLVED** – That the report be accepted. That the Trust Engineer do a detailed costing for Herbert River at Palmas site. That the Trust Engineer conduct site visits at Russo's, Boscato's, (Anthony) Girgenti's and Butler's.  
(Cr WG Skinner and Cr AJ Lancini - carried)

**E. CORRESPONDENCE** – No correspondence received.

**F. BUSINESS –**

**1. AWP 21/22**

**RESOLVED** – That the AWP be finalised and forwarded to State Council.  
(Cr AJ Lancini and Cr WG Skinner - carried)

**2. LETTERS TO RESIDENTS LOCATED IN RIVER AVENUE IN HALIFAX**

**RESOLVED** – That the Secretary communicate with the residents (with pumps) in writing to advise that ownership of the pumps will transfer to the landowners and that any future maintenance and replacement of them will be their responsibility.  
(Cr WG Skinner and Cr AJ Lancini - carried)

**G. FINANCIAL BUSINESS –**

1. Seeking approval for payment of the following accounts as at 1<sup>st</sup> July 2021:

Payee	Amount (\$)	Details
Keita Services Pty Ltd	285 750.83	Progress Claim 2 Modification of Halifax Levee Project
JT Smith and Assoc. Pty Ltd	16 500.00 7 488.80	DRFA WVC-1 General \$1 562.00 Halifax Levee Project \$2 142.80 QRIDA inspections \$2 464.00 Powerlink Palm Ck \$1 320.00
Mr RA Bosworth	239.40	Meeting 3 June
Cr AJ Lancini	150.00	Meeting 3 June
Cr WG Skinner	150.00	Meeting 3 June
JK's Deli	81.00	Paid 3 June
JMax Mechanical	222.50	Honda pump
Timrith Transport	34 011.45	Powerlink Palm Ck

**RESOLVED** – That the accounts be passed for payment.  
(Cr AJ Lancini and Cr WG Skinner - carried)

- H. CONCLUSION** – The meeting concluded at 1.10 pm with the next meeting scheduled for 9.00 am Thursday, 5 August at Council Chambers.

Action Item	Assigned to	Deadline
Cr WG Skinner liaise with Lahtinen Electrical re cost to acquire emergency generators for flood gates (Catherina and Ripple Creeks).	Wallis	5 August
Detailed costing for Herbert River at Palmas site. Conduct site visits at Russo's, Boscato's, (Anthony) Girgenti's and Butler's.	Tim	ASAP
That the AWP be finalised and forwarded to State Council.	Trust	ASAP
Communicate with the Halifax residents (with pumps) in writing.	Leigh	5 August

Mr RA Bosworth  
Trust Chair